

WORKFORCE CONNECTIONS

EXECUTIVE COMMITTEE

AGENDA

Thursday, April 9, 2015

9:30 a.m.

Rosalie Boulware Bronze & Silver Conference Rooms

6330 W. Charleston Blvd., Ste. 150

Las Vegas, NV 89146

Voice Stream Link: <http://www.nvworkforceconnections.org/mis/listen.php>

This meeting has been properly noticed and posted in the following locations:

City of Las Vegas, 495 S. Main, Las Vegas

City of North Las Vegas, 2250 Las Vegas Blvd. N., North Las Vegas, NV

Clark County Clerk's Office, 500, S. Grand Central Parkway, Las Vegas, NV

Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV

Henderson City Hall, 240 Water Street, Henderson, NV

Boulder City, City Hall, 401 California Ave., Boulder City, NV

Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV

Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV

Lincoln County, 181 Main Street Courthouse, Pioche, NV

Nye County School District, 484 S. West St., Pahrump, NV

Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV

This Agenda is also available at www.nvworkforceconnections.org

COMMENTARY BY THE GENERAL PUBLIC

This Board complies with Nevada's Open Meeting Law, by taking Public Comment at the beginning of the meeting immediately after the Board approves the Agenda and before any other action is taken and again before the adjournment of the meeting.

As required by Nevada's Open Meeting Law, the Board may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented.

It is the intent of the Board to give all citizens an opportunity to be heard.

Welcome to our meeting.

Copies of non-confidential supporting materials provided to the Board are available upon request. Request for such supporting materials should be made to Suzanne Potter at (702) 638-8750 or at spotter@snvwc.org. Such supporting materials are available at the front desk of Workforce Connections, at 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146 and are available on-line at www.nvworkforceconnections.org.

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy or Suzanne Potter, in writing at 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146; or by calling (702) 638-8750; or by fax (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may also be made available with twenty-four (24) hours advance notice. An Equal Opportunity Employer/Program.

NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER

Executive Committee Members: Valerie Murzl (Workforce Connections' Board Chair); Hannah Brown (Workforce Connections' Board Vice-Chair); Dan Rose (Adult & Dislocated Worker Committee Vice-Chair); Commissioner Lawrence Weekly (Local Elected Officials Chair); Sonja Holloway (Youth Council Chair); Dan Gouker (Budget & Finance Committee Chair)

All items listed on this Agenda are for action by the Executive Committee unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion or possible action or to provide direction and recommendations to Workforce Connections.

AGENDA

1. Call to order, confirmation of posting and roll call
2. **DISCUSSION AND POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency items and deletion of any items 2
3. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes 3
4. **DISCUSSION AND POSSIBLE ACTION:** Approve Executive Committee minutes of September 11, 2014 4
5. **DISCUSSION AND POSSIBLE ACTION:** Approve staff's recommendation to award \$35,000 in ADW funds and \$50,000 in NEG funds to Easter Seals of Southern Nevada to provide employment and training services to an additional 20 participants on their current PY2014 contract..... 11
6. **INFORMATION:** Strategic Initiatives Update ~ *Jaime Cruz, Chief Strategy Officer* 13
7. **DISCUSSION AND POSSIBLE ACTION:** Accept and approve Executive Director's Report ~ *Ardell Galbreth, Executive Director*..... 15
8. **SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of this board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes 17
9. **INFORMATION:** Executive Committee Member Comments 18
10. Adjournment

Agenda Item 3.

FIRST PUBLIC COMMENT:

Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes

Agenda Item 4. DISCUSSION AND POSSIBLE ACTION:

Approve Executive Committee minutes of September 11, 2014

**WORKFORCE CONNECTIONS
EXECUTIVE COMMITTEE
MINUTES**

**September 11, 2014
9:30 AM**

***One-Stop Career Center
6330 W. Charleston Blvd., Suite 190
Las Vegas, NV 89146***

Members Present

Valerie Murzl, Workforce Connections' Board Chair
Hannah Brown, Workforce Connections' Board Vice-Chair
Commissioner Lawrence Weekly, LEO Consortium Chair (phone)
Sonja Holloway, Youth Council Chair

Members Absent

Dan Rose, Adult & Dislocated Worker Committee Vice-Chair
Dan Gouker, Budget & Finance Committee Chair

Staff Present

Ardell Galbreth
Suzanne Potter
Ricardo Villalobos
Brett Miller
Jim Kostecki
Chris Shaw

Others Present

Jack Eslinger, ESQ, City of Las Vegas
Steve Gibson, DETR-WISS
Dr. Tiffany Tyler, Nevada Partners, Inc.

It should be noted that all attendees may not be listed above

1. CALL TO ORDER, confirmation of posting, roll call

The meeting was called to order by Chair Valerie Murzl at 9:37 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

2. DISCUSSION AND POSSIBLE ACTION: Approve the Agenda with inclusions of any emergency items and deletion of any items

A motion was made to approve the agenda by Hannah Brown and seconded by Sonja Holloway. Motion carried.

3. FIRST PUBLIC COMMENT SESSION:

None

4. DISCUSSION AND POSSIBLE ACTION: Approve Executive Committee minutes of June 12, 2014

Chair Murzl presented the minutes provided on page 5-12 of the agenda packet.

A motion was made to approve Executive Committee minutes of June 12, 2014 by Hannah Brown and seconded by Sonja Holloway. Motion carried.

5. DISCUSSION AND POSSIBLE ACTION: Accept staff's update regarding Executive Committee goal 4- to Attract, Grow and Retain Businesses as outlined in Workforce Connections' Two-Year Strategic Plan

Brett Miller, Manager, Strategic Planning & Analysis provided a status update and brief overview of the ETPL process:

Goal 4 Attract, Grow and Retain Businesses - Executive Committee				
Objective	Strategy	Timeline	Measurement	Status
4.1 Create a workforce system that champions business, education, training and workforce development	Establish strong business partners/local employers that look to Workforce Connections' One-Stop Delivery System and One-Stop Career Center as their first choice for employment and training services	Ongoing	<ul style="list-style-type: none"> - Give quarterly updates of Business Engagement activities - At least 25 new employers per year - At least 6 employers returning for additional services - Host at least 2 hiring events with a minimum of 50 positions available per event - Host 2 training events with a minimum of 100 attendees per event 	<ul style="list-style-type: none"> - 13 new employers - 5 employers returning for additional services - 1 hiring event – IT Career Expo - 1 training event – IT Career Expo
4.2 Create a dynamic supply of trained, skilled workers to meet workforce demands of regional and industry sectors	1. Partner with local businesses and training providers (colleges, universities, and apprenticeship trades) to gather business intelligence.	Ongoing – as driven by businesses demands	<ul style="list-style-type: none"> - Give quarterly updates of LEAP activities (# of members, # of meetings, actionable items, etc.) 	<ul style="list-style-type: none"> - Hosted 1 LEAP meeting - Demonstrated STEM workshops - Added 1 new member - Panel members are fully engaged

Goal 4 Attract, Grow and Retain Businesses - Executive Committee				
Objective	Strategy	Timeline	Measurement	Status
	2. Develop and coordinate training activities based on business intelligence	Ongoing – as driven by businesses demands	<ul style="list-style-type: none"> - Complete an evaluation by December 31, 2013 to align existing ETPL/PVL based on LEAP input, in demand jobs, training partner input and sector initiatives - Develop and implement by March 31, 2014 a process to maintain aligned ETPL/PVL (utilizing business intelligence from LEAP) by dynamically adding/removing trainings to meet business demands - Report on # of changes to ETPL/PVL by June 30, 2014 	<ul style="list-style-type: none"> - Initial evaluation/ recertification of ETPL completed - Process for maintaining ETPL is in place - 52 classes added to ETPL based on STEM and LEAP activities - 21 training providers were not recertified during evaluation process - PVL has been eliminated, but prevocational services will still be provided as intensive services through providers
4.3 Align workforce development resources to be anchored by the following industry sectors: <ul style="list-style-type: none"> - Agriculture - Aerospace & Defense - Business IT Ecosystems - Clean Energy - Health & Medical Services - Logistics & Operations - Mining - Materials & Manufacturing - Tourism, Gaming & Entertainment 	1. Team up with Governor's Office of Economic Development and target WIA resources in support of industry sector training needs and establish a local employer advisory panel (LEAP) for the purpose of gathering and delivering real time workforce intelligence for the One-Stop Career Center	March 2013	<ul style="list-style-type: none"> - LEAP stood up and activated 	Completed June 2013

Goal 4 Attract, Grow and Retain Businesses - Executive Committee				
Objective	Strategy	Timeline	Measurement	Status
	2. Continue to support DETR's sector councils	March 2013	- State economic development staff invited to WC's partnership forums - WC staff and Board members on DETR's sector councils	Completed/Ongoing
	3. Allocate resources to support sector initiatives	March 2013	- Funded partners contracts include resource requirement support to industry sectors	Completed July 2013

A motion was made to accept staff's update regarding Executive Committee goal 4 to Attract, Retain and Grow Businesses as outlined in Workforce Connections' Two Year Strategic Plan by Sonja Holloway and seconded by Hannah Brown. Motion carried.

6. **DISCUSSION AND POSSIBLE ACTION: Approve Youth Council's recommendation to amend Latin Chamber of Commerce Community Foundation's PY2013 Youth contract for an additional year in an amount not to exceed \$300,000 and extend the contract date to September 30, 2015 in order to serve a minimum of 100 new youth**

Hannah Brown disclosed her relationship as an active board member of the Latin Chamber Foundation board of directors and abstained from voting.

Ricardo Villalobos, Director, Workforce Development Programs provided background. Latin Chamber of Commerce Community Foundation's scope of work is provided on page 17 of the agenda packet. This contract award will allow LCCCF to continue serving its current case load and enroll 100 new youth. LCCCF is the only funded partner located on the eastside of town. Brief discussion ensued regarding enrollments.

A motion was made to approve Youth Council's recommendation to amend Latin Chamber of Commerce Community Foundation's PY2013 Youth contract for an additional year in an amount not to exceed \$300,000 in order to serve a minimum of 100 new youth by Commissioner Lawrence Weekly and seconded by Sonja Holloway. Hannah Brown abstained. Motion carried.

7. **INFORMATION: PY2013 Summary of Monitoring Findings – Adult/Dislocated Worker/Youth**

Ricardo Villalobos presented the summary of monitoring findings on page 19 of the agenda packet and reported that a good majority of the findings are closed, most of the open findings are related to data entry, which the funded partners have 60 days to close, and there are no major concerns with any of the findings.

8. INFORMATION: Employment & Training Reports – Adult/Dislocated Worker/Youth

Brett Miller presented the employment and training reports for PY2013 provided on page 21-26 of the agenda packet.

9. INFORMATION: WIA Client Demographics Report – Adult/Dislocated Worker/Youth

Brett Miller presented the WIA Client Demographics Report for PY2013 on page 28-32 of the agenda packet.

10. DISCUSSION AND POSSIBLE ACTION: Executive Director's Report ~ Ardell Galbreth

Ardell Galbreth presented the Executive Director's Report on page 34 of the agenda packet and highlighted the following:

- Workforce Development Academy was launched on September 2nd and staff is receiving great feedback; College of Southern Nevada is providing the Continuing Education Units (CEUs) for the training.
- Working with UNLV regarding workforce development initiative; more to come.
- As of August 30th, data records are clean ahead of schedule (estimated completion date was December 31, 2014).

A motion was made to accept and approve Executive Director's Report by Sonja Holloway and seconded by Hannah Brown. Motion carried.

11. SECOND PUBLIC COMMENT SESSION

None

12. INFORMATION: Executive Committee Member Comments

Valerie Murzl inquired about the apprenticeship training contract with CSN; staff confirmed that the contract was executed by both WC and CSN for the Apprenticeship Preparation training program, which will start soon.

Hannah Brown reported that at a recent event for Senator Reid, the speaker Ben Siegel, who is the senior policy advisor officer for the assistant secretary's office of the Department of Labor Employment, Training, and Administration office, complimented the One-Stop Career Center saying that it is one of the best run agencies in the country.

Commissioner Weekly stated that at yesterday's meeting, the LEOs were tasked with reviewing the executive director's contract and possibly considering a salary increase, whereby a discussion took place regarding the executive director's future vision for the agency. One of the main concerns of the LEOs is building collaboration between WC's and DETR's leadership and staff. Additionally, the LEOs requested Ardell and Dennis Perea, the interim director for DETR, to make a presentation at the next LEO meeting regarding the pros and cons of establishing JobConnect offices as One-Stop Career Centers under the purview of WC. Mr. Galbreth stated he will be working closely with

DETR and WC will need to establish MOUs with DETR and funded partners, which will need to be assigned to the centers in order to make them comprehensive one-stop career centers. Additionally, WC would have to oversee the one-stop career centers. Presently, there are three JobConnects locations operated by DETR: Maryland Parkway, North Las Vegas Boulevard, and Water Street in Henderson. Most of the services provided through JobConnect are Wagner-Peyser with very few WIA services offered. Mr. Galbreth stated that he has been in discussions with Dennis Perea for quite a while, and he seems very supportive of the idea. Commissioner Weekly stated there are pros and cons, and the board needs to consider that WC would ultimately be responsible for providing increased staff and resources to operate the one-stop centers, and also consider the new WIOA legislation and what impacts it will have on the board and one-stop delivery system. Commissioner Weekly reiterated that before moving forward, WC and DETR must be in collaboration and build a better working relationship between the leadership and staffs. Ms. Murzl agreed with Weekly's comments and stated that WC does not want to over commit, under deliver, and affect the current One-Stop Career Center, which is doing so well. Brief discussion ensued regarding relationship building with DETR. Ms. Murzl stated that it would be helpful to understand the history behind the relationship between WC and DETR in order to move beyond this point. Mr. Galbreth stated that yesterday on the phone he received support from DETR's interim director on this matter; however, he does not know whether or not the DETR echelon below him is supportive. Even so, the interim director is very supportive and interested in collaboration with WC and building any type of relationship that will help the agencies move forward, and he has agreed to make a presentation to the LEOs at their next meeting.

Sonja Holloway stated that she would like to see future one-stop centers for youth.

13. ACTION: Adjournment

Chair Murzl adjourned the meeting at 10:25 a.m.

Agenda Item 5.

DISCUSSION AND POSSIBLE ACTION:

Approve staff's recommendation to award \$35,000 in ADW funds and \$50,000 in NEG funds to Easter Seals of Southern Nevada to provide employment and training services to an additional 20 participants on their current PY2014 contract



Easter Seals Nevada
www.eastersealsnevada.org

OFFICERS

March 16, 2015

Kenny Allwein
Chair

Neyda Becker
Vice Chair

Karl Armstrong, Esq.
Secretary

Jeff Clemons
Treasurer

Ardell Galbreth
Workforce Connections
6330 S. Charleston Blvd, Ste. 150
Las Vegas, NV 89146

DIRECTORS

Dear Mr. Galbreth,

Dave Coon

Senator Moises Denis

Jeffrey Ian Gelfer, PhD

Senator Joseph
Hardy

Geri Martin

Brian Hardy

Assemblywoman
Ellen Spiegel

Michael Woodfield

Jeffrey Buchanan

Darlene Krenitz

**IMMEDIATE PAST
PRESIDENT**

Karl Armstrong, Esq.

On behalf of our Employment Solutions Program, we are requesting additional funding for our program in the amount of \$35,000 to continue to provide support services, training and on the job training to our candidates until June 30, 2015. We will serve an additional 20 individuals with their employment and training needs to help them achieve long-term employment.

In addition, we would also like to request an additional \$50,000 in NEG funds as we are projected to utilize the recent award of \$10,000.

We appreciate your consideration and look forward to continuing to serving our community.

Thanks,

A handwritten signature in black ink, appearing to be "B. Patchett", written over a white background.

Brian Patchett
CEO/President
Easter Seals Nevada

PRESIDENT/CEO

Brian Patchett

CFO

Roger Gilpin

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7351 W. Charleston Blvd. Ste 120
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702.677.3585
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Agenda Item 6. INFORMATION:

Strategic Initiatives Update ~ *Jaime Cruz, Chief Strategy Officer*

Strategic Initiatives Update 4-9-2015

- Implementation of the Workforce Innovation and Opportunity Act (WIOA).
 - Workforce Connections' Implementation Plan is fully in-place and making steady progress.
 - First round of working group meetings took place with statewide stakeholders regarding the new required State Unified Plan: Health and Human Services (TANF), Department of Education (Adult Education & Literacy), DETR (Wagner Peyser and Vocational Rehabilitation) and LWIB's (Youth, Adult and Dislocated Worker).
 - Staff continue to attend WIOA-implementation webinars provided by US DOL.
 - July 1, 2015 – New WIOA provisions take effect.
 - March 3, 2016 – Deadline for submission of new State Combined Plan.
- First phase of implementation of more efficient Eligible Training Provider List (ETPL) process was completed on schedule on February 28. Second phase started March 1 and is scheduled to complete May 31.
- Annual announcement of solicitation of training providers for the ETPL was published in March.
- Staff continues to work with DETR on the implementation of a new Statewide Automated Workforce System (SAWS).
- Mobile One-Stop Pilot Project is progressing on schedule. Interior retrofit has been completed. Exterior wrap is in process and expected to be complete April 10, 2015.
- Concept was developed for potential Youth One-Stop Career Center with focus on Science Technology Engineering & Math (STEM) career exploration. This Center would have strong focus on exposing Youth to skill sets and competencies required in Nevada's targeted industry sectors.

Agenda Item 7. DISCUSSION AND POSSIBLE ACTION:

Accept and approve Executive Director's Report ~ *Ardell Galbreth,*
Executive Director

Executive Director's Report April 9, 2015

Rural Counties Update

- **Nye and Esmeralda Counties**
- Assisting in the hiring efforts for the Holiday Inn Express 105 room hotel on scheduled to open this summer 2015
- “Job Skills Training Day” in partnership with Pahrump Valley Chamber of Commerce planned for April 2015
- **Lincoln County**
- Employers outreach efforts are underway for youth summer work experience—last year was a great success
- Two WIA participants completed CDL training and are employed full-time

Highlighted Workforce Initiatives

- The One-Stop Career Center Healthcare Hiring Event on March 25th was a great success
- Staff support continued strategic planning is underway in preparation of implementing the Workforce Innovation and Opportunity Act (WIOA)
 - Several proposals were received this week (April 7th) for the WIOA One-Stop Affiliate Sites for service delivery throughout the Southern Nevada Workforce Development Area (North Las Vegas, East Las Vegas, Henderson/Boulder City and West Las Vegas)
 - An RFP solicitation was also released to secure a WIOA One-Stop Career Center Operator and bids are due April 14th

Staff Development and Service Providers Training

- Scheduling customer service training to improve delivery of client services
- On-going WIOA staff training shall take place routinely throughout the next year or two

Workforce Innovation and Opportunity Act Implementation

- Pressing forward with initial implementation of WIOA
- New draft DOL policies and compliance procedures have been released for public comment in preparation to meet WIOA implementation deadlines
- Chief Local Elected Officials (LEOs) consortium agreements are under review for revision in accordance with WIOA
- Workforce Connections Board By-laws are scheduled for review and revision in accordance with WIOA

Agenda Item 8.

SECOND PUBLIC COMMENT:

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes

Agenda Item 9. INFORMATION:

Executive Committee Member Comments