



Commonly Used Adult/DW Activity Codes

Order	Activity	EmployNV Code	Procedure
1st	Initial Assessment	100	Open & Close Activity on Date of Service
2nd	Individual Employment Plan	213	May be open up to 90 days, extended for periods of 90 days as needed
A n y O r d e r	Assessment - Comprehensive/Specialized	220	Open & Close Activity on Date of Service
	Counseling - Group	225	Open & Close Activity on Date of Service
	Counseling - Individual & Career Planning	226	Open & Close Activity on Date of Service
	Entrepreneurial Training	408	May remain open through projected completion date
	Financial Literacy	227	Open & Close Activity on Date of Service
	Job Search, Placement Assistance	110	Open & Close Activity on Date of Service
	Occupational Skills Training	306	May remain open through projected completion date
	On the Job Training	308	May remain open through projected completion date
	Relocation Assistance	238	Open & Close Activity on Date of Service
	Short-Term Pre-Vocational Services	215	May remain open through projected completion date
	Supportive Services - Child Care	S05	Open & Close Activity on Date of Service
	Supportive Services - Housing	S07	Open & Close Activity on Date of Service
	Supportive Services - Other	S09	Open & Close Activity on Date of Service
	Supportive Services - Training Related Expenses	S03	Open & Close Activity on Date of Service
	Supportive Services - Transportation	S08	Open & Close Activity on Date of Service
Transitional Job	319	May remain open through projected completion date	
Work Experience - Paid	320	May remain open through projected completion date	

****New services must be provided at least every 90 days to prevent an exit.****