

**WORKFORCE CONNECTIONS
BUDGET & FINANCE COMMITTEE AGENDA**

Wednesday, June 10, 2015 – 2:00 p.m.
Rosalie Boulware Board Room (Bronze)
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146

This is a public meeting. This Agenda has been posted in the following locations:

City Hall, Boulder City, 401 California Ave., Boulder City, NV
City of Las Vegas – City Clerk’s Office, 495 S. Main St., Las Vegas, NV
City of North Las Vegas, 2250 Las Vegas Blvd. North, North Las Vegas, NV
Clark County, County Clerk’s Office 500 S. Grand Central Parkway, Las Vegas, NV
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV
Henderson City Hall, 240 Water Street, Henderson, NV
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV
Lincoln County 181 Main Street Courthouse, Pioche, NV
Nye County School District, 484 S. West St., Pahrump, NV
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV
Workforce Connections, 6330 W. Charleston Blvd., Suite 150, Las Vegas, NV

Voice stream link: <http://www.nvworkforceconnections.org/mis/listen.php>

COMMENTARY BY THE PUBLIC

This Committee complies with Nevada’s Open Meeting Law, by taking Public Comment at the beginning of the meeting immediately after the Committee approves the Agenda and before any other action is taken, and again before the adjournment of the meeting.

As required by Nevada’s Open Meeting Law, Committee may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented

It is the intent of the Committee to give all citizens an opportunity to be heard.

Copies of non-confidential supporting materials provided to the Budget & Finance Committee are available upon request. Request for supporting materials; contact Dianne Tracy at (702) 636-2302 or at dtracy@snvwc.org. Supporting materials are available at the front desk of Workforce Connections located at 6330 W. Charleston Blvd., Suite 150, Las Vegas, Nevada 89146, or on-line at: www.nvworkforceconnections.org.

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy or Suzanne Potter in writing at 6330 W. Charleston Blvd., Suite 150, Las Vegas, NV 89146; by calling (702) 638-8750 or fax (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter made available with twenty-four (24) hours advance notice.

An Equal Opportunity Employer/Program

NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER

Budget & Finance Committee Members: Dan Gouker, Chair; Hannah Brown, Vice-Chair; Bill Bruninga; William Kirby; Vida Chan Lin; Jerrie Merritt; and, Councilwoman Gerri Schroder

All items listed on this Agenda are for action by the Budget & Finance Committee unless otherwise noted. Actions may consist of any of the following: Approve; deny; condition; hold; or, table. Public Hearings maybe declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion and possible action; or to provide direction and recommendations to Workforce Connections.

AGENDA

1. Call to order, confirmation of posting and roll call.
2. **DISCUSSION and POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency and/or deletions of any items
3. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes
4. **DISCUSSION and POSSIBLE ACTION:** Approve the Budget & Finance Committee meeting minutes of May 13, 2015..... 1
5. **DISCUSSION and POSSIBLE ACTION:** Review, Discuss, Accept, and Approve Reports..... 6
 - A. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 7
 - B. PY2015 WIA Formula Budget July 1, 2015 through June 30, 201617
 - C. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2014 through June 30, 2015 (Formula WIA) 29
 - D. Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers)30
 - E. Funding Plans Adult & Dislocated Worker, and Youth 34
6. **COMMITTEE COMMENTS:** 36
7. **SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic that is relevant to; or within the authority or jurisdiction of the Board. If you commented earlier, please do not repeat the same comment you previously made. Please clearly state and spell your name and your address for the record. Each comment will be limited to three (3) minutes37
8. **ADJOURNMENT**

1. **Call to Order, confirmation of posting, and roll call:**

2. **DISCUSSION and POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency items and/or deletions of any items

3. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes.

4. **DISCUSSION and POSSIBLE ACTION:** Approve the Budget & Finance Committee meeting minutes of May 13, 2015

WORKFORCE CONNECTIONS MINUTES

of the meeting of the

BUDGET & FINANCE COMMITTEE

The Budget & Finance Committee held a public meeting on Wednesday, May 13, 2015 beginning at 2:00 p.m. at the following location:

At its principal office: 6330 W. Charleston Blvd., Ste. 150
Rosalie Boulware Conference Room (Bronze)
Las Vegas, Nevada

The public was invited to attend the Budget & Finance Committee meeting at this location. The site has speakerphone and voice-stream link capability.

1. Call to order, confirmation of posting, and roll call.

Dan Gouker, Chair called the meeting of the Budget & Finance Committee to order. Members present: Dan Gouker, Chair; Hannah Brown, Vice-Chair; Jerrie Merritt; Councilwoman Gerri Schroder; and, Bill Bruninga (via telephone). Absent: Vida Chan Lin and William Kirby

Staff confirmed the agenda was posted three working days prior to the meeting in accordance with the Nevada Open Meeting Law by posting at four Official Bulletin Boards (locations listed on agenda). Staff members of Workforce Connections (WC) and members of the public were asked to sign in. (Sign in sheets are attached to the original minutes).

2. Discussion and Possible Action: Approval of the Agenda with inclusions of any emergency items or deletion of any items.

A motion to approve the agenda as presented, was made by Hannah Brown, and seconded by Councilwoman Gerri Schroder. Motion carried

3. Public Comment (1st period)

Members of the public may now comment on any matter posted on this Agenda, which is before this committee for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes.

Hearing no comments, Dan Gouker, Chair closed the Public Comment Session.

4. Discussion and Possible Action: Approve the minutes of the February 11, 2015, and the previous Budget & Finance Committee meeting held on April 8, 2015.

Councilwoman Gerri Schroder moved to approve the minutes of February 11, 2015, and April 8, 2015 respectively. Hannah Brown seconded the motion. Motion carried.

5. Discussion and Possible Action: Review, Discuss, Accept, and Approve Reports

A. PY2014 WIA Formula Budget July 1, 2015 through June 30, 2016

Jim Kostecki reported on PY2015 WIA Formula Budget July 1, 2015 through June 30, 2016 on pages 13-25 of the agenda packet. New funding allocations received earlier in the month.

- Actual funding: Approximately \$17,714,643. Funding streams: Adult: \$7,325,009, Dislocated Worker: \$4,415,906, Youth: \$4,973,728
- Funding for PY2015 decreased by \$1,681,500 (8.6%)
- The State is allowed to take 25% of the Dislocated Worker funding for Rapid Response (approximately \$3,300,000) due to a TEGL indicating the State can use half of the funds for WIOA implementation
- Projected decreased carry forward funds (approximately \$8,300,000) based on projected expenditures for the contracts through the end of June
- 75% affects community resources, provider contracts, One-Stop contracts
- Mr. Kostecki noted a correction to his report on page 15 of the narrative for the Total budget revenues for PY2015
 - Is: \$26,076,668
 - Should be: \$26,074,668
- \$60,000 to scan/catalog client files for record retention
- WC is the Fiscal Agent for the One-Stop Consortium with leadership's decision to remain the Fiscal Agent for the One-Stop Operator

Hannah Brown moved to accept and approve the PY2015 WIA Formula Budget July 1, 2015 through June 30, 2016 report, and Councilwoman Gerri Schroder seconded the motion. Motion carried.

B. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2014 through June 30 2015 (Formula WIA).

Mr. Kostecki reported on the Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period of July 1, 2014 through June 30, 2015 (Formula WIA) on page 26 of the agenda packet.

Councilwoman Gerri Schroder moved to accept and approve the Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2014 through June 30, 2015 (Formula WIA) report and Hannah Brown seconded the motion. Motion carried.

C. Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers)

Mr. Kostecki reported on the Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers) on pages 27-30 of the agenda packet that reflects invoicing through March.

Based on the obligations for the Adult expenditures, very little will be carry forward funds. On the Dislocated Worker funding streams, there will be carry forward anticipated for next years' contracts.

Heather DeSart stated On-The-Job trainings set for a 3-6 month period are monies obligated, but not expended, or trainings where half is paid up front, and the second half of the training paid by June 30. Staff will be asking the service providers to report their obligations for an accurate idea of expenditures for projection purposes.

National Emergency Grant (NEG) funds for last year were 100% occupational skills training. The TEGL from the Department of Labor states that 25% of expenditures are allocated to OJT. This year they will remain at OJT, and not occupational skills training until NEG expenditures reach approximately \$50,000. The State has applied for a one-year extension, but if the grant ends on June 30, 2015, the State will de-obligate the unspent funds. Mr. Gouker suggested a one-page flyer for circulation with the qualifications to participate for NEG funds, and Ms. DeSart concurred.

Councilwoman Schroder queried the closure of the Riviera Hotel & Casino. Is Workforce Connections involved in with the Dislocated Workers from that location? Ms. DeSart responded that Workforce Connections received the warning notice and a staff person (Debra Collins) is the liaison between the DETR function for the Rapid Response, and the Business Engagement Team is assisting in this effort working with the employers.

Mr. Kostecki reported at the Youth Council this morning, recommendations for funding on the new RFPs approved at the committee level. The new contracts will begin July 1, 2015 and end June 30, 2016. There is one pending RFP for release to a provider to collaborate with the Department of Juvenile Justice system.

Ms. DeSart stated there is an anticipated start date of August 1, 2015. This item, previously brought to the Budget & Finance Committee as a sole-source, is a pre-entry contract for youth who are adjudicated, but are not yet incarcerated. The age group for youth will be 16 – 24 years.

Workforce Connections is in the process of applying for YouthBuild PY15 for a 3-year period, with results from that in July 2015.

Mr. Kostecki stated the Department of Labor is requesting an Indirect Cost Rate. This is a first time for Workforce Connections. The finance staff is in the process of building one. This may affect the budgets presented. Currently, Workforce Connections works with a cost allocation plan allocating funds based on direct labor hours to the various programs.

Hannah Brown moved to accept and approve the Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers) report, and seconded by Jerrie Merritt. Motion carried.

6. Committee Comments:

Hearing no comments, Dan Gouker, Chair closed the Committee Comment Session.

7. Second Public Comment Session

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Committee. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and address for the record. Each comment will be limited to three (3) minutes.

Ardell Galbreth, Executive Director reported on the Workforce Investment Support Services (WISS) Compliance Assurance Report identifying four findings during their on-site review conducted November 17, 2014 to December 13, 2014, and the corrective actions taken in response to the findings. At the Committees' request, Ms. DeSart will forward a copy of the letter to each of the members.

8. Adjournment unanimously approved at 3:01 p.m.

Respectfully submitted,
Dianne Tracy

5. **DISCUSSION and POSSIBLE ACTION:** Review, Discuss, Accept, and Approve Reports

- A. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015
- B. PY2015 WIA Formula Budget July 1, 2015 through June 30, 2016
- C. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2014 through June 30, 2015 (Formula WIA)
- D. Awards & Expenditures – Monthly Update (Compliance and Operational Status of Service Providers)
- E. Funding Plans Adult, Dislocated Worker, and Youth

**WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
July 1, 2014 - June 30, 2015
(Budget Revision - June 1, 2015)**

Revenue by Funding Stream	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Available for LWIB Operations		Community Resource Allocations	TOTAL
				10% Admin	15% Program		
PY2013 Adult	4,135,939	4,135,939	-	770,057	397,718	2,968,164	4,135,939
PY2013 Dislocated Worker	1,772,125	1,772,125	-	309,490	32,464	1,430,171	1,772,125
PY2013 Youth	3,989,850	3,989,850	-	523,913	223,985	3,241,952	3,989,850
PY2014 Adult	9,663,005	9,663,005	-	966,301	1,449,451	7,247,253	9,663,005
PY2014 Dislocated Worker	3,806,078	3,806,078	-	380,608	570,912	2,854,558	3,806,078
PY2014 Youth	5,927,060	5,927,060	-	592,706	889,059	4,445,295	5,927,060
Other Revenues (Program Income and Interest)	60,025	60,025	-		25	60,000	60,025
Total Revenue by Funding Stream	\$ 29,354,082	\$ 29,354,082	\$ -	\$ 3,543,075	\$ 3,563,614	\$ 22,247,393	\$ 29,354,082
			0.0%	Subtotal Board Operations		\$ 7,106,689	

Notes:

1. PY2014 Estimated Revenues include WIA funding in the total amount of \$19,396,143.
2. Included in revenues are carry forward funds for PY2013 in the amount of \$9,897,914.
3. The Department of Labor allows local boards to expend up to 10% of their total allocation for administrative costs. WC also allocates 15% of the total allocation for program management and oversight.
4. WIA funds have a two year life at the local board level and an additional year at the state level.

Community Resource Allocations	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	One-Stop Centers	One-Stop System	Community Resource Allocations	TOTAL
Adult Services	10,215,417	10,215,417	-	484,485	1,438,877	8,292,055	10,215,417
Dislocated Worker Services	4,344,729	4,344,729	-	207,636	616,662	3,520,431	4,344,729
Youth Services	7,687,247	7,687,247	-		287,500	7,399,747	7,687,247
Subtotal Community Resource Allocations	\$ 22,247,393	\$ 22,247,393	\$ -	\$ 692,121	\$ 2,343,039	\$ 19,212,233	\$ 22,247,393

Board Operations	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
Subtotal Operating Expenditures	7,106,689	7,106,689	-	1,891,297	5,215,392	7,106,689
Total Expenditures	\$ 29,354,082	\$ 29,354,082		\$ 1,891,297	\$ 5,215,392	
Fund Balance	\$ -	\$ -		\$ 1,651,778	\$ (1,651,778)	\$ -

NOTE: PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, funds revert to the State for one additional year)
PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, funds revert to the State for one additional year)

WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
July 1, 2014 - June 30, 2015
(Budget Revision - June 1, 2015)

Board Operations	Authorized FTE	Actual FTE	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
6500 Salaries	33.18	30.20	2,692,533	2,692,533	-	538,507	2,154,026	2,692,533
7000 Accounting and Auditing			270,000	270,000	-	270,000	-	270,000
7005 Legal Fees			70,000	70,000	-	70,000	-	70,000
7010 Legal Publication Advertising			18,000	18,000	-	4,500	13,500	18,000
7020 Licenses and Permits			3,000	3,000	-	750	2,250	3,000
7025 Dues and Subscriptions			15,000	15,000	-	3,750	11,250	15,000
7030 Postage and Delivery			6,000	6,000	-	1,500	4,500	6,000
7035 Printing and Reproduction			11,000	11,000	-	2,750	8,250	11,000
7040 Office Supplies			31,500	31,500	-	7,875	23,625	31,500
7045 Systems Communications			87,000	87,000	-	21,750	65,250	87,000
7050 Training, and Seminars - Staff			70,000	70,000	-	17,500	52,500	70,000
7055 Travel and Mileage - Staff			72,000	72,000	-	18,000	54,000	72,000
7060 Utilities			30,000	30,000	-	7,500	22,500	30,000
7065 Telephone			30,000	30,000	-	7,500	22,500	30,000
7070 Facilities Rent/Lease			189,414	189,414	-	47,354	142,060	189,414
7075 Facilities Repairs and Maintenance			50,000	50,000	-	12,500	37,500	50,000
7080 Admin Support Contracts			118,000	118,000	-	118,000	-	118,000
7085 Program Support Contracts			250,000	250,000	-	-	250,000	250,000
7085 Program Support Contracts - IT NVTrac/Web			135,000	135,000	-	-	135,000	135,000
7090 Non-Board Meetings and Outreach			43,000	43,000	-	10,750	32,250	43,000
7095 Board Meetings and Travel			25,000	25,000	-	-	25,000	25,000
7100 Insurance			50,000	50,000	-	12,500	37,500	50,000
7100-7120 Employee Fringe Benefits			846,140	846,140	-	211,535	634,605	846,140
7125 Employer Payroll Taxes			80,777	80,777	-	20,194	60,583	80,777
7130/7135 Payroll Services and Bank Fees			11,000	11,000	-	11,000	-	11,000
7200 Equipment - Operating Leases			32,500	32,500	-	8,125	24,375	32,500
7215/8500 Capital - Equipment and Furniture			102,500	102,500	-	25,625	76,875	102,500
8500 Capital - Tenant Improvements			19,950	19,950	-	4,988	14,962	19,950
8900 Strategic Initiative - WIA			547,375	547,375	-	136,844	410,531	547,375
8900 Strategic Initiative - 1st Qtr 2015			1,200,000	1,200,000	-	300,000	900,000	1,200,000
Subtotal Board Operations			7,106,689	7,106,689	-	1,891,297	5,215,392	7,106,689

**Workforce Connections
Program Year 2014
WIA Formula Budget Narrative**

Workforce Connections is responsible for providing management and oversight of the Workforce Investment Area's employment and training programs and services. The Board's staff provides direct support to the Workforce Investment Area by carrying out the Board's operations plans. Staff responsibilities include implementing Board policies and establishing techniques and methods to achieve the Board's mission. Staff administers and oversees all internal administrative service provisions, including program administration, management analysis and administration support for the Workforce Investment Board.

Revenues:

Workforce Investment Act (WIA) Program Year PY2014 allotted funds are in the amount of \$19,396,143. Funding is allocated among the three funding streams: Adult - \$7,763,005, Dislocated Worker - \$5,706,078, Youth - \$5,927,060.

Funding for PY2014 decreased by \$1,974,956 (9.24%), compared to the PY 2013 WIA allocation which was \$21,371,099.

Other anticipated funding includes operating carry forward funds from PY2013 WIA allocation of \$9,897,914 and program income/interest at \$60,025.

Total budgeted revenues for PY2014 are \$29,354,082.

Expenditures – Community Resource Allocation:

In January 2015, the Board approved an additional \$87,456 in WIA Adult and Dislocated Worker funding and \$10,000 NEG funding for Easter Seals Nevada to serve additional clients. In March 2015, the Board approved an additional \$50,000 in WIA Adult funding for the Academy of Human Development to support an On-the-Job training initiative brought forward from the Business Engagement Services Team (BEST).

Administrative and Program Operating Expenditures – Board Staff:

The Department of Labor allows local workforce investment boards to expend up to 10% of their total formula funding allocation for administrative services. For programmatic operations and oversight, the board of directors has allocated 15% of the total budget allocation. Such operational and management oversight includes, but is not limited to:

- Providing technical assistance to contracted service providers
- Tracking and monitoring of participating clients and performance outcome
- Program oversight and monitoring of service provider contracts

6500 - Salaries: \$2,692,533 –Allocated costs for administrative and program staff salaries.

7000 - Accounting and Auditing: \$270,000 – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.

A-133 Audit	\$ 80,000
Auditing Services	\$ 25,000
Accounting Services	\$165,000

7005 Legal Fees: \$70,000 – Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.

7010 Legal Publication Advertising: \$18,000 – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.

7020 Licenses and Permits: \$3,000 – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.

7025 Dues and Subscriptions: \$15,000 – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.

7030 Postage and Delivery: \$6,000 –Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.

7035 Printing and Reproduction: \$11,000 – Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.

7040 Office Supplies: \$31,500 – Allocated costs for various office supplies needed for daily operations.

7045 Systems Communications: \$87,000 – Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.

7050 Training and Seminars (Staff): \$70,000 – Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.

7055 Travel and Mileage (Staff): \$72,000 – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans.

7060 Utilities: A new line item \$30,000 – Allocated costs for utilities for the new location. Utilities are included in our current lease agreement.

- 7065 Telephone: \$30,000** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$189,414** – Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.
- 7075 Facilities Maintenance: \$50,000** – Allocated costs for equipment or facility repairs and maintenance.
- 7080 Admin Support Contracts: \$118,000** – Allocated costs for administrative support agreements and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085 Program Support Contracts: \$250,000** – Allocated costs for program support training agreements and security guard costs.
- 7085 Program Support Contracts – IT NVTrac and Web: \$135,000** – Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$43,000** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7095 Board Meetings and Travel: \$25,000** – Allocated costs for facility and event related charges tied to board and committee meetings and Board travel to grant activities.
- 7100 Insurance: \$50,000** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$846,140** –Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 - Employer Payroll Taxes: \$80,777** –Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.
- 7130-7135 Bank/Payroll Services: \$11,000** –Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
- | | |
|------------------|---------|
| Bank Fees | \$6,000 |
| Payroll Services | \$5,000 |
- 7200 Equipment – Operating Leases: \$32,500** – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.
- 8500 Capital – Equipment and Furniture: \$122,450** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.

8900 Strategic Initiatives: \$1,747,375 – These funds are available to be allocated for future workforce initiatives approved by the Board.

**WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
One Stop Center - Charleston
(Budget Revision - June 1, 2015)**

One-StopCenter	Authorized FTE	Actual FTE	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
6500 Salaries	3.95	3.95	267,361	267,361	-	8,021	259,340	267,361
7000 Accounting and Auditing			5,000	5,000	-	5,000	-	5,000
7005 Legal Fees					-			-
7010 Legal Publication Advertising					-			-
7020 Licenses and Permits					-			-
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			2,820	2,820	-		2,820	2,820
7035 Printing and Reproduction			4,500	4,500	-		4,500	4,500
7040 Office Supplies			22,500	22,500	-		22,500	22,500
7045 Systems Communications			25,500	25,500	-		25,500	25,500
7050 Training, and Seminars - Staff			3,000	3,000	-		3,000	3,000
7055 Travel and Mileage - Staff			2,000	2,000	-		2,000	2,000
7060 Utilities			13,800	13,800	-		13,800	13,800
7065 Telephone			2,700	2,700	-		2,700	2,700
7070 Facility Rent/Lease			65,160	65,160	-		65,160	65,160
7075 Facilities Repairs and Maintenance			15,082	15,082	-		15,082	15,082
7080 Admin Support Contracts			6,600	6,600	-	6,600	-	6,600
7085 Program Support Contracts			30,000	30,000	-		30,000	30,000
7085 Program Support Contracts - IT NVTrac/Web					-			-
7090 Non-Board Meetings and Outreach			1,800	1,800	-		1,800	1,800
7095 Board Meetings and Travel					-			-
7100 Insurance			12,900	12,900	-		12,900	12,900
7100-7120 Employee Fringe Benefits			85,177	79,677	(5,500)		79,677	79,677
7125 Employer Payroll Taxes			8,021	8,021	-		8,021	8,021
7130/7135 Payroll Services and Bank Fees			950	950	-	950	-	950
7200 Equipment - Operating Leases			23,500	29,000	5,500		29,000	29,000
7215/8500 Capital - Equipment and Furniture			7,750	7,750	-		7,750	7,750
GASB Depreciation			85,000	85,000	-		85,000	85,000
8900 Strategic Initiative - WIA					-			-
Subtotal One-Stop Center			692,121	692,121	-	20,571	671,550	692,121

Per Partner Seat Cost 36 \$ 19,225.58

Program Income	Seats	Total
DETR - Voc Rehab and Wagner-Peyser	6	115,354
Training Partners	0	-
AARP, Division of Aging Services - Volunteer	0	-
Service Providers (WIA - ADW)	19	365,286
One-Stop Career Center Staff (WIA - ADW)	3	57,677
One-Stop Career System Staff (WIA - ADW)	3	57,677
Business Engagement Staff (WIA - DW)	5	96,128
Unassigned		-
	<u>36</u>	<u>692,121</u>

**Workforce Connections
Program Year 2014
WIA One-Stop Center Budget Narrative-Adjustment Requests**

7100-7120 Employee Fringe Benefits: \$79,677 – A decrease of \$5,500 – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits. **The decrease is to support the increase for operating leases.**

7200 Equipment – Operating Leases: \$29,000 – An increase of \$5,500 – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations. **The increase is a result of an increase of printing use at the One-Stop Center.**

WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
One Stop System
(Budget Revision - June 1, 2015)

One-Stop System	Authorized FTE	Actual FTE	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
6500 Salaries	10.08	9.08	655,204	655,204	-	19,656	635,548	655,204
7000 Accounting and Auditing			18,000	18,000	-	18,000	-	18,000
7005 Legal Fees			30,000	30,000	-	30,000	-	30,000
7010 Legal Publication Advertising			1,000	1,000	-		1,000	1,000
7020 Licenses and Permits			500	500	-		500	500
7025 Dues and Subscriptions			3,500	3,500	-		3,500	3,500
7030 Postage and Delivery			3,180	3,180	-		3,180	3,180
7035 Printing and Reproduction			4,500	4,500	-		4,500	4,500
7040 Office Supplies			10,000	10,000	-		10,000	10,000
7045 Systems Communications			11,310	11,310	-		11,310	11,310
7050 Training, and Seminars - Staff			9,756	9,756	-		9,756	9,756
7055 Travel and Mileage - Staff			18,480	18,480	-		18,480	18,480
7060 Utilities			16,200	16,200	-		16,200	16,200
7065 Telephone			5,720	5,720	-		5,720	5,720
7070 Facility Rent/Lease			74,964	74,964	-		74,964	74,964
7075 Facilities Repairs and Maintenance			19,898	19,898	-		19,898	19,898
7080 Admin Support Contracts			16,400	16,400	-	16,400	-	16,400
7085 Program Support Contracts			124,000	124,000	-		124,000	124,000
7085 Program Contracts - Workforce Dev. Academy			175,000	170,000	(5,000)		170,000	170,000
7085 Program Contracts - IT NVTrac/Web			15,000	15,000	-		15,000	15,000
7090 Non-Board Meetings and Outreach			33,500	33,500	-		33,500	33,500
7095 Board Meetings and Travel			-	-	-		-	-
7100 Insurance			19,000	24,000	5,000		24,000	24,000
7100-7120 Employee Fringe Benefits			208,321	205,321	(3,000)		205,321	205,321
7125 Employer Payroll Taxes			19,656	22,656	3,000		22,656	22,656
7130-7135 Payroll Services and Bank Fees			1,500	1,500	-	1,500	-	1,500
7200 Equipment - Operating Leases			10,000	10,000	-		10,000	10,000
7500 Participant Training			614,000	614,000	-		614,000	614,000
7215/8500 Capital - Equipment and Furniture			37,000	37,000	-		37,000	37,000
8510 Capital - Tenant Improvements			15,050	15,050	-		15,050	15,050
8900 Strategic Initiative - WIA			-	-	-		-	-
8900 Strategic Initiative - 1st Qtr 2015			172,400	172,400	-		172,400	172,400
Subtotal One-Stop System			2,343,039	2,343,039	-	85,556	2,257,483	2,343,039

**Workforce Connections
Program Year 2014
WIA One-Stop System Budget Narrative-Adjustment Requests**

- 7085 Program Support Contracts – Workforce Dev. Academy: \$170,000 – A decrease of \$5,000** – Allocated costs for the Workforce Development Training initiative. The decrease is due to supporting the increase on line 7100 Insurance.
- 7100 Insurance: \$24,000 – An increase of \$5,000** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability. The increase is due to a rate increase in our liability and D & O insurance and anticipated increase in auto insurance.
- 7100-7120 Employee Fringe Benefits: \$205,321 – A decrease of \$3,000** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits. The decrease is to support the increase in line item 7125 Payroll Taxes.
- 7125 Employer Payroll Taxes: \$22,656 – An increase of \$3,000** – Allocated costs for employer payroll taxes which are calculated at 3% of total salaries. The increase is needed to support the increase in tax unemployment tax rate during the year and the bond rate repayment to the State.

**WORKFORCE CONNECTIONS
PY2015 WIA Formula Budget
July 1, 2015 - June 30, 2016
(Revised Budget - June 1, 2015)**

Revenue by Funding Stream	Approved Budget PY2015	Proposed Budget PY2015	\$ Change	Available for LWIB Operations		Community Resource Allocations	TOTAL
				10% Admin	15% Program		
PY2014 Adult	4,300,000	4,300,000	-	430,000	645,000	3,225,000	4,300,000
PY2014 Dislocated Worker	1,000,000	1,000,000	-	100,000	150,000	750,000	1,000,000
PY2014 Youth	3,000,000	3,000,000	-	300,000	450,000	2,250,000	3,000,000
PY2015 Adult	7,325,009	7,375,010	50,001	737,501	1,106,252	5,531,257	7,375,010
PY2015 Dislocated Worker	4,415,906	4,448,425	32,519	444,843	667,264	3,336,318	4,448,425
PY2015 Youth	5,973,728	5,973,728	-	597,373	896,059	4,480,296	5,973,728
Other Revenues (Program Income and Interest)	60,025	60,025	-		25	60,000	60,025
Total Revenue by Funding Stream	\$ 26,074,668	\$ 26,157,188	\$ 82,520	\$ 2,609,717	\$ 3,914,600	\$ 19,632,871	\$ 26,157,188
			0.3%	Subtotal Board Operations	\$ 6,524,317		

Notes:

1. PY2015 Revenues include WIA funding in the total amount of \$17,797,163.
2. Carry forward funds have been estimated for PY2014 in the amount of \$8,300,000.
3. The Department of Labor allows local boards to expend up to 10% of their total allocation for administrative costs. WC also allocates 15% of the total allocation for program management and oversight.
4. WIA funds have a two year life at the local board level and an additional year at the state level.

Community Resource Allocations	Approved Budget PY2015	Proposed Budget PY2015	\$ Change	One-Stop Centers	One-Stop System	Community Resource Allocations	TOTAL
Adult Services	8,748,757	8,786,257	37,500	707,000	1,446,327	6,632,930	8,786,257
Dislocated Worker Services	4,091,929	4,116,318	24,389	303,000	619,854	3,193,464	4,116,318
Youth Services	6,730,296	6,730,296	-		250,000	6,480,296	6,730,296
Subtotal Community Resource Allocations	\$ 19,570,982	\$ 19,632,871	\$ 61,889	\$ 1,010,000	\$ 2,316,181	\$ 16,306,690	\$ 19,632,871

Board Operations	Approved Budget PY2015	Proposed Budget PY2015	\$ Change	Admin	Program	Total
Subtotal Operating Expenditures	6,503,686	6,524,317	20,631	1,745,704	4,778,613	6,524,317
Total Expenditures	\$ 26,074,668	\$ 26,157,188		\$ 1,745,704	\$ 4,778,613	
Fund Balance	\$ -	\$ -		\$ 864,013	\$ (864,013)	\$ -

NOTE: PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, funds revert to the State for one additional year)
PY2015 funding period is available July 1, 2015 through June 30, 2017 (after two years, funds revert to the State for one additional year)

**WORKFORCE CONNECTIONS
 PY2015 WIA Formula Budget
 July 1, 2015 - June 30, 2016
 (Revised Budget - June 1, 2015)**

Board Operations	Authorized FTE	Actual FTE	Approved Budget PY2015	Proposed Budget PY2015	\$ Change	Admin	Program	Total
6500 Salaries	33.18	25.95	2,692,533	2,692,533	-	538,507	2,154,026	2,692,533
7000 Accounting and Auditing			270,000	270,000	-	270,000	-	270,000
7005 Legal Fees			70,000	70,000	-	70,000	-	70,000
7010 Legal Publication Advertising			18,000	18,000	-	4,500	13,500	18,000
7020 Licenses and Permits			3,000	3,000	-	750	2,250	3,000
7025 Dues and Subscriptions			15,000	15,000	-	3,750	11,250	15,000
7030 Postage and Delivery			6,000	6,000	-	1,500	4,500	6,000
7035 Printing and Reproduction			11,000	11,000	-	2,750	8,250	11,000
7040 Office Supplies			31,500	31,500	-	7,875	23,625	31,500
7045 Systems Communications			87,000	87,000	-	21,750	65,250	87,000
7050 Training, and Seminars - Staff			70,000	70,000	-	17,500	52,500	70,000
7055 Travel and Mileage - Staff			72,000	72,000	-	18,000	54,000	72,000
7060 Utilities			30,000	30,000	-	7,500	22,500	30,000
7065 Telephone			30,000	30,000	-	7,500	22,500	30,000
7070 Facilities Rent/Lease			189,414	189,414	-	47,354	142,060	189,414
7075 Facilities Repairs and Maintenance			135,500	135,500	-	33,875	101,625	135,500
7080 Admin Support Contracts			118,000	118,000	-	118,000	-	118,000
7085A Program Support Contracts			190,000	190,000	-	-	190,000	190,000
7085B Program Support Contracts - IT NVTrac/Web			195,000	195,000	-	-	195,000	195,000
7090 Non-Board Meetings and Outreach			43,000	43,000	-	10,750	32,250	43,000
7095 Board Meetings and Travel			25,000	25,000	-	-	25,000	25,000
7100 Insurance			50,000	50,000	-	12,500	37,500	50,000
7100-7120 Employee Fringe Benefits			846,140	846,140	-	211,535	634,605	846,140
7125 Employer Payroll Taxes			80,777	80,777	-	20,194	60,583	80,777
7130/7135 Payroll Services and Bank Fees			11,000	11,000	-	11,000	-	11,000
7200 Equipment - Operating Leases			32,500	32,500	-	8,125	24,375	32,500
7215/8500 Capital - Equipment and Furniture			102,500	102,500	-	25,625	76,875	102,500
8500 Capital - Tenant Improvements			19,950	19,950	-	4,988	14,962	19,950
8900 Strategic Initiative - WIA			158,872	179,503	20,631	44,876	134,627	179,503
8900 Strategic Initiative - 1st Qtr 2016			900,000	900,000	-	225,000	675,000	900,000
Subtotal Board Operations			6,503,686	6,524,317	20,631	1,745,704	4,778,613	6,524,317

**Workforce Connections
Program Year 2015
WIA Formula Budget Narrative**

Workforce Connections is responsible for providing management and oversight of the Workforce Investment Area's employment and training programs and services. The Board's staff provides direct support to the Workforce Investment Area by carrying out the Board's operations plans. Staff responsibilities include implementing Board policies and establishing techniques and methods to achieve the Board's mission. Staff administers and oversees all internal administrative service provisions, including program administration, management analysis and administration support for the Workforce Investment Board.

Revenues:

Workforce Investment Act (WIA) Program Year PY2015 allotted funds are in the amount of \$17,797,143. Funding is allocated among the three funding streams: Adult - \$7,375,010, Dislocated Worker - \$4,448,425, Youth - \$5,973,728.

Funding for PY2015 decreased by \$1,599,000 (8.24%), compared to the PY 2014 WIA allocation which was \$19,396,143.

Other anticipated funding includes estimated operating carry forward funds from PY2014 WIA allocation of \$8,300,000 and program income/interest at \$60,025.

Total budgeted revenues for PY2015 are \$26,157,188.

Expenditures – Community Resource Allocation:

In May 2015, the Board approved Adult & Dislocated Worker funded contracts for HELP of Southern Nevada in the amount of \$1,000,000, for Nevada Partners in the amount of \$1,000,000, for Goodwill of Southern Nevada in the amount of \$600,000 for services for adults with disabilities, for Foundation for an Independent Tomorrow in the amount of \$600,000 for re-entry services and for ResCare Workforce Services in the amount of \$2,450,000 for One-Stop Operator services. They also approved Youth funded contracts for Nevada Partners in the amount of \$800,000, for Southern Nevada Regional Housing Authority in the amount of \$800,000, and for HELP of Southern Nevada in the amount of \$500,000 for drop out recovery services.

Administrative and Program Operating Expenditures – Board Staff:

The Department of Labor allows local workforce investment boards to expend up to 10% of their total formula funding allocation for administrative services. For programmatic operations and oversight, the board of directors has allocated 15% of the total budget allocation. Such operational and management oversight includes, but is not limited to:

- Providing technical assistance to contracted service providers

- Tracking and monitoring of participating clients and performance outcome
- Program oversight and monitoring of service provider contracts

6500 - Salaries: \$2,692,533 –Allocated costs for administrative and program staff salaries.

7000 - Accounting and Auditing: \$270,000 – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.

A-133 Audit	\$ 80,000
Auditing Services	\$ 25,000
Accounting Services	\$165,000

7005 Legal Fees: \$70,000 – Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.

7010 Legal Publication Advertising: \$18,000 – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.

7020 Licenses and Permits: \$3,000 – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.

7025 Dues and Subscriptions: \$15,000 – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.

7030 Postage and Delivery: \$6,000 –Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.

7035 Printing and Reproduction: \$11,000 – Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.

7040 Office Supplies: \$31,500 – Allocated costs for various office supplies needed for daily operations.

7045 Systems Communications: \$87,000 – Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.

7050 Training and Seminars (Staff): \$70,000 – Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.

7055 Travel and Mileage (Staff): \$72,000 – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences.

Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans.

- 7060 Utilities: A new line item \$30,000** – Allocated costs for utilities for the new location. Utilities are included in our current lease agreement.
- 7065 Telephone: \$30,000** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$189,414** – Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.
- 7075 Facilities Maintenance: \$135,500** – Allocated costs for equipment or facility repairs and maintenance and security guard services.
- 7080 Admin Support Contracts: \$118,000** – Allocated costs for administrative support agreements, HR consultant and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085A Program Support Contracts: \$190,000** – Allocated costs for program support training agreements.
- 7085B Program Support Contracts – IT NVTrac and Web: \$195,000** – Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$43,000** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7095 Board Meetings and Travel: \$25,000** – Allocated costs for facility and event related charges tied to board and committee meetings and Board travel to grant activities
- 7100 Insurance: \$50,000** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$846,140** –Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 - Employer Payroll Taxes: \$80,777** –Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.
- 7130-7135 Bank/Payroll Services: \$11,000** –Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.

Bank Fees	\$6,000
Payroll Services	\$5,000

7200 Equipment – Operating Leases: \$32,500 – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.

8500 Capital – Equipment and Furniture: \$122,450 – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.

8900 Strategic Initiatives: \$1,079,503 – An increase of \$20,631 – These funds are available to be allocated for future workforce initiatives approved by the Board. **The increase is due to a formula adjustment for the PY15 funding allocation.**

**WORKFORCE CONNECTIONS
PY2015 WIA Formula Budget
One Stop Center - Charleston
(Revised Budget - June 1, 2015)**

One-StopCenter	Authorized FTE	Actual FTE	Approved Budget PY2015	Proposed Budget PY2015	\$ Change	Admin	Program	Total
6500 Salaries	3.90	3.90	224,407	224,407	-	6,732	217,675	224,407
7000 Accounting and Auditing			5,000	5,000	-	5,000	-	5,000
7005 Legal Fees					-			-
7010 Legal Publication Advertising					-			-
7020 Licenses and Permits					-		-	-
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			6,000	6,000	-		6,000	6,000
7035 Printing and Reproduction			4,500	4,500	-		4,500	4,500
7040 Office Supplies			22,500	22,500	-		22,500	22,500
7045 Systems Communications			25,500	25,500	-		25,500	25,500
7050 Training, and Seminars - Staff			3,000	3,000	-		3,000	3,000
7055 Travel and Mileage - Staff			2,000	2,000	-		2,000	2,000
7060 Utilities			30,000	30,000	-		30,000	30,000
7065 Telephone			2,700	2,700	-		2,700	2,700
7070 Facility Rent/Lease			146,000	146,000	-		146,000	146,000
7075 Facilities Repairs and Maintenance			100,025	100,025	-		100,025	100,025
7080 Admin Support Contracts			6,000	6,000	-	6,000	-	6,000
7085A Program Support Contracts			20,000	20,000	-		20,000	20,000
7085B Program Support Contracts - IT NVTrac/Web					-			-
7090 Non-Board Meetings and Outreach			1,800	1,800	-		1,800	1,800
7095 Board Meetings and Travel					-			-
7100 Insurance			12,900	12,900	-		12,900	12,900
7100-7120 Employee Fringe Benefits			71,411	71,411	-		71,411	71,411
7125 Employer Payroll Taxes			6,057	6,057	-		6,057	6,057
7130/7135 Payroll Services and Bank Fees			950	950	-	950	-	950
7200 Equipment - Operating Leases			45,500	45,500	-		45,500	45,500
7215/8500 Capital - Equipment and Furniture			7,750	7,750	-		7,750	7,750
GASB Depreciation			140,000	140,000	-		140,000	140,000
8900 Strategic Initiative - WIA			125,000	125,000	-		125,000	125,000
Subtotal One-Stop Center			1,010,000	1,010,000	-	18,682	991,318	1,010,000

**Workforce Connections
Program Year 2015
WIA One-Stop Center Budget Narrative-Adjustment Requests**

- 6500 - Salaries: \$224,407** – Allocated costs for administrative and program staff salaries.
- 7000 - Accounting and Auditing: \$5,000** – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.
- 7025 Dues and Subscriptions: \$1,000** – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.
- 7030 Postage and Delivery: \$6,000** – Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.
- 7035 Printing and Reproduction: \$4,500** – Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.
- 7040 Office Supplies: \$22,500** – Allocated costs for program support training agreements and security guard costs.
- 7045 Systems Communications: \$25,500** – Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.
- 7050 Training and Seminars (Staff): \$3,000** – Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.
- 7055 Travel and Mileage (Staff): \$2,000** – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans.
- 7060 Utilities: A new line item \$30,000** – Allocated costs for utilities for the new location. Utilities are included in our current lease agreement.
- 7065 Telephone: \$2,700** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$146,000** – Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.
- 7075 Facilities Maintenance: \$100,025** – Allocated costs for equipment or facility repairs and maintenance.

- 7080 Admin Support Contracts: \$6,000** – Allocated costs for administrative support agreements, HR consultant and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085A Program Support Contracts: \$20,000** – Allocated costs for program support training agreements and security guard costs.
- 7090 Non-Board Meetings and Outreach: \$1,800** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7100 Insurance: \$12,900** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$71,411** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 Employer Payroll Taxes: \$6,057** – Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.
- 7130-7135 Bank/Payroll Services: \$950** – Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
- 7200 Equipment – Operating Leases: \$45,500** – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.
- 8500 Capital – Equipment and Furniture: \$7,750** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.

**WORKFORCE CONNECTIONS
PY2015 WIA Formula Budget
One Stop System
(Revised Budget - June 1, 2015)**

One-Stop System	Authorized FTE	Actual FTE	Approved Budget PY2015	Proposed Budget PY2015	\$ Change	Admin	Program	Total
6500 Salaries	10.13	8.38	698,158	698,158	-	20,945	677,213	698,158
7000 Accounting and Auditing			18,000	18,000	-	18,000	-	18,000
7005 Legal Fees			30,000	30,000	-	30,000	-	30,000
7010 Legal Publication Advertising			1,000	1,000	-		1,000	1,000
7020 Licenses and Permits			500	500	-		500	500
7025 Dues and Subscriptions			3,500	3,500	-		3,500	3,500
7030 Postage and Delivery			-	-	-		-	-
7035 Printing and Reproduction			4,500	4,500	-		4,500	4,500
7040 Office Supplies			10,000	10,000	-		10,000	10,000
7045 Systems Communications			11,310	11,310	-		11,310	11,310
7050 Training, and Seminars - Staff			9,756	9,756	-		9,756	9,756
7055 Travel and Mileage - Staff			18,480	18,480	-		18,480	18,480
7060 Utilities			-	-	-		-	-
7065 Telephone			5,720	5,720	-		5,720	5,720
7070 Facility Rent/Lease			-	-	-		-	-
7075 Facilities Repairs and Maintenance			-	-	-		-	-
7080 Admin Support Contracts			17,000	17,000	-	17,000	-	17,000
7085A Program Support Contracts			59,500	59,500	-		59,500	59,500
7085B Program Contracts - IT NVTrac/Web			15,000	15,000	-		15,000	15,000
7085C Program Contracts - Workforce Dev. Academy			100,000	100,000	-		100,000	100,000
7090 Non-Board Meetings and Outreach			58,500	58,500	-		58,500	58,500
7095 Board Meetings and Travel			-	-	-		-	-
7100 Insurance			19,000	19,000	-		19,000	19,000
7100-7120 Employee Fringe Benefits			222,087	222,087	-		222,087	222,087
7125 Employer Payroll Taxes			21,620	21,620	-		21,620	21,620
7130-7135 Payroll Services and Bank Fees			1,500	1,500	-	1,500	-	1,500
7200 Equipment - Operating Leases			-	-	-		-	-
7500 Participant Training			614,000	614,000	-		614,000	614,000
7215/8500 Capital - Equipment and Furniture			37,000	37,000	-		37,000	37,000
8510 Capital - Tenant Improvements			15,050	15,050	-		15,050	15,050
8900 Strategic Initiative - WIA			-	-	-		-	-
8900 Strategic Initiative - 1st Qtr 2016			325,000	325,000	-		325,000	325,000
Subtotal One-Stop System			2,316,181	2,316,181	-	87,445	2,228,736	2,316,181

**Workforce Connections
Program Year 2015
WIA One-Stop System Budget Narrative-Adjustment Requests**

- 6500 - Salaries: \$698,158** – Allocated costs for administrative and program staff salaries.
- 7000 - Accounting and Auditing: \$18,000** – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.
- 7005 Legal Fees: \$30,000** – Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.
- 7010 Legal Publication Advertising: \$1,000** – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.
- 7020 Licenses and Permits: \$500** – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.
- 7025 Dues and Subscriptions: \$3,500** – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.
- 7035 Printing and Reproduction: \$4,500** – Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.
- 7040 Office Supplies: \$10,000** – Allocated costs for program support training agreements and security guard costs.
- 7045 Systems Communications: \$11,310** – Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.
- 7050 Training and Seminars (Staff): \$9,756** – Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.
- 7055 Travel and Mileage (Staff): \$18,480** – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans.
- 7065 Telephone: \$5,720** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.

- 7080 Admin Support Contracts: \$17,000** – Allocated costs for administrative support agreements, HR consultant and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085A Program Support Contracts: \$59,500** – Allocated costs for program support training agreements and security guard costs.
- 7085B Program Support Contracts – IT NVTrac and Web: \$15,000** – Allocated costs for temporary staffing to support program and data support activities.
- 7085C Program Support Contracts – Workforce Dev. Academy: \$100,000** – Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$58,500** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7100 Insurance: \$19,000** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$222,087** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 Employer Payroll Taxes: \$21,620** – Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.
- 7130-7135 Bank/Payroll Services: \$1,500** – Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
- 7500 Participant Training: \$614,000** – Contracts for training initiatives related to apprenticeship preparation, Workkeys, tutoring and Health GAP training.
- 8500 Capital – Equipment and Furniture, Tenant Improvements: \$52,050** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.

workforce CONNECTIONS

PY2014 WIA Formula Expenses

April 2015 YTD

For the Period : July 1, 2014 through June 30, 2015

Administrative and Program Operating Budget

											83%		
											% OF PROGRAM YEAR COMPLETED		
Line Item Number	Budget				ACTUAL EXPENSES			0			% Expended from Budget		
	Operating Expenses	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total
6500	Salaries	538,507	2,154,026	2,692,533	408,273	1,372,461	1,780,734	130,234	781,565	911,799	75.82%	63.72%	66.14%
7000	Accounting and Auditing	270,000	0	270,000	187,395	0	187,395	82,605	0	82,605	69.41%	0.00%	69.41%
7005	Legal Fees	70,000	0	70,000	7,095	0	7,095	62,905	0	62,905	10.14%	0.00%	10.14%
7010	Legal Publication Advertising	4,500	13,500	18,000	226	840	1,065	4,274	12,660	16,935	5.01%	6.22%	5.92%
7020	Licenses and Permits	750	2,250	3,000	79	272	351	671	1,978	2,649	10.49%	12.09%	11.69%
7025	Dues and Subscriptions	3,750	11,250	15,000	457	2,705	3,162	3,293	8,545	11,838	12.18%	24.05%	21.08%
7030	Postage & Delivery	1,500	4,500	6,000	436	1,627	2,064	1,064	2,873	3,936	29.09%	36.16%	34.39%
7035	Printing and Reproduction	2,750	8,250	11,000	512	2,026	2,537	2,238	6,224	8,463	18.61%	24.55%	23.07%
7040	Office Supplies	7,875	23,625	31,500	3,323	13,392	16,715	4,552	10,233	14,785	42.20%	56.69%	53.06%
7045	System Communications	21,750	65,250	87,000	12,764	48,566	61,331	8,986	16,684	25,669	58.69%	74.43%	70.49%
7050	Training and Seminars	17,500	52,500	70,000	4,727	26,752	31,479	12,773	25,748	38,521	27.01%	50.96%	44.97%
7055	Travel and Mileage (Staff)	18,000	54,000	72,000	6,806	35,173	41,979	11,194	18,827	30,021	37.81%	65.14%	58.30%
7060	Utilities	7,500	22,500	30,000	4,529	17,242	21,771	2,971	5,258	8,229	60.38%	76.63%	72.57%
7065	Telephone	7,500	22,500	30,000	1,574	10,222	11,796	5,926	12,278	18,204	20.99%	45.43%	39.32%
7070	Rent	47,354	142,060	189,414	31,138	117,964	149,102	16,216	24,096	40,312	65.76%	83.04%	78.72%
7075	Facilities Maintenance	12,500	37,500	50,000	6,201	23,820	30,020	6,299	13,680	19,980	49.61%	63.52%	60.04%
7080/7085	Support Contracts	118,000	385,000	503,000	93,288	211,214	304,502	24,712	173,786	198,498	79.06%	54.86%	60.54%
7090	Non-Board Meetings & Outreach	10,750	32,250	43,000	3,985	16,318	20,303	6,765	15,932	22,697	37.07%	50.60%	47.22%
7095	Board Meetings and Travel	0	25,000	25,000	0	17,043	17,043	0	7,957	7,957	0.00%	68.17%	68.17%
7100	Insurance	12,500	37,500	50,000	7,110	26,391	33,502	5,390	11,109	16,498	56.88%	70.38%	67.00%
7120	Employee Fringe Benefits	211,535	634,605	846,140	117,629	446,123	563,752	93,906	188,482	282,388	55.61%	70.30%	66.63%
7125	Employer Payroll Taxes	20,194	60,583	80,777	10,453	39,813	50,266	9,741	20,770	30,511	51.76%	65.72%	62.23%
7130/7135	Payroll Services and Bank Fees	11,000	0	11,000	4,416	45	4,461	6,584	-45	6,539	40.14%	0.00%	40.55%
7200	Equipment - Operating Leases	8,125	24,375	32,500	5,276	20,019	25,295	2,849	4,356	7,205	64.93%	82.13%	77.83%
8500	Equipment and Furniture	30,613	91,837	122,450	18,065	69,121	87,186	12,548	22,716	35,264	59.01%	75.26%	71.20%
8900	Strategic Initiative (Operations)	436,844	1,310,531	1,747,375	0	0	0	436,844	1,310,531	1,747,375	0.00%	0.00%	0.00%
	Total	1,891,297	5,215,392	7,106,689	935,755	2,519,148	3,454,903	955,542	2,696,244	3,651,786	49.48%	48.30%	48.61%

Legend	
Correct Now	
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**Workforce Connections
Awards and Expenditures
Program Year 2012/2013/2014 Adult/Dislocated Worker Programs
April 30, 2015**

Amounts for Providers reflect invoiced allowable expenditures through Apr 2015. Starred lines only reflect expenditures through Mar 2015.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

WIA PY14 One-Stop Adult								
Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance	
Academy of Human Development	11/1/14-6/30/15	\$ 100,000	\$ 75,237		\$ 75,237	75.24%	\$	24,763
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 480,000	\$ 277,328		\$ 277,328	57.78%	\$	202,672
GNJ Family Life Center	7/1/14-6/30/15	\$ 200,000	\$ 93,980		\$ 93,980	46.99%	\$	106,020
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 480,000	\$ 350,365		\$ 350,365	72.99%	\$	129,635
Nevada Partners, Inc	7/1/14-6/30/15	\$ 480,000	\$ 416,805		\$ 416,805	86.83%	\$	63,195
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 480,000	\$ 243,857		\$ 243,857	50.80%	\$	236,143
Total		\$ 2,220,000	\$ 1,457,571	\$ -	\$ 1,457,571	65.66%	\$	762,429

WIA PY14 One-Stop DW								
Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance	
Academy of Human Development	11/1/14-6/30/15	\$ 150,000		\$ 81,831	\$ 81,831	54.55%	\$	68,169
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 320,000		\$ 153,038	\$ 153,038	47.82%	\$	166,962
GNJ Family Life Center	7/1/14-6/30/15	\$ 250,000		\$ 121,194	\$ 121,194	48.48%	\$	128,806
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 320,000		\$ 155,152	\$ 155,152	48.49%	\$	164,848
Nevada Partners, Inc	7/1/14-6/30/15	\$ 320,000		\$ 164,121	\$ 164,121	51.29%	\$	155,879
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 320,000		\$ 135,780	\$ 135,780	42.43%	\$	184,220
Total		\$ 1,680,000	\$ -	\$ 811,117	\$ 811,117	48.28%	\$	868,883

WIA PY14 Home Office Adult								
Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance	
Academy of Human Development	11/1/14-6/30/15	\$ 100,000	\$ 65,407		\$ 65,407	65.41%	\$	34,593
Bridge Counseling Associates	7/1/14-6/30/15	\$ 200,000	\$ 162,717		\$ 162,717	81.36%	\$	37,283
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 200,000	\$ 143,008		\$ 143,008	71.50%	\$	56,992
GNJ Family Life Center	7/1/14-6/30/15	\$ 200,000	\$ 145,361		\$ 145,361	72.68%	\$	54,639
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 275,000	\$ 198,269		\$ 198,269	72.10%	\$	76,731
Nevada Hospital Association	7/1/14-6/30/15	\$ 200,000	\$ 148,203		\$ 148,203	74.10%	\$	51,797
Nevada Partners, Inc	7/1/14-6/30/15	\$ 275,000	\$ 211,775		\$ 211,775	77.01%	\$	63,225
Salvation Army	7/1/14-6/30/15	\$ 250,000	\$ 177,523		\$ 177,523	71.01%	\$	72,477
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 275,000	\$ 204,129		\$ 204,129	74.23%	\$	70,871
Total		\$ 1,975,000	\$ 1,456,392	\$ -	\$ 1,456,392	73.74%	\$	518,608

**Workforce Connections
Awards and Expenditures
Program Year 2012/2013/2014 Adult/Dislocated Worker Programs
April 30, 2015**

Amounts for Providers reflect invoiced allowable expenditures through Apr 2015. Starred lines only reflect expenditures through Mar 2015.

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WIA PY14 Home Office DW

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	11/1/14-6/30/15	\$ 100,000		\$ 40,034	\$ 40,034	40.03%	\$ 59,966
Bridge Counseling Associates	7/1/14-6/30/15	\$ 195,000		\$ 120,930	\$ 120,930	62.02%	\$ 74,070
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 195,000		\$ 148,201	\$ 148,201	76.00%	\$ 46,799
GNJ Family Life Center	7/1/14-6/30/15	\$ 195,000		\$ 135,751	\$ 135,751	69.62%	\$ 59,249
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 185,000		\$ 107,915	\$ 107,915	58.33%	\$ 77,085
Nevada Hospital Association	7/1/14-6/30/15	\$ 195,000		\$ 144,051	\$ 144,051	73.87%	\$ 50,949
Nevada Partners, Inc	7/1/14-6/30/15	\$ 185,000		\$ 142,005	\$ 142,005	76.76%	\$ 42,995
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 185,000		\$ 121,825	\$ 121,825	65.85%	\$ 63,175
Total		\$ 1,435,000	\$ -	\$ 960,713	\$ 960,713	66.95%	\$ 474,287

WIA PY14 Other (Disabilities, Re-Entry, Rural, Veterans)

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Foundation for an Independent Tomorrow - Re-Entry	7/1/14-6/30/15	\$ 700,000	\$ 494,984		\$ 494,984	70.71%	\$ 205,016
Easter Seals Nevada - Disabilities	4/1/13-6/30/15	\$ 922,456	\$ 698,642	\$ 142,728	\$ 841,370	91.21%	\$ 81,086
Las Vegas Clark County Urban League - Veterans	2/1/14-6/30/15	\$ 800,000	\$ 261,351	\$ 269,613	\$ 530,964	66.37%	\$ 269,036
Lincoln County - Rural	7/1/14-6/30/15	\$ 100,000	\$ 45,637	\$ 6,682	\$ 52,319	52.32%	\$ 47,681
Nevada Department of Corrections	11/12/14-9/30/15	\$ 800,000	\$ 12,961		\$ 12,961	1.62%	\$ 787,039
Nye Communities Coalition - Rural	7/1/14-6/30/15	\$ 700,000	\$ 396,425	\$ 127,711	\$ 524,136	74.88%	\$ 175,864
Total		\$ 4,022,456	\$ 1,910,001	\$ 546,734	\$ 2,456,734	61.08%	\$ 1,565,722

WIA PY14 National Emergency Grant (NEG)

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	11/1/14-6/30/15	\$ 100,000		\$ 11,076	\$ 11,076	11.08%	\$ 88,924
Bridge Counseling Associates	7/1/14-6/30/15	\$ 120,000		\$ -	\$ -	0.00%	\$ 120,000
Easter Seals Nevada - Disabilities	1/1/15-6/30/15	\$ 60,000		\$ 7,793	\$ 7,793	12.99%	\$ 52,207
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 170,000		\$ 8,979	\$ 8,979	5.28%	\$ 161,021
GNJ Family Life Center	7/1/14-6/30/15	\$ 220,000		\$ 2,340	\$ 2,340	1.06%	\$ 217,660
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 125,000		\$ 4,154	\$ 4,154	3.32%	\$ 120,846
Nevada Hospital Association	7/1/14-6/30/15	\$ 120,000		\$ 9,099	\$ 9,099	7.58%	\$ 110,901
Nevada Partners, Inc	7/1/14-6/30/15	\$ 125,000		\$ 800	\$ 800	0.64%	\$ 124,200
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 125,000		\$ 17,245	\$ 17,245	13.80%	\$ 107,755
Total		\$ 1,165,000	\$ -	\$ 61,485	\$ 61,485	5.28%	\$ 1,103,515

Total Adult and Dislocated Worker		\$ 12,497,456	\$ 4,823,964	\$ 2,380,048	\$ 7,204,012	57.64%	\$ 5,293,444
			67%	33%			

**Workforce Connections
Awards and Expenditures
Program Year 2012/2013/2014 Youth Programs
April 30, 2015**

Amounts for Providers reflect invoiced allowable expenditures through Apr 2015. Starred lines only reflect expenditures through Mar 2015.

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Providers highlighted in pink have an active pink paper.

WIA PY14 Youth General

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Goodwill of So. Nevada - Youth with Disabilities	7/1/14-6/30/15	\$ 500,000	\$ 41,375	\$ 222,596	\$ 263,970	52.79%	\$ 236,030
Nevada Partners, Inc - Summer Component	7/1/14-5/31/15	\$ 250,000	\$ 158,538		\$ 158,538	63.42%	\$ 91,462
Olive Crest - Foster Youth	7/1/14-6/30/15	\$ 500,000	\$ 217,086	\$ 178,215	\$ 395,301	79.06%	\$ 104,699
So. NV Regional Housing Authority PY12 Youth Housing	10/1/14-9/30/15	\$ 400,000	\$ 78,088	\$ 55,642	\$ 133,730	33.43%	\$ 266,270
Youth Advocate Programs	10/1/14-9/30/15	\$ 400,000	\$ 149,324	\$ 103,684	\$ 253,008	63.25%	\$ 146,992
Total		\$ 2,050,000	\$ 644,411	\$ 560,137	\$ 1,204,548	58.76%	\$ 845,452
			53%	47%			

WIA PY14 Youth Rural and Tri-County

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Lincoln County #2	10/1/14-9/30/15	\$ 140,000	\$ 18,278	\$ 24,372	\$ 42,650	30.46%	\$ 97,350
Nye Communities Coalition-PY11 Year Round	10/1/14-9/30/15	\$ 330,000	\$ 45,438	\$ 92,139	\$ 137,576	41.69%	\$ 192,424
St. Jude's Ranch for Children	7/1/14-6/30/15	\$ 400,000	\$ 56,819	\$ 55,839	\$ 112,658	28.16%	\$ 287,342
Total		\$ 870,000	\$ 120,535	\$ 172,349	\$ 292,884	33.66%	\$ 577,116
			41%	59%			

WIA PY14 Youth In School

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
HELP of So. Nevada-PY12 Youth In School	10/1/14-9/30/15	\$ 870,000	\$ 386,458		\$ 386,458	44.42%	\$ 483,542
Nevada Partners, Inc-PY12 Youth In School	10/1/14-9/30/15	\$ 880,000	\$ 432,241		\$ 432,241	49.12%	\$ 447,759
Total		\$ 1,750,000	\$ 818,699	\$ -	\$ 818,699	46.78%	\$ 931,301
			100%	0%			

WIA PY14 Youth Out-of-School

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	11/1/14-6/30/15	\$ 300,000		\$ 64,210	\$ 64,210	21.40%	\$ 235,790
GNJ Family Life Center-PY13 Youth Out of School	10/1/14-9/30/15	\$ 720,000		\$ 268,404	\$ 268,404	37.28%	\$ 451,596
HELP of So. Nevada-PY13 Youth Out of School	10/1/14-9/30/15	\$ 660,000		\$ 261,893	\$ 261,893	39.68%	\$ 398,107
Total		\$ 1,680,000	\$ -	\$ 594,507	\$ 594,507	35.39%	\$ 1,085,493
			0%	100%			

Total Youth		\$ 6,350,000	\$ 1,583,645	\$ 1,326,993	\$ 2,910,638	45.84%	\$ 3,439,362
			54%	46%			

**Workforce Connections
Awards and Expenditures
Program Year 2013/2014 Direct Programs
April 30, 2015**

Amounts for Internal Programs reflect expenditures as of April 30, 2015.

Amounts for Providers reflect invoiced allowable expenditures through Apr 2015. Starred lines only reflect expenditures through Mar 2015.

Direct Grants

Program	WC FTE	Contract Dates	Contract Award	Total Expended	% Spent	Remaining Balance
Youth Build PY13 - WC	3.28	7/15/13-11/14/16	940,400	\$ 595,905	63.37%	344,495
Youth Build PY13 - CCSD DRHS	0.00	10/1/13-9/30/15	159,600	\$ 87,778	55.00%	71,822
AmeriCorps PY14 - WC	0.92	8/1/14-7/31/15	25,000	\$ 21,860	87.44%	3,140
AARP	0.00	7/1/14-6/30/15	50,000	\$ 41,761	83.52%	8,239
NSHE - DETR	0.40	11/1/14 - 10/31/15	68,000	\$ 14,099	20.73%	53,901
NSHE - Robert Wood	0.00	11/1/14 - 10/31/15	67,000	\$ 18,298	27.31%	48,702
Total	4.60		1,310,000	779,701	59.52%	530,299

Workforce Connections Adult and Dislocated Worker Funding Plan PY 2015 Estimate										
	Prior Year PY2014 Budget	Projected PY2015 Budget	Remaining Available Funds	Projections Based on Monthly Invoices						
				Jul-Sep 2015 3 Months	Oct-Dec 2015 3 Months	Jan-Mar 2016 3 Months	Apr-Jun 2016 3 Months	Next Program Year	Projected PY2015 TOTAL	Remaining
REVENUES (Estimated July 1, 2015)										
PY2013 Adult and DW Funding	5,908,064		-							-
PY2013/2014 DW Natl Emergency Grant (NEG) Funding	1,236,671	1,215,000	1,215,000	303,750	303,750	303,750	303,750			1,215,000
PY2014 Adult and DW Funding	13,469,083	5,300,000	5,300,000	3,607,192	1,692,808					5,300,000
PY2015 Adult and DW Funding (Estimate)		11,823,435	11,823,435	-	1,930,550	3,623,358	3,623,357	2,600,000		11,777,266
PY2015 Program Income (One-Stop Billing) and Interest	90,025	120,025	120,025	30,006	30,006	30,006	30,007	-		120,025
TOTAL REVENUES	20,703,843	18,458,460 -10.85%	18,458,460	3,940,948	3,957,114	3,957,114	3,957,114	2,600,000		18,412,291
EXPENDITURES										
Community Resources										
One-Stop Consortium ADW Contracts / One Stop Operator (Rescare)	3,950,000	2,450,000	2,450,000	594,125	594,125	594,125	594,125			2,376,500
One-Stop Center Operations - Charleston (Facilities/Operations)	692,121	910,000	910,000	196,250	196,250	196,250	196,250	125,000		910,000
One-Stop System Operations	2,055,539	2,081,181	2,081,181	439,045	439,045	439,045	439,045	325,000		2,081,181
One-Stop Affiliate Sites (NPI, HELP, East)	3,410,000	2,600,000	2,600,000	630,500	630,500	630,500	630,500			2,522,000
Rural ADW Contracts (Lincoln and Nye)	800,000	675,000	675,000	163,688	163,688	163,688	163,688			654,750
Adults with Disabilities (Goodwill)	459,926	600,000	600,000	145,500	145,500	145,500	145,500			582,000
Nevada Dept of Corrections Pre-Release	800,000	750,000	750,000	150,000	150,000	150,000	150,000	150,000		750,000
Reentry Post-Release (FIT)	700,000	600,000	600,000	145,500	145,500	145,500	145,500			582,000
Veterans (LV Urban League)	667,289	600,000	600,000	145,500	145,500	145,500	145,500			582,000
Operations										
Administration and Programs	4,877,001	4,280,860	4,280,860	845,215	845,215	845,215	845,215	900,000		4,280,860
Pending Contracts										
Transitional Contracts		250,000	250,000	60,625	60,625	60,625	60,625			242,500
PY2015 Adults with Disabilities (Easter Seals)		500,000	500,000	121,250	121,250	121,250	121,250			485,000
PY2015 Women and Minority Firefighters EMT Training		50,000	50,000		16,167	16,167	16,167			48,500
NEG Contracts (OJT/Training)	1,236,671	1,215,000	1,215,000	303,750	303,750	303,750	303,750			1,215,000
Next Year Projection - First Quarter Obligations	2,850,000	1,100,000	1,100,000					1,100,000		1,100,000
TOTAL	22,498,547	18,662,041	18,662,041	3,940,948	3,957,114	3,957,114	3,957,114	2,600,000		18,412,291

PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, remaining funds revert to the State for one additional year)

PY2015 funding period is available July 1, 2015 through June 30, 2017 (after two years, remaining funds revert to the State for one additional year)

**Workforce Connections
Youth Funding Plan
PY 2015 Projections**

	Prior Year PY2014 Budget	Carry Forward PY2014 Budget	Projected PY2015 Budget	Available Funds	Projections Based on Monthly Invoices							Next Program Year	Projected PY2015 TOTAL	Remaining
					Jul-Sep 2015 3 Months	Oct-Dec 2015 3 Months	Jan-Mar 2015 3 Months	Apr-Jun 2015 3 Months						
REVENUES (February 24, 2015)														
PY2013 Youth Funding	3,989,850			-								-	-	
PY2014 Youth Funding	5,927,060	3,000,000		3,000,000	2,688,684	311,317						3,000,000	-	
PY2015 Youth Funding			5,973,728	5,973,728	-	1,517,246	1,828,563	1,828,563		1,323,816		5,174,371	799,357	
TOTAL REVENUES	9,916,910	3,000,000	5,973,728	8,973,728 -9.51%	2,688,684	1,828,563	1,828,563	1,828,563		1,323,816		8,174,371	799,357	
EXPENDITURES													1.31	
Community Resource Contracts													Months	
PY2014 Youth Re-entry Extension (YAP)	517,232	96,000	-	96,000	96,000					-		96,000		
PY2014 Youth In-School Contracts (NPI, Help)	2,622,577	450,000	-	450,000	427,721					22,279		427,721		
PY2014 Youth Summer Component (NPI)	250,000	-	-	-	-					-		-		
PY2014 Out-of-School Youth (GNJ, Help, LCCCF, AHD)	2,852,020	796,975	-	796,975	391,200					405,775		391,200		
PY2012 Youth Year Round Extension (SNRHA)	510,780	213,780	-	213,780	70,200					143,580		70,200		
2015 OSAS - North (NPI)			800,000	800,000	190,000	190,000	190,000	190,000		40,000		760,000		
2015 OSAS - East (SNRHA)			800,000	800,000	190,000	190,000	190,000	190,000		40,000		760,000		
2015 Youth Dropout Recovery (HELP)			500,000	500,000	114,375	114,375	114,375	114,375		42,500		457,500		
Operations														
PY2014 Administration and Programs	2,229,663	750,000	1,493,432	2,243,432	483,750	483,750	483,750	483,750		308,432		1,935,000		
PY2014 Workforce Development Academy	70,000	35,000	30,000	65,000	15,750	15,750	15,750	15,750		2,000		63,000		
Rollover Contracts														
PY2014 Foster Care/Rural Contract (St. Junes)	400,000	251,000	124,000	375,000	89,063	89,063	89,063	89,063		18,750		356,250		
PY2014 Youth with Disabilities (Goodwill)	500,000	-	500,000	500,000	114,375	114,375	114,375	114,375		42,500		457,500		
PY2014 Former Foster Care (Olive Crest)	500,000	-	500,000	500,000	114,375	114,375	114,375	114,375		42,500		457,500		
PY2014 Youth Rural Contracts (Nye, Lincoln)	565,029	215,632	284,368	500,000	112,500	112,500	112,500	112,500		50,000		450,000		
Professional Services Contract for Tutoring		143,000	65,000	208,000	50,000	50,000	50,000	50,000		8,000		200,000		
Youth One-Stop			500,000	500,000		125,000	125,000	125,000		125,000		375,000		
Transitional Contracts			300,000	300,000	75,000	75,000	75,000	75,000		-		300,000		
DJJS Pre-Entry Youth			650,000	650,000	154,375	154,375	154,375	154,375		32,500		617,500		
TOTAL	11,017,301	2,951,387	6,546,800	9,498,187	2,688,684	1,828,563	1,828,563	1,828,563		1,323,816		8,174,371		

PY2013 funding period is available April 1, 2013 through June 30, 2015 (after twenty seven months, funds revert to the State for one additional year)

PY2014 funding period is available April 1, 2014 through June 30, 2016 (after twenty seven months, funds revert to the State for one additional year)

PY2015 funding period is available April 1, 2015 through June 30, 2017 (after twenty seven months, funds revert to the State for one additional year)

6. COMMITTEE COMMENTS

7. **SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic that is relevant to; or within the authority or jurisdiction of the Board. If you commented earlier, please do not repeat the same comment you previously made. Please clearly state and spell your name and your address for the record. Each comment will be limited to three (3) minutes.

8. ADJOURNMENT