

**WORKFORCE CONNECTIONS  
BUDGET & FINANCE COMMITTEE AGENDA**

Wednesday, October 14, 2015 – 2:00 p.m.  
Rosalie Boulware Board Room (Bronze)  
6330 W. Charleston Blvd., Suite 150  
Las Vegas, NV 89146

This is a public meeting. This Agenda has been posted in the following locations:

City Hall, Boulder City, 401 California Ave., Boulder City, NV  
City of Las Vegas – City Clerk’s Office, 495 S. Main St., Las Vegas, NV  
City of North Las Vegas, 2250 Las Vegas Blvd. North, North Las Vegas, NV  
Clark County, County Clerk’s Office 500 S. Grand Central Parkway, Las Vegas, NV  
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV  
Henderson City Hall, 240 Water Street, Henderson, NV  
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV  
Lincoln County 181 Main Street Courthouse, Pioche, NV  
Nye County School District, 484 S. West St., Pahrump, NV  
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV  
Workforce Connections, 6330 W. Charleston Blvd., Suite 150, Las Vegas, NV

Voice stream link: <http://www.nvworkforceconnections.org/mis/listen.php>

**COMMENTARY BY THE PUBLIC**

This Committee complies with Nevada’s Open Meeting Law, by taking Public Comment at the beginning of the meeting prior to the Committee approving the Agenda and before any other action is taken, and again before the adjournment of the meeting.

As required by Nevada’s Open Meeting Law, Committee may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented

It is the intent of the Committee to give all citizens an opportunity to be heard.

Copies of non-confidential supporting materials provided to the Budget & Finance Committee are available upon request. Request for supporting materials; contact Dianne Tracy at (702) 636-2302 or at [dtracy@snvwc.org](mailto:dtracy@snvwc.org). Supporting materials are available at the front desk of Workforce Connections located at 6330 W. Charleston Blvd., Suite 150, Las Vegas, Nevada 89146, or on-line at: [www.nvworkforceconnections.org](http://www.nvworkforceconnections.org).

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy or Suzanne Potter in writing at 6330 W. Charleston Blvd., Suite 150, Las Vegas, NV 89146; by calling (702) 638-8750 or fax (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter made available with twenty-four (24) hours advance notice.

An Equal Opportunity Employer/Program

**NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER**

Budget & Finance Committee Members: Paul Brandt, Brad Deeds, Lou DeSalvio, Dasya Duckworth, Marvin Gebers, Rebecca Henry, Tobias Hoppe, Rob Mallery, Jerrie Merritt, Chair, Valerie Murzl, Renee Olson, and, Michael Vannozi, Vice-Chair

*All items listed on this Agenda are for action by the Budget & Finance Committee unless otherwise noted. Actions may consist of any of the following: Approve, deny, condition, hold, or table. Public Hearings maybe declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion and possible action; or to provide direction and recommendations to Workforce Connections.*

**AGENDA**

1. Call to order, confirmation of posting and roll call.
2. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes
3. **DISCUSSION and POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency and/or deletions of any items .....1
4. **DISCUSSION and POSSIBLE ACTION:** Approve the Budget & Finance Committee meeting minutes of August 12, 2015 .....2
5. **DISCUSSION and POSSIBLE ACTION:** Review, Discuss, Accept, and Approve Reports
  - A. PY2015 WIOA Formula Budget July 1, 2015 through June 30, 2016.....13
  - B. Budget vs. Actual Finance Report (Workforce Connections’ Operations) for the period July 1, 2015 through June 30, 2016 (Formula WIOA) .....25
  - C. Awards & Expenditures – Monthly Update (status of service providers).....26
  - D. WIOA Expenditure Tracking - Adults, Dislocated Workers, and Youth.....31
6. **SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic that is relevant to; or within the authority or jurisdiction of the Board. If you commented earlier, please do not repeat the same comment you previously made. Please clearly state and spell your name and your address for the record. Each comment will be limited to three (3) minutes .....32
7. **COMMITTEE MEMBERS COMMENTS:**.....33
8. **ADJOURNMENT**

1. **Call to Order, confirmation of posting, and roll call:**

2. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Committee for consideration and action today. Please clearly state your name and your address for the record. Each public comment will be limited to three (3) minutes

3. **DISCUSSION and POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency items and/or deletions of any items

4. **DISCUSSION and POSSIBLE ACTION:** Approve the Budget & Finance Committee meeting minutes of August 12, 2015

**WORKFORCE CONNECTIONS  
BUDGET & FINANCE COMMITTEE  
MINUTES**

The Budget & Finance Committee held a public meeting on Wednesday, August 12, 2015 beginning at 2:01p.m. at the following location:

At its principal office: 6330 W. Charleston Blvd., Ste. 150  
Rosalie Boulware Conference Room (Bronze)  
Las Vegas, Nevada

The site has speakerphone and voice-stream link capability.

1. Call to order, confirmation of posting, and roll call.

Ardell Galbreth, Executive Director stated, that due to the restructuring of the Workforce Development Board there currently was no Chair for the Budget & Finance Committee, and Valerie Murzl, Board Chair would conduct the meeting until elections were held and a Chair and Vice-Chair were appointed.

Valerie Murzl, Board Chair, called the meeting of the Budget & Finance Committee to order. Members present: Paul Brandt, Brad Deeds (via telephone), Lou DeSalvio (via telephone), Marvin Gebers, Rebecca Henry, Rob Mallory, Jerrie Merritt, Valerie Murzl, Renee Olson, and Michael Vannozzi. Ex-Officio Member Clark County: Tom Wilson

Members Absent: Dasya Duckworth, and Tobias Hoppe

Staff confirmed the agenda was posted three working days prior to the meeting in accordance with the Nevada Open Meeting Law by posting at four Official Bulletin Boards (locations listed on agenda). Staff members of Workforce Connections (WC) and members of the public were asked to sign in. (Sign in sheets are attached to the original minutes).

2. Discussion and Possible Action: Approval of the Agenda with inclusions of any emergency items or deletion of any items.

***A motion was made by Michael Vannozzi and seconded by Renee Olson to approve the agenda as presented. Motion carried.***

3. First Public Comment Session

Members of the public may now comment on any matter posted on this Agenda, which is before this committee for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes.

***Hearing no comments, Valerie Murzl closed the Public Comment Session.***

4. Discussion and Possible Action: Election of Chair and Vice-Chair

Valerie Murzl, Board Chair, accepted nominations for Chair and Vice-Chair to the Budget & Finance Committee. Ms. Murzl nominated Jerrie Merritt as Chair and Michael Vannozzi as Vice-Chair of the Budget and Finance Committee. Paul Brandt approved the motion. Renee Olson asked the nominees to provide background information as to where they are from and who they represent.

Jerrie Merritt has been a Senior Vice President at Bank of Nevada with over 37 years of banking experience within the financial service industry. She served as an Executive Vice President for Bank of Nevada opening up one of the regional offices where she managed the deposits, loans, and staffing. Currently Ms. Merritt is the Community Development Manager where she manages a portfolio at the Alliant office, and all community development within Bank of Nevada. Ms. Merritt is the Chair of the Board of Directors for the Urban Chamber of Commerce, and serves as Vice-Chair for HELP of Southern Nevada. Ms. Merritt stated she is passionate about economic development and small business here in Las Vegas.

Michael Vannozzi, has been the Director of Public Policy at the Las Vegas Global Economic Alliance for approximately two and half years. Prior to the economic development authority in Clark County, Mr. Vannozzi served for six years on economic and education policy in Senator Reid's office. He has a background in communications. Mr. Vannozzi stated LVGEA and Workforce Connections are seeking to cooperate as much as possible, on working with the new companies coming to town, and expressed his excitement to be here.

***Paul Brandt moved to approve the nominations of Jerrie Merritt as Chair and Michael Vannozzi as Vice-Chair of the Budget & Finance Committee, and seconded by Renee Olson. Motion carried.***

Congratulations Jerrie and Michael!

5. Discussion and Possible Action: Approve the Budget & Finance Committee minutes of the June 10, 2015.

***Valerie Murzl moved to approve the minutes of June 10, 2015. Michael Vannozzi seconded the motion.***

Discussion: Renee Olson was not present at the prior meeting, and abstained from voting on the minutes since she could not confirm her agreement on the accuracy of the minutes.

***Motion carried.***

Ms. Murzl reminded the Committee members on Basic Robert's Rule of Order when asking a question or making a motion. Committee members will address the Chair as Madam Chair when they ask questions or make a motion. (A copy of the Basic Robert's Rules of Order – Principles of Parliamentary Procedure is included in these minutes).

6. Discussion and Possible Action: Review, Discuss, Accept, and Approve Reports

A. PY2015 WIA Formula Budget July 1, 2015 through June 30, 2016

Jim Kostecki, Finance Manager, stated the first meeting of new Committee members would be a short tutorial and recommendations. Mr. Kostecki reported on PY2015 WIA Formula Budget July 1, 2015 through June 30, 2016 on pages 8-19 of the agenda packet approved by the prior WC Board and Local Elected Officials. He identified:

- The summary of the budget reporting for two Formula funding streams allocated for a 2-year period.
- Clarification of a Program Year versus a Fiscal Year. Our funding is given to us by program year, and the new funding for this year is called Program Year 2015. This pertains to our Fiscal Year Ending 2016. They are interchangeable. He noted the footnote at the bottom of the report to identify how long the funds are available. (NOTE: PY14 funding period is available July 1, 2014)



through June 30, 2016 (after two years, funds revert to the State for one additional year). The same will apply to PY15 funding period that is available July 1, 2015 through June 30, 2017 (after two years, funds revert to the State for one additional year)).

- The Revenue by Funding Stream explaining the delineation of the 25% allocation (10% Administrative (by regulation) and 15% Programmatic (by allowance through the Local Elected Officials)) of funds through the State to operate the organization. The remaining 75% allocated to competitive Request for Proposals (RFP) let to non-profit agencies and for-profit agencies for training and education purposes through service providers.
- The Community Resource Allocations pertain to the 75% of the remaining 100% funding from the State. The funds would cover three areas: One-Stop System, One-Stop Center as fiscal agent, and Community Resources (Service Providers).
- The detailed breakdown of the 25% allocation of funds that was Board approved, and ratified by the Local Elected Officials for Board Operations, is on page 9 of the agenda packet. Line item 8900 Strategic Initiative – WIA and 1st Qtr. 2016 Formula Budget, is unallocated budgeted funds that are set aside for the purpose of upcoming Initiatives, or will be allocated to a line item that requires adjustment through Committee approval.

Michael Vannozzi queried if the funds are all federal as opposed to fundraising. Mr. Kostecki responded that the Formula funds are the primary focus of the report, with other funding sources (less than 5% of total funding) reviewed later in the report.

Workforce Connections receives funds July 1. The federal government's fourth quarter ends September 30. WC's youth funding is available April 1 with no issues of sequestration; however, the Adult and Dislocated Worker funding is allocated July 1. Under sequestration rules, WC does not have access to the full allotment of funds in the first quarter. If WC were to spend into the new money, there would only be approximately 7%-8% available, ideally it would be 25% or one quarter's worth. Therefore, the last line item on page 9 of the agenda packet indicates 8900 – Strategic Initiative – 1<sup>st</sup> Qtr. 2016 reserved for carry over for the first quarter operations.

Ardell Galbreth provided an example identifying line item 7095 Board Meeting and Travel allocated for the purpose of Board members to attend trainings or conferences in the upcoming year. Should the funds in that line item fall short, justification for a portion of the funds from line item 8900 – Strategic Initiative – WIA are brought before the Committee for approval to reallocate funds to line item 7095 for the change.

Mr. Kostecki stated that pages 10-13 are WIA Formula Budget Narrative and descriptions identifying the overall budget. Mr. Galbreth indicated that any time there is a change to the budget narrative will staff reflect the change with increase or decrease highlighted yellow.

Mr. Kostecki reviewed and reported on the PY2015 WIA Formula Budget One Stop Center – Charleston on pages 14-16 of the agenda packet, then the PY2015 WIA Formula Budget One Stop System on pages 17-19 of the agenda packet respectively.

Mr. Kostecki reported WC was planning to maintain three of the positions at the One-Stop Career Center (2 front desk and 1 resource room operator) on the WC staff payroll. The regulations last year allowed WC to run the One-Stop Career Center as a Consortium (all the partners). This year the regulations stipulate that WC procure, through an RFP process, a One-Stop Operator to run the operations of the One-Stop Career Center. WC hired a national company, ResCare Workforce Solutions, as part of this process. The initial budget with WC maintaining the four FTEs within the Center. To provide clear transparency, a recommendation will be presented at the August 18, 2015 Programs Committee to give ResCare Workforce Solutions \$250,000 to absorb the four budgeted FTEs into their organization. This recommendation will then be forwarded to the full Board on August 25, 2015 for final approval.

Renee Olson queried the funds taken out of the One-Stop Center and System budgets are they noted in the Formula Budget. Mr. Kostecki responded funds are reallocated to Community Resources. He further stated for non-WIOA partners, six State representatives seated at the One-Stop Career Center share in the costs. Once a month all costs are captured and WC bills out a per seat cost to the partners.

Rob Mallory queried fraction amounts of an FTE. Mr. Kostecki responded that fractions represent operations staff providing service to the One-Stop Center or One-Stop System. (Example: IT, Maintenance, or Fiscal staff providing service and charging payroll time for the service).

*Ms. Murzl reminded the Committee members on Basic Robert's Rule of Order when asking a question or making a motion. Committee members will address the Chair as Madam Chair then the question or motion. (A copy of the Basic Robert's Rules of Order – Principles of Parliamentary Procedure is included in these minutes).*

Paul Brandt queried page 9 regarding a delta seven FTEs. Three FTEs moved to ResCare Workforce Solutions, the remaining four are vacancies. Mr. Kostecki responded WC has authorized 33.18 FTEs with actual filled positions of 25.96 FTEs.

Mr. Vannozzi requested clarification on the operations budget versus the program budget, and the One-Stop, with the employees associated with the One-Stop program budget not reflected in the FTEs on page 9. Mr. Kostecki stated the .9 position is the remaining fraction or an allowable charge to the One-Stop Center budget. WC has 39 positions (three are half time and part time employees) paid out of payroll every two weeks. Four positions to another grant that brings it to 35. Within the 35 FTEs is operations, One-Stop System, and partial at the One-Stop Center. The total structure of the organization is located on the website at [www.nvworkforceconnections.org](http://www.nvworkforceconnections.org).

Mr. Kostecki reported on the One-Stop System with five Business Services Representatives housed at the One-Stop Center supporting the system with job development, and the One-Stop System Manager and his staff included in the budget. Seven FTEs.

He further stated line item 7500 – Participant Training represents various training contracts funding out to organizations:

- Apprenticeship Preparation contract with the College of Southern Nevada (\$200,000),
- A nursing GAP training with UNLV (\$200,000),
- Tutoring contract (\$200,000) for in-school and out-of-school youth,
- WordKeys assessment tools (\$14,000) coordinated through CSN.

***Valerie Murzl moved to accept as presented 6A - PY2015 WIA Formula Budget July 1, 2015 through June 30, 2016, and seconded by Rebecca Henry. Motion carried.***

- B. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2014 through June 30, 2015 (Formula WIA).

Mr. Kostecki reported on the Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period of July 1, 2014 through June 30, 2015 (Formula WIA) on page 20 of the agenda packet. He stated WC has not completed the month for the new-year making this an interim report for the end of last year. He further stated that WC may have the ability to budget up 25% of the funding, but rarely does WC spend the full 25% of the funding allowing flexibility to start a new initiative. The report on page 20 is

identified as the Red, Yellow, and Green Report (10% above will reflect the color yellow, 15% above will reflect the color red).

Mr. Vannozzi queried for clarity, WC spent approximately 60% of the funds for operations. Mr. Kostecki responded that is correct where the balance of the 40% will roll over into the new-year for programs and operations.

***Valerie Murzl moved to accept as presented 6B - Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2014 through June 30 2015 (Formula WIA), and seconded by Michael Vannozzi. Motion carried.***

C. Awards & Expenditures – Monthly Update (Status of Service Providers).

Mr. Kostecki reported on the Awards & Expenditures – Monthly Update (Status of Service Providers) on pages 21-24 of the agenda packet that reflects invoicing through May 2015. Funding to the partners in the community. WC receives three streams of funding: Adult, Dislocated Worker and Youth.

Mr. Kostecki noted a correction on page 21 to reflect WIA PY14 One-Stop Adult – Academy of Human Development contract amount to be \$150,000, not \$100,000.

He further stated that service providers have 30-days after month end to submit the prior month end invoice (June 2015 invoicing due July 31, 2015) actual expenditures for the previous month and approximately 45-60 day delay in reporting. Any remaining balances from June 30, 2015 are de-obligated from the contract once the close out process occurs. WC is on a cost reimbursement basis where the service provider submits invoices; WC draws the money down from the State, than WC pays the service provider. In addition to the one-month lag, at contract end, the service provider has 60 days to close out. Example: WC will not receive close out packets for the contracts ending June until the end of August. For the Youth, funds de-obligated are factored into the new contracts with an average of 10% unspent rate on contracts overall.

Mr. Vannozzi queried Nye Communities Coalition and Lincoln County unspent funds are high. Is there a problem to spend the money? Mr. Kostecki responded that Nye Communities Coalition and Lincoln County are the only rural service providers. Specifically with youth, the two service providers run good services, just difficult to find participants. Mr. Galbreth added Nye Communities Coalition has an excellent operation located in Pahrump, with outreach to the Tonopah area (250 miles north) supporting Esmeralda County. Lincoln County as well, is challenged with finding enough youth for a youth program or the offering of a youth work experience-training program.

Mr. Galbreth directed the attention of the Committee to the top of pages 21 – 23 of the agenda packet to the red bar and the pink bar. The Budget Committee's responsibility is compliance oversight. When there is a partner or service provider deficient or at-risk with corrective action findings, the agency will be highlighted in red (reflects high risk) or pink (reflects deficiency) if the service provider is not on target with corrective actions from WC, the State, or the U.S. Department of Labor (DOL).

Mr. Kostecki noted a correction to the report on Page 22, WIA PY11/12/13 Other (Disabilities, Re-Entry, Rural, and Veterans) Easter Seals Nevada – Disabilities contract extended to 6/30/2015.

Mr. Kostecki reported representing the Direct Grants or non-formula grants on page 24.

- YouthBuild program - 3-year grant direct from the U.S. Department of Labor (federal funds). The first two years of the program clients are enrolled running two different cohorts (one each

year) the third year is for all follow-up. WC has applied for YouthBuild PY15 with the results of the award announced in late August early September.

- AmeriCorps is a partnership with YouthBuild, providing approximately \$25,000 a year.
- \$50,000 grant with AARP, small source of non-federal funds, which is an age 50+ Back to Work grant. Counseling grant to assist the senior set to get back into the workforce.
- Partnership with Nevada System Higher Education (NSHE) with two funding sources: DETR (State) provides a portion of the funding (non-federal funds), and the Robert Wood Foundation passing the funds to Workforce Connections.

Mr. Galbreth states his role as Executive Director to seek additional non-federal funding. WC is working with the Armed Forces Corporation allocating staff as Navigators at the One-Stop Career Center. WC is looking to expand the AARP grant that currently receives \$100,000 over a 2-period (WC is into the second year).

Ms. Murzl commented the Awards and Expenditures are the most important part of the reporting cycle. Funds awarded to service providers, results and outcomes are critical. Ms. Murzl noted the Nevada Department of Corrections (NDOC) on page 22 of the agenda packet, and the \$800,000 awarded with only \$72,017 (or 9%) expended. She further stated, from a mission perspective, WC's mission is to employ people, get jobs, and help with training. These reports should be viewed with a critical eye, considering the lag time, contract dates, etc. Ms. Murzl thanked staff for the excellent work they perform, and acknowledged the reporting is far better than it has been during her time of service on the Board. Ms. Murzl emphasized the Committee to be diligent in their oversight.

Rob Mallory queried reports that indicate results of the spent money. How many people are actually going to work? Mr. Kostecki responded that client reports typically are presented at the Programs Committee covering Adults, Dislocated Worker, and Youth. Mr. Galbreth interjected that the Programs Committee conduct negotiations on contracts to ensure a particular number of clients served at a certain dollar amount that generate reports on performance outcomes. He further stated the Budget & Finance Committee oversee financial reporting only and welcomed the Committee members to attend the Programs Committee for the additional piece of information.

Discussion ensued regarding the spend rate through the Nevada Department of Corrections.

***Renee Olsen moved to accept as presented 6C Awards & Expenditures – Monthly Update (Status of Service Providers), and seconded by Rebecca Henry. Motion carried.***

D. WIOA Expenditure Tracking - Adult, Dislocated Worker, and Youth

Brett Miller reported on the WIOA Expenditure Tracking report on page 25 of the agenda packet designed to address the previous reports discussed. Mr. Miller identified each component of the report.

- Spending Plan
  - PY15 Budget / Plan
    - Approved Awards for Adult, Dislocated Worker, and Youth
      - WC Operations – Funds identified in the budget on page 8
      - One-Stop Center and System – Funds identified in the center of the budget
      - Community Resources – Funds obligated to the community in contracts
      - Additional for Sequester – Set aside funds of \$1,100,000 to compensate first quarter operations

- Pending Approval – Items pending approval from the budget
- Planning Stage – Funds set aside for a new initiative, various levels of development within the initiative, to RFP stage
- Strategic De-Obligation – Monies left unspent to be tracked
- Total Obligated / Budget – Total obligated funds
- Total Available – Approved budget for PY15

Mr. Miller identified the area of PY15 funding anticipated for allocation in the first quarter of PY16 for Adult, Dislocated Workers, and Youth. Mr. Galbreth asserted, in an effort to avoid a work stoppage in PY16, there are set aside funds for the first quarter of PY16 to supplement funds less than the organization can operate. Tracking of funds will prevent potential temporary layoffs, furloughs, reduction in force (RIF), or reduced service delivery to clients.

Mr. Miller continued with identifying the YTD Actuals vs. Expected columns for Adult and Dislocated Workers, and the column for Youth. The trends illustrated indicate the expected spend rate and the actual spend rate as it progresses during the year.

Mr. Kostecki stated youth expenditures have a big influx in spend rate in July/August invoicing periods due to work experience for youth employment. Ms. Olson requested staff to provide information during the times of influx.

Mr. Vannozzi queried the reconciliation of page 20 with page 25, WC operations budget \$6,500,000, expended \$4,200,000, what happens to the \$2,300,000. Part of the operating dollars roll over to satiate sequestration, but what happens to the monies? Mr. Kostecki responded the information on page 20 is for the prior year (PY14), reported on page 25 is the current year budget (PY15). The remaining monies would roll forward as additional community resources or operations. Over a two-year period, WC will not spend over the allocation of funds for operations. The funds will be trued-up for operations and the service provider funding streams portion. The State requires a first-in first-out of funds (prior year (PY14) must be spent before the current year funds (PY15)) allocation.

***Renee Olson moved to accept as presented 6D – WIOA Expenditure Tracking, and seconded by Michael Vannozzi. Motion carried.***

#### 7. Committee Comments:

Valerie Murzl welcomed and thanked the new Committee members for their attendance and participation. Ms. Murzl stated how important it is that the Committee members know the Local Elected Officials selected each member based on their credentials and expertise, life experiences, and work experiences. The Local Elected Officials have placed a great deal of trust and integrity in the Budget & Finance Committee in their (LEOs) absence from the Board meetings, and the critical review of the Budget and Finance Committee reports. She recommended that each member take copious notes in the committee meetings through the staff recommendations, voting, vetting, and decision-making, and then highly recommended the notes brought with them to the Board meetings. Ms. Murzl stated the Board will look to the Committee members to be involved, engaged, participate, and cautioned the Committee members to have accurate information before speaking, as all meetings are tape-recorded and public.

Renee Olson thanked WC staff for going through and explaining the reports extending her appreciation. Ms. Olson commented that it will be a great experience and appreciates being on the Committee.

#### 8. Second Public Comment Session

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Committee. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and address for the record. Each comment will be limited to three (3) minutes.

***Hearing no comments, Jerrie Merritt, Chair closed the Second Public Comment Session.***

9. Adjournment

***Renee Olson moved for adjournment, and seconded by Michael Vannozzi. The meeting adjourned at 4:05 p.m.***

Respectfully submitted,  
Dianne Tracy

DRAFT

## Basic Robert's Rules of Order - Principles of Parliamentary Procedure

- No person may speak until recognized by the chair.
- All remarks must be addressed to the chair – no cross discussion is permitted.
- All board members have equal rights, privileges and obligations.
- A quorum must be present for the group to take action items on the agenda; a majority of the entire membership must be present in order to transact business.
- Full and free discussion of every motion is a basic right.
- Only one question at a time may be considered, and only one person may have the floor at any one time.
- Board members have a right to know what the immediately pending question/motion is and to have it restated before a vote is taken.
- Personal remarks are always out of order.
- Silence communicates consent. Those who do not vote allow the decision to be made by those who do vote.

### Making and Handling Motions

Steps	What to say
1. The member addresses the chair.	"Mr./Madam Chairman."
2. The chair recognizes the member.	"The chair recognizes board member."
3. The member makes a motion.	"I move to. . . ."
4. Another member seconds the motion.	"Second."
5. The chair states the motion.	"It is moved and seconded to . . . ."
6. The members may debate/discuss the motion.	"The chair recognizes board member to speak to the motion. . . ."
7. The chair calls for a vote.	"Those in favor of adopting the motion to. . . .say 'Aye.' [pause] Those opposed, say 'No.'"
8. The chair announces the result of the vote.	"The ayes have it, and the motion carries."

5. **DISCUSSION and POSSIBLE ACTION:** Review, Discuss, Accept, and Approve Reports

- A. PY2015 WIOA Formula Budget July 1, 2015 through June 30, 2016
- B. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2015 through June 30, 2016 (Formula WIOA)
- C. Awards & Expenditures – Monthly Update (Status of Service Providers)
- D. WIOA Expenditure Tracking - Adult, Dislocated Worker, and Youth



**WORKFORCE CONNECTIONS  
PY2015 WIOA Formula Budget  
July 1, 2015 - June 30, 2016  
(Revised Budget - October 1, 2015)**

Revenue by Funding Stream	Approved Budget PY2015	Proposed Budget PY2015	\$ Change	Available for LWIB Operations		Community Resource Allocations	TOTAL
				10% Admin	15% Program		
PY2014 Adult	4,300,000	4,300,000	-	430,000	645,000	3,225,000	4,300,000
PY2014 Dislocated Worker	1,000,000	1,000,000	-	100,000	150,000	750,000	1,000,000
PY2014 Youth	3,000,000	3,000,000	-	300,000	450,000	2,250,000	3,000,000
PY2015 Adult	7,375,010	7,375,010	-	737,501	1,106,252	5,531,257	7,375,010
PY2015 Dislocated Worker	4,448,425	4,448,425	-	444,843	667,264	3,336,318	4,448,425
PY2015 Youth	5,973,728	5,973,728	-	597,373	896,059	4,480,296	5,973,728
Other Revenues (Program Income and Interest)	60,025	60,025	-		25	60,000	60,025
<b>Total Revenue by Funding Stream</b>	<b>\$ 26,157,188</b>	<b>\$ 26,157,188</b>	<b>\$ -</b>	<b>\$ 2,609,717</b>	<b>\$ 3,914,600</b>	<b>\$ 19,632,871</b>	<b>\$ 26,157,188</b>
			0.0%	Subtotal Board Operations	\$ 6,524,317		

## Notes:

1. PY2015 Revenues include WIOA funding in the total amount of \$17,797,163.
2. Carry forward funds have been estimated for PY2014 in the amount of \$8,300,000.
3. The Department of Labor allows local boards to expend up to 10% of their total allocation for administrative costs. WC also allocates 15% of the total allocation for program management and oversight.
4. WIOA funds have a two year life at the local board level and an additional year at the state level.

Community Resource Allocations	Approved Budget PY2015	Proposed Budget PY2015	\$ Change	One-Stop Centers	One-Stop System	Community Resource Allocations	TOTAL
Adult Services	8,786,257	8,786,257	-	547,058	1,151,268	7,087,931	8,786,257
Dislocated Worker Services	4,116,318	4,116,318	-	234,454	493,401	3,388,463	4,116,318
Youth Services	6,730,296	6,730,296	-		250,000	6,480,296	6,730,296
<b>Subtotal Community Resource Allocations</b>	<b>\$ 19,632,871</b>	<b>\$ 19,632,871</b>	<b>\$ -</b>	<b>\$ 781,512</b>	<b>\$ 1,894,669</b>	<b>\$ 16,956,690</b>	<b>\$ 19,632,871</b>

Board Operations	Approved Budget PY2015	Proposed Budget PY2015	\$ Change	Admin	Program	Total
Subtotal Operating Expenditures	6,524,317	6,524,317	-	1,745,704	4,778,613	6,524,317
<b>Total Expenditures</b>	<b>\$ 26,157,188</b>	<b>\$ 26,157,188</b>		<b>\$ 1,745,704</b>	<b>\$ 4,778,613</b>	
<b>Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 864,013</b>	<b>\$ (864,013)</b>	<b>\$ -</b>

NOTE: PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, funds revert to the State for one additional year)  
PY2015 funding period is available July 1, 2015 through June 30, 2017 (after two years, funds revert to the State for one additional year)

**WORKFORCE CONNECTIONS  
 PY2015 WIOA Formula Budget  
 July 1, 2015 - June 30, 2016  
 (Revised Budget - October 1, 2015)**

<b>Board Operations</b>	<b>Authorized FTE</b>	<b>Actual FTE</b>	<b>Approved Budget PY2015</b>	<b>Proposed Budget PY2015</b>	<b>\$ Change</b>	<b>Admin</b>	<b>Program</b>	<b>Total</b>
6500 Salaries	33.18	25.95	2,692,533	2,692,533	-	538,507	2,154,026	2,692,533
7000 Accounting and Auditing			270,000	270,000	-	270,000	-	270,000
7005 Legal Fees			70,000	70,000	-	70,000	-	70,000
7010 Legal Publication Advertising			18,000	18,000	-	4,500	13,500	18,000
7020 Licenses and Permits			3,000	3,000	-	750	2,250	3,000
7025 Dues and Subscriptions			15,000	15,000	-	3,750	11,250	15,000
7030 Postage and Delivery			6,000	6,000	-	1,500	4,500	6,000
7035 Printing and Reproduction			11,000	11,000	-	2,750	8,250	11,000
7040 Office Supplies			31,500	31,500	-	7,875	23,625	31,500
7045 Systems Communications			87,000	107,000	20,000	26,750	80,250	107,000
7050 Training, and Seminars - Staff			70,000	70,000	-	17,500	52,500	70,000
7055 Travel and Mileage - Staff			72,000	72,000	-	18,000	54,000	72,000
7060 Utilities			30,000	30,000	-	7,500	22,500	30,000
7065 Telephone			30,000	30,000	-	7,500	22,500	30,000
7070 Facilities Rent/Lease			189,414	189,414	-	47,354	142,060	189,414
7075 Facilities Repairs and Maintenance			135,500	135,500	-	33,875	101,625	135,500
7080 Admin Support Contracts			118,000	118,000	-	118,000	-	118,000
7085A Program Support Contracts			190,000	190,000	-	-	190,000	190,000
7085B Program Support Contracts - IT/Web			195,000	195,000	-	-	195,000	195,000
7090 Non-Board Meetings and Outreach			43,000	43,000	-	10,750	32,250	43,000
7095 Board Meetings and Travel			25,000	25,000	-	-	25,000	25,000
7100 Insurance			50,000	50,000	-	12,500	37,500	50,000
7100-7120 Employee Fringe Benefits			846,140	846,140	-	211,535	634,605	846,140
7125 Employer Payroll Taxes			80,777	80,777	-	20,194	60,583	80,777
7130/7135 Payroll Services and Bank Fees			11,000	11,000	-	11,000	-	11,000
7200 Equipment - Operating Leases			32,500	40,000	7,500	10,000	30,000	40,000
7215/8500 Capital - Equipment and Furniture			102,500	102,500	-	25,625	76,875	102,500
8500 Capital - Tenant Improvements			19,950	19,950	-	4,988	14,962	19,950
8900 Strategic Initiative - WIA			179,503	152,003	(27,500)	38,001	114,002	152,003
8900 Strategic Initiative - 1st Qtr 2016			900,000	900,000	-	225,000	675,000	900,000
<b>Subtotal Board Operations</b>			<b>6,524,317</b>	<b>6,524,317</b>	<b>-</b>	<b>1,745,704</b>	<b>4,778,613</b>	<b>6,524,317</b>

**Workforce Connections  
Program Year 2015  
WIOA Formula Budget Narrative**

Workforce Connections is responsible for providing management and oversight of the Workforce Development Area's employment and training programs and services. The Board's staff provides direct support to the Workforce Development Area by carrying out the Board's operations plans. Staff responsibilities include implementing Board policies and establishing techniques and methods to achieve the Board's mission. Staff administers and oversees all internal administrative service provisions, including program administration, management analysis and administration support for the Workforce Development Board.

**Revenues:**

Workforce Innovation and Opportunity Act (WIOA) Program Year PY2015 allotted funds are in the amount of \$17,797,163. Funding is allocated among the three funding streams: Adult - \$7,375,010, Dislocated Worker - \$4,448,425, Youth - \$5,973,728.

Funding for PY2015 decreased by \$1,598,980 (8.24%), compared to the PY 2014 WIA allocation which was \$19,396,143.

Other anticipated funding includes estimated operating carry forward funds from PY2014 WIA allocation of \$8,300,000 and program income/interest at \$60,025.

Total budgeted revenues for PY2015 are \$26,157,188.

**Expenditures – Community Resource Allocation:**

In August 2015, the Board approved additional Adult & Dislocated Worker funds for Academy of Human Development in the amount of \$35,000, for HELP of Southern Nevada in the amount of \$40,000, for Nevada Partners in the amount of \$75,000, and for ResCare Workforce Services in the amount of \$100,000 for services related to transferred clients from service providers not receiving funding going forward. They also approved additional Adult & Dislocated Worker funds for ResCare Workforce Services in the amount of \$250,000 for staffing adjustments and training and supportive services funds. Finally, no cost extensions were approved for the Nevada Department of Corrections and the UNLV Continuing Education nursing GAP training contracts.

In September 2015, the Board approved an Adult & Dislocated Worker funded contract for Nevada Partners in an amount not to exceed \$500,000 for a Building Trades Pre-Apprenticeship program design and a Youth contract in an amount not to exceed \$650,000 for a Pre-Entry program. They also approved additional Youth funds for Nevada Partners in the amount of \$154,800, for HELP of Southern Nevada in the amount of \$83,200, and for Southern Nevada Regional Housing Authority in the amount of \$27,000 for services related to transferred clients from service providers not receiving funding going forward.

**Administrative and Program Operating Expenditures – Board Staff:**

The Department of Labor allows local workforce investment boards to expend up to 10% of their total formula funding allocation for administrative services. For programmatic operations and oversight, the board of directors has allocated 15% of the total budget allocation. Such operational and management oversight includes, but is not limited to:

- Providing technical assistance to contracted service providers
- Tracking and monitoring of participating clients and performance outcome
- Program oversight and monitoring of service provider contracts

**6500 - Salaries: \$2,692,533** –Allocated costs for administrative and program staff salaries.

**7000 - Accounting and Auditing: \$270,000** – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.

A-133 Audit	\$ 80,000
Auditing Services	\$ 25,000
Accounting Services	\$165,000

**7005 Legal Fees: \$70,000** – Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.

**7010 Legal Publication Advertising: \$18,000** – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.

**7020 Licenses and Permits: \$3,000** – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.

**7025 Dues and Subscriptions: \$15,000** – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.

**7030 Postage and Delivery: \$6,000** –Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.

**7035 Printing and Reproduction: \$11,000** – Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.

**7040 Office Supplies: \$31,500** – Allocated costs for various office supplies needed for daily operations.

- 7045 Systems Communications: \$107,000 – An increase of \$20,000 –** Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support. The increase is for the purchase of Woofound Online visual personality assessment tool for use of all partners serving clients.
- 7050 Training and Seminars (Staff): \$70,000 –** Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.
- 7055 Travel and Mileage (Staff): \$72,000 –** Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans.
- 7060 Utilities: \$30,000 –** Allocated costs for utilities for the new location. Utilities are included in our current lease agreement.
- 7065 Telephone: \$30,000 –** Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$189,414 –** Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.
- 7075 Facilities Maintenance: \$135,500 –** Allocated costs for equipment or facility repairs and maintenance and security guard services.
- 7080 Admin Support Contracts: \$118,000 –** Allocated costs for administrative support agreements, HR consultant and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085A Program Support Contracts: \$190,000 –** Allocated costs for program support training agreements.
- 7085B Program Support Contracts – IT and Web: \$195,000 –** Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$43,000 –** Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7095 Board Meetings and Travel: \$25,000 –** Allocated costs for facility and event related charges tied to board and committee meetings and Board travel to grant activities
- 7100 Insurance: \$50,000 –** Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability.

**7100-7120 Employee Fringe Benefits: \$846,140** –Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.

**7125 - Employer Payroll Taxes: \$80,777** –Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.

**7130-7135 Bank/Payroll Services: \$11,000** –Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.

Bank Fees	\$6,000
Payroll Services	\$5,000

**7200 Equipment – Operating Leases: \$40,000 – An increase of \$7,500** – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations. The increase is due to the extra printing incurred during the first quarter generated by the implementation of the Workforce Innovation and Opportunity Act (WIOA).

**8500 Capital – Equipment and Furniture: \$122,450** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.

**8900 Strategic Initiatives: \$1,052,003 – A decrease of \$27,500** – These funds are available to be allocated for future workforce initiatives approved by the Board.

**WORKFORCE CONNECTIONS  
PY2015 WIOA Formula Budget  
One Stop Center - Charleston  
(Revised Budget - October 1, 2015)**

One-StopCenter	Authorized FTE	Actual FTE	Approved Budget PY2015	Proposed Budget PY2015	\$ Change	Admin	Program	Total
6500 Salaries	0.90	0.90	53,179	53,179	-	1,595	51,584	53,179
7000 Accounting and Auditing			5,000	5,000	-	5,000	-	5,000
7005 Legal Fees					-			-
7010 Legal Publication Advertising					-			-
7020 Licenses and Permits					-		-	-
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			6,000	6,000	-		6,000	6,000
7035 Printing and Reproduction			4,500	4,500	-		4,500	4,500
7040 Office Supplies			22,500	22,500	-		22,500	22,500
7045 Systems Communications			25,500	25,500	-		25,500	25,500
7050 Training, and Seminars - Staff			3,000	3,000	-		3,000	3,000
7055 Travel and Mileage - Staff			2,000	2,000	-		2,000	2,000
7060 Utilities			30,000	30,000	-		30,000	30,000
7065 Telephone			2,700	2,700	-		2,700	2,700
7070 Facility Rent/Lease			146,000	146,000	-		146,000	146,000
7075 Facilities Repairs and Maintenance			100,025	100,025	-		100,025	100,025
7080 Admin Support Contracts			6,000	6,000	-	6,000	-	6,000
7085A Program Support Contracts			20,000	20,000	-		20,000	20,000
7085B Program Support Contracts - IT/Web					-			-
7090 Non-Board Meetings and Outreach			1,800	1,800	-		1,800	1,800
7095 Board Meetings and Travel					-			-
7100 Insurance			12,900	12,900	-		12,900	12,900
7100-7120 Employee Fringe Benefits			18,613	18,613	-		18,613	18,613
7125 Employer Payroll Taxes			1,595	1,595	-		1,595	1,595
7130/7135 Payroll Services and Bank Fees			950	950	-	950	-	950
7200 Equipment - Operating Leases			45,500	45,500	-		45,500	45,500
7215/8500 Capital - Equipment and Furniture			7,750	7,750	-		7,750	7,750
GASB Depreciation			140,000	140,000	-		140,000	140,000
8900 Strategic Initiative - WIA			125,000	125,000	-		125,000	125,000
<b>Subtotal One-Stop Center</b>			<b>781,512</b>	<b>781,512</b>	<b>-</b>	<b>13,545</b>	<b>767,967</b>	<b>781,512</b>

**Workforce Connections  
Program Year 2015  
WIOA One-Stop Center Budget Narrative-Adjustment Requests**

- 6500 - Salaries: \$53,179** – Allocated costs for administrative and program staff salaries.
- 7000 - Accounting and Auditing: \$5,000** – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.
- 7025 Dues and Subscriptions: \$1,000** – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.
- 7030 Postage and Delivery: \$6,000** – Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.
- 7035 Printing and Reproduction: \$4,500** – Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.
- 7040 Office Supplies: \$22,500** – Allocated costs for program support training agreements and security guard costs.
- 7045 Systems Communications: \$25,500** – Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.
- 7050 Training and Seminars (Staff): \$3,000** – Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.
- 7055 Travel and Mileage (Staff): \$2,000** – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans.
- 7060 Utilities: \$30,000** – Allocated costs for utilities for the new location. Utilities are included in our current lease agreement.
- 7065 Telephone: \$2,700** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$146,000** – Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.
- 7075 Facilities Maintenance: \$100,025** – Allocated costs for equipment, security and facility repairs and maintenance.



- 7080 Admin Support Contracts: \$6,000** – Allocated costs for administrative support agreements, HR consultant and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085A Program Support Contracts: \$20,000** – Allocated costs for program support training agreements.
- 7090 Non-Board Meetings and Outreach: \$1,800** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7100 Insurance: \$12,900** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$18,613** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 Employer Payroll Taxes: \$1,595** – Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.
- 7130-7135 Bank/Payroll Services: \$950** – Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
- 7200 Equipment – Operating Leases: \$45,500** – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.
- 8500 Capital – Equipment and Furniture: \$7,750** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.

**WORKFORCE CONNECTIONS  
PY2015 WIOA Formula Budget  
One Stop System  
(Revised Budget - October 1, 2015)**

One-Stop System	Authorized FTE	Actual FTE	Approved Budget PY2015	Proposed Budget PY2015	\$ Change	Admin	Program	Total
6500 Salaries	9.38	7.38	683,158	683,158	-	20,495	662,663	683,158
7000 Accounting and Auditing			18,000	18,000	-	18,000	-	18,000
7005 Legal Fees			30,000	30,000	-	30,000	-	30,000
7010 Legal Publication Advertising			1,000	1,000	-		1,000	1,000
7020 Licenses and Permits			14,500	14,500	-		14,500	14,500
7025 Dues and Subscriptions			3,500	3,500	-		3,500	3,500
7030 Postage and Delivery			-	-	-		-	-
7035 Printing and Reproduction			4,500	4,500	-		4,500	4,500
7040 Office Supplies			10,000	10,000	-		10,000	10,000
7045 Systems Communications			11,310	16,310	5,000		16,310	16,310
7050 Training, and Seminars - Staff			9,756	9,756	-		9,756	9,756
7055 Travel and Mileage - Staff			18,480	18,480	-		18,480	18,480
7060 Utilities			-	-	-		-	-
7065 Telephone			5,720	5,720	-		5,720	5,720
7070 Facility Rent/Lease			-	-	-		-	-
7075 Facilities Repairs and Maintenance			-	-	-		-	-
7080 Admin Support Contracts			17,000	17,000	-	17,000	-	17,000
7085A Program Support Contracts			59,500	59,500	-		59,500	59,500
7085B Program Contracts - IT/Web			15,000	15,000	-		15,000	15,000
7085C Program Contracts - Workforce Dev. Academy			100,000	100,000	-		100,000	100,000
7090 Non-Board Meetings and Outreach			58,500	58,500	-		58,500	58,500
7095 Board Meetings and Travel			-	-	-		-	-
7100 Insurance			19,000	19,000	-		19,000	19,000
7100-7120 Employee Fringe Benefits			216,087	216,087	-		216,087	216,087
7125 Employer Payroll Taxes			21,108	21,108	-		21,108	21,108
7130-7135 Payroll Services and Bank Fees			1,500	1,500	-	1,500	-	1,500
7200 Equipment - Operating Leases			-	-	-		-	-
7500 Participant Training			200,000	200,000	-		200,000	200,000
7215/8500 Capital - Equipment and Furniture			37,000	57,000	20,000		57,000	57,000
8510 Capital - Tenant Improvements			15,050	15,050	-		15,050	15,050
8900 Strategic Initiative - WIA			-	-	-		-	-
8900 Strategic Initiative - 1st Qtr 2016			325,000	300,000	(25,000)		300,000	300,000
<b>Subtotal One-Stop System</b>			<b>1,894,669</b>	<b>1,894,669</b>	<b>-</b>	<b>86,995</b>	<b>1,807,674</b>	<b>1,894,669</b>

**Workforce Connections  
Program Year 2015  
WIOA One-Stop System Budget Narrative-Adjustment Requests**

- 6500 - Salaries: \$683,158** – Allocated costs for administrative and program staff salaries
- 7000 - Accounting and Auditing: \$18,000** – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.
- 7005 Legal Fees: \$30,000** – Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.
- 7010 Legal Publication Advertising: \$1,000** – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.
- 7020 Licenses and Permits: \$14,500** – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.
- 7025 Dues and Subscriptions: \$3,500** – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.
- 7035 Printing and Reproduction: \$4,500** – Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.
- 7040 Office Supplies: \$10,000** – Allocated costs for program support training agreements and security guard costs.
- 7045 Systems Communications: \$16,310 – An increase of \$5,000** – Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support. The increase is due to the increased cost of the annual renewal of the HRM applicant tracking software used by the Business Engagement Team.
- 7050 Training and Seminars (Staff): \$9,756** – Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.
- 7055 Travel and Mileage (Staff): \$18,480** – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans.
- 7065 Telephone: \$5,720** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.

- 7080 Admin Support Contracts: \$17,000** – Allocated costs for administrative support agreements, HR consultant and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085A Program Support Contracts: \$59,500** – Allocated costs for program support training agreements.
- 7085B Program Support Contracts – IT and Web: \$15,000** – Allocated costs for temporary staffing to support program and data support activities.
- 7085C Program Support Contracts – Workforce Dev. Academy: \$100,000** – Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$58,500** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7100 Insurance: \$19,000** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$216,087** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 Employer Payroll Taxes: \$21,108** – Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.
- 7130-7135 Bank/Payroll Services: \$1,500** – Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
- 7500 Participant Training: \$200,000** – Contracts for training initiatives related to tutoring.
- 8500 Capital – Equipment and Furniture, Tenant Improvements: \$72,050 – An increase of \$20,000** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff. The increase is due to the request of funds needed to renovate the second RTC bus into a mobile One-Stop.

# WORKFORCE CONNECTIONS

PY2015 WIOA Formula Expenses

AUGUST 2015 YTD

For the Period : July 1, 2015 through June 30, 2016

Administrative and Program Operating Budget

**% OF PROGRAM YEAR COMPLETED** 16.7%

Operating Expenses	Budget			ACTUAL EXPENSES			0			% Expended from Budget		
	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total
Salaries	538,507	2,154,026	2,692,533	78,817	200,788	279,605	459,690	1,953,238	2,412,928	14.64%	9.32%	10.38%
Accounting and Auditing	270,000	0	270,000	18,491	0	18,491	251,509	0	251,509	6.85%	0.00%	6.85%
Legal Fees	70,000	0	70,000	3,430	0	3,430	66,570	0	66,570	4.90%	0.00%	4.90%
Legal Publication Advertising	4,500	13,500	18,000	16	558	574	4,484	12,942	17,426	0.36%	4.13%	3.19%
Licenses and Permits	750	2,250	3,000	81	214	296	669	2,036	2,704	10.86%	9.53%	9.86%
Dues and Subscriptions	3,750	11,250	15,000	754	1,984	2,739	2,996	9,266	12,261	20.11%	17.64%	18.26%
Postage & Delivery	1,500	4,500	6,000	223	628	852	1,277	3,872	5,148	14.89%	13.96%	14.20%
Printing and Reproduction	2,750	8,250	11,000	28	72	100	2,722	8,178	10,900	1.00%	0.88%	0.91%
Office Supplies	7,875	23,625	31,500	1,184	3,140	4,324	6,691	20,485	27,176	15.03%	13.29%	13.73%
System Communications	21,750	65,250	87,000	7,993	21,027	29,021	13,757	44,223	57,979	36.75%	32.23%	33.36%
Training and Seminars	17,500	52,500	70,000	139	366	505	17,361	52,134	69,495	0.79%	0.70%	0.72%
Travel and Mileage (Staff)	18,000	54,000	72,000	1,106	3,162	4,268	16,894	50,838	67,732	6.14%	5.86%	5.93%
Utilities	7,500	22,500	30,000	1,550	4,077	5,627	5,950	18,423	24,373	20.66%	18.12%	18.76%
Telephone	7,500	22,500	30,000	650	2,563	3,213	6,850	19,937	26,787	8.67%	11.39%	10.71%
Rent	47,354	142,060	189,414	8,468	22,276	30,744	38,886	119,784	158,670	17.88%	15.68%	16.23%
Facilities Maintenance	33,875	101,625	135,500	1,777	4,676	6,453	32,098	96,949	129,047	5.25%	4.60%	4.76%
Support Contracts	118,000	385,000	503,000	26,397	62,818	89,216	91,603	322,182	413,784	22.37%	16.32%	17.74%
Non-Board Meetings & Outreach	10,750	32,250	43,000	54	277	331	10,696	31,973	42,669	0.51%	0.86%	0.77%
Board Meetings and Travel	0	25,000	25,000	0	2,572	2,572	0	22,428	22,428	0.00%	10.29%	10.29%
Insurance	12,500	37,500	50,000	5,197	13,672	18,869	7,303	23,828	31,131	41.58%	36.46%	37.74%
Employee Fringe Benefits	211,535	634,605	846,140	30,644	80,614	111,258	180,891	553,991	734,882	14.49%	12.70%	13.15%
Employer Payroll Taxes	20,194	60,583	80,777	1,141	3,345	4,486	19,053	57,238	76,291	5.65%	5.52%	5.55%
Payroll Services and Bank Fees	11,000	0	11,000	373	10	383	10,627	-10	10,617	3.39%	0.00%	3.48%
Equipment - Operating Leases	8,125	24,375	32,500	1,865	4,907	6,773	6,260	19,468	25,727	22.96%	20.13%	20.84%
Equipment and Furniture	30,613	91,837	122,450	4,589	12,073	16,662	26,024	79,764	105,788	14.99%	13.15%	13.61%
Strategic Initiative (Operations)	269,876	809,627	1,079,503	0	0	0	269,876	809,627	1,079,503	0.00%	0.00%	0.00%
<b>Total</b>	<b>1,745,704</b>	<b>4,778,613</b>	<b>6,524,317</b>	<b>194,970</b>	<b>445,821</b>	<b>640,790</b>	<b>1,550,734</b>	<b>4,332,792</b>	<b>5,883,527</b>	<b>11.17%</b>	<b>9.33%</b>	<b>9.82%</b>

Legend	
Correct Now	
Watch	
OK	

**Workforce Connections  
Awards and Expenditures  
Program Year 2014/2015 Adult/Dislocated Worker Programs  
August 31, 2015**

Amounts for Providers reflect invoiced allowable expenditures through August 2015. Starred lines only reflect expenditures through July 2015.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

**WIA/WIOA PY15 One-Stop Career Center**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
ResCare Operator Costs	7/1/15-6/30/16	\$ 338,777	\$ 25,020	\$ 12,549	\$ 37,570	11.09%	\$ 301,207
ResCare Economic Development	7/1/15-6/30/16	\$ 137,515	\$ 8,683	\$ -	\$ 8,683	6.31%	\$ 128,832
ResCare General Career and Training	7/1/15-6/30/16	\$ 1,257,028	\$ 102,527	\$ 54,243	\$ 156,770	12.47%	\$ 1,100,258
JanTec - Follow-up Files	7/1/15-12/31/15	\$ 100,000	\$ 2,806	\$ 2,802	\$ 5,608	5.61%	\$ 94,392
<b>Total</b>		<b>\$ 1,833,320</b>	<b>\$ 139,036</b>	<b>\$ 69,594</b>	<b>\$ 208,630</b>	<b>11.38%</b>	<b>\$ 1,624,690</b>

**WIA/WIOA PY15 One-Stop Affiliate Sites**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development - East	7/1/15-6/30/16	\$ 360,000	\$ 16,746	\$ 14,468	\$ 31,214	8.67%	\$ 328,786
HELP of Southern Nevada - South	7/1/15-6/30/16	\$ 628,000	\$ 33,733	\$ 14,957	\$ 48,690	7.75%	\$ 579,310
Nevada Partners, Inc - North	7/1/15-6/30/16	\$ 675,000	\$ 28,749	\$ 21,862	\$ 50,612	7.50%	\$ 624,389
<b>Total</b>		<b>\$ 1,663,000</b>	<b>\$ 79,228</b>	<b>\$ 51,287</b>	<b>\$ 130,516</b>	<b>7.85%</b>	<b>\$ 1,532,484</b>

**WIA/WIOA PY14/15 Special Populations**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Easter Seals Nevada - Disabilities	7/1/15-6/30/16	\$ 264,000	\$ 24,929	\$ 15,875	\$ 40,804	15.46%	\$ 223,196
Foundation for an Independent Tomorrow - Re-Entry	7/1/15-6/30/16	\$ 390,000	\$ 59,588		\$ 59,588	15.28%	\$ 330,412
Las Vegas Clark County Urban League - Veterans	7/1/15-6/30/16	\$ 360,000	\$ 41,035	\$ 7,240	\$ 48,275	13.41%	\$ 311,725
Goodwill of Southern Nevada - Disabilities	7/1/15-6/30/16	\$ 339,200	\$ 26,684	\$ 3,982	\$ 30,666	9.04%	\$ 308,534
Nevada Department of Corrections - Re-Entry	11/12/14-6/30/16	\$ 800,000	\$ 125,240		\$ 125,240	15.66%	\$ 674,760
UNLV Nursing GAP Training	11/1/14-6/30/16	\$ 200,000	\$ 42,420		\$ 42,420	21.21%	\$ 157,580
<b>Total</b>		<b>\$ 2,353,200</b>	<b>\$ 319,896</b>	<b>\$ 27,097</b>	<b>\$ 346,994</b>	<b>14.75%</b>	<b>\$ 2,006,206</b>

**WIA/WIOA PY15 Rural**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Lincoln County - Rural*	7/1/15-6/30/16	\$ 59,500	\$ 2,477	\$ 403	\$ 2,881	4.84%	\$ 56,619
Nye Communities Coalition - Rural	7/1/15-6/30/16	\$ 345,000	\$ 38,292	\$ 13,859	\$ 52,150	15.12%	\$ 292,850
<b>Total</b>		<b>\$ 404,500</b>	<b>\$ 40,769</b>	<b>\$ 14,262</b>	<b>\$ 55,031</b>	<b>13.60%</b>	<b>\$ 349,469</b>

<b>Total PY14-PY15 Adult/DW</b>		<b>\$ 6,254,020</b>	<b>\$ 578,930</b>	<b>\$ 162,241</b>	<b>\$ 741,170</b>	<b>11.85%</b>	<b>\$ 5,512,850</b>
---------------------------------	--	---------------------	-------------------	-------------------	-------------------	---------------	---------------------

78%

22%

**Workforce Connections  
Awards and Expenditures  
Program Year 2015 Adult/Dislocated Worker WC paid Trainings  
Obligations through October 2, 2015**

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

<b>WIA/WIOA PY15 One-Stop Career Center</b>							
Provider	Contract Dates	Training Budget	Adult Obligations	DW Obligations	Total Obligations	% of Budget	Remaining Balance
ResCare Operator Costs	7/1/15-6/30/16	N/A			\$ -		
ResCare Economic Development	7/1/15-6/30/16	\$ 365,000	\$ 32,827	\$ -	\$ 32,827	8.99%	\$ 332,173
ResCare General Career and Training	7/1/15-6/30/16	\$ 351,680	\$ 224,187	\$ 92,888	\$ 317,076	90.16%	\$ 34,604
JanTec - Follow-up Files	7/1/15-12/31/15	N/A			\$ -		
<b>Total</b>		<b>\$ 716,680</b>	<b>\$ 257,014</b>	<b>\$ 92,888</b>	<b>\$ 349,902</b>	<b>48.82%</b>	<b>\$ 366,778</b>

<b>WIA/WIOA PY15 One-Stop Affiliate Sites</b>							
Provider	Contract Dates	Training Budget	Adult Obligations	DW Obligations	Total Obligations	% of Budget	Remaining Balance
Academy of Human Development - East	7/1/15-6/30/16	\$ 240,000	\$ 13,570	\$ -	\$ 13,570	5.65%	\$ 226,430
HELP of Southern Nevada - South	7/1/15-6/30/16	\$ 412,000	\$ 1,637	\$ 4,795	\$ 6,432	1.56%	\$ 405,568
Nevada Partners, Inc - North	7/1/15-6/30/16	\$ 400,000	\$ 73,195	\$ 21,511	\$ 94,707	23.68%	\$ 305,293
<b>Total</b>		<b>\$ 1,052,000</b>	<b>\$ 88,402</b>	<b>\$ 26,306</b>	<b>\$ 114,709</b>	<b>10.90%</b>	<b>\$ 937,291</b>

<b>WIA/WIOA PY14/15 Special Populations</b>							
Provider	Contract Dates	Training Budget	Adult Obligations	DW Obligations	Total Obligations	% of Budget	Remaining Balance
Easter Seals Nevada - Disabilities	7/1/15-6/30/16	\$ 236,000	\$ 41,385	\$ 26,690	\$ 68,075	28.85%	\$ 167,925
Foundation for an Independent Tomorrow - Re-Entry	7/1/15-6/30/16	\$ 210,000	\$ 26,827		\$ 26,827	12.77%	\$ 183,173
Goodwill of Southern Nevada - Disabilities	7/1/15-6/30/16	\$ 260,800	\$ 3,440	\$ -	\$ 3,440	1.32%	\$ 257,360
Las Vegas Clark County Urban League - Veterans	7/1/15-6/30/16	\$ 240,000	\$ 31,484	\$ 3,928	\$ 35,412	14.76%	\$ 204,588
Nevada Department of Corrections - Re-Entry	11/12/14-6/30/16	N/A			\$ -		
UNLV Nursing GAP Training	11/1/14-6/30/16	N/A			\$ -		
<b>Total</b>		<b>\$ 946,800</b>	<b>\$ 103,136</b>	<b>\$ 30,618</b>	<b>\$ 133,754</b>	<b>14.13%</b>	<b>\$ 813,046</b>

<b>WIA/WIOA PY15 Rural</b>							
Provider	Contract Dates	Training Budget	Adult Obligations	DW Obligations	Total Obligations	% of Budget	Remaining Balance
Lincoln County - Rural	7/1/15-6/30/16	\$ 40,500	\$ 8,185	\$ -	\$ 8,185	20.21%	\$ 32,315
Nye Communities Coalition - Rural	7/1/15-6/30/16	\$ 230,000	\$ 70,278	\$ 5,639	\$ 75,917	33.01%	\$ 154,083
<b>Total</b>		<b>\$ 270,500</b>	<b>\$ 78,463</b>	<b>\$ 5,639</b>	<b>\$ 84,102</b>	<b>31.09%</b>	<b>\$ 186,398</b>

<b>WIA PY15 NEG</b>							
Provider	Contract Dates	Training Budget	Adult Obligations	DW Obligations	Total Obligations	% of Budget	Remaining Balance
Academy of Human Development - East	9/1/15-6/30/16	\$ 50,000			\$ -	0.00%	\$ 50,000
Easter Seals Nevada - Disabilities	9/1/15-6/30/16	\$ 50,000			\$ -	0.00%	\$ 50,000
Goodwill of Southern Nevada - Disabilities	9/1/15-6/30/16	\$ 50,000			\$ -	0.00%	\$ 50,000
HELP of Southern Nevada - South	9/1/15-6/30/16	\$ 25,000			\$ -	0.00%	\$ 25,000
Las Vegas Clark County Urban League - Veterans	9/1/15-6/30/16	\$ 50,000			\$ -	0.00%	\$ 50,000
Nevada Partners, Inc - North	9/1/15-6/30/16	\$ 100,000			\$ -	0.00%	\$ 100,000
Nye Communities Coalition - Rural	9/1/15-6/30/16	\$ 35,000			\$ -	0.00%	\$ 35,000
<b>Total</b>		<b>\$ 360,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 360,000</b>

<b>Total PY11-PY12 Adult/DW</b>		<b>\$ 3,345,980</b>	<b>\$ 527,016</b>	<b>\$ 155,452</b>	<b>\$ 682,467</b>	<b>20.40%</b>	<b>\$ 2,663,513</b>
---------------------------------	--	---------------------	-------------------	-------------------	-------------------	---------------	---------------------

77%

23%

**Workforce Connections  
Awards and Expenditures  
Program Year 2014/2015 Youth Programs  
August 31, 2015**

Amounts for Providers reflect invoiced allowable expenditures through August 2015. Starred lines only reflect expenditures through July 2015.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

**WIA PY14 Youth**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	11/1/14-9/30/15	\$ 300,000		\$ 122,010	\$ 122,010	40.67%	\$ 177,990
HELP of So. Nevada - Youth In School	10/1/14-9/30/15	\$ 870,000	\$ 686,563		\$ 686,563	78.92%	\$ 183,437
HELP of So. Nevada - Youth Out of School	10/1/14-9/30/15	\$ 660,000		\$ 401,245	\$ 401,245	60.79%	\$ 258,755
Nevada Partners, Inc - Youth In School	10/1/14-9/30/15	\$ 880,000	\$ 707,855		\$ 707,855	80.44%	\$ 172,145
So. NV Regional Housing Authority	10/1/14-9/30/15	\$ 400,000	\$ 138,531	\$ 124,249	\$ 262,779	65.69%	\$ 137,221
Youth Advocate Programs - Re-Entry	10/1/14-9/30/15	\$ 400,000	\$ 207,051	\$ 189,954	\$ 397,006	99.25%	\$ 2,994
<b>Total</b>		<b>\$ 3,510,000</b>	<b>\$ 1,740,000</b>	<b>\$ 837,458</b>	<b>\$ 2,577,458</b>	<b>73.43%</b>	<b>\$ 932,542</b>
			68%	32%			

**WIA PY14 Youth Rural**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Lincoln County #2*	10/1/14-9/30/15	\$ 140,000	\$ 33,156	\$ 40,008	\$ 73,164	52.26%	\$ 66,836
Nye Communities Coalition	10/1/14-9/30/15	\$ 330,000	\$ 93,773	\$ 161,881	\$ 255,653	77.47%	\$ 74,347
<b>Total</b>		<b>\$ 470,000</b>	<b>\$ 126,928</b>	<b>\$ 201,889</b>	<b>\$ 328,817</b>	<b>69.96%</b>	<b>\$ 141,183</b>
			39%	61%			

**WIA PY15 Youth One Stop Affiliate Sites**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Nevada Partners, Inc - North	7/1/15-6/30/16	\$ 758,800	\$ -	\$ 20,235	\$ 20,235	2.67%	\$ 738,565
So. NV Regional Housing Authority - East	7/1/15-6/30/16	\$ 681,430		\$ 24,327	\$ 24,327	3.57%	\$ 657,103
<b>Total</b>		<b>\$ 1,440,230</b>	<b>\$ -</b>	<b>\$ 44,562</b>	<b>\$ 44,562</b>	<b>3.09%</b>	<b>\$ 1,395,668</b>
			0%	100%			

**WIA PY15 Youth Rural**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Lincoln County*	7/1/15-6/30/16	\$ 127,320	\$ -	\$ 78	\$ 78	0.06%	\$ 127,242
Nye Communities Coalition	7/1/15-6/30/16	\$ 342,800	\$ 1,126	\$ 2,830	\$ 3,957	1.15%	\$ 338,843
St. Jude's Ranch for Children	7/1/15-6/30/16	\$ 210,000	\$ 11,352	\$ 8,864	\$ 20,216	9.63%	\$ 189,784
<b>Total</b>		<b>\$ 680,120</b>	<b>\$ 12,479</b>	<b>\$ 11,772</b>	<b>\$ 24,251</b>	<b>3.57%</b>	<b>\$ 655,869</b>
			51%	49%			

**WIA PY15 Special Populations**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Goodwill of So. Nevada - Youth with Disabilities	7/1/15-6/30/16	\$ 342,400	\$ -	\$ 20,569	\$ 20,569	6.01%	\$ 321,831
HELP of So. Nevada - Dropout Recovery	7/1/15-6/30/16	\$ 337,429	\$ -	\$ 3,486	\$ 3,486	1.03%	\$ 333,943
Olive Crest - Foster Youth	7/1/15-6/30/16	\$ 470,300	\$ 45,388	\$ 24,666	\$ 70,054	14.90%	\$ 400,246
<b>Total</b>		<b>\$ 1,150,129</b>	<b>\$ 45,388</b>	<b>\$ 48,721</b>	<b>\$ 94,109</b>	<b>8.18%</b>	<b>\$ 1,056,020</b>
			48%	52%			

<b>Total PY14-PY15 Youth</b>		<b>\$ 7,250,479</b>	<b>\$ 1,924,795</b>	<b>\$ 1,144,402</b>	<b>\$ 3,069,197</b>	<b>42.33%</b>	<b>\$ 4,181,282</b>
			63%	37%			



**Workforce Connections  
Awards and Expenditures  
Program Year 2015 Youth WC Paid Trainings  
Obligations through October 2, 2015**

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

**WIA PY15 Youth One Stop Affiliate Sites**

Provider	Contract Dates	Training Budget	Youth In-School		Youth Out-Of-School		Total Obligated	% Spent	Remaining Balance
			Obligations	Obligations	Obligations	Obligations			
Nevada Partners, Inc - North	7/1/15-6/30/16	\$ 41,200	\$ -	\$ 340	\$ 340	\$ 340	0.82%	\$ 40,861	
So. NV Regional Housing Authority - East	7/1/15-6/30/16	\$ 118,570	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 118,570	
<b>Total</b>		<b>\$ 159,770</b>	<b>\$ -</b>	<b>\$ 340</b>	<b>\$ 340</b>	<b>\$ 340</b>	<b>0.21%</b>	<b>\$ 159,431</b>	
			0%	100%					

**WIA PY15 Youth Rural**

Provider	Contract Dates	Training Budget	Youth In-School		Youth Out-Of-School		Total Obligated	% Spent	Remaining Balance
			Obligations	Obligations	Obligations	Obligations			
Lincoln County	7/1/15-6/30/16	\$ 22,680	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 22,680	
Nye Communities Coalition	7/1/15-6/30/16	\$ 7,200	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 7,200	
St. Jude's Ranch for Children	7/1/15-6/30/16	\$ 65,000	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 65,000	
<b>Total</b>		<b>\$ 94,880</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 94,880</b>	
			#DIV/0!	#DIV/0!					

**WIA PY15 Special Populations**

Provider	Contract Dates	Training Budget	Youth In-School		Youth Out-Of-School		Total Obligated	% Spent	Remaining Balance
			Obligations	Obligations	Obligations	Obligations			
Goodwill of So. Nevada - Youth with Disabilities	7/1/15-6/30/16	\$ 157,600	\$ -	\$ 3,454	\$ 3,454	\$ 3,454	2.19%	\$ 154,146	
HELP of So. Nevada - Dropout Recovery	7/1/15-6/30/16	\$ 162,571	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 162,571	
Olive Crest - Foster Youth	7/1/15-6/30/16	\$ 29,700	\$ -	\$ -	\$ -	\$ -	0.00%	\$ 29,700	
<b>Total</b>		<b>\$ 349,871</b>	<b>\$ -</b>	<b>\$ 3,454</b>	<b>\$ 3,454</b>	<b>\$ 3,454</b>	<b>0.99%</b>	<b>\$ 346,417</b>	
			0%	100%					

<b>Total Youth</b>		<b>\$ 604,521</b>	<b>\$ -</b>	<b>\$ 3,794</b>	<b>\$ 3,794</b>	<b>\$ 3,794</b>	<b>0.63%</b>	<b>\$ 600,728</b>
			0%	100%				

**Workforce Connections  
Awards and Expenditures  
Program Year 2013/2014 Direct Programs  
August 31, 2015**

Amounts for Internal Programs reflect expenditures as of August 31, 2015.

Amounts for Providers reflect invoiced allowable expenditures through August 2015. Starred lines only reflect expenditures through July 2015.

**Direct Grants**

<b>Program</b>	<b>WC FTE</b>	<b>Contract Dates</b>	<b>Contract Award</b>	<b>Total Expended</b>	<b>% Spent</b>	<b>Remaining Balance</b>
Youth Build PY13 - WC	3.28	7/15/13-11/14/16	940,406	\$ 786,965	83.68%	153,441
Youth Build PY13 - CCSD DRHS	0.00	10/1/13-9/30/15	158,584	\$ 126,536	79.79%	32,048
AmeriCorps PY14 - WC	0.92	8/1/14-7/31/15	25,000	\$ 25,000	100.00%	-
AARP	0.00	7/1/14-6/30/16	100,000	\$ 55,996	56.00%	44,004
NSHE - DETR	0.40	11/1/14 - 10/31/15	68,000	\$ 20,689	30.43%	47,311
NSHE - Robert Wood	0.00	11/1/14 - 10/31/15	67,000	\$ 64,073	95.63%	2,927
<b>Total</b>	<b>4.60</b>		<b>1,358,990</b>	<b>1,079,259</b>	<b>79.42%</b>	<b>279,731</b>

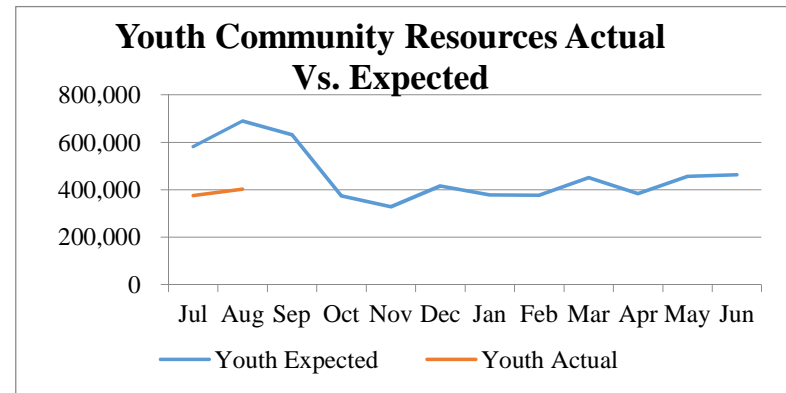
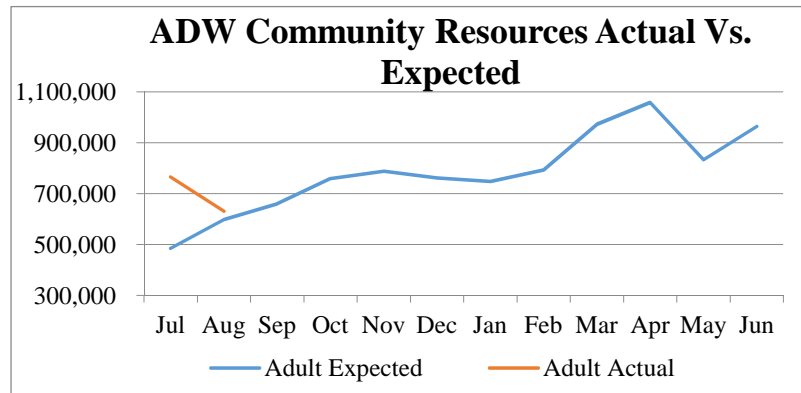
**workforce CONNECTIONS**  
**WIOA Expenditure Tracking**  
**YTD PY15 - July 1, 2015 through August 31, 2015**

**Spending Plan (July 1, 2015 through June 30, 2016)**

Approved Awards	PY15 Budget / Plan			PY15 Funding to be Used 1Q PY16		
	ADW	Youth	Total	ADW	Youth	Total
WC Operations	4,280,885	2,243,432	6,524,317	900,000	308,432	1,208,432
One-Stop Center and System	2,426,181	250,000	2,676,181	450,000	10,000	460,000
Community Resources	10,075,000	6,346,755	16,421,755	(44,632)	947,175	902,543
Additional for Sequester	1,100,000	0	1,100,000	1,100,000	0	1,100,000
Pending Approval	0	0	0	0	0	0
Planning Stage	50,000	535,000	585,000	0	0	0
Strategic De-Obligation	(400,000)	(500,000)	(900,000)	0	0	0
<b>Total Obligated / Budget</b>	<b>17,532,066</b>	<b>8,875,187</b>	<b>26,407,253</b>	<b>2,405,368</b>	<b>1,265,607</b>	<b>3,670,975</b>
<b>Total Available</b>	<b>17,183,460</b>	<b>8,973,728</b>	<b>26,157,188</b>	<b>2,405,368</b>	<b>1,265,607</b>	<b>3,670,975</b>

**YTD Actuals Vs. Expected**

Approved Awards	ADW			Youth		
	YTD Actual	YTD Expected	Inc / (Dec)	YTD Actual	YTD Expected	Inc / (Dec)
WC Operations	443,792	563,481	(119,689)	196,999	322,500	(125,501)
One-Stop Center and System	215,351	329,364	(114,013)	0	40,000	(40,000)
Community Resources	1,396,707	1,082,391	314,316	778,762	1,271,527	(492,765)
<b>Total Budget</b>	<b>2,055,850</b>	<b>1,975,235</b>	<b>80,615</b>	<b>975,761</b>	<b>1,634,027</b>	<b>(658,266)</b>



6. **SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic that is relevant to; or within the authority or jurisdiction of the Board. However; if you commented earlier, please do not repeat the same comment you previously made. Please clearly state and spell your name and your address for the record. Each comment will be limited to three (3) minutes

7. **COMMITTEE MEMBERS COMMENTS:**

8. **ADJOURNMENT**