

WORKFORCE CONNECTIONS

BOARD AGENDA

Tuesday, August 25, 2015

10:00 a.m.

**Rosalie Boulware Conference Room
6330 W. Charleston Blvd., Suite 150
Las Vegas, Nevada 89146**

Voice Stream Link: <http://www.nvworkforceconnections.org/mis/listen.php>

This agenda has been properly noticed and posted in the following locations:

City of Las Vegas, 495 S. Main St., Las Vegas, NV
City of North Las Vegas, 2250 N. Las Vegas Blvd., North Las Vegas, NV
Clark County Clerk's Office, 500 S. Grand Central Pkwy., Las Vegas, NV
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV
Henderson City Hall, 240 Water St., Henderson, NV
Boulder City (City Hall) 401 California Ave., Boulder City, NV
Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV
Lincoln County Courthouse, 181 Main St., Pioche, NV
Nye County School District, 484 S. West St., Pahrump, NV
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV

This Agenda is also available at www.nvworkforceconnections.org

COMMENTARY BY THE GENERAL PUBLIC

This Board complies with Nevada's Open Meeting Law, by taking Public Comment at the beginning of the meeting immediately after the Board approves the Agenda and before any other action is taken and again before the adjournment of the meeting.

As required by Nevada's Open Meeting Law, the Board may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented.

It is the intent of the Board to give all citizens an opportunity to be heard.

Welcome to our meeting.

Copies of non-confidential supporting materials provided to the Board are available upon request. Request for such supporting materials should be made to Suzanne Potter at (702) 636-2300 or spotter@snvwc.org. Such supporting materials are available at the front desk of Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV, 89146, and are available online at www.nvworkforceconnections.org.

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy in writing at 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146; or by calling (702) 638-8750; or by fax at (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may also be made available with twenty-four (24) hours advance notice. An Equal Opportunity Employer/Program.

NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER.

Board Members: Bart Patterson, Brad Deeds, Charles C. Perry, Dasya Duckworth, John “Jack” Martin (Vice Chair), Janice John, Jerrie E. Merritt, Kenneth C. Evans, Leo Bletnitsky, Liberty Leavitt, Lou DeSalvio, Louis Loupias, Maggie Arias-Petrel, Mark Keller, Marvin L. Gebers, Michael A. Vannozzi, Paul Brandt, Rebecca Henry, Renee L. Olson, Rob Mallery, Tobias Hoppe, Tommy Rowe, Valerie Murzl (Chair).

All items listed on this Agenda are for action by the Board unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion or possible action or to provide direction and recommendations to Workforce Connections.

AGENDA

1. Call to order, confirmation of posting, roll call, and Pledge of Allegiance ~ *Valerie Murzl, Chair*
2. **DISCUSSION AND POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency items and deletion of any items..... 2
3. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes 5
4. **DISCUSSION AND POSSIBLE ACTION:** Approve the Board minutes of July 28, 2015 6
5. **DISCUSSION AND POSSIBLE ACTION:** Approve the minutes of dissolved committees: 12
 - a. Adult and Dislocated Worker Committee minutes of June 10, 2015 13
 - b. Youth Council minutes of June 10, 2015 18
6. **INFORMATION:** Business Engagement Report and Workforce Connections’ Compacts ~ *Kenadie Cobbin Richardson, Director, Business Engagement & Communications*..... 22
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PROGRAMS COMMITTEE UPDATE

8. **DISCUSSION AND POSSIBLE ACTION:** Accept Programs Committee’s recommendation to award National Emergency Grant (NEG) funds to the sub-recipients listed below. NEG funds can only be expended on WIOA training activities for eligible Dislocated Workers 32
 - a. Academy of Human Development \$50,000
 - b. Easter Seals Nevada \$50,000
 - c. Goodwill of Southern Nevada \$50,000
 - d. HELP of Southern Nevada \$25,000
 - e. Las Vegas Clark County Urban League \$50,000

f. ResCare Workforce Services.....	\$500,000
g. Nevada Partners, Inc.....	\$100,000
h. Nye Communities Coalition.....	<u>\$35,000</u>
	\$860,000

9. DISCUSSION AND POSSIBLE ACTION: Accept Programs Committee’s recommendation to award additional Adult and Dislocated Worker funding to the sub-recipients listed below. The funds will be used to ensure continuity of employment and training services for 1,600 actively enrolled participants who were transferred from PY2014 funded sub-recipients..... 34

a. Academy of Human Development	\$35,000
b. HELP of Southern Nevada	\$40,000
c. Nevada Partners, Inc.....	\$75,000
d. ResCare Workforce Services.....	<u>\$100,000</u>
	\$250,000

10. DISCUSSION AND POSSIBLE ACTION: Accept Programs Committee’s recommendation to award ResCare Workforce Services an additional \$250,000 to deliver services out of the One-Stop Career Center. The funds will be used to amend ResCare’s current PY2015 contract to allow for staffing adjustments and additional funds for training and supportive services for eligible Adults and Dislocated Workers..... 35

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12. DISCUSSION AND POSSIBLE ACTION: Accept Programs Committee’s recommendation to award and execute a no-cost contract extension to UNLV Continuing Education to prepare nurses for a nursing career in acute care settings with GAP Training for RN: Transition into Practice Program. The current contract will be extended with a contract period of November 1, 2014 to June 30, 2016. 41

13. DISCUSSION AND POSSIBLE ACTION: Approve Programs Committee’s recommendation of competitive proposer contract awards evaluation and scoring process 43

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d. WIOA Expenditure Tracking – Adult/Dislocated Worker/Youth.....	81

- e. Workforce Connections Professional Services Contracts (Please note: any pending contract presented for approval may be reviewed and examined in its entirety by any board member upon request). PENDING CONTRACTS FOR APPROVAL ARE HIGHLIGHTED IN THE ATTACHED..... 83

STRATEGIC INITIATIVES UPDATE ~ Jaime Cruz, Chief Strategy Officer

- 15. INFORMATION:** Strategic Initiatives Update ~ Jaime Cruz, Chief Strategy Officer 90

EXECUTIVE DIRECTOR UPDATE ~ Ardell Galbreth, Executive Director

- 16. DISCUSSION AND POSSIBLE ACTION:** Accept and approve Executive Director’s Report

- a. Executive Director’s Report 93
- b. State Unified Plan Coordination with Local Workforce Development Area (LWDA) Formula Allocation 94

- 17. SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes 106

- 18. INFORMATION:** Board Member Comments..... 107

- 19.** Adjournment

Agenda item 3. FIRST PUBLIC COMMENT:

Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes

Agenda item 4. DISCUSSION AND POSSIBLE ACTION:

Approve the Board minutes of July 28, 2015

WORKFORCE CONNECTIONS**BOARD MEETING
MINUTES**

**July 28, 2015
10:00 a.m.**

**Rosalie Boulware Conference Room
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146**

Members Present

Charles Perry	Dasya Duckworth (phone)	Jack Martin
Jerrie Merritt	Ken Evans	Leo Bletnitsky
Liberty Leavitt	Louis Loupias	Mark Keller
Marvin Gebers	Michael Vannozzi	Paul Brandt
Rebecca Henry	Renee L. Olson	Rob Mallery
Tobias Hoppe	Tommy Rowe	Valerie Murzl, Chair

Members Absent

Bart Patterson	Brad Deeds	Janice John
Lou DeSalvio	Maggie Arias Petrel	

Staff Present

Ardell Galbreth	Heather DeSart	Suzanne Potter
Jim Kostecki	Ricardo Villalobos	Brett Miller
Kenadie Cobbin Richardson	Jake McClelland	Jaime Cruz
Peter Bacigalupi	Tawuana Carroll	Jennifer Padilla
Debra Collins	Jeannie Kuennen	Kelly Ford
Tom Dang	Chris Shaw	Clentine January

Others Present

Lonnie G. Wright, Hospitality International Training (H.I.T.)	Nicole Frost, Hospitality International Training (H.I.T.)
Sylvia Davis, Nevada Dept. of Corrections (NDOC)	John Collins, Nevada Dept. of Corrections (NDOC)
P. Malone, Nevada Dept. of Corrections (NDOC)	Elizabeth McDaniels, Goodwill of Southern Nevada
Charlene Panissidi, Ameriprise Financial Services, Inc.	Karen Achatz, Ameriprise Financial Services, Inc.
Roger Villa, DHL – Exel Logistics	Jennifer, Erbes, Olive Crest
Ron Hilke, DETR	Nield Montgomery, The Learning Center
Linda Montgomery, The Learning Center	Donna Criswell, Batteries In a Flash
Janice M. Rael, Nevada Partners, Inc.	Erin McDermott, Accion
Cindy Zhang, Allegiant Air	Jill Riley, JT3, LLC
Tony Christensen, JT3, LLC	Carol Turner, CST Project Consulting
Thresea Kaufman	Jennifer Casey, FIT
Angela Burnett, FIT	Rebecca Ahmed, Allegiant Air
Kimberly Newton, Allegiant Air	Debra Giordano, ResCare Workforce Services
Lynn Hamilton, ResCare Workforce Services	Lynn Hoffman, ResCare Workforce Services
Tammara Williams, RTC of Southern Nevada	Dachresha Harris, RTC of Southern Nevada
Paula McDonald, HELP of Southern Nevada	Denise Gee, HELP of Southern Nevada
Sherman Rutledge Jr., St. Jude's Ranch	Dr. Tiffany Tyler, Nevada Partners, Inc.

(It should be noted that not all attendees may be listed above)

1. Call to order, confirmation of posting, roll call, and pledge of allegiance

The meeting was called to order by Chair Valerie Murzl at 10:02 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law; roll call was taken and a quorum was present.

2. **DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items**

Ardell Galbreth, Executive Director made changes to the order of items on the agenda.

A motion was made by Charles Perry and seconded by Tommy Rowe to approve the agenda with changes. Motion carried.

3. **INFORMATION: Brief Overview of Robert's Rules of Order**

Heather DeSart, Deputy Executive Director summarized the basic principles of Robert's Rules of Order and making and handling motions as outlined on page 5 of the agenda packet.

4. **FIRST PUBLIC COMMENT SESSION:**

Thresea Kaufman commented in reference to the Medic Corpsman to LPN program for veterans provided by Workforce Connections (WC) and College of Southern Nevada (CSN), and the training was paid for through the Nevada Hospital Association grant. Debra, director of nursing at CSN reported that three students graduated the program, two air force reservists and one active duty. Graduates, Charlene, Sgt. Sherry Toro, and Sgt. First Class Darnell Dobbins introduced themselves and spoke about their positive experience with the program. Debra stated that she understands the Urban League will be funding the training for students starting this fall.

John Collins, director of re-entry, Nevada Department of Corrections (NDOC) thanked the Board for funding a new program at the women's correctional facility in partnership with Foundation for an Independent Tomorrow (FIT). Sylvia Davis, program coordinator, Women's Opportunity Work (WOW) program provided an overview of the re-entry program and introduced new graduates, Ms. Frost and Ms. Wade, who shared about their positive experience with the program. Professor Lonnie Wright, founder and executive director of the Hospitality International Training (H.I.T.) program recognized the graduates for successfully earning a national ServeSafe certification and completing the Line Cook training program, and he thanked the Board for supporting the program.

Debra Giordano, director of operations and general manager, ResCare Workforce Services introduced new staff Lynn Hoffman, project director and operator for the One-Stop Career Center. Ms. Hoffman shared about her history including five years serving as ResCare's business solutions director for the Dallas project, and prior to that, 15 years in recruitment, staffing, technology and talent management. Ms. Giordano introduced Lynn Hamilton, who leads the national field support managers that help the organization transition contracts. She stated that ResCare is committed to ensuring no disruption of services to job seekers and businesses, and reported since taking over the One-Stop Center on July 1st, there have been 3,500 visits of which more than 1,000 were first time customers. ResCare has hired 19 team members, is in the process of filling the last one or two positions, and has a total of 34 staff onsite at the One-Stop Center working together, including agencies and community partners. All staff is participating in extensive training and management is working on redesigning customer flow, improving customer experience, putting in place policies and procedures, and expanding the services offered in the center, such as additional workshops, tools, and resources for the customers.

Chair Murzl acknowledged the veterans and thanked them for their service to our country. Addressing Mr. Collins and Ms. Davis, she stated that the re-entry program was funded \$800,000 to serve 150 clients by September 30th. Enrollment is way below expectations. WC is extending the funding until next year to give them an opportunity to enroll more participants and meet the expectations for performance outcomes. Mr. Collins replied that they had some issues with the initial startup of the program, specifically getting funding from one state agency to another. He reported that as of today, 38 individuals have been enrolled in the program, and three corrective issues were addressed with WC staff and enrollments will increase as well as the expenditures with the first class graduated from the H.I.T. program. He stated that with over ten years of re-entry experience, this is the first time a re-entry program had collaboration from inside the correctional

facility as well as the outside, so these individuals are work ready upon release. Ms. Davis added that the training providers have begun training inside the facility.

5. DISCUSSION AND POSSIBLE ACTION: Approve the Board minutes of June 23, 2015

Chair Murzl presented the minutes on page 8-16 of the agenda packet.

A motion was made by Charles Perry and seconded by Jack Martin to approve the Board minutes of June 23, 2015 as presented. Motion carried.

6. PRESENTATION: Southern Nevada Real-Time Labor Market Information and Analysis ~ Bill Anderson, DETR's State Economist

Mr. Anderson provided two presentations, a statewide economic overview and an overview of Southern Nevada's real time labor market information. Copies of both PowerPoint presentations were distributed to the Board and made available to the public.

Michael Vannozzi inquired whether part-time job growth would fall as more part-time jobs are converted to full-time jobs. Mr. Anderson stated that when a recession hits jobs are lost and those jobs to a large extent are full-time jobs. In other cases, full-time jobs are scaled back to part-time jobs, which is a typical trend during a recession. Job growth on a net basis has been concentrated in full-time employment, part-time employment is holding steady, and looks to be about 25,000-50,000 higher than where it was at the beginning of the recession. Overtime as full-time jobs are added, the part-time share of total employment should decline. In absolute terms, it is really hard to say whether or not part-time jobs will fall. In response to Mr. Vannozzi's question regarding the number of hours worked for most part-time workers, Mr. Anderson replied that this information is unknown as in Nevada and a vast majority of other states, employers only provide information regarding their employees and the amount of wages paid to each employee, but not number of hours worked. However, there is a nationwide initiative underway to enhance wage records to provide extra data.

Tommy Rowe inquired about Nevada's job growth in comparison to the growing population. Mr. Anderson stated that because Nevada's labor market has improved so much, more people are becoming less discouraged and are reentering the labor market. Because they do not become employed immediately they are likely to be counted as the unemployed. If the Nevada labor market, which is driven by the population, holds steady, the unemployment rate would be about one point lower than where it is right now. Despite that Nevada has the number two job growth ranking in the nation; it still has one of the higher unemployment rates because so many people are returning to the labor force. During the first half of the year, approximately 20,000 entered the labor force, which is about one and one-half times the rate increase nationwide. In the last two months, job growth has been strong enough to offset that population or labor force increase making it possible to drive the unemployment rate down.

7. DISCUSSION AND POSSIBLE ACTION: Nomination and election of Board Vice Chair

Ardell Galbreth, Executive Director reported that Valerie Murzl was voted to serve as chair under the WIOA Board by the Local Elected Officials Consortium, but a vice chair person needs to be elected by this Board. Chair Murzl called for nominations.

A motion was made by Valerie Murzl nominating Jack Martin to serve as vice chair of the Board. Motion carried by unanimous vote.

8. DISCUSSION AND POSSIBLE ACTION: Review, discuss and approve Interlocal Agreement between the Southern Nevada Workforce Development Area Chief Local Elected Officials Consortium and Workforce Connections Board

Chair Murzl presented the agreement provided on page 23-28 of the agenda packet Mr. Galbreth pointed out article II B.1 (p. 24) where the Workforce Connections Board (WCB) agrees the Chief Financial Officers or designee of the jurisdictions of the four major financial stakeholder

jurisdictions (Clark County, Cities of Las Vegas, North Las Vegas and Henderson) shall serve as ex-officio members of the WCB Budget Committee.

A motion was made by Charles Perry and seconded by Jerrie Merritt to approve the Interlocal Agreement between the Southern Nevada Workforce Development Area Chief Local Elected Officials Consortium and Workforce Connections Board. Motion carried.

9. DISCUSSION AND POSSIBLE ACTION: Review, discuss and approve Workforce Connections' Board By-laws

Chair Murzl presented the WCB By-laws provided on page 30-47 of the agenda packet. Mr. Galbreth reported that the LEO Consortium approved and read the following:

- Delete item 6 of footnote (p. 31)
- Under paragraph (v)1 (p. 37) Change Board to Board Chairperson
- Delete “with the approval of the LEOs” from item 3.3 (p. 39)
- Delete item 5.2 (g) (p. 42)
- Under paragraph 6.4 (b), change Board member to Committee member (p. 44)
- Under item 7.1, change Article V to Article VII (p. 45)

Mr. Galbreth recommended that the Board consider these changes for ratification by the LEOs. Amber White Davidson, Legal Counsel read the changes into the record.

A motion was made by Paul Brandt and seconded by Jerrie Merritt to approve amended Workforce Connections' Board By-laws. Motion carried.

10. INFORMATION: Committee members' appointments and assignments

Mr. Galbreth provided background, presented the list of Programs and Finance and Budget Committee members provided on page 20 of the agenda packet, and noted that the Chief Financial Officers of the LEOs jurisdictions will serve as ex-officio (non-voting) members of the Finance and Budget Committee. Chair Murzl noted that the non-board members serving on the Programs Committee have voting power and the quorum requirement for this committee is nine members. The quorum requirement for the Finance and Budget Committee is seven members.

11. INFORMATION: Election of Officers for the Programs and Finance & Budget Committees will take place during the August 12th committee meetings

Chair Murzl announced that the election for officers for the Programs Committee is August 18th and August 12th for the Finance and Budget Committee. Mr. Galbreth stated that only Board members can serve as Chairperson of the Committees.

12. DISCUSSION AND POSSIBLE ACTION: Review, discuss and approve Workforce Connections' Vision and Mission Statement along with Strategic Work Plan Goals

Chair Murzl requested that item 12 and 13 be taken together.

Mr. Galbreth provided background. The Strategic Work Plan Goals Matrix is provided on page 49-56 of the agenda packet.

A motion was made by Charles Perry and seconded by Ken Evans to approve Workforce Connections' Strategic Work Plan as presented. Motion carried.

13. DISCUSSION AND POSSIBLE ACTION: Receive and discuss Workforce Connections' operational and functional overview presentation:

Department directors provided an operational and functional overview of their respective departments based on the PowerPoint presentation provided on page 58-95 of the agenda packet.

- Heather DeSart, Deputy Executive Director provided a brief overview and made introductions;
- Jake McClelland, Director, One-Stop System provided a brief overview of goal 1 of the strategic work plan goal matrix (p. 49) and overview of the One-Stop Delivery System (p. 64-70);
- Ricardo Villalobos, Director, Workforce Development Programs provided a brief overview of goals 2 and 3 (p. 51-54) and an overview of WIOA programs (p. 58-63);
- Kenadie Cobbin Richardson, Director, Business Engagement and Communications presented goal 5, an overview of Business Engagement (p. 70-77), and introduced latest employers to sign the WC Compact including Accion, Exel Logistics, U.S. Foods, St. Jude's Ranch for Children, JT3, RTC, Home Watch Care Givers, Ameriprise Financial, Allegiant Air, and Batteries in a Flash. Employers Erin McDermott of Accion, Tamara Williams of RTC, Sue Cook of Home Watch Care Givers and Donna Criswell, Batteries in a Flash shared about their organizations and workforce needs. Ms. Richardson distributed an event flyer for the Business Engagement panel meeting on Wednesday, August 19th from 8:00 a.m. – 11:00 a.m. at Workforce Connections.

In the interest of time, Chair Murzl requested that the remaining presentations for Financial Services, Strategies and Tactics, and Information Systems Management be tabled until the next meeting.

14. INFORMATION: Strategic Initiatives Update

The Strategic Initiatives report is provided on page 97 of the agenda packet.

15. DISCUSSION AND POSSIBLE ACTION: Accept and approve Executive Director's Report

Mr. Galbreth presented the Executive Director's report provided on page 99 of the agenda packet and announced the departure of Deputy Executive Director, Heather DeSart, who has accepted a job offer as the new executive director for a workforce board in Oregon.

A motion was made by Charles Perry and seconded by Jack Martin to accept and approve Executive Director's Report as presented. Motion carried.

16. SECOND PUBLIC COMMENT SESSION

None

17. INFORMATION: Board Member Comments

None

18. ADJOURNMENT

The meeting adjourned at 12:32 p.m.

Agenda item 5. DISCUSSION AND POSSIBLE ACTION:

Approve the minutes of dissolved committees:

- a. Adult and Dislocated Worker Committee minutes of June 10, 2015
- b. Youth Council minutes of June 10, 2015

**WORKFORCE CONNECTIONS
ADULT & DISLOCATED WORKER COMMITTEE MINUTES**

June 10, 2015 - 9:00 a.m.
Rosalie Boulware Board Room
6330 W. Charleston Blvd., Ste. 150
Las Vegas, NV 89146

Members Present

Bart Patterson (via telephone)
Chelle Bize' (via telephone)
Dr. David Lee
Mark Edgel (via telephone)

Dr. Cecilia Maldonado
Charles Perry (via telephone)
Maggie Arias-Petrel (via telephone)

Members Absent

Lynda Parven
Hannah Brown, Chair

Bill Regenhardt
Valerie Murzl

Staff Present

Ardell Galbreth
Heather DeSart
Kenadie Cobbin-Richardson
Jake McClelland

Kelly Ford
Brett Miller
Ricardo Villalobos
Jeannie Kuennen

Others Present

Janice Rael, NPI
Flora Cortez, ESN
Jeramey Pickett, NPI
Arcadio Bolanos, AHD
Paula McDonald, HELP
April Guinsler, ESN
Tina Jeeves, ESN
Diane Wolfe, WOW
Sherill Maddox, The MOVE Project
Ron Hilke, DETR
Madelin Arazoza, the Salvation Army

Jennifer Casey, FIT
Malisa Celaya, Easter Seals
Tenesha McCulloch, Goodwill
Brian Patchett, Easter Seals NV
Helicia Thomas, GNJ
Sherry Johnson, New Horizons CLC
Holly Gatzke, Lincoln County
David Lundeen, GNJ
Diana Palelei, ESN
Tammi Odegard, NYECC

(It should be noted that not all attendees may be listed above)

Agenda Item 1 - Call to Order, confirmation of posting, and roll call:

Dr. David Lee called the meeting to order at 9:16 a.m. Staff confirmed the meeting was properly posted in accordance with the Nevada Open Meeting Law. Roll call taken and the quorum confirmed.

Agenda Item 2 - Discussion and Possible Action: Approval of the agenda with the inclusions of emergency items, and deletion of any items.

A motion to approve the agenda as presented, was made by Dr. Cecilia Maldonado and seconded by Charles Perry. The motion carried.

Agenda Item 3 - First Public Comment Session: Members of the public may now comment on any matter posted on this Agenda, which is before this committee for consideration and action today. Please clearly state and spell your name and address for the record. Each public comment will be limited to three (3) minutes.

Brian Patchett, President & CEO, Easter Seals Nevada. Mr. Patchett conveyed his appreciation as CEO of Easter Seals Nevada for nearly eleven years providing services to children and adults with disabilities, and serving more than 8,000 last year. Today he spoke of those served by Easter Seals Nevada through the Workforce Connections contract for adults with disabilities, and noted that over the course of the current contract, Easter Seals has served over 190 individuals. Mr. Patchett stated he looks forward to continuing to provide the services that Easter Seals Nevada is so uniquely qualified to perform with their vast experience with people with disabilities, and urged the Committee to approve the award recommendation today.

Malisa Celaya is a client of Easter Seals Nevada laid off from a previous employer for a period of six months. Easter Seals Nevada helped Ms. Celaya find a job with Distinctive Insurance with successful upward mobility. Miss Celaya made Employee of the Month in less than six months, and is looking forward to a promotion in August. Ms. Celaya attributes her successes to the help she received from Easter Seals Nevada.

Sherill Maddox, the MOVE Project. Ms. Maddox expressed her gratitude to Workforce Connections for their consideration of the Post-Release Re-Entry grant. Ms. Maddox stated The MOVE Project is a new non-profit in the community serving dislocated workers and ex-offenders, and are in the process of partnering with the City of Las Vegas on a pilot program to facilitate services to veterans who are disconnected from the service for other than honorable discharge. Ms. Maddox stated she is aware that little is known about the agency, but a lot is known about the staff.

Agenda Item 4: Discussion and Possible Action: Approve the meeting minutes of March 11, 2015 and May 13, 2015.

A motion to approve the ADW minutes of March 11, 2015 and the minutes of May 13, 2015 was made by Dr. Cecilia Maldonado and seconded by Charles Perry.

Agenda Item 5 – Discussion and Possible Action: Accept staff's recommendation to award and execute a contract with Nye Communities Coalition as a One-Stop affiliate Site – Nye and Esmeralda County to deliver career and training services to Adults and Dislocated Workers. The award amount shall not exceed \$575,000. Upon approval by the WC Board, the contract period shall be July 1, 2015 to June 30, 2016.

Ricardo Villalobos presented staff's recommendation to allow this service provider to continue service delivery to adults and dislocated workers in Nye and Esmeralda County. Mr. Villalobos extended his appreciation to Nye Communities Coalitions' partnership in their coverage of both counties covering over 21,000 square miles that extends as far north as Tonopah. On average, 250 individuals on a monthly basis enter their facility for varying services (additional information included in agenda packet).

A motion was made by Charles Perry to accept staff's recommendation to award and execute a contract with Nye Communities Coalition as a One-Stop Affiliate Site - Nye and Esmeralda County to deliver career and training services to Adults and Dislocated Workers. The award amount shall not exceed \$575,000. Upon approval by the WC Board, the contract period shall be July 1, 2015 to June 30, 2016, seconded by Dr. Cecilia Maldonado. The motion carried.

Agenda Item 6 – Discussion and Possible Action: Accept staff's recommendation to award and execute a contract with Lincoln County Grants Administration as a One-Stop Affiliate Site - Lincoln County, to deliver career and training services to Adults and Dislocated Workers. The award amount shall not exceed \$100,000. Upon approval by the WC Board, the contract period shall be July 1, 2015 to June 30, 2016.

Mr. Villalobos presented staff's recommendation is to allow Lincoln County Grants Administration continuity of service delivery to adults and dislocated workers out of a One-Stop Affiliate Site - Lincoln County (additional information included in the agenda packet).

A motion was made by Dr. Cecilia Maldonado to accept staff's recommendation to award and execute a contract with Lincoln County Grants Administration as a One-Stop Affiliate Site - Lincoln County, to deliver career and training services to Adults and Dislocated Workers. The award amount shall not exceed \$100,000. Upon approval by the WC Board, the contract period shall be July 1, 2015 to June 30, 2016, seconded by Charles Perry. The motion carried.

Agenda Item 7 – Discussion and Possible Action: Accept staff's recommendation to award and execute a contract with Academy of Human Development as a One-Stop Affiliate Site - East, to deliver career and training services to Adults and Dislocated Workers. The award amount shall not exceed \$600,000. Upon approval by the WC Board, the contract period shall be July 1, 2015 to June 30, 2016.

Heather DeSart presented staff's recommendation to allow the Academy of Human Development (AHD) a contract in the amount of \$600,000 to continue services in the East area of Las Vegas. AHD has been delivering services for the past six months to adults and dislocated workers after taking over for another provider that was in the area. AHD is located at Eastern and Stewart. Arcadio Bolanos was available to answer questions specific to his agency (additional information included in the agenda packet).

Ms. DeSart further stated that all of the service provider locations are located on the WC website including an interactive map and contact information.

A motion was made by Maggie Arias-Petrel to accept staff's recommendation to award and execute a contract with Academy of Human Development as a One-Stop Affiliate Site - East, to deliver career and training services to Adults and Dislocated Workers. The award amount shall not exceed \$600,000. Upon approval by the WC Board, the contract period shall be July 1, 2015 to June 30, 2016, and seconded by Dr. Cecilia Maldonado. The motion carried.

Agenda Item 8 – Discussion and Possible Action: Accept staff's recommendation to award and execute a contract with Easter Seals Nevada to deliver career and training services to Adults with Disabilities. The award amount shall not exceed \$500,000. Upon approval by the WC Board, the contract period shall be July 1, 2015 to June 30, 2016.

Ms. DeSart stated at the previous committee meeting and at the board level, an award was extended to another service provider to deliver career and training services to Adults with Disabilities. With the closeouts and review of current funding, WC staff determined there were additional funds to extend an award to Easter Seals Nevada for Adults with Disabilities. WIOA is specific in its focus on serving populations to adults with disabilities which supports a recommendation from staff to award funds and execute a contract with Easter Seals Nevada.

A motion was made by Dr. Cecilia Maldonado to accept staff's recommendation to award and execute a contract with Easter Seals Nevada to deliver career and training services to Adults with Disabilities. The award amount shall not exceed \$500,000. Upon approval by the WC Board, the contract period shall be July 1, 2015 to June 30, 2016, and seconded by Dr. David Lee. The motion carried.

Agenda Item 9 – Discussion and Possible Action: Accept staff's recommendation to award and execute a contract with Las Vegas Urban League to deliver career and training services to Veterans and Eligible Spouses. The award amount shall not exceed \$600,000. Upon approval by the WC Board, the contract period shall be July 1, 2015 to June 30, 2016.

Ms. DeSart stated for clarification to the committee members, the theme in the agenda items is to continue contracts that have already been in existence. The particular special populations and rural areas were not included in the competitive process conducted this year, because WC staff wanted to ensure that those who have been delivering services to these special populations continue to do so. The Las Vegas Urban League has been successfully serving veterans in our communities for the past year. Las Vegas Urban League was awarded their first contract last year making this contract the second contract in a three year cycle.

A motion was made by Dr. Cecilia Maldonado to accept staff's recommendation to award and execute a contract with Las Vegas Urban League to deliver career and training services to Veterans and Eligible Spouses. The award amount shall not exceed \$600,000. Upon approval by the WC Board, the contract period shall be July 1, 2015 to June 30, 2016 and seconded by Dr. David Lee. The motion carried.

Agenda Item 10 - INFORMATION: Business Engagement Report

Kenadie Cobbin-Richardson presented and reported the BEST Pre-Screening & Referral Stats illustrated on page 30 of the agenda packet. One of the goals of WIOA is to increase training related employment by increasing the number of WIA/WIOA participants who are job ready and competing for employment by referring them to the Business Engagement Specialist Team (BEST). The graph illustrates the current levels of participation by WC partners. Partners are invited to send job ready candidates to the One-Stop Career Center for the weekly pre-screenings that occur every Thursday from 9:00am – 12:00pm after completing an application for their desired job at www.nvcareercenter.org. (Graph is included in the agenda packet).

Agenda Item 11 - INFORMATION: Training and Employment Reports

Brett Miller presented and reported on the Training and Employment Reports from July 1, 2014 through April 30, 2015 on pages 32 of the agenda packet, noting number of trainings at 1,280 with the most significant in Health & Medical Services at 342, Logistics & Operations at 328, and Tourism, Gaming & Entertainment at 245. Overall average spent on training is \$2,428. He continued with the Wage by Sector illustrated on page 33 total employed 1,668. The most significant is Cross Sector at 569, Health & Medical Services at 341, Logistics & Operations at 320, and Tourism, Gaming & Entertainment at 305, and an Average wage of \$13.55. Brett Miller reported on the ADW Training Snapshot by Provider and Employment Partner Snapshot on pages 34 and 35 of the agenda packet.

Dr. Lee emphasized and encouraged increased focus on the manufacturing sector.

Agenda Item 12 - INFORMATION: Adult and Dislocated Worker Expenditure Report – Monthly Update

Mr. Miller presented and reported on the Adult and Dislocated Worker Expenditure Report – Monthly Update on pages 37 and 38 of the agenda packet.

Ms. DeSart commented the Department of Labor was on-site at WC last month, monitoring the programs and the One-Stop Career Center. During the visit, a conversation with a representative from the regional office regarding the National Emergency Grant Funds transpired. WC has not officially heard, but because it is so late in the fiscal year, WC is concluding the NEG funds will be rolled forward for an additional year. The longer DOL takes to recapture the funds, the more of an indicator it is that funds will be rolled forward to utilize another year.

Agenda Item 13 - INFORMATION: Adult and Dislocated Worker Funding Plan – Monthly Update

Mr. Miller presented and reported on the Adult and Dislocated Worker Funding Plan – Monthly Update on page 40 of the agenda packet. Mr. Miller states there is a decrease in funding of approximately 11% from the prior year. The composition of the 11% of the Projected PY2015 budget is:

PY2013/PY2014 DW Nat'l Emergency Grant (NEG) Funding	\$ 1,215,000
PY2014 Adult and DW Funding	\$ 5,300,000
PY2015 Adult and DW Funding (Estimate)	\$11,823,435
PY2015 Program Income (One-Stop Billing) and Interest	\$ 120,025

Mr. Miller further stated the new program year projection of \$2,600,000 is carry forward for possible sequestration for the first quarter of operations, and a remaining balance projection based on monthly invoices is \$46,169.

Agenda Item 14 - INFORMATION: Director's Report ~ Ricardo Villalobos, Workforce Development Programs

Ricardo Villalobos reported programs are in the midst of close-outs that will entail the need to transfer clients from previous service providers to new service providers seamlessly. Mr. Villalobos commends ALL service providers for their diligence, cooperation, and support during this process.

Agenda Item 15 - ADW Committee Member Comments:

Dr. Lee referred to Workforce Investment Act, subtitle C, regarding local provisions that refers to developing, implementing, and improving adult education and literacy activities within the state. Ms. DeSart responded that the book Dr. Lee was referring to is the new Workforce Innovation and Opportunity Act (WIOA) and it does call for partnerships with Title II Adult Education and Health and Human Resources (HHS), and those partnerships are coming. Meetings and conversations are taking place with adult education and HHS. WC is mandated to work together with these entities and is excited to do so in the coming year.

Agenda Item 16 - Second Public Comment Session: Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and address for the record. Each comment will be limited to three (3) minutes.

Arcadio Bolanos, Director, Academy of Human Development. Mr. Bolanos expressed thanks to the Committee for their confidence, support, and opportunity to serve the community.

Helicia Thomas, Chief Operations Officer, GNJ Family Life Center. Ms. Thomas stated it was "bittersweet today". GNJ Family Life Center, for the last 14 years has successfully met/exceeded the performance measures and served the community with the assistance of the funding of WC. Ms. Thomas thanked all of WC staff for their partnership and support as the contract draws to a close.

April Guinsler, Program Director for Employment Solutions, Easter Seals Nevada. Ms. Guinsler expressed her thanks to the Board and staff for the recommendation to continue the program, excited to grow and operate their program, and to help all of the candidates become successful.

Madelin Arazoza, The Salvation Army. Ms. Arazoza expressed her thanks to the Committee for their support to The Salvation Army emphasizing the agency will continue the friendship.

Agenda Item 17 - Adjournment: The meeting adjourned at 10:05 a.m.

**WORKFORCE CONNECTIONS
YOUTH COUNCIL
MINUTES**

**June 10, 2015
11:00 a.m.**

**Rosalie Boulware Conference Room
6330 W. Charleston Blvd., Ste. 150
Las Vegas, NV 89146**

Members Present

Sonja Holloway, Chair	Tommy Rowe	Vida Chan Lin
Mujahid Ramadan	Capt. Jack Owen	Jack Martin

Members Absent

Stavan Corbett	Willie J. Fields	Liberty Leavitt
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Staff Present

Ardell Galbreth	Suzanne Potter	Heather DeSart
Brett Miller	Ricardo Villalobos	Clentine January

Others Present

Arcadio Bolanos, Academy of Human Development	Jeramey Pickett, Nevada Partners, Inc.
Dr. Tiffany Tyler, Nevada Partners, Inc.	Helicia Thomas, GNJ Family Life Center
Ron Hilke, DETR	Paula McDonald, HELP of Southern Nevada
Holly Gatzke, Lincoln County Workforce	Tammi Odegard, Nye Communities Coalition
Janice M. Rael, Nevada Partners, Inc.	Tenesha McCulloch, Goodwill of Southern Nevada
Kelli Mosley, Olive Crest	Sherman Rutledge, St. Jude's Ranch for Children
Lareena Mendoza, St. Jude's Ranch for Children	Peria Lizarraga, St. Jude's Ranch for Children
Jackie Gates, St. Jude's Ranch for Children	Randi Davis, St. Jude's Ranch for Children
Bralaya Wilburn, St. Jude's Ranch for Children	

It should be noted that all attendees may not be listed above.

1. Call to order, confirmation of posting and roll call

Chair Sonja Holloway called the meeting to order at 11:03 a.m. Staff confirmed the meeting had been properly posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

2. DISCUSSION AND POSSIBLE ACTION: Approve the Agenda with inclusions of any emergency items and deletion of any items

A motion was made to approve the agenda by Jack Martin and seconded by Tommy Rowe. Motion carried.

3. FIRST PUBLIC COMMENT SESSION:

None

4. DISCUSSION AND POSSIBLE ACTION: Approve the Youth Council minutes of May 13, 2015

A motion was made to approve the Youth Council minutes of May 13, 2015 by Mujahid Ramadan and seconded by Cpt. Jack Owen. Motion carried.

5. INFORMATION: Awards & Expenditures Report

Brett Miller, Manager, Strategic Planning & Analysis presented the Awards & Expenditures report through April 30, 2015 provided on page 10 of the agenda packet. Current expenditure rate is good at 45.84% system wide.

Ardell Galbreth, Executive Director stated that PY14 funds will follow WIA guidelines and PY15 funds will be under the new Workforce Innovation and Opportunities Act, which requires at least 75% of the funds to be allocated to serve out-of-school youth and in-school youth services will be practically non-existent. Ricardo Villalobos, Program Director stated that Workforce Connections will pursue a waiver but it is his understanding that very few waivers will be approved.

6. INFORMATION: Funding Plan

Mr. Miller presented the Youth Funding Plan for PY2015 Projections provided on page 12 of the agenda packet and highlighted the following:

- \$3,000,000 carry forward from PY2014
- \$5,973,728 in new funds for PY2015 (9.5% decrease from prior year)
- \$8,100,000 projected expenditures for PY2015
- \$799,357 remaining funds (1.31 months)

Mr. Miller noted a correction under rollover contracts for PY2014 Foster Care/Rural Contract (St. Jude's). The report shows \$375,000, but should be \$275,000.

7. INFORMATION: Performance Reports

Mr. Miller presented the performance reports as of June 2, 2015 provided on page 14-15 of the agenda packet and highlighted the following:

- 1,360 in Enrollments
- 64.4% for Attainment of Degree or Certificate (exceeding measure)
- 61.4% for Placement in Employment or Education (meeting measure)
- 34.3% for Literacy/Numeracy Gains (meeting measure at this time, but too close to call)

Discussion ensued regarding out-of-school youth transition. Mr. Villalobos stated that all new youth contracts and rollover contracts are for out-of-school youth services.

8. DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to award and execute a contract to Lincoln County Grant's Administration for PY2015 in an amount not to exceed \$150,000 for a contract term July 1, 2015 through June 30, 2016

Mr. Villalobos provided background and stated that all of the contract recommendations presented today are rollover contracts to continue services in the rural areas and/or to special populations. Lincoln County's scope of work is provided on page 17-18 of the agenda.

A motion was made by Tommy Rowe and seconded by Jack Martin to approve staff's recommendation to award and execute a contract to Lincoln County Grant's Administration for PY2015 in an amount not to exceed \$150,000 for a contract term July 1, 2015 through June 30, 2016. Motion carried.

9. DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to award and execute a contract to Nye Communities Coalition for PY2015 in an amount not to exceed \$350,000 for a contract term July 1, 2015 through June 30, 2016

Mr. Villalobos reported that this contract will focus on both Nye and Esmeralda Counties and serve a majority of out-of-school youth and some in-school youth. Nye Communities Coalition's scope of work is provided on page 19-20 of the agenda packet.

Mr. Martin inquired about the number of youth to be served for all of these contracts. Mr. Villalobos stated that this will be determined during contract negotiations looking at the number of youth currently being served and based on quality of services for current and new youth.

A motion was made by Jack Martin and seconded by Tommy Rowe to approve staff's recommendation to award and execute a contract to Nye Communities Coalition for PY2015 in an amount not to exceed \$350,000 for a contract term July 1, 2015 through June 30, 2016. Motion carried.

10. DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to award and execute a contract to St. Jude's Ranch for Children for PY2015 in an amount not to exceed \$275,000 for a contract term July 1, 2015 through June 30, 2016

Mr. Villalobos reported that St. Jude's is a first year partner and serves youth residing in Boulder City and Laughlin, Nevada with an emphasis on foster youth. St. Jude's scope of work is provided on page 22-23 of the agenda packet.

A motion was made by Tommy Rowe and seconded by Mujahid Ramadan to approve staff's recommendation to award and execute a contract to St. Jude's Ranch for Children for PY2015 in an amount not to exceed \$275,000 for a contract term July 1, 2015 through June 30, 2016. Motion carried.

11. DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to award and execute a contract to Olive Crest for PY2015 in an amount not to exceed \$500,000 for a contract term July 1, 2015 through June 30, 2016

Mr. Villalobos reported that Olive Crest serves foster youth and is in the final year of the three year RFP life. Olive Crest's scope of work is provided on page 25-26 of the agenda packet.

A motion was made by Vida Chan Lin and seconded by Cpt. Jack Owen to approve staff's recommendation to award and execute a contract to Olive Crest for PY2015 in an amount not to exceed \$500,000 for a contract term July 1, 2015 through June 30, 2016. Motion carried.

12. DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to award and execute a contract to Goodwill Industries of Southern Nevada for PY2015 in an amount not to exceed \$500,000 for a contract term July 1, 2015 through June 30, 2016

Mr. Villalobos reported that Goodwill has a very specific focus on serving youth with disabilities as emphasized in the new Act. Goodwill's scope of work is provided on page 28-29 of the agenda packet.

Mr. Ramadan stated that it is difficult to approve these contract recommendations without the numbers of clients to be served. Mr. Villalobos stated that staff anticipates final negotiations to fall between \$4,000-\$7,000 cost per youth. Discussion ensued regarding incentive/performance based contracts. Mr. Villalobos stated that WIOA allows up to 10% of the funding allocation for performance based contracts.

A motion was made by Mujahid Ramadan and seconded by Jack Martin to approve staff's recommendation to award and execute a contract to Goodwill Industries of Southern Nevada for PY2015 in an amount not to exceed \$500,000 for a contract term July 1, 2015 through June 30, 2016. Motion carried.

13. INFORMATION: Director's Report ~ Ricardo Villalobos, Workforce Development Programs

Mr. Villalobos reported that the contract close out process begins on June 30, 2015, over 1,000 youth will be transferred to new service providers based on geographic locations, and WC is moving forward with a PY2015 contract for juvenile justice services.

14. INFORMATION: Youth Council Member Comments

Jack Martin commented regarding leveraging resources with CCSD to develop a structured program where out-of-school youth are captured in a more systematic way.

15. SECOND PUBLIC COMMENT SESSION:

Sherman Rutledge, St. Jude's Ranch for Children thanked the Youth Council for supporting their youth program and they have new programmatic systems for the WIOA program.

Helicia Thomas, GNJ Family Life Center thanked the entire staff of WC for their support, especially Clentine January for her assistance in helping GNJ successfully perform contractual obligations. Ms. Thomas announced that after 14 years of successfully meeting and/or exceeding performance measures and serving the youth community, GNJ Family Life Center will no longer be providing services under WIA or WIOA after June 30, 2015; however, CEO Bishop James Rogers, Sr. informed her that GNJ will continue to provide services in the community. Ms. Thomas thanked Mr. Galbreth, Ms. DeSart and Mr. Villalobos for their leadership.

Kelli Mosley, Olive Crest thanked the Youth Council for their recommendation and stated that Olive Crest is adding a ten month curriculum to their program next year to tackle the outcomes that are set forth in this program as well as address the basic necessities that foster youth need to survive and be successful in life.

Holly Gatzke, Lincoln County Workforce thanked the Youth Council for the recommendation and shared a participant's success story of receiving a full diploma.

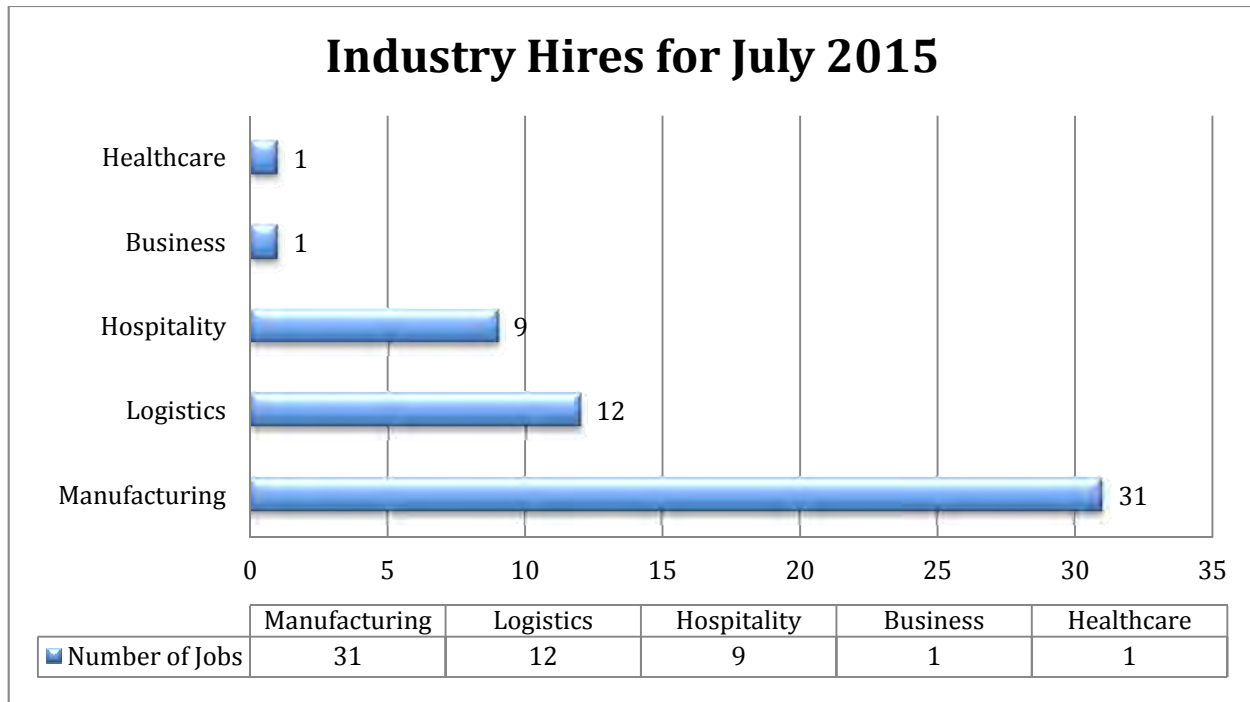
16. Adjournment

The meeting adjourned at 11:39 a.m.

Agenda item 6. INFORMATION:

Business Engagement Report and Workforce Connections' Compacts

Business Engagement In-Demand Jobs Report



Time Period: July 1, 2015– July 31, 2015
 Number of Jobs: 54
 Average Wage: \$13.40
 Wage Range: \$9.40 - \$26.50

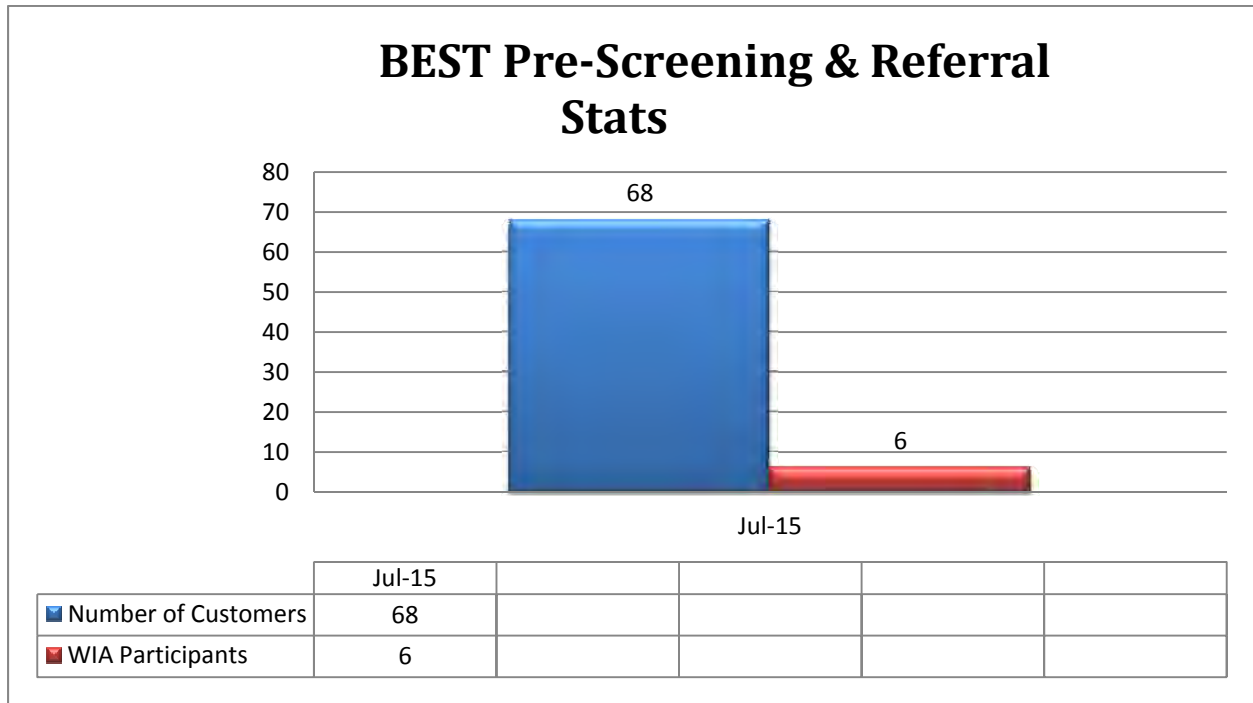
EMPLOYERS

Diamond Resorts International (9)	Homewatch Caregivers (1)
Discovery Children's Museum (1)	JT3 (1)
E&E Foods (31)	ResCare (4)
Exel Logistics (1)	UPS (4)
G4S Security (1)	Workforce Connections (1)

****Highlighted names indicate new employers****

Kenadie Cobbin Richardson
 Director, Business Engagement & Communications

Report for: July 2015



Partner Participation	July-15				
Academy of Human Development					
Easter Seals of Nevada	1				
Foundation for an Independent Tomorrow	1				
Goodwill of Southern Nevada	2				
HELP of Southern Nevada					
JobConnect					
Nevada Partners Inc.					
One-Stop Career Center					
Urban League	2				
Voc-Rehab					
Total	6				

Kenadie Cobbin Richardson
Director, Business Engagement & Communications

BUSINESS ENGAGEMENT PANEL



Wednesday, August 19th
8:00am - 9:30am

Workforce Connections
6330 W. Charleston Blvd, Suite 150
Las Vegas, Nevada 89146

REGISTRATION:

<http://www.eventbrite.com/e/business-employment-panel-tickets-17751851265>

If you have any questions, please email Celia Rouse at crouse@snvwc.org

Workforce Connections' Business Engagement Panel is comprised of key employers who are members of the Business Engagement Compact. Panel members have decision-making and hiring authority in local businesses. They deliver "real time" and locally relevant workforce intelligence. The information is used to improve service delivery within the One-Stop Delivery System (OSDS) and to align training resources through management of the Eligible Training Provider List (ETPL).

As a Compact member we would like to welcome you to be a part of this exciting new opportunity to engage further with the system.



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Business Engagement Panel 2015-2016

Name	Title	Company
Erin McDermott	Market Manager	Accion
Rebecca Ahmed	Manager, Talent Acquisition & Employment Services	Allegiant Air
Dino Marino	President & CEO	Arista Management Group
Donna Criswell	Accounting	Batteriesinflash.com
Julie Tate	Talent Acquisition	C3Connect
Nelly Cafferata	Recruiter	C3Connect
Mel Evans	Economic Development	City of Las Vegas
Leo Gobbo	Human Resources	Designs for Health
Karl Rostron	Regional Talent Acquisition Manager	Diamond Resorts
Sarah Perez	Recruiter	Diamond Resorts
Arielle Saadya	Administrative Assistant	GMT Care
Cynthia Knight	Director of Client/Caregiver Services	Homewatch Caregiver
Jill Riley	Department Recruiter	JT3
Dee Di Giovanni	Operation & Maintenance Manager	JT3
Cecil Fielder	Director of Safety, Training & Security	Keolis USA
Stephanie Calmy	Human Resource Analyst	Las Vegas Valley Water District
Cristina Lopez	Human Resource Analyst	Las Vegas Valley Water District
Kurt Hanson	Sales Manager	Mass Mutual Nevada
Robert Farr	Diversity Outreach & Accommodations Specialist	MGM Resorts
Wilson Edgell	Diversity & Disability Outreach Programs Manager	MGM Resorts
Tobias Hoppe	Site Director	RDI Corp
William Tandiono-Cellona	Account Executive	Robert Half Office Team
Tammara Williams	Director of Human Resources	RTC
Jorna Clark	Workforce Development Manager-Western Region	Solar City
LaReese Turner	Employment Recruiter	Station Casinos
Kelly Fisher	Employment Recruiter	Station Casinos
Angela Triche	Director of Programs	Sunrise Children's Foundation
Tiffany Alston	Family & Community Engagement Manager	Sunrise Children's Foundation

Twenty-eight individuals have asked to become a part of the Workforce Connections' Business Engagement Panel. The new members represent twenty-one key employers in Southern Nevada. The Business Engagement Panel will meet four more times this fiscal year from 8 a.m. to 10 a.m. at Workforce Connections, 6330 W. Charleston Blvd., Suite 150, Las Vegas, NV 89146:

October 21, 2015
 February 17, 2016
 April 20, 2016
 June 15, 2016



Compact Employer 2015-2016

June-15

Allegiant

Exel Logistics

Holiday Inn Club Vacations

Homewatch CareGivers

Lucky Silver Gaming

Olin Chlor Alkali Products

Pas De Deux Children's Couture

RTC

US Foods

July-15

360 Industrial

Casino Recruiter LLC

Primex Plastics Corp.

August-15

C3Connect

Momentum Advance

Sun City Replacement

Sunrise Children's Foundation

ONE DAY JOB SEMINAR

HOW TO OVERCOME JOB BARRIERS...

AUGUST 12, 2015 • 9:00AM-1:00PM

SEMINAR:



1. RESUME WRITING & COVER LETTER EDITING



2. HELPING YOU FILL OUT YOUR ONLINE OR PAPER APPLICATION- WRITING THE WORK HISTORY, EMPLOYMENT GAPS



3. MOCK INTERVIEWS- TIPS ON SPEAKING, ANSWERING QUESTIONS, RESEARCHING THE COMPANY, PRESENTATION- DRESS

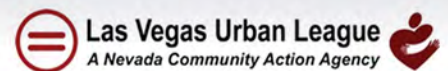
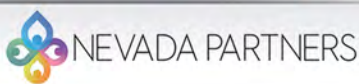


4. FREE USB DRIVE TO SAVE YOUR RESUME AND/OR APPLICATION



5. SPECIAL TREAT- BEO- SOUTHERN NEVADA BLACK ELECTS CLOSET, GIVING AWAY GENTLY USED TIES, AND CLOTHES FOR INTERVIEW. (ITEMS FOR YOUNG MEN)

ASSEMBLY WOMAN NEAL PARTNERS WITH URBAN LEAGUE, WORKFORCE AND NEVADA PARTNERS.



1625 WEST CAREY, NORTH LAS VEGAS, NV 89032

JOIN US!



Are you interested in saving lives?

Fire Fighters & Fire Fighter Paramedics get to do all of that and more! The first step on the career pathway to this amazing job is getting your Emergency Medical Technician (EMT) Basic Certification. You may be eligible for EMT training at no cost.

To start the process, complete an interest application at: <http://www.nvcareercenter.org/jobs> and look for the job title: **“Fire Fighter / Paramedic Interest Application”**

Career Benefits

- Good starting salary
- Comprehensive group health insurance plan
- Dental, vision, & life insurance options
- Long term disability
- Vacation leave
- Sick leave
- Excellent retirement benefits
- Tuition assistance
- Bilingual pay (testing required)
- No social security tax on employee’s wages
- Opportunity for advancement

Minimum Requirements

- Must be 18 years old
- High school diploma or equivalent
- Height in proportion to weight
- Physically and mentally fit to perform vigorous basic skill requirements
- Vision must be correctable and within the guidelines specified in order to hold a current Nevada Driver’s License
- Must be non-smoker
- Employer will perform background check



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For more information, contact LeRoy Bilal at: 702.636.2343 or lbilal@snwvc.org

SAVE THE DATE!

3rd Annual
Nevada Day Super Hiring Event 2015

Wednesday, October 28, 2015

9:00am

Cashman Center
850 N. Las Vegas Blvd.
Las Vegas, NV 89101

--- More Details to Follow ---

HOSTED BY: WORKFORCE CONNECTIONS AND ONE-STOP CAREER CENTER

Agenda item 7. INFORMATION:

Nevada Open Meeting Law Training ~ Rose Marie Reynolds, Office
of the Attorney General

Agenda item 8. DISCUSSION AND POSSIBLE ACTION:

Accept Programs Committee's recommendation to award National Emergency Grant (NEG) funds to the sub-recipients listed below. NEG funds can only be expended on WIOA training activities for eligible Dislocated Workers

a. Academy of Human Development.....	\$50,000
b. Easter Seals Nevada	\$50,000
c. Goodwill of Southern Nevada.....	\$50,000
d. HELP of Southern Nevada.....	\$25,000
e. Las Vegas Clark County Urban League.....	\$50,000
f. ResCare Workforce Services	\$500,000
g. Nevada Partners, Inc.....	\$100,000
h. Nye Communities Coalition.....	<u>\$35,000</u>
	\$860,000



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National Emergency Grants (NEGs) temporarily expand the service capacity of WIA/WIOA Dislocated Worker training and employment programs by providing funding assistance in response to large, unexpected economic events which cause significant job losses.

NEGs generally provide resources to states and Local Workforce Development Boards (LWDBs) to quickly train and reemploy dislocated workers by offering training to increase occupational skills.

Nevada was awarded job-driven NEG funds in June, 2013, to serve Dislocated Workers with a priority given to individuals who are long-term unemployed and to those who have been profiled as likely to exhaust their unemployment benefits. The NEG also places an emphasis on serving military service members who have been discharged, either voluntarily or involuntarily, who also meet Dislocated Worker eligibility criteria.

Agenda item 9. DISCUSSION AND POSSIBLE ACTION:

Accept Programs Committee's recommendation to award additional Adult and Dislocated Worker funding to the sub-recipients listed below. The funds will be used to ensure continuity of employment and training services for 1,600 actively enrolled participants who were transferred from PY2014 funded sub-recipients

a. Academy of Human Development	\$35,000
b. HELP of Southern Nevada	\$40,000
c. Nevada Partners, Inc.....	\$75,000
d. ResCare Workforce Services	<u>\$100,000</u>
	\$250,000

Agenda item 10. DISCUSSION AND POSSIBLE ACTION:

Accept Programs Committee's recommendation to award ResCare Workforce Services an additional \$250,000 to deliver services out of the One-Stop Career Center. The funds will be used to amend ResCare's current PY2015 contract to allow for staffing adjustments and additional funds for training and supportive services for eligible Adults and Dislocated Workers.

Agenda item 11. DISCUSSION AND POSSIBLE ACTION:

Accept Programs Committee's recommendation to award and execute a no-cost contract extension to the Nevada Department of Correction to ensure the continuation of pre-release employment and training assistance to incarcerated individuals at Florence McClure Women's Correctional Center. The current contract will be extended with a contract period of November 12, 2014 to June 30, 2016.

**Board of State
Prison Commissioners**

**BRIAN SANDOVAL
Governor**

**BARBARA CEGAVSKE
Secretary of State**

**ADAM PAUL LAXALT
Attorney General**



**STATE OF NEVADA
DEPARTMENT OF CORRECTIONS**



**BRIAN SANDOVAL
Governor**

**JAMES G. COX
Director**

Re-Entry Services
3955 W. Russell Road, Las Vegas, NV 89118
Phone: (702) 486-9941 - Fax: (702) 486-9969

Date: June 17, 2015

To: Ardell Galbreth – Southern Nevada Workforce Connection

From: John H. Collins – State Wide Re-Entry Administrator, Nevada Department of Corrections

Re: No Cost Contract Extension – Women’s Opportunity for Work Program (W.O.W.)
Florence McClure Women’s Correctional Center (FMWCC)

We are pleased to share with you that after overcoming a lengthy process of contract approvals as well as the new NDOC internal approval procedure, which includes addressing the safety and security needs of the correctional institution, the W.O.W. Program is up and running and we are making strides towards meeting our mutually agreed upon goals.

To date, our first client set has completed the Work Keys Career Assessment and is being trained in the following pre-vocational skills:

- “I Am Powerful” (Life Skills)
- Work Readiness/Professionalism
- Basic Computers

Additionally, this group is actively participating in the Culinary Line Cook vocational program and will achieve certification on July 1, 2015. Our clients are excited about the program and we have received positive feedback from our program partners indicating that our clients are engaged and grasping the course material.

As of the date of this letter, our current enrollment stands at 26. However, W.O.W. is gaining momentum through the recruitment efforts of our staff and positive word of mouth from the clients enrolled in the program. Some of our challenges have been:

- Perspective participants not having I-9 documents on file
- Enrolled clients being moved to other institutions after enrollment

These issues are being addressed and staff is working diligently with prospective enrollees to obtain social security cards and birth certificates so that they can participate in this valuable program. The interest from prospective clients is high, and we are confident that with a no-cost extension, we will meet our goals and see our clients through a successful program year.

Thank you.

A handwritten signature in black ink, appearing to be "John H. Collins".

John H. Collins - State Wide Re-Entry Administrator



No Cost Extension

Program Year:	2014-2015
Program/Agency Name:	Nevada Department of Corrections Florence McClure Women's Correctional Center (FMWCC)
Location:	4370 Smiley Rd. Las Vegas, NV 89115
Amount Awarded:	\$800,000.00
Amount Expended:	\$94,548.06 through invoices submitted to WC for expenses through June 30, 2015
Justification for NCE:	Although Workforce Connections had approved funding it took a considerable amount of time to get funding to NDOC. Due to several contracts with program providers, and determine how the funding would be moved from WC to NDOC. This process entailed several meetings with the Executive Budget Office. Once this was accomplished we were six months in to the contract. At present we are submitting invoices and providing services that we had agreed to do. NDOC would request the opportunity to be granted a NCE until June 30, 2016.
Program Type: <i>(Please note the funding stream)</i>	WIA/WIOA Adult
Program Dates:	Initial Contract Term: 11/12/2014 – 9/30/2015 Proposed NCE Term: 11/12/2014 – 06/30/2016
Target Population:	WIA/WIOA Eligible Adult Inmates at FMWCC
Program Description:	<p>This program is designed to identify and reach out to female offenders, many of whom are at an extreme disadvantage trying to re-enter the workplace after incarceration. Research also shows that female offenders typically have significant mental health issues as many have been victims of physical and/or sexual abuse and have not received adequate treatment for those concerns. The goal is provide work skills, supportive services and counseling to increase employability and improve the offender's chances of success upon release.</p> <p>Program Manager will supervise Case Managers and oversee the program. The NDOC Re-Entry Program Officer II will manage eligibility and referral of offenders to the program.</p> <p>Skills Assessment</p> <ul style="list-style-type: none"> • NDOC re-entry staff will select female offenders meeting the target population. • Case managers will provide career assessment to help participants identify their vocational skills and interests.



	<p>Pre-Vocational/ Life Skills / Basic Computer Skills</p> <ul style="list-style-type: none"> • Life Skills Training – Classes to improve self-esteem: A majority of women offenders have very low self esteem which has lead them to make poor choices. These classes will assist the offenders with improving their self concept. • Computer Literacy/Basic Computer Skills: These classes should help inmates become familiar with basic computer functions and programs (ie keyboard functions, Microsoft programs Word, Excel, PowerPoint etc.) • Employment Related Soft Skills: These classes are designed to provide employment soft skills such as resume writing, job search, interviewing skills, customer services, etc. <p>Supportive Services –</p> <ul style="list-style-type: none"> • Mental Health/Substance Abuse Treatment - To address the need for mental health and substance abuse treatment. Participants will receive a mental health and substance abuse evaluation conducted by the contracted vendor. <ul style="list-style-type: none"> ○ Comprehensive Mental Health and Substance Abuse Evaluation/Assessment. ○ Mental health and substance abuse individual or group therapy/counseling sessions, as needed. ○ Mental health and substance abuse group counseling, as needed. <p>Release Assistance</p> <ul style="list-style-type: none"> • 30 day bus pass to assist with employment needs. • Support for maintaining a residence for the first 30 days after release. <p>Vocational Skills Training – Use Eligible Training Provider List (ETPL) http://www.nvworkforceconnections.org/?page_id=6300</p> <ul style="list-style-type: none"> • The vocational programs being provided will reflect the needs and skills of the participants.
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	<p>CFR§ 663.500 Subpart E – Eligible Training Providers</p> <p>The workforce investment system established under WIA emphasizes informed customer choice, system performance, and continuous improvement. The eligible provider process is part of the strategy for achieving these goals. Local Boards, in partnership with the State, identifying training providers and programs whose performance qualifies them to receive WIA funds to train adults and dislocated workers. In order to maximize customer choice and assure that all significant population groups are served, States and local areas should administer the eligible provider process in a manner to assure that significant numbers of competent providers, offering a wide variety of training programs and occupational choices, are available to customers. After receiving core and intensive services and in consultation with case managers, eligible participants who need training use the list of these eligible providers to make an informed choice. The ability of providers to successfully perform, the procedures State and Local Boards use to establish eligibility, and the degree to which information, including performance information, on those providers is made available to customers eligible for training services, are key factors affecting the successful implementation of the Statewide workforce investment system. This subpart describes the process for determining eligible training providers.</p>
<p>Contact Person & Info.:</p>	<p>Tanya Hill Assistant Warden of Programs, FMWCC (702) 668-7210 thill@doc.nv.gov or Trinette Burton Program Officer II, FMWCC Re-Entry (702) 668-7294 tburton@doc.nv.gov</p>

Agenda item 12. DISCUSSION AND POSSIBLE ACTION:

Accept Programs Committee's recommendation to award and execute a no-cost contract extension to UNLV Continuing Education to prepare nurses for a nursing career in acute care settings with GAP Training for RN: Transition into Practice Program. The current contract will be extended with a contract period of November 1, 2014 to June 30, 2016.



No Cost Extension

Program Year:	July 1, 2015 – June 30, 2016
Program/Agency Name:	Gap Training for RNs Program – Transition into Practice/UNLV Continuing Education
Location:	851 E. Tropicana Ave. Las Vegas, NV 89119
Amount Awarded:	\$157,580
Amount Expended:	\$42,420
Justification for NCE:	The program was approved in November 2014. Two cohorts have run since the start date. Additional cohorts scheduled to assist RNs with a program to bridge the current gap to employment
Program Type: <i>(Please note the funding stream)</i>	WIA-Workforce Connections
Program Dates:	Fall Cohort 2015, Spring cohort 2016, Summer cohort 2016
Target Population:	RNs looking to enter into acute care, new graduates & returning to practice RNs
Program Description:	Prepare for a nursing career in acute care settings with GAP Training for RN: Transition into Practice Program. Whether you are newly graduated and still looking for your first RN position, a RN currently working in non-acute care setting who needs additional hospital experience to qualify for a job in acute care, or a returning to practice RN who needs precepted hours to complete an RN refresher, this training is for you. This eight week program offers real-life experience within a structured transitional training program to enhance skills, competence, and confidence, and decrease medication errors and job stress. Nurse participants will be assigned to an acute care unit at a Las Vegas area acute care facility where they will work alongside an experienced preceptor. Nurses will also practice skills in a high-tech medical simulation lab and participate in online learning opportunities focused on quality and safety in professional practice. You will build your resume, make professional connections, and be guaranteed an interview with the hospital for a full time position. Full tuition for this program is supported through grant funding for those who qualify. Minimum qualifications for the program are: participants must show proof of Nevada residency and a Nevada RN license.
Contact Person & Info.:	UNLV Continuing Education Jodi Gilliland 851 E. Tropicana Ave Las Vegas, NV 89119 702-895-5441 Jodi.gilliland@unlv.edu

Agenda item 13. DISCUSSION AND POSSIBLE ACTION:

Approve Programs Committee's recommendation of competitive proposer contract awards evaluation and scoring process

To: Ardell Galbreth, Executive Director, Workforce Connections
From: Vinz Koller, Kristin Wolff, Social Policy Research Associates
Date: August 7, 2015
Subject: TA support for the 2015 Building Trades Pre-Apprenticeship and the Pre-Entry Youth Program RFPs

Background and Context

Workforce Connections (WC) contracted with Social Policy Research Associates (SPR) for assistance with the agency's 2015 procurement process. Specifically, SPR was asked to help WC develop a fair and impartial scoring rubric and score incoming proposals.

The SPR Team

SPR assembled a team consisting of SPR's two most experienced procurement experts to assist in the analysis of the procurement process and to lead the development of the scoring methodology.

Reviewing Existing Materials and Current Effective Practices

SPR adapted the scoring rubrics and tools that were developed for the other 2015 RFPs:

- Adults and Dislocated Workers One-Stop Affiliate Site Services
- Adults with Disabilities Services
- Adult Re-Entry Post-Release Services
- Youth One-Stop Affiliate Site Services
- Youth Dropout Recovery Services
- One-Stop Operator Services

For comparison purposes, SPR had also reviewed recently completed procurement processes involving comparable services by ten government agencies and major foundations, and reviewed several academic papers on effective practices in procurement and scoring methodologies.

Developing the Scoring Rubric

SPR will prepare two scoring rubrics – one for each of the RFP types for which services are requested. Each rubric will be comprised of three main sections corresponding to those contained in the RFPs: Demonstrated Performance, Program Narrative, and Fiscal Narrative/Budget. Each section of the rubrics will include subsections similar in concept, but specific to the corresponding RFP.

SPR will develop indicators for each subsection of each type of RFP – again, similar in concept but specific to the corresponding RFP. Each indicator will be scored on a 4-point scale using the following scoring guide:

4 = Exceeds criteria. Proposal also offers insight, capacity, observations, or ideas beyond what was expected.

3 = Criteria is fully met: Response meets all requirements in the RFP.

2 = Criteria is partially met.

1 = Criteria is not met.

SPR will employ this universal four-point scale for the following reasons:

- Universal scoring tends to be simpler for scorers to understand and therefore less prone to error than a mix of scales on a single score sheet.
- A four-point scale avoids the problem of “moving to the middle.” When objective scorers have the option of a three on a five-point scale, or a two on a three-point scale, they tend to overuse these middle scores. A four-point scale tends to encourage a closer reading and a stronger commitment to a score.
- Given the total number of questions and possible points, SPR determined that a four-point scale would offer a sufficient range of total scores to allow for a clear ranking of the submitted proposals. In addition, using this scoring approach, failure to answer one or even a few questions would not – on its own – eliminate an otherwise qualified proposal from consideration.

In addition, because the definitions of each numerical score will be strictly related to meeting the criteria in the RFP, evaluators will be discouraged from the use of more subjective interpretations as a qualitative definition (such as “excellent”) might do.

Rating Proposals

Workforce Connections staff will be asked to conduct an initial RFP compliance screening of all submitted proposals, eliminating any that are incomplete.

Section on Demonstrated Ability and Program Narrative

The first two sections of each proposal will be read and scored fully by two members of the evaluation team. The two scores will be averaged to determine the final score.

Panel Interview (Subject Matter Experts)

As a part of the application process, bidders will be interviewed by a panel selected by Workforce Connections. Scores from the interviews will be added to the overall score sheet. The panel interview will worth up to 15% of the total score for bidders.

Section on Fiscal Narrative/Budget

The Fiscal Narrative and Budget will be scored separately from the narrative proposals by the two senior members of SPR with experience in workforce procurement and in budgeting for workforce services. They will be scored on four indicators with a focus on compliance – the degree to which bidders provided precisely the information requested in the narrative, and in the summary budget and expense categories affiliated with the budget and RFP. They will be scored using the same four-point scale as prescribed.

Summary Table

SPR will prepare a table that shows the scores of all submitted proposals that passed the initial compliance screen – ranked in order of their scores. We will also indicate who scored at least 75% or above – the threshold to be considered qualified to receive an award.

Quality Control

As noted, each proposal will be read in its entirety by two SPR team members and all scores will be reviewed by a third reviewer, to ensure consistency in scoring.

Post-scoring consultation

The SPR team will participate in pre- and post scoring conference calls to discuss preliminary and final findings with WC staff in preparation of the release of the scores and of the WDB appearances.

Appearances before the sub-committees and the WDB

As in the previous round, the SPR project director will be available for subcommittee meetings via phone and the WDB meeting in person.

Scoring Guide: Youth Pre-Entry Workforce Development RFP

Category	Subcategory	% of Total Points
A. Demonstrated Ability	1. Demonstrated Ability	15.0%
	2. Panel Interview	15.0%
B. Program Narrative	1. Approach	12.5%
	2. Program Staffing and Case Mgmt. Strategy	7.5%
	3. Outreach, Eligibility and Assessment	2.5%
	4. Individual Service Strategy	5.0%
	5. Training and Work-Based Learning	7.5%
	6. Performance Management	12.5%
	7. Follow-up Strategies	2.5%
C. Fiscal Narrative/ Budget	1. Fiscal Narrative	5%
	2. Budget	15%

Summary

Proposal Number	Reviewer Initials	Type of Proposal	Name of Bidder	Total %
		Youth Pre-Entry		

Sub-Category	Criteria	Indicators	Rating	Totals
			1-4	
A. Demonstrated Ability & Performance (30%)	1. Bidder demonstrates ability to operate a workforce program of similar size and scope to the one proposed.	Evidence bidder has operated a workforce development program or any program of similar size and scope to the one proposed, and effectively addressed participant education, training, and employment needs.	1 2 3 4	
	2. Bidder demonstrates ability to collaborate with multiple stakeholders to deliver program or project.	Evidence of bidder’s ability to collaborate and execute a project with multiple stakeholders.	1 2 3 4	
	Comments:			
	3. Funder Panel Interview Score	Respondents must be prepared to address questions from a panel consisting of, but not limited to, representatives from the local workforce development board staff and the Department of Juvenile Justice System.	Scored at Oral interview	

B. Program Narrative (50%)	1. Bidder describes program approach, the role of collaborators, and the outcomes intended.	Clear description of program design, specific services, and participant progression, from enrollment through exit and follow up.	1 2 3 4	
		Clear description of plan to access the services of other partners, including employers and other collaborators, and how they assist in providing wrap-around services to participants. <input type="checkbox"/> Letters of support or memorandums of understanding (MOUs) detailing partner roles, responsibilities, and resources provided.	1 2 3 4	
		Clear description of program’s unique and innovative approaches to workforce development program design and leveraging partner resources that will benefit the workforce development area.	1 2 3 4	
		Clear description of program’s plan to provide evidence-based services to adjudicated out-of-school youth, including addressing additional barriers such as, drug abuse, sexual abuse, violent behavior, emotional abuse, etc.	1 2 3 4	
		Clear description of program’s plan to ensure that those participants receive services that appropriately address their barriers and result in positive outcomes.	1 2 3 4	
		Comments:		
	2. Bidder describes staffing structure and case management strategy.	Clear descriptions of roles, qualifications, and responsibilities of staff, including estimated caseloads and the approach to balancing quantity and quality in the delivery of services.	1 2 3 4	
Comments:				
3. Bidder describes outreach, eligibility, and assessment.	Clear description of outreach and recruitment methods, including eligibility determination.	1 2 3 4		
	Clear description of how objective assessments will be structured to identify academic, employability and occupational interests, aptitudes and skill levels, personal development,	1 2 3 4		

	and supportive service needs.		
	Comments:		
4. Bidder describes approach individual service strategy (ISS)	Approach to identifying and addressing barriers, setting goals, and supporting progression to education, training, or work readiness for individual youth is described.	1	2 3 4
	Effective method for ensuring participants remain engaged and committed to accomplishing the goals is identified.	1	2 3 4
	Detailed strategies for training participants to ensure positive outcomes including how related supportive services (transportation, childcare, work cards, etc.,) will be leveraged through other community resources or provided through this project.	1	2 3 4
	Description how program will help participants build sustainable career pathways that focus on long-term career goals and upward mobility and not just short-term employment needs.	1	2 3 4
	Comments:		
5. Bidder describes training and work-based learning activities.	Access to a wide range of training opportunities for interested youth is evident.	1	2 3 4
	Access to a wide range of work-based learning opportunities, such as apprenticeships, internships and work experiences for interested youth is evident.	1	2 3 4
	Evidence of integration of STEM-focused content in program components.	1	2 3 4
	Comments:		

	6. Bidder describes approach to performance management.	Methods for managing program quality (including participant file review, data validation, customer service surveying) and managing program performance are identified.	1 2 3 4	
		Description of employer relationships expected to lead to positive exits (and performance) is provided.	1 2 3 4	
	Comments:			
	7. Bidder describes follow-up to occur at least 12 months after participants exit program.	Description of follow up strategies (to occur for at least 12 months) is provided.	1 2 3 4	
		Emphasis on participants' progress along career pathways is evident in approach to follow-up services.	1 2 3 4	
	Comments:			
C. Fiscal Narrative/Budget (20%)	8. Budget - Should we assess compliance here? Is this part of the compliance review staff does?	Budget (Form 2, Budget Template) is complete and does not contain obvious significant errors.	1 2 3 4	
		Budget items are justified (explained in budget narrative).		
		Total Proposed Budget: \$ _____ (Amount not to exceed \$500K) Total Planned Enrollment: _____ Cost Per: \$ _____ Match/value of leverages dollars \$ _____	1 2 3 4	

		Comments:			
	9. Budget Narrative: Bidder describes experience managing federal funds and complying with federal financial management standards.	Bidder describes organizational experience - and that of fiscal staff – in managing federal funds.	1 2 3 4		
		Bidder describes organizational familiarity with federal financial management standards and ability to comply with them.	1 2 3 4		
		Bidder describes organizational familiarity with federal financial management standards and ability to comply with them.	1 2 3 4		
Comments:					
Total					

Basic Scoring:

4 = Exceeds criteria: Response is excellent. Proposal also offers insight, capacity, or ideas beyond what was expected.

3 = Criteria are fully met: Response is excellent.

2 = Criteria are partially met: Response is satisfactory.

1 = Criteria are not met: Response is unsatisfactory.

Scoring Guide: RFP for Building Trades Pre-Apprenticeship Workforce Development Services

Category	Subcategory	% of Total Points
A. Demonstrated Ability	1. Demonstrated Ability	15.0%
	2. Panel Interview	15.0%
B. Program Narrative	1. Approach	12.5%
	2. Program Staffing and Case Mgmt Strategy	5%
	3. Outreach, Eligibility and Assessment	2.5%
	4. Individual Employment Plan	10%
	5. Training and Work-Based Learning	2.5%
	6. Performance Management	12.5%
	7. Follow-up Strategies	5%
C. Fiscal Narrative/ Budget	1. Fiscal Narrative	5%
	2. Budget	15%

Summary

Proposal Number	Reviewer Initials	Type of Proposal	Name of Bidder	Total %
		Building Trades Pre-Apprenticeship		

Sub-Category	Criteria	Indicators	Rating	Totals
			1-4	
A. Demonstrated Ability & Performance (30%)	1. Bidder demonstrates record of past performance in providing requested or similar services.	Evidence bidder has operated a workforce development program of similar size and scope to the one proposed, and how participant employment and training needs were addressed.	1 2 3 4	
	2. Bidder describes past collaboration and execution of project involving multiple stakeholders.	Evidence of bidder’s successful collaboration and execution in the delivery of a project or program, including description of stakeholder roles and contributions to positive outcomes in the collaborative project described.	1 2 3 4	
	3. Bidder describes how services will be provided to diverse demographic groups reflective of neighborhood/area to be served.	Clear description of how services will be provided to diverse groups in target neighborhood/area. Special areas of competence: <input type="checkbox"/> Women <input type="checkbox"/> English Language Learners <input type="checkbox"/> Formerly incarcerated individuals <input type="checkbox"/> Veterans/veterans spouses	1 2 3 4	

	<input type="checkbox"/> Young people <input type="checkbox"/> Older workers <input type="checkbox"/> People of color (which groups?) _____ <input type="checkbox"/> People with disabilities Other Disadvantaged Groups _____		
	Comments:		
3. Panel Interview	Respondents must be prepared to address questions from a panel consisting of, but not limited to, representatives from the local workforce development board staff and the Department of Juvenile Justice System.	Scored at Oral interview	
B. Program Narrative (50%)	1. Bidder describes program approach, the role of collaborators, and the outcomes intended.	Clear description of Organizational capacity and project plan – including activities and timeline from startup through completion.	1 2 3 4
		Clear description of plan to access the services of other partners, including Registered Apprenticeship Programs and other providers of wrap around services. <input type="checkbox"/> Letters of support or memorandums of understanding (MOUs) detailing partner roles, responsibilities, and resources provided.	1 2 3 4
		Clear description of Plan for using training and curricula based on industry standards and approved by Registered Apprenticeship partners.	1 2 3 4
		Clear description of longterm success strategies to increase opportunities and completion rates for underrepresented or disadvantaged groups (including reducing barriers through ESL, job-readiness or other related training or support needs.	1 2 3 4
	Comments:		

	2. Bidder describes staffing structure and case management strategy.	Clear description of staffing structure including budgeted staff and those who are not budgeted but will play roles in the delivery of services. Descriptions of roles and responsibilities (e.g., job descriptions) and staff qualifications (e.g. resumes) are included.	1 2 3 4	
		Estimated caseloads and proposed approach to managing caseloads (including how staff will be supported) is described. Caseload: _____	1 2 3 4	
		Comments:		
	3. Bidder describes outreach, eligibility, assessment.	Clear description of proposed outreach, recruiting, and eligibility process are described, including how bidder will work with underrepresented populations and Registered Apprenticeship programs.	1 2 3 4	
		Clear description of objective assessment process that includes attention to: <input type="checkbox"/> Academic credentials <input type="checkbox"/> Employability and occupational interests <input type="checkbox"/> Aptitudes and skill levels <input type="checkbox"/> Personal development goals <input type="checkbox"/> Support service needs <input type="checkbox"/> Other _____	1 2 3 4	
		Comments:		
	4. Bidder describes approach individual service strategy (ISS)	Approach to identifying and addressing employment barriers, setting specific and unique goals, and supporting progression to work readiness/work for individual participants is described.	1 2 3 4	
		Detailed strategies for training participants to ensure positive outcomes including how related supportive services (transportation, childcare, work cards, etc.,) will be leveraged	1 2 3 4	

	through other community resources or provided through this project.		
	Description how program will help participants build sustainable career pathways that focus on long-term career goals and upward mobility and not just short-term employment needs.	1 2 3 4	
	Comments:		
5. Bidder describes training and work-based learning activities.	Description of activities offered to increase participants' exposure to Registered Apprenticeship Programs is provided.	1 2 3 4	
	Description of educational and pre-vocational services available to help individuals meet Registered Apprenticeship Program(s) entry requirements is provided.	1 2 3 4	
	Access to a wide range of work-based learning opportunities for participants, such as apprenticeships, internships, or work experience, is evident.	1 2 3 4	
	Evidence of integration of STEM-focused content in program components.	1 2 3 4	
	Comments:		
6. Bidder describes approach to performance management.	Methods for managing program quality (including participant file review, data validation, customer service surveying) and managing program performance are identified.	1 2 3 4	
	Description of employer relationships expected to lead to positive exits (and performance) is provided.	1 2 3 4	
	Description of relationships with Registered Apprenticeship employers, sponsors, and partners, including articulation agreements, leading to positive exits (and performance) is provided.	1 2 3 4	

		Comments:		
	7. Bidder describes follow-up to occur at least 12 months after participants exit program.	Description of follow up strategies (to occur for at least 12 months) is provided.	1 2 3 4	
		Emphasis on participants' progress along career pathways is evident in approach to follow-up services.	1 2 3 4	
Comments:				
C. Fiscal Narrative/Budget (20%)	8. Budget - Should we assess compliance here? Is this part of the compliance review staff does?	Budget (Form 2, Budget Template) is complete and does not contain obvious significant errors.	1 2 3 4	
		Budget items are justified (explained in budget narrative).		
		Total Proposed Budget: \$_____ (Amount not to exceed \$500K)	1 2 3 4	
		Total Planned Enrollment: _____		
	Cost Per: \$_____			
	Match/value of leverages dollars \$_____			
Comments:				
9. Budget Narrative: Bidder describes experience managing	Bidder describes organizational experience - and that of fiscal staff – in managing federal funds.	1 2 3 4		
	Bidder describes organizational familiarity with federal financial management standards			

	federal funds and complying with federal financial management standards.	and ability to comply with them.		
		Bidder describes organizational familiarity with federal financial management standards and ability to comply with them.	1 2 3 4	
		Comments:		
Total				

Basic Scoring:

4 = Exceeds criteria: Response is excellent. Proposal also offers insight, capacity, or ideas beyond what was expected.

3 = Criteria is fully met: Response is excellent.

2 = Criteria is partially met: Response is satisfactory.

1 = Criteria is not met: Response is unsatisfactory.

Agenda item 14. DISCUSSION AND POSSIBLE ACTION:

Review, discuss, accept and approve reports:

- a. PY2015 WIA Formula Budget July 1, 2015 through June 30, 2016
- b. Budget vs. Actual Finance Report (Workforce Connections Operations) for the period July 1, 2014 through June 30, 2015 (Formula WIA)
- c. Awards & Expenditures – Monthly Update (Status of Service Providers)
- d. WIOA Expenditure Tracking – Adult/Dislocated Worker/Youth
- e. Workforce Connections Professional Services Contracts (Please note: any pending contract presented for approval may be reviewed and examined in its entirety by any board member upon request). PENDING CONTRACTS FOR APPROVAL ARE HIGHLIGHTED IN THE ATTACHED.

a. PY2015 WIA Formula Budget July 1, 2015 through June 30, 2016

**WORKFORCE CONNECTIONS
PY2015 WIA Formula Budget
July 1, 2015 - June 30, 2016
(Revised Budget - August 1, 2015)**

Revenue by Funding Stream	Approved Budget PY2015	Proposed Budget PY2015	\$ Change	Available for LWIB Operations		Community Resource Allocations	TOTAL
				10% Admin	15% Program		
PY2014 Adult	4,300,000	4,300,000	-	430,000	645,000	3,225,000	4,300,000
PY2014 Dislocated Worker	1,000,000	1,000,000	-	100,000	150,000	750,000	1,000,000
PY2014 Youth	3,000,000	3,000,000	-	300,000	450,000	2,250,000	3,000,000
PY2015 Adult	7,375,010	7,375,010	-	737,501	1,106,252	5,531,257	7,375,010
PY2015 Dislocated Worker	4,448,425	4,448,425	-	444,843	667,264	3,336,318	4,448,425
PY2015 Youth	5,973,728	5,973,728	-	597,373	896,059	4,480,296	5,973,728
Other Revenues (Program Income and Interest)	60,025	60,025	-		25	60,000	60,025
Total Revenue by Funding Stream	\$ 26,157,188	\$ 26,157,188	\$ -	\$ 2,609,717	\$ 3,914,600	\$ 19,632,871	\$ 26,157,188
			0.0%	Subtotal Board Operations		\$ 6,524,317	

Notes:

1. PY2015 Revenues include WIA funding in the total amount of \$17,797,163.
2. Carry forward funds have been estimated for PY2014 in the amount of \$8,300,000.
3. The Department of Labor allows local boards to expend up to 10% of their total allocation for administrative costs. WC also allocates 15% of the total allocation for program management and oversight.
4. WIA funds have a two year life at the local board level and an additional year at the state level.

Community Resource Allocations	Approved Budget PY2015	Proposed Budget PY2015	\$ Change	One-Stop Centers	One-Stop System	Community Resource Allocations	TOTAL
Adult Services	8,786,257	8,786,257	-	547,058	1,151,268	7,087,931	8,786,257
Dislocated Worker Services	4,116,318	4,116,318	-	234,454	493,401	3,388,463	4,116,318
Youth Services	6,730,296	6,730,296	-		250,000	6,480,296	6,730,296
Subtotal Community Resource Allocations	\$ 19,632,871	\$ 19,632,871	\$ -	\$ 781,512	\$ 1,894,669	\$ 16,956,690	\$ 19,632,871

Board Operations	Approved Budget PY2015	Proposed Budget PY2015	\$ Change	Admin	Program	Total
Subtotal Operating Expenditures	6,524,317	6,524,317	-	1,745,704	4,778,613	6,524,317
Total Expenditures	\$ 26,157,188	\$ 26,157,188		\$ 1,745,704	\$ 4,778,613	
Fund Balance	\$ -	\$ -		\$ 864,013	\$ (864,013)	\$ -

NOTE: PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, funds revert to the State for one additional year)
PY2015 funding period is available July 1, 2015 through June 30, 2017 (after two years, funds revert to the State for one additional year)

**WORKFORCE CONNECTIONS
PY2015 WIA Formula Budget
July 1, 2015 - June 30, 2016
(Revised Budget - August 1, 2015)**

Board Operations	Authorized FTE	Actual FTE	Approved Budget PY2015	Proposed Budget PY2015	\$ Change	Admin	Program	Total
6500 Salaries	33.18	25.95	2,692,533	2,692,533	-	538,507	2,154,026	2,692,533
7000 Accounting and Auditing			270,000	270,000	-	270,000	-	270,000
7005 Legal Fees			70,000	70,000	-	70,000	-	70,000
7010 Legal Publication Advertising			18,000	18,000	-	4,500	13,500	18,000
7020 Licenses and Permits			3,000	3,000	-	750	2,250	3,000
7025 Dues and Subscriptions			15,000	15,000	-	3,750	11,250	15,000
7030 Postage and Delivery			6,000	6,000	-	1,500	4,500	6,000
7035 Printing and Reproduction			11,000	11,000	-	2,750	8,250	11,000
7040 Office Supplies			31,500	31,500	-	7,875	23,625	31,500
7045 Systems Communications			87,000	87,000	-	21,750	65,250	87,000
7050 Training, and Seminars - Staff			70,000	70,000	-	17,500	52,500	70,000
7055 Travel and Mileage - Staff			72,000	72,000	-	18,000	54,000	72,000
7060 Utilities			30,000	30,000	-	7,500	22,500	30,000
7065 Telephone			30,000	30,000	-	7,500	22,500	30,000
7070 Facilities Rent/Lease			189,414	189,414	-	47,354	142,060	189,414
7075 Facilities Repairs and Maintenance			135,500	135,500	-	33,875	101,625	135,500
7080 Admin Support Contracts			118,000	118,000	-	118,000	-	118,000
7085A Program Support Contracts			190,000	190,000	-	-	190,000	190,000
7085B Program Support Contracts - IT NVTrac/Web			195,000	195,000	-	-	195,000	195,000
7090 Non-Board Meetings and Outreach			43,000	43,000	-	10,750	32,250	43,000
7095 Board Meetings and Travel			25,000	25,000	-	-	25,000	25,000
7100 Insurance			50,000	50,000	-	12,500	37,500	50,000
7100-7120 Employee Fringe Benefits			846,140	846,140	-	211,535	634,605	846,140
7125 Employer Payroll Taxes			80,777	80,777	-	20,194	60,583	80,777
7130/7135 Payroll Services and Bank Fees			11,000	11,000	-	11,000	-	11,000
7200 Equipment - Operating Leases			32,500	32,500	-	8,125	24,375	32,500
7215/8500 Capital - Equipment and Furniture			102,500	102,500	-	25,625	76,875	102,500
8500 Capital - Tenant Improvements			19,950	19,950	-	4,988	14,962	19,950
8900 Strategic Initiative - WIA			179,503	179,503	-	44,876	134,627	179,503
8900 Strategic Initiative - 1st Qtr 2016			900,000	900,000	-	225,000	675,000	900,000
Subtotal Board Operations			6,524,317	6,524,317	-	1,745,704	4,778,613	6,524,317

**Workforce Connections
Program Year 2015
WIA Formula Budget Narrative**

Workforce Connections is responsible for providing management and oversight of the Workforce Investment Area's employment and training programs and services. The Board's staff provides direct support to the Workforce Investment Area by carrying out the Board's operations plans. Staff responsibilities include implementing Board policies and establishing techniques and methods to achieve the Board's mission. Staff administers and oversees all internal administrative service provisions, including program administration, management analysis and administration support for the Workforce Investment Board.

Revenues:

Workforce Investment Act (WIA) Program Year PY2015 allotted funds are in the amount of \$17,797,163. Funding is allocated among the three funding streams: Adult - \$7,375,010, Dislocated Worker - \$4,448,425, Youth - \$5,973,728.

Funding for PY2015 decreased by \$1,598,980 (8.24%), compared to the PY 2014 WIA allocation which was \$19,396,143.

Other anticipated funding includes estimated operating carry forward funds from PY2014 WIA allocation of \$8,300,000 and program income/interest at \$60,025.

Total budgeted revenues for PY2015 are \$26,157,188.

Expenditures – Community Resource Allocation:

In June 2015, the Board approved Adult & Dislocated Worker funded contracts for Nye Communities Coalition in the amount of \$575,000, for Lincoln County Grants Administration in the amount of \$100,000, for Easter Seals Nevada in the amount of \$600,000 for services for adults with disabilities, and for Las Vegas Urban League in the amount of \$2,450,000 for services primarily to veterans. They also approved Youth funded contracts for Lincoln County Grants Administration in the amount of \$150,000, for Nye Communities Coalition in the amount of \$350,000, for St. Jude's Ranch in the amount of \$350,000, for Olive Crest in the amount of \$500,000, and for Goodwill Industries of Southern Nevada in the amount of \$500,000.

Administrative and Program Operating Expenditures – Board Staff:

The Department of Labor allows local workforce investment boards to expend up to 10% of their total formula funding allocation for administrative services. For programmatic operations and oversight, the board of directors has allocated 15% of the total budget allocation. Such operational and management oversight includes, but is not limited to:

- Providing technical assistance to contracted service providers

- Tracking and monitoring of participating clients and performance outcome
- Program oversight and monitoring of service provider contracts

6500 - Salaries: \$2,692,533 –Allocated costs for administrative and program staff salaries.

7000 - Accounting and Auditing: \$270,000 – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.

A-133 Audit	\$ 80,000
Auditing Services	\$ 25,000
Accounting Services	\$165,000

7005 Legal Fees: \$70,000 – Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.

7010 Legal Publication Advertising: \$18,000 – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.

7020 Licenses and Permits: \$3,000 – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.

7025 Dues and Subscriptions: \$15,000 – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.

7030 Postage and Delivery: \$6,000 –Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.

7035 Printing and Reproduction: \$11,000 – Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.

7040 Office Supplies: \$31,500 – Allocated costs for various office supplies needed for daily operations.

7045 Systems Communications: \$87,000 – Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.

7050 Training and Seminars (Staff): \$70,000 – Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.

7055 Travel and Mileage (Staff): \$72,000 – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences.

Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans.

- 7060 Utilities: \$30,000** – Allocated costs for utilities for the new location. Utilities are included in our current lease agreement.
- 7065 Telephone: \$30,000** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$189,414** – Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.
- 7075 Facilities Maintenance: \$135,500** – Allocated costs for equipment or facility repairs and maintenance and security guard services.
- 7080 Admin Support Contracts: \$118,000** – Allocated costs for administrative support agreements, HR consultant and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085A Program Support Contracts: \$190,000** – Allocated costs for program support training agreements.
- 7085B Program Support Contracts – IT NVTrac and Web: \$195,000** – Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$43,000** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7095 Board Meetings and Travel: \$25,000** – Allocated costs for facility and event related charges tied to board and committee meetings and Board travel to grant activities
- 7100 Insurance: \$50,000** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$846,140** –Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 - Employer Payroll Taxes: \$80,777** –Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.
- 7130-7135 Bank/Payroll Services: \$11,000** –Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
- | | |
|------------------|---------|
| Bank Fees | \$6,000 |
| Payroll Services | \$5,000 |

- 7200 Equipment – Operating Leases: \$32,500** – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.
- 8500 Capital – Equipment and Furniture: \$122,450** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.
- 8900 Strategic Initiatives: \$1,079,503** – These funds are available to be allocated for future workforce initiatives approved by the Board.

**WORKFORCE CONNECTIONS
PY2015 WIA Formula Budget
One Stop Center - Charleston
(Revised Budget - August 1, 2015)**

One-StopCenter	Authorized FTE	Actual FTE	Approved Budget PY2015	Proposed Budget PY2015	\$ Change	Admin	Program	Total
6500 Salaries	0.90	0.90	224,407	53,179	(171,228)	1,595	51,584	53,179
7000 Accounting and Auditing			5,000	5,000	-	5,000	-	5,000
7005 Legal Fees					-			-
7010 Legal Publication Advertising					-			-
7020 Licenses and Permits					-			-
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			6,000	6,000	-		6,000	6,000
7035 Printing and Reproduction			4,500	4,500	-		4,500	4,500
7040 Office Supplies			22,500	22,500	-		22,500	22,500
7045 Systems Communications			25,500	25,500	-		25,500	25,500
7050 Training, and Seminars - Staff			3,000	3,000	-		3,000	3,000
7055 Travel and Mileage - Staff			2,000	2,000	-		2,000	2,000
7060 Utilities			30,000	30,000	-		30,000	30,000
7065 Telephone			2,700	2,700	-		2,700	2,700
7070 Facility Rent/Lease			146,000	146,000	-		146,000	146,000
7075 Facilities Repairs and Maintenance			100,025	100,025	-		100,025	100,025
7080 Admin Support Contracts			6,000	6,000	-	6,000	-	6,000
7085A Program Support Contracts			20,000	20,000	-		20,000	20,000
7085B Program Support Contracts - IT NVTrac/Web					-			-
7090 Non-Board Meetings and Outreach			1,800	1,800	-		1,800	1,800
7095 Board Meetings and Travel					-			-
7100 Insurance			12,900	12,900	-		12,900	12,900
7100-7120 Employee Fringe Benefits			71,411	18,613	(52,798)		18,613	18,613
7125 Employer Payroll Taxes			6,057	1,595	(4,462)		1,595	1,595
7130/7135 Payroll Services and Bank Fees			950	950	-	950	-	950
7200 Equipment - Operating Leases			45,500	45,500	-		45,500	45,500
7215/8500 Capital - Equipment and Furniture			7,750	7,750	-		7,750	7,750
GASB Depreciation			140,000	140,000	-		140,000	140,000
8900 Strategic Initiative - WIA			125,000	125,000	-		125,000	125,000
Subtotal One-Stop Center			1,010,000	781,512	(228,488)	13,545	767,967	781,512

**Workforce Connections
Program Year 2015
WIA One-Stop Center Budget Narrative-Adjustment Requests**

- 6500 - Salaries: \$53,179 – A decrease of \$171,228** – Allocated costs for administrative and program staff salaries. The decrease is a result of the One-Stop operator employing three employees from Workforce Connections that worked in the One-Stop Center previously.
- 7000 - Accounting and Auditing: \$5,000** – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.
- 7025 Dues and Subscriptions: \$1,000** – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.
- 7030 Postage and Delivery: \$6,000** – Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.
- 7035 Printing and Reproduction: \$4,500** – Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.
- 7040 Office Supplies: \$22,500** – Allocated costs for program support training agreements and security guard costs.
- 7045 Systems Communications: \$25,500** – Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.
- 7050 Training and Seminars (Staff): \$3,000** – Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.
- 7055 Travel and Mileage (Staff): \$2,000** – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans.
- 7060 Utilities: \$30,000** – Allocated costs for utilities for the new location. Utilities are included in our current lease agreement.
- 7065 Telephone: \$2,700** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$146,000** – Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.

- 7075 Facilities Maintenance: \$100,025** – Allocated costs for equipment or facility repairs and maintenance.
- 7080 Admin Support Contracts: \$6,000** – Allocated costs for administrative support agreements, HR consultant and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085A Program Support Contracts: \$20,000** – Allocated costs for program support training agreements and security guard costs.
- 7090 Non-Board Meetings and Outreach: \$1,800** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7100 Insurance: \$12,900** – Allocated costs for Board anticipated liability insurance costs for workers' compensation, general business liability, auto, and Board of Directors' and officers' omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$18,613 – A decrease of \$52,798** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits. The decrease is a result of the One-Stop operator employing three employees from Workforce Connections that worked in the One-Stop Center previously.
- 7125 Employer Payroll Taxes: \$1,595 – A decrease of \$4,462** – Allocated costs for employer payroll taxes which are calculated at 3% of total salaries. The decrease is a result of the One-Stop operator employing three employees from Workforce Connections that worked in the One-Stop Center previously.
- 7130-7135 Bank/Payroll Services: \$950** – Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
- 7200 Equipment – Operating Leases: \$45,500** – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.
- 8500 Capital – Equipment and Furniture: \$7,750** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.

**WORKFORCE CONNECTIONS
PY2015 WIA Formula Budget
One Stop System
(Revised Budget - August 1, 2015)**

One-Stop System	Authorized FTE	Actual FTE	Approved Budget PY2015	Proposed Budget PY2015	\$ Change	Admin	Program	Total
6500 Salaries	9.38	7.38	698,158	683,158	(15,000)	20,495	662,663	683,158
7000 Accounting and Auditing			18,000	18,000	-	18,000	-	18,000
7005 Legal Fees			30,000	30,000	-	30,000	-	30,000
7010 Legal Publication Advertising			1,000	1,000	-		1,000	1,000
7020 Licenses and Permits			500	14,500	14,000		14,500	14,500
7025 Dues and Subscriptions			3,500	3,500	-		3,500	3,500
7030 Postage and Delivery			-	-	-		-	-
7035 Printing and Reproduction			4,500	4,500	-		4,500	4,500
7040 Office Supplies			10,000	10,000	-		10,000	10,000
7045 Systems Communications			11,310	11,310	-		11,310	11,310
7050 Training, and Seminars - Staff			9,756	9,756	-		9,756	9,756
7055 Travel and Mileage - Staff			18,480	18,480	-		18,480	18,480
7060 Utilities			-	-	-		-	-
7065 Telephone			5,720	5,720	-		5,720	5,720
7070 Facility Rent/Lease			-	-	-		-	-
7075 Facilities Repairs and Maintenance			-	-	-		-	-
7080 Admin Support Contracts			17,000	17,000	-	17,000	-	17,000
7085A Program Support Contracts			59,500	59,500	-		59,500	59,500
7085B Program Contracts - IT NVTrac/Web			15,000	15,000	-		15,000	15,000
7085C Program Contracts - Workforce Dev. Academy			100,000	100,000	-		100,000	100,000
7090 Non-Board Meetings and Outreach			58,500	58,500	-		58,500	58,500
7095 Board Meetings and Travel			-	-	-		-	-
7100 Insurance			19,000	19,000	-		19,000	19,000
7100-7120 Employee Fringe Benefits			222,087	216,087	(6,000)		216,087	216,087
7125 Employer Payroll Taxes			21,620	21,108	(512)		21,108	21,108
7130-7135 Payroll Services and Bank Fees			1,500	1,500	-	1,500	-	1,500
7200 Equipment - Operating Leases			-	-	-		-	-
7500 Participant Training			614,000	200,000	(414,000)		200,000	200,000
7215/8500 Capital - Equipment and Furniture			37,000	37,000	-		37,000	37,000
8510 Capital - Tenant Improvements			15,050	15,050	-		15,050	15,050
8900 Strategic Initiative - WIA			-	-	-		-	-
8900 Strategic Initiative - 1st Qtr 2016			325,000	325,000	-		325,000	325,000
Subtotal One-Stop System			2,316,181	1,894,669	(421,512)	86,995	1,807,674	1,894,669

**Workforce Connections
Program Year 2015
WIA One-Stop System Budget Narrative-Adjustment Requests**

- 6500 - Salaries: \$683,158 – A decrease of \$15,000 –** Allocated costs for administrative and program staff salaries. The decrease is a result of funding the One-Stop Operator for assuming 4 positions from Workforce Connections that were not included in the original award to the Operator. The Operator will receive an additional \$250,000 to assume the 4 positions. The adjustments from the One-Stop Center budget, coupled with the ones from the System budget will generate the \$250,000 funding needed.
- 7000 - Accounting and Auditing: \$18,000 –** Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.
- 7005 Legal Fees: \$30,000 –** Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.
- 7010 Legal Publication Advertising: \$1,000 –** Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.
- 7020 Licenses and Permits: \$14,500 – An increase of \$14,000 –** Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software. The increase is due to reclassifying the license fees for the Workkeys assessment tool from line item 7500 Participant Training.
- 7025 Dues and Subscriptions: \$3,500 –** Allocated costs for memberships in trade and technical associations that benefit Workforce Connections' outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.
- 7035 Printing and Reproduction: \$4,500 –** Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.
- 7040 Office Supplies: \$10,000 –** Allocated costs for program support training agreements and security guard costs.
- 7045 Systems Communications: \$11,310 –** Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.
- 7050 Training and Seminars (Staff): \$9,756 –** Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.
- 7055 Travel and Mileage (Staff): \$18,480 –** Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences.

Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans.

- 7065 Telephone: \$5,720** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7080 Admin Support Contracts: \$17,000** – Allocated costs for administrative support agreements, HR consultant and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085A Program Support Contracts: \$59,500** – Allocated costs for program support training agreements and security guard costs.
- 7085B Program Support Contracts – IT NVTrac and Web: \$15,000** – Allocated costs for temporary staffing to support program and data support activities.
- 7085C Program Support Contracts – Workforce Dev. Academy: \$100,000** – Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$58,500** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7100 Insurance: \$19,000** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$216,087 – A decrease of \$6,000** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits. Same explanation for the salary reduction above.
- 7125 Employer Payroll Taxes: \$21,108 – A decrease of \$512** – Allocated costs for employer payroll taxes which are calculated at 3% of total salaries. Same explanation for the salary reduction above.
- 7130-7135 Bank/Payroll Services: \$1,500** – Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
- 7500 Participant Training: \$200,000 – A decrease of \$414,000** – Contracts for training initiatives related to apprenticeship preparation, Workkeys, tutoring and Health GAP training. The decrease is a result of tracking the Health GAP training and the apprenticeship preparation contracts on the service provider expenditure report. The Workkeys licensing portion was moved to line item 7020 Licenses and Permits above.
- 8500 Capital – Equipment and Furniture, Tenant Improvements: \$52,050** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.

b. Budget vs. Actual Finance Report (Workforce Connections Operations) for the period July 1, 2014 through June 30, 2015 (Formula WIA)

Line Item Number	% OF PROGRAM YEAR COMPLETED												100%	
	Budget				ACTUAL EXPENSES			0			% Expended from Budget			
	Operating Expenses	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total	Admin	Program		Total
6500	Salaries	538,507	2,154,026	2,692,533	526,189	1,723,817	2,250,005	12,318	430,209	442,528	97.71%	80.03%	83.56%	
7000	Accounting and Auditing	270,000	0	270,000	206,460	0	206,460	63,540	0	63,540	76.47%	0.00%	76.47%	
7005	Legal Fees	70,000	0	70,000	11,848	0	11,848	58,152	0	58,152	16.93%	0.00%	16.93%	
7010	Legal Publication Advertising	4,500	13,500	18,000	472	1,507	1,979	4,028	11,993	16,021	10.48%	11.17%	10.99%	
7020	Licenses and Permits	750	2,250	3,000	179	597	777	571	1,653	2,223	23.93%	26.55%	25.90%	
7025	Dues and Subscriptions	3,750	11,250	15,000	548	2,954	3,502	3,202	8,296	11,498	14.63%	26.25%	23.35%	
7030	Postage & Delivery	1,500	4,500	6,000	513	1,840	2,352	987	2,660	3,648	34.17%	40.89%	39.21%	
7035	Printing and Reproduction	2,750	8,250	11,000	538	2,104	2,643	2,212	6,146	8,357	19.57%	25.51%	24.02%	
7040	Office Supplies	7,875	23,625	31,500	4,380	16,363	20,743	3,495	7,262	10,757	55.62%	69.26%	65.85%	
7045	System Communications	21,750	65,250	87,000	15,831	57,357	73,187	5,919	7,893	13,813	72.78%	87.90%	84.12%	
7050	Training and Seminars	17,500	52,500	70,000	5,524	29,326	34,850	11,976	23,174	35,150	31.56%	55.86%	49.79%	
7055	Travel and Mileage (Staff)	18,000	54,000	72,000	8,106	40,289	48,395	9,894	13,711	23,605	45.03%	74.61%	67.22%	
7060	Utilities	7,500	22,500	30,000	5,728	20,754	26,482	1,772	1,746	3,518	76.38%	92.24%	88.27%	
7065	Telephone	7,500	22,500	30,000	2,145	12,710	14,856	5,355	9,790	15,144	28.61%	56.49%	49.52%	
7070	Rent	47,354	142,060	189,414	38,666	140,234	178,899	8,688	1,826	10,515	81.65%	98.71%	94.45%	
7075	Facilities Maintenance	12,500	37,500	50,000	8,451	30,513	38,964	4,049	6,987	11,036	67.61%	81.37%	77.93%	
7080/7085	Support Contracts	118,000	385,000	503,000	103,039	304,177	407,216	14,961	80,823	95,784	87.32%	79.01%	80.96%	
7090	Non-Board Meetings & Outreach	10,750	32,250	43,000	4,608	19,124	23,733	6,142	13,126	19,267	42.87%	59.30%	55.19%	
7095	Board Meetings and Travel	0	25,000	25,000	0	20,431	20,431	0	4,569	4,569	0.00%	81.73%	81.73%	
7100	Insurance	12,500	37,500	50,000	4,190	18,643	22,832	8,310	18,857	27,168	33.52%	49.71%	45.66%	
7120	Employee Fringe Benefits	211,535	634,605	846,140	147,970	537,248	685,219	63,565	97,357	160,921	69.95%	84.66%	80.98%	
7125	Employer Payroll Taxes	20,194	60,583	80,777	13,529	49,742	63,271	6,665	10,841	17,506	66.99%	82.11%	78.33%	
7130/7135	Payroll Services and Bank Fees	11,000	0	11,000	7,223	63	7,285	3,777	-63	3,715	65.66%	0.00%	66.23%	
7200	Equipment - Operating Leases	8,125	24,375	32,500	6,652	24,105	30,757	1,473	270	1,743	81.87%	98.89%	94.64%	
8500	Equipment and Furniture	30,613	91,837	122,450	23,313	83,660	106,973	7,300	8,177	15,477	76.15%	91.10%	87.36%	
8900	Strategic Initiative (Operations)	436,844	1,310,531	1,747,375	0	0	0	436,844	1,310,531	1,747,375	0.00%	0.00%	0.00%	
	Total	1,891,297	5,215,392	7,106,689	1,146,100	3,137,560	4,283,660	745,197	2,077,832	2,823,029	60.60%	60.16%	60.28%	

Legend	
Correct Now	
Watch	
OK	

c. Awards & Expenditures – Monthly Update (Status of Service Providers)

**Workforce Connections
Awards and Expenditures
Program Year 2012/2013/2014 Adult/Dislocated Worker Programs
June 30, 2015**

Amounts for Providers reflect invoiced allowable expenditures through June 2015. Starred lines only reflect expenditures through May 2015.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

WIA PY14 One-Stop Adult

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	11/1/14-6/30/15	\$ 150,000	\$ 127,281		\$ 127,281	84.85%	\$ 22,719
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 480,000	\$ 465,518		\$ 465,518	96.98%	\$ 14,482
GNJ Family Life Center	7/1/14-6/30/15	\$ 200,000	\$ 127,586		\$ 127,586	63.79%	\$ 72,414
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 480,000	\$ 433,805		\$ 433,805	90.38%	\$ 46,195
Nevada Partners, Inc	7/1/14-6/30/15	\$ 480,000	\$ 461,827		\$ 461,827	96.21%	\$ 18,173
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 480,000	\$ 276,510		\$ 276,510	57.61%	\$ 203,490
Total		\$ 2,270,000	\$ 1,892,528	\$ -	\$ 1,892,528	83.37%	\$ 377,472

WIA PY14 One-Stop DW

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	11/1/14-6/30/15	\$ 150,000		\$ 123,581	\$ 123,581	82.39%	\$ 26,419
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 320,000		\$ 212,286	\$ 212,286	66.34%	\$ 107,714
GNJ Family Life Center	7/1/14-6/30/15	\$ 250,000		\$ 159,717	\$ 159,717	63.89%	\$ 90,283
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 320,000		\$ 259,530	\$ 259,530	81.10%	\$ 60,470
Nevada Partners, Inc	7/1/14-6/30/15	\$ 320,000		\$ 218,975	\$ 218,975	68.43%	\$ 101,025
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 320,000		\$ 168,680	\$ 168,680	52.71%	\$ 151,320
Total		\$ 1,680,000	\$ -	\$ 1,142,768	\$ 1,142,768	68.02%	\$ 537,232

WIA PY14 Home Office Adult

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	11/1/14-6/30/15	\$ 100,000	\$ 95,530		\$ 95,530	95.53%	\$ 4,470
Bridge Counseling Associates	7/1/14-6/30/15	\$ 200,000	\$ 174,771		\$ 174,771	87.39%	\$ 25,229
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 200,000	\$ 199,235		\$ 199,235	99.62%	\$ 765
GNJ Family Life Center	7/1/14-6/30/15	\$ 200,000	\$ 168,767		\$ 168,767	84.38%	\$ 31,233
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 275,000	\$ 240,951		\$ 240,951	87.62%	\$ 34,049
Nevada Hospital Association	7/1/14-6/30/15	\$ 200,000	\$ 174,764		\$ 174,764	87.38%	\$ 25,236
Nevada Partners, Inc	7/1/14-6/30/15	\$ 275,000	\$ 253,314		\$ 253,314	92.11%	\$ 21,686
Salvation Army	7/1/14-6/30/15	\$ 250,000	\$ 250,000		\$ 250,000	100.00%	\$ -
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 275,000	\$ 205,598		\$ 205,598	74.76%	\$ 69,402
Total		\$ 1,975,000	\$ 1,762,929	\$ -	\$ 1,762,929	89.26%	\$ 212,071

**Workforce Connections
Awards and Expenditures
Program Year 2012/2013/2014 Adult/Dislocated Worker Programs
June 30, 2015**

Amounts for Providers reflect invoiced allowable expenditures through June 2015. Starred lines only reflect expenditures through May 2015.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

WIA PY14 Home Office DW

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	11/1/14-6/30/15	\$ 100,000		\$ 75,607	\$ 75,607	75.61%	\$ 24,393
Bridge Counseling Associates	7/1/14-6/30/15	\$ 195,000		\$ 156,787	\$ 156,787	80.40%	\$ 38,213
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 195,000		\$ 195,000	\$ 195,000	100.00%	\$ -
GNJ Family Life Center	7/1/14-6/30/15	\$ 195,000		\$ 162,975	\$ 162,975	83.58%	\$ 32,025
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 185,000		\$ 153,252	\$ 153,252	82.84%	\$ 31,748
Nevada Hospital Association	7/1/14-6/30/15	\$ 195,000		\$ 165,253	\$ 165,253	84.75%	\$ 29,747
Nevada Partners, Inc	7/1/14-6/30/15	\$ 185,000		\$ 164,489	\$ 164,489	88.91%	\$ 20,511
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 185,000		\$ 157,175	\$ 157,175	84.96%	\$ 27,825
Total		\$ 1,435,000	\$ -	\$ 1,230,539	\$ 1,230,539	85.75%	\$ 204,461

WIA PY11/12/13 Other (Disabilities, Re-Entry, Rural, Veterans)

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Foundation for an Independent Tomorrow - Re-Entry	7/1/14-6/30/15	\$ 700,000	\$ 648,347		\$ 648,347	92.62%	\$ 51,653
Easter Seals Nevada - Disabilities	4/1/13-6/30/15	\$ 922,456	\$ 735,746	\$ 171,410	\$ 907,157	98.34%	\$ 15,299
Las Vegas Clark County Urban League - Veterans	2/1/14-6/30/15	\$ 800,000	\$ 481,648	\$ 318,352	\$ 800,000	100.00%	\$ 0
Lincoln County - Rural	7/1/14-6/30/15	\$ 100,000	\$ 65,404	\$ 8,490	\$ 73,894	73.89%	\$ 26,106
Nevada Department of Corrections	11/12/14-9/30/15	\$ 800,000	\$ 72,017		\$ 72,017	9.00%	\$ 727,983
Nye Communities Coalition - Rural	7/1/14-6/30/15	\$ 700,000	\$ 476,695	\$ 158,505	\$ 635,200	90.74%	\$ 64,800
Total		\$ 4,022,456	\$ 2,479,856	\$ 656,758	\$ 3,136,614	77.98%	\$ 885,842

WIA PY14 NEG

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	11/1/14-6/30/15	\$ 100,000		\$ 14,629	\$ 14,629	14.63%	\$ 85,371
Bridge Counseling Associates	7/1/14-6/30/15	\$ 120,000		\$ -	\$ -	0.00%	\$ 120,000
Easter Seals Nevada - Disabilities	1/1/15-6/30/15	\$ 60,000		\$ 17,216	\$ 17,216	28.69%	\$ 42,784
Foundation for an Independent Tomorrow	7/1/14-6/30/15	\$ 170,000		\$ 16,889	\$ 16,889	9.93%	\$ 153,111
GNJ Family Life Center	7/1/14-6/30/15	\$ 220,000		\$ 2,340	\$ 2,340	1.06%	\$ 217,660
Goodwill of Southern Nevada	7/1/14-6/30/15	\$ 125,000		\$ 4,154	\$ 4,154	3.32%	\$ 120,846
Nevada Hospital Association	7/1/14-6/30/15	\$ 120,000		\$ 9,099	\$ 9,099	7.58%	\$ 110,901
Nevada Partners, Inc	7/1/14-6/30/15	\$ 125,000		\$ 800	\$ 800	0.64%	\$ 124,200
So. NV Regional Housing Authority	7/1/14-6/30/15	\$ 125,000		\$ -	\$ -	0.00%	\$ 125,000
Total		\$ 1,165,000	\$ -	\$ 65,126	\$ 65,126	5.59%	\$ 1,099,874

Total PY11-PY12 Adult/DW	\$ 12,547,456	\$ 6,135,313	\$ 3,095,191	\$ 9,230,504	73.56%	\$ 3,316,952
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66%

34%

**Workforce Connections
Awards and Expenditures
Program Year 2011/2012/2013 Youth Programs
June 30, 2015**

Amounts for Providers reflect invoiced allowable expenditures through June 2015. Starred lines only reflect expenditures through May 2015.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

WIA PY14 Youth General

Provider	Contract Dates	Contract Award	Youth In-School	Youth Out-Of-School	Total Invoiced	% Spent	Remaining Balance
			Expenditures	Expenditures			
Goodwill of So. Nevada - Youth with Disabilities	7/1/14-6/30/15	\$ 500,000	\$ 50,583	\$ 309,484	\$ 360,067	72.01%	\$ 139,933
Nevada Partners, Inc - Summer Component	7/1/14-5/31/15	\$ 250,000	\$ 186,099		\$ 186,099	74.44%	\$ 63,901
Olive Crest - Foster Youth	7/1/14-6/30/15	\$ 500,000	\$ 265,360	\$ 212,056	\$ 477,416	95.48%	\$ 22,584
So. NV Regional Housing Authority PY12 Youth Housing	10/1/14-9/30/15	\$ 400,000	\$ 110,408	\$ 80,584	\$ 190,991	47.75%	\$ 209,009
Youth Advocate Programs	10/1/14-9/30/15	\$ 400,000	\$ 181,236	\$ 134,900	\$ 316,136	79.03%	\$ 83,864
Total		\$ 2,050,000	\$ 793,685	\$ 737,024	\$ 1,530,709	74.67%	\$ 519,291
			52%	48%			

WIA PY14 Youth Rural and Tri-County

Provider	Contract Dates	Contract Award	Youth In-School	Youth Out-Of-School	Total Invoiced	% Spent	Remaining Balance
			Expenditures	Expenditures			
Lincoln County #2	10/1/14-9/30/15	\$ 140,000	\$ 31,512	\$ 36,628	\$ 68,140	48.67%	\$ 71,860
Nye Communities Coalition-PY11 Year Round	10/1/14-9/30/15	\$ 330,000	\$ 71,310	\$ 132,561	\$ 203,871	61.78%	\$ 126,129
St. Jude's Ranch for Children	7/1/14-6/30/15	\$ 400,000	\$ 70,049	\$ 71,348	\$ 141,397	35.35%	\$ 258,603
Total		\$ 870,000	\$ 172,871	\$ 240,536	\$ 413,407	47.52%	\$ 456,593
			42%	58%			

WIA PY14 Youth In School

Provider	Contract Dates	Contract Award	Youth In-School	Youth Out-Of-School	Total Invoiced	% Spent	Remaining Balance
			Expenditures	Expenditures			
HELP of So. Nevada-PY12 Youth In School	10/1/14-9/30/15	\$ 870,000	\$ 540,310		\$ 540,310	62.10%	\$ 329,690
Nevada Partners, Inc-PY12 Youth In School	10/1/14-9/30/15	\$ 880,000	\$ 556,758		\$ 556,758	63.27%	\$ 323,242
Total		\$ 1,750,000	\$ 1,097,068	\$ -	\$ 1,097,068	62.69%	\$ 652,932
			100%	0%			

WIA PY14 Youth Out-of-School

Provider	Contract Dates	Contract Award	Youth In-School	Youth Out-Of-School	Total Invoiced	% Spent	Remaining Balance
			Expenditures	Expenditures			
Academy of Human Development	11/1/14-9/30/15	\$ 300,000		\$ 95,520	\$ 95,520	31.84%	\$ 204,480
GNJ Family Life Center-PY13 Youth Out of School	10/1/14-9/30/15	\$ 720,000		\$ 369,855	\$ 369,855	51.37%	\$ 350,145
HELP of So. Nevada-PY13 Youth Out of School	10/1/14-9/30/15	\$ 660,000		\$ 344,972	\$ 344,972	52.27%	\$ 315,028
Total		\$ 1,680,000	\$ -	\$ 810,347	\$ 810,347	48.23%	\$ 869,653
			0%	100%			

Total Youth		\$ 6,350,000	\$ 2,063,625	\$ 1,787,906	\$ 3,851,531	60.65%	\$ 2,498,469
			54%	46%			

**Workforce Connections
Awards and Expenditures
Program Year 2013/2014 Direct Programs
June 30, 2015**

Amounts for Internal Programs reflect expenditures as of June 30, 2015.

Amounts for Providers reflect invoiced allowable expenditures through June 2015. Starred lines only reflect expenditures through May 2015.

Direct Grants

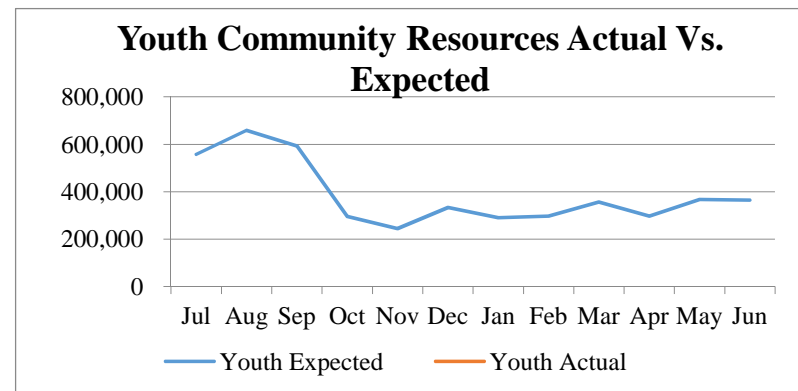
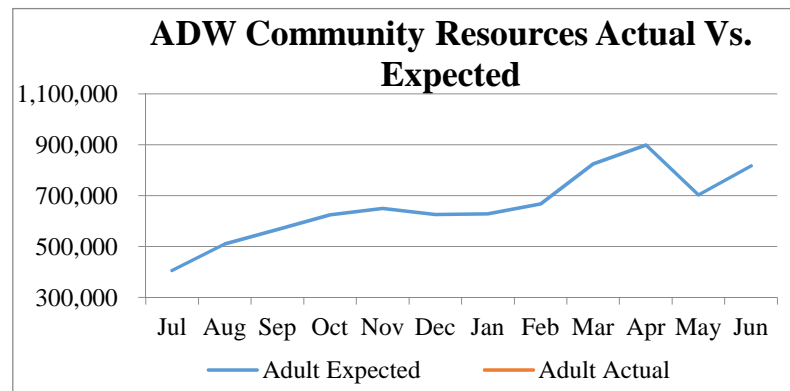
Program	WC FTE	Contract Dates	Contract Award	Total Expended	% Spent	Remaining Balance
Youth Build PY13 - WC	3.28	7/15/13-11/14/16	940,406	\$ 737,330	78.41%	203,076
Youth Build PY13 - CCSD DRHS	0.00	10/1/13-9/30/15	158,584	\$ 116,583	73.52%	42,001
AmeriCorps PY14 - WC	0.92	8/1/14-7/31/15	25,000	\$ 25,000	100.00%	-
AARP	0.00	7/1/14-6/30/15	50,000	\$ 48,675	97.35%	1,325
NSHE - DETR	0.40	11/1/14 - 10/31/15	68,000	\$ 26,029	38.28%	41,971
NSHE - Robert Wood	0.00	11/1/14 - 10/31/15	67,000	\$ 44,428	66.31%	22,572
Total	4.60		1,308,990	998,045	76.25%	310,945

d. WIOA Expenditure Tracking – Adult/Dislocated Worker/Youth

workforce CONNECTIONS
WIOA Expenditure Tracking
PY15 - July 1, 2015 through June 30, 2016

Spending Plan						
Approved Awards	PY15 Budget / Plan			PY15 Funding to be Used 1Q PY16		
	ADW	Youth	Total	ADW	Youth	Total
WC Operations	4,280,885	2,243,432	6,524,317	900,000	308,432	1,208,432
One-Stop Center and System	2,426,181	250,000	2,676,181	450,000	10,000	460,000
Community Resources	8,775,000	5,431,755	14,206,755	453,750	271,588	725,338
Additional for Sequester	1,100,000	0	1,100,000	1,100,000	0	1,100,000
Pending Approval	650,000	0	650,000	0	0	0
Planning Stage	300,000	1,450,000	1,750,000	0	0	0
Strategic De-Obligation	(400,000)	(500,000)	(900,000)	0	0	0
Total Obligated / Budget	17,132,066	8,875,187	26,007,253	2,903,750	590,020	3,493,770
Total Available	17,183,460	8,973,728	26,157,188	2,903,750	590,020	3,493,770

YTD Actuals Vs. Expected						
Approved Awards	ADW			Youth		
	YTD Actual	YTD Expected	Inc / (Dec)	YTD Actual	YTD Expected	Inc / (Dec)
WC Operations	0	0	0	0	0	0
One-Stop Center and System	0	0	0	0	0	0
Community Resources	0	0	0	0	0	0
Total Budget	0	0	0	0	0	0



e. Workforce Connections Professional Services Contracts

Please note: any pending contract presented for approval may be reviewed and examined in its entirety by any board member upon request.

(PENDING CONTRACTS FOR APPROVAL ARE HIGHLIGHTED IN THE ATTACHED)

**WORKFORCE CONNECTIONS & ONE-STOP CAREER CENTER
PROFESSIONAL SERVICES CONTRACTS
As of 8/18/15**

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
AGAPE Tutoring Services	\$50,000.00	Competitive	Renewal Under Consideration Based on Review of Performance	4/14/2015 to 9/30/2015
ALLIED BARTON SECURITY SERVICES One-Stop Center & WC Administrative Offices Security Services	\$80,000.00	Competitive [State Procurement Process]	Active	7/1/2013 to 6/30/2014
Amendment #1 & #2 Contract Renewal	\$105,000.00			7/1/2014 to 6/30/2015
Amendment #3 Contract Renewal	\$150,000.00			7/1/2015 to 6/30/2016
JOHN CHAMBERLIN WIOA Training, Technical Assistance & Board Strategic Planning	\$24,500.00	Competitive	Active	9/1/2014 to 8/31/2015
Amendment #1 Contract Renewal	\$24,500.00			9/1/2015 to 6/30/2016
COVERALL HEALTH BASED CLEANING SYSTEM SERVICES & SUPPLIES Cleaning & Maintenance of Administrative Offices & One-Stop	\$38,412.00	Competitive	Active	12/3/2013 to 12/3/2014
Amendment #1 Contract Renewal	\$40,000.00			12/4/2014 to 11/30/2015

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
CST PROJECT CONSULTING Fiscal Technical Assistance	\$163,440.00	Competitive	Active	2/1/2015 to 1/31/2016
EMPOWERMENT LEARNING SERVICES Tutoring Services	\$50,000.00	Competitive	Renewal Under Consideration Based on Review of Performance	4/14/2015 to 9/30/2015
GREG NEWTON ASSOCIATES And Amendment #1 One-Stop System Planning Training	\$33,600.00	Competitive	Active	8/1/2012 to 6/30/2013
Amendment #2 and #3 One-Stop Training for New Partners	\$25,000.00			7/1/2013 to 6/30/2014
Amendment #4 Contract Renewal	No Cost Amendment			7/1/2014 to 6/30/2015
Amendment #5 Contract Renewal	No Cost Amendment			7/1/2015 to 6/30/2016
INTEGRITY IMAGING SOLUTIONS Service Provider Client Files Scanning Project	\$60,000.00	Competitive	Active	6/1/2015 to 6/30/2016
JANTEC Temporary Employment Services for Workforce Connections Temporary Employees	26.79% Overhead Cost for Referrals	Competitive	Active	2/14/2015 to 2/13/2016

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
JOY HUNTSMAN Back to Work 50+ Amendment #1 Additional Training Funds Amendment #2 Contract Renewal	\$25,000.00 \$2,045.00 \$25,000.00	Sole Source Partner Under AARP Grant	Active	9/1/2014 to 6/30/2015 7/1/2015 to 6/30/2016
TAKA KAJIYAMA Software Development Amendment #1 and #2 Contract Renewal Amendment #3 Contract Renewal	\$62,400.00 \$75,000.00 \$25,000.00	Competitive	Renewal Under Consideration Based on Review of Performance	8/7/2013 to 6/30/2014 7/1/2014 to 6/30/2015 7/1/2015 to 9/30/2015
MACEY PRINCE CONSULTING Fiscal & Procurement Technical Assistance	\$35,000.00	Competitive	Pending Board Approval	9/1/2015 to 6/30/2016
PARKER, NELSON & ASSOCIATES Board Legal Council	\$100,000.00	Competitive	Active	5/27/2015 to 6/30/2016

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
PIERCY BOWLER TAYLOR & KERN A-133 AUDITING SERVICES for Program Year 2014	\$80,000.00	Competitive	Active	6/1/2015 to 6/30/2016
PRISM GLOBAL MANAGEMENT GROUP Amendments #1 and #2 HR Services Amendment #3 HR Services Amendment #4 HR Services	\$75,000.00 \$164,000.00 for 2 years \$72,000.00	Competitive	Out for Procurement	9/22/2011 to 9/30/2012 10/1/2012 to 9/30/2014 10/1/2014 to 9/30/2015
RED 7 COMMUNICATIONS One-Stop and WC Outreach Services Amendment #1 Contract Renewal	\$24,000.00 \$30,000.00	Competitive	Active	7/1/2014 to 6/30/2015 7/1/2015 to 6/30/2016

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
<p>SIN CITY MAD MEN Amendment #1 Web Development Services</p> <p>Amendment #2-4 Maintenance of WC Web Site</p> <p>Amendment #5-6 Contract Renewal</p> <p>Amendment #7 Contract Renewal</p>	<p>\$26,120.00</p> <p>\$74,144.00</p> <p>\$75,000.00</p> <p>\$85,000.00</p>	<p>Competitive</p>	<p>Active</p>	<p>11/5/2012 to 6/30/2013</p> <p>7/1/2013 to 6/30/2014</p> <p>7/1/2014 to 6/30/2015</p> <p>7/1/2015 to 6/30/2016</p>
<p>GRANT WRITER POOL Research and Assistance in Grant Writing</p> <p>STRATEGIC PROGRESS</p> <p>GRANTS WEST</p> <p>SELIGER & ASSOCIATES</p> <p>AARON ROME CONSULTING</p>	<p>\$50,000.00 Total</p> <p>\$20,000.00</p> <p>\$10,000.00</p> <p>\$10,000.00</p> <p>\$10,000.00</p>	<p>Competitive</p>	<p>Active</p> <p>Pending Contract</p> <p>Pending Contract</p> <p>Pending Contract</p>	<p>4/1/2015 to 3/31/2016</p>

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
SOCIAL POLICY RESEARCH ASSOCIATES RFP Evaluation Services Amendment #1 Evaluate Additional RFP's	\$20,000.00 \$20,000.00	Competitive	Active Pending Board Approval	4/13/2015 to 4/12/2016
WORKPLACE ESL SOLUTIONS Amendment #1 Staff Development Training Amendment #2-3 Staff Development Training Amendment #4-6 Workforce Development Academy Curriculum Review Amendment #7 Contract Renewal	\$7,000.00 \$15,000.00 \$22,500.00 No Cost Amendment	Competitive	Board approved, Pending State Approval	4/17/2013 to 6/30/2013 7/1/2013 to 6/30/2014 7/1/2014 to 6/30/2015 7/1/2015 to 6/30/2016

****All noted Professional Services contracts & the procurement process has been previously reviewed & approved by DETR and are in compliance with DETR's Policy 3.1 which states: Professional services with state prior authorization for the costs of outside professional services rendered by individuals or organizations are allowable. The procurement of noncompetitive proposals (sole source) may be used when the awarding agency (DETR) authorizes noncompetitive proposals; 29 CFR 97.36 (d)(4)(i)(c)**

Agenda item 15. INFORMATION:

Strategic Initiatives Update ~ Jaime Cruz, Chief Strategy Officer

Strategic Initiatives Update 8-25-2015

- Implementation of the Workforce Innovation and Opportunity Act (WIOA).
 - Workforce Connections' Implementation Plan is fully in-place and making steady progress.
 - Staff participating in working group meetings taking place with statewide stakeholders regarding the Unified State Plan: Health and Human Services (TANF), Department of Education (Adult Education & Literacy), DETR (Wagner Peyser and Vocational Rehabilitation) and LWDB's (Youth, Adult and Dislocated Worker).
 - Staff continue to attend WIOA-implementation webinars provided by US DOL.
 - July 1, 2015 – New WIOA provisions took effect.
 - March 3, 2016 – Deadline for submission of the Unified State Plan.
- Staff working with DETR on the implementation of a new Statewide Automated Workforce System (SAWS).
- Year-long implementation of new Eligible Training Provider List (ETPL) process is more than half-way done. Phase 3 commenced on June 1 and is scheduled to be completed on August 31.
- Strategic Work Plan - Goals Matrix was updated to be effective July 1, 2015.
- Retrofitted Mobile One-Stop Bus will be deployed by the One-Stop Operator in coordination with the One-Stop Affiliate Sites. Specific details of deployment are being incorporated into the new contracts for Program Year 2015.
- Interactive kiosk project is well underway. It will provide easy access to all information regarding our service delivery system. Phase 1 includes Career Exploration activities in Southern Nevada's Industry Sectors guided by fun virtual animated characters.

Agenda item 16. DISCUSSION AND POSSIBLE ACTION:

Accept and approve Executive Director's Report

- a. Executive Director's Report
- b. State Unified Plan Coordination with Local Workforce Development Area (LWDA) Formula Allocation

Executive Director's Report August 25, 2015

Rural Counties Update

- **Nye and Esmeralda Counties**
 - Out of 89 applicants, 23 were hired by Holiday Inn Express in Pahrump
 - Preparations for the new youth STEM programs are underway

- **Lincoln County**
 - Youth Work, Education, Responsibility, Knowledge and Skills (WERKS) participated in a 3 day Youth Retreat
 - Participated in leadership activities, prevention awareness, and team building
 - Four youth attended the GED/proficiency prep class all month to prepare themselves for August testing
 - Back to School Fair supported youth to help with school supplies
 - New youth and adult opportunities with participation in STEM initiatives by providing classes through the “Hour of Code” program

Highlighted Workforce Initiatives

- Received Governor’s approval of designating Clark, Esmeralda, Lincoln and Nye counties and the cities of Boulder City, Henderson, Las Vegas and North Las Vegas as the Southern Nevada Workforce Development Area
- Several executive staff members have been appointed to key state-level committees, subcommittees and/or workgroups in support of implementing the Workforce Innovation and Opportunity Act (WIOA)
- Workforce Connections’ WIOA implementation plan is on a parallel track with the Governor’s Unified WIOA plan

Staff Development and Service Providers Training

- November 2015 is designated as Workforce Connections’ Staff Development and Training Month, e.g., on-site customer service training and work-place staff development scheduled
- Intense One-Stop Operating System (OSOS) data entry training launched to train staff and associated contractors to effectively utilize the state’s data system
- Provided technical assistance training to contracted partners in the preparation and submission of financial invoices for services rendered
- On-going professional development and WIOA staff training shall take place routinely

Agenda item 16. INFORMATION:

- b. State Unified Plan Coordination with Local Workforce Development Area (LWDA) Formula Allocation

In February 2015, the Department of Labor denied DETR's request to revise Nevada's annual plan to update the Dislocated Worker allocation formula because the transition to WIOA effective July 1, 2015 would require a within state allocation that must conform to new WIOA requirements. The revised language was supported by the Local Elected Officials and will need to be included in the new WIOA Unified Annual Plan currently being drafted.

EMPLOYMENT SECURITY
DIVISION

Workforce Investment
Support Services



BRIAN SANDOVAL
Governor

DON SODERBERG
Director

RENEE L. OLSON
Administrator

February 3, 2015

Ardell Galbreth
Workforce Connections
6330 W Charleston Blvd Ste 150
Las Vegas NV 89146

Re: Department of Labor's (DOL) response to Nevada's State Integrated Workforce Plan for Title I modifications

Dear Mr. Galbreth,

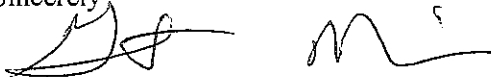
On October 29, 2014, Department of Employment, Training and Rehabilitation (DETR), submitted a request to modify the formula allocations for the Dislocated Workers formula funds. This modification was based on the numerous meetings between both Local Workforce Investment Board's (LWIB) and DETR. On January 20, 2015 a response was received from DOL, below is the excerpt from that correspondence.

"President Obama signed into law the Workforce Innovation and Opportunity Act (WIOA) on July 22, 2014. Major portions of WIOA go into effect beginning July 1, 2015, including provisions related to the establishment of state policies related to the Dislocated Worker formulas that guide allocations of WIOA funds to the State's local workforce areas. The next within state allocation s must conform to WIOA requirements. Employment and Training Administration (ETA) intends to issue guidance in the coming months regarding development of state policies for within state allocations. Given the transition, ETA is not approving the State's proposed modifications to the WIA Dislocated Worker funds."

Therefore based on this response DETR will await further directive from ETA and not change allocations at this time.

If you have any questions please feel free to contact me at (775) 684-0304 or ghnielson@nvdetr.org.

Sincerely



Grant Nielson, Chief
Workforce Investment Support Services (WISS)

cc: Don Soderberg, Director, DETR
Dennis Perea, Deputy Director, DETR
Renee L. Olson, Administrator, ESD
Lynda Parven, Deputy Director, ESD
Valerie Murzl, Board Chairperson
Lawrence Weekly, LEO Chairperson

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2800 E. St. Louis Avenue • Las Vegas, Nevada 89104 • (702) 486-6632 • Fax (702) 486-6633
www.nvdetr.org

September 30, 2014

TRANSMITTAL

TO: Luther W. Mack, Jr., Chair, Governor's Workforce Investment Board

FROM: Ardell Galbreth, Executive Director
Southern Nevada Workforce Investment Board



Please find enclosed Southern Nevada Workforce Investment Board's public comment response to Modify Nevada's Integrated Workforce Plan for Title I of the Workforce Investment Act of 1998 and Wagner-Peyser Act and Agricultural Outreach.

Enclosure: Public Comments—Southern Nevada Workforce Investment Board, dated September 30, 2014

***Southern Nevada Workforce Investment Area
Chief Local Elected Official Consortium
Public Comment Response***

To

***Modification of Nevada Integrated Workforce Plan for Title I of the Workforce Investment Act of
1998 and Wagner-Peyser Act and Agricultural Outreach***

During its meeting on September 9, 2014, the Southern Nevada Workforce Investment Area Chief Elected Officials Consortium voted to support the revision of the Dislocated Worker allocation methodology. The methodology is well documented in the Modification of Nevada Integrated Workforce Plan for Title I of the Workforce Investment Act of 1998 and Wagner-Peyser Act and Agricultural Outreach. The rationale for the support is for the following reasons:

1. In accordance with 20 CFR 667.130(e)(2)(ii) the State Plan must describe the data used for the funding distribution formula, assigned weights, and explain the State's decision to use other information or to omit any of the information sources set forth in paragraph (e)(2)(i) of this section. (3) The Governor may not amend the dislocated worker formula more than once for any program year.
2. Workforce Connections began this process some 18 months ago in May 2013, when the executive director requested changes to the PY2013 formula distribution. Not since program year 2000 has the formula been reviewed for rebalancing or revision to meet Nevada's current and changing workforce demands.
3. The first meeting was held February 26, 2014 in Carson City and included DETR, Nevadaworks, and Workforce Connections representatives. A second meeting was held on April 1, 2014. These discussions, which focused on the Dislocated Worker (DW) formula, generated recommendations from DETR and both Local Workforce Investment Boards (LWIBs) to adjust the formula to meet current workforce demands.
4. In a letter dated April 21, 2014, Workforce Connections requested implementation of the revised model for the PY2014 formula distribution effective July 1, 2014. This request was not honored by DETR due to the lengthy timeline needed to amend the State Plan. This delayed implementation of a revised Dislocated Worker allocation methodology until July 1, 2015.
5. A third meeting of all parties was held on July 14, 2014 where discussions led to a consensus agreement by both LWIBs on how to modify the formula distribution. DETR then began the process to amend the state plan which includes a 30-day public comment period and Governor's Workforce Investment Board's recommendation. The next step is to forward the State Plan document to the U.S. Department of Labor for approval.

6. Workforce Connections has estimated that the Southern Nevada Workforce Investment Area may have been negatively impacted by approximately \$8.5 million in Dislocated Worker funding over the past 14 years.

We also recommend the following minor language changes to the Modification of Nevada Integrated Workforce Plan for Title I of the Workforce Investment Act of 1998 and Wagner-Peyser Act and Agricultural Outreach:

1. Within State Allocation – Background paragraph page 1 – This resulted in several meetings with the LWIBs by DETR’s interim deputy director, in which it was recommended and supported by DETR that the Dislocated Worker allocation methodology needed revision.
2. Hold Harmless paragraph page 3 – The hold harmless provision calculates a 90% average of the allocation percentages for the preceding two years, excluding rescission or re-allotment and adjustments. The percentages in the summary table provided to compensate for relative declines or increases in the new program year allotments for the NLWIB and SLWIB.

The Southern Nevada Workforce Investment Area, Chief Local Elected Official Consortium strongly supports the recommended revision of the Dislocated Worker allocation methodology. We appreciate the opportunity to respond to the Modification of Nevada’s Integrated Workforce Plan for Title I of the Workforce Investment Act of 1998 and Wagner-Peyser Act and Agricultural Outreach.



Ardell Galbreth
Executive Director
Southern Nevada Workforce Investment Board

09/30/2014
Date

EMPLOYMENT
SECURITY
DIVISION

WORKFORCE
INVESTMENT
SUPPORT SERVICES



BRIAN SANDOVAL
GOVERNOR

DENNIS PEREA
INTERIM DIRECTOR

RENEE L. OLSON
ADMINISTRATOR

(date)

Virginia Hamilton
Regional Administrator, ETA San Francisco Regional Office
U.S. DOL/ETA
90 7th St., Ste. 17-300
San Francisco, CA 94103

Re: Modification of Nevada Integrated Workforce Plan for Title I of the Workforce Investment Act of 1998 and Wagner-Peyser Act and Agricultural Outreach

Dear Ms. Hamilton:

The Nevada Department of Training, Employment and Rehabilitation (DETR) respectfully requests to modify the Integrated Workforce Plan for Title I of the Workforce Investment Act of 1998 and Wagner-Peyser Act and Agricultural Outreach for the period of July 1, 2012 - June 30, 2017. Specifically, DETR wishes to modify the sections that describe the methodology to make in-state allocations and the Agricultural Outreach Plan.

Within State Allocations - Background

In 2013 one of Nevada's LWIBs requested a thorough review of the methodology and source documents used for the within state distribution of WIA funding. This resulted in several meetings with the LWIBs, in which it was decided that the Dislocated Worker allocation methodology needed revised. Research showed that the data used to calculate the respective share for Dislocated Worker funding was not representative of the true demand for workforce services in the State. These discussions led to recommendations from the State and both LWIB partners. A consensus was reached on how to proceed.

Proposed Methodology

The proposed methodology below is intended to replace the methodology that is in the current approved State Plan.

Dislocated Worker Methodology Changes (in red)

Factors:	Weightings	Data Source
Insured Unemployed	50%	R&A report: EM252 –R-1 (AR-6) Jan – Dec
Unemployment Concentrations	0%	N/A
Plant Closings/Mass Layoffs	0%	Justification: The data source for mass layoffs is not currently available in the new UI system and therefore it is being recommended that this measure be weighted at zero. Once this data is available again, an analysis will be conducted to determine if this would be a valid data source for this measure.
Declining Industries	0%	N/A
Farmer-Rancher Economic Hardship	0%	Justification: Nevada's agriculture sector employment is small and valid data to support a weighting is not available. The previous data source was found to skew the allocation disproportionately to the northern LWIB.
Long-term Unemployed	50%	R&A report: EM252 -R-1 (AR-6) Jan - Dec

Based on the above methodology the current State Plan verbiage would change from:

B. Dislocated Worker Allotment

- 1) Insured unemployment @ 20%
- 2) Unemployment concentrations @ 0%
- 3) Plant closings and mass layoff @ 30%
- 4) Declining industries @ 0%
- 5) Farmer-rancher economic hardship @ 15%
- 6) Long-term unemployment @ 35%

to:

B. Dislocated Worker Allotment

- 1) Insured unemployment @ 50%
- 2) Unemployment concentrations @ 0%
- 3) Plant closings and mass layoff @ 0%
- 4) Declining industries @ 0%
- 5) Farmer-rancher economic hardship @ 0%
- 6) Long-term unemployment @ 50%

In addition to the methodology changes above the State wishes to change the hold harmless verbiage in the State Plan from:

Hold Harmless – In order to adjust for extreme or temporary changes in the yearly unemployment and economic disadvantage indicators or the policy year grant amount, a hold harmless provision may be implemented. The hold harmless provision calculates a 90% average of the allocations for the preceding two years, excluding rescission and re-allotment and adjusts the amounts in the summary table above to compensate for relative declines or increases in the new policy year allotments for the NLWIB and SLWIB.

to:

Hold Harmless – In order to adjust for extreme or temporary changes in the yearly unemployment and economic disadvantage indicators or the policy year grant amount, a hold harmless provision may be implemented **for Youth and Adult funding only**. The hold harmless provision calculates a 90% average of the allocations for the preceding two years, excluding rescission and re-allotment and adjusts the amounts in the summary table above to compensate for relative declines or increases in the new policy year allotments for the NLWIB and SLWIB.

Agricultural Outreach Plan Updates

DETR also wishes to update the current portions of the State Plan regarding Agricultural Outreach by replacing the current verbiage with the following:

Wagner-Peyser Agricultural Outreach: Each state workforce agency shall operate an outreach program in order to locate and to contact migrant and seasonal farmworkers (MSFWs) who are not being reached by the normal intake activities conducted by the local offices. To this end, each state agency must include in its State Operational Plan an annual agricultural outreach plan, setting forth numerical goals, policies, and objectives. Regulations at 20 CFR 653.107 require that the outreach plan include the following elements:

- ***Assessment of need***
- ***Proposed outreach activities***
- ***Services provided to agricultural employers and MSFWs through the One-Stop delivery system***
- ***Numerical goals***
- ***Data analysis***

I. Assessment of Need

- A. Nevada's Agriculture Industry Sector is a contributor to the overall economy of the state. In addition, Nevada's ranches rank third in the nation in size, averaging 3,500 acres. The following are the major agriculture activities relevant to the state: Range livestock production of cattle and calves which is the current leading agricultural industry. Then livestock of sheep, lambs and dairy; dairy production is mostly conducted in the southern part of Nevada. Crop growth follows with alfalfa hay being the dominant cash crop. Other crops produced in Nevada include potatoes, barley, winter and spring wheat, corn, oats, onions, garlic and honey.

- B. MSFW client registries continue to be low in the state of Nevada. There were eight (8) MSFW recipients registered in Program Year 2012 (PY12) with two (2) indicating a desire to continue work in the agricultural sector. Although both MSFW individuals were referred to agricultural jobs neither followed through with the job referral. Despite the increase in agriculture activities in Nevada MSFWs coming into the state seek employment in other industries such as the leisure and hospitality sector. The majority of job orders in Nevada are related to the H-2A temporary work visa program, which provides the bulk of the temporary agricultural labor force within the State of Nevada.

- C. During PY12 employers opened 52 agricultural job orders with 1,927 openings. There were 43 referrals (less than 1%) and no job placements. As mentioned previously the two (2) out of the six (6) MSFW clients registered in PY12 showed an interest continuing work in the agricultural sector but also showed interest in other types of employment. This continues to be the trend of MSFW clients transitioning to employment in other industries favoring jobs in other fields.

- D. Historically Nevada has registered a low number of MSFW clients. It is anticipated the level of agricultural activity will remain the same or decrease seeing that MSFW clients are interested in pursuing other job opportunities. According to the Quarterly Census of Employment and Wages Program Fourth Quarter 2012 Review issued June 2013, Nevada experienced employment loss in the agriculture sector, at 2,280 in the fourth quarter of 2011 which decreased to 2,197 in the fourth Quarter of 2012 a total loss of 83 jobs, a decrease of 3.6 percent. In addition, the article indicated the retail trade gained the most jobs year-over-year, increasing by 3,246 jobs resulting in a 2.4 percent growth rate. Collected data and research has demonstrated agriculture employment is subsided therefore MSFW activity is not expected to increase.

II. Proposed Outreach Activities

The State Monitor Advocate (SMA) in Nevada is a part-time funded position under the Employment Service Grant. The SMA is located in Carson City, Nevada. Working in Northern Nevada allows better access to the agricultural areas of the state given that most of the jobs are located in the Northern part. Additionally, the SMA is a Spanish language speaker improving communications with the MSFW community. For PY14, the SMA is forecasting coming into contact with a minimum of ten (10) MSFW clients. In order to identify MSFW clientele timely and accurately, the SMA is currently reviewing outreach procedures to incorporate into Nevada JobConnect (NJC) training to better serve eligible MSFW clients with equitable and quality services. In addition, the SMA will continue to reach out to community partners and agencies where MSFW individuals or groups may congregate. Pamphlets and a poster will be distributed in English and Spanish to help direct individuals to services offered to MSFW clients. NJC staff will continue to work hand-in-hand with agricultural workers providing the full range of services at all the NJC offices in the urban and rural locations.

III. Assessment of Available Resources

- A. Agricultural activity is not predominant in Nevada compared to other states. The number of registered MSFW clients does not justify assigning more than one (1) individual to conduct outreach more than part-time. However, NCJ staff will be trained to accurately identify MSFW clients to provide equitable services and provide direction to other resources available.
- B. According to 20 CFR 653.107(h)(3)(i), the five (5) states with the highest estimated year-round MSFW activity shall assign, in accordance with the state merit staff requirements, full-time, year-round staff to outreach duties. Nevada does not fall into this category; historical trends have resulted in low MSFW activity. Having said that, there has not been a need to increase outreach staff to provide aid to the MSFW population. The SMA currently conducting outreach is bilingual to assure better communication and understanding.
- C. Currently MSFW clients can go into any of the ten (10) NJC centers located statewide and get prompt attention in providing a full range of job services, such as: vocational counseling, job referrals, testing and other job development services. The SMA has created bilingual brochures and a poster explaining the purpose and intent of the MSFW program, along with an explanation of Employment Security Division (ESD) services with contact and location information for all NJC centers. These brochures and poster have been placed with various organizations across Nevada for distribution in the past and will continue to be a means of outreaching to MSFW clients. Nevada will work on increasing contact with the MSFW population by networking and mirror other state outreach activities.

III. Services Provided to MSFWs and Employers through the Nevada JobConnect System

- A. Services to MSFW Clients: The SMA will work with state and federal agencies, and private employers to accurately identify the MSFW population and encourage participation in the Nevada JobConnect system. Services include referrals to jobs, staff assistance, referrals to supportive services, career guidance and job placement.
- B. Employer Services: Availability of agricultural workers is insufficient to meet the needs of agricultural employers, which results in increased reliance on the Foreign Labor Certification H-2A program. H-2A application job orders are listed by industry category; NJC centers are able to provide information on job opportunities available to the MSFW community through the H-2A program.

V. Data Analysis (Data Extracted from NJCOS records)

1. Previous Year's History (PY 2012: July 1, 2012 – June 30, 2013)

Number of Agricultural Openings Received:	1,927
Number of Agricultural Openings Filled:	0
Percent Filled:	0

2. Plan for Upcoming Year (PY 2014: July 1, 2014 – June 30, 2015)

Number of Agricultural Openings Received:	1,950
Number of Agricultural Openings Filled:	19
Percent Filled:	1.00%
Interstate clearance orders:	75
Initiated Interstate clearance orders:	10

VI. Other Requirements

- A. The State Monitor Advocate (SMA) of Nevada has been given the opportunity to develop the Agricultural Outreach Plan for PY14. Data used in this plan has been obtained from Nevada JobConnect Operating System (NJCOS), Northern Nevada Development Authority and Quarterly Census of Employment and Wages Program, which reflects Nevada's agricultural activity. In addition, the SMA looks forward to putting into practice strategies put forth in the Agricultural Outreach Plan for PY14 to reach out to MSFW who are not being reached by the normal intake activities.

- B. This Plan was sent electronically to Nevada 167 grantee, Mountain Plains Agricultural Services, Western Range Association and Snake River Farmers Association. In hand, the associations sent the plan to all employers they support in Nevada.

Notification and Approvals

These proposed changes to Nevada's State Plan were publicly noticed for comment on DETR's website for 30 days starting September 1 through September 30, 2014. The following comments were received:

(insert comments)

These changes were also distributed to the State's LWIBs for comment. The following comments were received:

(insert comments)

The Governors Workforce Investment Board reviewed and *(approved/disapproved)* these changes to the State Plan at their October 16, 2014 meeting.

Agenda item 18. SECOND PUBLIC COMMENT:

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes

Agenda item 18. INFORMATION:

Board Member Comments