

WORKFORCE CONNECTIONS

BOARD MEETING MINUTES

August 22, 2017

10:00 a.m.

**Rosalie Boulware Conference Room
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146**

Members Present

Valerie Murzl	Bart Patterson	Cecil Fielder
Charles Perry	Eric James (phone)	Jack Martin
Janice John	Jerrie Merritt	Liberty Leavitt
Lou DeSalvio	Louis Loupias	Marcia Turner
Michael Gordon	Paul Brandt	Peter Guzman
Rebecca Henry		

Members Absent

Jill Hersha	Leo Bleznitsky	Marvin Gebers
Renee Olson	Rob Mallery	Tobias Hoppe

Staff Present

Jim Kostecki	Kelly Ford	Jaime Cruz
Kenadie Cobbin Richardson	Brett Miller	Chris Shaw
Shawna Rice	Jeramey Pickett	

Others Present

Stephanie Garabedian, Legal Counsel (phone)	Carol Turner, CST Project Consulting
Terri Conway, Goodwill of Southern Nevada	Gina Garcia, ResCare Workforce Services
Patty Rosati, Youth Advocate Programs	Neosha Smith, Youth Advocate Programs
Madelin Arazoza, The Salvation Army	Stephanie Wesley, The Salvation Army
Tenesha McCulloch, Goodwill of Southern Nevada	Amy Licht, Olive Crest
Julie Tate, ResCare Workforce Services	Princette Bowling, ResCare Workforce Services
Janice M. Rael, Nevada Partners, Inc.	Brittani Gray, Nevada Partners, Inc.
Jon Simon, Simon Event Group	Anita Yang, ResCare Workforce Services
Lynn Hoffman, ResCare Workforce Services	Christina Sewell, HELP of Southern Nevada
Shehan Peries, HELP of Southern Nevada	Josh Layton, Williams Sonoma, Inc.
Kevin Matthews, JT3	Nefferritti Dieny, City of Las Vegas
Ron Hilke, DETR	E. Lavonne Lewis, The Salvation Army

(It should be noted that not all attendees may be listed above)

1. Call to order, confirmation of posting, roll call, and pledge of allegiance

The meeting was called to order by Chair Valerie Murzl at 10:02 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law; roll call was taken and a quorum was present.

2. **FIRST PUBLIC COMMENT SESSION**

None

3. **DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items**

Jim Kostecki, Interim Executive Director confirmed there were no changes to the agenda.

A motion was made by Charles Perry and seconded by Bart Patterson to approve the agenda as presented. Motion carried.

4. **DISCUSSION AND POSSIBLE ACTION: Approve minutes of May 23, 2017**

Chair Murzl presented the minutes provided on page 8-18 of the agenda packet.

A motion was made by Lou DeSalvio and seconded by Peter Guzman to approve minutes of May 23, 2017 as presented. Motion carried.

5. **INFORMATION: Welcome new Board members**

- Cecil Fielder, Director of Training, Safety & Security, Keolis Transit America
- Marcia Turner, Chief Administrative Officer-Hospital Administration, University Medical Center of Southern Nevada

6. **DISCUSSION AND POSSIBLE ACTION: Review, discuss and approve Strategic Initiatives Report**

- a. **Status Update on WIOA Compliance Assurance Initiatives**
- b. **Status Update on Workforce Development System Continual Improvement Initiatives**

Jaime Cruz, Chief Strategy Officer presented the Strategic Initiatives Report (p. 21) and highlighted the following:

- Governor Sandoval granted subsequent designation to Clark, Esmeralda, Lincoln and Nye counties as the Southern Nevada Local Workforce Development Area and Workforce Connections as the administrative entity for the Local Board (p. 22)
- Clark County Team completed the ACT Workforce Ready Communities academies on July 12, 2017. The initiative brings together a diverse team across agencies from Economic Development, Workforce Development, K-12, Higher Education and the Governor's office. The goal is the certification of Clark County as an ACT Work Ready Community (p. 23-28).

Mr. Cruz provided a summary of the library initiative for the new board members.

A motion was made by Charles Perry and seconded by Louis Loupias to approve Strategic Initiatives Report as presented. Motion carried.

7. **DISCUSSION AND POSSIBLE ACTION: Review and approve the Interim Executive Director's recommendation to designate the Maryland, Henderson and North Las Vegas Nevada JobConnect offices as Workforce Connections Affiliate One-Stop Centers as outlined in WIOA and Workforce Connections' policy. Upon approval and ratification by the Local Elected Officials Consortium, this paves the way for potential increased partnering of WIOA core and required programs at Workforce Connections Affiliate One-Stop Centers area wide.**

Mr. Cruz provided background. The Affiliate Site Applications are provided on page 36-69 of the agenda packet.

Charles Perry inquired about staffing the centers with qualified individuals. Mr. Cruz replied that the Nevada JobConnect offices already have staff that are funded under other WIOA Titles. The vision of WIOA is integration of all WIOA Titles and services within the one-stop centers. WC will not necessarily hire additional staff for the affiliate sites, rather exchange and rotate existing WIOA Title I staff with existing staff at the JobConnect offices. Brief discussion ensued

A motion was made by Jack Martin and seconded by Rebecca Henry to approve the Interim Executive Director's recommendation to designate the Maryland, Henderson and North Las Vegas Nevada JobConnect offices as Workforce Connections Affiliate One-Stop Centers as outlined in WIOA and Workforce Connections' policy. Upon approval and ratification by the Local Elected Officials Consortium, this paves the way for potential increased partnering of WIOA core and required programs at Workforce Connections Affiliate One-Stop Centers area wide. Motion carried.

8. **DISCUSSION AND POSSIBLE ACTION: Approve Programs Committee's recommendation to award an additional amount to ResCare Workforce Services to continue providing WIOA services to adults and dislocated workers in Boulder City and Laughlin. The additional award amount shall not exceed \$180,000 with a total amount not to exceed \$360,000. Upon ratification by the Local Elected Officials Consortium, the contract and budget period shall be October 1, 2016 through June 30, 2018**

Mr. Kostecki provided background for agenda items 8 through 11. These are 21 month contracts that were initially funded for 12 months, October 1, 2016 through September 30, 2017. The budgets are renewing with additional funding for the remaining nine months of the contracts.

Jack Martin, Programs Committee Chair read the item. ResCare's scope of work is provided on page 71-74 of the agenda packet.

Lou DeSalvio stated that it was discussed at the last Programs Committee meeting that anyone receiving funds is under the scrutiny of providing information on how that money is being spent and what the return on investment is and requested that the same criteria be used for these service providers. He further stated that not enough funds are going toward training for jobs in the construction industry.

Mr. Kostecki replied that these are the same provider contracts discussed at the Programs Committee meeting and the information requested will be provided at the next Programs Committee meeting in October and cycle through to the Board. Discussion ensued.

Chair Murzl noted that legal counsel is on the phone and reminded everyone to stick to the agenda.

Ms. Garabedian, Legal Counsel stated that Board members can make a request to staff to have this item placed on the next Board agenda, but discussion is not appropriate for today under this agenda item and no action can be taken. Mr. DeSalvio replied that he can make the request to staff.

Chair Murzl inquired about the provider's performance for the first 12 months of their contracts; Chair Martin recalled that expenditures were good and no pink papers issued. Mr. Kostecki added that the contracts started slowly due to a new market and new area, but the enrollments are up and expenditures are increasing overtime.

A motion was made by Charles Perry and seconded by Jerrie Merritt to approve Programs Committee's recommendation to award an additional amount to ResCare Workforce Services to continue providing WIOA services to adults and dislocated workers in Boulder City and Laughlin. The additional award amount shall not exceed \$180,000 with a total amount not to exceed \$360,000. Upon ratification by the Local Elected Officials Consortium, the contract and budget period shall be October 1, 2016 through June 30, 2018. Motion carried.

9. **DISCUSSION AND POSSIBLE ACTION: Approve Programs Committee's recommendation to award an additional amount to ResCare Workforce Services to continue providing WIOA services to youth in Boulder City and Laughlin. The additional award amount shall not exceed \$180,000 with a total amount not to exceed \$360,000. Upon ratification by the Local Elected Officials Consortium, the contract and budget period shall be October 1, 2016 through June 30, 2018.**

Mr. Martin read the item. ResCare's scope of work is provided on page 76-82 of the agenda packet.

A motion was made by Michael Gordon and seconded by Charles Perry to approve Programs Committee's recommendation to award an additional amount to ResCare Workforce Services to continue providing WIOA services to youth in Boulder City and Laughlin. The additional award amount shall not exceed \$180,000 with a total amount not to exceed \$360,000. Upon ratification by the Local Elected Officials Consortium, the contract and budget period shall be October 1, 2016 through June 30, 2018. Motion carried.

10. **DISCUSSION AND POSSIBLE ACTION: Approve Programs Committee's recommendation to award an additional amount to The Salvation Army to continue providing WIOA services to adults and dislocated workers in Mesquite. The additional award amount shall not exceed \$135,000 with a total amount not to exceed \$315,000. Upon ratification by the Local Elected Officials Consortium, the contract and budget period shall be October 1, 2016 through June 30, 2018.**

Mr. Martin read the item. Salvation Army's scope of work is provided on page 84-87 of the agenda packet.

A motion was made by Bart Patterson and seconded by Peter Guzman to approve Programs Committee's recommendation to award an additional amount to The Salvation Army to continue providing WIOA services to adults and dislocated workers in Mesquite. The additional award amount shall not exceed \$135,000 with a total amount not to exceed \$315,000. Upon ratification by the Local Elected Officials Consortium, the contract and budget period shall be October 1, 2016 through June 30, 2018. Michael Gordon abstained. Motion carried.

11. **DISCUSSION AND POSSIBLE ACTION: Approve Programs Committee’s recommendation to award an additional amount to The Salvation Army to continue providing WIOA services to youth in Mesquite. The additional award amount shall not exceed \$135,000 with a total amount not to exceed \$315,000. Upon ratification by the Local Elected Officials Consortium, the contract and budget period shall be October 1, 2016 through June 30, 2018.**

Mr. Martin read the item. Salvation Army’s scope of work is provided on page 89-93 of the agenda packet.

A motion was made by Paul Brandt and seconded by Charles Perry to approve Programs Committee’s recommendation to award an additional amount to The Salvation Army to continue providing WIOA services to youth in Mesquite. The additional award amount shall not exceed \$135,000 with a total amount not to exceed \$315,000. Upon ratification by the Local Elected Officials Consortium, the contract and budget period shall be October 1, 2016 through June 30, 2018. Michael Gordon abstained. Motion carried.

12. **INFORMATION: PY2016 Training Reports ~ Brett Miller, Manager, Strategic Planning & Analysis**

Mr. Miller presented the reports (p. 95-98) and highlighted the PY16 Title I System Totals:

<u>ADW</u>		<u>YOUTH</u>	
Enrollments Goal:	3,927	Enrollments Goal:	1,531
Enrollments Actual:	4,113	Enrollments Actual:	1,633
Training:	1,752	Work-Based Learning:	637
Placed:	2,603	Occupational Skills Training:	205
Wage:	\$13.47	Placement:	581
		Average Wage:	\$9.88

Bart Patterson suggested that the Board discuss how do trainings get set up compared to what is the job market, what people are interested in versus what is the job market, how people decide what training they will take and other related issues.

13. **DISCUSSION AND POSSIBLE ACTION: Review, discuss, accept and approve reports – Jim Kostecki, Chief Financial Officer**

a. **PY2017 WIOA Title I Budget July 1, 2017 through June 30, 2018**

Mr. Kostecki presented the PY2017 WIOA Title I Budget provided on page 100-111 of the agenda packet. The budget reflects an additional allocation of \$327,633.

Mr. Kostecki estimated cuts to the budget for next year.

Chair Murzl stated that she wrote many letters to Washington, D.C. along with Commissioner Weekly to explain the state of Nevada and why it is critical that Nevada does not receive a reduction in WIOA funding.

b. **Budget vs. Actual Finance Report (Workforce Connections’ Operations) for the period July 1, 2016 through June 30, 2017 (WIOA Title I)**

Mr. Kostecki presented the Budget vs. Actual Finance Report provided on page 113. All items are in the green (good).

c. Awards & Expenditures Report – Monthly Update (Status of Service Providers)

Mr. Kostecki presented the Awards & Expenditures Report provided on page 115-119 and reported that YouthBuild Las Vegas grant was not renewed. Brief discussion ensued.

d. WIOA Expenditure Tracking Report – July 1, 2016 through December 31, 2016

Mr. Miller summarized the WIOA Expenditure Tracking Report provided on page 121.

e. Workforce Connections’ Professional Services Contracts (Please note: any pending contract presented for approval may be reviewed and examined in its entirety by any Board member upon request).

1. Allied Universal - This initial contract is the first year on a new procurement recently completed by the State purchasing office for a not to exceed amount of \$170,000. This contract provides funding for security services at the Charleston facility.
2. Prism Global Management Group – This amendment #3 adds additional funding of \$72,000 for a not to exceed amount of \$216,000 and extends the contract for a third year under the existing procurement action. This contract provides funding for HR services.

A motion was made by Louis Loupias and seconded by Rebecca Henry to accept and approve reports as presented. Motion carried.

14. INFORMATION: Business Engagement and Communications Reports – Kenadie Cobbin Richardson, Director

- a. In-Demand Jobs Report
- b. Pre-Screening & Referral Statistics
- c. BEST Employers 2013 to Date
- d. Compact Employer List
- e. Employer Star Status
- f. Workforce Connections Media Monitoring Report

Kenadie Cobbin Richardson presented the Business Engagement and Communications Reports provided on page 132-143 of the agenda packet and reported that the In-Demand Jobs Report will sunset.

Three compact employers shared about their experience working with the BEST department, including Joshua Layton, William Sonoma; Kevin Matthews, JT3; and Jonathon Simon, Simon Group.

15. INFORMATION: Board Member Comments

Liberty Leavitt, on behalf of Peter Guzman, requested to have return on investment information on the next agenda.

Chair Murzl requested an update on Goodwill. Mr. Kostecki stated that he has been in contact with Goodwill and WC received its official court documents in the mail yesterday. Goodwill's contract ending June 30, 2017 has no outstanding advances and staff is fairly comfortable with the situation. Goodwill is working on its current contract, which started July 1, 2017. Goodwill is sorting out its plan and is keeping WC informed along the way. There have been some staff cuts and invariably some retail locations will close. Goodwill's bankruptcy stems from its retail stores and not its mission work that WC is a part of. Goodwill's decision to file bankruptcy was due to recent expansion, retail downturn, and increased operating costs to run the retail stores.

Chair Murzl asked staff to research the Board officers' terms. Additionally, she stated that there needs to be a collaboration with construction as far as advertising all of the construction opportunities in the community to ensure interested clients are aware of the opportunities and suggested speaking at the Governor's Construction Sector Council meeting.

Louis DeSalvio replied that he regularly speaks with these groups and the word is out in the community about his program through job fairs and countless other community events.

Jack Martin reported that the Programs Committee is planning a strategic planning meeting and recommended that the Committee reengage in a discussion regarding the construction issues. He further suggested that this Board ask the service providers what are the challenges and obstacles they face and how can the Board help them produce better outcomes.

Michael Gordon reported that LVGEA released its target validation study last March-April which basically says here are the industries that the cities are going to focus on which will hopefully produce the jobs of the future. Chair Murzl suggested he make a presentation to the Board regarding the state of jobs for Southern Nevada.

Louis Loupias stated that he would like the opportunity to educate this Board regarding apprenticeship programs.

16. SECOND PUBLIC COMMENT SESSION

E. Lavonne Lewis, The Salvation Army, thanked the Board for the contract extension to serve clients in Mesquite, NV. She stated that finding qualified case managers and job coaches along with transportation were some of the challenges they initially faced, but they have met their enrollment goal and expect great things to come. She thanked Debra Collins for her continued support.

Lynn Hoffman, ResCare Workforce Services, thanked the Board for the opportunity to serve clients at the Boulder City and Laughlin libraries. She introduced Jessica who serves as supervisor in these centers, shared a client success story, and announced her last day is Friday.

Anita Yang, ResCare Workforce Services, thanked Ms. Hoffman for her leadership the past two years and introduced ResCare's new program director, Robyn Fields. Ms. Fields shared about her background and experience.

17. Adjournment

The meeting adjourned at 11:20 a.m.