

**WORKFORCE CONNECTIONS
PROGRAMS COMMITTEE**

Tuesday, August 18, 2015

9:30 AM

Rosalie Boulware Conference Room
6330 W. Charleston Blvd., Suite 150

Las Vegas, NV 89146

Voice stream link: <http://www.nvworkforceconnections.org/mis/listen.php>

This meeting has been properly noticed and posted in the following locations:

City of North Las Vegas, 2250 Las Vegas Blvd. N., North Las Vegas, NV
City of Las Vegas, City Clerk's Office, 495 S. Main St., Las Vegas, NV
Clark County, County Clerk's Office 500 S. Grand Central Parkway, Las Vegas, NV
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV
Henderson City Hall, 240 Water Street, Henderson, NV
City Hall, Boulder City, 401 California Ave., Boulder City, NV
Workforce Connections, 6330 W. Charleston Blvd., Las Vegas, NV
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV
Lincoln County 181 Main Street Courthouse, Pioche, NV
Nye County School District, 484 S. West St., Pahrump, NV
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV

This Agenda is also available at www.nvworkforceconnections.org.

COMMENTARY BY THE GENERAL PUBLIC

This Committee complies with Nevada's Open Meeting Law, by taking Public Comment at the beginning of the meeting immediately after the Committee approves the Agenda and before any other action is taken, and again before the adjournment of the meeting

As required by Nevada's Open Meeting Law, the Committee may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented.

It is the intent of the Committee to give all citizens an opportunity to be heard.

Copies of non-confidential supporting materials provided to the Committee are available upon request. Request for such supporting materials should be made to Kelly Ford at (702) 638-8750 or at kford@snvwc.org. Such supporting materials are available at the front desk of WorkforceCONNECTIONS, at 6330 W. Charleston Blvd., Suite 150, Las Vegas, Nevada 89146.

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy, or Suzanne Potter in writing at 6330 W. Charleston Blvd., Suite 150, Las Vegas, Nevada 89146; or by calling (702) 638-8750; or by fax (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may be made available with twenty-four (24) hours advance notice.

An Equal Opportunity Employer/Program

MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER

Programs Committee members: Leo Bletnisky; Stavan Corbett; Kenneth Evans; Sonja Holloway; Janice John; Mark Keller; Liberty Leavitt; Louis Loupias; Cecilia Maldonado; Jack Martin; David McKinnis; Danielle Milam; Valerie Murzl; Captain Jack Owen; Bart Patterson; Charles Perry; Tommy Rowe

All items listed on this Agenda are for action by the Programs Committee unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion or possible action or to provide direction and recommendations to Workforce Connections.

AGENDA

- 1. Call to order, confirmation of posting and roll call.
2. DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items.
3. FIRST PUBLIC COMMENT SESSION: Members of the public may now comment on any matter posted on this Agenda, which is before this Committee for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes.
4. DISCUSSION AND POSSIBLE ACTION: Election of Chair and Vice Chair for the Programs Committee..... 1
5. DISCUSSION AND POSSIBLE ACTION: Accept staff’s recommendation to award National Emergency Grant (NEG) funds to the sub-recipients listed below. NEG funds can only be expended on WIOA training activities for eligible Dislocated Workers.....2

Table with 2 columns: Recipient Name and Amount. Rows include Academy of Human Development (\$50,000.00), Easter Seals Nevada (\$50,000.00), Goodwill of Southern Nevada (\$50,000.00), HELP of Southern Nevada (\$25,000.00), Las Vegas Clark County Urban League (\$50,000.00), ResCare Workforce Services (\$500,000.00), Nevada Partners, Inc. (\$100,000.00), Nye Communities Coalition (\$35,000.00), and a total of \$860,000.00.

- 6. DISCUSSION AND POSSIBLE ACTION: Accept staff’s recommendation to award additional Adult and Dislocated Worker funding to the sub-recipients listed below. The funds will be used to ensure continuity of employment and training services for 1,600 actively enrolled participants who were transferred from PY2014 funded sub-recipients 4

Table with 2 columns: Recipient Name and Amount. Rows include Academy of Human Development (\$35,000.00), HELP of Southern Nevada (\$40,000.00), Nevada Partners, Inc. (\$75,000.00), ResCare Workforce Services (\$100,000.00), and a total of \$250,000.00.

7. **DISCUSSION AND POSSIBLE ACTION:** Accept staff’s recommendation to award ResCare Workforce Services an additional \$250,000 to deliver services out of the One-Stop Career Center. The funds will be used to amend ResCare’s current PY2015 contract to allow for staffing adjustments and additional funds for training and supportive services for eligible Adults and Dislocated Workers..... 5

8. **DISCUSSION AND POSSIBLE ACTION:** Accept staff’s recommendation to award and execute a no-cost contract extension to the Nevada Department of Corrections to ensure the continuation of pre-release employment and training assistance to incarcerated individuals at Florence McClure Women’s Correctional Center. Upon approval by the WC Board, the current contract will be extended with a contract period of November 12, 2014 to June 30, 2016 6

9. **DISCUSSION AND POSSIBLE ACTION:** Accept staff’s recommendation to award and execute a no-cost contract extension to UNLV Continuing Education to prepare nurses for a nursing career in acute care settings with GAP Training for RN: Transition into Practice Program. Upon approval by the WC Board, the current contract will be extended with a contract period of July 1, 2014 to June 30, 2016 11

10. **DISCUSSION AND POSSIBLE ACTION:** Review, Discuss and recommend approval of competitive proposer contract awards evaluation and scoring process 13

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14. **INFORMATION:** Programs Committee Member Comments..... 38

15. **SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state address for the record. Each comment will be limited to three (3) minutes 39

16. Adjournment 40

1. **Call to Order, confirmation of posting, and roll call:**

2. **DISCUSSION and POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency items and/or deletions of any items

3. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Committee for consideration and action today. Please clearly state your name and your address for the record. Each public comment will be limited to three (3) minutes

4. **DISCUSSION and POSSIBLE ACTION:** Election of Chair and Vice-Chair for the Programs Committee

The Board Chair will ask the Committee members to provide nominations for Chair and Vice-Chair. Committee members, nominated and seconded, will be a candidate unless the committee member does not accept the nomination. Committee members will then vote on the Committee member(s) nominated, and the candidate who receives the majority vote will serve in the designated office.

5. DISCUSSION and POSSIBLE ACTION: Accept staff's recommendation to award National Emergency Grant (NEG) funds to the sub-recipients listed below. NEG funds can only be expended on WIOA training activities for eligible Dislocated Workers

a. Academy of Human Development	\$50,000.00
b. Easter Seals Nevada	\$50,000.00
c. Goodwill of Southern Nevada	\$50,000.00
d. HELP of Southern Nevada	\$25,000.00
e. Las Vegas Clark County Urban League	\$50,000.00
f. ResCare Workforce Services	\$500,000.00
g. Nevada Partners, Inc.	\$100,000.00
h. Nye Communities Coalition	<u>\$35,000.00</u>
	\$860,000.00



workforce **CONNECTIONS**

PEOPLE. PARTNERSHIPS. POSSIBILITIES.

National Emergency Grants (NEGs) temporarily expand the service capacity of WIA/WIOA Dislocated Worker training and employment programs by providing funding assistance in response to large, unexpected economic events which cause significant job losses.

NEGs generally provide resources to states and Local Workforce Development Boards (LWDBs) to quickly train and reemploy dislocated workers by offering training to increase occupational skills.

Nevada was awarded job-driven NEG funds in June, 2013, to serve Dislocated Workers with a priority given to individuals who are long-term unemployed and to those who have been profiled as likely to exhaust their unemployment benefits. The NEG also places an emphasis on serving military service members who have been discharged, either voluntarily or involuntarily, who also meet Dislocated Worker eligibility criteria.

6. DISCUSSION and POSSIBLE ACTION: Accept staff's recommendation to award additional Adult and Dislocated Worker funding to the sub-recipients listed below. The funds will be used to ensure continuity of employment and training services for 1,600 actively enrolled participants who were transferred from PY2014 funded sub-recipients.

a. Academy of Human Development	\$35,000.00
b. HELP of Southern Nevada	\$40,000.00
c. Nevada Partners, Inc.	\$75,000.00
d. ResCare Workforce Services	<u>\$100,000.00</u>
	\$250,000.00

7. **DISCUSSION and POSSIBLE ACTION:** Accept staff's recommendation to award ResCare Workforce Services an additional \$250,000 to deliver services out of the One-Stop Career Center. The funds will be used to amend ResCare's current PY2015 contract to allow for staffing adjustments and additional funds for training and supportive services for eligible Adults and Dislocated Workers.

8. **DISCUSSION and POSSIBLE ACTION:** Accept staff's recommendation to award and execute a no-cost contract extension to the Nevada Department of Corrections to ensure the continuation of pre-release employment and training assistance to incarcerated individuals at Florence McClure Women's Correctional Center. Upon approval by the WC Board, the current contract will be extended with a contract period of November 12, 2014 to June 30, 2016.

Board of State
Prison Commissioners

BRIAN SANDOVAL
Governor

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Secretary of State

ADAM PAUL LAXALT
Attorney General



STATE OF NEVADA
DEPARTMENT OF CORRECTIONS



BRIAN SANDOVAL
Governor

JAMES G. COX
Director

Re-Entry Services
3955 W. Russell Road, Las Vegas, NV 89118
Phone: (702) 486-9941 - Fax: (702) 486-9969

Date: June 17, 2015

To: Ardell Galbreth – Southern Nevada Workforce Connection

From: John H. Collins – State Wide Re-Entry Administrator, Nevada Department of Corrections

Re: No Cost Contract Extension – Women's Opportunity for Work Program (W.O.W.)
Florence McClure Women's Correctional Center (FMWCC)

We are pleased to share with you that after overcoming a lengthy process of contract approvals as well as the new NDOC internal approval procedure, which includes addressing the safety and security needs of the correctional institution, the W.O.W. Program is up and running and we are making strides towards meeting our mutually agreed upon goals.

To date, our first client set has completed the Work Keys Career Assessment and is being trained in the following pre-vocational skills:

- "I Am Powerful" (Life Skills)
- Work Readiness/Professionalism
- Basic Computers

Additionally, this group is actively participating in the Culinary Line Cook vocational program and will achieve certification on July 1, 2015. Our clients are excited about the program and we have received positive feedback from our program partners indicating that our clients are engaged and grasping the course material.

As of the date of this letter, our current enrollment stands at 26. However, W.O.W. is gaining momentum through the recruitment efforts of our staff and positive word of mouth from the clients enrolled in the program. Some of our challenges have been:

- Perspective participants not having I-9 documents on file
- Enrolled clients being moved to other institutions after enrollment

These issues are being addressed and staff is working diligently with prospective enrollees to obtain social security cards and birth certificates so that they can participate in this valuable program. The interest from prospective clients is high, and we are confident that with a no-cost extension, we will meet our goals and see our clients through a successful program year.

Thank you.

A handwritten signature in black ink, appearing to read "John H. Collins".

John H. Collins - State Wide Re-Entry Administrator

No Cost Extension

Program Year:	2014-2015
Program/Agency Name:	Nevada Department of Corrections Florence McClure Women’s Correctional Center (FMWCC)
Location:	4370 Smiley Rd. Las Vegas, NV 89115
Amount Awarded:	\$800,000.00
Amount Expended:	\$94,548.06 through invoices submitted to WC for expenses through June 30, 2015
Justification for NCE:	Although Workforce Connections had approved funding it took a considerable amount of time to get funding to NDOC. Due to several contracts with program providers, and determine how the funding would be moved from WC to NDOC. This process entailed several meetings with the Executive Budget Office. Once this was accomplished we were six months in to the contract. At present we are submitting invoices and providing services that we had agreed to do. NDOC would request the opportunity to be granted a NCE until June 30, 2016.
Program Type: <i>(Please note the funding stream)</i>	WIA/WIOA Adult
Program Dates:	Initial Contract Term: 11/12/2014 – 9/30/2015 Proposed NCE Term: 11/12/2014 – 06/30/2016
Target Population:	WIA/WIOA Eligible Adult Inmates at FMWCC
Program Description:	<p>This program is designed to identify and reach out to female offenders, many of whom are at an extreme disadvantage trying to re-enter the workplace after incarceration. Research also shows that female offenders typically have significant mental health issues as many have been victims of physical and/or sexual abuse and have not received adequate treatment for those concerns. The goal is provide work skills, supportive services and counseling to increase employability and improve the offender’s chances of success upon release.</p> <p>Program Manager will supervise Case Managers and oversee the program. The NDOC Re-Entry Program Officer II will manage eligibility and referral of offenders to the program.</p> <p>Skills Assessment</p> <ul style="list-style-type: none"> • NDOC re-entry staff will select female offenders meeting the target population. • Case managers will provide career assessment to help participants identify their vocational skills and interests.

	<p>Pre-Vocational/ Life Skills / Basic Computer Skills</p> <ul style="list-style-type: none"> • Life Skills Training – Classes to improve self-esteem: A majority of women offenders have very low self esteem which has lead them to make poor choices. These classes will assist the offenders with improving their self concept. • Computer Literacy/Basic Computer Skills: These classes should help inmates become familiar with basic computer functions and programs (ie keyboard functions, Microsoft programs Word, Excel, PowerPoint etc.) • Employment Related Soft Skills: These classes are designed to provide employment soft skills such as resume writing, job search, interviewing skills, customer services, etc. <p>Supportive Services –</p> <ul style="list-style-type: none"> • Mental Health/Substance Abuse Treatment - To address the need for mental health and substance abuse treatment. Participants will receive a mental health and substance abuse evaluation conducted by the contracted vendor. <ul style="list-style-type: none"> ○ Comprehensive Mental Health and Substance Abuse Evaluation/Assessment. ○ Mental health and substance abuse individual or group therapy/counseling sessions, as needed. ○ Mental health and substance abuse group counseling, as needed. <p>Release Assistance</p> <ul style="list-style-type: none"> • 30 day bus pass to assist with employment needs. • Support for maintaining a residence for the first 30 days after release. <p>Vocational Skills Training – Use Eligible Training Provider List (ETPL) http://www.nvworkforceconnections.org/?page_id=6300</p> <ul style="list-style-type: none"> • The vocational programs being provided will reflect the needs and skills of the participants.
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	<p>CFR§ 663.500 Subpart E – Eligible Training Providers</p> <p>The workforce investment system established under WIA emphasizes informed customer choice, system performance, and continuous improvement. The eligible provider process is part of the strategy for achieving these goals. Local Boards, in partnership with the State, identifying training providers and programs whose performance qualifies them to receive WIA funds to train adults and dislocated workers. In order to maximize customer choice and assure that all significant population groups are served, States and local areas should administer the eligible provider process in a manner to assure that significant numbers of competent providers, offering a wide variety of training programs and occupational choices, are available to customers. After receiving core and intensive services and in consultation with case managers, eligible participants who need training use the list of these eligible providers to make an informed choice. The ability of providers to successfully perform, the procedures State and Local Boards use to establish eligibility, and the degree to which information, including performance information, on those providers is made available to customers eligible for training services, are key factors affecting the successful implementation of the Statewide workforce investment system. This subpart describes the process for determining eligible training providers.</p>
<p>Contact Person & Info.:</p>	<p>Tanya Hill Assistant Warden of Programs, FMWCC (702) 668-7210 thill@doc.nv.gov</p> <p>or</p> <p>Trinette Burton Program Officer II, FMWCC Re-Entry (702) 668-7294 tburton@doc.nv.gov</p>

9. **DISCUSSION and POSSIBLE ACTION:** Accept staff's recommendation to award and execute a no-cost contract extension to UNLV Continuing Education to prepare nurses for a nursing career in acute care settings with GAP Training for RN: Transition into Practice Program. Upon approval by the WC Board, the current contract will be extended with a contract period of July 1, 2014 to June 30, 2016.

No Cost Extension

Program Year:	July 1, 2015 – June 30, 2016
Program/Agency Name:	Gap Training for RNs Program – Transition into Practice/UNLV Continuing Education
Location:	851 E. Tropicana Ave. Las Vegas, NV 89119
Amount Awarded:	\$157,580
Amount Expended:	\$42,420
Justification for NCE:	The program was approved in November 2014. Two cohorts have run since the start date. Additional cohorts scheduled to assist RNs with a program to bridge the current gap to employment
Program Type: <i>(Please note the funding stream)</i>	WIA-Workforce Connections
Program Dates:	Fall Cohort 2015, Spring cohort 2016, Summer cohort 2016
Target Population:	RNs looking to enter into acute care, new graduates & returning to practice RNs
Program Description:	Prepare for a nursing career in acute care settings with GAP Training for RN: Transition into Practice Program. Whether you are newly graduated and still looking for your first RN position, a RN currently working in non-acute care setting who needs additional hospital experience to qualify for a job in acute care, or a returning to practice RN who needs precepted hours to complete an RN refresher, this training is for you. This eight week program offers real-life experience within a structured transitional training program to enhance skills, competence, and confidence, and decrease medication errors and job stress. Nurse participants will be assigned to an acute care unit at a Las Vegas area acute care facility where they will work alongside an experienced preceptor. Nurses will also practice skills in a high-tech medical simulation lab and participate in online learning opportunities focused on quality and safety in professional practice. You will build your resume, make professional connections, and be guaranteed an interview with the hospital for a full time position. Full tuition for this program is supported through grant funding for those who qualify. Minimum qualifications for the program are: participants must show proof of Nevada residency and a Nevada RN license.
Contact Person & Info.:	UNLV Continuing Education Jodi Gilliland 851 E. Tropicana Ave Las Vegas, NV 89119 702-895-5441 Jodi.gilliland@unlv.edu

10. **DISCUSSION and POSSIBLE ACTION:** Review, Discuss and recommend approval of competitive proposer contract awards evaluation and scoring process.

To: Ardell Galbreth, Executive Director, Workforce Connections
From: Vinz Koller, Kristin Wolff, Social Policy Research Associates
Date: August 7, 2015
Subject: TA support for the 2015 Building Trades Pre-Apprenticeship and the Pre-Entry Youth Program RFPs

Background and Context

Workforce Connections (WC) contracted with Social Policy Research Associates (SPR) for assistance with the agency's 2015 procurement process. Specifically, SPR was asked to help WC develop a fair and impartial scoring rubric and score incoming proposals.

The SPR Team

SPR assembled a team consisting of SPR's two most experienced procurement experts to assist in the analysis of the procurement process and to lead the development of the scoring methodology.

Reviewing Existing Materials and Current Effective Practices

SPR adapted the scoring rubrics and tools that were developed for the other 2015 RFPs:

- Adults and Dislocated Workers One-Stop Affiliate Site Services
- Adults with Disabilities Services
- Adult Re-Entry Post-Release Services
- Youth One-Stop Affiliate Site Services
- Youth Dropout Recovery Services
- One-Stop Operator Services

For comparison purposes, SPR had also reviewed recently completed procurement processes involving comparable services by ten government agencies and major foundations, and reviewed several academic papers on effective practices in procurement and scoring methodologies.

Developing the Scoring Rubric

SPR will prepare two scoring rubrics – one for each of the RFP types for which services are requested. Each rubric will be comprised of three main sections corresponding to those contained in the RFPs: Demonstrated Performance, Program Narrative, and Fiscal Narrative/Budget. Each section of the rubrics will include subsections similar in concept, but specific to the corresponding RFP.

SPR will develop indicators for each subsection of each type of RFP – again, similar in concept but specific to the corresponding RFP. Each indicator will be scored on a 4-point scale using the following scoring guide:

4 = Exceeds criteria. Proposal also offers insight, capacity, observations, or ideas beyond what was expected.

3 = Criteria is fully met: Response meets all requirements in the RFP.

2 = Criteria is partially met.

1 = Criteria is not met.

SPR will employ this universal four-point scale for the following reasons:

- Universal scoring tends to be simpler for scorers to understand and therefore less prone to error than a mix of scales on a single score sheet.
- A four-point scale avoids the problem of “moving to the middle.” When objective scorers have the option of a three on a five-point scale, or a two on a three-point scale, they tend to overuse these middle scores. A four-point scale tends to encourage a closer reading and a stronger commitment to a score.
- Given the total number of questions and possible points, SPR determined that a four-point scale would offer a sufficient range of total scores to allow for a clear ranking of the submitted proposals. In addition, using this scoring approach, failure to answer one or even a few questions would not – on its own – eliminate an otherwise qualified proposal from consideration.

In addition, because the definitions of each numerical score will be strictly related to meeting the criteria in the RFP, evaluators will be discouraged from the use of more subjective interpretations as a qualitative definition (such as “excellent”) might do.

Rating Proposals

Workforce Connections staff will be asked to conduct an initial RFP compliance screening of all submitted proposals, eliminating any that are incomplete.

Section on Demonstrated Ability and Program Narrative

The first two sections of each proposal will be read and scored fully by two members of the evaluation team. The two scores will be averaged to determine the final score.

Panel Interview (Subject Matter Experts)

As a part of the application process, bidders will be interviewed by a panel selected by Workforce Connections. Scores from the interviews will be added to the overall score sheet. The panel interview will worth up to 15% of the total score for bidders.

Section on Fiscal Narrative/Budget

The Fiscal Narrative and Budget will be scored separately from the narrative proposals by the two senior members of SPR with experience in workforce procurement and in budgeting for workforce services. They will be scored on four indicators with a focus on compliance – the degree to which bidders provided precisely the information requested in the narrative, and in the summary budget and expense categories affiliated with the budget and RFP. They will be scored using the same four-point scale as prescribed.

Summary Table

SPR will prepare a table that shows the scores of all submitted proposals that passed the initial compliance screen – ranked in order of their scores. We will also indicate who scored at least 75% or above – the threshold to be considered qualified to receive an award.

Quality Control

As noted, each proposal will be read in its entirety by two SPR team members and all scores will be reviewed by a third reviewer, to ensure consistency in scoring.

Post-scoring consultation

The SPR team will participate in pre- and post scoring conference calls to discuss preliminary and final findings with WC staff in preparation of the release of the scores and of the WDB appearances.

Appearances before the sub-committees and the WDB

As in the previous round, the SPR project director will be available for subcommittee meetings via phone and the WDB meeting in person.

Scoring Guide: Youth Pre-Entry Workforce Development RFP

Category	Subcategory	% of Total Points
A. Demonstrated Ability	1. Demonstrated Ability	15.0%
	2. Panel Interview	15.0%
B. Program Narrative	1. Approach	12.5%
	2. Program Staffing and Case Mgmt. Strategy	7.5%
	3. Outreach, Eligibility and Assessment	2.5%
	4. Individual Service Strategy	5.0%
	5. Training and Work-Based Learning	7.5%
	6. Performance Management	12.5%
	7. Follow-up Strategies	2.5%
C. Fiscal Narrative/ Budget	1. Fiscal Narrative	5%
	2. Budget	15%

Summary

Proposal Number	Reviewer Initials	Type of Proposal	Name of Bidder	Total %
		Youth Pre-Entry		

Sub-Category	Criteria	Indicators	Rating	Totals
			1-4	
A. Demonstrated Ability & Performance (30%)	1. Bidder demonstrates ability to operate a workforce program of similar size and scope to the one proposed.	Evidence bidder has operated a workforce development program or any program of similar size and scope to the one proposed, and effectively addressed participant education, training, and employment needs.	1 2 3 4	
	2. Bidder demonstrates ability to collaborate with multiple stakeholders to deliver program or project.	Evidence of bidder’s ability to collaborate and execute a project with multiple stakeholders.	1 2 3 4	
	Comments:			
	3. Funder Panel Interview Score	Respondents must be prepared to address questions from a panel consisting of, but not limited to, representatives from the local workforce development board staff and the Department of Juvenile Justice System.	Scored at Oral interview	

B. Program Narrative (50%)	1. Bidder describes program approach, the role of collaborators, and the outcomes intended.	Clear description of program design, specific services, and participant progression, from enrollment through exit and follow up.	1 2 3 4	
		Clear description of plan to access the services of other partners, including employers and other collaborators, and how they assist in providing wrap-around services to participants. <input type="checkbox"/> Letters of support or memorandums of understanding (MOUs) detailing partner roles, responsibilities, and resources provided.	1 2 3 4	
		Clear description of program’s unique and innovative approaches to workforce development program design and leveraging partner resources that will benefit the workforce development area.	1 2 3 4	
		Clear description of program’s plan to provide evidence-based services to adjudicated out-of-school youth, including addressing additional barriers such as, drug abuse, sexual abuse, violent behavior, emotional abuse, etc.	1 2 3 4	
		Clear description of program’s plan to ensure that those participants receive services that appropriately address their barriers and result in positive outcomes.	1 2 3 4	
		Comments:		
	2. Bidder describes staffing structure and case management strategy.	Clear descriptions of roles, qualifications, and responsibilities of staff, including estimated caseloads and the approach to balancing quantity and quality in the delivery of services.	1 2 3 4	
Comments:				
3. Bidder describes outreach, eligibility, and assessment.	Clear description of outreach and recruitment methods, including eligibility determination.	1 2 3 4		
	Clear description of how objective assessments will be structured to identify academic, employability and occupational interests, aptitudes and skill levels, personal development,	1 2 3 4		

	and supportive service needs.		
	Comments:		
4. Bidder describes approach individual service strategy (ISS)	Approach to identifying and addressing barriers, setting goals, and supporting progression to education, training, or work readiness for individual youth is described.	1	2 3 4
	Effective method for ensuring participants remain engaged and committed to accomplishing the goals is identified.	1	2 3 4
	Detailed strategies for training participants to ensure positive outcomes including how related supportive services (transportation, childcare, work cards, etc.,) will be leveraged through other community resources or provided through this project.	1	2 3 4
	Description how program will help participants build sustainable career pathways that focus on long-term career goals and upward mobility and not just short-term employment needs.	1	2 3 4
	Comments:		
5. Bidder describes training and work-based learning activities.	Access to a wide range of training opportunities for interested youth is evident.	1	2 3 4
	Access to a wide range of work-based learning opportunities, such as apprenticeships, internships and work experiences for interested youth is evident.	1	2 3 4
	Evidence of integration of STEM-focused content in program components.	1	2 3 4
	Comments:		

	6. Bidder describes approach to performance management.	Methods for managing program quality (including participant file review, data validation, customer service surveying) and managing program performance are identified.	1 2 3 4	
		Description of employer relationships expected to lead to positive exits (and performance) is provided.	1 2 3 4	
		Comments:		
	7. Bidder describes follow-up to occur at least 12 months after participants exit program.	Description of follow up strategies (to occur for at least 12 months) is provided.	1 2 3 4	
		Emphasis on participants' progress along career pathways is evident in approach to follow-up services.	1 2 3 4	
		Comments:		
C. Fiscal Narrative/Budget (20%)	8. Budget - Should we assess compliance here? Is this part of the compliance review staff does?	Budget (Form 2, Budget Template) is complete and does not contain obvious significant errors.	1 2 3 4	
		Budget items are justified (explained in budget narrative).		
		Total Proposed Budget: \$ _____ (Amount not to exceed \$500K)	1 2 3 4	
		Total Planned Enrollment: _____		
		Cost Per: \$ _____		
		Match/value of leverages dollars \$ _____		

		Comments:		
	9. Budget Narrative: Bidder describes experience managing federal funds and complying with federal financial management standards.	Bidder describes organizational experience - and that of fiscal staff – in managing federal funds.	1 2 3 4	
		Bidder describes organizational familiarity with federal financial management standards and ability to comply with them.		
		Bidder describes organizational familiarity with federal financial management standards and ability to comply with them.	1 2 3 4	
	Comments:			
Total				

Basic Scoring:

4 = Exceeds criteria: Response is excellent. Proposal also offers insight, capacity, or ideas beyond what was expected.

3 = Criteria are fully met: Response is excellent.

2 = Criteria are partially met: Response is satisfactory.

1 = Criteria are not met: Response is unsatisfactory.

Scoring Guide: RFP for Building Trades Pre-Apprenticeship Workforce Development Services

Category	Subcategory	% of Total Points
A. Demonstrated Ability	1. Demonstrated Ability	15.0%
	2. Panel Interview	15.0%
B. Program Narrative	1. Approach	12.5%
	2. Program Staffing and Case Mgmt Strategy	5%
	3. Outreach, Eligibility and Assessment	2.5%
	4. Individual Employment Plan	10%
	5. Training and Work-Based Learning	2.5%
	6. Performance Management	12.5%
	7. Follow-up Strategies	5%
C. Fiscal Narrative/ Budget	1. Fiscal Narrative	5%
	2. Budget	15%

Summary

Proposal Number	Reviewer Initials	Type of Proposal	Name of Bidder	Total %
		Building Trades Pre-Apprenticeship		

Sub-Category	Criteria	Indicators	Rating	Totals
			1-4	
A. Demonstrated Ability & Performance (30%)	1. Bidder demonstrates record of past performance in providing requested or similar services.	Evidence bidder has operated a workforce development program of similar size and scope to the one proposed, and how participant employment and training needs were addressed.	1 2 3 4	
	2. Bidder describes past collaboration and execution of project involving multiple stakeholders.	Evidence of bidder’s successful collaboration and execution in the delivery of a project or program, including description of stakeholder roles and contributions to positive outcomes in the collaborative project described.	1 2 3 4	
	3. Bidder describes how services will be provided to diverse demographic groups reflective of neighborhood/area to be served.	Clear description of how services will be provided to diverse groups in target neighborhood/area. Special areas of competence: <input type="checkbox"/> Women <input type="checkbox"/> English Language Learners <input type="checkbox"/> Formerly incarcerated individuals <input type="checkbox"/> Veterans/veterans spouses	1 2 3 4	

	<input type="checkbox"/> Young people <input type="checkbox"/> Older workers <input type="checkbox"/> People of color (which groups?) _____ <input type="checkbox"/> People with disabilities Other Disadvantaged Groups _____		
	Comments:		
3. Panel Interview	Respondents must be prepared to address questions from a panel consisting of, but not limited to, representatives from the local workforce development board staff and the Department of Juvenile Justice System.	Scored at Oral interview	
B. Program Narrative (50%)	1. Bidder describes program approach, the role of collaborators, and the outcomes intended.	Clear description of Organizational capacity and project plan – including activities and timeline from startup through completion.	1 2 3 4
		Clear description of plan to access the services of other partners, including Registered Apprenticeship Programs and other providers of wrap around services. <input type="checkbox"/> Letters of support or memorandums of understanding (MOUs) detailing partner roles, responsibilities, and resources provided.	1 2 3 4
		Clear description of Plan for using training and curricula based on industry standards and approved by Registered Apprenticeship partners.	1 2 3 4
		Clear description of longterm success strategies to increase opportunities and completion rates for underrepresented or disadvantaged groups (including reducing barriers through ESL, job-readiness or other related training or support needs.	1 2 3 4
		Comments:	

	2. Bidder describes staffing structure and case management strategy.	Clear description of staffing structure including budgeted staff and those who are not budgeted but will play roles in the delivery of services. Descriptions of roles and responsibilities (e.g., job descriptions) and staff qualifications (e.g. resumes) are included.	1 2 3 4	
		Estimated caseloads and proposed approach to managing caseloads (including how staff will be supported) is described. Caseload: _____	1 2 3 4	
		Comments:		
	3. Bidder describes outreach, eligibility, assessment.	Clear description of proposed outreach, recruiting, and eligibility process are described, including how bidder will work with underrepresented populations and Registered Apprenticeship programs.	1 2 3 4	
		Clear description of objective assessment process that includes attention to: <ul style="list-style-type: none"> <input type="checkbox"/> Academic credentials <input type="checkbox"/> Employability and occupational interests <input type="checkbox"/> Aptitudes and skill levels <input type="checkbox"/> Personal development goals <input type="checkbox"/> Support service needs <input type="checkbox"/> Other <hr style="width: 100%; margin-top: 5px;"/>	1 2 3 4	
		Comments:		
	4. Bidder describes approach individual service strategy (ISS)	Approach to identifying and addressing employment barriers, setting specific and unique goals, and supporting progression to work readiness/work for individual participants is described.	1 2 3 4	
		Detailed strategies for training participants to ensure positive outcomes including how related supportive services (transportation, childcare, work cards, etc.,) will be leveraged	1 2 3 4	

	through other community resources or provided through this project.		
	Description how program will help participants build sustainable career pathways that focus on long-term career goals and upward mobility and not just short-term employment needs.	1 2 3 4	
	Comments:		
5. Bidder describes training and work-based learning activities.	Description of activities offered to increase participants' exposure to Registered Apprenticeship Programs is provided.	1 2 3 4	
	Description of educational and pre-vocational services available to help individuals meet Registered Apprenticeship Program(s) entry requirements is provided.	1 2 3 4	
	Access to a wide range of work-based learning opportunities for participants, such as apprenticeships, internships, or work experience, is evident.	1 2 3 4	
	Evidence of integration of STEM-focused content in program components.	1 2 3 4	
	Comments:		
6. Bidder describes approach to performance management.	Methods for managing program quality (including participant file review, data validation, customer service surveying) and managing program performance are identified.	1 2 3 4	
	Description of employer relationships expected to lead to positive exits (and performance) is provided.	1 2 3 4	
	Description of relationships with Registered Apprenticeship employers, sponsors, and partners, including articulation agreements, leading to positive exits (and performance) is provided.	1 2 3 4	

		Comments:		
	7. Bidder describes follow-up to occur at least 12 months after participants exit program.	Description of follow up strategies (to occur for at least 12 months) is provided.	1 2 3 4	
		Emphasis on participants' progress along career pathways is evident in approach to follow-up services.	1 2 3 4	
Comments:				
C. Fiscal Narrative/Budget (20%)	8. Budget - Should we assess compliance here? Is this part of the compliance review staff does?	Budget (Form 2, Budget Template) is complete and does not contain obvious significant errors.	1 2 3 4	
		Budget items are justified (explained in budget narrative).		
		Total Proposed Budget: \$_____ (Amount not to exceed \$500K) Total Planned Enrollment: _____ Cost Per: \$_____ Match/value of leverages dollars \$_____	1 2 3 4	
	Comments:			
9. Budget Narrative: Bidder describes experience managing	Bidder describes organizational experience - and that of fiscal staff – in managing federal funds. Bidder describes organizational familiarity with federal financial management standards	1 2 3 4		

	federal funds and complying with federal financial management standards.	and ability to comply with them.		
		Bidder describes organizational familiarity with federal financial management standards and ability to comply with them.	1 2 3 4	
		Comments:		
Total				

Basic Scoring:

4 = Exceeds criteria: Response is excellent. Proposal also offers insight, capacity, or ideas beyond what was expected.

3 = Criteria is fully met: Response is excellent.

2 = Criteria is partially met: Response is satisfactory.

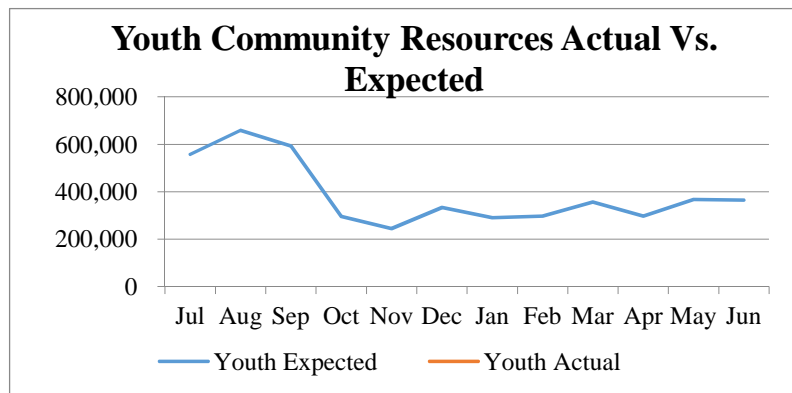
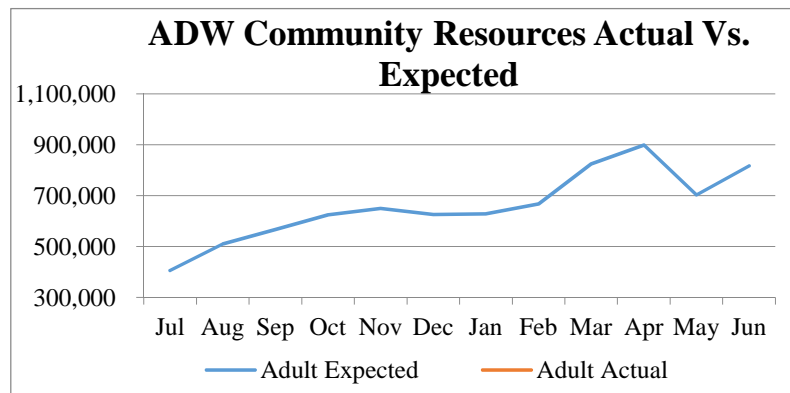
1 = Criteria is not met: Response is unsatisfactory.

11. **INFORMATION:** WIOA Expenditure Tracking Report.

workforce CONNECTIONS
WIOA Expenditure Tracking
PY15 - July 1, 2015 through June 30, 2016

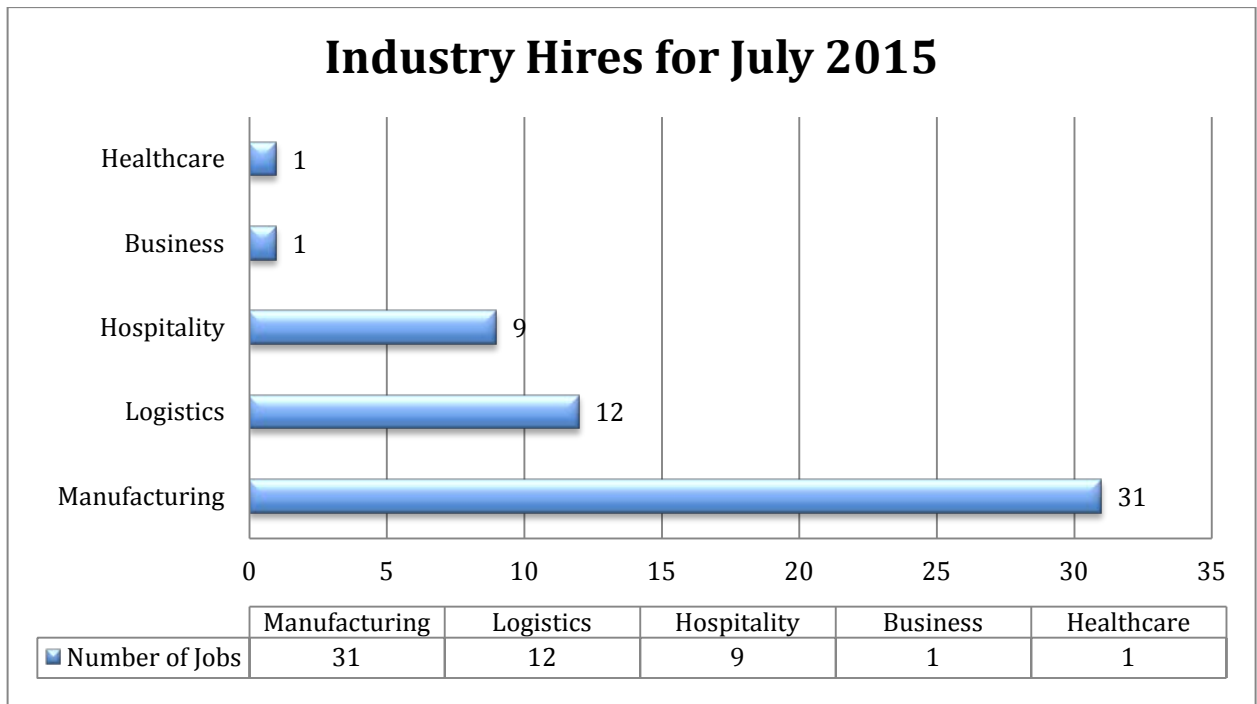
Spending Plan						
Approved Awards	PY15 Budget / Plan			PY15 Funding to be Used 1Q PY16		
	ADW	Youth	Total	ADW	Youth	Total
WC Operations	4,280,885	2,243,432	6,524,317	900,000	308,432	1,208,432
One-Stop Center and System	2,426,181	250,000	2,676,181	450,000	10,000	460,000
Community Resources	8,775,000	5,431,755	14,206,755	453,750	271,588	725,338
Additional for Sequester	1,100,000	0	1,100,000	1,100,000	0	1,100,000
Pending Approval	650,000	0	650,000	0	0	0
Planning Stage	300,000	1,450,000	1,750,000	0	0	0
Strategic De-Obligation	(400,000)	(500,000)	(900,000)	0	0	0
Total Obligated / Budget	17,132,066	8,875,187	26,007,253	2,903,750	590,020	3,493,770
Total Available	17,183,460	8,973,728	26,157,188	2,903,750	590,020	3,493,770

YTD Actuals Vs. Expected						
Approved Awards	ADW			Youth		
	YTD Actual	YTD Expected	Inc / (Dec)	YTD Actual	YTD Expected	Inc / (Dec)
WC Operations	0	0	0	0	0	0
One-Stop Center and System	0	0	0	0	0	0
Community Resources	0	0	0	0	0	0
Total Budget	0	0	0	0	0	0



12. **INFORMATION**: Business Engagement Report.

Business Engagement In-Demand Jobs Report



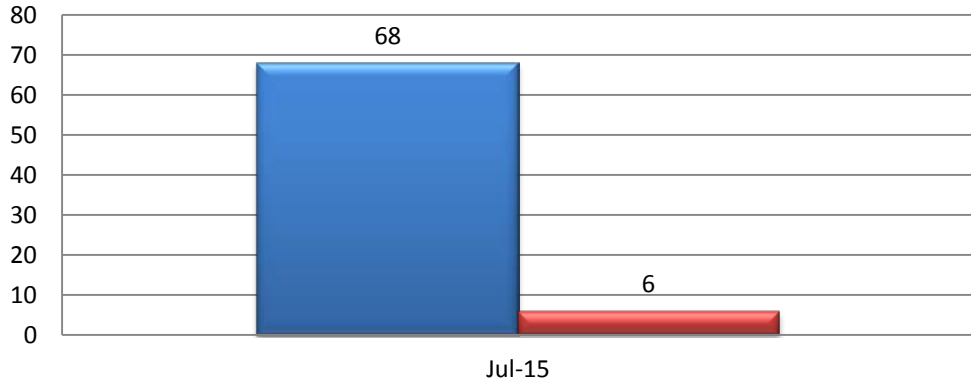
Time Period: July 1, 2015– July 31, 2015
 Number of Jobs: 54
 Average Wage: \$13.40
 Wage Range: \$9.40 - \$26.50

EMPLOYERS

Diamond Resorts International	Homewatch Caregivers
Discovery Children’s Museum	ResCare
E&E Foods	UPS
Exel Logistics	Workforce Connections
G4S Security	

Highlighted names indicate new employers

BEST Pre-Screening & Referral Stats



	Jul-15				
Number of Customers	68				
WIA Participants	6				



Partner Participation	July-15				
Academy of Human Development					
Easter Seals of Nevada	1				
Foundation for an Independent Tomorrow	1				
Goodwill of Southern Nevada	2				
HELP of Southern Nevada					
JobConnect					
Nevada Partners Inc.					
One-Stop Career Center					
Urban League	2				
Voc-Rehab					
Total	6				

ONE DAY JOB SEMINAR

HOW TO OVERCOME JOB BARRIERS...

AUGUST 12, 2015 • 9:00AM-1:00PM

SEMINAR:

- 
- 
- 1. RESUME WRITING & COVER LETTER EDITING
 - 2. HELPING YOU FILL OUT YOUR ONLINE OR PAPER APPLICATION- WRITING THE WORK HISTORY, EMPLOYMENT GAPS
 - 3. MOCK INTERVIEWS- TIPS ON SPEAKING, ANSWERING QUESTIONS, RESEARCHING THE COMPANY, PRESENTATION- DRESS
 - 4. FREE USB DRIVE TO SAVE YOUR RESUME AND/OR APPLICATION
 - 5. SPECIAL TREAT- BEO- SOUTHERN NEVADA BLACK ELECTS CLOSET, GIVING AWAY GENTLY USED TIES, AND CLOTHES FOR INTERVIEW. (ITEMS FOR YOUNG MEN)

ASSEMBLY WOMAN NEAL PARTNERS WITH URBAN LEAGUE, WORKFORCE AND NEVADA PARTNERS.



1625 WEST CAREY, NORTH LAS VEGAS, NV 89032

BUSINESS ENGAGEMENT PANEL



Wednesday, August 19th
8:00am - 9:30am

Workforce Connections
6330 W. Charleston Blvd, Suite 150
Las Vegas, Nevada 89146

REGISTRATION:

<http://www.eventbrite.com/e/business-employment-panel-tickets-17751851265>

If you have any questions, please email Celia Rouse at crouse@snvwc.org

Workforce Connections' Business Engagement Panel is comprised of key employers who are members of the Business Engagement Compact. Panel members have decision-making and hiring authority in local businesses. They deliver "real time" and locally relevant workforce intelligence. The information is used to improve service delivery within the One-Stop Delivery System (OSDS) and to align training resources through management of the Eligible Training Provider List (ETPL).

As a Compact member we would like to welcome you to be a part of this exciting new opportunity to engage further with the system.



13. **INFORMATION:** Director, Workforce Development Programs Report.

14. **INFORMATION:** Programs Committee Member Comments.

15. **SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state address for the record. Each comment will be limited to three (3) minutes.

16. **Adjournment:**