

WORKFORCE CONNECTIONS

BOARD AGENDA

Tuesday, January 27, 2015

10:00 a.m.

**Rosalie Boulware Conference Room
6330 W. Charleston Blvd., Suite 150
Las Vegas, Nevada 89146**

Voice Stream Link: <http://www.nvworkforceconnections.org/mis/listen.php>

This agenda has been properly noticed and posted in the following locations:

City of Las Vegas, 495 S. Main St., Las Vegas, NV
City of North Las Vegas, 2250 N. Las Vegas Blvd., North Las Vegas, NV
Clark County Clerk's Office, 500 S. Grand Central Pkwy., Las Vegas, NV
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV
Henderson City Hall, 240 Water St., Henderson, NV
Boulder City (City Hall) 401 California Ave., Boulder City, NV
Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV
Lincoln County Courthouse, 181 Main St., Pioche, NV
Nye County School District, 484 S. West St., Pahrump, NV
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV

This Agenda is also available at www.nvworkforceconnections.org

COMMENTARY BY THE GENERAL PUBLIC

This Board complies with Nevada's Open Meeting Law, by taking Public Comment at the beginning of the meeting immediately after the Board approves the Agenda and before any other action is taken and again before the adjournment of the meeting.

As required by Nevada's Open Meeting Law, the Board may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented.

It is the intent of the Board to give all citizens an opportunity to be heard.

Welcome to our meeting.

Copies of non-confidential supporting materials provided to the Board are available upon request. Request for such supporting materials should be made to Suzanne Potter at (702) 636-2300 or spotter@snvwc.org. Such supporting materials are available at the front desk of Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV, 89146, and are available online at www.nvworkforceconnections.org.

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy in writing at 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146; or by calling (702) 638-8750; or by fax at (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may also be made available with twenty-four (24) hours advance notice. An Equal Opportunity Employer/Program.

NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER.

Board Members: Maggie Arias-Petrel, Councilman Bob Beers, Commissioner Butch Borasky, Hannah Brown (Vice-Chair), William Bruninga, Matt Cecil, Mark Edgel, Willie J. Fields, Jr., Dan Gouker, Sonja Holloway, Commissioner Adam Katschke, Commissioner Ralph Keyes, Liberty Leavitt, Councilwoman Peggy Leavitt, Dr. David Lee, Vida Chan Lin, Cecilia Maldonado, John “Jack” Martin, Jerrie Merritt, Valerie Murzl (Chair), Lynda Parven, Bart Patterson, Charles Perry, Mujahid Ramadan, Bill Regenhardt, Dan Rose, Tommy Rowe, Councilwoman Gerri Schroder, Commissioner Lawrence Weekly, Councilwoman Anita Wood

All items listed on this Agenda are for action by the Board unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion or possible action or to provide direction and recommendations to Workforce Connections.

AGENDA

1. Call to order, confirmation of posting, roll call, and Pledge of Allegiance
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- 20. SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes 130
- 21. INFORMATION:** Board Member Comments 131
- 22. Adjournment**

Agenda Item 3.

FIRST PUBLIC COMMENT:

Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes

Agenda Item 4. DISCUSSION AND POSSIBLE ACTION:

Approve the Board minutes of October 28, 2014

WORKFORCE CONNECTIONS

BOARD MEETING MINUTES

October 28, 2014
10:00 a.m.

Workforce Connections
Bronze Conference Room
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146

Members Present

Bill Regenhardt (phone)	Charles Perry	Commissioner Lawrence Weekly
Commissioner Ralph Keyes (phone)	Councilwoman Anita Wood	Councilwoman Gerri Schroder
Councilwoman Peggy Leavitt	Dan Gouker	Dan Rose
Dr. David Lee	Hannah Brown	Jerrie Merritt
Lynda Parven	Maggie Arias-Petrel (phone)	Mujahid Ramadan
Sonja Holloway	Tommy Rowe	Valerie Murzl, Chair
Vida Chan Lin	William Bruninga (phone)	

Members Absent

Bart Patterson	Commissioner Adam Katschke	Commissioner Butch Borasky
Councilman Bob Beers	Jack Martin	Liberty Leavitt
Mark Edgel	Matt Cecil	Willie J. Fields

Staff Present

Ardell Galbreth	Heather DeSart	Suzanne Potter
Jim Kostecki	Ricardo Villalobos	Debra Collins
Jeannie Kuennen	Jake McClelland	Jaime Cruz
Brett Miller	Kenadie Cobbin-Richardson	Faith Canella
Shawonda Nance	MaryAnn Avendano	Clentine January
Chris Shaw		

Others Present

Jack Degree, Marquis Aurbach Coffing/Legal Counsel	Jan Pieri, Prism Global Management/HR Consultant
Carol Turner, CST Project Consulting LLC	Jodi Gilliland, UNLV Continuing Education
Macey Swinson, Fiscal Consultant	Janice M. Rael, Nevada Partners, Inc.
Arcadio Bolanos, Academy of Human Development	Elizabeth McDaniels, Goodwill of Southern Nevada
Margaret (Peg) Rees, UNLV	Marty Reza, The Salvation Army
Sharon Morales, LCCCF	Tenesha McCulloch, Goodwill of Southern Nevada
Nield Montgomery, The Learning Center	Linda Montgomery, The Learning Center
Nyen Richards, Youth Advocate Program	Neosha Smith, Youth Advocate Program
Kristi Siegmund, Goodwill of Southern Nevada	Helicia Thomas, GNJ Family Life Center
Dr. Tiffany Tyler, Nevada Partners, Inc.	Judy Turgiss, DETR/CSN/NV Workforce Dev Ctr.
Lorraine Marshall, Las Vegas Paving	Penny Hagen, FIT
Jennifer Casey, FIT	Denise Gee, HELP of Southern Nevada
E. Lavonne Lewis, The Salvation Army	Theresa Kaufman, Nevada Hospital Association
Karlene Johnson, DETR	Jeramey Pickett, Nevada Partners, Inc.
Kelli Mosley, Olive Crest	Sharday Rhodes, Olive Crest
Asha Jones, U.S. Senator Harry Reid	Sherman Rutledge, St. Jude's Ranch
Jack Eslinger, ESQ, City of Las Vegas	Dr. Marsha Turner, Health Sciences/NSHE

(It should be noted that not all attendees may be listed above)

Note: the agenda items were taken in the following order:

1. Call to order, confirmation of posting, roll call, and pledge of allegiance

The meeting was called to order by Chair Valerie Murzl at 10:08 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law; roll call was taken and a quorum was present.

2. DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items

Ardell Galbreth, Executive Director noted the addition of emergency item 11.1 and reminded board members to disclose any potential conflicts with items on the agenda and abstain from voting on these items. Chair Murzl noted that the ADW Committee report will be delayed pending the arrival of the ADW Chair.

A motion was made to approve the agenda by Charles Perry and seconded by Dan Rose. Motion carried.

3. FIRST PUBLIC COMMENT SESSION

None

4. DISCUSSION AND POSSIBLE ACTION: Approve the Board minutes of September 23, 2014

Chair Murzl presented the Board minutes provided on page 7-10 of the agenda packet. Dan Gouker clarified, under agenda item 20.) INFORMATION: Board Member Comments (p. 10 of the agenda packet), that his comments regarding the per unit basis were based on the solar company he is working with and not Tesla, and requested the minutes be corrected; staff concurred.

A motion was made to approve the Board meeting minutes of September 23, 2014 with changes by Tommy Rowe and seconded by Dan Gouker. Motion carried.

5. INFORMATION: The LEO Consortium approved the following new Board member applications:

- a. Jerrie Merritt, Bank of Nevada (Category: Business/3 year term)
- b. Cecilia Maldonado, University of Nevada Las Vegas (Category: Education/2 year term) (*Effective January 1, 2015*)

Chair Murzl welcomed new Board members. Ms. Merritt stated that she is excited to serve on the board and looks forward to working hard to help the community.

6. PRESENTATION: Conference Room Dedication Honoring the Late Rosalie "Rosie" H. Boulware, employee of the Workforce Connections/Southern Nevada Workforce Investment Board for over 20 years. Rosie served the residents of Southern Nevada, youth as well as adults with zest, zeal and a whole lot of passion.

Mr. Galbreth led the conference room dedication honoring the Ms. Rosalie Boulware. Family members Richard Boulware (son), Mr. Cliff (nephew) and Mrs. Marshall talked briefly about Rosie's service to this Board. Mr. Galbreth and Mr. Boulware unveiled the dedication plaque.

7. INFORMATION: Workforce Connections' Compact

Kenadie Cobbin-Richardson, Director-Business Engagement introduced the latest employers to sign Workforce Connections' Compact, including: Tix4Tonight, CCBootCamp, Apollo Retail Specialist, G4S Secure Solutions Inc., and Starpoint Resorts.

8. INFORMATION: Business Engagement Update

Ms. Richardson presented the list of job positions (p. 20-24) and employers and training vendors (p. 25) for the Nevada Day Super Hiring Event. The event is scheduled October 29th from 10:00 a.m. to 3:00 p.m. at Workforce Connections and the One-Stop Career Center.

9. INFORMATION: Youth Council Minutes of October 8, 2014 (draft)

Sonja Holloway, Chair, Youth Council presented the minutes provided on page 65-67 of the agenda packet.

10. INFORMATION: Youth Performance Reports

Brett Miller, Manager-Strategic Planning & Analysis presented the performance reports on page 69-72 of the agenda and reported the following outcomes since last report:

- Enrollments: 105
- Attainment of Degree/Certificate: 33
- Placements in Education/Employment: 41
- Literacy/Numeracy Gains: 5

11. DISCUSSION AND POSSIBLE ACTION: Approve Youth Council's recommendation to amend Nye Community Coalition's PY2014 contract to award an additional amount not to exceed \$20,000 with an end date of September 30, 2015

Ricardo Villalobos, Program Director provided background and reported that the additional funding will provide STEM equipment and training services to youth participants in Nye and Esmeralda Counties through Nye Communities Coalition's Youth WERKS program. The program summary is provided on page 74 of the agenda packet.

A motion was made to approve Youth Council's recommendation to amend Nye Community Coalition's PY2014 contract to award an additional amount not to exceed \$20,000 with an end date of September 30, 2015 by Charles Perry and seconded by Councilwoman Anita Wood. Motion carried.

12. DISCUSSION AND POSSIBLE ACTION: Approve Youth Council's recommendation to amend Youth Advocate Program's PY2013 Youth contract to award an additional amount not to exceed \$100,000 with an end date of September 30, 2015

Mr. Villalobos provided background and reported that the additional funding is to provide services to Youth Advocate Program (YAP) active clients (re-entry youth) as well as new youth needing services, such as addressing literacy/numeracy gains, entered employment rate, and GED (HiSET) attainment. The program summary is provided on page 76 of the agenda packet.

Discussion ensued regarding cost per youth. Mr. Villalobos reported the findings of research conducted by youth staff, Clintine January and Shawonda Nance, regarding the cost per youth amounts for Region 6, which includes Arizona, California, Hawaii, Utah, Oregon, Washington, Idaho and Nevada:

- Low cost per youth: \$3,000 (Nevada, Idaho)
- Average cost per youth: \$4,400
- High cost per youth: \$7,000 (Washington)

A motion was made to approve Youth Council's recommendation to amend Youth Advocate Program's PY2013 Youth contract to award an additional amount not to exceed \$100,000 with an end date of September 30, 2015 by Councilwoman Anita Wood and seconded by Mujahid Ramadan. Motion carried.

13. INFORMATION: Goodwill of Southern Nevada ELITE Program Video

14. INFORMATION: Budget & Finance Committee minutes of October 8, 2014 (draft)

The minutes of October 8, 2014 are provided on page 80-84 of the agenda packet.

15. DISCUSSION AND POSSIBLE ACTION: Approve Budget & Finance Committee's updates to goal #1 of Workforce Connections' Two Year Strategic Plan

Jaime Cruz, Chief Strategy Officer provided background and presented the updated goal: Implement Effective Policies for Management and Oversight of the One-Stop Delivery System. Mr. Galbreth stated that the new language clarifies that the Board is a policy-making board. Discussion ensued.

A motion was made to approve Budget & Finance Committee's updates to goal #1 of Workforce Connections' Two Year Strategic Plan by Councilwoman Anita Wood and seconded by Councilwoman Peggy Leavitt. Motion carried.

16. DISCUSSION AND POSSIBLE ACTION: Review, Discuss, Accept and Approve Reports

Jim Kostecki, Finance Director summarized the following reports:

a. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015

Revision (p. 89): \$750,000 transferred from the Adult funding stream back to the Dislocated Worker funding stream to even out the funding streams through the first quarter of this fiscal year. The PY2014 WIA Formula Budget and narrative is provided on page 89-96 of the agenda packet.

b. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2014 through June 30, 2015 (Formula WIA)

The Budget vs. Actual Finance Report (p. 98) shows one line item to watch, 7100 Insurance due to prepaid insurance in the first month of the fiscal year. This line item will amortize throughout the year.

c. Awards & Expenditures Report – Monthly Update (Compliance and Operational Status of Service Providers/Funded Partners)

Councilwoman Gerri Schroder disclosed that she serves on the Board of Directors for Foundation for an Independent Tomorrow (FIT) and the Las Vegas Clark County Urban League.

The Awards & Expenditures Report through August invoices is provided on page 100-103 of the agenda packet. Discussion ensued regarding low NEG expenditures. Heather DeSart, Deputy Executive Director reported strategies for increasing NEG expenditures, including

an Executive Directors' Roundtable to discuss the imperative nature of expending these funds, an event with Assemblyman Tyrone Thompson, where WC staff will meet and convene with constituents in his jurisdiction, and DETR will be contacting (via robocall) individuals eligible for NEG funding to relay information regarding tomorrow's Nevada Day Super Hiring Event.

d. Funding Plans – Adult/Dislocated Worker/Youth

Mr. Miller presented the funding plans. The ADW report (p. 105) shows remaining funds of \$59,779 (.04 months) and the Youth report (p. 106) shows remaining funds of \$1,017,498 (1.43 months).

e. Workforce Connections' Professional Services Contracts

The Professional Services Contracts report is provided on page 108-113 of the agenda packet.

A motion was made to accept and approve reports by Charles Perry and seconded by Vida Chan Lin. Motion carried.

17. INFORMATION: Strategic Initiatives Update

Mr. Cruz presented the Strategic Initiatives Update provided on page 115 of the agenda packet.

18. INFORMATION: Adult & Dislocated Worker Committee minutes of October 8, 2014 (draft)

Hannah Brown, Chair, Adult & Dislocated Worker Committee presented the minutes provided on page 30-35 of the agenda packet.

19. DISCUSSION AND POSSIBLE ACTION: Approve Adult & Dislocated Worker Committee's updates to goal #3 of Workforce Connections' Two Year Strategic Plan

Mr. Cruz provided background. The ADW Committee's recommendation is to update goal #3 to read: Promote Quality Employment and Training Services for Adult and Dislocated Workers. Discussion ensued.

A motion was made to approve Adult & Dislocated Worker Committee's updates to goal #3 of Workforce Connections' Two Year Strategic Plan by Tommy Rowe and seconded by Charles Perry. Motion carried.

20. DISCUSSION AND POSSIBLE ACTION: Review Latin Chamber of Commerce Community Foundation's financial irregularities associated with inappropriate use of WIA funds

Hannah Brown recused herself as Chair and referred the item to Chair Murzl. Maggie Arias-Petrel and Ms. Brown abstained from any discussion regarding the Latin Chamber of Commerce and the Latin Chamber of Commerce Community Foundation.

Mr. Galbreth provided background. Latin Chamber of Commerce Community Foundation (LCCCF) was formally placed on High Risk – Level 2 status as stated in the letter dated October 21, 2014 provided on page 41-43 of the agenda packet. The determination was due to a misappropriation of funds, failure to liquidate accruals and pay outstanding debts. Mr. Galbreth clarified that the action for this agenda item is to approve the high risk status designation as well as to discuss the details of LCCCF's financial irregularities and discuss corrective action that may be taken.

Irene Bustamante Adams, Co-Chairman, Latin Chamber of Commerce Community Foundation (LCCCCF) and Joe Hernandez, Vice Chair, Latin Chamber of Commerce (LCC) reported on the current fiscal issues with LCCCCF and LCC and provided the plan and timeframe to resolve the issues. Ms. Bustamante stated that there is an internal discussion taking place between LCCCCF and LCC, and reported that from preliminary research, the issue of the shortfall occurred in 2010 to 2011, but was not apparent until the hard closeout. The individuals (fiscal staff) involved are no longer with LCCCCF and LCCCCF accepts ownership of the mistakes. LCC will reimburse LCCCCF for the \$106,000 and LCCCCF is committed to paying back the debt to WC. As mandated in the high risk letter, LCCCCF will transfer the line of credit to LCC within the next 24-48 hours. The timeframe is to have the issue resolved by the third week in November. Ms. Bustamante Adams asked the Board to consider the partnership between WC and LCCCCF; there has been candid and open conversation with the Executive Director of WC and when this issue arose, there was no holding back and LCCCCF brought the issue to the forefront because of the partnership. Ms. Bustamante Adams stated that it is understood that LCCCCF will be kept on high risk status until the situation is resolved, but asked the Board to consider continuing LCCCCF's contract and monitor the agency fiscally to ensure the contract ends on a good note for the rest of the remainder of the year. Ms. Bustamante Adams stated that LCCCCF has been an outstanding partner on the programmatic side for the last five years and has received accolades and awards from WC regarding performance and outcomes for employment. For the last four years, LCCCCF has been the only service provider on the eastside of Las Vegas serving the critical needs for the underserved population and is the only service provider in the One-Stop Career Center that has bi-lingual staff.

Joe Hernandez, Vice Chair, Latin Chamber of Commerce (LCC) stated that LCC is a distinct group from LCCCCF and has its own governance board. LCC has been in existence for over 40 years and is considered to be the third largest Latino Chamber in the western region. LCC became aware of this misappropriation last month and since then has had several meetings to discuss options, remedies, and how LCC and LCCCCF can work together to rectify the situation. LCC is committed to partnering with LCCCCF to help remedy this issue in the shortest amount of time possible. However, LCC is uncomfortable with the assertions made regarding the monies owed. LCC understands that all of the funds were held in a combined account with no segregated or restricted funds, so there is no way to distinguish the monies that were placed in these accounts since 2010 as far as what funds came from WC and what funds came from LCC. LCC would like to request to review the details and the conclusion of WC's findings that Mr. Galbreth used in communications to LCCCCF in which he asserts the cause of the shortfalls are bad debt write offs, transfers and contributions to LCC. Mr. Hernandez stated that LCC and LCCCCF have worked together for years and LCC has raised money for LCCCCF's programs, specifically the Latin Chamber Scholarship Foundation, Latino Leadership Youth Conference, Leadership Nevada, and other charitable initiatives including the Conservation Project and Women of Color. All of these programs have required transfers from LCC and LCCCCF and because the WIA funds were deposited and managed in the same operating account, analyzed by WC staff, LCC believes the statements in the high risk letter are inaccurate. LCC plans to conduct a forensic audit of both accounting books to identify and correct the true causes of the inadvertent misappropriation. LCC would like to come back to this Board upon completion of its review to clear up any discrepancy that potentially could discredit LCC. LCC commits to repay any disallowed dollars that may have been received in error.

Chair Murzl requested staff to comment. Mr. Kostecki reported that around the end of September 2014, LCCCCF requested a meeting with Mr. Galbreth, whereby LCCCCF explained the situation and reported that they were not able to liquidate their outstanding bills through June 30 by the end of August. On September 30, WC staff went out to LCCCCF to review the issue with the fiscal staff. Approximately \$67,000 in bills from June and prior remained unpaid, yet checks had been cut for them. LCCCCF did not have the funds to pay them, so the checks were just sitting there. Additionally, over \$50,000 in items paid for June and prior were paid with the next year's contract advanced funds. WC provided LCCCCF

with all the money from the prior year end with the exception of \$25,000, but LCCCCF was using new money to pay for their old bills. LCCCCF provided GL reports from the period of 2009 to 2014 on the bad debt accounts, approximately \$60,000 in bad debts, much of which was from LCC, and a GL report from the period 2011-2014 on charitable contributions, some to LCC. WC verified this based on the reports provided by LCCCCF. Also, based on LCCCCF's report, there is a line of credit on LCCCCF's books with original documents set up in 2010. Currently, there is no LCCCCF staff that can initiate any transactions on the line of credit, which has a balance of \$46,000-\$48,000. The repayments for the line of credit come directly from LCCCCF's WIA bank account. There is money coming out of LCCCCF's WIA bank account for things other than the WIA program based on internal reports provided by LCCCCF, verified by WC staff. WC does not know where all the funds have gone, and without a forensic audit, WC will not know. WC has verified that LCCCCF owes WC approximately \$106,000. It was \$130,000, but WC owes LCCCCF about \$25,000 because of a stale-dated draw that goes back to June, which after July 23rd the State does not reimburse WC until the audit is closed out for any funds for the prior years, so the approximate amount of the debt is \$106,000.

Tommy Rowe asked how the Board will monitor this situation if there are no Board meetings until January 2015. Mr. Galbreth stated that staff can bring information to the LEOs and Board anytime there is a change in the action plan by calling a meeting as needed.

Councilwoman Leavitt inquired about the forensic audit, specifically who will initiate and pay for it. Mr. Galbreth stated that WC staff has done its due diligence and has all of the documentation to support the statements indicated in the high risk designation letter. Ms. Bustamante Adams stated that the forensic audit would be between LCC and LCCCCF as well as the cost.

Mr. Galbreth stated that if LCCCCF and/or its board of directors cannot pay the debt then the responsibility would fall on the Local Elected Officials who have fiduciary responsibility of all resources and equipment of the Southern Nevada Workforce Investment Area hence WC. WC will have to report this matter to the Federal Government, Office of Inspector General (OIG) and there could be an investigation by OIG.

Chair Murzl stated that basically there is a deadlock between LCC and LCCCCF and they have to figure out what is going on between them. In the meantime, WC is out \$106,000 and has the responsibility of 600 clients that need to be served, trained and employed, and there is the matter of LCCCCF's providers that have not been paid for services rendered. If the shortfall is not satisfied by LCCCCF and/or LCC, the LEOs jurisdictions' will be responsible for the debt. Mr. Galbreth concurred and stated that there is also an issue of OJT contracts that have not been paid by LCCCCF. Ms. Murzl further stated that it seems that LCC is denying responsibility and wants more information, LCCCCF is stopping the line of credit in 48 hours and there is no commitment to when the money will be paid to WC.

Mr. Hernandez replied that LCC is working in concert with LCCCCF and has not denied the responsibility as stated. Unless there is a forensic audit, there really is no way to determine whether the money came from LCC's programs or actual WIA dollars; however, LCC is not that concerned about it at this time. LCC has committed to help LCCCCF and has just found out about what happened 30 days ago. LCC is doing what it can to repay the dollars back as soon as it possibly can to WC. These discussions are taking place internally with both boards. LCC is willing to step up to the plate and take care of the problem because LCCCCF is a sister organization. Mr. Hernandez reiterated that LCC would like to come back to this Board to prove any discrepancies to show in good faith that LCC does not want to be discredited for something that it did unintentionally. On behalf of LCC, Mr. Hernandez stated that they will do everything they can to pay back the money as soon as they can, but unfortunately there are not enough funds in their checking account to write a check now, otherwise they would today. LCC and LCCCCF is requesting an additional 60 days to do everything they can with their resources to

rectify this issue so that all of us can feel better that this Board is working with a group of Latino leaders that have a commitment to this community.

Councilwoman Wood expressed concern that similar issues occurred one year ago. Mr. Hernandez stated that LCC was not involved in last year's situation and reiterated that LCC and LCCCF are two distinct groups with separate governing boards and separate staff and LCC is a 501(c) 6, but LCC is going to do what it can to rectify the situation and in the future ensure that the problem does not reoccur. Councilwoman Wood asked Ms. Bustamante Adams what LCCCF is prepared to do to repair the situation and ensure it does not reoccur. Ms. Bustamante –Adams stated that LCCCF was not trained regarding billing correctly for allowable costs. In response to Councilwoman Wood's question, she stated that by both organizations (LCC and LCCCF) coming here today it is a commitment to this Board, and she would not be putting herself out here personally if she did not believe in what they were communicating and their commitment to WC, and as an elected official she would not be making the statement of their commitment to repay the debt if she did not believe they would in a timely manner.

Dan Gouker inquired about the amount of the contract funds WC will be recapturing. Mr. Kostecki stated that the amount of the current open contracts that are unspent is estimated to be \$1.2 million between the ADW, Youth and NEG contracts. Mr. Gouker stated, regarding the emergency agenda item (11.1 on the agenda) he will be recommending that staff recapture the outstanding money because aside from the passion and good work of these organizations, they have a serious financial problem between them and neither seems to want to accept full responsibility.

Commissioner Weekly asked for clarity regarding the hard close out. Ms. Bustamante Adams stated that it is her understanding that before WC implemented the policy to do a hard close out at the end of the fiscal year, the money was rolled over from year to year, and when the hard closeout occurred it showed that all providers, not just LCCCF, were using future funds to pay old debt. Mr. Kostecki stated that at last year's close out, two providers LCCCF and Bridge Counseling Associates did not have the funds to pay old bills at the end of the close out period even though WC reimbursed for them, and at this year's close out, the same thing happened with LCCCF again. Commissioner Weekly asked if the providers are required to have separate bank accounts for restricted and non-restricted funds. Mr. Kostecki stated that the providers are asked to track funds by project in some form or another and ideally to have separate checking accounts, but it is not mandated. Commissioner Weekly stated that it was brought to Mr. Galbreth's attention by LCC's chairman that there was really no intention to help rectify this financial situation, and asked Mr. Hernandez if this is still the case today. Mr. Hernandez replied no. Commissioner Weekly stated that he and Chair Murzl met with staff and came to the conclusion that it is not the Board's place to get into the middle of finger pointing in terms of who is to blame, but he is concerned regarding the fiduciary responsibility of the LEOs jurisdictions if it falls on them to rectify the situation. He further stated that he supports LCCCF in terms of the great work they do in the community; however, at the end of the day, it is about fairness and equity to all service providers and when a service provider receives WIA funds there is a level of responsibility that comes attached. Commissioner Weekly asked Ms. Bustamante Adams to explain how both organizations did not know to keep the restricted WIA funds separate from non-restricted funds. Ms. Bustamante Adams stated that there is a separation and in 2010-2011 when the situation happened that was not the issue and she sent a letter of appeal to the Executive Director of WC because of the statements made regarding charitable funds and bad debt that are not WIA funds. Ms. Bustamante Adams stated, the point is to accept responsibility, pay the money back swiftly and communicate that LCC and LCCCF are not in opposition but in tandem working together to repair the relationship with WC.

Chair Murzl summarized the situation and stated that both organizations have massive accounting management principal problems continuing from last year and asked what the plan is and the timeframe for paying off the debt to WC. Ms. Bustamante Adams stated that LCC will reimburse LCCCF for the

\$106,000 and as stated at the LEO Consortium meeting, the timeframe is to pay it back by the third week of November or within that 60 day window, and LCCCF will transfer the line of credit to LCC in the next 24-48 hours per the high risk designation letter.

Mr. Hernandez stated that LCC is not pulling any money from the line of credit because it does not have access and LCC runs its financials totally separate from LCCCF. Mr. Hernandez credited Ms. Bustamante Adams for discovering the issue and bringing it to the attention of WC and stated that LCC and LCCCF will try to have the full amount paid to WC within the next 60 days. Mr. Kostecki stated that according to loan documentation on the original line of credit, there are two authorized signers Dr. Rene Cantu and a member of LCC. Dr. Cantu is no longer with the organization, so the only authorized signer is with LCC. The balance on the original \$50,000 line of credit is \$46,000-\$48,000. Based on reports from LCCCF none of it belongs to LCCCF. The inherent conclusion is that it is someone else's expenditures. Mr. Kostecki stated that this is the information WC staff was provided and WC has the loan documents that shows who originated the line of credit and who signed for it. The line of credit is on LCCCF's general ledger and is tied directly to LCCCF's bank account, so the monthly payment of principal and interest comes out of LCCCF's bank account and WC was told that none of the expenditures belong to LCCCF. Chair Murzl concurred and stated it implies a comingling of funds between LCC and LCCCF and the unawareness of how money is flowing back and forth.

Chair Murzl asked for a motion to accept the repayment plan no later than 60 days of today, December 28, 2014 that the full amount owed is paid back to WC. Dan Gouker stated that two motions are needed, one to accept the plan on item 11 on the agenda and some other motion for item 11.1.

A motion was made to accept the plan presented by Irene Bustamante Adams for the repayment within 60 days by Dan Gouker and seconded by Councilwoman Anita Wood. Hannah Brown and Maggie Arias-Petrel abstained. Motion carried.

20.1 EMERGENCY AGENDA ITEM/DISCUSSION AND POSSIBLE ACTION: In order to mitigate the loss of critically needed employment and training services to an underserved population of approximately 600 clients, authorize staff to negotiate and enter into a contract agreement with an agency/company to deliver sorely needed adult, dislocated worker and youth services to the clients currently being served by the Latin Chamber of Commerce Community Foundation (LCCCF), an agency recently placed on High Risk status. Additionally, to authorize staff to recapture the remaining funds currently allocated to the LCCCF, and to reallocate those funds to the designated/selected provider

A motion to authorize staff to negotiate and enter into a contract agreement with an agency/company to delivery sorely needed adult, dislocated worker and youth services to the clients currently being served by the Latin Chamber of Commerce Community Foundation (LCCCF), an agency placed on High Risk status, and recapture the remaining funds currently allocated to the LCCCF, and reallocate those funds to the designated/selected provider was made by Dan Gouker and seconded by Sonja Holloway. Hannah Brown and Maggie Arias-Petrel abstained. Motion carried.

21. INFORMATION: One-Stop Consortium Report

Chair Brown presented the One-Stop Consortium Report is provided on page 50-52 of the agenda packet.

22. INFORMATION: Employment and Training Reports – Adult/Dislocated Worker ~ Brett Miller

Mr. Miller presented the employment and training reports (p. 54-57) and highlighted the following outcomes for the first two months of PY2014:

- Individuals Trained: 165
- Entered Employment: 310
- Average Wage: \$13.16
- Enrollments: 516 (between One-Stop and Home Offices)

23. INFORMATION: Sector Council Snapshot

Mr. Miller presented the Sector Council Snapshot (p. 59) and highlighted LEAP activities:

- LEAP meeting held in July 2014
- STEM workshops presented and business collateral from Business Engagement
- WC received positive feedback on presentations
- Next LEAP meeting scheduled in December 2014

24. INFORMATION: Timely Data Entry Report

Mr. Villalobos presented the report (p. 61) of the agenda packet, which shows the percentage of timely data entry into the NV Trac Data System for each service provider. Overall, 95.1% of the data entry was completed on time, as of September 24, 2014. Discussion ensued.

25. INFORMATION: PY2013 Summary of Monitoring Findings

Ms. DeSart presented the PY2013 Summary of Monitoring Findings report on page 63 and thanked Jeannie Kuennen, ADW Program Manager for efficiently tracking the data. Ms. DeSart reported that NPI (3 open findings) and NHA (2 open findings) should have their findings closed by end of next week.

26. DISCUSSION AND POSSIBLE ACTION: Accept and approve Executive Director's Report

Mr. Galbreth presented the Executive Director's Report of October 14, 2014 (p. 117) and highlighted the Nevada System of Higher Education (NSHE) and WC partnership for the Future of Nursing Program. Mr. Galbreth thanked Debra Collins, ADW Program Manager for her knowledge, input and support of the partnership and introduced Dr. Marsha Turner, Vice Chancellor for Health Sciences at NSHE and Chair of the Healthcare Sector Council. Dr. Turner shared about the grant. The Future of Nursing Grant is provided through the Robert Wood Johnson Foundation and AARP. The grant was awarded to NSHE, the Healthcare Sector Council, and Nevada Nursing Action Coalition; WC is a sub-awardee. The Future of Nursing Program is to help educational institutions prepare nurses for the ever-changing healthcare needs of today and in the future. The Robert Wood Johnson Foundation set up a funding stream to help states develop infrastructure to support new initiatives, including looking at new residency nursing programs and increasing the percentage of nurses who have bachelor degrees. The program is a statewide partnership of public and private entities, NSHE, DETR, and nurses throughout Nevada. Dr. Turner thanked Ms. Collins and Linda Yi for writing the grant.

A motion was made to accept and approve Executive Director's Report Hannah Brown and seconded by Dan Gouker. Motion carried.

27. DISCUSSION AND POSSIBLE ACTION: Upcoming National Association of Workforce Boards (NAWB) Forum in Washington DC – Funds allocated for up to four board members

Mr. Galbreth reported that funds are allocated in the budget to send up to four Board members to the NAWB Forum 2015 March 28-31, 2014 in Washington DC. Valerie Murzl and Sonja Holloway expressed interest. Any other Board members interested in attending should contact Ardell or Heather before November 1, 2014. Registration information is provided on page 119-120 of the agenda packet.

A motion was made to approve the funds allocated for up to four board members to attend the National Association of Workforce Boards (NAWB) Forum in Washington DC by Dan Gouker and seconded by Councilwoman Gerri Schroder. Motion carried.

28. INFORMATION: Board, LEO Consortium, Youth Council, ADW and Budget Committee meetings canceled in November and December

29. SECOND PUBLIC COMMENT SESSION:

None

30. INFORMATION: Board Member Comments

Dan Gouker stated that it was painful to make the motion for agenda item 11.1 and it distresses him to potentially harm any of the end user clients; however, in all fairness to all service providers, the motion was necessary. Mr. Gouker introduced Judy Turgiss from the Nevada Workforce Development Center, a place for employers to go to find out about all of the services available through DETR, CSN and other training service providers. The Nevada Workforce Development Center is housed in the Laxalt Center at CSN's Cheyenne Campus

Dan Rose reported low outcomes for the August Journeyman class. Out of 70 applicants only 50 showed up to take the test, and out of those 50, only 15 were able to pass an 8th grade level math and reading test. The 15 individuals who passed the test will be interviewed. There may be another class in January-February 2015. Mr. Rose reported that Journeymen make \$41.41/hour plus benefits and first year apprenticeships make \$19.00/hour plus benefits. Hannah Brown requested flyers.

Charles Perry expressed ill regard for the RJ article on page 44-45 of the agenda packet.

31. ADJOURNMENT

The meeting adjourned at 12:28 p.m.

Agenda Item 5. INFORMATION:

Awards & Recognition

- a. Service Provider Recognition for Timely Data Entry in 2nd Quarter PY2014
- b. Workforce Development Academy Graduate Recognition
- c. Loyd Platson, NyE Communities Coalition

Agenda Item 6. INFORMATION:

Workforce Connections' Compact



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PEOPLE. PARTNERSHIPS. POSSIBILITIES.

CONNECTING EMPLOYERS TO A READY WORKFORCE

THE COMPACT

The Southern Nevada Workforce Investment Board's mission is to connect employers to a ready workforce. This Compact defines the partnership and mutual commitments made between Southern Nevada employers and Workforce Connections.

Employers commit to:

- Tapping the recruitment services and training resources of Workforce Connections to access the talent available through the One-Stop Career Center and System.
- Recommending Workforce Connections' recruitment and training resources to other businesses and employers.
- Maintaining communication with and providing honest feedback to Workforce Connections for the continuous improvement of service delivery.
- Joining with the Southern Nevada Workforce Investment Board in developing strategies to improve the talent pipeline, build the skills of Southern Nevadans, and enhance industry sector growth for a vibrant economy.

Workforce Connections commits to:

- Offering workforce intelligence to assist the employer in developing recruitment and training strategies.
- Customizing the available recruitment and training services to the specifications of the employer.
- Delivering quality recruitment and training services while maintaining contact with the employer throughout the process to ensure what was promised is delivered.
- Striving for the employer's satisfaction with the services provided.
- Seeking advice on how to improve the skills and job readiness of the talent pool so quality connections may be made.

These employers and Workforce Connections form this partnership and make these commitments to benefit Southern Nevada, its residents, its businesses, and its economy.

Date: 1/12/15

Commissioner Lawrence Weekly
Chair, Local Elected Official
Southern Nevada Workforce
Investment Area

Valerie Murzl,
Board Chair
Workforce Connections

Melissa Jones Brewer
Associate Director of Nursing
Desert View Home Health



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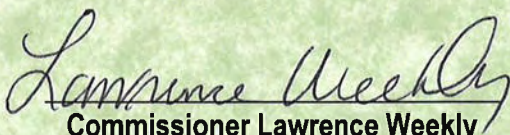
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Date: _____



Commissioner Lawrence Weekly

Chair, Local Elected Official

Southern Nevada Workforce
Investment Area

Valerie Murzi,
Board Chair

Workforce Connections



Tobi Hoppe

Site Director

RDI Corporation



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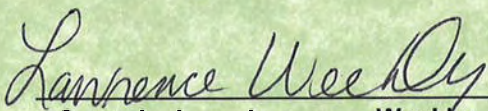
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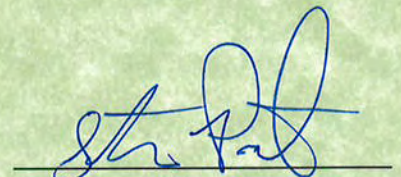
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Date: 1/8/15



Commissioner Lawrence Weekly
Chair, Local Elected Official
Southern Nevada Workforce
Investment Area


Valerie Murzl,
Board Chair
Workforce Connections


Steve Peralta
Chief Operations Officer
Healthcare Preparatory Institute



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Date: 10/29/2014

Commissioner Lawrence Weekly
Chair, Local Elected Official
Southern Nevada Workforce
Investment Area

Valerie Murzl,
Board Chair

Workforce Connections

Karl Rostron
Diamond Resorts

Regional Talent Acquisition
Manager

Brittany Cottin
Recruiter



CONNECTING EMPLOYERS TO A READY WORKFORCE

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Date: 10/29/2014

Commissioner Lawrence Weekly
Chair, Local Elected Official
Southern Nevada Workforce
Investment Area

Valerie Murzl,
Board Chair

Workforce Connections

Emil Bejgu
GMT Care
General Manager



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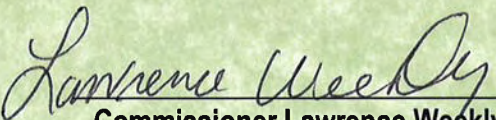
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Date: 11-21-14



Commissioner Lawrence Weekly

Chair, Local Elected Official
Southern Nevada Workforce
Investment Area



Valerie Murzi,
Board Chair

Workforce Connections



Dan McMenamin

Talent Acquisition

Wyndham Vacation Ownership,
Inc.



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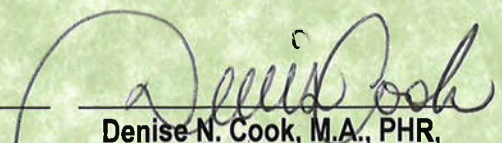
Date: 12/17/2014


Commissioner Lawrence Weekly
Chair, Local Elected Official

Southern Nevada Workforce
Investment Area

Valerie Murzi,
Board Chair

Workforce Connections


Denise N. Cook, M.A., PHR,
CPC
Owner
THI Consulting



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Date: _____



Commissioner Lawrence Weekly

Chair, Local Elected Official

Southern Nevada Workforce
Investment Area


Valerie Murzl,
Board Chair

Workforce Connections


Miguel Borrego

Division Manager

Knight Transportation

Agenda Item 7. INFORMATION:

Business Engagement Update

This Business Engagement Hire Report reflects activity from July 1 - December 31, 2014 totaling 271 jobs. Business Engagement has been working diligently to align our talent supply with business demand. We have focused our efforts to target in-demand industries that offer a variety of employment opportunities and wage ranges to fit our candidate's needs. Our wage range is \$8.25-\$35 per hour with an average wage of \$12.32.

Hire Report for 7/1 - 12/31/2014

First Name	Company	Position	Wage	Date Hired
La Vonte	168 Ranch Market	Sea Food Handler	\$8.25	6/25/14
Ky	99 Ranch Market	Stocker	\$8.25	6/25/14
Tracy	Aerotek	Travel Agent	\$11.00	8/18/14
Humberto	Aerotek	Fraud Analyst	\$11.00	10/30/14
Vincent	Aggregate Industries	Plant Operator Apprentice	\$24.08	8/15/14
Mahlia	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Tamara	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Aniee	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Miguel	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Bryan	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Kenya	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Tino	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Diane	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Kevin	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Madelynn	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Leia	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Gene	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Charles	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Babet	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Lisa	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Brenda	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Diontae	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Sharon	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Kriste	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Melodie	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Khiesha	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Kari	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Catherine	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Brian	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Delores	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Donte	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Ryan	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Lilaian	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Denise	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Norman	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Nick	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Takisah	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Mike	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Jamah	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Susie	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Reva	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Damien	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Sharon	Apollo Retail Specialists	Reset Merchandiser	\$11.00	10/30/14
Craig	Apprenticeship Local 797	Cement Mason	\$21.11	10/17/14
Giovanny	Apprenticeship Local 797	Plasterer	\$20.04	10/17/14
Rafael	Apprenticeship Local 797	Plasterer	\$20.04	10/17/14
Julius	Apprenticeship Local 797	Plasterer	\$20.04	10/17/14
Tyler	Apprenticeship Local 797	Plasterer	\$20.04	10/17/14
Brandon	Apprenticeship Local 797	Plasterer	\$20.04	10/17/14
Manuel	Apprenticeship Local 797	Plasterer	\$20.04	10/17/14
Westley	Apprenticeship Local 797	Cement Mason	\$21.11	10/17/14
Issac	Apprenticeship Local 797	Plasterer	\$20.04	10/17/14
Victor	Apprenticeship Local 797	Cement Mason	\$21.11	10/17/14
Emmanuel	Apprenticeship Local 797	Plasterer	\$20.04	10/17/14
Franklin	Apprenticeship Local 797	Cement Mason	\$21.11	10/17/14
Christopher	Apprenticeship Local 797	Cement Mason	\$21.11	10/17/14
Larry	Asurion	PSST Tech	\$14.00	10/6/14
Peggy	Avalon Private Care	Personal Care Assistant	\$10.00	10/30/14
Gracy	Avalon Private Care	Personal Care Assistant	\$10.00	10/30/14
Taha	Broward Factory Service	HVAC Technician	\$12.00	9/5/14
Terri	CCBootcamp	Phone Sales	\$9.00	10/27/14

Alexander	Diamond Resorts	Sales/Customer Service	\$12.00	10/13/14
Corninthia	Diamond Resorts	Sales/Customer Service	\$12.00	10/13/14
Odell	Diamond Resorts	Sales/Customer Service	\$12.00	10/13/14
Crystal	Diamond Resorts	Sales/Customer Service	\$12.00	10/13/14
Robert	Diamond Resorts	Sales/Customer Service	\$12.00	10/13/14
Edith	Diamond Resorts	Sales/Customer Service	\$12.00	10/13/14
Kimberly	Diamond Resorts	Sales/Customer Service	\$12.00	10/13/14
Adam	Diamond Resorts	Sales/Customer Service	\$12.00	10/13/14
Melina	Diamond Resorts	Sales/Customer Service	\$12.00	10/13/14
Lamont	Diamond Resorts	Sales/Customer Service	\$12.00	10/13/14
Joel	Diamond Resorts	New Owner Marketing Agent	\$12.00	10/16/14
J.C.	Diamond Resorts	Customer Service	\$12.00	10/19/14
Richard	Diamond Resorts	New Owner Marketing Agent	\$12.00	10/19/14
Gerrisha	Diamond Resorts	New Owner Marketing Agent	\$12.00	10/19/14
Angelito	Diamond Resorts	Customer Service	\$12.00	10/20/14
Traci	Diamond Resorts	New Owner Marketing Agent	\$12.00	10/24/14
Travesshania	Diamond Resorts	New Owner Marketing Agent	\$12.00	10/24/14
Diana	Diamond Resorts	New Owner Marketing Agent	\$12.00	10/24/14
Dylan	Diamond Resorts	New Owner Marketing Agent	\$12.00	10/24/14
Cammie	Diamond Resorts	Customer Service	\$12.00	10/26/14
Shereena	Diamond Resorts	Customer Service	\$12.00	10/26/14
Jennifer	Diamond Resorts	Customer Service	\$12.00	10/26/14
LaCreesha	Diamond Resorts	New Owner Marketing Agent	\$12.00	10/26/14
Essie	Diamond Resorts	New Owner Marketing Agent	\$12.00	10/26/14
Darvell	Diamond Resorts	New Owner Marketing Agent	\$12.00	10/26/14
James	Diamond Resorts	New Owner Marketing Agent	\$12.00	10/26/14
Cheyenne	Diamond Resorts	New Owner Marketing Agent	\$12.00	10/26/14
Andrew	Diamond Resorts	New Owner Marketing Agent	\$12.00	10/26/14
Joegroel	Diamond Resorts	New Owner Marketing Agent	\$12.00	10/26/14
Gwen	Diamond Resorts	Customer Service	\$12.00	10/26/14
Edith	Diamond Resorts	Sales/Customer Service	\$12.00	10/30/14
Corinthia	Diamond Resorts	Sales/Customer Service	\$12.00	10/30/14
Adam	Diamond Resorts	Sales/Customer Service	\$12.00	10/30/14
Robert	Diamond Resorts	Sales/Customer Service	\$12.00	10/30/14
Alexander	Diamond Resorts	Sales/Customer Service	\$12.00	10/30/14
Odell	Diamond Resorts	Sales/Customer Service	\$12.00	10/30/14
Crystal	Diamond Resorts	Sales/Customer Service	\$12.00	10/30/14
Kimberly	Diamond Resorts	Sales/Customer Service	\$12.00	10/30/14
Melina	Diamond Resorts	Sales/Customer Service	\$12.00	10/30/14
Daniel	Diamond Resorts	Sales/Customer Service	\$12.00	10/30/14
Mandella	Diamond Resorts	Customer Service	\$12.00	11/24/14
Roosevelt	Diamond Resorts	Customer Service	\$12.00	11/25/14
Sandra	Diamond Resorts	Customer Service	\$12.00	11/25/14
Lantz	Diamond Resorts	New Owner Marketing Agent	\$12.00	11/25/14
Jalissa	Diamond Resorts	Customer Service	\$12.00	12/02/14
Mahatma	Diamond Resorts	Customer Service	\$12.00	12/03/14
DeMahrin	Diamond Resorts	Customer Service	\$12.00	12/03/14
Davida	Diamond Resorts	Customer Service	\$12.00	12/03/14
Joscelynn	Diamond Resorts	Customer Service	\$12.00	12/03/14
Lashawn	Diamond Resorts	Customer Service	\$12.00	12/03/14
Cortney	Diamond Resorts	New Owner Marketing Agent	\$12.00	12/03/14
Terri	Diamond Resorts	Customer Service	\$12.00	12/04/14
Nathaneal	Digipfoto	Site Lead	\$10.88	9/3/14
Sylvester	Digipfoto	Site Supervisor	\$15.38	9/30/14
Brian	Digipfoto	Site Supervisor	\$15.38	10/3/14
Alante	Digipfoto	Photographer	\$9.00	10/9/14
David	Digipfoto	Site Lead	\$10.88	10/10/14
William	Digipfoto	Site Lead	\$10.88	10/16/14
Marquese	Digipfoto	Site Supervisor	\$14.42	10/16/14
Tywan	Digipfoto	Photographer	\$9.00	10/29/14
Shakawain	Digipfoto	Photographer	\$9.00	10/29/14
Brandon	Digipfoto	Photographer	\$9.00	10/29/14
LaQuinta	Digipfoto	Photographer	\$9.00	10/29/14
Larry	Digipfoto	Photographer	\$9.00	10/29/14
Leah	Digipfoto	Photographer	\$9.00	10/29/14
Meghan	Digipfoto	Photographer	\$9.00	10/29/14
Shaun	Digipfoto	Photographer	\$9.00	10/29/14
Willie	Digipfoto	Photographer	\$9.00	10/29/14
Paul	Digipfoto	Photographer	\$9.00	10/29/14
Marco	Digipfoto	Photographer	\$9.00	10/29/14

Daniel	Digiphot	Photographer	\$9.00	10/29/14
Jesse	Digiphot	Photographer	\$9.00	10/29/14
Ora	Digiphot	Photographer	\$9.00	10/29/14
Edgar	Digiphot	Site Lead	\$10.88	10/29/14
Deanna	Digiphot	Site Lead	\$10.88	10/29/14
Tony	Digiphot	Bird Handler	\$11.00	10/29/14
Paris	Digiphot	Site Lead	\$10.88	11/19/14
Alberto	Digiphot	Photographer	\$9.00	12/10/14
Jose	Digiphot	Photographer	\$9.00	12/10/14
Nicole	Digiphot	Photographer	\$9.00	12/10/14
Abel	Digiphot	Photographer	\$9.00	12/10/14
Sosse	Digiphot	Photographer	\$9.00	12/10/14
Govinda	Digiphot	Photographer	\$9.00	12/10/14
Scott	Digiphot	Photographer	\$9.00	12/10/14
Rodrigo	Digiphot	Photographer	\$9.00	12/10/14
Carmen	Digiphot	Photographer	\$9.00	12/10/14
Sharon	Digiphot	Photographer	\$9.00	12/10/14
Fred	E&E Foods	Sea Food Processor	\$9.00	6/1/14
Robert	E&E Foods	Sea Food Processor	\$9.00	6/17/14
Mary	Exel Logistics	Operations Supervisor	\$20.19	11/24/14
Vironica	Flowers Foods	Production Technician	\$16.00	7/13/14
Brandon	Flowers Foods	Production Helper	\$12.50	8/8/14
Manuel	Flowers Foods	Production Helper	\$12.50	8/8/14
Walter	Flowers Foods	Production Helper	\$12.50	8/8/14
Jaime	Flowers Foods	Production Technician	\$17.00	8/8/14
Edwina	Flowers Foods	Production Helper	\$12.50	8/16/14
Jeffrey	Flowers Foods	Production Technician	\$16.00	12/7/14
Adam	Flowers Foods	Production Technician	\$16.00	12/8/14
Kristy	GMT Care	Driver	\$10.00	10/26/14
LeAndre	GMT Care	Transporter/Driver	\$10.00	11/21/14
William	GMT Care	Driver Helper	\$15.00	12/18/14
Don	GMT Care	Driver	\$10.00	12/18/14
Brittany	GMT Care	Dispatcher	\$10.00	12/15/14
Shannon	Guess, Inc.	Brand Ambassdor	\$9.00	11/21/14
Monique	Hatcher Financial	Construction	\$25.00	10/30/14
Vicki	Hatcher Financial	Financial Secretary	\$15.00	11/03/14
Nakeiro	Homecare by M&D	Personal Care Assistant	\$9.00	9/15/14
Sarah	Homecare by M&D	Personal Care Assistant	\$9.00	9/15/14
Evita	Homecare by M&D	Personal Care Assistant	\$9.00	9/15/14
Edward	Homecare by M&D	Personal Care Assistant	\$9.00	9/15/14
Yvette	Homecare by M&D	Personal Care Assistant	\$9.00	9/15/14
Elizabeth	Homecare by M&D	Personal Care Assistant	\$9.00	9/15/14
Tanya	Homecare by M&D	Personal Care Assistant	\$9.00	9/15/14
Marian	Homecare by M&D	Personal Care Assistant	\$9.00	9/15/14
Evelyn	Homecare by M&D	Personal Care Assistant	\$9.00	9/15/14
Yvette	Homecare by M&D	Personal Care Assistant	\$9.00	9/15/14
Eric	InsureMonkey	Licensed Agent	\$12.50	9/8/14
Charlondra	InsureMonkey	Enrollment Specialist	\$12.00	9/22/14
Jeffrey	InsureMonkey	Enrollment Specialist	\$12.00	9/22/14
Raeneesha	InsureMonkey	Enrollment Specialist	\$12.00	10/27/14
Heather	InsureMonkey	Licensed Agent	\$12.50	10/27/14
Damaris	InsureMonkey	Licensed Agent	\$12.50	10/27/14
Richard	InsureMonkey	Licensed Agent	\$12.50	10/27/14
Yosbel	InsureMonkey	Data Sanitation	\$20.00	11/6/14
Christina	InsureMonkey	Data Sanitation	\$20.00	12/8/14
Abelardo	InsureMonkey	Supervisor	\$25.96	12/11/14
Jacquelyn	InsureMonkey	Enrollment Specialist	\$12.00	12/15/14
Derek	Ken's Food	Sanitor	\$13.00	12/15/14
Bruce	Keolis Transportation	Bus Operator	\$9.30	7/16/14
Josh	Link Technologies	Desktop Support	\$35.00	10/06/14
Freda	Apprenticeship Local 797	Plasterer	\$20.04	10/09/14
Jeffrey	MV Transportation	Coach Operator	\$10.30	10/8/14
Alexis	MV Transportation	Coach Operator	\$10.30	10/8/14
Eugene	MV Transportation	Coach Operator	\$10.30	10/8/14
Jeff	MV Transportation	Coach Operator	\$10.30	10/8/14
Leighsa	MV Transportation	Coach Operator	\$10.30	10/8/14
Stan	MV Transportation	Coach Operator	\$10.30	10/8/14
Thosby	MV Transportation	Coach Operator	\$10.30	10/8/14
Willa	MV Transportation	Coach Operator	\$10.30	10/8/14
Erick	MV Transportation	Coach Operator	\$10.30	10/8/14

Christopher	MV Transportation	Coach Operator	\$10.30	10/8/14
Joel	MV Transportation	Coach Operator	\$10.30	10/8/14
Reva	MV Transportation	Coach Operator	\$10.30	10/8/14
LeRoy	Premiere Builders	Construction	\$25.00	10/30/14
Michael	Premiere Builders	Construction	\$25.00	10/30/14
Myles	Premiere Builders	Construction	\$25.00	10/30/14
Judson	Premiere Builders	Construction	\$25.00	10/30/14
Jairus	Pro Case Management	Certified Nursing Assistant	\$13.50	09/18/14
Sarah	Pro Case Management	Certified Nursing Assistant	\$13.50	09/18/14
Paryga	Pro Case Management	Certified Nursing Assistant	\$13.50	09/18/14
Lucrecia	Pro Case Management	Registered Nurse	\$34.00	09/18/14
Penina	Pro Case Management	Certified Nursing Assistant	\$13.50	09/18/14
Nicole	Pro Case Management	Registered Nurse	\$34.00	09/18/14
Dinah	Pro Case Management	Certified Nursing Assistant	\$13.50	09/18/14
Sydney	Pro Case Management	Certified Nursing Assistant	\$13.50	09/18/14
Rene	Pro Case Management	Certified Nursing Assistant	\$13.50	09/18/14
Joyce	Pro Case Management	Registered Nurse	\$34.00	09/18/14
Adrian	Pro Case Management	Certified Nursing Assistant	\$13.50	09/18/14
Rhonda	RDI Marketing	Call Center Specialist	\$11.00	11/10/14
Dana	RDI Marketing	Call Center Specialist	\$11.00	12/15/14
Celeste	Solar City	Customer Care Representative	\$13.02	7/8/14
Twanna	Solar City	Customer Care Representative	\$13.02	7/8/14
Maria	Solar City	Document Generation Specialist	\$13.02	7/8/14
Dorothy	Solar City	Document Generation Specialist	\$13.02	7/8/14
Altimisha	Sun Commercial Real Estate	Broker Assistant	\$15.00	8/4/14
Tyrell	Tix4Tonight	Cashier	\$11.00	10/9/14
Amber	Tix4Tonight	Cashier	\$11.00	10/30/14
Shamika	Tix4Tonight	Cashier	\$11.00	10/30/14
Roselyn	Tix4Tonight	Cashier	\$11.00	10/30/14
Valerie	Tix4Tonight	Cashier	\$11.00	10/30/14
Summer	Tix4Tonight	Cashier	\$11.00	10/30/14
Tianna	Tix4Tonight	Cashier	\$11.00	10/30/14
Alante	Tix4Tonight	Cashier	\$11.00	11/6/14
Sean	Tix4Tonight	Assistant Customer Service Mana	\$18.75	11/6/14
LaQuiesha	Tix4Tonight	Cashier	\$11.00	11/18/14
Deanna	Tix4Tonight	Cashier	\$11.00	11/18/14
Corinthia	Towbin Dodge	Sales	\$10.00	11/21/14
Roberto	Towbin Dodge	Sales	\$10.00	11/21/14
Richard	Towbin Dodge	Sales	\$10.00	11/21/14
Daniel	Towbin Dodge	Sales	\$10.00	11/21/14
Pamela	Tungland	Personal Care Assistant	\$8.25	11/21/14
Jayla	Tungland	Personal Care Assistant	\$8.25	11/21/14
Vincent	UPS	Driver Helper	\$10.00	11/05/14
Desmond	UPS	Driver Helper	\$10.00	11/05/14
Ronnie	UPS	Driver Helper	\$10.00	11/05/14
Natasha	UPS	Driver Helper	\$10.00	11/05/14
Iesha	UPS	Driver Helper	\$10.00	11/21/14
Rebecca	UPS	Driver Helper	\$10.00	11/21/14
Kenya	UPS	Driver Helper	\$10.00	11/21/14
Jordan	UPS	Driver Helper	\$10.00	11/21/14
Leandre	UPS	Driver Helper	\$10.00	11/21/14
Dominique	UPS	Driver Helper	\$10.00	11/21/14
Susan	UPS	Driver Helper	\$10.00	11/21/14
Darmarquion	UPS	Driver Helper	\$10.00	11/21/14
Laquita	UPS	Driver Helper	\$10.00	11/21/14
Runndley	UPS	Driver Helper	\$10.00	11/21/14
Derek	UPS	Driver Helper	\$10.00	11/21/14
Chrystal	UPS	Driver Helper	\$10.00	11/21/14
Eddie	UPS	Driver Helper	\$10.00	11/21/14
Rosalva	UPS	Driver Helper	\$10.00	12/15/14
Aarielle	UPS	Personal Admin Assistant	\$10.00	12/15/14
Omar Mendez	Vonage	Sales	\$9.00	10/30/14
Temekca	Vonage	Sales	\$9.00	10/30/14
Jzon	Vonage	Sales	\$9.00	10/30/14
William	Vonage	Sales	\$9.00	10/30/14
Ross	Vonage	Sales	\$9.00	10/30/14
Kevin	Vonage	Sales	\$9.00	10/30/14
Michelle	Vonage	Sales	\$9.00	10/30/14
Joshua	Vonage	Sales	\$9.00	10/30/14
Micah	Vonage	Sales	\$9.00	10/30/14

271 New Employees

Average Wage
Wage Range

\$12.32
\$8.25-\$35.00

BUSINESS ENGAGEMENT EMPLOYER CLIENT LIST

A & E CDL Services

Aggregate Industries Southwest Region*

99 Ranch/Tawa Nevada Inc.

A Village Childcare/Preschool

ABM Services/Flowers Baking*

Acelero Learning Clark County Head Start

Addeco Staffing

Advantage Sales and Marketing

Aerotek

Aerotek Staffing

AGR Group

Air Systems, Inc.*

Allegiant LLC

Al's Beef*

Ameriprise

Anderson Security Agency*

Apollo Retail Specialist*

Aqua Delivery Specialists

Asurion

Avalon Private Duty Home Care

Botanical Medical LLC*

Bridge Counseling Associates

Capital One

CBS Radio

CCBOOTCAMP*

CES

Cintas

CLI Groups Inc.

Cox Communications*

CTC Crushing

D&Q Enterprises, Inc.*

Decton Inc.*

Desert View Home Health*

Diamond Resorts*

Digiphot*

DTR Transportation LLC

DTT Investigations

Dungarvin

E & E Foods LLC

Electrical JATC of Southern Nevada*

Epic Personnel Partners, LLC*

Execu-Link Corp

Exel Logistics

Expert Global Solutions

G4S Secure Solutions (USA), Inc.*

GMT Care*

Golden Corral*

Green Valley Grocer

Guess, Inc.

Hatcher Financial Group*

Healthcare Preparatory Institute*

Heddy's Fabrics LLC

Hilton Grand Vacations

HomeCare by M&D KKC*

InsureMonkey*

ITT Technical University

Ken's Foods, Inc.

Keolis

KMJ 2.0 LLC dba Web Design*

Knight Transportation*

Las Vegas Home Watchers Inc.

Las Vegas Metro Police Dept.

Las Vegas Monorail Company

Las Vegas Paving*

LAS Worldwide*

Lennar

Link Technologies*

Lionel Sawyer & Collins

Load-n-Go

Lutheran Social Services of Nevada*

Martinez Lawn Service

MassMutual Financial Group*

Mechanical Products Nevada

Mesquite Gaming

MGM Resorts

Muller Construction

MV Transportation

Nevada HAND Inc.*

New Vista

Ocean Spray Cranberries, Inc.

One Click Cleaners

Onlinecomponents.com LLC

OPCMIA Local 797 JATC*

PBG LLC

BUSINESS ENGAGEMENT EMPLOYER CLIENT LIST

Priority Staffing
Professional Case Management
Quality Investigations*
Radioactive productions
Ray of Sunshine Adult Day Care
RDI Marketing Services*
Retail Business Development*
Robert Half Staffing*
Ronald McDonald House
SCR Builders
Sears
Securitas Security USA
Sheet Metal Local 88*
Solar City*
Soleil Management
Southern Wine & Spirits of Nevada
St. Jude's Ranch for Children
Starpoint Resorts*
Stations Casinos*
Sun City Summerlin Community
Associations, Inc.

Sun Commercial Real Estate*
Switch
Synthetic Turf Products, Inc.
TekSystems*
Telus
THI Consulting*
Tix4Tonight*
Torrey Pines Rehabilitation Hospital LLC
Towbin Dodge*
Tungland Corporation
United Aqua Groups*
UPS
UPS Store
UPS Store GND Enterprises, Inc.
Wells Fargo
Winder Farms
Women's Generation Health Care
Wyndham Vacation Ownership, Inc.*
Zephyr Partners Solutions, LLC

The asterisk (*) indicates employers who have signed the Workforce Connections' Employer Compact.

About the Workforce Connections' Employer Compact

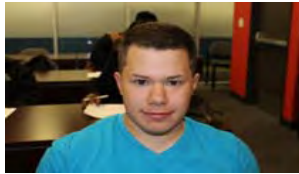
Compact members have made a commitment to hire workers from the public workforce system. These employers are focused on local residents first when hiring and training for new jobs. This Compact has shown that regardless of industry or sector, businesses can work in partnership with government agencies to effectively and efficiently fill jobs with qualified candidates.

Business Engagement Specialist Team (BEST)

The Business Engagement Team encourages all employers to take advantage of this unique partnership. Our hiring and on-the-job training services rival that of any private sector staffing service, yet we are able to offer our services to employers at no-cost, giving a substantial return on a relatively small investment of time.

For more information, visit www.nvworkforceconnections.org

Apprenticeship Preparation Training (APT) Cohort JAN 2015 - APR 2015



Name: Garry Bustios
 Email Address:
 Phone #:
 Agency: Goodwill of Southern Nevada
 Case Worker: Hilary Nelson



Name: Floyd A. James Jr.
 Email Address:
 Phone #:
 Agency: FIT
 Case Worker: Anthony



Name: Leilani Y. Smith
 Email Address:
 Phone #:
 Agency: Goodwill of Southern Nevada
 Case Worker: Nina Ridgeway



Name: Christopher Parks
 Email Address:
 Phone #:
 Agency: Easter Seals
 Case Worker:



Name: Daniel Conant
 Email Address:
 Phone #:
 Agency: FIT
 Case Worker: Jenifer Casey



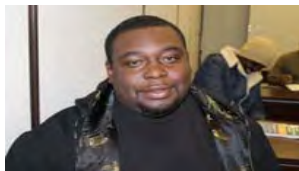
Name: Tia Watson-Conner
 Email Address:
 Phone #:
 Agency: Goodwill of Southern Nevada
 Case Worker: Nina Ridgeway



Name: Luis Lopez
 Email Address:
 Phone #:
 Agency: Goodwill of Southern Nevada
 Case Worker: Nina Ridgeway



Name: Richard Melendez
 Email Address:
 Phone #:
 Agency: Southern Nevada Regional Housing Authority
 Case Worker: Tiffany Edwards



Name: Elvis Williams
 Email Address:
 Phone #:
 Agency: Nevada Partners
 Case Worker: Brenda Wilson



Name: Jeannette Walton
 Email Address:
 Phone #:
 Agency:
 Case Worker:



Name: Themba Maphosa
 Email Address:
 Phone #:
 Agency: Goodwill of Southern Nevada
 Case Worker: Shawn Shweisow



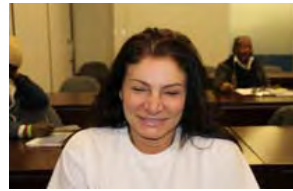
Name: Clendale Atkins
 Email Address:
 Phone #:
 Agency: Urban League
 Case Worker: Terri Schmidt



Name: Geraldo Montaz
Email Address:
Phone #:
Agency: Goodwill of Southern Nevada
Case Worker: Felicia Boney



Name: Richard Carnes
Email Address:
Phone #:
Agency: Goodwill of Southern Nevada
Case Worker: Shawn Schwiesow



Name: Diane J. Weir
Email Address:
Phone #:
Agency: Goodwill of Southern Nevada
Case Worker: Nina Ridgeway



Name: Paul Chambers
Email Address:
Phone #:
Agency: Southern Nevada Regional Housing Authority
Case Worker: Tiffany Edwards

Agenda Item 8. INFORMATION:

Adult & Dislocated Worker Committee minutes of January 14, 2015
(draft)

WORKFORCE CONNECTIONS
ADULT & DISLOCATED WORKER COMMITTEE MINUTES
January 14, 2015 - 9:00 a.m. -- Bronze Conference Room
6330 W. Charleston Blvd., Ste. 150
Las Vegas, NV 89146

Members Present

Chelle Bize'
Hannah Brown, Chair
Lynda Parven
Bill Regenhardt (via telephone)
Cecilia Maldonado

Charles Perry
Mark Edgel
Dan Rose, Vice-Chair
Bart Patterson
Candace Young-Richey

Members Absent

Matt Cecil
Valerie Murzl

Maggie Arias-Petrel
Dr. David Lee

Staff Present

Ardell Galbreth
Heather DeSart
Jim Kostecki
Brett Miller
Carol Turner

Kelly Ford
Debra Collins
Jeannie Kuennen
Jake McClelland

Others Present

Janice Rael, NPI
Dr. Tiffany Tyler, Nevada Partners, Inc.
Stacy Smith, NYE Communities Coalition
Helicia Thomas, GNJ Family Life Center
Christopher Parks
Mykel Betterton
Theresa Kaufman, NHA
Ernest Smith, The Salvation Army
Aries Cyrus-Sims, Las Vegas Urban League

Jennifer Casey, FIT
Brian Patchett, Easter Seals Nevada
Bailey Battin
April Guinsler, Easter Seals Nevada
Malisa Alaya
Tenesha McCulloch, Goodwill
Tamara Collins, Las Vegas Urban League
Onyaka Tiggart, Las Vegas Urban League
Arcadio Bolanos, AHD

(It should be noted that not all attendees may be listed above)

Agenda Item 1 – Call to Order, confirmation of posting, roll call:

The Chair called the meeting to order at 9:07 a.m. Staff confirmed the meeting was properly posted in accordance with the Nevada Open Meeting Law. Roll call taken and the quorum confirmed.

Agenda Item 2 - Action: Approval of the agenda with the inclusions of any emergency items, and deletion of any items.

A motion to approve the agenda as presented, was made by Chelle Bize and seconded by Dan Rose. The motion carried.

Agenda Item 3 - First Public Comment Session: Members of the public may now comment on any matter posted on this Agenda, which is before this committee for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes.

Brian Patchett, CEO, Easter Seals Nevada, thanked the Committee for the wonderful experience the organization is having serving people with disabilities through a partnership with Workforce Connections, and with great success over the past year. Easter Seals has worked with approximately 184 people total, currently working with 90-95 with 50 in employment situations, and looking forward to seeing approximately 20-24 before mid-year.

Ralph, Owner, Advocate Estate and Fiduciary, extended thanks to April Guinsler, Program Manager of Easter Seals Nevada. Ralph stated that through April's efforts, a candidate was offered a position to his company. Easter Seals' program, allowed him to realize he could find the staff he needed to support him in a small business environment. More staff will allow him to work within the community with attorneys and family members who have lost loved ones, and deliver services to the community.

Mykel Betterton, client of Easter Seals. Mr. Betterton was diagnosed with spinal cancer in 2005, before that he worked at IBW as an electrician. He was placed in hospice not expecting to survive, but fortunately he did. Due to high hospital bills, Mr. Betterton ended up on the streets homeless with nothing. He could not get any help from the State or anywhere, and because he could not get help, he thought of suicide at one point, but changed his mind when a wonderful woman came into his life, and they got married. Two years after they were married he lost his insurance. Unfortunately they both got sick, his wife took his medication and went into anaphylactic shock from some of the chemicals in the medicine. He could not get help or assistance, and became homeless again for four years. He heard about the Easter Seals program while on the streets, took advantage of it, met Ms. Flores of Easter Seals, and with her assistance he was enrolled into trucking school. Regardless of experiencing a stroke in 2007, he completed his schooling with a 3.5 GPA, and has three job offers. He can't thank Ms. Flores, the program, and Easter Seals enough as it has changed his life.

Christopher Parks thanked Easter Seals for providing assistance to him. He is a disabled veteran, that had run in to numerous obstacles, running into barriers one after the other. He met Ms. April and Ms. Flora who changed his career, and he is now working at Easter Seals at adult day services, and is enrolled in the Apprenticeship Training Program (ATP).

Hearing no further comments, Hannah Brown, Chair, closed the Public Comment session.

Agenda Item 4 - Discussion and Possible Action: Approve the meeting minutes of October 8, 2014.

A motion to approve the minutes of October 8, 2014, as presented, was made by Bill Regenhardt and seconded by Chelle Bize. The motion carried.

Agenda Item 5 - Discussion and Possible Action: Approve staff's recommendation to extend Easter Seals Nevada's PY2013 contract until June 30, 2015, and award additional funding in an amount not to exceed \$97,456.00.

Ricardo Villalobos, Director, Workforce Development Programs stated the request is for Easter Seals Nevada to continue servicing adults with disabilities. \$87,456.00 is specifically to go towards supportive services, training services, the quality staff to continue providing the services, with \$10,000.00 in NEG funds solely for training. The extension will allow Easter Seals Nevada to continue through the end of June 2015.

Chelle Bize queried how the \$592,458 (Adult funds) breaks down since PY2013 with 82-85% spent. Jim Kostecki responded that generally a provider contract requires 40-50% of the funds to be allocated to training

and supportive services (One-Stop contract upwards of 60%), allowing for operations, salaries, overhead, with the remaining to be allocated to training and supportive services of the clients.

A motion to approve staff's recommendation to extend Easter Seals Nevada's PY2013 contract until June 30, 2015, and award additional funding in an amount not to exceed \$97,456.00 was made by Mark Edgel and seconded by Candace Young-Richey. The motion carried.

Agenda Item 6 – Discussion and Possible Action: Approve staff's updates to the objectives, strategies, timelines and measurements of Goal #3 of Workforce Connections Two-Year Strategic Goals Matrix.

Jaime Cruz after approval of Goal #3, staff was tasked to modify and update the objectives, strategies, timelines and measurements to support Goal #3. On page 13-14 of the agenda packet is the updated matrix for approval.

A motion to approve staff's updates to the objectives, strategies, timelines and measurements of Goal #3 of Workforce Connections Two-Year Strategic Goals Matrix was made by Charles Perry and seconded by Dan Rose. The motion carried.

Agenda Item 7 – Information: Welcome new ADW member, Dr. Cecilia Maldonado

Hannah Brown, Chair welcomed Dr. Cecilia Maldonado to the ADW Committee.

Agenda Item 8 - Information: 2015 ADW Meeting Schedule

Hannah Brown, Chair presented the 2015 ADW Meeting Schedule.

Agenda Item 9 - Information: Training and Employment Reports

Brett Miller, Manager, Strategic Planning & Analysis, reported on the Training and Employment reports and the update on timely data entry for case notes and activities on pages 19-23 of the agenda packet. Mr. Miller stated the average training cost by sector is \$2,150 with 585 trainings through November 30, 2014. He further reported that the average wage is \$13.50 with 885 total employed. He noted a footnote has been added stating the ADW Employment Snapshot by Provider reflects the employment status of all participants who were active at some point during the reporting period; however, it does not reflect common measures.

Charles Perry stated WC is doing an excellent job in every respect in the number of people entered into training, number of people entering employment, and the average wage earned. He further stated the need for positive publicity based on these outcomes. Hannah Brown concurred with Mr. Perry, and tasked staff to reach out to the news media to share the information. Ardell Galbreth stated that staff will reach out to the media, and network news as well.

Agenda Item 10 - Information: Adult and Dislocated Worker Awards and Expenditures Report-Monthly Update

Jim Kostecki reported on the Adult and Dislocated Worker Awards and Expenditures Report on pages 25 and 26 of the agenda packet. He noted the Home office, and the One-Stop contracts were separated into Adult and Dislocated Worker with each provider having four contracts (two for each stream). With a straight math percentage through five months (this reporting is through November) it should be roughly 42%. Historically, WC runs slowly for the first six months. Mr. Kostecki stated that regarding the National Emergency Grant (NEG) funds \$11,726 was spent over the past five months out of \$1,325,000.

Mr. Galbreth stated spending the NEG funds of \$1,300,000 is a challenge, and the contract will sunset June 30, 2015. If the funds are not spent, the funds are at risk of being returned to the State. He stated there has

been outreach to veterans at Nellis Air Force Base, and a real challenge to find individuals that are eligible for NEG funds who have been unemployment over 27-weeks, and have exhausted their unemployment benefits.

Mr. Kostecki stated that the NEG funds are strictly training dollars. Components of this are occupational skills trainings, certificate trainings, and OJT. The regulations require 25% or more to be allocated to OJT. Last year \$170,000 was spent of the NEG funds with 100% occupational skills training. WC is requiring that this money be spent on OJT until the proper percentage is aligned with occupational skills training.

Ricardo Villalobos stated this is a national trend in southern Nevada facing the challenge of expending NEG funds. Staff has been strategizing internally, and has been fortunate enough to reach out to the Local Elected Officials, community outreach, and community events. Information will be sent out to the partners through a Training Employment Guidance Letter (TEGL) from the Department of Labor on how they are broadening the opportunity to do more effective outreach, recognizing this effort is more of a challenge for every WIB.

Bart Patterson queried if there were any individual providers WC staff is concerned with in some of the categories when the percentage rates are down into the teens on expenditures (i.e., 42% vs. 14%). Is there a concern on whether the dollars will get spent? Mr. Kostecki responded that discussions have taken place with a meeting scheduled next week internally to thoroughly vet the lower expenditures rates.

Mr. Galbreth stated that staff may have to bring forward a recommendation to recapture funds from those providers not expending at the rate they should, and award the funds to those that are meeting the expenditure rate and providing services.

Agenda Item 11 – Information: Adult and Dislocated Worker Funding Plan-Monthly Update

Carol Turner reported on the Adult and Dislocated Worker Funding Plan on page 28 of the agenda packet. She identified the remaining balance at approximately \$2,611,990 or 1.12 months. She indicated not all funds will be spent based on the current figures coming in through November. This provides available funds for additional contracts. She stated that PY2013 funds are expending slowly, and have \$13,038,000 of PY2014 yet to be spent. She further reviewed the pending contracts:

- | | |
|-----------------------------------------------------|-----------|
| • PY2015 New Rural Contracts (Laughlin/Mesquite) | \$100,000 |
| • PY2014 Core Services (RFP~Jan 2015) | \$100,000 |
| • PY2015 Adults with Disabilities (RFP~July 2015) | \$600,000 |
| • Adults with Disabilities (Extension to June 2015) | \$ 90,000 |
| • Adults with Disabilities (Additional NEG Funding) | \$ 10,000 |

Agenda Item 12 – Information: One-Stop Career Center Consortium report

Dr. Tiffany Tyler reported on the One-Stop Career Center Consortium report identifying three areas: Organization/Formation matters – The initial standing committees have been examined by the Consortium, and those committees have been revised slightly with more definitive roles identified; Policies and Procedures - Established to reflect that all days including Friday, unless otherwise specifically designed, will be business casual dress; and, Operation matters – Client impression whereby it has been suggested that the orientation video be expanded to include upcoming seminars and addresses articles about each provider.

Agenda Item 13 – Information: Director's Report ~ Ricardo Villalobos, Workforce Development Programs

Ricardo Villalobos reported WC has advocates in the state legislature that are looking at workforce development legislation and impediments to WC's process to provide better employment and training services to the community. Assemblyman Tyrone Thompson, who sits on the Governor's Workforce Investment Board, and Assemblywoman Dina Neal have continued to reach out to WC to advocate how they can make

the workforce development system in southern Nevada more robust, looking at data sharing across systems, criminal history disclosure and mitigating the challenges and barriers the population faces for re-entry into society, and leveraging resources. Mr. Villalobos stated with regard to the Workforce Innovation and Opportunity Act (WIOA), discussions have continued with the system partners who are required to be a part of this effort, on a State Unified Plan. How does it look? How does it work? Who does what? How to avoid duplication of services?

Heather DeSart announced that on Friday, January 23rd at 9:00 a.m., WC will have its annual RFP 101 Training. WC is reaching out to Board members to relay this information to the community specifically to welcome Faith Based organizations and Community Based organizations who have not received funding in the past from WC, to potentially encourage new service providers to Workforce Connections.

Agenda Item 14: ADW Committee Member Comments

Dan Rose announced, 'his beginning stages of the Dan Rose farewell tour' (last meeting in May 2015). He further stated that his 15-years with WC have been a pleasure.

Mark Edgel announced Labors Local 872 apprenticeship program is distributing applications as of January 12, 2015 through March 11, 2015 from 7:00 a.m. - 4:00 p.m., Monday through Friday, then accepting applications on the following dates/times only:

- Wednesday, January 28, 2015 between 8:00 a.m. – 3:00 p.m. (excluding the 12:00 p.m.-1:00 p.m. timeframe)
- Wednesday, February 25, 2015 between 8:00 a.m. – 3:00 p.m. (excluding the 12:00 p.m.-1:00 p.m. timeframe)
- Wednesday, March 25, 2015 between 8:00 a.m. – 3:00 p.m. (excluding the 12:00 p.m. –1:00 p.m. timeframe)

Discussion ensued regarding background checks and ex-felons in the area of the trades.

Agenda Item 15 – Second Public Comment Session: Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state address for the record. Each comment will be limited to three (3) minutes.

April Guinsler, Director, Easter Seals Nevada Employment Solutions Program thanked WC on behalf of all the candidates past, present, and future for allowing Easter Seals Nevada to continue their service delivery in the community.

Helicia Thomas, GNJ Family Life Center. On behalf of GNJ's administrative team and all of the staff, thanked Workforce Connections for their outstanding leadership, a special kudos to Ricardo Villalobos, Debra Collins, and Jeannie Kuennen, and the ADW team for their assistance with the NEG Initiative. Most importantly, welcome back Ardell Galbreth, you have a dynamic team that stepped in in your absence.

Agenda Item 16 - Adjournment: The meeting adjourned at 10:17 a.m.

Agenda Item 9.

DISCUSSION AND POSSIBLE ACTION:

Approve Adult & Dislocated Worker Committee's recommendation to extend Easter Seals Nevada's PY2013 contract until June 30, 2015 and award additional funding in an amount not to exceed \$97,456.00



**ADW Committee
January 14, 2015**

Agenda Item # 5

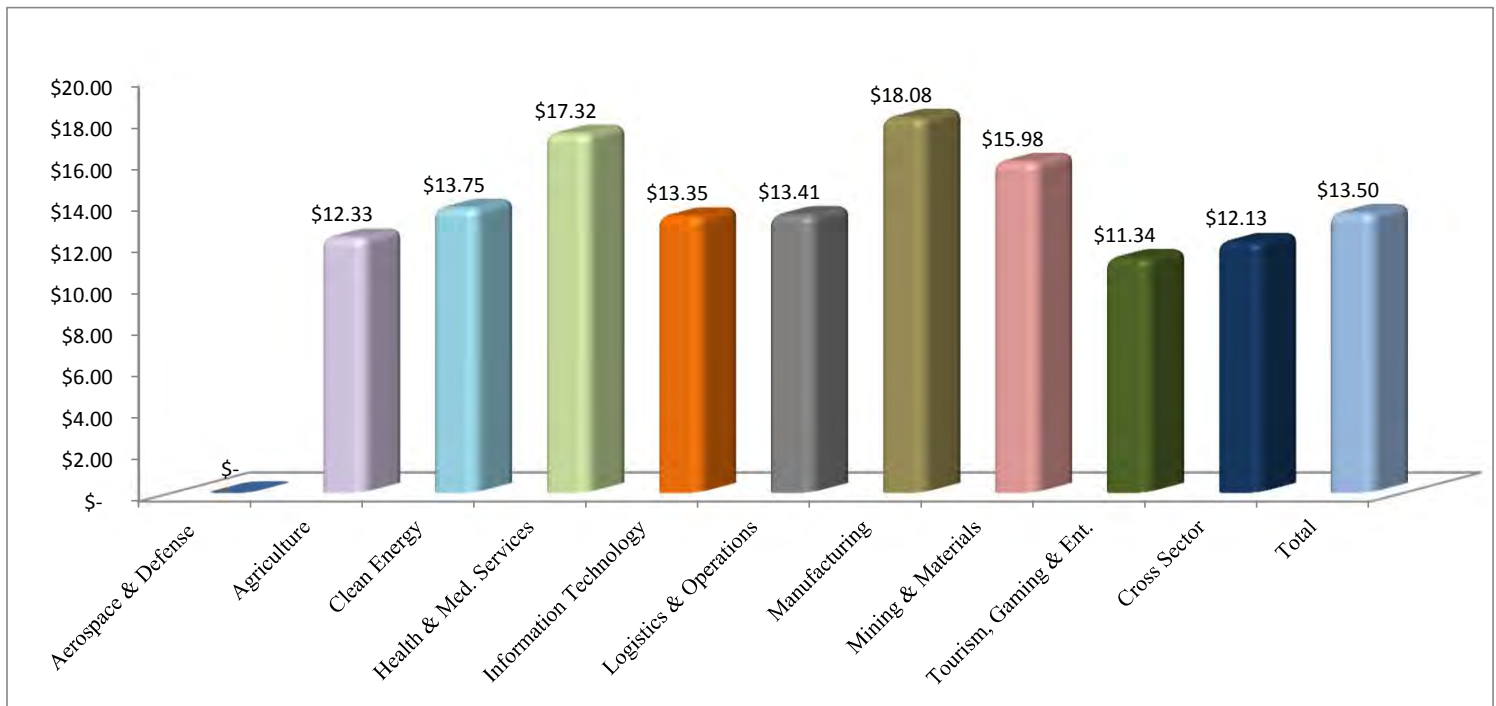
Program Year:	2013
Program/Agency Name:	Easter Seals Nevada Employment Solutions Program
Location:	6200 W. Oakey Blvd. Las Vegas, Nevada 89146
Program Type: <i>(Please note the funding stream)</i>	WIA Adult/Dislocated Worker
Program Dates:	April 1, 2013 – June 30, 2015
Former Amount Awarded:	\$ 800,000
Additional Amount Recommended:	\$97,456
Total Amount:	\$897,456
Target Population:	Adults and Dislocated Workers with Disabilities
Description:	With our grant extension, we will assist individuals with disabilities through career counseling, skill set and interest assessment, formal training and education, job readiness preparation, and empowerment to find long term, gainful employment. Our grant dollars will be utilized towards increasing the quality of a candidate's skill set and partnering with training providers to further completion of certifications and job-related tools so that we may present a dignified workforce that shatters stereotypes of workers with a disability. Through the increasing number of new relationships we are building throughout the community, we will assist businesses by providing loyal, qualified people who may grow with an organization.
Contact Person & Info.:	April Guinsler, Director Employment Solutions 702.677.3583 April.guinsler@eastersealsnevada.org

Agenda Item 10. INFORMATION:

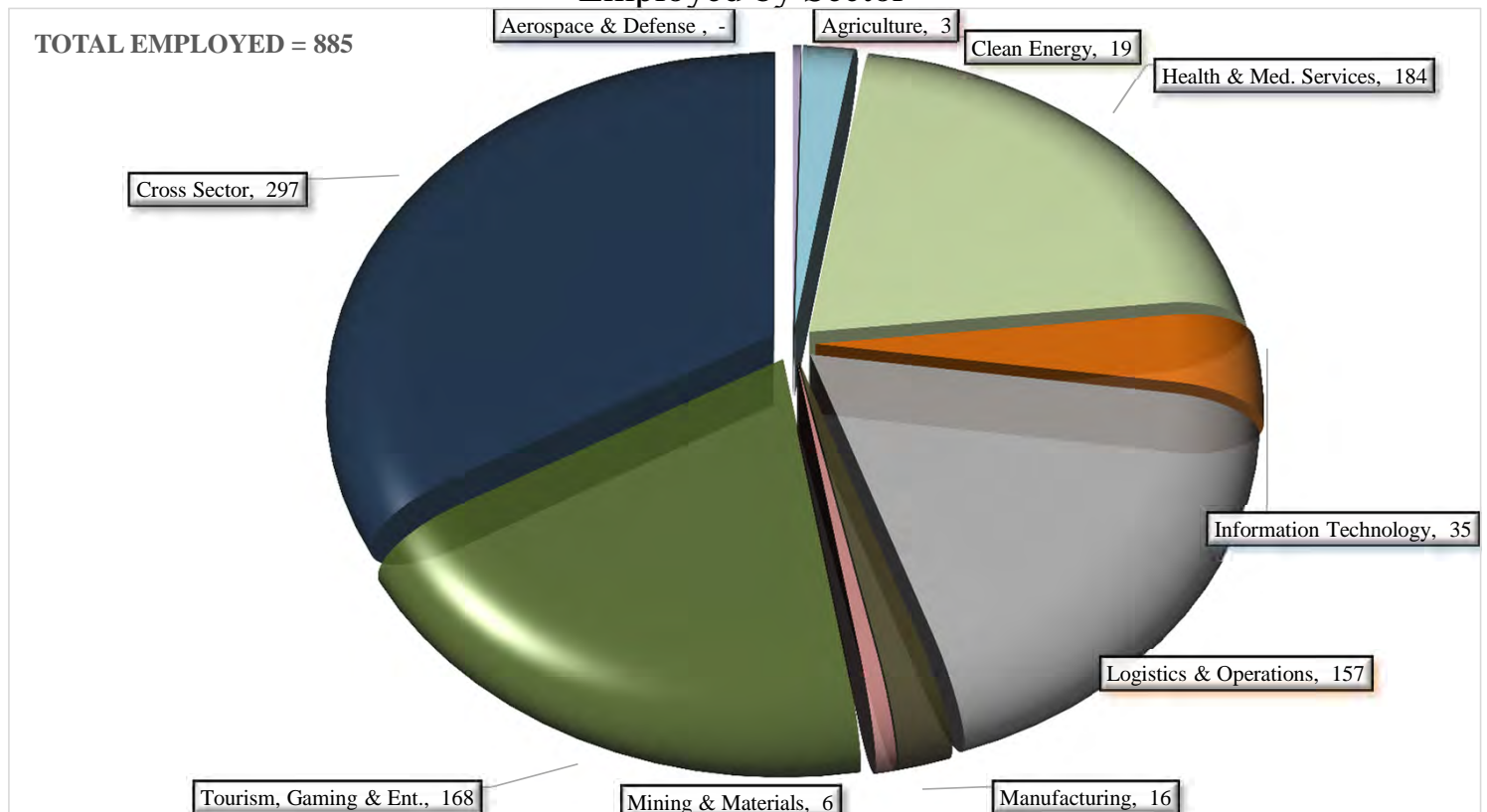
Employment and Training Reports – Adult/Dislocated Worker

Adult and Dislocated Workers Employed by Industry Sector July 1, 2014 through November 30, 2014

Wage by Sector



Employed by Sector



workforce CONNECTIONS
ADW Employment Snapshot by Provider
Participants Active During Current Contract Year
July 1, 2014 through November 30, 2014

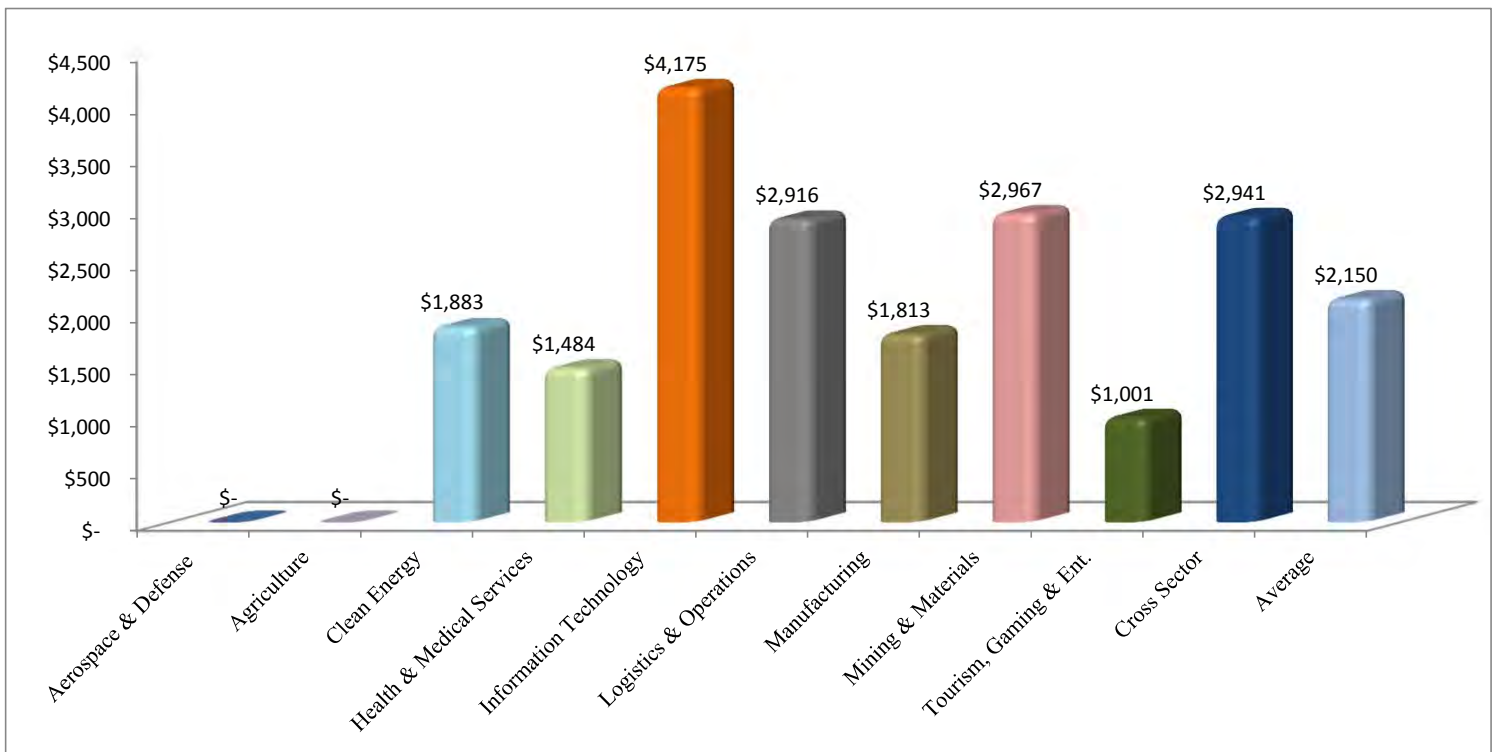
Provider	Performance Metric				
	Enrollments	Active Participants	Employed	% Employed	Avg Wage
<u>Main Office</u>					
Bridge Counseling Associates	43	91	20	22%	\$14.94
Easter Seals of Southern Nevada	30	146	25	17%	\$11.90
FIT	36	101	51	50%	\$13.07
FIT Re-Entry	66	117	53	45%	\$11.03
GNJ Family Life Center	44	52	33	63%	\$11.62
Goodwill of Southern Nevada	75	114	32	28%	\$14.75
Latin Chamber of Commerce Community Foundation	1	9	1	11%	\$9.25
Lincoln County Adult	7	23	5	22%	\$12.92
Nevada Hospital Association South	57	61	34	56%	\$30.49
Nevada Partners Inc	54	188	35	19%	\$17.03
Nye Communities Coalition	50	109	48	44%	\$10.38
Southern Nevada Regional Housing Authority	68	158	46	29%	\$10.77
The Salvation Army	48	48	8	17%	\$10.04
Academy of Human Development	49	80	35	44%	\$12.80
Main Office Totals	628	1,297	426	33%	\$14.08
<u>One-Stop Career Center</u>					
Bridge One Stop	1	55	36	65%	\$15.20
FIT One Stop	92	123	56	46%	\$11.58
GNJ One Stop	89	97	55	57%	\$11.26
Goodwill One Stop	91	141	30	21%	\$12.44
Latin Chamber One Stop	4	16	4	25%	\$10.36
LV Urban League One Stop ⁽¹⁾	79	108	39	36%	\$16.30
Nevada Partners One Stop	97	290	97	33%	\$12.59
NHA One Stop	0	38	19	50%	\$12.66
SNRHA One Stop	101	151	37	25%	\$10.40
Academy of Human Development One Stop	80	94	49	52%	\$12.67
One-Stop Career Center Total	634	1,113	422	38%	\$12.69
One-Stop Delivery System Total	1,262	2,410	848	35%	\$13.38

1) The Urban League Veteran's contract commenced on February 1, 2014.

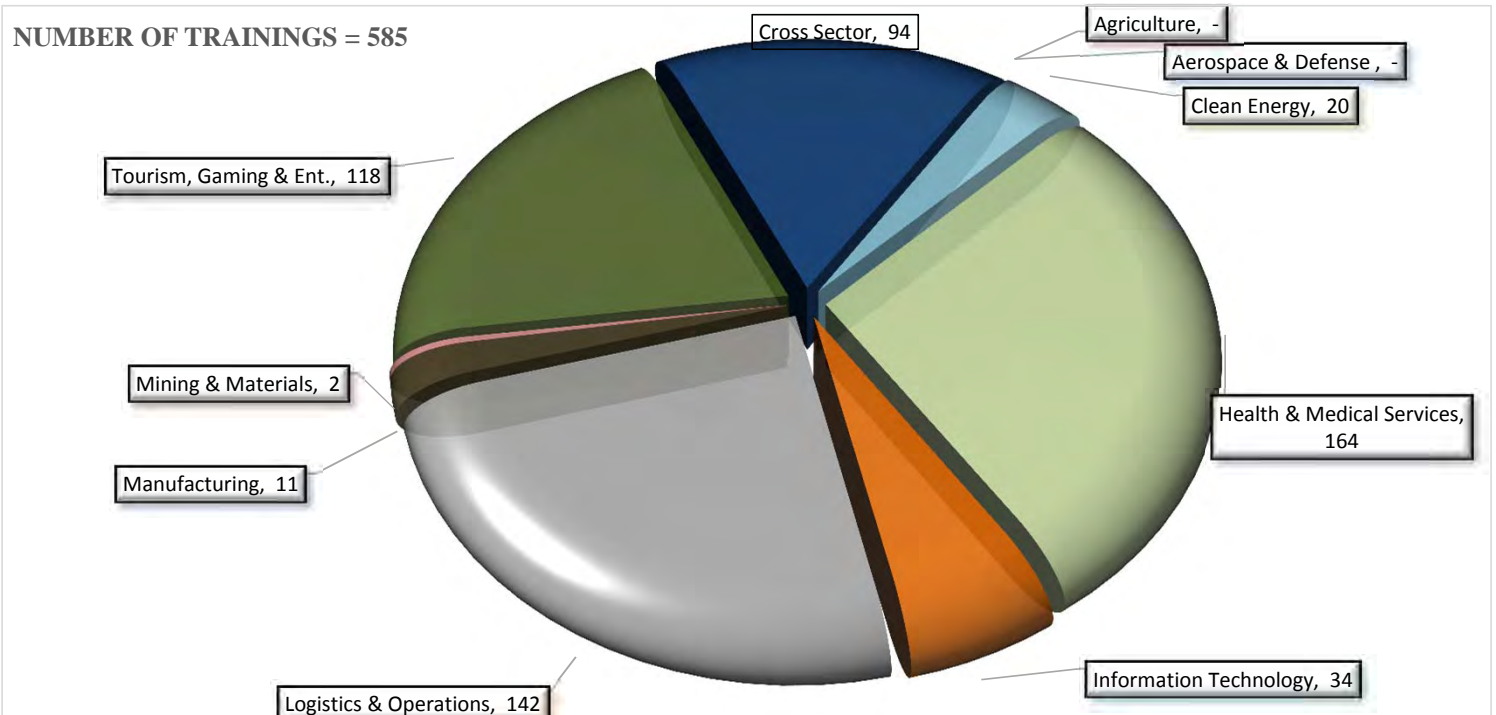
This report reflects the employment status of all participants who were active at some point during the reporting period. This report does not reflect common measures.

Adult and Dislocated Workers Trained by Industry Sector July 1, 2014 through November 30, 2014

Average Training Cost by Sector



Number of Trainings by Sector



workforce CONNECTIONS
ADW Training Snapshot by Provider
July 1, 2014 through November 30, 2014

Provider	Occupational Skills Training			OJT			Total Training		
	Trainings	Training \$	Avg Cost Per Training	Trainings	Training \$	Avg Cost Per Training	Trainings	Training \$	Avg Cost Per Training
<u>Main Office</u>									
Bridge Counseling Associates	33	\$67,920	\$2,058	0	\$0	\$0	33	\$67,920	\$2,058
Easter Seals of Southern Nevada	20	\$114,451	\$5,723	1	\$1,758	\$1,758	21	\$116,209	\$5,534
FIT	10	\$41,991	\$4,199	1	\$1,667	\$1,667	11	\$43,657	\$3,969
FIT Re-Entry	55	\$97,539	\$1,773	2	\$5,733	\$2,867	57	\$103,272	\$1,812
GNJ Family Life Center	16	\$17,261	\$1,079	1	\$4,750	\$4,750	17	\$22,011	\$1,295
Goodwill of Southern Nevada	18	\$60,201	\$3,344	14	\$49,508	\$3,536	32	\$109,708	\$3,428
Academy of Human Development	8	\$15,597	\$1,950	11	\$17,764	\$1,615	19	\$33,360	\$1,756
Lincoln County Adult			\$0			\$0	0	\$0	\$0
Nevada Hospital Association South	33	\$22,120	\$670	19	\$19,706	\$1,037	52	\$41,826	\$804
Nevada Partners Inc	30	\$37,654	\$1,255	4	\$9,333	\$2,333	34	\$46,986	\$1,382
Nye Communities Coalition	25	\$72,105	\$2,884	0	\$0	\$0	25	\$72,105	\$2,884
Southern Nevada Regional Housing Authority	26	\$71,184	\$2,738	0	\$0	\$0	26	\$71,184	\$2,738
The Salvation Army	4	\$0	\$0	0	\$0	\$0	4	\$0	\$0
Main Office Total	278	\$618,021	\$2,223	53	\$110,217	\$2,080	331	\$728,238	\$2,200
<u>One-Stop Career Center</u>									
Bridge One Stop	1	\$3,450	\$3,450	0	\$0	\$0	1	\$3,450	\$3,450
FIT One Stop	19	\$51,567	\$2,714	2	\$4,281	\$2,140	21	\$55,847	\$2,659
GNJ One Stop	19	\$33,190	\$1,747	3	\$10,000	\$3,333	22	\$43,190	\$1,963
Goodwill One Stop	30	\$62,225	\$2,074	16	\$40,976	\$2,561	46	\$103,201	\$2,243
Academy of Human Development One Stop	45	\$61,489	\$1,366	2	\$3,240	\$1,620	47	\$64,729	\$1,377
LV Urban League One Stop ⁽¹⁾	14	\$26,748	\$1,911	0	\$0	\$0	14	\$26,748	\$1,911
Nevada Partners One Stop	54	\$108,419	\$2,008	6	\$12,374	\$2,062	60	\$120,792	\$2,013
SNRHA One Stop	43	\$111,284	\$2,588	0	\$0	\$0	43	\$111,284	\$2,588
One-Stop Career Center Total	225	\$458,371	\$2,037	29	\$70,870	\$2,444	254	\$529,240	\$2,084
One-Stop Delivery System	503	\$1,076,392	\$2,140	82	\$181,087	\$2,208	585	\$1,257,478	\$2,150

1) The Urban League Veteran's contract commenced on February 1, 2014.

Agenda Item 11. INFORMATION:

One-Stop Career Center Consortium Report

One-Stop Career Center Consortium
Report for
Adult & Dislocated Worker Program Committee
Wednesday January 14, 2015

I. Organization/Formation Matters

- A. The initial standing committees have been examined by the Consortium. Those committees have been revised slightly and more definitive roles identified. At the One Stop Consortium Meeting, November 14, 2014, the specific role and tasks of each of the committees were established and unanimously adopted. The two committees are now the Compliance Committee and the Customer/Client Services Committee. A copy of the specifications of roles is attached hereto as Attachment A.
- B. Additionally, at the November 14, 2014 One Stop Career Consortium meeting, the Consortium voted to establish a third standing committee: The Taskforce for the Supply and Demand Issues. This committee will be chaired by Jennifer Casey. The role of this committee and its relationship to the other two standing committees are being articulated now. One of the primary responsibilities of the Task Force will be to interface with the Business Engagement Specialist Team (BEST) to align job seekers with job openings.

II. Policies and Procedures Established

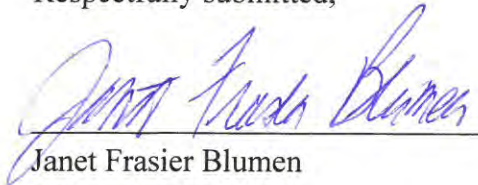
After much consideration and many revisions, the Consortium has adopted policies concerning operations at the One-Stop including adoption of a dress code specifically providing that dress on all days including Friday, unless otherwise specially designated, will be business casual dress.

III. Operation Matters

- A. The Consortium continues to be concerned about the client impression as they first enter the One Stop system. We are suggesting that the orientation video be expanded to include upcoming seminars and pieces about each provider.

- B. In October, a major hiring event was organized by BEST, bringing forty-some employers into play. This event was hosted at the One Stop.

Respectfully submitted,



Janet Frasier Blumen
Consortium Chair

Agenda Item 12. INFORMATION:

Youth Council minutes of January 14, 2015 (draft)

**WORKFORCE CONNECTIONS
YOUTH COUNCIL
MINUTES**

**October 8, 2014
11:00 a.m.**

**Rosalie Boulware Bronze & Silver Conference Room
6330 W. Charleston Blvd., Ste. 150
Las Vegas, NV 89146**

Members Present

Sonja Holloway, Chair	Tommy Rowe	Vida Chan Lin (phone)	Liberty Leavitt
Dan Rose	Jack Martin	Mujahid Ramadan	

Members Absent

Stavan Corbett	Willie J. Fields	Lt. Jack Owen
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Staff Present

Ardell Galbreth	Suzanne Potter	Heather DeSart	Ricardo Villalobos
Brett Miller	Jim Kostecki		

Others Present

Carol Turner, CST Project Consulting	Dr. Tiffany Tyler, Nevada Partners, Inc.
Helicia Thomas, GNJ Family Life Center	Jeramey Pickett, Nevada Partners, Inc.
Mitch Rosin, Educational Testing Service	Susan Woodward, Educational Testing Service
Tenesha McCulloch, Goodwill of Southern Nevada	Kelli Mosley, Olive Crest
Amy Armendariz, Olive Crest	Will Reed, HELP of Southern Nevada
Arcadio Bolanos, AHD	Loyd Platson, NyECC
Cameron Miller, Nevada Partners/Studio 11 Films	Jennifer Bevacqua, Olive Crest

It should be noted that all attendees may not be listed above.

1. Call to order, confirmation of posting and roll call

Chair Sonja Holloway called the meeting to order at 11:05 a.m. Staff confirmed the meeting had been properly posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

2. DISCUSSION AND POSSIBLE ACTION: Approve the Agenda with inclusions of any emergency items and deletion of any items

A motion was made to approve the agenda by Tommy Rowe and seconded by Dan Rose. Motion carried.

3. FIRST PUBLIC COMMENT SESSION:

Mitch Rosin, Educational Testing Service introduced himself and stated that ETS is the provider for the replacement test for the GED in Clark County called the HiSET.

4. DISCUSSION AND POSSIBLE ACTION: Approve the Youth Council minutes of October 8, 2014

The minutes are provided on page 5-7 of the agenda packet.

A motion was made to approve the Youth Council minutes of October 8, 2014 by Jack Martin and seconded by Mujahid Ramadan. Motion carried.

5. INFORMATION: Awards & Expenditures Report – Monthly Update

Jim Kostecki, staff presented the Awards & Expenditures Report (pg. 9) for invoices through November 2014. Mr. Kostecki reported low expenditures for St. Jude's Ranch for Children (9.6%)

which should be 40% at five months into the contract. Staff is working closely with St. Jude's to help get the program up and running.

Chair Holloway inquired about Latin Chamber of Commerce Community Foundation. Mr. Kostecki stated that LCCCF's contract ended on November 30, 2014 and the remaining balance was awarded to Academy of Human Development to continue the program and serve existing clients. Discussion ensued.

6. INFORMATION: Funding Plan – Monthly Update

Brett Miller presented the Funding Plan through December 30, 2014 provided on page 11 of the agenda packet. The report shows a remaining balance of \$2,465,763 (3.42 months). Brief discussion ensued regarding spending trends, SNRHA's expenditures, and funding projections for WIA-WIOA RFP.

Carol Turner, WC consultant stated that PY13 funds (\$1.1M remaining) must be spent by June 2015 or be recaptured by the state.

7. INFORMATION: Timely Data Entry Report

Mr. Miller presented the Timely Data Entry Report provided on page 13 of the agenda packet. The report reflects 97.1% on-time data entry overall. Brief discussion ensued regarding the types of information tracked and the impact timely data has on performance overall.

8. INFORMATION: WIA-WIOA RFP

Ricardo Villalobos provided a brief overview of the WIA-WIOA transitional RFP and key changes for youth under WIOA. Discussion ensued regarding the shift in funding and impact on current programs. A summary is provided on page 15-16 of the agenda packet.

9. INFORMATION: Workforce Connections' Website Update/Youth Presentation

Mr. Villalobos provided a brief demonstration on the updated Workforce Connections website.

10. PRESENTATION: Olive Crest Youth Presentation

Kelli Mosley, Olive Crest shared a presentation highlighting the Project Independence Foster Youth program. Following the presentation, two youth participants, Andrew and Elliot, shared success stories.

11. PRESENTATION: Nevada Partner's, Inc. "Cross Roads" Presentation

Jeramey Pickett, Nevada Partners, Inc. and Cameron Miller, Studio 11 Films provided an overview of the 11ELEVEN11 Youth Filmmakers Program and played the Cross Roads movie trailer. The program description and curriculum is provided on page 30-33 of the agenda.

12. INFORMATION: Director's Report ~ Ricardo Villalobos, Workforce Development Programs

Mr. Villalobos thanked the funded partners for their partnership, hard work and dedication, and Jack Martin for his expertise with the youth re-entry population. Mr. Villalobos reported that drop-out recovery and community partnerships is on Youth department's radar, and announced the upcoming RFP 101 Workshop scheduled on Friday, January 23rd from 9:00 a.m. until 2:00 p.m. at Workforce Connections.

13. INFORMATION: Youth Council Member Comments

Dan Rose thanked youth participants for sharing and announced his retirement in May 2015.

Tommy Rowe encouraged the youth participants to become mentors for other youth.

14. SECOND PUBLIC COMMENT SESSION:

Will Reed, HELP of Southern Nevada read a letter from youth participant James Dukes regarding his success story with HELP.

Jeramey Pickett, NPI reported 518 youth enrolled in the GAI program for the year-round and summer component, with 15 more youth to be enrolled next week.

15. ACTION: Adjournment

A motion was made to adjourn the meeting at 12:29 p.m. by Mujahid Ramadan and seconded by Tommy Rowe. Motion carried.

Agenda Item 13. INFORMATION:

Youth Performance Reports ~ Brett Miller

workforce CONNECTIONS
Common Measures Snapshot
PY13 Preliminary & Future Quarter Progress
As of November 30, 2014

Provider	Enrollments & Total Participants					
	Enrollments			Total Participants		
	ISY	OSY	Total	ISY	OSY	Total
AHD	0	0	0	2	68	70
GNJ	13	141	154	18	191	209
Goodwill	16	39	55	66	157	223
Help	436	59	495	586	212	798
LCCCCF	0	12	12	1	12	13
Lincoln	15	9	24	17	9	26
NPI	800	4	804	947	7	954
Nye	26	26	52	46	43	89
Olive Crest	30	22	52	114	87	201
SNRHA	49	75	124	130	149	279
YAP	22	36	58	38	57	95
Grand Total	1,407	423	1,830	1,965	992	2,957

Provider	Attainment of Degree or Certificate						
	1Q14			2Q14	3Q14	Later Quarters	
	Members	Attained	% Attained	Attained	Attained	Attained	
AHD	1	0	0.0%	0	0	0	
GNJ	0	0	N/A	0	1	4	
Goodwill	9	3	33.3%	1	7	4	
Help	53	40	75.5%	13	41	268	
LCCCCF	1	0	0.0%	0	0	0	
Lincoln	2	1	50.0%	0	0	6	
NPI	99	21	21.2%	19	13	245	
Nye	12	4	33.3%	1	4	6	
Olive Crest	5	3	60.0%	1	4	29	
SNRHA	5	5	100.0%	3	30	39	
YAP	4	1	25.0%	2	7	10	
Grand Total	191	78	40.8%	40	107	611	

Participants who have not achieved in attainment still have 1 quarter remaining to do so.

Participants who have not achieved in attainment still have 2 quarters remaining to do so.

Active participants and participants who still have 3 quarters to achieve attainment.

workforce CONNECTIONS
Common Measures Snapshot
PY13 Preliminary & Future Quarter Progress
As of November 30, 2014

Provider	Placement in Employment or Education					
	1Q14			2Q14	3Q14	Later Quarters
	Members	Placed	% Placed	Placed	Placed	Placed
AHD	0	0	0.0%	0	6	5
GNJ	13	8	61.5%	6	58	3
Goodwill	22	20	90.9%	6	62	14
Help	166	87	52.4%	28	77	63
LCCCCF	1	0	0.0%	0	0	0
Lincoln	2	1	50.0%	0	2	2
NPI	97	40	41.2%	18	25	122
Nye	23	12	52.2%	3	7	7
Olive Crest	8	8	100.0%	3	13	7
Other	1	1	100.0%	0	0	0
SNRHA	13	12	92.3%	4	59	6
YAP	9	4	44.4%	9	22	6
Grand Total	355	193	54.4%	77	331	235

Preliminary - some UI confirmations may be pending.

UI confirmation pending.

Active participants and participants who still have 1 quarter to achieve placement.

Provider	Literacy / Numeracy Gains					
	1Q14			2Q14	3Q14	Later Quarters
	Members	Gained	% Gain	Gained	Gained	Gained
GNJ	1	1	100.0%	33	30	9
Goodwill	36	8	22.2%	3	5	1
Help	3	2	66.7%	17	1	0
LCCCCF	0	0	N/A	0	1	0
Lincoln	0	0	N/A	0	1	0
Nye	15	3	20.0%	1	1	0
Olive Crest	23	5	21.7%	4	1	1
SNRHA	30	7	23.3%	4	7	0
YAP	17	0	0.0%	1	0	0
AHD	0	0	N/A	0	1	8
Grand Total	125	26	20.8%	63	48	19

Participants who have not achieved in Lit/Num still have 1 quarter remaining to do so.

Participants who have not achieved in Lit/Num still have 2 quarters remaining to do so.

Participants who have at least 3 quarters remaining to achieve Lit/Num increase.

Agenda Item 14. PRESENTATION:

Olive Crest “Project Independence” Foster Youth Presentation

Agenda Item 15. INFORMATION:

Budget & Finance Committee minutes of January 14, 2015 (draft)

WORKFORCE CONNECTIONS MINUTES

of the meeting of the

BUDGET & FINANCE COMMITTEE

The Budget & Finance Committee held a public meeting on Wednesday, January 14, 2015 beginning at 2:01p.m. at the following location:

At its principal office at 6330 W. Charleston Blvd., Ste. 150
Bronze Conference Room,
Las Vegas, Nevada

The public was invited to attend at this location. The site has speakerphone and voice-stream link capability.

1. Call to order, confirmation of posting, and roll call.

Dan Gouker, Chair called the meeting of the Budget & Finance Committee to order. Members present: Dan Gouker, Chair; Hannah Brown, Vice-Chair; William Kirby (via telephone); Vida Chan Lin; Councilwoman Gerri Schroder; and, Bill Bruninga (via telephone). Absent: Councilman Bob Beers

Staff confirmed the agenda posted three working days prior to the meeting in accordance with the Nevada Open Meeting Law by posting at four Official Bulletin Boards (locations listed on agenda). Staff members of Workforce Connections (WC) and members of the public were asked to sign in. (Sign in sheets are attached to the original minutes).

2. Discussion and Possible Action: Approval of the Agenda with inclusions of any emergency items or deletion of any items.

Agenda to reflect a change to Agenda Item #4.

IS: **Discussion and Possible Action:** Approve the Budget & Finance Committee meeting minutes of August 13, 2014.

SHOULD BE: **Discussion and Possible Action:** Approve the Budget & Finance Committee meeting minutes of **October 8, 2014.**

A motion to approve the agenda with the date change in Agenda Item #4 to reflect October 8, 2014, made by Hannah Brown and seconded by Councilwoman Gerri Schroder. Motion carried

3. Public Comment (1st period)

Members of the public may now comment on any matter posted on this Agenda, which is before this committee for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes.

Hearing no comments, Dan Gouker, Chair closed the Public Comment Session.

4. Discussion and Possible Action: Approve the minutes of the previous Budget & Finance Committee meeting held on October 8, 2014.

Bill Bruninga moved to approve the minutes of the October 8, 2014. Councilwoman Gerri Schroder seconded the motion. Motion carried.

5. Discussion and Possible Action: Review, Discuss, Accept, and Approve Reports

A. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015

Jim Kostecki reported on the PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 on page 13-20 of the agenda packet.

- The adjustments (carry forward versus actual) based on the audit, reflect \$605,939 in the adult funding stream
- Increase in Community Resource Allocations by \$100,287
- Increase Board Operations by \$497,627
- There were no changes to the internal allocations
- A \$30,000 increase is reflected in line item 7050-Training and Seminars-Staff, and line item 7055-Travel and Mileage-Staff for the new WIOA, additional training, attending seminars, visiting One-Stop locations (Portland, California, Texas, etc.) who use One-Stop Operators versus WC's Consortium methods.
- Beginning July 1, 2015 an RFP to procure a One-Stop Operator System is scheduled for implementation.

Ardell Galbreth reiterated the procurement of a One-Stop Operator system effective July 1, 2015. Each Operator will be responsible for operating a contained holistic One-Stop Career Center in the southern region (WC's One-Stop Career Center would cover West Las Vegas), Henderson, East Las Vegas, and North Las Vegas. Mr. Kostecki stated the State is allowing two percent of PY2014 funding streams to implement WIOA, but WC cannot take advantage of this until PY2013 funds are exhausted.

Mr. Galbreth further announced the RFP 101 training on Friday, January 23, 2015 at 9:00 a.m. for community and faith based agencies or organizations. The RFP will require a geographic (zip code) location, and there will be a requirement to have brick and mortar in the location the RFP represents.

- Councilwoman Gerri Schroder has offered to join in discussions for a Henderson location.
- Jaime Cruz stated that a visitation from an Executive Director in the Portland Oregon area found agencies/partners that bring with them a brick and mortar location as a leveraging resource in their proposals, and the funds received are applied exclusively for the services.
- Mr. Gouker has offered to join in discussions to participate in a One-Stop location.
- William Kirby queried how this affects the northern Nye and Esmeralda county areas. Heather DeSart stated the reason for an RFP is to determine a geographic footprint in the urban area, and the rural areas. WC has the option to continue the contracts with the service providers, and may opt to work with the rural providers to enhance their programs to become more of a One-Stop Operator in those areas.

Discussion ensued regarding the increase in each of the remaining highlighted line items addressed to include a review of the One-Stop System items highlighted specifically to retro-fit one of the RTC buses into a mobile One-Stop, and additional cabinetry at the One-Stop Career Center due to the lack of storage space.

Mr. Galbreth stated at the Local Elected Officials meeting, the LEOs approved WC and the One-Stop delivery system to increase its overall budget from 10% to 15%. By increasing the operational side from 10% to 15%, it will allow WC to hold down the cost per partner as they enter the One-Stop Career Center.

Mr. Gouker requested a Narrative for the One-Stop System report added to the next meeting agenda.

Councilwoman Gerri Schroder moved to accept and approve the PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 report and William Kirby seconded the motion. Motion carried.

- B. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2014 through June 30 2015 (Formula WIA).

Mr. Kostecki reported on the Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period of July 1, 2014 through June 30, 2015 (Formula WIA) on page 21 of the agenda packet.

Hannah Brown moved to accept and approve the Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2014 through June 30, 2015 (Formula WIA) report and Vida Chan Lin seconded the motion. Motion carried.

- C. Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers/Funded Partners)

Mr. Kostecki reported on the Awards & Expenditures – Monthly Update on page 22-25 of the agenda packet that reflects invoicing through October.

- Home office contracts, and One-Stop contracts are separated into Adult and Dislocated Worker, with each provider having four contracts (two for each funding stream).
- National Emergency Grant (NEG) funds remain a challenge. Funds expended for the past five months reflects \$11,726 out of \$1,325,000. The contract will sunset June 30, 2015, with the funds recaptured by the Department of Labor if an extension is not viable, and funds are not spent.

Staff may bring forward a recommendation to recapture funds from those providers not expending at the rate they should, and award the funds to those that are meeting the expenditure rate and providing services. He further stated discussions have taken place with meetings scheduled next week internally to thoroughly vet the lower expenditures rates. Heather DeSart stated there are options: WC will strategize on how to help get the funds spent, and the service providers were instructed to pay their training up front 100%.

Councilwoman Gerri Schroder noted for the record the Academy of Human Development contract just started their program on November 1, 2014 resulting in the remaining balance of \$300,000 not expended.

	Expenditures		% Spent	Remaining Balance
	Adult	DW		
WIA PY2014 One-Stop Adult	658,246		27.20%	1,761,754
WIA PY2014 One-Stop DW		311,145	16.12%	1,618,855
WIA PY2014 Home Office Adult	615,132		28.28%	1,559,868
WIA PY2014 Home Office DW		412,186	25.29%	1,217,814
WIA PY11/PY12/PY13 Other (Disabilities, Re-Entry, Rural Veterans)	1,123,622	326,684	37.19%	2,449,694
WIA PY2014 NEG		11,726	0.88%	1,313,274
Total PY11/PY12 Adult & Dislocated Worker	2,397,000	1,061,740	25.85%	9,921,260

Mr. Kostecki reported on the Awards & Expenditures for Program Year 2011/2012/2013 Youth Programs on page 24 of the agenda packet, and Direct Grants (YouthBuild) on page 25 of the agenda packet.

	In-School	Out-of-School	% Spent	Remaining Balance
WIA PY2014 Youth General	231,387	220,761	22.06%	1,597,852
WIA PY2014 Youth Rural and Tri-County	37,569	40,174	8.94%	792,257
WIA PY2014 Youth In-School	222,287	--	12.70%	1,527,713
WIA PY2014 Youth Out-of-School	--	173,556	8.77%	1,806,444
Total Youth	491,243	434,491	13.92%	5,724,266

Direct Grants	Total Expended	% Spent	Remaining Balance
YouthBuild PY13 - WC	466,265	49.58%	474,141
YouthBuild PY13 – CCSD DRHS	77,867	49.10%	80,717
AmeriCorps PY14 - WC	7,663	30.65%	17,337
Total Youth	1,123,990	49.09%	572,195

Bill Bruninga moved to accept and approve the Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers) report, and seconded by Councilwoman Gerri Schroder. Motion carried.

D. Funding Plans Adult/Dislocated Worker and Youth

Carol Turner reviewed and reported on the Adult and Dislocated Worker Funding Plans on page 26 of the agenda packet with a remaining balance of \$2,611,990 or 1.12 months available.

Ms. Turner reiterated Mr. Kostecki that the contract will sunset June 30, 2015, with the funds recaptured by the Department of Labor if an extension is not viable, and funds are not spent. Hannah Brown queried if the Department of Labor is expanding the scope, will WC be able to reassign the funds, and use the money in other areas that are easier to spend. Ms. DeSart responded that the Department of Labor released a Training Employment Guidance Letter (TEGL) that said the money is for Dislocated Workers, Veterans, and displaced homemakers, but the focus should be on Dislocated Worker, specifically long-term unemployed. WC has not been able to reach those long-term unemployed. WC has received an authorization from the regional office, based on the TEGL, to broaden the scope and serve as many of those people that they can. Unfortunately, Dislocated Worker expenditure rates are low, but it does give the providers the ability to target any Dislocated Worker and focus on long-term unemployed.

Mr. Gouker requested that the TEGL be sent to the Committee members. Mr. Gouker further stated one of the issues is when the DOL put a narrow scope of eligibility for the providers to work with the clients; there is not a formula to say how many people have 27-weeks of unemployment. Most of that information is self-reported. The problem is that database is not there to identifying those that qualify.

Ms. Turner reviewed the pending contracts.

Pending Projects or Contracts - ADW	Current Year PY2014 Budget	Remaining Available Funds	Remaining
PY2015 New Rural Contracts (Laughlin/Mesquite)	100,000		
PY2014 Core Services (RFP~Jan 2015)	100,000		
PY2015 Adults with Disabilities (RFP~July 2015)	600,000		
Adults with Disabilities (Extension to June 2015)	90,000		
Adults with Disabilities (Additional NEG Funding)	10,000		
Next Year Projections - First Quarter Obligations		2,003,865	
			2,611,990

Brett Miller reviewed and reported on the Youth Funding Plan PY2014 Projections on page 27 of the agenda packet. Mr. Miller noted the remaining balance of 2,465,763 or 3.42 months.

Mr. Miller reviewed the pending contracts.

Pending Contracts - Youth	Current Year PY2014 Budget	Available Funds	Projections Based on Monthly Invoices Remaining
WIA-WIOA RFP	650,000		
PY2014 New Rural Contracts (Mesquite)	100,000		
Total		7,995,710	2,465,763

Vida Chan Lin moved to accept and approve the Funding Plans Adult/Dislocated Worker, and Youth report, and seconded by Hannah Brown. Motion carried.

E. 2015 Budget & Finance Committee Meeting Calendar

Mr. Kostecki stated as noted, at the October 8, 2014 Budget & Finance Committee meeting, it was moved and approved to remove the November and December meeting dates from the 2015 calendar, and staff will make arrangements to meet on an as needed basis. This is a reaffirmation of the revised calendar.

William Kirby moved to approve the Budget & Finance Committee Meeting 2015 Calendar, and seconded by Councilwoman Gerri Schroder. Motion carried.

6. Discussion and Possible Action: Approve staff's updates to the objectives, strategies, timelines, and measurements of Goal #1 of Workforce Connections Two-Year Strategic Goals Matrix.

Jaime Cruz presented the Strategic Initiatives Update for the Budget & Finance Committee Goal #1 for the Workforce Connections' Two-Year Strategic Plan on page 29 of the agenda packet with the changes identified in red to add clarity.

Councilwoman Gerri Schroder moved to approve staff's updates to the objectives, strategies, timelines, and measurements of Goal #1 of Workforce Connections Two-Year Strategic Goals Matrix, and seconded by William Kirby. Motion carried.

7. Second Public Comment Session

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Committee. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and address for the record. Each comment will be limited to three (3) minutes.

Heather DeSart announced that on Friday, January 23, 2015 at 9:00 a.m., WC would have its annual RFP 101 presentation. WC is reaching out to Board members to relay this information to the community specifically to welcome Faith Based organizations and Community Based organizations who have not received funding in the past from WC, to encourage new service providers to Workforce Connections. Mr. Kirby requested to participate.

Hearing no further comments, Dan Gouker, Chair closed the Public Comment Session.

8. Committee Comments

Dan Gouker commented that Councilman Bob Beers has requested to be replaced on the Budget & Finance Committee due to conflicts in scheduling. Mr. Galbreth stated that Local Elected Officials are on a committee as an option. There is no requirement for any Local Elected Official to serve on a committee or council, but they much serve on the LEO Consortium. Another individual can be recruited if the committee so chooses. Ms. DeSart stated there is a new Board member, Jerrie Merritt that is associated with the banking industry that would be an appropriate candidate for the committee.

Councilwoman Gerri Schroder commented at the Local Elected Officials meeting, there was mention of a possible different make-up of the Board of Directors based on the requirements of the new WIOA.

Hannah Brown queried if it is going to be a requirement for the Local Elected Officials to be Board members. Mr. Galbreth responded the Local Elected Officials, under WIA or WIOA, are not required to be Board members, they choose to do so. Ms. DeSart stated, under WIOA, for every Local Elected Official that sits on the Board of Directors, the Board membership increases by four members (2-business, 1-trades, and 1-higher education). The core membership count is 19. If all eight Local Elected Officials choose to be members, the membership of the Board of Directors increases to 47. Mr. Gouker stated, where an individual member could wear two hats for a seat on the Board of Directors under WIA, under WIOA it is one individual per seat.

9. Adjournment unanimously approved at 3:17 p.m.

Respectfully submitted,
Dianne Tracy

Agenda Item 16. DISCUSSION AND POSSIBLE ACTION:

Review, Discuss, Accept and Approve Reports

- a. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015
- b. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2014 through June 30, 2015 (Formula WIA)
- c. Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers/Funded Partners)
- d. Funding Plans – Adult/Dislocated Worker/Youth
- e. Workforce Connections Professional Services Contracts
- f. Update on Latin Chamber of Commerce Community Foundation fiscal condition and programmatic closeout activities

- a. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015

**WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
July 1, 2014 - June 30, 2015
(Budget Revision - January 1, 2015)**

Revenue by Funding Stream	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Available for LWIB Operations		Community Resource Allocations	TOTAL
				10% Admin	10% Program		
PY2013 Adult	3,530,000	4,135,939	605,939	770,057	397,718	2,968,164	4,135,939
PY2013 Dislocated Worker	1,770,000	1,772,125	2,125	309,490	32,464	1,430,171	1,772,125
PY2013 Youth	4,000,000	3,989,850	(10,150)	523,913	223,985	3,241,952	3,989,850
PY2014 Adult	7,763,005	7,763,005	-	776,301	776,301	6,210,403	7,763,005
PY2014 Dislocated Worker	5,706,078	5,706,078	-	570,608	570,608	4,564,862	5,706,078
PY2014 Youth	5,927,060	5,927,060	-	592,706	592,706	4,741,648	5,927,060
Other Revenues (Program Income and Interest)	60,025	60,025	-		25	60,000	60,025
Total Revenue by Funding Stream	\$ 28,756,168	\$ 29,354,082	\$ 597,914	\$ 3,543,075	\$ 2,593,807	\$ 23,217,200	\$ 29,354,082
			2.1%	Subtotal Board Operations	\$ 6,136,882		

Notes:

1. PY2014 Estimated Revenues include WIA funding in the total amount of \$19,396,143.
2. Carry forward funds have been estimated for PY2013 in the amount of \$9,897,914.
3. The Department of Labor allows local boards to expend up to 10% of their total allocation for administrative costs. WC also allocates 10% of the total allocation for program management and oversight.
4. WIA funds have a two year life at the local board level and an additional year at the state level.

Community Resource Allocations	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	One-Stop Centers	One-Stop System	Community Resource Allocations	TOTAL
Adult Services	8,830,403	9,178,567	348,164	484,485	1,161,327	7,532,755	9,178,567
Dislocated Worker Services	6,244,862	6,055,033	(189,829)	207,636	497,712	5,349,685	6,055,033
Youth Services	8,041,648	7,983,600	(58,048)		70,000	7,913,600	7,983,600
Subtotal Community Resource Allocations	\$ 23,116,913	\$ 23,217,200	\$ 100,287	\$ 692,121	\$ 1,729,039	\$ 20,796,040	\$ 23,217,200

Board Operations	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
Subtotal Operating Expenditures	5,639,255	6,136,882	497,627	1,665,845	4,471,037	6,136,882
Total Expenditures	\$ 28,756,168	\$ 29,354,082		\$ 1,665,845	\$ 4,471,037	
Fund Balance	\$ -	\$ -		\$ 1,877,230	\$ (1,877,230)	\$ -

NOTE: PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, funds revert to the State for one additional year)
PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, funds revert to the State for one additional year)

**WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
July 1, 2014 - June 30, 2015
(Budget Revision - January 1, 2015)**

Board Operations	Authorized FTE	Actual FTE	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
6500 Salaries	33.18	29.20	2,692,533	2,692,533	-	538,507	2,154,026	2,692,533
7000 Accounting and Auditing			273,000	273,000	-	273,000	-	273,000
7005 Legal Fees			70,000	70,000	-	70,000	-	70,000
7010 Legal Publication Advertising			18,000	18,000	-	4,500	13,500	18,000
7020 Licenses and Permits			3,000	3,000	-	750	2,250	3,000
7025 Dues and Subscriptions			15,000	15,000	-	3,750	11,250	15,000
7030 Postage and Delivery			6,000	6,000	-	1,500	4,500	6,000
7035 Printing and Reproduction			11,000	11,000	-	2,750	8,250	11,000
7040 Office Supplies			24,000	31,500	7,500	7,875	23,625	31,500
7045 Systems Communications			80,000	80,000	-	20,000	60,000	80,000
7050 Training, and Seminars - Staff			40,000	70,000	30,000	17,500	52,500	70,000
7055 Travel and Mileage - Staff			42,000	72,000	30,000	18,000	54,000	72,000
7060 Utilities			30,000	30,000	-	7,500	22,500	30,000
7065 Telephone			30,000	30,000	-	7,500	22,500	30,000
7070 Facilities Rent/Lease			189,414	189,414	-	47,354	142,060	189,414
7075 Facilities Repairs and Maintenance			40,000	50,000	10,000	12,500	37,500	50,000
7080 Admin Support Contracts			112,000	112,000	-	112,000	-	112,000
7085 Program Support Contracts			210,000	180,000	(30,000)	-	180,000	180,000
7085 Program Support Contracts - IT NVTrac/Web			105,000	135,000	30,000	-	135,000	135,000
7090 Non-Board Meetings and Outreach			43,000	43,000	-	10,750	32,250	43,000
7095 Board Meetings and Travel			18,000	18,000	-	-	18,000	18,000
7100 Insurance			50,000	50,000	-	12,500	37,500	50,000
7100-7120 Employee Fringe Benefits			846,140	846,140	-	211,535	634,605	846,140
7125 Employer Payroll Taxes			80,777	80,777	-	20,194	60,583	80,777
7130/7135 Payroll Services and Bank Fees			11,000	11,000	-	11,000	-	11,000
7200 Equipment - Operating Leases			25,000	32,500	7,500	8,125	24,375	32,500
8500 Capital - Equipment and Furniture			72,500	102,500	30,000	25,625	76,875	102,500
8500 Capital - Tenant Improvements			19,950	19,950	-	4,988	14,962	19,950
8900 Strategic Initiative - WIA			81,941	164,568	82,627	41,142	123,426	164,568
8900 Strategic Initiative - 1st Qtr 2015			400,000	700,000	300,000	175,000	525,000	700,000
Subtotal Board Operations			5,639,255	6,136,882	497,627	1,665,845	4,471,037	6,136,882

**Workforce Connections
Program Year 2014
WIA Formula Budget Narrative**

Workforce Connections is responsible for providing management and oversight of the Workforce Investment Area's employment and training programs and services. The Board's staff provides direct support to the Workforce Investment Area by carrying out the Board's operations plans. Staff responsibilities include implementing Board policies and establishing techniques and methods to achieve the Board's mission. Staff administers and oversees all internal administrative service provisions, including program administration, management analysis and administration support for the Workforce Investment Board.

Revenues:

Workforce Investment Act (WIA) Program Year PY2014 allotted funds are in the amount of \$19,396,143. Funding is allocated among the three funding streams: Adult - \$7,763,005, Dislocated Worker - \$5,706,078, Youth - \$5,927,060.

Funding for PY2014 decreased by \$1,974,956 (9.24%), compared to the PY 2013 WIA allocation which was \$21,371,099.

Other anticipated funding includes operating carry forward funds from PY2013 WIA allocation of \$9,897,914 and program income/interest at \$60,025.

Total budgeted revenues for PY2014 are \$29,354,082.

Expenditures – Community Resource Allocation:

In October 2014, the Board approved an additional \$20,000 in WIA Youth funding for Nye Community Coalition to purchase equipment to start a STEM program. The Board also approved an additional \$100,000 in WIA Youth funding for Youth Advocate Program to provide additional training opportunities for re-entry youth.

Administrative and Program Operating Expenditures – Board Staff:

The Department of Labor allows local workforce investment boards to expend up to 10% of their total formula funding allocation for administrative services. For programmatic operations and oversight, the board of directors has allocated 10% of the total budget allocation. Such operational and management oversight includes but is not limited to:

- Providing technical assistance to contracted service providers
- Tracking and monitoring of participating clients and performance outcome
- Program oversight and monitoring of service provider contracts

6500 - Salaries: \$2,692,533 –Allocated costs for administrative and program staff salaries.

7000 - Accounting and Auditing: \$273,000 – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.

A-133 Audit	\$ 80,000
Auditing Services	\$ 28,000
Accounting Services	\$165,000

7005 Legal Fees: \$70,000 – Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.

7010 Legal Publication Advertising: \$18,000 – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.

7020 Licenses and Permits: \$3,000 – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.

7025 Dues and Subscriptions: \$15,000 – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.

7030 Postage and Delivery: \$6,000 –Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.

7035 Printing and Reproduction: \$11,000 – Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.

7040 Office Supplies: \$31,500 – An increase of \$7,500 – Allocated costs for various office supplies needed for daily operations. The increase is due to the standardization of the business card logo for the organization.

7045 Systems Communications: \$80,000 – Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.

7050 Training and Seminars (Staff): \$70,000 – An increase of \$30,000 – Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management. The increase is due to the anticipated attendance of numerous WIOA trainings due for implementation on July 1, 2015.

7055 Travel and Mileage (Staff): \$72,000 – An increase of \$30,000 – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities,

local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans. The increase is due to the anticipated attendance of numerous WIOA trainings due for implementation on July 1, 2015 and visits to various One-Stops around the country to gather information on how they run operations using a One-Stop operator.

- 7060 Utilities: A new line item \$30,000** – Allocated costs for utilities for the new location. Utilities are included in our current lease agreement.
- 7065 Telephone: \$30,000** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$189,414** – Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.
- 7075 Facilities Maintenance: \$50,000 – An increase of \$10,000** – Allocated costs for equipment or facility repairs and maintenance. The increase is requested based on expenditure rates through December 2014.
- 7080 Admin Support Contracts: \$112,000** – Allocated costs for administrative support agreements and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085 Program Support Contracts: \$180,000 – A decrease of \$30,000** – Allocated costs for program support training agreements and security guard costs. The decrease is a result of a transfer of budget authority to Program Support contracts for IT and Web support.
- 7085 Program Support Contracts – IT NVTrac and Web: \$135,000 – An increase of \$30,000** – Allocated costs for temporary staffing to support program and data support activities. The increase is a result of the need to amend existing IT consulting contracts for additional support related to the data tracking system and web site support.
- 7090 Non-Board Meetings and Outreach: \$43,000** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7095 Board Meetings and Travel: \$18,000** – Allocated costs for facility and event related charges tied to board and committee meetings and Board travel to grant activities.
- 7100 Insurance: \$50,000** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$846,140** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 - Employer Payroll Taxes: \$80,777** – Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.

7130-7135 Bank/Payroll Services: \$11,000 –Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.

Bank Fees	\$6,000
Payroll Services	\$5,000

7200 Equipment – Operating Leases: \$32,500 – An increase of \$7,500 – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations. The increase is a result of returning two Xerox copiers under lease and entering into a lease for two more Canon printers with additional capabilities resulting in increased costs. Lease rate includes a base number of copies. Excess copies will be charged additional fees.

8500 Capital – Equipment and Furniture: \$122,450 – An increase of \$30,000 – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff. The increase is due to the need for replacement of two virtual servers that have crashed. Additionally, funds are needed for routine computer replacement based on aging staff computers.

8900 Strategic Initiatives: \$864,568 – An increase of \$382,627 – These funds are available to be allocated for future workforce initiatives approved by the Board. The increase is due to the true up of the estimated carryforward funding to actual based on the audited numbers.

**WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
One Stop Center - Charleston
(Budget Revision - January 1, 2015)**

One-StopCenter	Authorized FTE	Actual FTE	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
6500 Salaries	3.95	3.95	267,361	267,361	-	8,021	259,340	267,361
7000 Accounting and Auditing			12,000	12,000	-	12,000	-	12,000
7005 Legal Fees					-			-
7010 Legal Publication Advertising					-			-
7020 Licenses and Permits					-			-
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			2,820	2,820	-		2,820	2,820
7035 Printing and Reproduction			6,000	6,000	-		6,000	6,000
7040 Office Supplies			20,000	20,000	-		20,000	20,000
7045 Systems Communications			25,500	25,500	-		25,500	25,500
7050 Training, and Seminars - Staff					-			-
7055 Travel and Mileage - Staff			2,000	2,000	-		2,000	2,000
7060 Utilities			13,800	13,800	-		13,800	13,800
7065 Telephone			2,700	2,700	-		2,700	2,700
7070 Facility Rent/Lease			65,160	65,160	-		65,160	65,160
7075 Facilities Repairs and Maintenance			16,082	16,082	-		16,082	16,082
7080 Admin Support Contracts			6,600	6,600	-	6,600	-	6,600
7085 Program Support Contracts			14,000	14,000	-		14,000	14,000
7085 Program Support Contracts - IT NVTrac/Web					-			-
7090 Non-Board Meetings and Outreach			1,800	1,800	-		1,800	1,800
7095 Board Meetings and Travel					-			-
7100 Insurance			12,900	12,900	-		12,900	12,900
7100-7120 Employee Fringe Benefits			85,177	85,177	-		85,177	85,177
7125 Employer Payroll Taxes			8,021	8,021	-		8,021	8,021
7130/7135 Payroll Services and Bank Fees			450	450	-	450	-	450
7200 Equipment - Operating Leases			18,000	18,000	-		18,000	18,000
7200 Non-capitalized Equipment and Furniture			5,750	5,750	-		5,750	5,750
GASB Depreciation			85,000	85,000	-		85,000	85,000
8900 Strategic Initiative - WIA			20,000	20,000	-		20,000	20,000
Subtotal One-Stop Center			692,121	692,121	-	27,071	665,050	692,121

Per Partner Seat Cost 36 \$ 19,225.58

Program Income	Seats	Total
DETR - Voc Rehab and Wagner-Peyser	6	115,354
Training Partners	0	-
AARP, Division of Aging Services - Volunteer	0	-
Service Providers (WIA - ADW)	19	365,286
One-Stop Career Center Staff (WIA - ADW)	3	57,677
One-Stop Career System Staff (WIA - ADW)	3	57,677
Business Engagement Staff (WIA - DW)	5	96,128
Unassigned		-
	36	692,121

**WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
One Stop System
(Budget Revision - January 1, 2015)**

One-Stop System	Authorized FTE	Actual FTE	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
6500 Salaries	10.08	9.08	655,204	655,204	-	19,656	635,548	655,204
7000 Accounting and Auditing			15,000	15,000	-	15,000	-	15,000
7005 Legal Fees			30,000	30,000	-	30,000	-	30,000
7010 Legal Publication Advertising			1,000	1,000	-		1,000	1,000
7020 Licenses and Permits			500	500	-		500	500
7025 Dues and Subscriptions			1,000	3,500	2,500		3,500	3,500
7030 Postage and Delivery			3,180	3,180	-		3,180	3,180
7035 Printing and Reproduction			4,500	4,500	-		4,500	4,500
7040 Office Supplies			7,500	10,000	2,500		10,000	10,000
7045 Systems Communications			11,310	11,310	-		11,310	11,310
7050 Training, and Seminars - Staff			6,256	9,756	3,500		9,756	9,756
7055 Travel and Mileage - Staff			13,480	18,480	5,000		18,480	18,480
7060 Utilities			16,200	16,200	-		16,200	16,200
7065 Telephone			3,720	3,720	-		3,720	3,720
7070 Facility Rent/Lease			74,964	74,964	-		74,964	74,964
7075 Facilities Repairs and Maintenance			19,898	19,898	-		19,898	19,898
7080 Admin Support Contracts			16,400	16,400	-	16,400	-	16,400
7085 Program Support Contracts			88,400	88,400	-		88,400	88,400
7085 Program Contracts - Workforce Dev. Academy			200,000	200,000	-		200,000	200,000
7085 Program Contracts - IT NVTrac/Web			15,000	15,000	-		15,000	15,000
7090 Non-Board Meetings and Outreach			25,000	33,500	8,500		33,500	33,500
7095 Board Meetings and Travel			-	-	-		-	-
7100 Insurance			19,000	19,000	-		19,000	19,000
7100-7120 Employee Fringe Benefits			208,321	208,321	-		208,321	208,321
7125 Employer Payroll Taxes			19,656	19,656	-		19,656	19,656
7130-7135 Payroll Services and Bank Fees			500	1,500	1,000	1,500	-	1,500
7200 Equipment - Operating Leases			8,000	8,000	-		8,000	8,000
8500 Capital - Equipment and Furniture			10,000	37,000	27,000		37,000	37,000
8510 Capital - Tenant Improvements			15,050	15,050	-		15,050	15,050
8900 Strategic Initiative - WIA			-	-	-		-	-
8900 Strategic Initiative - 1st Qtr 2015			240,000	190,000	(50,000)		190,000	190,000
Subtotal One-Stop System			1,729,039	1,729,039	-	82,556	1,646,483	1,729,039

**Workforce Connections
Program Year 2014
WIA One-Stop System Budget Narrative-Adjustment Requests**

- 7025 Dues and Subscriptions: \$3,500 – An increase of \$2,500 –** Allocated costs for memberships in trade and technical associations that benefit Workforce Connections' outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support. The increase is due to an analysis of expenditures through November and anticipating needs through year end.
- 7040 Office Supplies: \$10,000 – An increase of \$2,500 –** Allocated costs for various office supplies needed for daily operations. The increase is due to the standardization of the business card logo for the organization.
- 7050 Training and Seminars (Staff): \$9,756 – An increase of \$3,500 –** Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management. The increase is due to the anticipated attendance of numerous WIOA trainings due for implementation on July 1, 2015.
- 7055 Travel and Mileage (Staff): \$18,480 – An increase of \$5,000 –** Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans. The increase is due to the anticipated attendance of numerous WIOA trainings due for implementation on July 1, 2015 and visits to various One-Stops around the country to gather information on how they run operations using a One-Stop operator.
- 7090 Non-Board Meetings and Outreach: \$33,500 – An increase of \$8,500 –** Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services. The increase is due to the expectation of additional industry specific hiring events prior to year end.
- 7130-7135 Bank/Payroll Services: \$1,500 – An increase of \$1,000 –** Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services. The increase is due to an analysis of expenditures through November and anticipating needs through year end.
- 8500 Capital – Equipment and Furniture: \$37,000 – An increase of \$27,000 –** Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff. The increase is due to funding needed to modify one of the donated RTC bus' into a mobile One-Stop. Additionally, there is a severe shortage of storage at the One-Stop. Funding is requested to build cabinetry in the training rooms.
- 8900 Strategic Initiatives: \$190,000 – A decrease of \$50,000 –** These funds are available to be allocated for future workforce initiatives approved by the Board. The decrease is due to the request for funding above.

- b. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2014 through June 30, 2015 (Formula WIA)

For the Period : July 1, 2014 through June 30, 2015

Administrative and Program Operating Budget

%											42%		
Line Item Number	Budget				ACTUAL EXPENSES			Budget Authority Remaining			% Expended from Budget		
	Operating Expenses	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total
6500	Salaries	807,760	1,884,773	2,692,533	195,765	711,067	906,832	611,995	1,173,706	1,785,701	24.24%	37.73%	33.68%
7000	Accounting and Auditing	273,000	0	273,000	61,020	0	61,020	211,980	0	211,980	22.35%	0.00%	22.35%
7005	Legal Fees	70,000	0	70,000	3,824	0	3,824	66,176	0	66,176	5.46%	0.00%	5.46%
7010	Legal Publication Advertising	6,480	11,520	18,000	84	322	406	6,396	11,198	17,594	1.29%	2.79%	2.25%
7020	Licenses and Permits	1,080	1,920	3,000	0	0	0	1,080	1,920	3,000	0.00%	0.00%	0.00%
7025	Dues and Subscriptions	5,400	9,600	15,000	253	2,002	2,255	5,147	7,598	12,745	4.69%	20.85%	15.03%
7030	Postage & Delivery	2,160	3,840	6,000	132	516	649	2,028	3,324	5,351	6.12%	13.45%	10.81%
7035	Printing and Reproduction	3,960	7,040	11,000	390	1,518	1,909	3,570	5,522	9,091	9.85%	21.57%	17.35%
7040	Office Supplies	8,640	15,360	24,000	1,883	7,953	9,837	6,757	7,407	14,163	21.80%	51.78%	40.99%
7045	System Communications	28,800	51,200	80,000	5,144	20,356	25,500	23,656	30,844	54,500	17.86%	39.76%	31.88%
7050	Training and Seminars	14,400	25,600	40,000	2,679	14,040	16,719	11,721	11,560	23,281	18.60%	54.84%	41.80%
7055	Travel and Mileage (Staff)	15,120	26,880	42,000	2,295	16,430	18,725	12,825	10,450	23,275	15.18%	61.12%	44.58%
7060	Utilities	10,800	19,200	30,000	2,124	8,374	10,497	8,676	10,826	19,503	19.66%	43.61%	34.99%
7065	Telephone	10,800	19,200	30,000	622	4,531	5,153	10,178	14,669	24,847	5.76%	23.60%	17.18%
7070	Rent	68,189	121,225	189,414	13,372	52,772	66,144	54,817	68,453	123,270	19.61%	43.53%	34.92%
7075	Facilities Maintenance	14,400	25,600	40,000	3,700	6,490	10,191	10,700	19,110	29,809	25.70%	25.35%	25.48%
7080/7085	Support Contracts	112,000	315,000	427,000	67,414	127,314	194,728	44,586	187,686	232,272	60.19%	40.42%	45.60%
7090	Non-Board Meetings & Outreach	15,480	27,520	43,000	2,122	8,430	10,552	13,358	19,090	32,448	13.71%	30.63%	24.54%
7095	Board Meetings and Travel	0	18,000	18,000	0	2,063	2,063	0	15,937	15,937	0.00%	11.46%	11.46%
7100	Insurance	18,000	32,000	50,000	3,584	14,351	17,936	14,416	17,649	32,064	19.91%	44.85%	35.87%
7120	Employee Fringe Benefits	253,842	592,298	846,140	51,292	202,341	253,634	202,550	389,957	592,506	20.21%	34.16%	29.98%
7125	Employer Payroll Taxes	24,233	56,544	80,777	2,469	10,049	12,518	21,764	46,495	68,259	10.19%	17.77%	15.50%
7130/7135	Payroll Services and Bank Fees	11,000	0	11,000	1,187	8	1,195	9,813	-8	9,805	10.79%	0.00%	10.86%
7200	Equipment - Operating Leases	9,000	16,000	25,000	2,416	9,526	11,942	6,584	6,474	13,058	26.84%	59.54%	47.77%
8500	Equipment and Furniture	33,282	59,168	92,450	7,274	29,719	36,993	26,008	29,449	55,457	21.86%	50.23%	40.01%
8900	Strategic Initiative (Operations)	173,499	308,442	481,941	0	0	0	173,499	308,442	481,941	0.00%	0.00%	0.00%
	Total	1,991,325	3,647,930	5,639,255	431,048	1,250,173	1,681,221	1,560,277	2,397,757	3,958,034	21.65%	34.27%	29.81%

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- c. Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers/Funded Partners)

**Workforce Connections
Awards and Expenditures
Program Year 2012/2013/2014 Adult/Dislocated Worker Programs
November 30, 2014**

Amounts for Providers reflect invoiced allowable expenditures through Nov 2014. Starred lines only reflect expenditures through Oct 2014.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

WIA PY14 One-Stop Adult

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	11/1/14-6/30/15	\$ 100,000	\$ -		\$ -	0.00%	\$ 100,000
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 480,000	\$ 75,049		\$ 75,049	15.64%	\$ 404,951
GNJ Family Life Center	7/1/14-6/30/15	\$ 200,000	\$ 38,166		\$ 38,166	19.08%	\$ 161,834
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 480,000	\$ 103,682		\$ 103,682	21.60%	\$ 376,318
Latin Chamber Foundation	7/1/14-6/30/15	\$ 200,000	\$ 72,762		\$ 72,762	36.38%	\$ 127,238
Nevada Partners, Inc	7/1/14-6/30/15	\$ 480,000	\$ 228,408		\$ 228,408	47.59%	\$ 251,592
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 480,000	\$ 140,179		\$ 140,179	29.20%	\$ 339,821
Total		\$ 2,420,000	\$ 658,246	\$ -	\$ 658,246	27.20%	\$ 1,761,754

WIA PY14 One-Stop DW

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	11/1/14-6/30/15	\$ 150,000		\$ -	\$ -	0.00%	\$ 150,000
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 320,000		\$ 41,573	\$ 41,573	12.99%	\$ 278,427
GNJ Family Life Center	7/1/14-6/30/15	\$ 250,000		\$ 36,281	\$ 36,281	14.51%	\$ 213,719
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 320,000		\$ 43,941	\$ 43,941	13.73%	\$ 276,059
Latin Chamber Foundation	7/1/14-6/30/15	\$ 250,000		\$ 65,958	\$ 65,958	26.38%	\$ 184,042
Nevada Partners, Inc	7/1/14-6/30/15	\$ 320,000		\$ 56,149	\$ 56,149	17.55%	\$ 263,851
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 320,000		\$ 67,243	\$ 67,243	21.01%	\$ 252,757
Total		\$ 1,930,000	\$ -	\$ 311,145	\$ 311,145	16.12%	\$ 1,618,855

WIA PY14 Home Office Adult

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	11/1/14-6/30/15	\$ 100,000	\$ -		\$ -	0.00%	\$ 100,000
Bridge Counseling Associates	7/1/14-6/30/15	\$ 200,000	\$ 114,198		\$ 114,198	57.10%	\$ 85,802
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 200,000	\$ 62,844		\$ 62,844	31.42%	\$ 137,156
GNJ Family Life Center	7/1/14-6/30/15	\$ 200,000	\$ 47,804		\$ 47,804	23.90%	\$ 152,196
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 275,000	\$ 90,592		\$ 90,592	32.94%	\$ 184,408
Latin Chamber Foundation	7/1/14-6/30/15	\$ 200,000	\$ 45,515		\$ 45,515	22.76%	\$ 154,485
Nevada Hospital Association	7/1/14-6/30/15	\$ 200,000	\$ 72,269		\$ 72,269	36.13%	\$ 127,731
Nevada Partners, Inc	7/1/14-6/30/15	\$ 275,000	\$ 86,404		\$ 86,404	31.42%	\$ 188,596
Salvation Army *	7/1/14-6/30/15	\$ 250,000	\$ 15,168		\$ 15,168	6.07%	\$ 234,832
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 275,000	\$ 80,337		\$ 80,337	29.21%	\$ 194,663
Total		\$ 2,175,000	\$ 615,132	\$ -	\$ 615,132	28.28%	\$ 1,559,868

**Workforce Connections
Awards and Expenditures
Program Year 2012/2013/2014 Adult/Dislocated Worker Programs
November 30, 2014**

Amounts for Providers reflect invoiced allowable expenditures through Nov 2014. Starred lines only reflect expenditures through Oct 2014.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

WIA PY14 Home Office DW							
Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	11/1/14-6/30/15	\$ 100,000		\$ -	\$ -	0.00%	\$ 100,000
Bridge Counseling Associates	7/1/14-6/30/15	\$ 195,000		\$ 36,175	\$ 36,175	18.55%	\$ 158,825
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 195,000		\$ 56,181	\$ 56,181	28.81%	\$ 138,819
GNJ Family Life Center	7/1/14-6/30/15	\$ 195,000		\$ 49,623	\$ 49,623	25.45%	\$ 145,377
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 185,000		\$ 56,107	\$ 56,107	30.33%	\$ 128,893
Latin Chamber Foundation	7/1/14-6/30/15	\$ 195,000		\$ 35,849	\$ 35,849	18.38%	\$ 159,151
Nevada Hospital Association	7/1/14-6/30/15	\$ 195,000		\$ 48,995	\$ 48,995	25.13%	\$ 146,005
Nevada Partners, Inc	7/1/14-6/30/15	\$ 185,000		\$ 65,237	\$ 65,237	35.26%	\$ 119,763
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 185,000		\$ 64,020	\$ 64,020	34.61%	\$ 120,980
Total		\$ 1,630,000	\$ -	\$ 412,186	\$ 412,186	25.29%	\$ 1,217,814

WIA PY11/12/13 Other (Disabilities, Re-Entry, Rural, Veterans)							
Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Foundation for an Independent Tomorrow - Re-Entry	7/1/14-6/30/15	\$ 700,000	\$ 264,427		\$ 264,427	37.78%	\$ 435,573
Easter Seals Nevada - Disabilities	4/1/13-3/31/15	\$ 800,000	\$ 592,458	\$ 101,916	\$ 694,373	86.80%	\$ 105,627
Las Vegas Clark County Urban League - Veterans	2/1/14-6/30/15	\$ 800,000	\$ 88,274	\$ 160,581	\$ 248,855	31.11%	\$ 551,145
Lincoln County - Rural	7/1/14-6/30/15	\$ 100,000	\$ 18,084	\$ 4,201	\$ 22,285	22.28%	\$ 77,715
Nevada Department of Corrections	11/12/14-9/30/15	\$ 800,000	\$ -	\$ -	\$ -	0.00%	\$ 800,000
Nye Communities Coalition - Rural	7/1/14-6/30/15	\$ 700,000	\$ 160,379	\$ 59,987	\$ 220,366	31.48%	\$ 479,634
Total		\$ 3,900,000	\$ 1,123,622	\$ 326,684	\$ 1,450,306	37.19%	\$ 2,449,694

WIA PY14 NEG							
Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	11/1/14-6/30/15	\$ 100,000		\$ -	\$ -	0.00%	\$ 100,000
Bridge Counseling Associates	7/1/14-6/30/15	\$ 120,000		\$ -	\$ -	0.00%	\$ 120,000
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 170,000		\$ -	\$ -	0.00%	\$ 170,000
GNJ Family Life Center	7/1/14-6/30/15	\$ 220,000		\$ -	\$ -	0.00%	\$ 220,000
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 125,000		\$ -	\$ -	0.00%	\$ 125,000
Latin Chamber Foundation	7/1/14-6/30/15	\$ 220,000		\$ 3,128	\$ 3,128	1.42%	\$ 216,872
Nevada Hospital Association	7/1/14-6/30/15	\$ 120,000		\$ 7,798	\$ 7,798	6.50%	\$ 112,202
Nevada Partners, Inc	7/1/14-6/30/15	\$ 125,000		\$ 800	\$ 800	0.64%	\$ 124,200
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 125,000		\$ -	\$ -	0.00%	\$ 125,000
Total		\$ 1,325,000	\$ -	\$ 11,726	\$ 11,726	0.88%	\$ 1,313,274

Total PY11-PY12 Adult/DW		\$ 13,380,000	\$ 2,397,000	\$ 1,061,740	\$ 3,458,740	25.85%	\$ 9,921,260
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69%

31%

**Workforce Connections
Awards and Expenditures
Program Year 2011/2012/2013 Youth Programs
November 30, 2014**

Amounts for Providers reflect invoiced allowable expenditures through Nov 2014. Starred lines only reflect expenditures through Oct 2014.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

WIA PY14 Youth General

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Goodwill of So. Nevada - Youth with Disabilities	7/1/14-6/30/15	\$ 500,000	\$ 17,690	\$ 108,967	\$ 126,656	25.33%	\$ 373,344
Nevada Partners, Inc - Summer Component	7/1/14-5/31/15	\$ 250,000	\$ 57,467		\$ 57,467	22.99%	\$ 192,533
Olive Crest - Foster Youth	7/1/14-6/30/15	\$ 500,000	\$ 119,013	\$ 68,721	\$ 187,734	37.55%	\$ 312,266
So. NV Regional Housing Authority PY12 Youth Housing	10/1/14-9/30/15	\$ 400,000	\$ 18,451	\$ 18,451	\$ 36,903	9.23%	\$ 363,097
Youth Advocate Programs	10/1/14-9/30/15	\$ 400,000	\$ 18,767	\$ 24,621	\$ 43,388	10.85%	\$ 356,612
Total		\$ 2,050,000	\$ 231,387	\$ 220,761	\$ 452,148	22.06%	\$ 1,597,852
			51%	49%			

WIA PY14 Youth Rural and Tri-County

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Lincoln County #2	10/1/14-9/30/15	\$ 140,000	\$ 5,068	\$ 3,153	\$ 8,221	5.87%	\$ 131,779
Nye Communities Coalition-PY11 Year Round	10/1/14-9/30/15	\$ 330,000	\$ 11,959	\$ 19,170	\$ 31,129	9.43%	\$ 298,871
St. Jude's Ranch for Children	7/1/14-6/30/15	\$ 400,000	\$ 20,541	\$ 17,851	\$ 38,393	9.60%	\$ 361,607
Total		\$ 870,000	\$ 37,569	\$ 40,174	\$ 77,743	8.94%	\$ 792,257
			48%	52%			

WIA PY14 Youth In School

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
HELP of So. Nevada-PY12 Youth In School	10/1/14-9/30/15	\$ 870,000	\$ 115,315		\$ 115,315	13.25%	\$ 754,685
Nevada Partners, Inc-PY12 Youth In School	10/1/14-9/30/15	\$ 880,000	\$ 106,972		\$ 106,972	12.16%	\$ 773,028
Total		\$ 1,750,000	\$ 222,287	\$ -	\$ 222,287	12.70%	\$ 1,527,713
			100%	0%			

WIA PY14 Youth Out-of-School

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	11/1/14-6/30/15	\$ 300,000		\$ -	\$ -	0.00%	\$ 300,000
GNJ Family Life Center-PY13 Youth Out of School	10/1/14-9/30/15	\$ 720,000		\$ 75,727	\$ 75,727	10.52%	\$ 644,273
HELP of So. Nevada-PY13 Youth Out of School	10/1/14-9/30/15	\$ 660,000		\$ 72,695	\$ 72,695	11.01%	\$ 587,305
Latin Chamber Foundation	10/1/14-9/30/15	\$ 300,000		\$ 25,134	\$ 25,134	8.38%	\$ 274,866
Total		\$ 1,980,000	\$ -	\$ 173,556	\$ 173,556	8.77%	\$ 1,806,444
			0%	100%			

Total Youth		\$ 6,650,000	\$ 491,243	\$ 434,491	\$ 925,734	13.92%	\$ 5,724,266
			53%	47%			

**Workforce Connections
Awards and Expenditures
Program Year 2011/2012/2013 Direct Programs
November 30, 2014**

Amounts for Internal Programs reflect expenditures as of November 30, 2014.

Amounts for Providers reflect invoiced allowable expenditures through Nov 2014. Starred lines only reflect expenditures through Oct 2014.

Direct Grants

Program	WC FTE	Contract Dates	Contract Award	Total Expended	% Spent	Remaining Balance
Youth Build PY13 - WC	3.28	7/15/13-11/14/16	940,406	\$ 466,265	49.58%	474,141
Youth Build PY13 - CCSD DRHS		10/1/13-9/30/15	158,584	\$ 77,867	49.10%	80,717
AmeriCorps PY14 - WC	0.92	8/1/14-7/31/15	25,000	\$ 7,663	30.65%	17,337
Total	3.28		1,123,990	551,796	49.09%	572,195

d. Funding Plans – Adult/Dislocated Worker/Youth

Workforce Connections Adult and Dislocated Worker Funding Plan PY 2014 Projections									
	Prior Year PY2013 Budget	Current Year PY2014 Budget	Remaining Available Funds	Projections Based on Monthly Invoices					
				Oct-Dec 2014	Jan-Mar 2015	Apr-Jun 2015	Next Program Year	Projected PY2014 TOTAL	Remaining
				1 Month	3 Months	3 Months			
REVENUES (December 31, 2014)									
PY2013 Incentive Funding for Performance		Unknown							
PY2012 Adult and DW Funding	6,670,071								
PY2013 Adult and DW Funding	14,806,576	5,908,064	911,100	911,100				911,100	-
PY2013/2014 DW Natl Emergency Grant (NEG) Funding	1,400,000	1,236,671	1,209,782	5,000	16,500	16,500		38,000	1,171,782
PY2014 Adult and DW Funding		13,469,083	13,469,083	299,900	3,815,000	3,779,975	4,134,000	12,028,875	1,440,208
PY2014 Program Income (One-Stop Billing) and Interest		60,025	60,025	-	-	60,025		60,025	-
TOTAL REVENUES	22,876,647	20,673,843 -9.6%	16,649,990	1,216,000	3,831,500	3,856,500	4,134,000	13,038,000	2,611,990
EXPENDITURES									WIA ADW 1.12 Months
Community Resources									
Home Office ADW Contracts *	5,833,950	3,805,000	2,777,682	210,000	850,000	850,000		1,910,000	
One-Stop Consortium ADW Contracts **	5,045,000	4,350,000	3,380,609	200,000	850,000	850,000		1,900,000	
NEG Contracts ***	1,330,000	1,325,000	1,213,274	5,000	15,000	15,000		35,000	
Rural ADW Contracts (NyE, Lincoln Co.)	678,446	800,000	557,349	51,000	150,000	150,000		351,000	
PY2014 New Adult and DW Contracts (Corrections)		800,000	800,000		100,000	100,000	600,000	800,000	
Adults with Disabilities Home Office (Easter Seals - 3/2015)	729,448	337,470	105,627	30,000	75,000			105,000	
Reentry / Post-Release Home Office (FIT)	782,573	700,000	435,573	60,000	180,000	180,000		420,000	
Veterans One-Stop Partner (Urban League)	800,000	667,289	551,145	20,000	100,000	100,000		220,000	
CSN Apprenticeship Preparation		204,000	204,000		50,000	50,000	104,000	204,000	
PY2014 UNLV Higher Education Nursing GAP Training		200,000	200,000		60,000	60,000	80,000	200,000	
One-Stop System Operations	1,675,012	1,729,039	1,242,228	300,000	300,000	300,000	300,000	1,200,000	
One-Stop Center Operations (Charleston)	665,216	692,121	503,307	40,000	150,000	150,000	50,000	390,000	
Operations									
Administration and Programs	4,617,394	4,203,547	3,017,875	300,000	900,000	900,000	300,000	2,400,000	
PY2013/2014 Administration and Programs (NEG)	70,000	11,671	11,671		1,500	1,500		3,000	
Pending Contracts									
PY2014 Core Services (RFP ~ Jan 2015)		100,000	100,000		50,000	50,000		100,000	
Adults with Disabilities (Extension to June 2015)		90,000	90,000			90,000		90,000	
Adults with Disabilities (Additional NEG Funding)		10,000	10,000			10,000		10,000	
PY2015 Adults with Disabilities (RFP ~July 2015)		600,000	600,000				600,000	600,000	
PY2015 New Rural Contracts (Laughlin/Mesquite)		100,000	100,000				100,000	100,000	
Next Year Projection - First Quarter Obligations	2,003,865						2,000,000	2,000,000	
TOTAL	24,230,904	20,725,137	15,900,340	1,216,000	3,831,500	3,856,500	4,134,000	13,038,000	

PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, remaining funds revert to the State for one additional year)

PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, remaining funds revert to the State for one additional year)

* Home Office - Academy of Human Development, Bridge, FIT, GNJ, Goodwill, Latin Chamber, Nevada Hospital, Nevada Partners, Salvation Army, and So. NV Regional Housing

** One-Stop - Academy of Human Development, FIT, GNJ, Goodwill, Latin Chamber, Nevada Partners, and So. NV Regional Housing

*** NEG - Academy of Human Development, Bridge, FIT, GNJ, Goodwill, Latin Chamber, Nevada Hospital, Nevada Partners, and So NV Regional Housing

Workforce Connections Youth Funding Plan PY 2014 Projections										
	Prior Year PY2013 Budget	Carry Forward PY2013 Budget	Current Year PY2014 Budget	Available Funds	Projections Based on Monthly Invoices					
					Oct-Dec 2014 1 Month	Jan-Mar 2015 3 Months	Apr-Jun 2015 3 Months	Next Program Year	Projected PY2014 TOTAL	Remaining
REVENUES (Estimated December 30, 2014)										
PY2012 Youth Funding	3,695,991			-					-	-
PY2013 Youth Funding	6,564,523	3,989,850		1,133,484	437,055	696,428			1,133,484	-
PY2014 Youth Funding			5,927,060	5,927,060	-	626,091	2,163,853	2,146,353	4,936,297	990,763
PY2015 Youth Funding (Estimate)				1,475,000	-	-	-	-	-	1,475,000
TOTAL REVENUES	10,260,514	3,989,850	5,927,060	8,535,544 -16.81%	437,055	1,322,519	2,163,853	2,146,353	6,069,781	2,465,763
EXPENDITURES										3.42
Community Resource Contracts										Months
PY2014 Youth with Disabilities (Goodwill)	465,558	-	500,000	373,344	25,331	75,994	125,000		226,325	
PY2014 Former Foster Care (Olive Crest)	445,093	-	500,000	312,266	37,547	112,640	125,000		275,187	
PY2014 Foster Care/Rural Contract (St. Judes)	-		400,000	375,290	4,942	14,826	100,000		119,768	
PY2014 Youth Re-entry Extension (YAP)	402,097	117,232	400,000	356,612	21,694	65,082	100,000	100,000	286,776	
PY2014 Youth In-School Contracts (NPI, Help)	2,540,866	872,577	1,750,000	1,527,713	111,144	333,431	437,500	437,500	1,319,574	
PY2014 Youth Summer Component (NPI)			250,000	192,533	11,493	34,480	62,500		108,474	
PY2014 Out-of-School Youth (GNJ, Help, LCCCF, AHD)	2,406,870	872,020	1,980,000	1,806,444	86,778	260,334	495,000	495,000	1,337,112	
PY2012 Youth Year Round Extension (SNRHA)	450,000	110,780	400,000	363,097	18,452	55,355	100,000	100,000	273,806	
PY2014 Youth Rural Contracts (Nye, Lincoln)	463,563	95,029	470,000	430,650	19,675	59,025	117,500	117,500	313,700	
Operations										
PY2014 Administration and Programs	2,296,141	747,898	1,185,412	1,437,761	100,000	296,353	296,353	296,353	989,059	
PY2014 Workforce Development Academy			70,000	70,000		15,000	17,500	37,500	70,000	
Pending Contracts										
WIA - WIOA RFP			650,000	650,000		-	162,500	487,500	650,000	
PY2014 New Rural Contracts (Mesquite)			100,000	100,000		-	25,000	75,000	100,000	
TOTAL	9,470,188	2,815,536	8,655,412	7,995,710	437,055	1,322,519	2,163,853	2,146,353	6,069,781	

PY2013 funding period is available April 1, 2013 through June 30, 2015 (after twenty seven months, funds revert to the State for one additional year)

PY2014 funding period is available April 1, 2014 through June 30, 2016 (after twenty seven months, funds revert to the State for one additional year)

PY2015 funding period is available April 1, 2015 through June 30, 2017 (after twenty seven months, funds revert to the State for one additional year)

e. Workforce Connections Professional Services Contract

**WORKFORCE CONNECTIONS & ONE-STOP CAREER CENTER
PROFESSIONAL SERVICES CONTRACTS
As of 1/20/15**

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
ALLIED BARTON SECURITY SERVICES One-Stop Center & WC Administrative Offices Security Services Amendment #1 Contract Renewal	\$80,000.00 \$80,000.00	Competitive [State Procurement Process]	Active	7/1/2013 to 6/30/2015
JOHN CHAMBERLIN WIOA Training, Technical Assistance & Board Strategic Planning	\$24,500.00	Competitive	Active	9/1/2014 to 8/31/2015
COVERALL HEALTH BASED CLEANING SYSTEM SERVICES & SUPPLIES Cleaning & Maintenance of Administrative Offices & One-Stop Center Amendment #1 Contract Renewal	\$38,412.00 \$40,000.00	Competitive	Recently Renewed	12/3/2013 to 11/30/15
CST PROJECT CONSULTING Fiscal Technical Assistance	\$163,440.00	Competitive	Contract in Process	2/1/15 to 1/31/16

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
GREG NEWTON ASSOCIATES One-Stop System Planning Training Amendment # 1 Partners One-Stop System Training Amendment #2 One-Stop Training for New Partners Amendment #3 Business Engagement Procedures Amendment #4 Contract Renewal Amendment #5 Business Engagement Curriculum for WDA	\$25,200.00 \$8,400.00 \$10,000.00 \$15,000.00 No Cost Amendment \$8,400.00	Competitive	Active	8/1/2012 to 6/30/2015
JANTEC Temporary Employment Services for Workforce Connections Temporary Employees	26.79% Overhead Cost for Referrals	Competitive	Recently Awarded	2/14/2015 to 2/13/2016
JOY HUNTSMAN Back to Work 50+	\$25,000.00	Sole Source Partner Under AARP Grant	Active	8/7/2013 to 6/30/2015

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
TAKA KAJIYAMA Software Development Amendment #1 Software Development	\$62,400.00 \$60,000.00	Competitive	Active	8/7/2013 to 6/30/2015
MARQUIS AURBACH COFFING Board Legal Counsel	\$100,000.00	Competitive	Renewal Pending	1/31/2014 to 1/30/2015
MACEY PRINCE CONSULTING Fiscal & Procurement Technical Assistance Amendment #1 Funded Partners & DETR Fiscal Training Amendment #2 Modification to hourly rate Amendment #3,4,5 Development of Procurement Manual and Modifications and Revisions to Fiscal Policies and Procedures Staff & Workforce Community RFP Training Fiscal Aspects of High Risk Contracts & Procurement Manual Amendment #6 Contract Extension Amendment #7 Contract Extension	\$5,000.00 \$20,000.00 No cost amendment \$60,000.00 No cost amendment \$20,000.00	Competitive	Active	9/23/2011 to 6/30/2015

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
PIERCY BOWLER TAYLOR & KERN A-133 AUDITING SERVICES for Program Year 2010 Contract Extension A-133 AUDITING SERVICES for Program Year 2011 Amendment #1,2,3 A-133 AUDITING SERVICES for Program Year 2012 & Additional Work Performed Amendment #4 A-133 AUDITING SERVICES for Program Year 2013	\$219,296.67 \$75,724.00 \$90,724.00 \$95,250.00	Competitive	RFP Pending	9/15/2011 to 3/31/2015
PRISM GLOBAL MANAGEMENT GROUP HR Services Amendment #1 HR Services Amendment #2 HR Services Amendment #3 HR Services Amendment #4 HR Services	\$40,000.00 \$27,000.00 \$8,000.00 \$164,000.00 for 2 years \$72,000.00	Competitive	Active	9/22/2011 to 9/30/2015
PUBLIC CONSULTING GROUP RFP 101 Training	\$5,725.00	Competitive	Active	1/23/15 to 1/23/15

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
RED 7 COMMUNICATIONS One-Stop and WC Outreach Services	\$24,000.00	Competitive	Active	7/1/2014 to 6/30/2015
SIN CITY MAD MEN Web Development Services Amendment #1 Maintenance of WC Web Site Amendment #2 Maintenance of One-Stop Web Site Amendment #3 One-Stop Web Development Amendment #4 One-Stop Web Development Amendment #5 WC and One-Stop Web Development	\$8,000.00 \$26,120.00 \$61,500.00 \$7,200.00 \$5,444.00 \$60,000.00	Competitive	Active	11/5/2012 to 6/30/2015
STRATEGIC PROGRESS Research and Assistance in Grant Writing Amendment #1 Research & Assistance in Grant Writing Amendment #2 Research & Assistance in Grant Writing	\$24,000.00 No Cost Amendment No Cost Amendment	Competitive	Active	10/1/2012 to 10/31/2015

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
WORKPLACE ESL SOLUTIONS	\$2,000.00	Competitive	Active	10/1/2012 to 6/30/2015
Staff Training - Basic Office & Communications Skills Workshop				
Amendment #1	\$5,000.00			
Staff Training-Basic Skills Monitoring Reports				
Amendment #2	\$10,000.00			
Staff Writing Skills				
Amendment #3	\$5,000.00			
Staff Writing Skills				
Amendment #4 & #5				
Workforce Development Academy Curriculum Review	\$22,000.00			

****All noted Professional Services contracts & the procurement process has been previously reviewed & approved by DETR and are in compliance with DETR's Policy 3.1 which states: Professional services with state prior authorization for the costs of outside professional services rendered by individuals or organizations are allowable. The procurement of noncompetitive proposals (sole source) may be used when the awarding agency (DETR) authorizes noncompetitive proposals; 29 CFR 97.36 (d)(4)(i)(c)**

- f. Update on Latin Chamber of Commerce Community Foundation fiscal condition and programmatic closeout activities

Update on LCCCF Fiscal Condition

Based on 2 months of in depth analysis and reconciliation, we believe that the issue was inadequate cash flow. The following contributed and compounded the issue:

- Turnover and lack of fiscal staffing from April to July.
- Failure to request timely advances of WIA funding and a lack of unrestricted cash reserves.
- Timing of closeout and start of new contracts.

LCCCF Closeout Reconciliation
As of January 21, 2015

	Jun 30	Nov 30	Total
<u>GL Totals</u>			
Cost to Clear A/P	1,972.50	99,636.91	101,609.41
Cost to Clear Checks Cut but not Presented	69,266.82	1,094.00	70,360.82
Total Cost to Clear LCCCF Books	71,239.32	100,730.91	171,970.23
<u>Payments</u>			
Total Invoiced to WC by LCCCF	1,138,228.58	386,385.25	1,524,613.83
Total Reimbursed to LCCCF by WC	1,112,275.94	246,043.11	1,358,319.05
Remaining Balance Applied as Payment	25,952.64	140,342.14	166,294.78
Gift Cards Transferred to WC from LCCCF	0.00	7,035.00	7,035.00
Total Payments	25,952.64	147,377.14	173,329.78
Net Bill to LCCCF	45,286.68	(46,646.23)	(1,359.55)

LCCCF Invoice and Payment Timing
As of January 21, 2015

	Invoice ⁽¹⁾	Payments ⁽²⁾	Surplus / (Shortfall)	Cumulative (Shortfall)	Notes
YTD Jun 30, 2014	\$1,212,871	\$1,183,924	(\$28,947)	(\$28,947)	Stale dated invoices (reimbursements held by DETR) tie up \$26k.
Jul-14	39,857		(39,857)	(68,804)	\$70k of PY13 checks cut and held - PY14 expenses paid without PY14 request for advance funds.
Aug-14	49,541	10,975	(38,566)	(107,370)	First requested payment of PY14, barely covers youth invoice. Additional PY14 expenses incurred.
Sep-14	102,404	102,707	302	(107,067)	First significant payment of PY14 dollars - July invoices and small advance. LCCCF notifies WC of insufficient cash to cover closeout.
Oct-14	98,480	46,782	(51,698)	(158,765)	Payment of PY14 dollars for August invoices.
Nov-14	21,462	12,745	(8,718)	(167,483)	Payment for payroll and small expenses. Final closeout begins.
Dec-14		1,188	1,188	(166,295)	Final payment for misc. expenses.
Totals	\$1,524,614	\$1,358,319	(\$166,295)		
Future Payments		171,970	171,970	5,675	Outstanding Vendor Invoices
Asset Transfer		(7,035)	(7,035)	(1,360)	Gift Cards Transferred to WC
Net Bill to LCCCF			(1,360)		

⁽¹⁾ Invoice totals reflect invoices for the period.

⁽²⁾ Payments reflect payments received in the period.

Agenda Item 17. DISCUSSION AND POSSIBLE ACTION:

Strategic Initiatives Goals Matrix

- a. Approve Budget & Finance Committee's update to the objectives, strategies, timelines and measurements of Goal #1 of Workforce Connections' Two Year Strategic Plan Goals Matrix

Workforce Connections
 Southern Nevada Workforce Investment Area Strategic Goals Matrix
 Mission, Goals, Objectives and Strategies
 2 – Year Strategic Goals (April 30, 2013 – June 30, 2015): December 30, 2014

MISSION: Connecting Employers to a Ready Workforce

Goal 1 Implement Effective Policies for Management and Oversight of the One-Stop Delivery System				
Objective	Strategy/Action	Timeline	Measurement	Status
1.1. Maximize return on investment and manage funds responsibly with the highest standards. (Executive Committee)	1. Hire well qualified staff talent and encourage ongoing management and oversight training.	Present programmatic and fiscal updates during every committee/council and board meeting.	Clear, concise programmatic and fiscal reports documenting quantitative and qualitative results.	Due Monthly
	2. Lend strong technical assistance support to awarded programs along with comprehensive fiscal oversight and accountability for productive outcomes.	Ongoing	Unqualified fiscal auditing financial statements and less than ten noted monitoring findings identified by the State of Nevada and/or U.S. Department of Labor.	Due Monthly
1.2. Correct all noted auditing and monitoring findings. (Budget Committee)	1. Develop and document sound corrective action measures with permanent fixes to prevent non-compliance recurrence.	Corrective action with responses due per published auditing and monitoring reports and associated directives.	Corrective action validated along with findings closure notice from auditing/ monitoring agency.	Status update due quarterly
	2. Provide technical assistance to staff and/or funded partners/service providers and ongoing training initiatives associated with awarded programs and funding.	Within 3 months of program/funding award.	Published training and technical assistance reports.	Completed July 2013 & ongoing

Agenda Item 17. DISCUSSION AND POSSIBLE ACTION:

Strategic Initiatives Goals Matrix

- b. Approve Adult & Dislocated Worker Committee's update to the objectives, strategies, timelines and measurements of Goal #3 of Workforce Connections' Two Year Strategic Plan Goals Matrix

Workforce Connections
Southern Nevada Workforce Investment Area Strategic Goals Matrix
Mission, Goals, Objectives and Strategies
2 – Year Strategic Goals (April 30, 2013 – June 30, 2015): December 30, 2014

Goal 3				
Promote Quality Employment and Training Services for Adult and Dislocated Workers - ADW Committee				
Objective	Strategy/Action	Timeline	Measurement	Status
3.1. Solicit partnership agreements from both required and non- required partners to participate in Southern Nevada Workforce Investment Area One-Stop Delivery System.	1. Maintain and establish when appropriate, agreements with required and non-required One-Stop Delivery System partners.	Ongoing and throughout program year.	Executed MOUs.	MOUs are being renewed as of June 30, 2014
	2. Continually review and discuss system requirements and setup training schedules for system partners.	Quarterly	Give quarterly updates of system-wide training activities.	Quarterly trainings have been completed with the following consultants: • Macey Prince • Greg Newton
	3. Continue to build capacity throughout the system by providing comprehensive training through the WDA.	Ongoing and throughout program year	Give quarterly updates of WDA enrollments.	40 participants have completed the WDA academy
	4. Conduct ongoing One- Stop Delivery System partnership meetings for the purpose of updating system partners and revealing new/revised system changes or upcoming modifications.	Quarterly	Give quarterly updates of system-wide training and meeting activities.	WC participates in / or coordinates the following meetings: • One-Stop Career Center Consortium • Executive Director meetings • Program Manager meetings
3.2. Transition and maintain a WIOA compliant One-Stop Career Center Operator.	1. Initiate a competitive procurement process and execute an MOU for a One-Stop Center Operator in the Local Workforce Investment Area.	June 2015	Executed MOU.	In Process

Workforce Connections
 Southern Nevada Workforce Investment Area Strategic Goals Matrix
 Mission, Goals, Objectives and Strategies
 2 – Year Strategic Goals (April 30, 2013 – June 30, 2015): December 30, 2014

Goal 3 (continued)				
Promote Quality Employment and Training Services for Adult and Dislocated Workers - ADW Committee				
Objective	Strategy/Action	Timeline	Measurement	Status
3.2. Transition and maintain a WIOA compliant One-Stop Career Center Operator. (continued)	2. Provide technical assistance to One-Stop Career Center Operator to facilitate execution of WIOA compliant MOU's with Center partners.	June 2015	Executed MOUs.	In Process / Pending selection of One-Stop Career Center Operator
	3. Develop transition plan detailing potential barriers to effective and timely transition to WIOA compliant Operator.	March 2015	Plan	In Process
3.3. Continue to streamline access to employment and training service delivery	1. Review policies and associated directives addressing effective WIOA service delivery.	Ongoing	Detailed staff status report.	Monthly
	2. Solicit inputs from contracted service providers to streamline service delivery process.	Ongoing	Receipt of feedback / inputs contracted service providers.	November 2013
	3. Review and assess merit value with regard to enhancing clients' services processes.	Ongoing	Detailed staff reports.	Monthly
	4. Revise, modify and / or develop Workforce Connections' policies and associated contracts to provide incentives for clients' rapid / prompt access to quality service delivery.	December 2013	Published policy with effective implementation date.	January 2014
3.4. Effectively transition Adult and Dislocated Worker service delivery from WIA to WIOA compliance.	1. Develop a plan to transition from WIA to WIOA which prioritizes necessary changes to system.	March 2015 and Ongoing	WIOA Transition Plan.	In Process
	2. Revise, modify and / or develop Workforce Connections' policies and associated contracts to ensure WIOA Compliance.	Ongoing	Update and advise board and committees as needed.	In Process
	3. Communicate plan and necessary changes to stakeholders through training and technical assistance.	Ongoing	Update and advise board and committees as needed.	In Process
	4. Evaluate implementation and transition plan for effectiveness and modify as necessary.	Ongoing	Update and advise board and committees as needed.	In Process

Agenda Item 18. INFORMATION:

Strategic Initiatives Update

Strategic Initiatives Update 1-27-2015

- Implementation of the Workforce Innovation and Opportunity Act (WIOA)
 - July 1, 2015 – New WIOA provisions take effect
 - March 3, 2016 – Deadline for submission of new State Unified Plan
 - Meeting with statewide stakeholders regarding the new required State Unified Plan: Health and Human Services (TANF), Department of Education (Adult Education & Literacy), DETR (Wagner Peyser and Vocational Rehabilitation) and LWIB's (Youth, Adult and Dislocated Worker)
 - Staff attending WIOA-implementation webinars provided by US DOL
 - Reviewing current strategies/timelines/measurements to support redefined Agency Strategic Goals #1 and #3 and for alignment with new WIOA requirements
- Additional more-flexible funding sources to augment existing WIA funded programs
 - AARP Foundation's BACK TO WORK 50+ Program – First Graduating Cohort
 - US DOL's Transitioning Veterans Financial Coaching Program – Coach Position for the One-Stop Career Center has been filled
 - US DOL American Apprenticeship Grants – NSHE potentially will take the lead
- Local Employer Advisory Panel (LEAP) meeting in December featured tech-initiative presentation from Portland's LWIB Executive Director
- DETR approved a new more efficient Eligible Training Provider List (ETPL) application, management and performance reporting process including the implementation of online tools
- Working with DETR to complete a thorough US DOL data validation process between Management Information Systems (NV Trac and OSOS) and the implementation of a Statewide Automated Workforce System (SAWS)
- Implementing Science Technology Engineering & Math (STEM) career exploration workshops in the One-Stop Career Center (OSCC) that expose participants to skill sets and competencies required in Nevada's targeted industry sectors

Agenda Item 19. DISCUSSION AND POSSIBLE ACTION:

Accept and approve Executive Director's Report

- a. Executive Director's Report
- b. Workforce Connections Board Recertification – January 1, 2014 through December 31, 2017
- c. Workforce Connections' revised Board Membership Application and Board restructuring in compliance with WIOA

Executive Director's Report January 27, 2015

Rural Counties Update

- **Nye and Esmeralda Counties**
- The Mizpha Hotel in Tonopah needs new hires. Nye County Community Coalition is in the process of negotiating OJT contracts
- Job Readiness classes will be held in Tonopah during the month of February 2015 for WIA enrolled participants in Northern Nye County and Esmeralda County
- Nye County Community Coalition has a hiring event scheduled in Pahrump on February 13th, 2015
- In support of Esmeralda County, Nye County Community Coalition has an active job board with job openings posed in Esmeralda County Courthouse
- **Lincoln County**
- A strong partnership has emerged between Lincoln County and the Grover D. Dils Medical Center for new hires placements
- Free weekly advertisement space in the Lincoln County Record (Newspaper) is available for posting Workforce Connections' employment and training services

Highlighted Workforce Initiatives

- Workforce Connections was one of 20 sites across the country chosen to host Consumer Financial Protection services for veterans in partnership with the Armed Forces Services Corporation
 - There was much interest from lots of employment and training agencies, but Workforce Connections' was among only a few chosen
- Program Year 2015 RFPs scheduled to be published/released March/April 2015
 - RFP solicitation shall be to secure Workforce Innovation and Opportunity Act (WIOA) One-Stop Center services throughout Southern Nevada Workforce Investment Area, i.e., North Las Vegas, East Las Vegas, Henderson/Boulder City and West Las Vegas area

Staff Development and Service Providers Training

- Request for Proposals (RFPs) 101 Training open to all potential or "want-a-be" service providers are invited to attend—January 2015
- First Workforce Development Academy participants co-heart graduated December 2014
- All Workforce Connections' staff completed Freedom of Information Act and release of official/confidential information training

Workforce Innovation and Opportunity Act Implementation

- Pressing forward with initial implementation of WIOA
 - New policies and compliance procedures are in work in preparation in meeting WIOA implementation deadlines
 - Revised board membership application (see attached) that coincides with the implementation of WIOA, effective July 1, 2015

ONE HUNDRED ONE NORTH CARSON STREET
CARSON CITY, NEVADA 89701
OFFICE: (775) 684-5670
FAX NO.: (775) 684-5683



555 EAST WASHINGTON AVENUE, SUITE 5100
LAS VEGAS, NEVADA 89101
OFFICE: (702) 486-2500
FAX NO.: (702) 486-2505

Office of the Governor

November 10, 2014

Valerie Murzl, Chair
*workforce*CONNECTIONS Board of Directors
6330 West Charleston Blvd., Suite 150
Las Vegas, NV 89146

Dear Ms. Murzl:

I want to take this opportunity to applaud the achievements of the *workforce*CONNECTIONS Board in continuing to successfully administer the provisions of the Workforce Investment Act (1998) in southern Nevada. I have approved the recertification of the *workforce*CONNECTIONS Board as the local workforce investment board for southern Nevada pursuant to **Section 117(c)(2)** of the Workforce Investment Act, from **January 1, 2015** through **December 31, 2017**.

I wish you and your Board continuing success in the development and facilitation of employment and training activities in the state of Nevada.

Sincere regards,

A handwritten signature in blue ink, appearing to read "B. Sandoval", written over a horizontal line.

BRIAN SANDOVAL
Governor

cc: Ardell Galbreth, Executive Director, *workforce*CONNECTIONS
Don Soderberg, Director, Department of Employment, Training and Rehabilitation (DETR)
Dennis A. Perea, Deputy Director, DETR
Renee Olson, Administrator, Employment Security Division, DETR

December 22, 2014

Members, Workforce Connections Board of Directors

Re: Workforce Board Reconstitution In Accordance with Workforce Innovation and Opportunity Act (WIOA)

Dear Board Member:

Last July the Workforce Innovation and Opportunity Act (WIOA) replaced the Workforce Investment Act of 1998. WIOA's purpose is to create a more job-driven workforce system. Board meetings have been scheduled for January 27, February 24 and March 24, 2015 to discuss and implement the following workforce system governance changes:

- **Workforce Board reconstitution:** WIOA Section 107 allows local elected officials to appoint a smaller, more focused Workforce Board. Private business members remain the majority, labor and community-based organization representatives must make up at least 20% of the new Workforce Board and at least five additional seats go to economic development, higher education, adult education and literacy, vocational rehabilitation and the public employment service. All Board members must be leaders in their respective businesses or sectors holding "optimum authority". The new Workforce Board could be as small as nineteen members.
- **The Southern Nevada Local Intergovernmental Agreement:** Local jurisdictions' governing bodies remain responsible for grant funds. The current agreement between the eight member governments was revised in 2007 and will need to be revised again to comply with WIOA. Issues include 1) whether local elected officials should remain members of the Workforce Board, 2) how grant fund "oversight" is to be shared with a leaner, more strategic Workforce Board, and 3) how Workforce Board

nominations and appointments should occur over the next months.

Attached are 1) a draft application package for new Workforce Board appointees, 2) a list of current Workforce Board members, and 3) a "calculator" showing the potential size of a new WIOA Section 107 Workforce Board.

Sincerely,



Ardell Galbreth
Executive Director

cc: Commissioner Lawrence Weekly, Chair, Southern Nevada Workforce Investment Area Chief LEOs Consortium
Valerie Murzl, Chair, Workforce Connections Board of Directors

- Enclosures 8:**
- 1. Board Application (General Section)**
 - 2. Section A-1 (Business)**
 - 3. Section A-2 (Business Organization or Trade Association)**
 - 4. Section B (Labor Organization)**
 - 5. Section C (Educational Entity)**
 - 6. Section D (Economic or Community Development Entity/State Employment Service-Wagner Peyser Act/ Vocational Rehabilitation Title I/Transportation, Housing or Public Assistance Agency/Philanthropic Organization)**
 - 7. WIOA Calculator**
 - 8. List of Current Board Members**

Board Member Job Description

Qualifications:

- Desire to make a positive contribution to the region's economy by helping shape a workforce development system that meets the needs of employers and job seekers.
- Commitment to devote time and talent to working with other board members, staff, businesses, public officials, and public and private sector partner organizations to improve the quality of the local area workforce.
- Position as a senior-level decision-maker in your organization.
- Meet the board member requirements in the Workforce Innovation and Opportunity Act (WIOA), consistent with WIOA Public Law 113-128 Section 107.

Expectations

- Comply with Board By-Laws.
- Join and participate actively in at least one standing committee of the board.
- Regularly attend board and committee meetings.
- Notify the board chair or the board administrator when you are unable to attend meetings.
- Be prepared for board meetings by staying informed about board matters, reviewing materials sent in advance of the meetings.
- Get to know other board members, building collegial relationships that contribute to effective decision making.
- Act and vote on behalf of the long term interests of the board and the community, rather than the interest of a single constituency.
- Avoid conflicts of interest. If a conflict on a particular issue is unavoidable, disclose the conflict and follow Board policies for removing oneself from discussion and/or vote on that issue.
- Understand and observe the respective roles of the Local Workforce Investment Board, board staff, the One-Stop Career Center Operator, service providers and the Chief Local Elected Officials.
- Take advantage of opportunities to become more educated about the Workforce Investment Board and the region's workforce development system.
- Act as an ambassador of the board with community groups and businesses.

Time Requirements

- The board meets regularly with meetings normally lasting approximately two hours.
- Committees currently meet monthly, with some committees less frequently.
- Average time commitment for members is approximately three-to-four hours per month.

Current Board Committees

- Executive Committee – comprised of the board chair and the chairs of all committees. May take action in lieu of full board.
- Adult & Dislocated Worker Committee – responsible for policy oversight of the adult and dislocated worker services.
- Youth Council – responsible for policy oversight of the youth services.
- Budget & Finance Committee – responsible for policy oversight of fiscal matters.

Future Board Committees

- Executive Committee – comprised of the board chair and the chairs of all committees. May take action in lieu of full board.
- Programs Committee – responsible for policy oversight of the youth, adult and dislocated worker services.
- Budget & Finance Committee – responsible for policy oversight of fiscal matters.

Current Board Panels

- Local Employer Advisory Panel – comprised of local business owners and/or executive level individuals with hiring authority from local businesses.

Future Board Panels

- Local Employer Advisory Panel – comprised of local business owners and/or executive level individuals with hiring authority from local businesses.
- Youth Panel – comprised of key representatives from local organizations that serve and/or advocate for youth.
- One-Stop Delivery System Panel – comprised of key representatives from mandated and non-mandated partners of the local area One-Stop Delivery System.
- Special Populations Panel – comprised of key representatives from local organizations that serve and/or advocate for special populations including:
 - Veterans
 - People with Disabilities
 - Re-entry
 - Foster Youth

Board Member Application and Requirements **Consistent with WIOA Public Law 113-128 Section 107**

Workforce Connections' Vision: "Connecting Employers to a Ready Workforce"

Workforce Connections' Mission: "To establish dynamic partnerships with employers and the community to connect employment opportunities, education and job training."

Workforce Connections is Southern Nevada's Local Workforce Investment Board, the region's expert and leader of an integrated and high quality workforce development system. By identifying local area workforce issues and concerns we bring together the necessary assets to facilitate solutions that foster prosperity for the region. Activities of the board include gathering and disseminating information about the area's labor market and businesses' employment needs; building a strong area-wide workforce development system; convening groups of businesses, training institutions, economic development and other community organizations to develop solutions to workforce development challenges. Workforce Connections is responsible for oversight of the local area's One-Stop Delivery System.

The law envisions a strong role for local business-led boards focusing on strategic planning, policy development and oversight of the local workforce investment system. To accomplish the vision and mission of the agency, and to remain in compliance with federal and state guidelines, the Chief Elected Official Consortium of Workforce Connections seeks the most qualified board members.

Qualifications:

- Desire to make a positive contribution to the region's economy by helping shape a workforce development system that meets the needs of employers and job seekers.
- Commitment to devote time and talent to working with other board members, staff, businesses, public officials, and public and private sector partner organizations to improve the quality of the local area workforce.
- Position as a senior-level decision-maker in your company/organization.
- Meet the board member requirements in the Workforce Innovation and Opportunity Act (WIOA).
- The Chief Local Elected Officials appoint applicants as board members.

Expectations

- Comply with Board By-Laws.
- Regularly attend board and committee meetings.
- Notify the board chair or the executive director when you are unable to attend meetings.
- Join and participate actively in at least one standing committee of the board.

- Be prepared for board meetings by staying informed about board matters, reviewing materials sent in advance of the meetings.
- Get to know other board members, building collegial relationships that contribute to effective decision making.
- Act and vote on behalf of the long term interests of the board and the community, rather than the interest of a single constituency.
- Avoid conflicts of interest. If a conflict on a particular issue is unavoidable, disclose the conflict and follow Board policies for removing oneself from discussion and/or vote on that issue.
- Understand and observe the respective roles of the Local Workforce Investment Board, board staff, the One-Stop Career Center Operator, service providers and the Chief Local Elected Officials.
- Take advantage of opportunities to become more educated about the Workforce Investment Board and the region's workforce development system.
- Act as an ambassador of the board with community groups and businesses.

Time Requirements

- The board meets regularly with meetings normally lasting approximately two hours.
- Most committees currently meet monthly, some committees less frequently.
- Average time commitment for members is approximately three-to-four hours per month.

Current Board Committees

- Executive Committee – comprised of the board chair and the chairs of all committees.
- Adult & Dislocated Worker Committee – responsible for oversight of the adult and dislocated worker services.
- Youth Council – responsible for oversight of the youth services.
- Budget & Finance Committee – responsible for oversight of fiscal matters.

Please return completed application to:

Suzanne Potter
Workforce Connections
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146

Email: spotter@snvwc.org
Fax: (702) 636-4375

General Section

Name _____

Address _____

City, State, ZIP _____

Phone Number _____ Alternate Phone Number _____

Email Address _____ Alternate Email Address _____

All Board Members are required to actively serve on at least one standing committee. Please indicate which current standing committee you choose to participate in if appointed by the Local Elected Official Consortium:

____ Adult and Dislocated Worker Committee

____ Youth Council

____ Budget and Finance Committee

1. Do you have personal experience in the administration/oversight of federally funded programs?

____ Yes ____ No

If yes, please define.

2. Do you have personal experience in the administration/oversight of federally funded employment and training programs?

____ Yes ____ No

If yes, please describe your personal expertise with workforce development systems.

3. Please describe what resources you personally and/or your company/organization will bring to the public workforce development system.

4. Which one of the following board membership categories do you represent?

- ☐ Business (Section A-1)
- ☐ Business Organization or Trade Association (Section A-2)
- ☐ Labor Organization (Section B)
- ☐ Educational Entity (Section C)
- ☐ Community/Faith Based Organization (Section E)
- ☐ Economic or Community Development Entity (Section D)
- ☐ State Employment Service - Wagner Peyser Act (Section D)
- ☐ Vocational Rehabilitation Title I (Section D)
- ☐ Transportation, Housing or Public Assistance Agency (Section D)
- ☐ Philanthropic Organization (Section D)

Please proceed to complete the section that you checked.

Section A-1 (Business)

1. Are you currently a local business owner, or C-level/SVP-level executive of a local business/employer with optimum policy-making authority?
☐ Yes ☐ No
 If yes, please provide your company/business and title.
 Company/Business _____
 Title _____

2. Does your company/business currently provide employment opportunities in our Local Workforce Investment Area (LWIA)? This encompasses the counties of Clark, Lincoln, Esmeralda and Nye.
☐ Yes ☐ No
 If yes, how many are hired annually?

3. Does your company/business currently hire in-demand occupations in Nevada's targeted industry sectors?
☐ Yes ☐ No
 If yes, which one? (Please check all that apply)
☐ Aerospace and Defense
☐ Agriculture
☐ Clean Energy
☐ Health & Medical Services
☐ Information Technology
☐ Logistics and Operations
☐ Manufacturing
☐ Mining
☐ Tourism, Gaming and Entertainment

4. Do you currently exercise hiring authority in your company/business?
☐ Yes ☐ No
 If yes, how many of the annual hires do you oversee?

5. Do you currently exercise budget authority in your company/business?

☐ Yes ☐ No

If yes, please check the range.

☐ \$0 – 99,999

☐ \$100,000 – 999,999

☐ \$1,000,000 and above

6. How many employees does your company/business currently have?

☐ 2-49

☐ 50-249

☐ 250 and above

7. Is your company/business held to the affirmative action requirements?

☐ Yes ☐ No

If yes, please describe your role.

Section A-2 (Business Organization or Trade Association)

Note: To complete this section you must be nominated by a local business organization or business trade association. Please attach nomination letter

1. How many local businesses does your organization currently represent?
☐ 2-49
☐ 50-249
☐ 250 and above

2. Are you currently in an executive level position in your organization with optimum policy-making authority?
☐ Yes ☐ No
 If yes, please provide your organization and title.
 Organization _____
 Title _____

3. Which special interests does your organization currently represent?

4. Please list examples of advocacy or accomplishments over the last two years for your organization on behalf of the businesses you represent.

Section B (Labor Organization)

1. Does your organization currently represent local labor?
☐ Yes ☐ No
 If yes, please check which one.
☐ Journeymen
☐ Apprenticeship

2. How many members does your organization currently represent?
☐ 2-49
☐ 50-249
☐ 250 and above

3. Are you currently in an executive level position in your organization with optimum policy-making authority?
☐ Yes ☐ No
 If yes, please provide your organization and title.
 Organization _____
 Title _____

4. Which special interests does your organization represent?

5. Please list examples of advocacy or accomplishments over the last two years for your organization on behalf of the members you represent.

Section C (Educational Entity)

1. Are you currently in an executive level position with optimum policy-making authority for an institution administering adult education and literacy activities under Title II?

Yes _____ No _____

If yes, please provide your institution and title.

Institution _____

Title _____

2. Are you currently in an executive level position with optimum policy-making authority in an institution of Higher Education?

Yes _____ No _____

If yes, please provide your institution and title.

Institution _____

Title _____

DRAFT

Section D (Economic or Community Development Entity / State Employment Service-Wagner Peyser Act / Vocational Rehabilitation Title I / Transportation, Housing or Public Assistance Agency / Philanthropic Organization)

1. Are you currently in an executive level position with optimum policy-making authority for an economic/community development entity?

Yes _____ No _____

If yes, please provide your agency and title.

Agency _____

Title _____

2. Are you currently an executive level position representative with optimum policy-making authority from the state employment service office under the Wagner-Peyser Act?

_____ Yes _____ No

If yes, please provide your agency and title.

Agency _____

Title _____

3. Are you currently an executive level position representative with optimum policy-making authority from programs carried out under Title I of the Rehabilitation Act?

_____ Yes _____ No

If yes, please provide your agency and title.

Agency _____

Title _____

4. Are you currently an executive level position representative with optimum policy-making authority from an agency or entity administering programs serving the local area relating to Transportation, Housing and Public Assistance?

_____ Yes _____ No

If yes, please provide your agency and title.

Agency _____

Title _____

5. Are you currently an executive level position representative with optimum policy-making authority from a Philanthropic organization looking to participate and invest in the public workforce development system?

_____ Yes _____ No

If yes, please provide your organization and title.

Organization _____

Title _____

Section E (Community/Faith Based Organization)

1. Are you currently an executive level position representative with optimum policy-making authority from a local educational agency or Community/Faith Based Organization (C/FBO)?

☐ Yes ☐ No

If yes, please provide your organization and title.

Organization _____

Title _____

2. Does your local educational agency or C/FBO have expertise in addressing the employment and training needs of individuals with barriers to employment including veterans and individuals with disabilities?

☐ Yes ☐ No

If yes, please describe the services offered by your local educational agency or C/FBO.

3. Does your local educational agency or C/FBO have with expertise in addressing the employment, training or education needs of youth eligible for Workforce Innovation and Opportunity Act (WIOA) services?

☐ Yes ☐ No

If yes, please describe the services offered by your organization.

Conflict of Interest Guidance and Acknowledgement Certification

Your current relationship with Workforce Connections (Check all that apply)

- ☐ Have Relatives Working for Workforce Connections
- ☐ Any Partnership(s) with Workforce Connections Staff or Board Members (Current/active contracts or vendor business)
- ☐ Any Partnership(s) with Workforce Connections Local Elected Officials
- ☐ I currently have no partnership with any Board or Staff member of Workforce Connections
- ☐ Other - Please Explain: _____
- _____
- _____

Conflict of Interest

A member of a local board may not:

- a) Vote on a matter under consideration by the local board:
 - i. Regarding the provision of services by such member (or by entity that such member represents); or
 - ii. That would provide direct financial benefit to such member or the immediate family of such a member; or
- b) Engage in any other activity determined by the Governor to constitute a conflict of interest as specified in the State plan.

1. Will your appointment/reappointment to Workforce Connections potentially violate any of the criteria listed above?

☐ Yes ☐ No

If yes, please provide an attached letter explaining your potential conflict of interest.

I certify that the statements provided are, to the best of my knowledge, true, complete and correct. If appointed/reappointed, I understand that any misrepresentation or material omission of fact on this or any other document required by Workforce Connections may be considered as constituting grounds for disqualification and/or dismissal.

Applicant's Name (Please print)

Signature of Applicant

Date

DRAFT

WIOA Board composition

“Shall” include:

- | | | |
|-------------------------------------------|---------------|----|
| • Business | (51% minimum) | 10 |
| • Labor | (20% minimum) | 4 |
| • Adult Education under Title II | | 1 |
| • Higher Education | | 1 |
| • Economic/Community Development | | 1 |
| • Wagner-Peyser Act | | 1 |
| • Vocational Rehabilitation under Title I | | 1 |

Minimum Total 19

“May” also include:

- Local Educational Agency
- Community Based Organization
- Transportation
- Housing Public Assistance
- Philanthropic Organization

Minimum member totals from Business and Labor increase every time a member is added from the “May” list. Use the Member List Matrix and Composition Calculator to estimate totals.

WIOA Board Composition Calculator

	Qty	Percentages
Business (51% Minimum)	23	51%
Labor (20% Minimum)	9	20%
Adult Ed (Title II)	1	2%
Higher Ed	1	2%
Economic / Community Development	1	2%
Wagner-Peyser Act	1	2%
Voc Rehab (Title I)	1	2%

Total Required	37	82%
-----------------------	----	-----

"May Include"

LEOs	8	18%
Local Educational Agency	0	0%
Community Based Organizations	0	0%
Transportation	0	0%
Housing Public Assistance	0	0%
Philanthropic Organization	0	0%

Total May	8	18%
------------------	---	-----

Total	45	
--------------	----	--

2015 Board Members

Maggie Arias-Petrel

Category: Business

President & CEO

Global Professional Consulting

Councilman Bob Beers

Category: LEO

City of Las Vegas

Commissioner Butch Borasky

Category: LEO

Nye County

Hannah Brown

Category: Economic Development/Business (Olive Crest)

Urban Chamber of Commerce

William Bruninga

Category: Business

Owner

Advanced Energy Applications, LLC

Matthew T. Cecil

Category: Business

Associate Attorney

Littler Mendelson P.C.

Mark Edgel

Category: Labor

Training Director

Southern NV Laborers Local 872 Training Trust

Willie J. Fields, Jr.

Category: Business

Owner

WJF Shoe

Dan Gouker

Category: Education

Sr. Associate Vice President, Division of Workforce,
Economic Development and Apprenticeship Studies
College of Southern Nevada

Sonja Holloway

Category: Required One-Stop Partner/Job Corps

OA/CTS Manager

Sierra Nevada Job Corps – LVOAP

Commissioner Adam Katschke

Category: LEO/Business (PharmD)

Lincoln County

Commissioner Ralph Keyes

Category: LEO/Business (Keyes Farms)

Esmeralda County

Liberty Leavitt

Category: Education

Graduation Initiative Coordinator

Clark County School District/School-Community
Partnership Program

Councilwoman Peggy Leavitt

Category: LEO

City of Boulder City

Dr. David Ching Lee

Category: Business/Economic Development

President

Las Vegas Taiwanese Chamber of Commerce

Vida Chan Lin

Category: Business/Economic Development
(Organization of Chinese Americans)

Vice-President

Western Risk Insurance

Cecilia Maldonado

Category: Education

Associate Professor, Workforce Development
University of Nevada Las Vegas (UNLV)

John “Jack” Martin

Category: Other/Juvenile Justice Services

Director

Clark County Department of Juvenile Justice Services

Jerrie Merritt

Category: Business

Sr. Vice President

Bank of Nevada

Valerie Murzl

Category: Business

Sr. Vice President of Human Resources/Training

Station Casinos, LLC

Lynda Parven

Category: Required One-Stop Partner/DETR

Deputy Administrator

Department of Employment, Training, and
Rehabilitation

Bart Patterson

Category: Business/Education

President

Nevada State College



2015 Board Members

Charles C. Perry, Jr.

Category: Business

Founder/Director

NVHCA Perry Foundation

Mujahid Ramadan

Category: Community Based Organization

NAACP, 2nd Vice-President/MR Consulting

Bill Regenhardt

Category: Business

President/Owner

Regis 702 Consulting Group

Dan Rose

Category: Labor

Local #88 Sheet Metal Training Center/J.A.T.C.

Tommy Rowe

Category: Other/Rural Nevada

Councilwoman Gerri Schroder

Category: LEO

City of Henderson Ward 1

Commissioner Lawrence Weekly

Category: LEO

Clark County

Councilwoman Anita Wood

Category: LEO

City of North Las Vegas

Agenda Item 20. SECOND PUBLIC COMMENT:

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes

Agenda Item 21. INFORMATION:

Board Member Comments