

REVISED

WORKFORCE CONNECTIONS

EXECUTIVE COMMITTEE

AGENDA

Thursday, October 8, 2015

9:30 a.m.

**Rosalie Boulware Bronze & Silver Conference Rooms
6330 W. Charleston Blvd., Ste. 150
Las Vegas, NV 89146**

Voice Stream Link: <http://www.nvworkforceconnections.org/mis/listen.php>

This meeting has been properly noticed and posted in the following locations:

City of Las Vegas, 495 S. Main, Las Vegas
City of North Las Vegas, 2250 Las Vegas Blvd. N., North Las Vegas, NV
Clark County Clerk's Office, 500 S. Grand Central Parkway, Las Vegas, NV
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV
Henderson City Hall, 240 Water Street, Henderson, NV
Boulder City, City Hall, 401 California Ave., Boulder City, NV
Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV
Lincoln County, 181 Main Street Courthouse, Pioche, NV
Nye County School District, 484 S. West St., Pahrump, NV
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV

This Agenda is also available at www.nvworkforceconnections.org

COMMENTARY BY THE GENERAL PUBLIC

This Committee complies with Nevada's Open Meeting Law, by taking Public Comment at the beginning of the meeting prior to the Committee approving the Agenda and before any other action is taken, and again before the adjournment of the meeting.

As required by Nevada's Open Meeting Law, the Board may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented.

It is the intent of the Board to give all citizens an opportunity to be heard.

Welcome to our meeting.

Copies of non-confidential supporting materials provided to the Board are available upon request. Request for such supporting materials should be made to Suzanne Potter at (702) 638-8750 or at spotter@snvwc.org. Such supporting materials are available at the front desk of Workforce Connections, at 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146 and are available on-line at www.nvworkforceconnections.org.

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy or Suzanne Potter, in writing at 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146; or by calling (702) 638-8750; or by fax (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may also be made available with twenty-four (24) hours advance notice. An Equal Opportunity Employer/Program.

NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER

Executive Committee Members: Valerie Murzl (Workforce Connections’ Board Chair); Jack Martin (Workforce Connections’ Board Vice-Chair); Bart Patterson (Programs Committee Chair); Commissioner Lawrence Weekly (Local Elected Officials Chair); Jerrie Merritt (Finance and Budget Committee Chair)

All items listed on this Agenda are for action by the Executive Committee unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion or possible action or to provide direction and recommendations to Workforce Connections.

AGENDA

1. Call to order, confirmation of posting and roll call
2. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes 3
3. **DISCUSSION AND POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency items and deletion of any items
4. **DISCUSSION AND POSSIBLE ACTION:** Approve the minutes of April 9, 2015 5
5. **DISCUSSION AND POSSIBLE ACTION:** Review, accept and approve Workforce Connections’ Workforce Innovation and Opportunity Act (WIOA) Implementation Plan 10
6. **INFORMATION:** Interactive Career Exploration Kiosk Demonstration 23
7. **INFORMATION:** Strategic Initiatives Report ~ *Jaime Cruz, Chief Strategy Officer* 24
 - a. Status Update on WIOA Compliance Assurance Initiatives
 - b. Status Update on Workforce Development System Continual Improvement Initiatives
8. **DISCUSSION AND POSSIBLE ACTION:** Accept and approve Executive Director’s Report ~ *Ardell Galbreth, Executive Director*..... 26
 - a. Rural Counties Employment and Training Services Update
 - b. Highlighted Workforce Development Initiatives
 - c. Staff Development and Service Providers/Workforce Development Partners Training
9. **SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of this board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes 32
10. **INFORMATION:** Executive Committee Member Comments..... 33
11. Adjournment

Agenda item 2.

FIRST PUBLIC COMMENT:

Members of the public may now comment on any matter posted on this Agenda, which is before this Committee for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes.

Agenda item 3. DISCUSSION AND POSSIBLE ACTION:

Approve the agenda with inclusions of any emergency items and deletion of any items

Agenda item 4. DISCUSSION AND POSSIBLE ACTION:

Approve the minutes of April 9, 2015

WORKFORCE CONNECTIONS

EXECUTIVE COMMITTEE

MINUTES

April 9, 2015

9:30 AM

*Rosalie Boulware Bronze & Silver Conference Rooms
6330 W. Charleston Blvd., Suite 190
Las Vegas, NV 89146*

Members Present

Valerie Murzl, Workforce Connections' Board Chair
Hannah Brown, Workforce Connections' Board Vice-Chair (phone)
Commissioner Lawrence Weekly, LEO Consortium Chair (phone)
Sonja Holloway, Youth Council Chair (phone)
Dan Gouker, Budget & Finance Committee Chair

Members Absent

Dan Rose, Adult & Dislocated Worker Committee Vice-Chair

Staff Present

Ardell Galbreth
Suzanne Potter
Heather DeSart
Brett Miller
Jaime Cruz
Emilio Pias
Kenadie Cobbin Richardson

Others Present

Carol Turner, CST Project Consulting
April Guinsler, Easter Seals of Southern Nevada
Flora Cortez, Easter Seals of Southern Nevada
Tina Teeves, Easter Seals of Southern Nevada

It should be noted that all attendees may not be listed above

1) CALL TO ORDER, confirmation of posting, roll call

The meeting was called to order by Chair Valerie Murzl at 9:44 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

2) **DISCUSSION AND POSSIBLE ACTION: Approve the Agenda with inclusions of any emergency items and deletion of any items**

A motion was made to approve the agenda by Dan Gouker and seconded by Sonja Holloway. Motion carried.

3) **FIRST PUBLIC COMMENT SESSION**

Jerry S., Easter Seals client expressed thanks for the opportunity provided to him to attend school and earn a Class AC driver's license. He stated that Easter Seals staff gave him a lot of support especially Ms. Cortez, and they are wonderful people. Jerry will start a new job on Monday as a truck driver for a transport company.

4) **DISCUSSION AND POSSIBLE ACTION: Approve Executive Committee minutes of September 11, 2014**

Chair Murzl presented the minutes on page 5-10 of the agenda packet.

A motion was made to approve Executive Committee minutes of September 11, 2014 by Sonja Holloway and seconded by Hannah Brown. Motion carried.

5) **DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to award \$35,000 in ADW fund and \$50,000 in NEG funds to Easter Seals of Southern Nevada to provide employment and training services to an additional 20 participants on their current PY2014 contract**

Heather DeSart, Deputy Executive Director provided background. Easter Seals' funding request letter is on page 12 of the agenda packet.

Discussion ensued regarding NEG contract expenditures and eligibility restrictions.

Ms. DeSart reported that the feds have lifted some of the restrictions by allowing dislocated workers to be eligible for NEG funds. Dislocated workers are individuals, who received a notice of layoff or who have been laid off, and received or exhausted their unemployment benefits. NEG funds are for training only, not case management or supportive services. Ms. DeSart further reported that the NEG funds will sunset on June 30, 2015; however, there has been discussion that DOL may grant an extension for the NEG funds.

Kenadie Cobbin Richardson, Director of Business Services and Communication stated that at the last hiring event of 1,000 participants, less than 100 (approximately 74) were NEG eligible; this includes those that were robo-called from DETR as well as about 8,000 e-mails that went out. Even though 74 people were flagged as eligible, they still had the responsibility to provide the necessary eligibility documentation. Many people that have exhausted their unemployment benefits do not have stable contact information, e-mail, phone or home address, so unfortunately even with massive outreach; the crowds we should expect do not show up. During the Nevada Day Super Hiring Event, there

were about 8,000 people on the rolls that looked like they would be eligible, but only about 74 showed up and the event was advertised on radio and the news. These challenges are not just local, but nationwide.

Ms. DeSart stated that OJT's are encouraged with NEG so it is possible for individuals to go right to work. Discussion ensued regarding OJT's. Chair Murzl presented the possibility of OJT's at Station Casinos; Ms. Cobbin Richardson will meet with Ms. Murzl to further discuss.

Commissioner Weekly asked what roll the Board can play to assist and what roll is WC playing to assist the individuals affected by the Riviera Hotel and Casino closure. Mr. Galbreth stated that Rapid Response will be contacting the hotel and/or the individuals who are being laid off.

A motion was made approve staff's recommendation to award \$35,000 in ADW fund and \$50,000 in NEG funds to Easter Seals of Southern Nevada to provide employment and training services to an additional 20 participants on their current PY2014 contract by Dan Gouker and seconded by Hannah Brown. Motion carried.

6) INFORMATION: Strategic Initiatives Update

Jaime Cruz, Chief Strategy Officer provided a brief demo of the staff WIOA implementation plan on the overhead screens and presented the update on page 14 of the agenda packet, highlighting that the Mobile One-Stop will be onsite during the Board meeting and staff will be providing tours.

7) DISCUSSION AND POSSIBLE ACTION: Executive Director's Report ~ Ardell Galbreth, Executive Director

Mr. Galbreth presented his report provided on page 16 of the agenda packet.

A motion was made to accept and approve Executive Director's Report by Dan Gouker and seconded by Commissioner Lawrence Weekly. Motion carried.

8) SECOND PUBLIC COMMENT SESSION

April Guinsler, Director of Employment Solutions, Easter Seals of Nevada thanked the Executive Committee for approving their funding request for OJT's and supportive services and stated that Easter Seals targets non-profits for OJT placements.

9) INFORMATION: Executive Committee Member Comments

Dan Gouker stated good job Easter Seals and be mindful of state and federal guidelines for OJT's such as Worker's Comp insurance and other considerations.

Commissioner Weekly requested a one page summary of all funding sources. Chair Murzl requested that the summary be emailed to all members of the Executive Committee and Board.

Chair Murzl asked if an individual is laid off, finds a job then leaves that job, are they eligible for dislocated worker funds. Ms. DeSart replied yes, they are a dislocated worker when they access unemployment benefits.



10) ACTION: Adjournment

Chair Murzl adjourned the meeting at 10:14 a.m.

Agenda item 5. DISCUSSION AND POSSIBLE ACTION:

Review, accept and approve Workforce Connections' Workforce Innovation and Opportunity Act (WIOA) Implementation Plan

workforce CONNECTIONS
WIOA Implementation Plan
October 06, 2015

Legend	
Planned	
Actual	

Prior	Key Strategy	Activities / Steps	Mgr.	Dates		Q3-14	Q4-14	Q1-15	Week Ended												Q2-15	Q3-15	Q4-15	Q1-16	Q2-16																			
				Start	End				3/31	6/30	9/30	10/3	10/10	10/17	10/24	10/31	11/7	11/14	11/21	11/28						12/5	12/12	12/19	12/26	12/31	3/31	6/30	9/30	12/31										
1	Youth	2	Implement new indicators in WC policies, MIS and One-Stop Delivery System	JM	5/20/2015	7/1/2016																																						
					5/20/2015																																							
1	C Indicator Relating to Credential	1	Coordination with Title I, Title II, Title III and Title IV partners	RV	2/1/2015	2/1/2016																																						
						2/1/2015																																						
2	D Other Indicators	1	Track new federal indicator for effectiveness in serving employers	KC	1/1/2015	7/1/2017																																						
						1/1/2015																																						
2	E State Adjusted Levels of	1	Set for the first two years, adjusted levels for third and fourth	RV	2/1/2015	2/1/2016																																						
								2/1/2015																																				
2	F Definitions of Indicators of Performance	1	Track new federal definitions for performance indicators	RV	2/1/2015	2/1/2016																																						
								2/1/2015																																				
9 Evaluation, Sanctions and Performance Reporting																																												
2	A Performance Reports	1	Track DOL and DOEd new performance report templates	PB	6/1/2015	6/30/2017																																						
								6/1/2015																																				
								6/1/2015																																				
2		2	State and Local Performance Reports	PB	6/1/2015	6/30/2017																																						
								6/1/2015																																				
								6/1/2015																																				
2		3	Eligible Training Provider Performance Reports	PB	6/1/2015	6/30/2017																																						
								6/1/2015																																				
								6/1/2015																																				
B	Pay for Performance Contracts	1	per previous discussions with John Chamberlain	N/A																																								
					1/0/1900																																							
#	Local One-Stop System - Partners																																											
1	A Required Partners	1	WIA Title I programs	JM	5/20/2015	9/26/2015																																						
								5/20/2015																																				
								5/20/2015																																				
								5/20/2015																																				
1	A Required Partners	2	Wagner-Peyser programs	JM	5/20/2015	9/26/2015																																						
								5/20/2015																																				
								5/20/2015																																				
								5/20/2015																																				
1	A Required Partners	3	Adult Education and Literacy programs	JM	5/20/2015	11/26/2015																																						
								5/20/2015																																				
								5/20/2015																																				
								5/20/2015																																				
1	A Required Partners	4	Rehabilitation Act programs	JM	5/20/2015	9/26/2015																																						
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								5/20/2015																																				












workforce CONNECTIONS
WIOA Implementation Plan
October 06, 2015

Legend	
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Actual	

Prior	Key Strategy	Activities / Steps	Mgr.	Dates		Q3-14 3/31	Q4-14 6/30	Q1-15 9/30	Week Ended												Q2-15 12/31	Q3-15 3/31	Q4-15 6/30	Q1-16 9/30	Q2-16 12/31														
				Start	End				10/3	10/10	10/17	10/24	10/31	11/7	11/14	11/21	11/28	12/5	12/12	12/19						12/26													
		3 May have specialized centers to address special needs (i.e. dislocated workers,	JM	5/20/2015	9/26/2015																																		
	C	1 Requires employment services offices to be collocated with One-Stop Centers	JM	5/20/2015	9/26/2015				100%																														
3		2 Discuss co-location options with others partners, even if not mandated, to ensure the	JM	5/20/2015	7/1/2016				50%		50%																												
	D	1 Track State's new objective criteria and processes to assess One-Stop Centers	JC	4/1/2015	7/1/2017				13%		25%		26%		27%																								
3		2 In order to be eligible for infrastructure funding, state board must establish objective	JM	5/20/2015	11/26/2015				0%																														
	E	1 Fund infrastructure costs through methods in MOU or a new state funding method	JK	1/1/2015	6/30/2017				20%		20%																												
2		2 Local areas may fund infrastructure costs through methods described in the MOU or	JM	5/20/2015	7/1/2016				20%		30%																												
	#	Identification of Eligible Providers of Training Services																																					
2	A	1 Maintains requirements under WIA	JC	4/1/2015	7/1/2017				13%		25%		26%		27%																								
2	B	1 Track considerations from the Governor	JC	4/1/2015	7/1/2017				13%		25%		26%		27%																								
2	C	1 Establish collection process of required information for the State	JC	4/1/2015	7/1/2017				13%		25%		26%		27%																								
2	D	1 Establish local area criteria and information requirements	JC	4/1/2015	7/1/2017				13%		25%		26%		27%																								
2	E	1 Track new criteria established by the State	JC	4/1/2015	7/1/2017				13%		25%		26%		27%																								
	#	Eligible Providers of Youth Services																																					
	A	1 Requires boards to award grants based on criteria set forth in the state plan	RV	1/1/2015	3/1/2016				90%		90%																												
2		2 Requires boards to consider the ability of providers to meet performance measures	RV	1/1/2015	3/1/2016				75%		75%																												
		3 Permits boards sole source if insufficient providers on a competitive basis	RV	3/1/2016	7/1/2016																																		

workforce CONNECTIONS
WIOA Implementation Plan
October 06, 2015

Legend	
Planned	
Actual	

Prior	Key Strategy	Activities / Steps	Mgr.	Dates		Q3-14	Q4-14	Q1-15	Week Ended										Q2-15	Q3-15	Q4-15	Q1-16	Q2-16																																																																																																																																																																																																																																																																																																																																		
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1		9 Adjust economic self-sufficiency standards for local factors	JM	5/20/2015	1/1/2016																																																																																																																																																																																																																																																																																																																																																				

Agenda item 6. INFORMATION:

Interactive Career Exploration Kiosk Demonstration

Agenda item 7. INFORMATION:

Strategic Initiatives Report ~ Jaime Cruz, Chief Strategy Officer

- a. Status Update on WIOA Compliance Assurance Initiatives
- b. Status Update on Workforce Development System Continual Improvement Initiatives

Strategic Initiatives Report 10-8-2015

a) Status Update on WIOA Compliance Assurance Initiatives

- Strategic Work Plan - Goals Matrix was updated to be effective July 1, 2015. Will be reviewed/updated quarterly.
- Workforce Connections' Local Implementation Plan for the Workforce Innovation and Opportunity Act (WIOA) is fully in-place and making steady progress.
- Staff participating in working group meetings taking place with statewide stakeholders regarding the Unified State Plan: Health and Human Services (TANF), Department of Education (Adult Education & Literacy), DETR (Wagner Peyser and Vocational Rehabilitation) and LWDB's (Youth, Adult and Dislocated Worker).
- Staff continues to attend WIOA-implementation webinars provided by US DOL.
- July 1, 2015 – New WIOA provisions took effect.
- March 3, 2016 – Deadline for submission of the Unified State Plan.
- Local input for the Unified State Plan was submitted to the state on September 21, 2015.
- Annual Report was submitted to the State on September 2, 2015.

b) Status Update on Workforce Development System Continual Improvement Initiatives

- Staff working with DETR on the implementation of a new Statewide Automated Workforce System (SAWS).
- Year-long implementation of new Eligible Training Provider List (ETPL) process is more than half-way done. Phase 3 was completed on August 31.
- Retrofitted Mobile One-Stop Bus being deployed by the One-Stop Operator in coordination with the One-Stop Affiliate Sites. Specific details of deployment are being incorporated into the new contracts for Program Year 2015.
- Interactive Career Exploration (ICE) project is well underway. It will provide easy access to career exploration activities through any PC or mobile device. Phase 1 includes career exploration guided by animated characters and the Woofound Personality Assessment, a 2-3 minute fun visual assessment that is accurate, quick and delivers instant personalized career recommendations based on the unique traits of the client.

Agenda item 8. INFORMATION:

Accept and approve Executive Director's Report ~ Ardell Galbreth,
Executive Director

- a. Rural Counties Employment and Training Services Update
- b. Highlighted Workforce Development Initiatives
- c. Staff Development and Service Providers/Workforce Development Partners Training

Executive Director's Report October 9, 2015

a. -Rural Counties Update

- **Nye and Esmeralda Counties**
 - **Pahrump Area:**
 - Two OJTs are currently in progress and continuous employer recruitment regarding utilizing OJT as part of their hiring process
 - New workshop added to address soft skills – Telephone & E-Mail Etiquette – will be available once per month at Nye Communities Coalition's campus
 - Nye Communities Coalition has created and been promoting services on the “*Jobs in Pahrump*” Facebook page which has resulted in increased resource room usage
 - **Tonopah Area:**
 - The Nye Regional Medical Center in Tonopah closed on August 21st, resulting in 53 people losing employment—employment and training services outreach efforts in progress
- **Lincoln County**
 - Twelve (12) youth participants obtained their high school diploma over the past six (6) months
 - Two youth participants enlisted in the US Armed Forces (Navy and Marines) in August 2015
 - Lincoln County Workforce staff participated at the Lincoln County Fair where they provided information on WIOA employment and training programs.

b. Highlighted Workforce Initiatives

- Workforce Connections receives the Las Vegas Metro Chamber of Commerce Business Excellence Award
- Workforce Connections' outreach in support of local area firefighter recruitment
- Scheduled Workforce Connections' outreach support at North Las Vegas Silver Mesa Rec Center on September 26th
- Community Partnership with Las Vegas Metro Police Department — officers visits on-site

c. Staff Development and Service Providers Training

- Month of November designated Workforce Connections' Professional Development and Training Month
 - Quality Customer Service Training Scheduled—all staff mandatory with certification
 - Professional Development Training Scheduled—all staff mandatory
- On-going professional development and WIOA staff training shall take place routinely



Select Month



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Workforce Connections is Las Vegas Metro Chamber of Commerce Business Excellence Award Honoree

September 29, 2015 By Mitch Truswell – Comments

4

6

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Las Vegas -



Workforce Connections, Southern Nevada's Local Workforce Development Board (LWDB), has been selected as a 2015 Business Excellence Award honoree by the Las Vegas Metro Chamber of Commerce.



Workforce Connections will be honored at the Chamber's annual Business Excellence Awards Luncheon on Thursday, October 8, 2015 at Aria Resort & Casino.

"We are proud to receive this honor that recognizes the hard work of our staff, our board, and the many community partners whose mission it is to provide employers in Southern Nevada with a ready and qualified workforce," said Ardell Galbreth, Workforce Connections executive director. "We strive to maximize funding for essential job training and other programs, while ensuring transparency and accountability to our community."

As a Local Workforce Development Board, Workforce Connections directs local and federal funding to workforce development programs that directly address the needs in the community.

Workforce Connections also oversees the One-Stop Career Center, located at 6330 W. Charleston Blvd. (at Torrey Pines) which helps connect job seekers and employers no cost, and offers training opportunities and other resources. The center served 10,000 customers in its first year of operation.

#BizExcellence

About Workforce Connections: Workforce Connections' mission is to connect employers to a ready workforce. The passing of the Workforce Innovation and Opportunity Act (WIOA) provides opportunity for reforms to ensure the One-Stop Delivery System (also known as the American Job Center System) is job-driven, responding to the needs of employers and preparing workers for jobs that are available now and in the future. For more information, visit:

to be Honored with The Public

NEVADA BUSINESS CALENDAR

Downtown Las Vegas Master Plan public outreach meeting

October 1, 2015 2:00 pm

Location: 401 S 4th St, Las Vegas, NV 89101, USA

[More details...](#)

Downtown Las Vegas Master Plan public outreach meeting

October 1, 2015 2:00 pm

Location: 401 So. Fourth Street, Las Vegas, NV 89101

[More details...](#)

Urban Roots Annual Fundraiser

October 4, 2015 4:30 pm

Location: 3001 W 4th St, Reno, NV 89523, USA

[More details...](#)

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 **jrfent** — So true Lyle. Many of us are caught in the mentality of 'what difference can I

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8 comments • 2 months ago

 **Montanabear** — This is the best article about Dr. Carson I read so far : informative,

Green Schools Not Right for Nevada

1 comment • 6 months ago

 **Carrie12** — Is this an april fools joke?

Bryce Clutts: DC Building Group

1 comment • 2 months ago

 **Nathan Cartwright** — Good stuff, Bryce!

You know us for lunch.
**TRY US FOR
DINNER!**



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Wes Kendrick
EXECUTIVE CHEF



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Agenda item 9. SECOND PUBLIC COMMENT:

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of this Committee. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes.

Agenda item 10. INFORMATION:

Executive Committee Member Comments