

**WORKFORCE CONNECTIONS
BUDGET & FINANCE COMMITTEE AGENDA**

Wednesday, January 14, 2015 – 2:00 p.m.
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146

This is a public meeting. This Agenda has been posted in the following locations:

City Hall, Boulder City, 401 California Ave., Boulder City, NV
City of Las Vegas – City Clerk’s Office, 495 S. Main St., Las Vegas, NV
City of North Las Vegas, 2250 Las Vegas Blvd. North, North Las Vegas, NV
Clark County, County Clerk’s Office 500 S. Grand Central Parkway, Las Vegas, NV
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV
Henderson City Hall, 240 Water Street, Henderson, NV
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV
Lincoln County 181 Main Street Courthouse, Pioche, NV
Nye County School District, 484 S. West St., Pahrump, NV
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV
Workforce Connections, 6330 W. Charleston Blvd., Suite 150, Las Vegas, NV

Voice stream link: <http://www.nvworkforceconnections.org/mis/listen.php>

COMMENTARY BY THE PUBLIC

This Committee complies with Nevada’s Open Meeting Law, by taking Public Comment at the beginning of the meeting immediately after the Committee approves the Agenda and before any other action is taken, and again before the adjournment of the meeting.

As required by Nevada’s Open Meeting Law, Committee may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented

It is the intent of the Committee to give all citizens an opportunity to participate.

Welcome to our meeting!

Copies of non-confidential supporting materials provided to the Budget & Finance Committee are available upon request. Request for supporting materials; contact Dianne Tracy at (702) 636-2302 or at dtracy@snvwc.org, and supporting materials are available at the front desk of Workforce Connections located at 6330 W. Charleston Blvd., Suite 150, Las Vegas, Nevada 89146
Supporting material is available on-line at www.nvworkforceconnections.org.

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy or Suzanne Potter in writing at 6330 W. Charleston Blvd., Suite 150, Las Vegas, NV 89146; by calling (702) 638-8750 or fax (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter made available with twenty-four (24) hours advance notice.

An Equal Opportunity Employer/Program

NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER

Budget & Finance Committee Members: Dan Gouker, Chair; Hannah Brown, Vice-Chair; Councilman Bob Beers; Bill Bruninga; William Kirby; Vida Chan Lin; and, Councilwoman Gerri Schroder

All items listed on this Agenda are for action by the Budget & Finance Committee unless otherwise noted. Actions may consist of any of the following: Approve; deny; condition; hold; or, table. Public Hearings maybe declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion and possible action; or to provide direction and recommendations to Workforce Connections.

AGENDA

1. Call to order, confirmation of posting, and roll call.
2. **DISCUSSION and POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency and/or deletions of any items
3. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes.
4. **DISCUSSION and POSSIBLE ACTION:** Approve the Budget & Finance Committee meeting minutes of August 13, 2014..... 6
5. **DISCUSSION and POSSIBLE ACTION:** Review, Discuss, Accept, and Approve Reports
 - A. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015.....13
 - B. Budget vs. Actual Finance Report (Workforce Connections’ Operations) for the period July 1, 2014 through June 30, 2015 (Formula WIA).....21
 - C. Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers/Funded Partners).....22
 - D. Funding Plans Adult/Dislocated Worker and Youth.....26
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6. **DISCUSSION and POSSIBLE ACTION:** Strategic Initiatives Goal Matrix 29
7. **COMMITTEE COMMENTS**
8. **SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic that is relevant to; or within the authority or jurisdiction of the Board. However; if you commented earlier, please do not repeat the same comment you previously made. Please clearly state and spell your name and your address for the record. Each comment will be limited to three (3) minutes.
9. **ADJOURNMENT**

1. Call to order, confirmation of posting, and roll call.

2. **DISCUSSION and POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency and/or deletions of any items.

Agenda Item #3. **FIRST PUBLIC COMMENT SESSION:**

Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes.

Agenda Item #4. **DISCUSSION and POSSIBLE ACTION:**

Approve the Budget & Finance Committee meeting minutes of
October 8, 2014

**WORKFORCE CONNECTIONS
MINUTES**

of the meeting of the

BUDGET & FINANCE COMMITTEE

The Budget & Finance Committee held a public meeting on Wednesday, October 8, 2014 beginning at 2:08 p.m. at the following location:

At its principal office at 6330 W. Charleston Blvd., Ste. 150
Bronze Conference Room,
Las Vegas, Nevada

The public was invited to attend at this location. The site has speakerphone and voice-stream link capability.

1. Call to order, confirmation of posting, and roll call.

Dan Gouker, Chair called the meeting of the Budget & Finance Committee to order. Members present: Dan Gouker, Chair; Hannah Brown, Vice-Chair; William Kirby (via telephone); Vida Chan Lin; Councilman Bob Beers (via telephone); Councilwoman Gerri Schroder (via telephone); and, Bill Bruninga (via telephone).

Staff confirmed the agenda posted three working days prior to the meeting in accordance with the Nevada Open Meeting Law by posting at four Official Bulletin Boards (locations listed on agenda). Staff members of Workforce Connections (WC) and members of the public were asked to sign in. (Sign in sheets are attached to the original minutes).

2. Discussion and Possible Action: Approval of the Agenda with inclusions of any emergency items or deletion of any items

A motion to approve the agenda presented by staff, made by Hannah Brown and seconded by Councilwoman Gerri Schroder. Motion carried

3. Public Comment (1st period)

Members of the public may now comment on any matter posted on this Agenda, which is before this committee for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes.

Hearing no comments, Dan Gouker, Chair closed the Public Comment Session.

4. Discussion and Possible Action: Approve the minutes of the previous Budget & Finance Committee meeting held on August 13, 2014.

Vida Chan Lin moved to approve the minutes of the August 13, 2014. Bill Kirby seconded the motion. Motion carried.

5. Discussion and Possible Action: Review, Discuss, Accept, and Approve Reports

A. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015

Jim Kostecki reported on the PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 on page 6 of the agenda packet. Mr. Kostecki stated in the past, WC initiated an inter-title transfer between Adult and Dislocated Workers funding streams through a waiver up to 50%. When WC received the budget for PY14 funds, WC transferred 25% from Dislocated Workers funding stream to the Adult funding stream. In September, it was approved to transfer back \$750,000 from the PY13 Adult funds to the Dislocated Workers funds.

Councilman Bob Beers moved to accept and approve the PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 report and Vida Chan Lin seconded the motion. Motion carried.

B. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2014 through June 30, 2015 (Formula WIA)

Mr. Kostecki reported on the Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period of July 1, 2014 through June 30, 2015 (Formula WIA) on page 14 of the agenda packet. Mr. Kostecki addressed line item 7100 – Insurance at 35.87% above average due to a pre-paid classification.

Councilman Bob Beers moved to accept and approve the Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2014 through June 30, 2015 (Formula WIA) report, and seconded by Vida Chan Lin. Motion carried.

C. Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers/Funded Partners)

Mr. Kostecki reported on the Awards & Expenditures – Monthly Update on page 15 and 16 of the agenda packet that reflects invoicing through August. Mr. Kostecki stated there is a correction to the report - - the start dates on all of the contracts should reflect July 1, 2014.

- Reported each of the service providers has a separate Home Office contract for adult and dislocated workers and a separate One-Stop contract for adult and dislocated workers for reporting purposes.
- Brief discussion on the WIA PY11/12/13 Other (Disabilities, Re-Entry, Rural, Veterans) contracts on page 16 of the agenda packet noting Easter Seals Nevada – Disabilities received a no-cost extension to 3-31-2015 with funds set aside for a potential RFP, and Las Vegas Clark County Urban League – Veterans was a carry forward from last year (17 month contract).
- WIA PY14 NEG funds for individuals on unemployment over 27-weeks or more. \$1,585 of approximately \$1.2 million expended to date. WC is diligently working on creative and innovative ways to expend funds.

	Expenditures		% Spent	Remaining Balance
	Adult	DW		
WIA PY2014 One-Stop Adult	230,761		9.95%	2,089,239
WIA PY2014 One-Stop DW		100,802	5.66%	1,679,198
WIA PY2014 Home Office Adult	219,563		10.58%	1,855,437
WIA PY2014 Home Office DW		129,578	8.47%	1,400,422
WIA PY11/PY12/PY13 Other (Disabilities, Re-Entry, Rural Veterans)	625,590	256,774	28.46%	2,217,636
WIA PY2014 NEG		1,585	0.13%	1,223,415
Total PY11/PY12 Adult & Dislocated Worker	1,075,914	488,739	13.01%	10,465,347

Heather DeSart added other initiatives that are in discussion is outreach to Nellis Air Force Base, as long-term separated veterans six months or longer without employment are considered NEG eligible. The Nevada Day Super Hiring Event (end of October) focuses on long-term unemployed veterans and NEG eligible individuals, and subsequent to that, staff will attempt monthly pre-screenings located here at the One-Stop Career Center to have a continuation of people who might qualify. Staff has two media events planned around the NEG funds, and Kenadie Cobbin-Richardson, Director of Business Engagement and Communications is on a radio show every morning. Ardell Galbreth was on a radio program just recently with Mujahid Ramadan (Board member) speaking to the long-term unemployed. Additionally, she stated staff will reach out to the Local Elected Officials and other legislators (after the elections) in an effort for them to reach out to their jurisdictions to let the long-term unemployed know the funds are available. Other outreach by way of blanketing flyers across the community at resource centers, welfare offices, DMV, and libraries is being considered.

Mr. Kostecki reported on the Awards & Expenditures for Program Year 2011/2012/2013 Youth Programs on page 18 of the agenda packet, and Direct Grants (YouthBuild) on page 19 of the agenda packet.

	In-School	Out-of-School		
WIA PY2012 Youth General	3,539,247	166,631	87.99%	505,618
WIA PY12-13 Youth Re-Entry	87,830	441,737	88.26%	70,433
WIA PY2013 Youth Out-of-School	0	962,618	59.06%	667,382
WIA PY2013 Youth Rural and Tri-County	83,734	96,446	90.09%	19,820
WIA PY2014 Youth General	67,063	52,400	9.56%	1,130,537
WIA PY2014 Youth Rural and Tri-County	16,951	11,231	6.41%	411,817
Total Youth	3,794,826	1,731,064	66.33%	2,805,607

- Noted Nevada Partners, Inc. was approved last month for a new summer component
- Added to the report is a new contract for St. Jude's Ranch for Children.
- Significant dollars of recapture coming from ending Out-of-School contracts are factored into the new contracts to cover both In School and Out-of-School.
- Staff is finalizing the AmeriCorps component provided every year with the YouthBuild grant
- Staff must reflect on the AARP Grant for \$50,000 for 50+ counseling illustrated on the next reporting cycle.

Ms. Brown queried if the AARP Grant is moving forward. Jaime Cruz responded 15 participants have enrolled in the first co-hort. The 15 participants are a small component of those that have attended informational sessions, and would then need to meet certain eligibility and criteria -- financial counseling, one-on-one coaching, STEM exposure all of the activities of the grant. Across the nation, four LWIB's were selected for this grant with Workforce Connections included in the selection. All experienced a delay due to the AARP Foundation schedule, but once started, WC is exceeding projections. Mr. Cruz further stated it is a \$50,000 grant for 2-years (\$100,000 total).

Vida Chan Lin moved to accept and approve the Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers) report, and seconded by Councilman Bob Beers. Motion carried.

D. Funding Plans Adult/Dislocated Worker and Youth

Carol Turner reported on the Adult and Dislocated Worker Funding Plans on page 19 of the agenda packet updated through the end of September. Ms. Turner reviewed the pending contracts.

Pending Projects or Contracts - ADW	Current Year PY2014 Budget	Available Funds
PY2014 New Rural Contracts (Laughlin/Mesquite)	100,000	
PY2014 Core Services RFP	100,000	
PY2014 Adults with Disabilities RFP	700,000	
PY2014 Higher Education Nursing Collaboration Training (UNLV)	100,000	
Next Year Projections - First Quarter Obligations		17,610,201

Ms. Turner reported the PY2014 Adult and Dislocated Worker Contracts (Pre-Release Corrections) approved last May/June for a start date on October 1, 2014. The Nevada Department of Corrections is going through a slow process with the Board of Examiners and does not have the approval from the State to spend the funds. (Ms. Turner is reflecting a January 2015 start in this report).

Dan Gouker queried the PY2014 New Adult and DW Contracts Pre-Release Corrections, has it been released to RFP? Contract administered through the Nevada Department of Corrections, and was that the intent? Ms. Turner responded the contract was a State entity and did not require the official RFP competitive bid process. The same form of agreement WC has with Higher Education, and the contract awarded by the Board in May/June, will need the Nevada Department of Corrections to accept the \$800,000 on the State side to actually appropriate the funds and begin the program.

Heather DeSart clarified that the contract is a Sole-Source contract, and “the only game in town with incarcerated individuals”. WC is working with the Florence McClure Women’s Facility with an outside agency that captures the individuals as they exit the prison, because once they exit, they cannot return, making it difficult for follow-up services. Foundation for an Independent Tomorrow (FIT) is the recipient of the 3-year contract for post-release services. Both entities have been working together with FIT staff working inside the facility to have a transition as soon as it goes to the Board of Examiners for the Nevada Department of Corrections. After the sunset of the FIT contract, there will be an RFP for Post-Release Reentry Services beginning July 1, 2015.

Brett Miller reported on the Youth Funding Plan on page 20 of the agenda packet updated through August invoices. Mr. Miller stated that the carry forward has been updated to reflect \$3,700,000 based on the recapture of funds. Mr. Miller reviewed the pending contracts noting the Youth Council approved the \$20,000 for STEM Equipment for NYE, and \$100,000 of the \$750,000 for the Additional Youth Contracts (Youth Advocate Program) approved by the Youth Council to be forwarded to the Board for final approval.

Pending Contracts - Youth	Current Year PY2014 Budget	Available Funds	Projections Based on Monthly Invoices Remaining
STEM Equipment for NYE	20,000		
Additional Youth Contracts	750,000		
PY2014 New Rural Contracts (Mesquite)	100,000		
Total		9,882,195	1,017,498

Councilman Bob Beers moved to accept and approve the Funding Plans Adult/Dislocated Worker, and Youth report, and seconded by Vida Chan Lin. Motion carried.

E. 2015 Budget & Finance Committee Meeting Calendar

Mr. Galbreth noted the November meeting date to be a Holiday. He further stated, typically There is no need for meetings in November and December, recommending the last two dates be deleted from the schedule. Staff will make arrangements on an as needed basis.

Mr. Kostecki informed the Committee that the meetings for November and December of this year are cancelled pending Committee's approval, but there will be no Board meetings or LEO meetings for the balance of the year.

William Kirby moved to approve the Budget & Finance Committee Meeting 2015 Calendar with the exception of Wednesday, November 11, 2014 and Wednesday December 9, 2015, and seconded by Hannah Brown. Motion carried.

6. Discussion and Possible Action: Review, Discuss, Accept, and Approve the recommendation from staff to update the purpose of Goal #1 Workforce Connections' Two-Year Strategic Plan

Jaime Cruz presented the Strategic Initiatives Update for the Budget & Finance Committee Goal #1 for the Workforce Connections' Two-Year Strategic Plan on pages 22 and 23 of the agenda packet. Mr. Cruz stated staff recommends an update to Goal #1 that currently reads, "Implement Effective Management and Oversight – Budget Committee" to read, "Implement Effective Policies for Management and Oversight of the One-Stop Delivery System." If approved, staff will update the strategies, measurements, and timelines in the Strategic Plan Matrix to support Goal #1.

Councilwoman Gerri Schroder moved to approve the change to Goal #1 from "Implement Effective Management and Oversight – Budget Committee" to "Implement Effective Policies for Management and Oversight of the One-Stop Delivery System, and seconded by William Kirby. Motion carried.

7. Second Public Comment Session

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Committee. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and address for the record. Each comment will be limited to three (3) minutes.

Hearing no comments, Dan Gouker, Chair closed the Public Comment Session.

8. Committee Comments

Vida Chan Lin wished the Committee and WC Staff Happy Holidays and would see everyone in January.

Bill Bruninga thanked staff for all of the good work during the year, and the Committee members concurred.

9. Adjournment unanimously approved at 2:40 p.m.

Respectfully submitted,
Dianne Tracy

Agenda Item #5. **DISCUSSION and POSSIBLE ACTION:**

Review, Discuss, Accept, and Approve Reports

- A. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015
- B. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2014 through June 30, 2015 (Formula WIA)
- C. Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers/Funded Partners)
- D. Funding Plans Adult/Dislocated Worker and Youth
- E. 2015 Budget & Finance Committee Meeting Calendar

**WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
July 1, 2014 - June 30, 2015
(Budget Revision - January 1, 2015)**

Revenue by Funding Stream	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Available for LWIB Operations		Community Resource Allocations	TOTAL
				10% Admin	10% Program		
PY2013 Adult	3,530,000	4,135,939	605,939	770,057	397,718	2,968,164	4,135,939
PY2013 Dislocated Worker	1,770,000	1,772,125	2,125	309,490	32,464	1,430,171	1,772,125
PY2013 Youth	4,000,000	3,989,850	(10,150)	523,913	223,985	3,241,952	3,989,850
PY2014 Adult	7,763,005	7,763,005	-	776,301	776,301	6,210,403	7,763,005
PY2014 Dislocated Worker	5,706,078	5,706,078	-	570,608	570,608	4,564,862	5,706,078
PY2014 Youth	5,927,060	5,927,060	-	592,706	592,706	4,741,648	5,927,060
Other Revenues (Program Income and Interest)	60,025	60,025	-		25	60,000	60,025
Total Revenue by Funding Stream	\$ 28,756,168	\$ 29,354,082	\$ 597,914	\$ 3,543,075	\$ 2,593,807	\$ 23,217,200	\$ 29,354,082
			2.1%	Subtotal Board Operations	\$ 6,136,882		

Notes:

1. PY2014 Estimated Revenues include WIA funding in the total amount of \$19,396,143.
2. Carry forward funds have been estimated for PY2013 in the amount of \$9,897,914.
3. The Department of Labor allows local boards to expend up to 10% of their total allocation for administrative costs. WC also allocates 10% of the total allocation for program management and oversight.
4. WIA funds have a two year life at the local board level and an additional year at the state level.

Community Resource Allocations	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	One-Stop Centers	One-Stop System	Community Resource Allocations	TOTAL
Adult Services	8,830,403	9,178,567	348,164	484,485	1,161,327	7,532,755	9,178,567
Dislocated Worker Services	6,244,862	6,055,033	(189,829)	207,636	497,712	5,349,685	6,055,033
Youth Services	8,041,648	7,983,600	(58,048)		70,000	7,913,600	7,983,600
Subtotal Community Resource Allocations	\$ 23,116,913	\$ 23,217,200	\$ 100,287	\$ 692,121	\$ 1,729,039	\$ 20,796,040	\$ 23,217,200

Board Operations	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
Subtotal Operating Expenditures	5,639,255	6,136,882	497,627	1,665,845	4,471,037	6,136,882
Total Expenditures	\$ 28,756,168	\$ 29,354,082		\$ 1,665,845	\$ 4,471,037	
Fund Balance	\$ -	\$ -		\$ 1,877,230	\$ (1,877,230)	\$ -

NOTE: PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, funds revert to the State for one additional year)
PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, funds revert to the State for one additional year)

**WORKFORCE CONNECTIONS
 PY2014 WIA Formula Budget
 July 1, 2014 - June 30, 2015
 (Budget Revision - January 1, 2015)**

Board Operations	Authorized FTE	Actual FTE	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
6500 Salaries	33.18	29.20	2,692,533	2,692,533	-	538,507	2,154,026	2,692,533
7000 Accounting and Auditing			273,000	273,000	-	273,000	-	273,000
7005 Legal Fees			70,000	70,000	-	70,000	-	70,000
7010 Legal Publication Advertising			18,000	18,000	-	4,500	13,500	18,000
7020 Licenses and Permits			3,000	3,000	-	750	2,250	3,000
7025 Dues and Subscriptions			15,000	15,000	-	3,750	11,250	15,000
7030 Postage and Delivery			6,000	6,000	-	1,500	4,500	6,000
7035 Printing and Reproduction			11,000	11,000	-	2,750	8,250	11,000
7040 Office Supplies			24,000	31,500	7,500	7,875	23,625	31,500
7045 Systems Communications			80,000	80,000	-	20,000	60,000	80,000
7050 Training, and Seminars - Staff			40,000	70,000	30,000	17,500	52,500	70,000
7055 Travel and Mileage - Staff			42,000	72,000	30,000	18,000	54,000	72,000
7060 Utilities			30,000	30,000	-	7,500	22,500	30,000
7065 Telephone			30,000	30,000	-	7,500	22,500	30,000
7070 Facilities Rent/Lease			189,414	189,414	-	47,354	142,060	189,414
7075 Facilities Repairs and Maintenance			40,000	50,000	10,000	12,500	37,500	50,000
7080 Admin Support Contracts			112,000	112,000	-	112,000	-	112,000
7085 Program Support Contracts			210,000	180,000	(30,000)	-	180,000	180,000
7085 Program Support Contracts - IT NVTrac/Web			105,000	135,000	30,000	-	135,000	135,000
7090 Non-Board Meetings and Outreach			43,000	43,000	-	10,750	32,250	43,000
7095 Board Meetings and Travel			18,000	18,000	-	-	18,000	18,000
7100 Insurance			50,000	50,000	-	12,500	37,500	50,000
7100-7120 Employee Fringe Benefits			846,140	846,140	-	211,535	634,605	846,140
7125 Employer Payroll Taxes			80,777	80,777	-	20,194	60,583	80,777
7130/7135 Payroll Services and Bank Fees			11,000	11,000	-	11,000	-	11,000
7200 Equipment - Operating Leases			25,000	32,500	7,500	8,125	24,375	32,500
8500 Capital - Equipment and Furniture			72,500	102,500	30,000	25,625	76,875	102,500
8500 Capital - Tenant Improvements			19,950	19,950	-	4,988	14,962	19,950
8900 Strategic Initiative - WIA			81,941	164,568	82,627	41,142	123,426	164,568
8900 Strategic Initiative - 1st Qtr 2015			400,000	700,000	300,000	175,000	525,000	700,000
Subtotal Board Operations			5,639,255	6,136,882	497,627	1,665,845	4,471,037	6,136,882

**Workforce Connections
Program Year 2014
WIA Formula Budget Narrative**

Workforce Connections is responsible for providing management and oversight of the Workforce Investment Area's employment and training programs and services. The Board's staff provides direct support to the Workforce Investment Area by carrying out the Board's operations plans. Staff responsibilities include implementing Board policies and establishing techniques and methods to achieve the Board's mission. Staff administers and oversees all internal administrative service provisions, including program administration, management analysis and administration support for the Workforce Investment Board.

Revenues:

Workforce Investment Act (WIA) Program Year PY2014 allotted funds are in the amount of \$19,396,143. Funding is allocated among the three funding streams: Adult - \$7,763,005, Dislocated Worker - \$5,706,078, Youth - \$5,927,060.

Funding for PY2014 decreased by \$1,974,956 (9.24%), compared to the PY 2013 WIA allocation which was \$21,371,099.

Other anticipated funding includes operating carry forward funds from PY2013 WIA allocation of \$9,897,914 and program income/interest at \$60,025.

Total budgeted revenues for PY2014 are \$29,354,082.

Expenditures – Community Resource Allocation:

In October 2014, the Board approved an additional \$20,000 in WIA Youth funding for Nye Community Coalition to purchase equipment to start a STEM program. The Board also approved an additional \$100,000 in WIA Youth funding for Youth Advocate Program to provide additional training opportunities for re-entry youth.

Administrative and Program Operating Expenditures – Board Staff:

The Department of Labor allows local workforce investment boards to expend up to 10% of their total formula funding allocation for administrative services. For programmatic operations and oversight, the board of directors has allocated 10% of the total budget allocation. Such operational and management oversight includes but is not limited to:

- Providing technical assistance to contracted service providers
- Tracking and monitoring of participating clients and performance outcome
- Program oversight and monitoring of service provider contracts

- 6500 - Salaries: \$2,692,533** –Allocated costs for administrative and program staff salaries.
- 7000 - Accounting and Auditing: \$273,000** – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.
- | | |
|---------------------|-----------|
| A-133 Audit | \$ 80,000 |
| Auditing Services | \$ 28,000 |
| Accounting Services | \$165,000 |
- 7005 Legal Fees: \$70,000** – Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.
- 7010 Legal Publication Advertising: \$18,000** – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.
- 7020 Licenses and Permits: \$3,000** – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.
- 7025 Dues and Subscriptions: \$15,000** – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.
- 7030 Postage and Delivery: \$6,000** –Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.
- 7035 Printing and Reproduction: \$11,000** – Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.
- 7040 Office Supplies: \$31,500 – An increase of \$7,500** – Allocated costs for various office supplies needed for daily operations. The increase is due to the standardization of the business card logo for the organization.
- 7045 Systems Communications: \$80,000** – Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.
- 7050 Training and Seminars (Staff): \$70,000 – An increase of \$30,000** – Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management. The increase is due to the anticipated attendance of numerous WIOA trainings due for implementation on July 1, 2015.
- 7055 Travel and Mileage (Staff): \$72,000 – An increase of \$30,000** – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities,

local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans. The increase is due to the anticipated attendance of numerous WIOA trainings due for implementation on July 1, 2015 and visits to various One-Stops around the country to gather information on how they run operations using a One-Stop operator.

- 7060 Utilities: A new line item \$30,000** – Allocated costs for utilities for the new location. Utilities are included in our current lease agreement.
- 7065 Telephone: \$30,000** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$189,414** – Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.
- 7075 Facilities Maintenance: \$50,000 – An increase of \$10,000** – Allocated costs for equipment or facility repairs and maintenance. The increase is requested based on expenditure rates through December 2014.
- 7080 Admin Support Contracts: \$112,000** – Allocated costs for administrative support agreements and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085 Program Support Contracts: \$180,000 – A decrease of \$30,000** – Allocated costs for program support training agreements and security guard costs. The decrease is a result of a transfer of budget authority to Program Support contracts for IT and Web support.
- 7085 Program Support Contracts – IT NVTrac and Web: \$135,000 – An increase of \$30,000** – Allocated costs for temporary staffing to support program and data support activities. The increase is a result of the need to amend existing IT consulting contracts for additional support related to the data tracking system and web site support.
- 7090 Non-Board Meetings and Outreach: \$43,000** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7095 Board Meetings and Travel: \$18,000** – Allocated costs for facility and event related charges tied to board and committee meetings and Board travel to grant activities.
- 7100 Insurance: \$50,000** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$846,140** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 - Employer Payroll Taxes: \$80,777** – Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.

7130-7135 Bank/Payroll Services: \$11,000 –Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.

Bank Fees	\$6,000
Payroll Services	\$5,000

7200 Equipment – Operating Leases: \$32,500 – An increase of \$7,500 – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations. The increase is a result of returning two Xerox copiers under lease and entering into a lease for two more Canon printers with additional capabilities resulting in increased costs. Lease rate includes a base number of copies. Excess copies will be charged additional fees.

8500 Capital – Equipment and Furniture: \$122,450 – An increase of \$30,000 – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff. The increase is due to the need for replacement of two virtual servers that have crashed. Additionally, funds are needed for routine computer replacement based on aging staff computers.

8900 Strategic Initiatives: \$864,568 – An increase of \$382,627 – These funds are available to be allocated for future workforce initiatives approved by the Board. The increase is due to the true up of the estimated carryforward funding to actual based on the audited numbers.

**WORKFORCE CONNECTIONS
 PY2014 WIA Formula Budget
 One Stop Center - Charleston
 (Budget Revision - January 1, 2015)**

One-StopCenter	Authorized FTE	Actual FTE	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
6500 Salaries	3.95	3.95	267,361	267,361	-	8,021	259,340	267,361
7000 Accounting and Auditing			12,000	12,000	-	12,000	-	12,000
7005 Legal Fees					-			-
7010 Legal Publication Advertising					-			-
7020 Licenses and Permits					-			-
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			2,820	2,820	-		2,820	2,820
7035 Printing and Reproduction			6,000	6,000	-		6,000	6,000
7040 Office Supplies			20,000	20,000	-		20,000	20,000
7045 Systems Communications			25,500	25,500	-		25,500	25,500
7050 Training, and Seminars - Staff					-			-
7055 Travel and Mileage - Staff			2,000	2,000	-		2,000	2,000
7060 Utilities			13,800	13,800	-		13,800	13,800
7065 Telephone			2,700	2,700	-		2,700	2,700
7070 Facility Rent/Lease			65,160	65,160	-		65,160	65,160
7075 Facilities Repairs and Maintenance			16,082	16,082	-		16,082	16,082
7080 Admin Support Contracts			6,600	6,600	-	6,600	-	6,600
7085 Program Support Contracts			14,000	14,000	-		14,000	14,000
7085 Program Support Contracts - IT NVTrac/Web					-			-
7090 Non-Board Meetings and Outreach			1,800	1,800	-		1,800	1,800
7095 Board Meetings and Travel					-			-
7100 Insurance			12,900	12,900	-		12,900	12,900
7100-7120 Employee Fringe Benefits			85,177	85,177	-		85,177	85,177
7125 Employer Payroll Taxes			8,021	8,021	-		8,021	8,021
7130/7135 Payroll Services and Bank Fees			450	450	-	450	-	450
7200 Equipment - Operating Leases			18,000	18,000	-		18,000	18,000
7200 Non-capitalized Equipment and Furniture			5,750	5,750	-		5,750	5,750
GASB Depreciation			85,000	85,000	-		85,000	85,000
8900 Strategic Initiative - WIA			20,000	20,000	-		20,000	20,000
Subtotal One-Stop Center			692,121	692,121	-	27,071	665,050	692,121

Per Partner Seat Cost 36 \$ 19,225.58

Program Income	Seats	Total
DETR - Voc Rehab and Wagner-Peyser	6	115,354
Training Partners	0	-
AARP, Division of Aging Services - Volunteer	0	-
Service Providers (WIA - ADW)	19	365,286
One-Stop Career Center Staff (WIA - ADW)	3	57,677
One-Stop Career System Staff (WIA - ADW)	3	57,677
Business Engagement Staff (WIA - DW)	5	96,128
Unassigned		-
	<u>36</u>	<u>692,121</u>

**WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
One Stop System
(Budget Revision - January 1, 2015)**

One-Stop System	Authorized FTE	Actual FTE	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
6500 Salaries	10.08	9.08	655,204	655,204	-	19,656	635,548	655,204
7000 Accounting and Auditing			15,000	15,000	-	15,000	-	15,000
7005 Legal Fees			30,000	30,000	-	30,000	-	30,000
7010 Legal Publication Advertising			1,000	1,000	-		1,000	1,000
7020 Licenses and Permits			500	500	-		500	500
7025 Dues and Subscriptions			1,000	3,500	2,500		3,500	3,500
7030 Postage and Delivery			3,180	3,180	-		3,180	3,180
7035 Printing and Reproduction			4,500	4,500	-		4,500	4,500
7040 Office Supplies			7,500	10,000	2,500		10,000	10,000
7045 Systems Communications			11,310	11,310	-		11,310	11,310
7050 Training, and Seminars - Staff			6,256	9,756	3,500		9,756	9,756
7055 Travel and Mileage - Staff			13,480	18,480	5,000		18,480	18,480
7060 Utilities			16,200	16,200	-		16,200	16,200
7065 Telephone			3,720	3,720	-		3,720	3,720
7070 Facility Rent/Lease			74,964	74,964	-		74,964	74,964
7075 Facilities Repairs and Maintenance			19,898	19,898	-		19,898	19,898
7080 Admin Support Contracts			16,400	16,400	-	16,400	-	16,400
7085 Program Support Contracts			88,400	88,400	-		88,400	88,400
7085 Program Contracts - Workforce Dev. Academy			200,000	200,000	-		200,000	200,000
7085 Program Contracts - IT NVTrac/Web			15,000	15,000	-		15,000	15,000
7090 Non-Board Meetings and Outreach			25,000	33,500	8,500		33,500	33,500
7095 Board Meetings and Travel			-	-	-		-	-
7100 Insurance			19,000	19,000	-		19,000	19,000
7100-7120 Employee Fringe Benefits			208,321	208,321	-		208,321	208,321
7125 Employer Payroll Taxes			19,656	19,656	-		19,656	19,656
7130-7135 Payroll Services and Bank Fees			500	1,500	1,000	1,500	-	1,500
7200 Equipment - Operating Leases			8,000	8,000	-		8,000	8,000
8500 Capital - Equipment and Furniture			10,000	37,000	27,000		37,000	37,000
8510 Capital - Tenant Improvements			15,050	15,050	-		15,050	15,050
8900 Strategic Initiative - WIA			-	-	-		-	-
8900 Strategic Initiative - 1st Qtr 2015			240,000	190,000	(50,000)		190,000	190,000
Subtotal One-Stop System			1,729,039	1,729,039	-	82,556	1,646,483	1,729,039

workforce CONNECTIONS

PY2014 WIA Formula Expenses

For the Period : July 1, 2014 through June 30, 2015

Administrative and Program Operating Budget

% OF PROGRAM YEAR COMPLETED 42%

Line Item Number	Budget				ACTUAL EXPENSES			Budget Authority Remaining			% Expended from Budget		
	Operating Expenses	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total
6500	Salaries	807,760	1,884,773	2,692,533	195,765	711,067	906,832	611,995	1,173,706	1,785,701	24.24%	37.73%	33.68%
7000	Accounting and Auditing	273,000	0	273,000	61,020	0	61,020	211,980	0	211,980	22.35%	0.00%	22.35%
7005	Legal Fees	70,000	0	70,000	3,824	0	3,824	66,176	0	66,176	5.46%	0.00%	5.46%
7010	Legal Publication Advertising	6,480	11,520	18,000	84	322	406	6,396	11,198	17,594	1.29%	2.79%	2.25%
7020	Licenses and Permits	1,080	1,920	3,000	0	0	0	1,080	1,920	3,000	0.00%	0.00%	0.00%
7025	Dues and Subscriptions	5,400	9,600	15,000	253	2,002	2,255	5,147	7,598	12,745	4.69%	20.85%	15.03%
7030	Postage & Delivery	2,160	3,840	6,000	132	516	649	2,028	3,324	5,351	6.12%	13.45%	10.81%
7035	Printing and Reproduction	3,960	7,040	11,000	390	1,518	1,909	3,570	5,522	9,091	9.85%	21.57%	17.35%
7040	Office Supplies	8,640	15,360	24,000	1,883	7,953	9,837	6,757	7,407	14,163	21.80%	51.78%	40.99%
7045	System Communications	28,800	51,200	80,000	5,144	20,356	25,500	23,656	30,844	54,500	17.86%	39.76%	31.88%
7050	Training and Seminars	14,400	25,600	40,000	2,679	14,040	16,719	11,721	11,560	23,281	18.60%	54.84%	41.80%
7055	Travel and Mileage (Staff)	15,120	26,880	42,000	2,295	16,430	18,725	12,825	10,450	23,275	15.18%	61.12%	44.58%
7060	Utilities	10,800	19,200	30,000	2,124	8,374	10,497	8,676	10,826	19,503	19.66%	43.61%	34.99%
7065	Telephone	10,800	19,200	30,000	622	4,531	5,153	10,178	14,669	24,847	5.76%	23.60%	17.18%
7070	Rent	68,189	121,225	189,414	13,372	52,772	66,144	54,817	68,453	123,270	19.61%	43.53%	34.92%
7075	Facilities Maintenance	14,400	25,600	40,000	3,700	6,490	10,191	10,700	19,110	29,809	25.70%	25.35%	25.48%
7080/7085	Support Contracts	112,000	315,000	427,000	67,414	127,314	194,728	44,586	187,686	232,272	60.19%	40.42%	45.60%
7090	Non-Board Meetings & Outreach	15,480	27,520	43,000	2,122	8,430	10,552	13,358	19,090	32,448	13.71%	30.63%	24.54%
7095	Board Meetings and Travel	0	18,000	18,000	0	2,063	2,063	0	15,937	15,937	0.00%	11.46%	11.46%
7100	Insurance	18,000	32,000	50,000	3,584	14,351	17,936	14,416	17,649	32,064	19.91%	44.85%	35.87%
7120	Employee Fringe Benefits	253,842	592,298	846,140	51,292	202,341	253,634	202,550	389,957	592,506	20.21%	34.16%	29.98%
7125	Employer Payroll Taxes	24,233	56,544	80,777	2,469	10,049	12,518	21,764	46,495	68,259	10.19%	17.77%	15.50%
7130/7135	Payroll Services and Bank Fees	11,000	0	11,000	1,187	8	1,195	9,813	-8	9,805	10.79%	0.00%	10.86%
7200	Equipment - Operating Leases	9,000	16,000	25,000	2,416	9,526	11,942	6,584	6,474	13,058	26.84%	59.54%	47.77%
8500	Equipment and Furniture	33,282	59,168	92,450	7,274	29,719	36,993	26,008	29,449	55,457	21.86%	50.23%	40.01%
8900	Strategic Initiative (Operations)	173,499	308,442	481,941	0	0	0	173,499	308,442	481,941	0.00%	0.00%	0.00%
	Total	1,991,325	3,647,930	5,639,255	431,048	1,250,173	1,681,221	1,560,277	2,397,757	3,958,034	21.65%	34.27%	29.81%

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**Workforce Connections
Awards and Expenditures
Program Year 2012/2013/2014 Adult/Dislocated Worker Programs
November 30, 2014**

Amounts for Providers reflect invoiced allowable expenditures through Nov 2014. Starred lines only reflect expenditures through Oct 2014.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

WIA PY14 One-Stop Adult

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	11/1/14-6/30/15	\$ 100,000	\$ -		\$ -	0.00%	\$ 100,000
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 480,000	\$ 75,049		\$ 75,049	15.64%	\$ 404,951
GNJ Family Life Center	7/1/14-6/30/15	\$ 200,000	\$ 38,166		\$ 38,166	19.08%	\$ 161,834
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 480,000	\$ 103,682		\$ 103,682	21.60%	\$ 376,318
Latin Chamber Foundation	7/1/14-6/30/15	\$ 200,000	\$ 72,762		\$ 72,762	36.38%	\$ 127,238
Nevada Partners, Inc	7/1/14-6/30/15	\$ 480,000	\$ 228,408		\$ 228,408	47.59%	\$ 251,592
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 480,000	\$ 140,179		\$ 140,179	29.20%	\$ 339,821
Total		\$ 2,420,000	\$ 658,246	\$ -	\$ 658,246	27.20%	\$ 1,761,754

WIA PY14 One-Stop DW

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	11/1/14-6/30/15	\$ 150,000		\$ -	\$ -	0.00%	\$ 150,000
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 320,000		\$ 41,573	\$ 41,573	12.99%	\$ 278,427
GNJ Family Life Center	7/1/14-6/30/15	\$ 250,000		\$ 36,281	\$ 36,281	14.51%	\$ 213,719
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 320,000		\$ 43,941	\$ 43,941	13.73%	\$ 276,059
Latin Chamber Foundation	7/1/14-6/30/15	\$ 250,000		\$ 65,958	\$ 65,958	26.38%	\$ 184,042
Nevada Partners, Inc	7/1/14-6/30/15	\$ 320,000		\$ 56,149	\$ 56,149	17.55%	\$ 263,851
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 320,000		\$ 67,243	\$ 67,243	21.01%	\$ 252,757
Total		\$ 1,930,000	\$ -	\$ 311,145	\$ 311,145	16.12%	\$ 1,618,855

WIA PY14 Home Office Adult

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	11/1/14-6/30/15	\$ 100,000	\$ -		\$ -	0.00%	\$ 100,000
Bridge Counseling Associates	7/1/14-6/30/15	\$ 200,000	\$ 114,198		\$ 114,198	57.10%	\$ 85,802
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 200,000	\$ 62,844		\$ 62,844	31.42%	\$ 137,156
GNJ Family Life Center	7/1/14-6/30/15	\$ 200,000	\$ 47,804		\$ 47,804	23.90%	\$ 152,196
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 275,000	\$ 90,592		\$ 90,592	32.94%	\$ 184,408
Latin Chamber Foundation	7/1/14-6/30/15	\$ 200,000	\$ 45,515		\$ 45,515	22.76%	\$ 154,485
Nevada Hospital Association	7/1/14-6/30/15	\$ 200,000	\$ 72,269		\$ 72,269	36.13%	\$ 127,731
Nevada Partners, Inc	7/1/14-6/30/15	\$ 275,000	\$ 86,404		\$ 86,404	31.42%	\$ 188,596
Salvation Army *	7/1/14-6/30/15	\$ 250,000	\$ 15,168		\$ 15,168	6.07%	\$ 234,832
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 275,000	\$ 80,337		\$ 80,337	29.21%	\$ 194,663
Total		\$ 2,175,000	\$ 615,132	\$ -	\$ 615,132	28.28%	\$ 1,559,868

**Workforce Connections
Awards and Expenditures
Program Year 2012/2013/2014 Adult/Dislocated Worker Programs
November 30, 2014**

Amounts for Providers reflect invoiced allowable expenditures through Nov 2014. Starred lines only reflect expenditures through Oct 2014.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

WIA PY14 Home Office DW

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	11/1/14-6/30/15	\$ 100,000		\$ -	\$ -	0.00%	\$ 100,000
Bridge Counseling Associates	7/1/14-6/30/15	\$ 195,000		\$ 36,175	\$ 36,175	18.55%	\$ 158,825
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 195,000		\$ 56,181	\$ 56,181	28.81%	\$ 138,819
GNJ Family Life Center	7/1/14-6/30/15	\$ 195,000		\$ 49,623	\$ 49,623	25.45%	\$ 145,377
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 185,000		\$ 56,107	\$ 56,107	30.33%	\$ 128,893
Latin Chamber Foundation	7/1/14-6/30/15	\$ 195,000		\$ 35,849	\$ 35,849	18.38%	\$ 159,151
Nevada Hospital Association	7/1/14-6/30/15	\$ 195,000		\$ 48,995	\$ 48,995	25.13%	\$ 146,005
Nevada Partners, Inc	7/1/14-6/30/15	\$ 185,000		\$ 65,237	\$ 65,237	35.26%	\$ 119,763
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 185,000		\$ 64,020	\$ 64,020	34.61%	\$ 120,980
Total		\$ 1,630,000	\$ -	\$ 412,186	\$ 412,186	25.29%	\$ 1,217,814

WIA PY11/12/13 Other (Disabilities, Re-Entry, Rural, Veterans)

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Foundation for an Independent Tomorrow - Re-Entry	7/1/14-6/30/15	\$ 700,000	\$ 264,427		\$ 264,427	37.78%	\$ 435,573
Easter Seals Nevada - Disabilities	4/1/13-3/31/15	\$ 800,000	\$ 592,458	\$ 101,916	\$ 694,373	86.80%	\$ 105,627
Las Vegas Clark County Urban League - Veterans	2/1/14-6/30/15	\$ 800,000	\$ 88,274	\$ 160,581	\$ 248,855	31.11%	\$ 551,145
Lincoln County - Rural	7/1/14-6/30/15	\$ 100,000	\$ 18,084	\$ 4,201	\$ 22,285	22.28%	\$ 77,715
Nevada Department of Corrections	11/12/14-9/30/15	\$ 800,000	\$ -	\$ -	\$ -	0.00%	\$ 800,000
Nye Communities Coalition - Rural	7/1/14-6/30/15	\$ 700,000	\$ 160,379	\$ 59,987	\$ 220,366	31.48%	\$ 479,634
Total		\$ 3,900,000	\$ 1,123,622	\$ 326,684	\$ 1,450,306	37.19%	\$ 2,449,694

WIA PY14 NEG

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	11/1/14-6/30/15	\$ 100,000		\$ -	\$ -	0.00%	\$ 100,000
Bridge Counseling Associates	7/1/14-6/30/15	\$ 120,000		\$ -	\$ -	0.00%	\$ 120,000
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 170,000		\$ -	\$ -	0.00%	\$ 170,000
GNJ Family Life Center	7/1/14-6/30/15	\$ 220,000		\$ -	\$ -	0.00%	\$ 220,000
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 125,000		\$ -	\$ -	0.00%	\$ 125,000
Latin Chamber Foundation	7/1/14-6/30/15	\$ 220,000		\$ 3,128	\$ 3,128	1.42%	\$ 216,872
Nevada Hospital Association	7/1/14-6/30/15	\$ 120,000		\$ 7,798	\$ 7,798	6.50%	\$ 112,202
Nevada Partners, Inc	7/1/14-6/30/15	\$ 125,000		\$ 800	\$ 800	0.64%	\$ 124,200
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 125,000		\$ -	\$ -	0.00%	\$ 125,000
Total		\$ 1,325,000	\$ -	\$ 11,726	\$ 11,726	0.88%	\$ 1,313,274

Total PY11-PY12 Adult/DW		\$ 13,380,000	\$ 2,397,000	\$ 1,061,740	\$ 3,458,740	25.85%	\$ 9,921,260
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69%

31%

**Workforce Connections
Awards and Expenditures
Program Year 2011/2012/2013 Youth Programs
November 30, 2014**

Amounts for Providers reflect invoiced allowable expenditures through Nov 2014. Starred lines only reflect expenditures through Oct 2014.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

WIA PY14 Youth General

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Goodwill of So. Nevada - Youth with Disabilities	7/1/14-6/30/15	\$ 500,000	\$ 17,690	\$ 108,967	\$ 126,656	25.33%	\$ 373,344
Nevada Partners, Inc - Summer Component	7/1/14-5/31/15	\$ 250,000	\$ 57,467		\$ 57,467	22.99%	\$ 192,533
Olive Crest - Foster Youth	7/1/14-6/30/15	\$ 500,000	\$ 119,013	\$ 68,721	\$ 187,734	37.55%	\$ 312,266
So. NV Regional Housing Authority PY12 Youth Housing	10/1/14-9/30/15	\$ 400,000	\$ 18,451	\$ 18,451	\$ 36,903	9.23%	\$ 363,097
Youth Advocate Programs	10/1/14-9/30/15	\$ 400,000	\$ 18,767	\$ 24,621	\$ 43,388	10.85%	\$ 356,612
Total		\$ 2,050,000	\$ 231,387	\$ 220,761	\$ 452,148	22.06%	\$ 1,597,852
			51%	49%			

WIA PY14 Youth Rural and Tri-County

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Lincoln County #2	10/1/14-9/30/15	\$ 140,000	\$ 5,068	\$ 3,153	\$ 8,221	5.87%	\$ 131,779
Nye Communities Coalition-PY11 Year Round	10/1/14-9/30/15	\$ 330,000	\$ 11,959	\$ 19,170	\$ 31,129	9.43%	\$ 298,871
St. Jude's Ranch for Children	7/1/14-6/30/15	\$ 400,000	\$ 20,541	\$ 17,851	\$ 38,393	9.60%	\$ 361,607
Total		\$ 870,000	\$ 37,569	\$ 40,174	\$ 77,743	8.94%	\$ 792,257
			48%	52%			

WIA PY14 Youth In School

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
HELP of So. Nevada-PY12 Youth In School	10/1/14-9/30/15	\$ 870,000	\$ 115,315		\$ 115,315	13.25%	\$ 754,685
Nevada Partners, Inc-PY12 Youth In School	10/1/14-9/30/15	\$ 880,000	\$ 106,972		\$ 106,972	12.16%	\$ 773,028
Total		\$ 1,750,000	\$ 222,287	\$ -	\$ 222,287	12.70%	\$ 1,527,713
			100%	0%			

WIA PY14 Youth Out-of-School

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	11/1/14-6/30/15	\$ 300,000		\$ -	\$ -	0.00%	\$ 300,000
GNJ Family Life Center-PY13 Youth Out of School	10/1/14-9/30/15	\$ 720,000		\$ 75,727	\$ 75,727	10.52%	\$ 644,273
HELP of So. Nevada-PY13 Youth Out of School	10/1/14-9/30/15	\$ 660,000		\$ 72,695	\$ 72,695	11.01%	\$ 587,305
Latin Chamber Foundation	10/1/14-9/30/15	\$ 300,000		\$ 25,134	\$ 25,134	8.38%	\$ 274,866
Total		\$ 1,980,000	\$ -	\$ 173,556	\$ 173,556	8.77%	\$ 1,806,444
			0%	100%			

Total Youth		\$ 6,650,000	\$ 491,243	\$ 434,491	\$ 925,734	13.92%	\$ 5,724,266
			53%	47%			

**Workforce Connections
Awards and Expenditures
Program Year 2011/2012/2013 Direct Programs
November 30, 2014**

Amounts for Internal Programs reflect expenditures as of November 30, 2014.

Amounts for Providers reflect invoiced allowable expenditures through Nov 2014. Starred lines only reflect expenditures through Oct 2014.

Direct Grants

Program	WC FTE	Contract Dates	Contract Award	Total Expended	% Spent	Remaining Balance
Youth Build PY13 - WC	3.28	7/15/13-11/14/16	940,406	\$ 466,265	49.58%	474,141
Youth Build PY13 - CCSD DRHS		10/1/13-9/30/15	158,584	\$ 77,867	49.10%	80,717
AmeriCorps PY14 - WC	0.92	8/1/14-7/31/15	25,000	\$ 7,663	30.65%	17,337
Total	3.28		1,123,990	551,796	49.09%	572,195

Workforce Connections Adult and Dislocated Worker Funding Plan PY 2014 Projections									
	Prior Year PY2013 Budget	Current Year PY2014 Budget	Remaining Available Funds	Projections Based on Monthly Invoices					
				Oct-Dec 2014 1 Month	Jan-Mar 2015 3 Months	Apr-Jun 2015 3 Months	Next Program Year	Projected PY2014 TOTAL	Remaining
REVENUES (December 31, 2014)									
PY2013 Incentive Funding for Performance		Unknown							
PY2012 Adult and DW Funding	6,670,071								
PY2013 Adult and DW Funding	14,806,576	5,908,064	911,100	911,100				911,100	-
PY2013/2014 DW Natl Emergency Grant (NEG) Funding	1,400,000	1,236,671	1,209,782	5,000	16,500	16,500		38,000	1,171,782
PY2014 Adult and DW Funding		13,469,083	13,469,083	299,900	3,815,000	3,779,975	4,134,000	12,028,875	1,440,208
PY2014 Program Income (One-Stop Billing) and Interest		60,025	60,025	-	-	60,025		60,025	-
TOTAL REVENUES	22,876,647	20,673,843 -9.6%	16,649,990	1,216,000	3,831,500	3,856,500	4,134,000	13,038,000	2,611,990
EXPENDITURES									WIA ADW 1.12 Months
Community Resources									
Home Office ADW Contracts *	5,833,950	3,805,000	2,777,682	210,000	850,000	850,000		1,910,000	
One-Stop Consortium ADW Contracts **	5,045,000	4,350,000	3,380,609	200,000	850,000	850,000		1,900,000	
NEG Contracts ***	1,330,000	1,325,000	1,213,274	5,000	15,000	15,000		35,000	
Rural ADW Contracts (NyE, Lincoln Co.)	678,446	800,000	557,349	51,000	150,000	150,000		351,000	
PY2014 New Adult and DW Contracts (Corrections)		800,000	800,000		100,000	100,000	600,000	800,000	
Adults with Disabilities Home Office (Easter Seals - 3/2015)	729,448	337,470	105,627	30,000	75,000			105,000	
Reentry / Post-Release Home Office (FIT)	782,573	700,000	435,573	60,000	180,000	180,000		420,000	
Veterans One-Stop Partner (Urban League)	800,000	667,289	551,145	20,000	100,000	100,000		220,000	
CSN Apprenticeship Preparation		204,000	204,000		50,000	50,000	104,000	204,000	
PY2014 UNLV Higher Education Nursing GAP Training		200,000	200,000		60,000	60,000	80,000	200,000	
One-Stop System Operations	1,675,012	1,729,039	1,242,228	300,000	300,000	300,000	300,000	1,200,000	
One-Stop Center Operations (Charleston)	665,216	692,121	503,307	40,000	150,000	150,000	50,000	390,000	
Operations									
Administration and Programs	4,617,394	4,203,547	3,017,875	300,000	900,000	900,000	300,000	2,400,000	
PY2013/2014 Administration and Programs (NEG)	70,000	11,671	11,671		1,500	1,500		3,000	
Pending Contracts									
PY2014 Core Services (RFP ~ Jan 2015)		100,000	100,000		50,000	50,000		100,000	
Adults with Disabilities (Extension to June 2015)		90,000	90,000			90,000		90,000	
Adults with Disabilities (Additional NEG Funding)		10,000	10,000			10,000		10,000	
PY2015 Adults with Disabilities (RFP ~July 2015)		600,000	600,000				600,000	600,000	
PY2015 New Rural Contracts (Laughlin/Mesquite)		100,000	100,000				100,000	100,000	
Next Year Projection - First Quarter Obligations	2,003,865						2,000,000	2,000,000	
TOTAL	24,230,904	20,725,137	15,900,340	1,216,000	3,831,500	3,856,500	4,134,000	13,038,000	

PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, remaining funds revert to the State for one additional year)

PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, remaining funds revert to the State for one additional year)

* Home Office - Academy of Human Development, Bridge, FIT, GNJ, Goodwill, Latin Chamber, Nevada Hospital, Nevada Partners, Salvation Army, and So. NV Regional Housing

** One-Stop - Academy of Human Development, FIT, GNJ, Goodwill, Latin Chamber, Nevada Partners, and So. NV Regional Housing

*** NEG - Academy of Human Development, Bridge, FIT, GNJ, Goodwill, Latin Chamber, Nevada Hospital, Nevada Partners, and So NV Regional Housing

Workforce Connections Youth Funding Plan PY 2014 Projections										
	Prior Year PY2013 Budget	Carry Forward PY2013 Budget	Current Year PY2014 Budget	Available Funds	Projections Based on Monthly Invoices					
					Oct-Dec 2014 1 Month	Jan-Mar 2015 3 Months	Apr-Jun 2015 3 Months	Next Program Year	Projected PY2014 TOTAL	Remaining
REVENUES (Estimated December 30, 2014)										
PY2012 Youth Funding	3,695,991			-					-	-
PY2013 Youth Funding	6,564,523	3,989,850		1,133,484	437,055	696,428			1,133,484	-
PY2014 Youth Funding			5,927,060	5,927,060	-	626,091	2,163,853	2,146,353	4,936,297	990,763
PY2015 Youth Funding (Estimate)				1,475,000	-	-	-	-	-	1,475,000
TOTAL REVENUES	10,260,514	3,989,850	5,927,060	8,535,544 -16.81%	437,055	1,322,519	2,163,853	2,146,353	6,069,781	2,465,763
EXPENDITURES										3.42
Community Resource Contracts										Months
PY2014 Youth with Disabilities (Goodwill)	465,558	-	500,000	373,344	25,331	75,994	125,000		226,325	
PY2014 Former Foster Care (Olive Crest)	445,093	-	500,000	312,266	37,547	112,640	125,000		275,187	
PY2014 Foster Care/Rural Contract (St. Judes)	-		400,000	375,290	4,942	14,826	100,000		119,768	
PY2014 Youth Re-entry Extension (YAP)	402,097	117,232	400,000	356,612	21,694	65,082	100,000	100,000	286,776	
PY2014 Youth In-School Contracts (NPI, Help)	2,540,866	872,577	1,750,000	1,527,713	111,144	333,431	437,500	437,500	1,319,574	
PY2014 Youth Summer Component (NPI)			250,000	192,533	11,493	34,480	62,500		108,474	
PY2014 Out-of-School Youth (GNJ, Help, LCCCF, AHD)	2,406,870	872,020	1,980,000	1,806,444	86,778	260,334	495,000	495,000	1,337,112	
PY2012 Youth Year Round Extension (SNRHA)	450,000	110,780	400,000	363,097	18,452	55,355	100,000	100,000	273,806	
PY2014 Youth Rural Contracts (Nye, Lincoln)	463,563	95,029	470,000	430,650	19,675	59,025	117,500	117,500	313,700	
Operations										
PY2014 Administration and Programs	2,296,141	747,898	1,185,412	1,437,761	100,000	296,353	296,353	296,353	989,059	
PY2014 Workforce Development Academy			70,000	70,000		15,000	17,500	37,500	70,000	
Pending Contracts										
WIA - WIOA RFP			650,000	650,000			162,500	487,500	650,000	
PY2014 New Rural Contracts (Mesquite)			100,000	100,000			25,000	75,000	100,000	
TOTAL	9,470,188	2,815,536	8,655,412	7,995,710	437,055	1,322,519	2,163,853	2,146,353	6,069,781	

PY2013 funding period is available April 1, 2013 through June 30, 2015 (after twenty seven months, funds revert to the State for one additional year)

PY2014 funding period is available April 1, 2014 through June 30, 2016 (after twenty seven months, funds revert to the State for one additional year)

PY2015 funding period is available April 1, 2015 through June 30, 2017 (after twenty seven months, funds revert to the State for one additional year)

**Budget & Finance Committee Meeting
Approved 2015 Calendar
Date/Time/Location**

Wednesday, January 14, 2015	2:00 p.m.	6330 W. Charleston Blvd.	Bronze room
Wednesday, February 11, 2015	2:00 p.m.	6330 W. Charleston Blvd.	Bronze room
Wednesday, March 11, 2015	2:00 p.m.	6330 W. Charleston Blvd.	Bronze room
Wednesday, April 8, 2015	2:00 p.m.	6330 W. Charleston Blvd.	Bronze room
Wednesday, May 13, 2015	2:00 p.m.	6330 W. Charleston Blvd.	Bronze room
Wednesday, June 10, 2015	2:00 p.m.	6330 W. Charleston Blvd.	Bronze room
Wednesday, July 8, 2015	2:00 p.m.	6330 W. Charleston Blvd.	Bronze room
Wednesday, August 12, 2015	2:00 p.m.	6330 W. Charleston Blvd.	Bronze room
Wednesday, September 9, 2015	2:00 p.m.	6330 W. Charleston Blvd.	Bronze room
Wednesday, October 14, 2015	2:00 p.m.	6330 W. Charleston Blvd.	Bronze room
Wednesday, November 11, 2015	2:00 p.m.	6330 W. Charleston Blvd.	Bronze room
Wednesday, December 9, 2015	2:00 p.m.	6330 W. Charleston Blvd.	Bronze room

Note: At the October 8, 2014 Budget & Finance Committee meeting, it was moved and approved to remove the November and December meeting dates from the 2015 calendar, and staff will make arrangements to meet on an as needed basis.

Agenda Item #6. **DISCUSSION and POSSIBLE ACTION:** Strategic Initiatives Goal Matrix.

Approve Staff's updates to the objectives, strategies, timelines and measurements of Goal #1 of Workforce Connections Two-Year Strategic Goals Matrix.

Workforce Connections
Southern Nevada Workforce Investment Area Strategic Goals Matrix
Mission, Goals, Objectives and Strategies
2 – Year Strategic Goals (April 30, 2013 – June 30, 2015): December 30, 2014

MISSION: Connecting Employers to a Ready Workforce

Goal 1 Implement Effective Policies for Management and Oversight of the One-Stop Delivery System				
Objective	Strategy/Action	Timeline	Measurement	Status
1.1. Maximize return on investment and manage funds responsibly with the highest standards. (Executive Committee)	1. Hire well qualified staff talent and encourage ongoing management and oversight training.	Present programmatic and fiscal updates during every committee/council and board meeting.	Clear, concise programmatic and fiscal reports documenting quantitative and qualitative results.	Due Monthly
	2. Lend strong technical assistance support to awarded programs along with comprehensive fiscal oversight and accountability for productive outcomes.	Ongoing	Unqualified fiscal auditing financial statements and less than ten noted monitoring findings identified by the State of Nevada and/or U.S. Department of Labor.	Due Monthly
1.2. Correct all noted auditing and monitoring findings. (Budget Committee)	1. Develop and document sound corrective action measures with permanent fixes to prevent non-compliance recurrence.	Corrective action with responses due per published auditing and monitoring reports and associated directives.	Corrective action validated along with findings closure notice from auditing/ monitoring agency.	Status update due quarterly
	2. Provide technical assistance to staff and/or funded partners/service providers and ongoing training initiatives associated with awarded programs and funding.	Within 3 months of program/funding award.	Published training and technical assistance reports.	Completed July 2013 & ongoing

Agenda Item #7. COMMITTEE COMMENTS

Agenda Item #8. **SECOND PUBLIC COMMENT SESSION:**

Members of the public may now comment on any matter or topic that is relevant to; or within the authority or jurisdiction of the Board. However; if you commented earlier, please do not repeat the same comment you previously made. Please clearly state and spell your name and your address for the record. Each comment will be limited to three (3) minutes.

Agenda Item #9. **ADJOURNMENT**