

## **WORKFORCE CONNECTIONS**

### **BOARD AGENDA**

**Tuesday, March 22, 2016**

**10:00 a.m.**

**Rosalie Boulware Conference Room  
6330 W. Charleston Blvd., Suite 150  
Las Vegas, Nevada 89146**

Voice Stream Link: <http://www.nvworkforceconnections.org/mis/listen.php>

This agenda has been properly noticed and posted in the following locations:

City of Las Vegas, 495 S. Main St., Las Vegas, NV  
City of North Las Vegas, 2250 N. Las Vegas Blvd., North Las Vegas, NV  
Clark County Clerk's Office, 500 S. Grand Central Pkwy., Las Vegas, NV  
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV  
Henderson City Hall, 240 Water St., Henderson, NV  
Boulder City (City Hall) 401 California Ave., Boulder City, NV  
Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV  
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV  
Lincoln County Courthouse, 181 Main St., Pioche, NV  
Nye County School District, 484 S. West St., Pahrump, NV  
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV

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### **COMMENTARY BY THE GENERAL PUBLIC**

The Board complies with Nevada's Open Meeting Law, by taking Public Comment at the beginning of the meeting prior to the Board approving the Agenda and before any other action is taken, and again before the adjournment of the meeting.

As required by Nevada's Open Meeting Law, the Board may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented.

It is the intent of the Board to give all citizens an opportunity to be heard. Welcome to our meeting.

Copies of non-confidential supporting materials provided to the Board are available upon request. Request for such supporting materials should be made to Suzanne Benson at (702) 636-2300 or [sbenson@snvwc.org](mailto:sbenson@snvwc.org). Such supporting materials are available at the front desk of Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV, 89146, and are available online at [www.nvworkforceconnections.org](http://www.nvworkforceconnections.org).

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy in writing at 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146; or by calling (702) 638-8750; or by fax at (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may also be made available with twenty-four (24) hours advance notice. An Equal Opportunity Employer/Program.

NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER.

Board Members: Bart Patterson, Brad Deeds, Charles C. Perry, Dasya Duckworth, John “Jack” Martin (Vice Chair), Janice John, Jerrie E. Merritt, Kenneth C. Evans, Leo Bleznitsky, Liberty Leavitt, Lou DeSalvio, Louis Loupias, Maggie Arias-Petrel, Mark Keller, Marvin L. Gebers, Paul Brandt, Rebecca Henry, Renee L. Olson, Rob Mallery, Tobias Hoppe, Tommy Rowe, Valerie Murzl (Chair).

*All items listed on this Agenda are for action by the Board unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion or possible action or to provide direction and recommendations to Workforce Connections.*

## **AGENDA**

1. Call to order, confirmation of posting, roll call, and Pledge of Allegiance ~ *Valerie Murzl, Chair*
2. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes ..... 5
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*EXECUTIVE DIRECTOR'S UPDATE ~ Ardell Galbreth, Executive Director*

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- 17. SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes ..... 98
- 18. INFORMATION:** Board Member Comments ..... 99
- 19. Adjournment**

**Agenda item 2.**

**FIRST PUBLIC COMMENT:**

Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes

**Agenda item 3.      DISCUSSION AND POSSIBLE ACTION:**

Approve the agenda with inclusions of any emergency items and deletion of any items

**Agenda item 4.      DISCUSSION AND POSSIBLE ACTION:**

Approve the Board minutes of January 26, 2016

**WORKFORCE CONNECTIONS****BOARD MEETING  
MINUTES****January 26, 2016  
10:00 a.m.****Rosalie Boulware Conference Room  
6330 W. Charleston Blvd., Suite 150  
Las Vegas, NV 89146****Members Present**

Bart Patterson	Charles Perry	Dasya Duckworth (phone)
Jack Martin (phone)	Janice John	Jerrie Merritt
Ken Evans	Leo Bletnitsky	Liberty Leavitt
Lou DeSalvio	Louis Loupias	Maggie Arias-Petrel (phone) ( <i>Left at 10:41 a.m.</i> )
Mark Keller	Marvin Gebers	Paul Brandt
Rebecca Henry	Renee Olson	Rob Mallery
Tobias Hoppe	Tommy Rowe	

**Members Absent**

Brad Deeds	Michael Vannozzi	Valerie Murzl
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**Staff Present**

Ardell Galbreth	Suzanne Potter	Jim Kostecki
Ricardo Villalobos	Brett Miller	Kenadie Cobbin Richardson
Emilio Pias	Kelly Ford	Byron Goynes

**Others Present**

Stephanie Garabedian, Parker Nelson Associates	Essence Mouhrie, Larson Business School
Dr. John Wynn, Larson Business Schools	Gretchen Batis, CQES
Lynda Parven, ESD	Paul Ortega, RFA
Sylvia Davis, NDOC	Bonita Fahy, SNRHA
Karla Jenkins, NERC	Lori Calderon, The Cosmopolitan of Las Vegas
Drew Morgan, The Cosmopolitan of Las Vegas	Jeff Vaughn, Nevada Partners Inc.
Tamara Collins, Las Vegas Urban League	Jennifer Casey, FIT
Carol Turner, CST Project Consulting	Lynn Hoffman, ResCare/One-Stop Career Center
Anita Yang, ResCare/One-Stop Career Center	Pamela Poston, HELP of Southern Nevada
Takiya Nelson, HELP of Southern Nevada	Janice M. Rael, Nevada Partners Inc.
Mary Lewis, Nevada Partners Inc.	Brittani Gray, Nevada Partners Inc.
Courtney Wickliffe, Nevada Partners Inc.	Dr. Tiffany Tyler, Nevada Partners Inc.
Monica Ford, Nevada Partners Inc.	Denise Gee, HELP of Southern Nevada
Tony Vanchieri, Frias Transportation Management	Linda Montgomery, The Learning Center

(It should be noted that not all attendees may be listed above)

**1. Call to order, confirmation of posting, roll call, and pledge of allegiance**

The meeting was called to order by Chair Bart Patterson at 10:02 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law; roll call was taken and a quorum was present.

**2. FIRST PUBLIC COMMENT SESSION:**

Cara Jenkins, Nevada Equal Rights Commission introduced youth intern Linda Castellanos and spoke briefly about the YOSA Program and the Southern Nevada Regional Housing Authority. Ms.



Castellanos shared about her experience working with the Nevada Equal Rights Commission and her career goal to become an attorney.

Pamela Posten, HELP of Southern Nevada introduced youth participant Takia Nelson who shared about her positive experience with the program and accomplishments, including a CNA and EMT certification. Ms. Nelson is currently testing to become a firefighter with the Henderson Fire Department and hopes to become the first African American female firefighter for the Henderson Fire Department.

Janice Rael, Nevada Partners (NPI) spoke about their Veteran's Program developed by one of their case managers. To date, two veterans have successfully completed the program, significantly increasing their earnings and the opportunity for a sign on bonus after 90 days of employment with their current employers.

Lynn Hoffman, ResCare Workforce Services (One-Stop Center Operator) provided an update for the period July 1 through December 31:

- Over 5,000 individuals received services at the One-Stop Center, including workshops, one-on-one time with a Talent Development Specialist, and employment assistance
- Approximately 150 individuals have been placed into employment
- Processed approximately 70 OJT contracts providing individuals the ability to earn while they learn
- One-Stop center is fully staffed and serving job seekers

Byron Goynes, Business Engagement Specialist introduced new Workforce Connections' (WC) Business Compact employers: Lon Go, Owner, Allstate Insurance Agency; Tony Vanchieri, Corporate Recruiter, Frias Transportation Management; and Lori Calderon, Director of Talent, The Cosmopolitan of Las Vegas. The employers shared about their positive experience working with Workforce Connections and the Business Engagement Team.

Tony Farmenelli spoke about the demand for quality health care workers and the need for better training in Southern Nevada.

Kenadie Cobbin-Richardson explained the purpose of the WC Business Compact, which is an agreement with employers to use the public workforce system as a primary resource of recruitment and to help create a demand driven system, through advice, leadership, training and participation in community hiring events.

Paul Ortega, a licensed residential facility administrator for the State of Nevada echoed earlier comments regarding proper training for health care workers to build a successful health care industry and suggested building partnerships to change the definition of what it takes to be a qualified health care worker and offer the type of training to properly prepare caregivers for the job.

Charles Perry, Founder/Director of the Perry Foundation commented that the Foundation has the people and resources to provide the necessary training and requested to meet with Mr. Ortega and Mr. Farmenelli after the meeting to provide them with more information.

Gretchen Batis, owner of the Center for Quality Elder Care Services (CQES) spoke about training direct care workers. CQES has trained over 1,100 hundred students, both WIA and non-WIA clients, and has a 98.56% employment rate pre- and post-graduation. Due to recent changes in structure with Workforce Connections and ResCare, there has been a significant impact on her business, specifically a drop of students and the time it takes to screen referrals for employment. Ms. Batis stated that ResCare has its own PCA (Personal Care Attendant) agency in Las Vegas that offers free training for new employees, and CQES cannot compete with that. Other concerns mentioned include, proper training for PCAs, lack of non-medical training offered through the Woofound Assessment, and new training requirements for performance reporting, which Ms. Batis believes is unreasonable as it should not be placed on trainers versus the individuals to maintain their jobs and get jobs at the right amount. CQES has tried to raise the quality and professionalism of direct care workers and PCAs to give better service to its disabled and elderly population. Ms. Priscilla, Santayana, CQES' academic director agreed that the home health care training available is substandard and must be upgraded.

3. **DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items**

Ardell Galbreth, Executive Director confirmed that there are no changes to the agenda.

*A motion was made by Lou DeSalvio and seconded by Charles Perry to approve the agenda as presented. Motion carried.*

4. **DISCUSSION AND POSSIBLE ACTION: Approve the Board minutes of October 27, 2015**

Chair Patterson presented the minutes on page 8-12 of the agenda packet.

*A motion was made by Charles Perry and seconded by Tommy Rowe to approve the Board minutes of October 27, 2015 as presented. Renee Olson abstained. Motion carried.*

Chair Patterson recommended that Ms. Olson speak with the attorneys regarding the issue of being absent from a meeting and whether you can vote on the minutes.

5. **INFORMATION: Workforce Connections' Champion Award Presentation**

Mr. Galbreth provided background. The Champion Award is WC's highest honor for individuals and organizations that have clearly demonstrated outstanding skills, abilities and leadership contribution to the workforce development community.

Chair Patterson presented the following awards and Mr. Galbreth shared a few words about the awardees and their accomplishments:

- Champion Award for an Individual presented to Dr. Tiffany Tyler, COO, Nevada Partners, Inc.
- Champion Award for an Organization presented to Nevada Partners, Inc., accepted by Monica Ford, CEO.

Dr. Tyler and Ms. Ford accepted the awards, expressed thanks and gratitude and acknowledged their fellow workers and community partners. Photos were taken.

**6. INFORMATION: New Board & Committee Meeting Calendar for 2016**

Chair Patterson presented the 2016 meeting calendar provided on page 15 of the agenda packet. Mr. Galbreth noted that due to streamlined operations, meetings will be held every other month with a few exceptions for contracts and budget approval. Jack Martin suggested changing the Board meeting schedule to a quarterly basis.

**7. INFORMATION: Programs Committee minutes of September 9, 2015**

Minutes are provided on page 17-21 of the agenda packet for information only.

**8. DISCUSSION AND POSSIBLE ACTION: Accept Programs Committee's recommendation from August 18, 2015 to award National Emergency Grant (NEG) funds to ResCare Workforce Services in an amount not to exceed \$100,000. NEG funds can only be expended on WIOA training activities for eligible Dislocated Workers.**

Ricardo Villalobos, Director, Workforce Development Programs provided background and explained the restrictions associated with NEG funds. On August 18, 2015, the Board approved a funding award of \$500,000 of NEG funds to ResCare. The Local Elected Officials (LEO) Consortium did not ratify the Board's recommendation. Staff is making a new recommendation in the amount of \$100,000 for ResCare.

Mr. Galbreth stated that he accepts full responsibility for the LEOs not ratifying the Board's initial recommendation and would like the opportunity to present it again to the LEOs at their meeting in February.

Ms. Olson asked what objections the LEOs had for not ratifying these funds. Mr. Galbreth replied that the LEOs' concern was that ResCare is a new provider in the area, has no history serving clients in Southern Nevada, and the award recommendation of \$500,000 was too much.

Charles Perry inquired whether the \$100,000 recommendation is sufficient and suggested increasing the recommendation to \$250,000 in order to expend these funds wisely and efficiently. Mr. Galbreth replied that NEG funds sunset on June 30, 2016 and ResCare would be challenged to expend more than \$100,000.

Mr. Martin stated that he is not comfortable returning money back to the federal government and he would like to see WC diversify the funds better so that money is not returned when it can be used locally. Additionally, he would ask the LEOs for an expenditure plan they are comfortable with beyond vetoing a plan the Board has approved.

Ken Evans commented that other organizations could use these resources, such as US Vets and asked if WC is able to work with these agencies in utilizing these funds. Mr. Galbreth replied that other agencies have the ability to refer clients to ResCare and other service providers that have NEG funds. He reiterated that NEG funds can only be used for training, not supportive services or any other type of ancillary services. Agencies must have other funds to leverage as it would be difficult for an agency to stand alone with the NEG grant.

Jim Kostecki, Chief Financial Officer stated that 25% of all NEG expenditures must be used for OJT's. WC has approximately \$1.1 million in NEG funds, of which \$360,000 is allocated to other

service providers and as of January, only \$6,500 is spent. During the past two weeks, ResCare submitted documentation for 12 OJTs for dislocated workers that will be charged to the NEG grant for approximately \$11,000, demonstrating that ResCare has a use for these funds.

Mr. Perry asked if the LEOs have opposed any previous recommendations made by the Board in the past; Mr. Galbreth replied no.

***A motion was made by Charles Perry and seconded by Mark Keller to accept Programs Committee's recommendation from August 18, 2015 to award National Emergency Grant (NEG) funds to ResCare Workforce Services in an amount not to exceed \$100,000. Motion carried.***

**9. DISCUSSION AND POSSIBLE ACTION: Review, accept and approve Program Year 2016 programmatic plans for the Southern Nevada Workforce Development Area**

- a. Announcing a Request for Proposals for additional geographic areas
- b. Requiring subject matter experts within the Adult/Youth One-Stop Affiliate Sites to serve special populations
- c. Requiring Adult/Youth One-Stop Affiliate Site partnerships with special population systems
- d. Announcing a Request for Proposal for Pre- & Post-Release Workforce Development Program in partnership with the Clark County Detention Center
- e. Announcing a Request for Proposal for Clothing Services to establish a pool of qualified Clothing Service Providers

Chair Patterson noted that the Programs Committee had a very lengthy discussion regarding this item at their recent meeting. This plan is essentially moving the direction of having one-stop affiliate sites with all services available at these sites. He requested staff to present items a, b and c together, then d, followed by e and the Board vote on each item accordingly.

Mr. Villalobos provided background on items 9a-9c. WC's vision is to move toward having one-stop affiliate sites with a greater geographic footprint throughout Clark, Lincoln, Nye and Esmeralda counties to serve clients in a true one-stop fashion. Staff is working with economic development regarding expanding services to Mesquite as well. The overall objective of these affiliate sites is to increase access and remove barriers, such as transportation for all individuals and populations. Currently there are separate one-stop affiliate sites for adults and youth. This plan incorporates services for adults and youth, and requires subject matter experts with special population systems, such as Veterans, Department of Corrections, Juvenile Justice Services, etc.

Chair Patterson commented that the Board needs to continue to look at the Henderson area to ensure adequate coverage and stated that the Programs Committee accepted this recommendation as a more efficient way to deliver services.

Ms. Olson inquired about the difference between a comprehensive one-stop center and a comprehensive affiliate site. Mr. Villalobos explained that a comprehensive one-stop center must have all four core program partners: Title I Workforce Development (Adult, Dislocated Worker

and Youth)/ Title II Adult Education; Title III Wagner Peyser and Title IV Vocational Rehabilitation. Whereas an affiliate site requires only one of the other three core partners (Adult Ed, Wagner Peyser or Voc Rehab). The plan is to ramp up these affiliate sites and eventually have comprehensive one-stop centers throughout the entire workforce development area.

Tommy Rowe commented that WC is working in conjunction with the Arizona Workforce Development Board in Bullhead City to avoid the duplication of services in Laughlin, NV.

***A motion was made by Lou DeSalvio and seconded by Mark Keller to accept and approve item 9a, 9b and 9c as presented. Motion carried.***

Mr. Villalobos provided background on item 9d. Two primary reasons for this RFP is the LEO's continued focus on helping the re-entry population overcome significant employment barriers and WC's partnership with the Clark County Detention Center. WC planned on releasing this RFP earlier, but due to timing and funding issues, the process was postponed. If approved, the RFP will be announced mid-to-late February, funding recommendations will go to the Board in May, and the program will commence July 1, 2016.

***A motion was made by Tommy Rowe and seconded by Charles Perry to accept and approve item 9d as presented. Motion carried.***

Chair Patterson disclosed his relationship as chair of the Dress for Success board and recused himself. Jerrie Merritt chaired for item 9e.

Carol Turner, WC's finance consultant provided background. Each year our service providers process approximately 1,800 transactions for clothing services for clients at a cost of approximately \$200,000. This RFP is a solicitation for several providers to provide these services at a lower price for all WIOA eligible participants. Clothing services include uniforms, interview clothes, shoes, boots and other supportive services, such as grooming and hygiene.

Mr. Galbreth noted that WC is also working with RTC for reduced cost bus passes for clients.

***A motion was made by Ken Evans and seconded by Mark Keller to accept and approve item 9e as presented. Bart Patterson abstained. Motion carried.***

#### **10. INFORMATION: Finance and Budget Committee minutes of October 14, 2015**

Jim Kostecki presented the minutes provided on page 27-31 of the agenda packet for information only.

#### **11. DISCUSSION AND POSSIBLE ACTION: Review, discuss and accept Annual Audit PY2014 (Year ended June 30, 2015)**

Mr. Kostecki presented the audit report (separate handout) and directed the Board's attention to page 41, which summarizes the audit in its entirety. The audit report is an unqualified report for both financial statements and programs with no material weaknesses or significant deficiencies, which is a first for WC. He commended the fiscal team for this accomplishment.

Mr. Galbreth stated that this audit report is incredible and almost unheard of for a quasi-government agency with high volume transactions. He further stated that WC was qualified as a low-risk agency

on the audit report. He noted that one item was mentioned from about two years ago regarding a procurement matter with two sole-source contracts, which WC is awaiting a response from the U.S. Department of Labor. He congratulated Mr. Kostecki, the fiscal team, Finance and Budget Committee, and the Local Elected Officials' CFOs, who all played a part in this.

Ms. Merritt congratulated the team for an outstanding job and looks forward to the upcoming year serving as Chair of the Finance and Budget Committee.

Mr. Evans congratulated the team and asked if this audit report can be used as leverage for more resources for WC and Southern Nevada. Mr. Galbreth stated that it gives WC credibility which helps for grant solicitations.

***A motion was made by Lou DeSalvio and seconded by Charles Perry to accept Annual Audit PY2014 (Year ended June 30, 2015) as presented. Motion carried.***

## **12. DISCUSSION AND POSSIBLE ACTION: Review, accept and approve reports:**

Chair Patterson requested that this item be taken in one vote. Jim Kostecki presented the following reports:

**a. PY2015 WIOA Formula Budget July 1, 2015 through June 30, 2016 (p. 35-46)**

PY14 revenues were trued up with the completion of the audit. The current year budget was reduced by approximately \$22,000 for Adult and Dislocated Worker funding.

PY15 Budget line item changes (p. 36):

- 7085A Program Support Contracts – increased \$25,000 for procurement of a writing coach/trainer for staff
- 8900 Strategic Initiatives/WIOA – decreased \$30,510 (same as above)

**b. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2015 through June 30, 2016 (p. 48)**

All line items are in the green (good).

**c. Awards and Expenditures Report – Monthly Update (Status of Service Providers) (p. 50-54)**

Report includes expenditures through October 31, 2015. At the next Board meeting, the report will include expenditures through January 31, 2016.

**d. WIOA Expenditure Tracking Report – YTD PY15 Actuals vs. Expected Expenditures - Adult, Dislocated Worker and Youth**

Brett Miller, Manager Strategic Planning & Analysis provided an overview of the report provided on page 56 of the agenda packet. The reporting period is July 1 through October 31, 2015.

- e. Workforce Connections' Professional Services Contracts. *(Please note: any pending contract presented for approval may be reviewed and examined in its entirety by any board member upon request).* PENDING CONTRACTS FOR APPROVAL ARE HIGHLIGHTED IN THE ATTACHED. (p. 58-63)

The following contracts are highlighted for approval: Allied Barton Security Services, Integrity Imaging Solutions, Marcia Riley (writing coach), Macey Prince Consulting, Sin City Madmen, Grant Writer Pool, and True Colors International.

***A motion was made by Lou DeSalvio and seconded by Charles Perry to accept and approve reports as presented. Motion carried.***

**13. INFORMATION: Business Engagement Report (October through December)**

- a. BEST In-Demand Jobs Report
- b. Pre-Screening and System Referral Stats Report
- c. Holiday Hiring Event Flyer & Recap
- d. RFP 101 Workshop Flyer – January 27, 2016
- e. Hospitality Hiring Event Flyer – March 3, 2016

Kenadie Cobbin-Richardson, Director, Business Engagement & Communications presented the Business Engagement Report provided on page 65-74 of the agenda packet.

**14. INFORMATION: Workforce Connections' strategy recommendations for Nevada's WIOA Unified State Plan. Plan is due to the Department of Labor on March 3, 2016.**

Brett Miller provided background. The WIOA Governance Workgroup developed objectives and strategies for Nevada's WIOA Unified State Plan, based on access, alignment of resources, quality, and outcomes (p. 76-87). WC staff compared these strategies to the Strategic Work Plan Goals Matrix to see how they align and to provide strategy recommendations. Staff identified two items (1.1 and 1.2) that WC did not have a strategy for and developed strategies accordingly. Mr. Galbreth noted that WC's recommendations for changes to the draft document may or may not be accepted by the State.

Chair Patterson requested staff to keep the Board updated since the plan is still in draft form.

**15. DISCUSSION AND POSSIBLE ACTION: Review, accept and approve Workforce Connections' Strategic Work Plan – Goals Matrix – Q2 PY15 Update**

Mr. Miller presented the goals matrix provided on page 89-96 of the agenda packet. These goals are overarching based on oversight and compliance, youth and adult services, and business. He summarized items (1.1, 3.3, 4.3, 4.4) that do not align with the State's plan, but are important strategies of WC.

*A motion was made by Lou DeSalvio and seconded by Marvin Gebers to accept and approve Workforce Connections' Strategic Work Plan – Goals Matrix – Q2 PY15 Update as presented. Motion carried.*

**16. INFORMATION: Strategic Initiatives Update**

- a. Status Update on WIOA Compliance Assurance Initiatives
- b. Status Update on Workforce Development System Continual Improvement Initiatives

Mr. Miller presented the Strategic Initiatives Update provided on page 98 of the agenda packet.

**17. DISCUSSION AND POSSIBLE ACTION: Accept and approve Executive Director's Report ~ Ardell Galbreth, Executive Director**

- a. Workforce Development Area - General Update
- b. Rural Counties Employment and Training Services
- c. Staff Development and Service Providers/Workforce Development Partners Training
- d. Highlighted Workforce Development Initiatives

Mr. Galbreth presented the Executive Director's report provided on page 100-101 of the agenda packet and highlighted the WC Awards and Recognition Program. He noted that an award for Employer of the Year will be presented at the next Board meeting.

*A motion was made by Tommy Rowe and seconded by Leo Bleznitsky to accept and approve Executive Director's Report as presented. Motion carried.*

**18. SECOND PUBLIC COMMENT SESSION**

Bonita Fahy, program manager, Southern Nevada Regional Housing Authority commented regarding a youth participant's successful work experience at DETR and thanked the Board and staff for allowing SNRHA to provide these services for youth.

**19. INFORMATION: Board Member Comments**

Ken Evans read comments into the record from Shaundell Newsome, Founder of Sumnu Marketing 2015 SBA Nevada Small Business of the Year thanking the Board and WC staff for providing Sumnu Marketing employment assistance through the OJT program.

Liberty Leavitt announced an upcoming event, The Big Give on March 10, 2016 to benefit non-profit organizations and education.

Louis Loupias suggested that healthcare providers contact Nevada Partners for qualified individuals and consider starting an apprenticeship program. He announced that Southern Nevada Operating Engineers will be testing for the apprenticeship program at the end of the month.

**20. ADJOURNMENT**

The meeting adjourned at 12:09 p.m.



**Agenda item 5.     PRESENTATION:**

Southern Nevada Workforce Development Area Employer of the Year  
Award

**Agenda item 6.     INFORMATION:**

Regional Transportation Commission of Southern Nevada Briefing ~  
*Ms. Tina Quigley, General Manager, RTC*

- a.     RTC Initiatives
- b.     Partnership with Workforce Connections

**Agenda item 7.     INFORMATION:**

Programs Committee minutes of January 13, 2016

**WORKFORCE CONNECTIONS  
PROGRAMS COMMITTEE MINUTES**

January 13, 2016 -- 9:30 a.m.  
Rosalie Boulware Board Room (Bronze/Silver)  
6330 W. Charleston Blvd., Ste. 150  
Las Vegas, NV 89146

**Members Present**

Liberty Leavitt  
Jack Martin  
Bart Patterson  
Janice John  
Leo Bletnitsky  
Valerie Murzl  
Mark Keller  
Kenneth C. Evans (via telephone)

Danielle Milam (via telephone)  
Louis Loupias  
Sonja Holloway  
Tommy Rowe  
David McKinnis (via telephone)  
Charles Perry  
Maggie Arias-Petrel (via telephone)  
Stavan Corbett

**Members Absent**

Captain Jack Owen

Dr. Cecilia Maldonado

**Staff Present**

Ardell Galbreth  
Jim Kostecki  
Brett Miller  
Kenadie Cobbin-Richardson  
Jeramey Pickett  
Debra Collins

Jeannie Kuennen  
Kelly Ford  
Jaime Cruz  
Ricardo Villalobos  
Norma Fernandez

**Others Present**

Dr. Tiffany Tyler, Nevada Partners, Inc.  
Arcadio Bolanos, AHD  
Edwin Perez, Pre-Entry, NPI  
Charles Ellis, Trailways, Inc.  
Janelyn Jonett, Trailways, Inc.  
Marlon Dumont, Pre-Entry, NPI  
Janice Rael, NPI  
Tenesha McCulloch, Goodwill of So. Nevada  
Carol Turner, CST Project  
Christina Sewell, HELP of Southern Nevada  
Ron Hilke, DETR

Paula McDonald, HELP of Southern Nevada  
Omar Williams, Pre-Entry, NPI  
Tony Mims, Trailways, Inc.  
Angela Burnett, FIT  
John Collins  
Terri Conway, Goodwill of So. Nevada  
Brittani Gray, NPI  
Bonita Fahy, SNRHA  
Lynn Hoffman, ResCare OSCC

(It should be noted that not all attendees may be listed above)

**Agenda Item 1 – Call to Order, confirmation of posting, roll call, and Pledge of Allegiance:**

Bart Patterson, Chair, called the meeting to order at 9:42 a.m. Staff confirmed the meeting was properly posted in accordance with the Nevada Open Meeting Law. Roll call was taken and the quorum confirmed.

**Agenda Item 2 – FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this committee for consideration and action today. Please clearly state and spell your name and address for the record. Each public comment will be limited to three (3) minutes.

Charles Ellis introduced his co-workers Tony Mims and Janelyn Jonett from Trailways, Inc., a Mental Health Medicaid provider. Mr. Ellis stated he spoke with Stavan Corbett regarding a partnership opportunity with Workforce Connections for the unemployed and underemployed.

Mr. Patterson requested Mr. Ellis leave information with a staff contact, meet with staff, and discuss collaboration involvement with the One-Stop Career Center or other program providers.

**Agenda Item 3 - DISCUSSION and POSSIBLE ACTION:** Approval of the agenda with the inclusion of emergency items, and deletion of any items.

*A motion was made by Charles Perry to approve the agenda as presented, and seconded by Ken Evans. The motion carried.*

**Agenda Item 4 - DISCUSSION and POSSIBLE ACTION:** Approval of the Programs Committee meeting minutes of September 9, 2015.

*A motion was made by Valerie Murzl and seconded by Leo Bleznitsky to approve the September 9, 2015 Programs Committee meeting minutes. The motion carried.*

**Agenda Item 5 - DISCUSSION and POSSIBLE ACTION:** Review, accept, and approve Program Year 2016 programmatic plans for Southern Nevada Workforce Development Area.

Ricardo Villalobos reported on the Program Year 2016 programmatic plans for the Southern Nevada Workforce Development Area on page 11 of the agenda packet.

1. Announcing Request for Proposals (RFP) for the following geographic areas to combine systems for adults and youth services in the One-Stop Affiliate Sites, to increase access points in One-Stop Affiliate Sites, and to minimize travel and time to receive services from the One-Stop Affiliate Sites.
  - East Las Vegas Adult/Youth One-Stop Affiliate Site
  - Mesquite Adult/Youth One-Stop Affiliate Site
  - Boulder City and/or Laughlin Adult/Youth One-Stop Affiliate Site

Discussion ensued regarding potential competition just outside of Laughlin from Bullhead City in the northern Arizona territory. Ardell Galbreth stated Workforce Connections will coordinate efforts with the Mojave Workforce Development Board located in the Kingman, Arizona area; however, the resources of Workforce Connections are designated for Nevada residents.

Discussion ensued regarding:

- Current budget encompassing the growth
- Resources in West Las Vegas
- Increasing access points particularly for youth utilizing zip code analysis and dropout rates
- Outreach mapping/Channels of outreach
- System for selection, scoring, panels, and Workforce Connections facilitating the process
- Consideration will be taken for a One-Stop Affiliate Site in the Henderson area.

RFP 101 Training on January 27, 2016, encouraging new providers who are not providing employment and training services particularly in these highly needed areas to subscribe to the RFP mailing list so that they can be notified of this training.

***A motion was made by Charles Perry and seconded by Janice John to approve Item 1. Request for Proposals (RFP) for the listed geographic areas. The motion carried.***

Mr. Villalobos reported items 2 and 3 which are self-explanatory in the item dialogue, to address the need and efficiency for individuals that are served in the system.

2. Requiring subject matter experts within the adult and youth One-Stop Affiliate Sites to serve special populations including, but not limited to: Veterans, Re-Entry, Individuals with Disabilities, and Foster Youth.
3. Requiring Adult and Youth One-Stop Affiliate Site partnerships with special populations systems including, but not limited to Veterans Affairs, Nevada Department of Corrections, Department of Juvenile Justice, Vocational Rehabilitation, Department of Family Services, and Health & Human Services.

Discussion ensued regarding:

- Outreach to the State organizations to leverage resources
- Development of a special population' panel to recruit representatives from the organizations listed above
- Subject matter experts staffed inside the One-Stop Affiliate Sites
- Mandated WIOA services integration

***A motion was made by Charles Perry and seconded by Stavan Corbett to approve Item 2. Requiring subject matter experts within the Adult and Youth One-Stop Affiliate Sites to serve special populations including, but not limited to Veterans, Re-Entry, Individuals with Disabilities, and Foster Youth, AND Item 3. Requiring Adult and Youth One-Stop Affiliate Site partnerships with special populations systems including, but not limited to Veterans Affairs, Nevada Department of Corrections, Department of Juvenile Justice, Vocational Rehabilitation, Department of Family Services, and Health & Human Services. The motion carried.***

4. Announcing a Request for Proposals for a Pre- & Post-Release Workforce Development program in partnership with the Clark County Detention Center.

Mr. Villalobos reported background information on item 4 where an RFP was ready to launch January 2016 and did not due to funding considerations, but Workforce Connections committed to move forward to continue on this priority population.

***A motion was made by Valerie Murzl and seconded by Charles Perry to approve Item 4. Request for Proposals for a Pre- & Post-Release Workforce Development program in partnership with the Clark County Detention Center. The motion carried.***

5. Announcing a Request for Proposals for clothing services to establish a pool of qualified Clothing Service Providers.

Mr. Galbreth reported the announcement of an RFP for Clothing Services to establish a pool of qualified Clothing Service Provider(s) to allow Workforce Connections service providers funding and access to clothing resources for participants at a discounted or reasonable rate.

Mr. Patterson, in an abundance of caution, passed the gavel to Valerie Murzl to chair the meeting with regard to item 5. Mr. Patterson is the Chair for Dress for Success.

Discussion ensued regarding:

- Refurbished clothing or new clothing
- Donated clothing from retail stores
- Clothing analysis results
- Contact information from Mark Keller for restored clothing

***A motion was made by Charles Perry and seconded by Ken Evans to approve Item 5. Request for Proposals for clothing services to establish a pool of qualified Clothing Service Providers. Bart Patterson abstained. The motion carried.***

Mr. Patterson requested a timeline for the whole of the plan (items 1-5). Mr. Villalobos responded with Committee approval and Board approval the intent is to announce RFPs by mid-February, submitting recommendations to the Committee and Board in May, and services to commence July 1, 2016.

**Agenda Item 6 – INFORMATION:** WIOA Expenditure Tracking Report for PY15 YTD Actuals vs. Expected Expenditures for Adult, Dislocated Workers, and Youth.

Brett Miller reported on the WIOA Expenditure Tracking Report for PY15 YTD Actuals vs. Expected Expenditures for Adult, Dislocated Workers, and Youth on page 13 of the agenda packet. Mr. Miller reported on new data applied to the Actuals vs. Expected portion of the Expenditure Tracking report. No significant change on the ADW portion, indicated \$127,326 over plan under Community Resources. Significant changes on the Youth portion, one youth provider expected to continue services through September ended their contract in July. Additionally, there were overlapping contracts and expenditures that did not realize against plan. Discussion ensued.

**Agenda Item 7 – INFORMATION:** Business Engagement Reports

Kenadie Cobbin-Richardson reported on the Business Engagement Reports for the months of October and November 2015 illustrating the results of those months on pages 15 – 20 of the agenda packet. An overview follows.

A. October

a. BEST In-Demand Jobs Report

- Number of Jobs (Oct.): 36
- Number of Jobs (YTD): 142
- Median Wage: \$13.07
- Wage Range: \$9.40 - \$32.00
- OJTs: 20

b. Pre-Screening & Referral Stats Report

Provider participation (Employers listed on page 15 of the agenda packet)

Total	July	Aug	Sept	Oct
	<b>6</b>	<b>54</b>	<b>26</b>	<b>7</b>

c. Holiday Hiring Flyer

## B. November

## a. BEST In-Demand Jobs Report

- Number of Jobs (Nov.): 43
- Number of Jobs (YTD): 185
- Median Wage: \$12.00
- Wage Range: \$9.40 - \$32.00
- OJTs: 1

## b. Pre-Screening &amp; Referral Stats Report

Partner Participation (Employers listed on page 19 of the agenda packet)

Total	July	Aug	Sept	Oct	Nov
	<b>6</b>	<b>54</b>	<b>26</b>	<b>7</b>	<b>22</b>

## c. Holiday Hiring Event Recap

- Date of Event: November 5, 2015
- Total Jobseekers: 200 Approx.
- Total Interviewed: 168
- Total WIOA participants: 59
- Total Hires from Event: 19
- Median Wage: \$10.00

Ms. Cobbin-Richardson stated there will be more to come on Faraday and Sutherland Global in the coming months. Sutherland Global is a highly technical call center. Workforce Connections is working in concert with DETR for OJTs.

**Agenda Item 8 – INFORMATION:** Programs Committee Member Comments

None

**Agenda Item 9 – SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and address for the record. Each comment will be limited to three (3) minutes.

Janice Rael, Nevada Partners, Inc. stated NPI was awarded funding for the North Las Vegas One-Stop Affiliate Site reporting NPI has committed the enrollments per contract, and continue to enroll individuals until the funds are expended. Ms. Rael shared that since the beginning of the contract, NPI has been recruiting mandated partners onto their campus successfully. NPI has a vocational rehabilitation representative to screen and assist disabled participants, JobConnect has a satellite office on campus and are expanding staff to include a veteran's representative. Ms. Rael is in negotiations with the Welfare Department to leverage funding and to have a representative rotate in on their campus.

**Agenda Item 10 -- ADJOURNMENT:** The meeting adjourned at 11:17a.m.

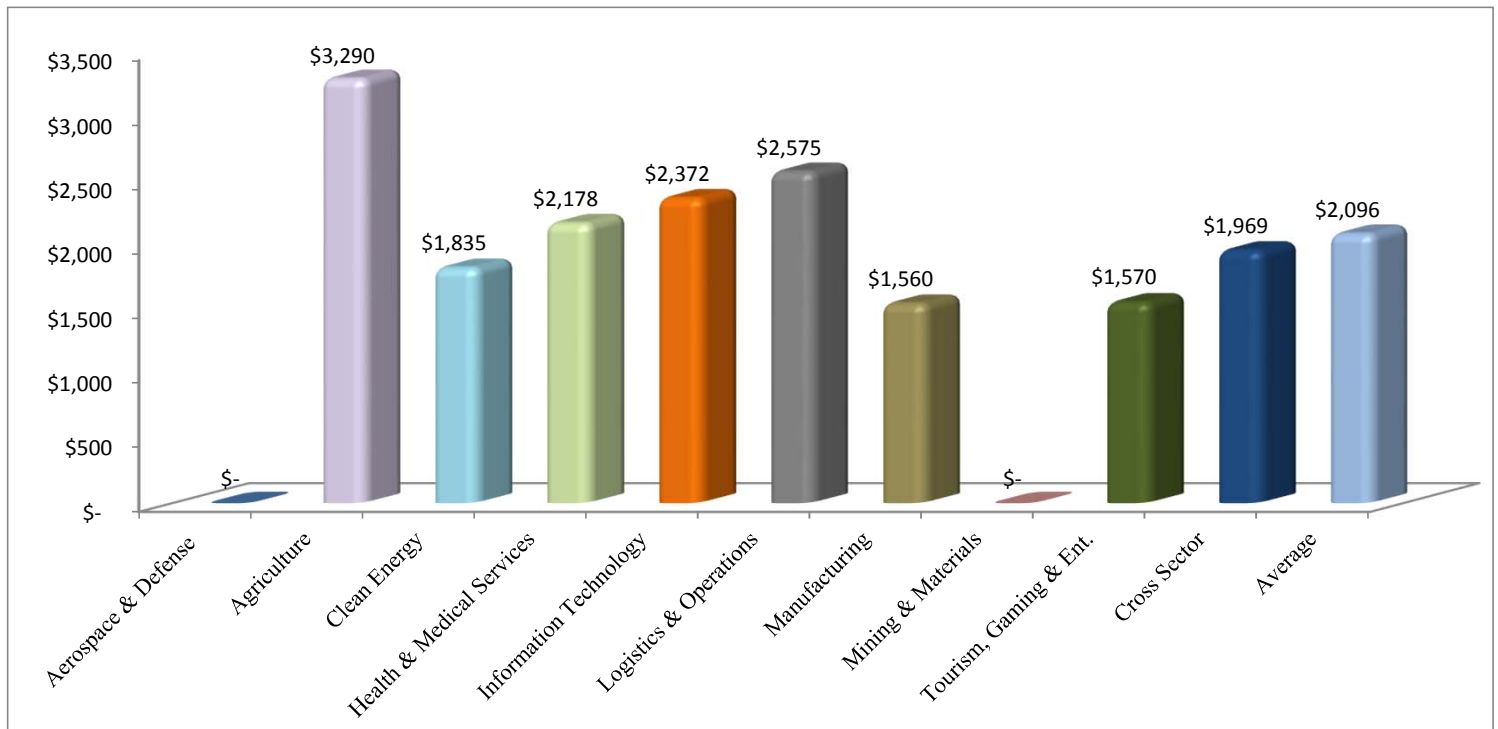


**Agenda item 8.     INFORMATION:**

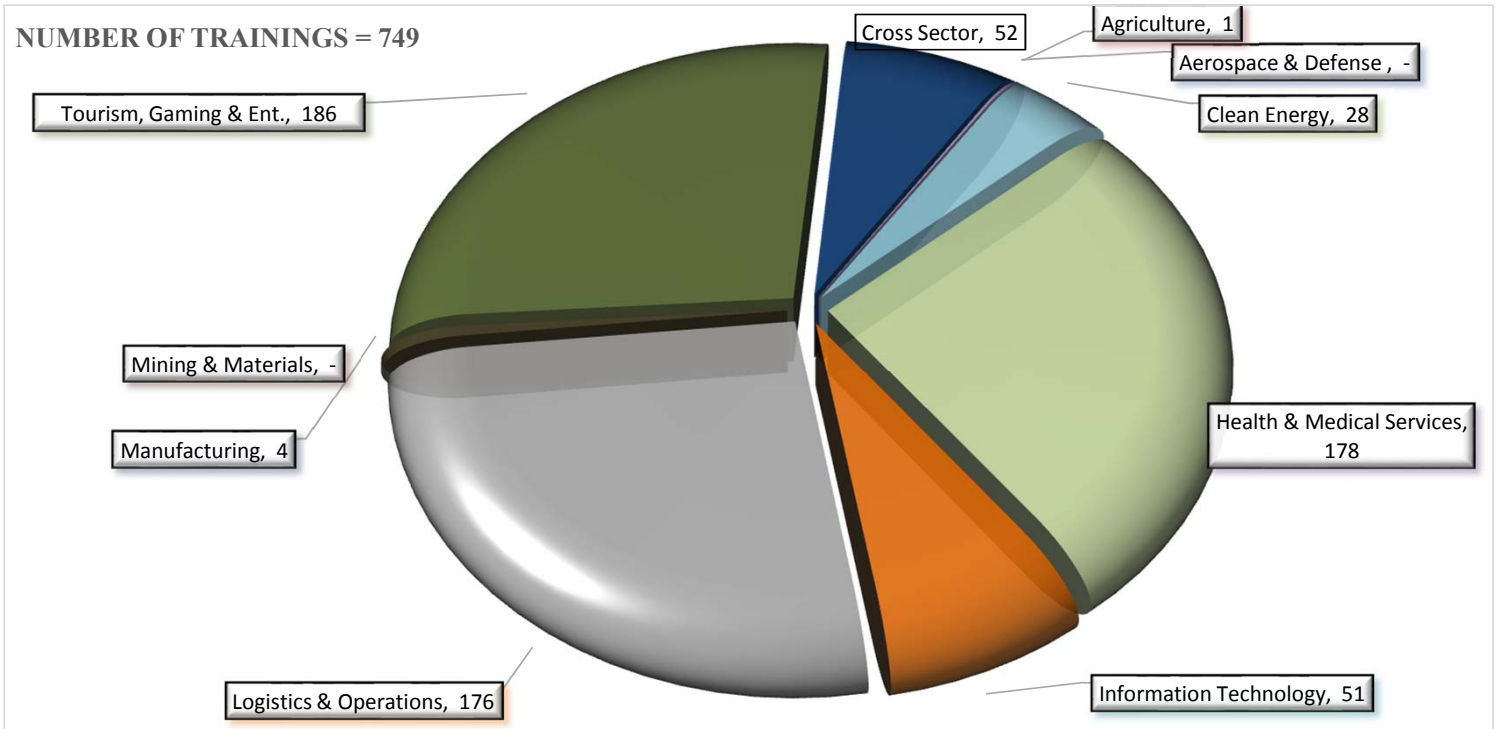
ADW Training by Industry Sector Report

## Adult and Dislocated Workers Trained by Industry Sector July 1, 2015 through January 31, 2016

### Average Training Cost by Sector



### Number of Trainings by Sector



**Agenda item 9.     INFORMATION:**

**Program Year 2016 Request for Proposal Update**

- a.     Geographic Areas
- b.     Special Initiatives
- c.     Timeline

## **Program Year 2016 Request for Proposals**

Workforce Connections' vision is "Full Employment for All Southern Nevadans." To accomplish this vision, staff announced the following Request for Proposals:

### **Geographic Areas:**

- East Las Vegas Adult/Youth One-Stop Affiliate Site – \$1,800,000
- Mesquite Adult/Youth One-Stop Affiliate Site – \$360,000
- Boulder City and/or Laughlin Adult/Youth One-Stop Affiliate Site – \$360,000

### **Special Initiatives:**

- Clark County Detention Center Pre- & Post-Release Workforce Development Program – \$600,000
- Clothing Services – Not to exceed \$200,000

### **Request for Proposals Timeline:**

- |   |                   |
|---|-------------------|
| • RFPs Released                         | February 26, 2016 |
| • Mandatory Bidder's Conference         | March 3, 2016     |
| • Proposals Due                         | March 30, 2016    |
| • Evaluations & Panel Interviews        | April 4-22, 2016  |
| • Recommendations to Programs Committee | May 11, 2016      |
| • Programs Commence                     | July 1, 2016      |

**Agenda item 10.    INFORMATION:**

Workforce Connections' Panels Update

- a.     Special Populations Panel
- b.     Youth Panel
- c.     One-Stop Delivery System Panel
- d.     Business Engagement Panel

## Workforce Connections Panels Update

WC is in the process of convening panels that will consist of individuals with interest and expertise in various areas related to the Workforce Innovation & Opportunity Act (WIOA). The objectives of the panels are:

- Identify actionable items, services, processes and initiatives to be elevated to the Board Committees for consideration and recommendation to the Board
- Bring intelligence and critical information gathered from diverse community stakeholders with inputs to help shape the area's employment and training service delivery; and
- Work with associated agencies/organizations to assess and evaluate employment and training needs in the Southern Nevada Workforce Development Area

## Special Populations Panel

- A special populations panel is currently being developed, that includes individuals with a Veterans, Re-Entry, Disabilities, Foster Youth, etc. backgrounds.
- Coordination is in work with Clark County Social Services to partner in leveraging resources and serving those clients most in need of employment and training services.
- Workforce Connections' Executive Serving on the Southern Nevada Homelessness Continuum of Care Board.
- Solidified Partnership with Regional Transportation Commission of Southern Nevada.
- Veterans' Representatives Agreed to Serve on Workforce Connections' Panel—Outreach will Continue

## Youth Panel

- A youth panel is currently being developed that includes individuals from the City of Las Vegas, Department of Juvenile Justice System, Clark County School District and College of Southern Nevada.
- Panel is in process of defining a "youth living in a high-poverty area" and defining criteria for In School Youth (ISY) and Out of School Youth (OSY) that *"requires additional assistance"*.

## One-Stop Delivery System Panel

- The OSDS panel is currently being developed that includes individuals from WIOA Core Partners (Title I – ADW & Youth programs; Title II – Adult Education and Family Literacy; Title III – Employment Service (Wagner- Peyser); and Title IV – Vocational Rehabilitation).
- The panel will also consist of partners from various WIOA service delivery partners/programs.

## Business Engagement Panel Report

3/22/16

### Business Engagement Specialist Team (BEST):

The Workforce Connections' Business Engagement Specialist Team (BEST) coordinates the collaboration of public and private partners working to align the publicly-funded workforce development system to regionally-based economic development efforts.

BEST drives the transformation of the workforce development system to develop talent that will ensure Southern Nevada's competitiveness in a global economy. BEST works to improve coordination, communication, collaboration and performance between the workforce development system and the business community.

### Business Engagement Panel:



The Workforce Connections' Business Engagement Panel is comprised of key employers who are members of the Workforce Connections' Compact. (See attached listing).

Panel members have decision-making and hiring authority in local businesses. They deliver "real time" and locally relevant workforce intelligence.

The information is used to improve service delivery within the One-Stop Delivery System (OSDS) and to align training resources through management of the Eligible Training Provider List (ETPL).

**Meetings Dates:** (1) August 19, 2015; (2) October 21, 2015; (3) February 17, 2016; (4) April 20, 2016.

### GOALS:

The Business Engagement Panel exists to provide input for the Workforce Connections' Board of Directors on behalf of the business community in an effort to create a demand-driven system. Our goals are to:

- 1) **Examine** major issues in the field of workforce and economic development and work to create programs, partnerships and solutions to complement policy decisions.
- 2) **Build** on the principles of transformation for workforce development: initiating proactive collaboration and partnership; connecting strategic planning to regional economies; and creating customized solutions for businesses and workers in transition.
- 3) **Drive** change within the workforce development system that aligns services to workers with benefits and resources that educate and prepare them for structural changes in the global marketplace.

Kenadie Cobbin Richardson, Director  
Business Engagement & Communications

- 4) **Craft** the vision of “talent development” that reflects our local labor market needs.
- 5) **Adopt** tools, approaches and successes that overcome barriers to performance and encourage innovative practices
- 6) **Focus** on the creation of a demand-driven, integrated publicly-funded workforce development system.

### THREE (3) AREAS OF IMPROVEMENT FOR THE LOCAL WORKFORCE DEVELOPMENT SYSTEM:

#### I. Awareness (Publicity/Communications/Technology)

- Promote depth and breadth of system – employers have a very narrow view.
- Promote that you have the full continuum of candidates – entry-level to professional.
- Publicize hiring events and the names of companies that have committed
- Buy advertisements in periodicals that employers read
- Use the latest HR recruiting technology and have an attractive and informative website
- Showcase success stories of candidates, training programs, employer testimonials, etc.
- Promote specific career pathways
- Promote that you are non-profit – employers are very wary of “free”

#### II. Be a Resource for Mid-Level to Upper Level Management

- We know that you have a plethora of resources for the untrained and entry-level but we *desperately* need to source educated and/or experienced talent for our mid- to upper-level positions.

#### III. Provide Access to Business Solutions, Business Resources and Entrepreneurial Training

- Be a resource for access to capital, marketing, human resources, etc.
- Advertise your assistance with tax incentives, on-the-job training, incumbent worker training, customized training, apprenticeships, etc.
- Certify basic skills – i.e. typing speed, excel, etc.
- Provide customer service skills training and soft skills training
- Assist with hiring candidates who are members of special populations:
  - i. **Ex-Offenders:** The Business Engagement Panel supports legislation that allow ex-offenders a fair opportunity to compete for jobs.
  - ii. **Veterans:** Help Veterans translate military earned skills into qualifying experience for jobs.
  - iii. **Adults with Disabilities:** Advertise to employers how you are able to provide support for disabled employees.
  - iv. **Youth:** Assist high school students with part-time work and/or summer work experiences. Also, generate an interest in STEM academics at the junior high school level.



**Agenda item 11.    INFORMATION:**

Finance and Budget Committee minutes of January 13, 2016

**WORKFORCE CONNECTIONS  
BUDGET & FINANCE COMMITTEE  
MINUTES**

The Budget & Finance Committee held a public meeting on Wednesday, January 13, 2016 beginning at 2:16 p.m. at the following location:

At its principal office:  
6330 W. Charleston Blvd., Ste. 150  
Rosalie Boulware Conference Room (Bronze)  
Las Vegas, Nevada

The site has speakerphone and voice-stream link capability.

**Agenda Item 1 - Call to Order, confirmation of posting, roll call, and Pledge of Allegiance:**

Valerie Murzl, Board Chair, called the meeting of the Budget & Finance Committee to order. Members present: Paul Brandt, Brad Deeds (via telephone), Valerie Murzl (via telephone), Dasya Duckworth (via telephone), Rebecca Henry, Tobias Hoppe (via telephone), Rob Mallery, Marvin Gebers, and Michael Vannozzi, Vice-Chair (via telephone).

Members Absent: Jerrie Merritt, Chair, Lou DeSalvio, and Renee Olson.

No Ex-Officio Members present.

Staff confirmed the agenda posted three working days prior to the meeting in accordance with the Nevada Open Meeting Law by posting at four Official Bulletin Boards (locations listed on agenda). Workforce Connections staff members and members of the public were asked to sign in. (Sign in sheets are attached to the original minutes). Roll call taken and the quorum confirmed.

**Agenda Item 2 - FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this committee for consideration and action today. Please clearly state and spell your name and address for the record. Each public comment will be limited to three (3) minutes.

*Hearing no comments, Valerie Murzl closed the First Public Comment Session.*

**Agenda Item 3 - DISCUSSION and POSSIBLE ACTION:** Approval of the Agenda with inclusions of any emergency items or deletion of any items.

*A motion was made by Michael Vannozzi to approve the agenda as presented, and seconded by Paul Brandt. The motion carried.*

**Agenda Item 4 - DISCUSSION and POSSIBLE ACTION:** Approve the Budget & Finance Committee Meeting minutes of October 14, 2015.

*A motion was made by Michael Vannozzi and seconded by Rebecca Henry to approve the Budget & Finance Committee meeting minutes of October 14, 2015. The motion carried.*

**Agenda Item 5 - DISCUSSION and POSSIBLE ACTION:** Review, discuss, accept, and approve reports

A. PY2015 WIOA Formula Budget July 1, 2015 through June 30, 2016.

Mr. Kostecki reviewed and reported on PY2015 WIOA Formula Budget July 1, 2015 through June 30, 2016 on pages 11-22 of the agenda packet with changes to the revenues for the year through two occurrences. First, Workforce Connections underwent the audit process enabling a true up of the carryforward (increase in total of \$449,000) from previous estimates, and rolling all funds into Community Resource Allocations with no adjustments to the operating budget. Second, the current funds with the Department of Labor making a small rescission in funds to the State as a whole based on allocated percentages (North vs. South). This reflected in a reduction in the adult and dislocated worker-funding stream of approximately \$22,000, and a net overall increase of \$427,367 for the remainder of the year.

Mr. Kostecki addressed a reallocation of funds from line item 8900 Strategic Initiative – WIOA for \$25,000 to line item 7085A Program Support Contracts to procure a writing coach/trainer to assist in the upcoming RFP writing process.

***A motion was made by Paul Brandt and seconded by Dasya Duckworth to approve the PY2015 WIOA Formula Budget July 1, 2015 through June 30, 2016. The motion carried.***

B. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2015 through June 30, 2016 (Formula WIOA).

Mr. Kostecki reviewed and reported on the Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period of July 1, 2015 through June 30, 2016 (Formula WIOA) through November on page 23 of the agenda packet. Mr. Kostecki stated that the percentage of expenditures for the current period is approximately 26.53%.

***A motion was made by Paul Brandt and seconded by Rob Mallery to approve the Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2015 through June 30, 2016 (Formula WIOA). The motion carried.***

C. Awards & Expenditures – Monthly Update (status of service providers).

Mr. Kostecki reviewed and reported on the Awards & Expenditures – Monthly Update (status of service providers) on pages 24 agenda packet that reflects invoicing through October 2015. Mr. Kostecki stated that effective July 1, 2015, WC accepted responsibility for the fiscal duties for training payments on behalf of the sub-recipients illustrated on page 25 of the agenda packet under Awards and Expenditures PY15 Adult and Dislocated Worker WC paid Trainings Obligations through December 2, 2015.

Discussion ensued regarding the National Emergency Grant Funds (NEG) that was due to sunset in June 2015; however, a one-year extension was granted to the State from the Department of Labor for the training funds. NEG funds are strictly training funds applied to occupational skills training, customized training, or On-The-Job (OJT) training. The restrictions that apply to these funds are: 1) you must be a dislocated worker or veteran, and 2) twenty-five percent of the funds to OJT. Ron Hilke, DETR/WISS reiterated and concurred with the restrictions placed on NEG funds.

Rob Mallery queried if ResCare could identify individuals that could be viable fits, and then proactively seek employers that could utilize the funds, and essentially hire an individual free. Mr. Galbreth responded that ResCare was not awarded NEG funds. ResCare was approved to receive funds at the

Committee level, approved by the Board, but the Local Elected Officials did not approve an allocation of funds to ResCare.

Michael Vannozzi stated that his previous employer, Las Vegas Global Economic Alliance (LVGEA), has 2,000 additional jobs through Sutherland Global Services that has settled on a campus and will be looking to hire quickly. Mr. Galbreth responded that WC has been actively working with Sutherland Global Services at no significant rate (30 per week); however, the restrictions on the NEG funds are the challenge. Mr. Kostecki confirmed that approximately 20 OJTs enrolled (internally) with Sutherland Global Service, all adults, no dislocated workers.

Mr. Kostecki continued reporting on the Awards and Expenditures PY14/PY15 Youth Programs on pages 26 – 27 of the agenda packet, and continued with the Awards and Expenditures PY13/PY14/PY15 Direct Programs on page 28 of the agenda packet.

Ms. Murzl recommended revisiting the NEG funds allocation to ResCare as a Board Agenda item supported by the Budget and Finance Committee, then from the Board level, resubmit to the Local Elected Officials.

Ms. Murzl queried the NDOC program with a contract award of \$800,000, an expenditure of \$175,068 as of the date of this report, and/or a plan to recapture funds. Mr. Kostecki responded that, prior to the holidays NDOC was placed on Pink Paper status with part of the corrective action to submit an enrollment plan and a spend plan. Enrollments and spend rate were met for the first two months of the plan and NDOC was removed from Pink Paper status, but there will be recaptured funds at the end of the contract that will be factored into a new RFP and other contracts for next year.

Ms. Murzl stated the Programs Committee meeting announced an RFP 101 Training on January 27, 2016. Sixty people scheduled to attend representing 32 different organizations. Six incumbents (of the 32 attendees) have received funds in the past from Workforce Connections.

***A motion was made by Rob Mallery and seconded by Rebecca Henry to approve Item C. Awards & Expenditures – Monthly Update (status of service providers). The motion carried.***

**D. WIOA Expenditure Tracking - Adults, Dislocated Workers, and Youth.**

Brett Miller reviewed and reported on the WIOA Expenditure Tracking Report for PY15 YTD Actuals vs. Expected Expenditures for Adult, Dislocated Workers, and Youth report on page 29 of the agenda packet designed to address previous reports within the packet in a tracking methodology of spending vs. actual. Mr. Miller reported on new data applied to the Actuals vs. Expected portion of the Expenditure Tracking report. No significant change on the ADW portion, indicated \$127,326 over plan under Community Resources. Significant changes on the Youth portion, one youth provider expected to continue services through September ended their contract in June. Additionally, there were overlapping contracts and expenditures that did not realize against plan. Discussion ensued.

***A motion was made by Paul Brandt and seconded by Brad Deeds to approve Item D. WIOA Expenditure Tracking - Adults, Dislocated Workers, and Youth. The motion carried.***

**Agenda Item 6 - SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Committee. You may comment now even if you commented earlier; however, please do not simply repeat the same comment

you previously made. Please clearly state and spell your name and address for the record. Each comment will be limited to three (3) minutes.

*Hearing no comments, Valerie Murzl, Chair closed the Second Public Comment Session.*

**Agenda Item 7 - COMMITTEE MEMBER COMMENTS:**

*Hearing no comments, Valerie Murzl, Chair closed the Committee Members Comment Session.*

**Agenda Item 8 - ADJOURNMENT:**

*The meeting adjourned at 2:55 p.m.*

Respectfully submitted,  
Dianne Tracy

**Agenda item 12.    INFORMATION:**

Audit Finding Status Reports

## WORKFORCE CONNECTIONS

**A-133 Audit Findings for PY2014  
(Year Ended June 30, 2015)**

**February 2016**

Finding	Type	Description	Target Date	Audit	
				PY2014	PY2013
				ended	ended
				6/30/2015	6/30/2014
				1/15/2016)	1/21/2015)
15-1	Federal Grants	<b>Governmental subrecipients of States will use the same State policies and procedures used for procurements from non-Federal funds.</b>	February 2016	X	X
		Action: February 2016 - WC agreed to 1) obtain DETR approval for all consultant contracts; 2) obtain approval for all sole source contracts; and 3) ensure all participants receiving services are enrolled. WC awaiting notification of close of finding.			

**Department of Employment, Training and Rehabilitation (DETR)**

**Findings for On-site Review from November 17, 2014 to December 13, 2014  
(Report Dated March 31, 2015)**

**Workforce Connections  
February 2016**

Finding	Description	Target Date
#1	<b>Problems continue with the NVTRAC/NJCOS interface. High error rates continue to be identified in low income determination for youth, dislocation dates, and documentation of literacy/numeracy gains. (Repeat Finding)</b>	July 2015
	Required Corrective Action: USDOL has informed DETR that continued occurrence may result in sanctioning at both the state and board level. WC must provide and adhere to a corrective action plan that will address the issue.	
	WC's Response: May 2015 - WC, Nevadaworks and DETR remain committed to implementing a new integrated statewide system, thereby eliminating the dual-platform system of NVTrak and NJCOS which will eliminate the differences mentioned in this finding. Also, WC remains committed to the agreed upon corrective action and will continue to closely monitor and correct system errors and provide weekly updates on the status of the differences between the systems.	
	WC Update: July 2015 - As of July 1, 2015, all of WC's workforce systems were transitioned onto the NJCOS system with no duplication of data entry or work-around, using any other workforce data system other than NJCOS.	
	DETR's Response: August 2015 - Since WC began using NJCOS completely effective July 1, 2015, the transfer of data is no longer an issue. DETR/WISS will continue to perform desk top monitoring to ensure that the service providers are capturing the accurate data and NJCOS is reflective of this data entry. This finding will be closed.	
#2	<b>DETR believes the MOUs issued to the Las Vegas Clark County Urban League and Academy of Human Development are an apparent violation of State Compliance Policy 3.9 (Procurement) and are ineligible program costs. (Repeat Finding)</b>	February 2016
	Required Corrective Action: USDOL has informed DETR that continued occurrence may result in sanctioning at both the state and board level. DOL indicated specific citations in support of the finding regarding procurement, competition, clarity of services solicited, non-competitive procurement requirements, contract provisions, and WIA clauses, conditions, and prohibitions. These costs are ineligible and must be repaid from non-WIA funds.	
	WC's Response: May 2015 - The corrective action relating to the MOUs was completed last year when first recognized. The related MOUs and contracts were rescinded. Also, to ensure sanctions are avoided, prior to awarding sole source contracts, it is Workforce Connections' practice and policy to secure approval from the State of Nevada, i.e., DETR.	
	DETR's Response: August 2015 - DETR forwarded information to DOL for their review. DETR requests that WC provide any documentation including written or electronic approval, approval process narrative or timeline summaries for DETR to provide to DOL staff for their review.	



**Department of Employment, Training and Rehabilitation (DETR)**

**Findings for On-site Review from November 17, 2014 to December 13, 2014  
(Report Dated March 31, 2015)**

**Workforce Connections  
February 2016**

Finding	Description	Target Date
#2 Continued	WC's Response: August 2015 - WC provided 1270 pages of documentation for the two computer centers including summaries of the number of clients served; the economic characteristics of the surrounding 89101 and 89106 zip codes; contracts and MOUs; notifications rescinding contracts; and daily sign in sheets for each computer center.	February 2016
	DETR's Response: February 2016 - After consultation with DOL, DETR determined that WC must adhere to practice receiving DETR/WISS written approval on all procurement activities; cannot enter into any contractual agreement using the sole source exception, without prior approval from DETR/WISS; and each service provider must ensure that all participants that are receiving funding are enrolled in the State NCJOS system. If WC is unwilling to meet the requirements, the questioned costs will have to be reimbursed.	
	WC's Response: February 2016 - WC agreed to 1) obtain DETR approval for all consultant contracts, service provider contracts are approved by the Board and ratified by the LEOs; 2) obtain approval for all sole source contracts; and 3) ensure all participants receiving services are enrolled by service providers.	
#3	<b>Job orders taken by WC Business Services staff and employment information from hiring events was being kept in paper form and not entered into the NJCOS system. WC has improved procedures in this area however there appears to be issues relating to closing dates, information on job requirements, and duplication of job orders. (Repeat Finding)</b>	August 2015
	Required Corrective Action: USDOL has informed DETR that continued occurrence may result in sanctioning at both the state and board level. WC must ensure that if the local area is maintaining a separate job bank, all jobs must be included in the State's labor exchange system. Please provide a written action plan for when this will be accomplished.	
	WC's Response: May 2015 - In an effort to be a good partner, all job orders are currently being recorded into the NJCOS as closed job orders. However, the citations that support Finding #3 regarding Workforce Connections Business Engagement staff do not provide any information or direction relating to this finding. Please assist us in addressing your concerns as the noted citations do not appear to support the finding.	
	DETR's Response: August 2015 - There was a typographical error in the original report (252.210 should be 20 CFR 652.210). The citations are meant to support the requirement to make labor market information (including job orders) available to all clients including UI, Wagner-Peyser and WIA program participants. DETR will review these and other citations to see if there are more appropriate or clearer references. Based on WC's actions this item will be tested in this year's monitoring process before closure of the finding.	

**Department of Employment, Training and Rehabilitation (DETR)**

**Findings for On-site Review from November 17, 2014 to December 13, 2014  
(Report Dated March 31, 2015)**

**Workforce Connections  
February 2016**

Finding	Description	Target Date
#4	<b>Client files from several service providers were missing required documentation.</b>	September 2015
	Required Corrective Action: WC should instruct service providers to place necessary items in client files and provide documentation to DETR/WISS that each has been completed.	
	WC's Response: May 2015 - WC provided documentation that service providers have placed in the files. WC implemented a new standard form that is required for all Dislocated Workers enrolled by WIA service providers, ensuring that the dislocation date is provided and appropriate data element validation is universally collected. Service providers will continue to make every effort to collect outstanding validation of dislocation dates. Two files were incorrectly identified so they could not be corrected.	
	DETR's Response: August 2015 - DETR appreciates the prompt action by WC in correcting the client records. The two typographical errors in the original report were corrected resulting in two more client files that need to have corrective action. Once WC makes any necessary corrections, this finding will close.	
	WC's Response: September 2015 - WC provided documentation of corrective action for the final two client files.	

**Department of Labor, Employment Training Administration-funded Grants**

Findings for On-site Review  
(Report Dated August 2015)

Workforce Connections  
February 2016

Finding	Entity	Type	Description	Target Date
#3	WIA and Wagner-Peyser	Labor Exchange System Service - Product Delivery	<b>The State has the responsibility to operate a comprehensive labor exchange system to serve employers, job seekers, and identified populations. While a local area may have a separate job bank to streamline the purpose of serving their local population, all jobs must also be included in the state's labor exchange system. (Repeat Finding)</b>	July 2015
			Required Corrective Action: DETR must develop and implement a statewide policy and procedure for ensuring that all job orders are entered into that state's labor exchange system as well as the separate systems maintained at the local level (HRM System at WC).	
			WC's Response: Sept 2015 - As of July 1, 2015, WC's staff enters all job orders into the state's labor exchange system as well as the local area's applicant tracking system. Testing for validation and assurance that job orders are promptly entered into the state's job bank are welcome and validation will be appreciated.	
#4	WIA	Performance Accountability	<b>The accuracy of the data reported by the State is questionable based on the following: program exit requirements are not being followed. Federal guidance stipulates that "90 days without a service" constitutes an exit. In NJCOS large numbers of individual records have not indicated an Actual End Date, thereby remaining current participants, even though no services or activities have been recorded in either MIS or the case file. (Repeat Finding)</b>	July 2015
			Required Corrective Action: DETR must ensure that NCJOS, NVTrac, and the new MIS once implemented, are programmed to exit participants when 90 days without a service occurs. While action has been taken on the issue, not all records are in compliance of this program exit requirement.	
			WC's Response: Sept 2015 - As of July 1, 2015, WC no longer uses a separate data system. Subrecipients are required to enter all participant data into DETR's NJCOS, thus eliminating the interface discrepancies between systems. WC will be generating services reports using DETR's NJCOS data system every 30 days and providing the reports to all subrecipients to ensure that services/activities are closed in a timely manner.	
#10	Workforce Connections	Program and Grant Management Systems	<b>Various policies and procedures need to be created and/or modified to comply with Federal requirements, such as bank reconciliation, payroll and time distribution, salary and bonus limitation, vacation and leave, severance package (if any), complaints and/or grievances, indirect costs and refunds.</b>	September 2015
			Required Corrective Action: Finding will be closed when policies and procedures are created and/or modified and submitted to DETR.	
			WC's Response: Sept 2015 - WC has created many policies and procedures. They address a myriad of organizational functional initiatives in support of local area and higher echelon compliance requirements. The following policies have been established and are maintained: bank reconciliation; payroll and time distribution; salary and bonus limitation; vacation and leave; complaints and grievances; indirect costs; and refunds.	

**Department of Labor, Employment Training Administration-funded Grants**

Findings for On-site Review  
(Report Dated August 2015)

Workforce Connections  
February 2016

Finding	Entity	Type	Description	Target Date
#11	Workforce Connections	Program and Grant Management Systems	<b>Workforce Connections' on-site monitoring tool needs to be updated to include review of policies and procedures and the testing of methodology for allocating costs.</b>	September 2015
			Required Corrective Action: Finding will be closed when monitoring tool has been updated and submitted to DETR.	
			WC's Response: Sept 2015 - WC has amended its monitoring tool to include review of policies and procedures. WC's monitoring tool does have a section for testing of methodology for allocating costs. Cost allocation methodology was tested at all PY2014 onsite monitoring visits.	
#12	Workforce Connections	Program and Grant Management Systems	<b>Workforce Connections' equipment tracking log does not include all of the information required by Federal Regulations. WC did not secure prior approval for equipment and alterations from the State.</b>	September 2015
			Required Corrective Action: Finding will be closed when existing equipment tracking log is modified to include all descriptors and after proof of prior approval is provided to DETR.	
			WC's Response: Sept 2015 - WC has included all pertinent items required in the fixed asset log such as percentage of federal participation and funding source; condition of property; and ultimate disposition of data. WC received prior approval from DETR/WISS for the construction of the tenant improvements at the Charleston Festival location and related purchase of furniture and equipment.	
#13	Workforce Connections	Program and Grant Management Systems	<b>PY2014 ADW and Youth contracts with subrecipients do not include all federally required provisions; provision for cost allocation should be modified to include language for indirect cost rate; and MOUs lack language that identifies costs to be shared among various groups present at the one-stops.</b>	September 2015
			Required Corrective Action: Finding will be closed when WC provides DETR the new contracts provisions being developed and modifies contracts with updated provisions.	
			WC's Response: Sept 2015 - WC received new provisions from DETR on January 27, 2015 and on February 17, 2015 sent contract amendments with updated provisions to all subrecipients. A separate provision referencing the requirement of an indirect cost rate was added to the contract template. The OSCC operating agreement in effect for PY2014 did include the following language: "Center partners that are not funded by WIA title I are responsible for fully funding their staff located at the center and participate in cost sharing of overhead expenses via a per seat allocation."	
#14	Workforce Connections	Financial Management Systems	<b>Workforce Connections does not have an indirect cost rate and the testing of 8 employee time cards revealed two employees reporting redundant work hours every pay period.</b>	July 2016
			Required Corrective Action: Finding will be closed with WC secures an approved indirect cost rate and WC must reconcile and reverse redundant payroll charges.	
			WC's Response: Sept 2015 - WC calculated and submitted an indirect cost rate application to DOL in January 2016. Employee time and attendance records have been reconstructed and certified to reflect the proper and accurate time attributed to specific programs and associated functions.	

**Department of Labor, Employment Training Administration-funded Grants**

Findings for On-site Review  
(Report Dated August 2015)

Workforce Connections  
February 2016

Finding	Entity	Type	Description	Target Date
#15	Workforce Connections	Financial Management	<b>The following expenditures are at question: 1) consultant fees; 2) purchase of 1,000 tote bags (\$896.00); and party cups and supplies for anniversary celebration (\$202.10).</b>	September 2015
			Required Corrective Action: Finding will be closed when WC provides DETR a policy on consultant fees and demonstrates that the other charges have been reversed.	
			WC's Response: Sept 2015 - WC has amended its procurement policy to reflect that DETR/WISS must review and approve all consultant contracts. The tote bags were for the more than 1,000 attendees that visited the super hiring event so they could gather various handouts and employer materials. The tote bags were properly procured; printed with the One-Stop Career Center address and website; and are reasonable and allowable outreach expenses for attendees of the event. The party cups and supplies were for the One-Stop Career Center anniversary event where 16 employers signed the employer compact with the Board Chair and Chief Local Elected Official. The supplies noted were for incidental meeting expenses and not for entertainment purposes.	

### Department of Labor, Youthbuild 2013 Grant

Date of Review: June 9, 2015

(Report dated July 2015)

February 2016

Finding	Type	Description	Target Date
#01	Program and Grant Management Systems - Administrative Controls	<b>The grantee did not include the DOL attribution statement on appropriate documents.</b>	August 2015
		Required Corrective Action: Revise outreach and recruitment documents to include the DOL attribution statement including the percentage of total cost financed by federal money and the dollar amount of federal funds..	
		WC Response: August 2015 - All documents have been stamped with the DOL attribution statement and all future documents have been updated to include the DOL attribution statement.	
		DOL Response: August 2015 - All findings are considered resolved, subject to future on-site verification.	
#02	Financial Management Systems - Budget Controls	<b>The grantee exceeded the 20 percent line item flexibility in the Supplies line item category. The grantee also included items in the Equipment line item that should be allocated under the Supplies line item category since they do not exceed the \$5,000 per unit acquisition price.</b>	August 2015
		Required Corrective Action: Submit a budget realignment modification to DOL to increase the Supplies line item category to compensate for the overage in the budget and reallocate the items from Equipment to Supplies.	
		WC Response: August 2015 - Budget modification request submitted that increases the supplies line items and reallocates the items listed in the equipment category to the supplies category.	
		DOL Response: August 2015 - All findings are considered resolved, subject to future on-site verification.	
#03	Financial Management Systems -Cost Allocation	<b>The grantee did not compensate one participant for 30 minutes of their work and another participant's timesheet reflected that they signed in but did not sign out for 3 days, but still received compensation for those three days.</b>	August 2015
		Required Corrective Action: Submit documentation to DOL to verify the participant in question was compensated for the 30 minutes and revise timesheet to reflect actual start and end times for the three days in question.	
		WC Response: August 2015 - The participant was compensated for his 30 minutes of work and the participant's timesheets were corrected with the actual start and end times for the three days in question.	
		DOL Response: August 2015 - All findings are considered resolved, subject to future on-site verification.	
Concern	Service/Product Delivery - Operating Systems	<b>The program exit policy does not clearly identify when a participant is considered a successful completer versus an unsuccessful completer. One participant was a successful completer but had been exited as unsuccessful.</b>	August 2015
		Required Corrective Action: The grantee should consider revising the current exit policy more clearly describing when a participant is considered a successful completer of the YouthBuild program versus an unsuccessful completer.	
Concern	Service/Product Delivery - Operating Systems	<b>The supportive service policy did not include a limit on the amount of funds that can be expended per participant, to ensure that the YouthBuild cost per participant of \$18,000 is not exceeded.</b>	August 2015
		Required Corrective Action: The grantee should revise the supportive service policy to include a limit on the amount of supportive services participants can receive, to ensure the \$18,000 cost per participant is not exceeded. The grantee should include the types of supportive services the participants are eligible to receive during active enrollment versus follow-up.	

**Department of Labor, Youthbuild 2013 Grant**

Date of Review: June 9, 2015

(Report dated July 2015)

February 2016

Finding	Type	Description	Target Date
Concern	Service/Product Delivery - Operating Systems	<p><b>The grantee is using self-attestation as the primary method for determining low-income eligibility.</b></p> <p>Required Corrective Action: The reviewers suggest that the grantee obtain more commonly used forms of documentation to verify that participants are low-income prior to entry into the YouthBuild program. If the grantee has exhausted all forms of low-income documentation, self-attestation for verification will serve as sufficient documentation.</p>	August 2015
Promising Practices	Design and Governance - Program Integration	<p><b>Promising Practices - The grantee has a very strong partnership with their housing partner, Habitat for Humanity of Greater Las Vegas. The current Construction Trainer has been instrumental in establishing and maintaining the partnership which has enabled the Habitat employees and volunteers to have a greater understanding of the purpose, intent and effectiveness of the YouthBuild program. Habitat for Humanity relies heavily on the YouthBuild participants to complete the homes.</b></p>	
Promising Practices	Service/Product Delivery - Operating Systems	<p><b>Promising Practices - The grantee has done a good job retaining staff to support the DOL YouthBuild grant. YouthBuild Las Vegas has created a strong and committed staff. The same five staff members have been operating the YouthBuild Las Vegas program over the last four years. The staff boasted about the fact that they are constantly being praised by their Director, Ricardo Villalobos, and by each other for their hard work and dedication to the youth they service in the YouthBuild program, which ultimately makes working for YouthBuild Las Vegas a pleasant and rewarding experience.</b></p>	

**Agenda item 13. DISCUSSION AND POSSIBLE ACTION**

Review, accept and approve reports:

- a. PY2015 Budget WIOA Formula Budget July 1, 2015 through June 30, 2016
- b. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2015 through June 30, 2016 (Formula WIOA)
- c. Awards & Expenditures Report – Monthly Update (Status of Service Providers)
- d. WIOA Expenditure Tracking Report - YTD PY15 Actuals vs. Expected Expenditures - Adult, Dislocated Worker and Youth
- e. Workforce Connections' Professional Services Contracts.  
(Please note: any pending contract presented for approval may be reviewed and examined in its entirety by any board member upon request). **PENDING CONTRACTS FOR APPROVAL ARE HIGHLIGHTED IN THE ATTACHED.**



- a. PY2015 WIOA Formula Budget July 1, 2015 through June 30, 2016

**WORKFORCE CONNECTIONS  
PY2015 WIOA Formula Budget  
July 1, 2015 - June 30, 2016  
(Revised Budget - March 1, 2016)**

Revenue by Funding Stream	Approved Budget PY2015	Proposed Budget PY2015	\$ Change	Available for LWIB Operations		Community Resource Allocations	TOTAL
				10% Admin	15% Program		
PY2014 Adult	4,462,428	4,462,428	-	430,000	645,000	3,387,428	4,462,428
PY2014 Dislocated Worker	976,651	976,651	-	100,000	150,000	726,651	976,651
PY2014 Youth	3,310,325	3,310,325	-	300,000	450,000	2,560,325	3,310,325
PY2015 Adult	7,363,530	7,363,530	-	736,353	1,104,530	5,522,647	7,363,530
PY2015 Dislocated Worker	4,437,868	4,437,868	-	443,787	665,680	3,328,401	4,437,868
PY2015 Youth	5,973,728	5,973,728	-	597,373	896,059	4,480,296	5,973,728
Other Revenues (Program Income and Interest)	60,025	60,025	-		25	60,000	60,025
<b>Total Revenue by Funding Stream</b>	<b>\$ 26,584,555</b>	<b>\$ 26,584,555</b>	<b>\$ -</b>	<b>\$ 2,607,513</b>	<b>\$ 3,911,294</b>	<b>\$ 20,065,748</b>	<b>\$ 26,584,555</b>
			0.0%	Subtotal Board Operations		\$ 6,518,807	

Notes:

1. PY2015 Revenues include WIOA funding in the total amount of \$17,775,126.
2. Carry forward funds for PY2014 amount to \$8,749,404.
3. The Department of Labor allows local boards to expend up to 10% of their total allocation for administrative costs. WC also allocates 15% of the total allocation for program management and oversight.
4. WIOA funds have a two year life at the local board level and an additional year at the state level.
5. Applies to current year funding only

Community Resource Allocations	Approved Budget PY2015	Proposed Budget PY2015	\$ Change	Community Resource Allocations			TOTAL
				One-Stop Centers	One-Stop System	Service Provider Contracts	
Adult Services	8,940,075	8,940,075	-	547,058	1,151,268	7,241,749	8,940,075
Dislocated Worker Services	4,085,052	4,085,052	-	234,454	493,401	3,357,197	4,085,052
Youth Services	7,040,621	7,040,621	-		250,000	6,790,621	7,040,621
<b>Subtotal Community Resource Allocations</b>	<b>\$ 20,065,748</b>	<b>\$ 20,065,748</b>	<b>\$ -</b>	<b>\$ 781,512</b>	<b>\$ 1,894,669</b>	<b>\$ 17,389,567</b>	<b>\$ 20,065,748</b>

Board Operations	Approved Budget PY2015	Proposed Budget PY2015	\$ Change	Admin	Program	Total
Subtotal Operating Expenditures	6,518,807	6,518,807	-	1,738,076	4,780,731	6,518,807
<b>Total Expenditures</b>	<b>\$ 26,584,555</b>	<b>\$ 26,584,555</b>		<b>\$ 1,738,076</b>	<b>\$ 4,780,731</b>	
<b>Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 869,437</b>	<b>\$ (869,437)</b>	<b>\$ -</b>

NOTE: PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, funds revert to the State for one additional year)  
PY2015 funding period is available July 1, 2015 through June 30, 2017 (after two years, funds revert to the State for one additional year)

**WORKFORCE CONNECTIONS**  
**PY2015 WIOA Formula Budget**  
**July 1, 2015 - June 30, 2016**  
**(Revised Budget - March 1, 2016)**

<b>Board Operations</b>	<b>Authorized FTE</b>	<b>Actual FTE</b>	<b>Approved Budget PY2015</b>	<b>Proposed Budget PY2015</b>	<b>\$ Change</b>	<b>Admin</b>	<b>Program</b>	<b>Total</b>
6500 Salaries	33.18	25.95	2,692,533	2,692,533	-	538,507	2,154,026	2,692,533
7000 Accounting and Auditing			270,000	270,000	-	270,000	-	270,000
7005 Legal Fees			70,000	70,000	-	70,000	-	70,000
7010 Legal Publication Advertising			18,000	18,000	-	4,500	13,500	18,000
7020 Licenses and Permits			3,000	3,000	-	750	2,250	3,000
7025 Dues and Subscriptions			15,000	15,000	-	3,750	11,250	15,000
7030 Postage and Delivery			6,000	6,000	-	1,500	4,500	6,000
7035 Printing and Reproduction			11,000	11,000	-	2,750	8,250	11,000
7040 Office Supplies			31,500	31,500	-	7,875	23,625	31,500
7045 Systems Communications			107,000	107,000	-	26,750	80,250	107,000
7050 Training, and Seminars - Staff			70,000	70,000	-	17,500	52,500	70,000
7055 Travel and Mileage - Staff			72,000	72,000	-	18,000	54,000	72,000
7060 Utilities			30,000	30,000	-	7,500	22,500	30,000
7065 Telephone			30,000	30,000	-	7,500	22,500	30,000
7070 Facilities Rent/Lease			189,414	189,414	-	47,354	142,060	189,414
7075 Facilities Repairs and Maintenance			135,500	141,200	5,700	35,300	105,900	141,200
7080 Admin Support Contracts			118,000	118,000	-	118,000	-	118,000
7085A Program Support Contracts			215,000	215,000	-	-	215,000	215,000
7085B Program Support Contracts - IT/Web			195,000	195,000	-	-	195,000	195,000
7090 Non-Board Meetings and Outreach			43,000	43,000	-	10,750	32,250	43,000
7095 Board Meetings and Travel			25,000	25,000	-	-	25,000	25,000
7100 Insurance			50,000	50,000	-	12,500	37,500	50,000
7100-7120 Employee Fringe Benefits			846,140	846,140	-	211,535	634,605	846,140
7125 Employer Payroll Taxes			80,777	80,777	-	20,194	60,583	80,777
7130/7135 Payroll Services and Bank Fees			11,000	11,000	-	11,000	-	11,000
7200 Equipment - Operating Leases			40,000	40,000	-	10,000	30,000	40,000
7215/8500 Capital - Equipment and Furniture			102,500	102,500	-	25,625	76,875	102,500
8500 Capital - Tenant Improvements			19,950	19,950	-	4,988	14,962	19,950
8900 Strategic Initiative - WIOA			121,493	115,793	(5,700)	28,948	86,845	115,793
8900 Strategic Initiative - 1st Qtr 2016			900,000	900,000	-	225,000	675,000	900,000
<b>Subtotal Board Operations</b>			<b>6,518,807</b>	<b>6,518,807</b>	<b>-</b>	<b>1,738,076</b>	<b>4,780,731</b>	<b>6,518,807</b>

**Workforce Connections  
Program Year 2015  
WIOA Formula Budget Narrative**

Workforce Connections is responsible for providing management and oversight of the Workforce Development Area's employment and training programs and services. The Board's staff provides direct support to the Workforce Development Area by carrying out the Board's operations plans. Staff responsibilities include implementing Board policies and establishing techniques and methods to achieve the Board's mission. Staff administers and oversees all internal administrative service provisions, including program administration, management analysis and administration support for the Workforce Development Board.

**Revenues:**

Workforce Innovation and Opportunity Act (WIOA) Program Year PY2015 allotted funds are in the amount of \$17,775,126. Funding is allocated among the three funding streams: Adult - \$7,363,530, Dislocated Worker - \$4,437,868, Youth - \$5,973,728.

Funding for PY2015 decreased by \$1,621,017 (8.36%), compared to the PY 2014 WIOA allocation which was \$19,396,143.

Other anticipated funding includes estimated operating carry forward funds from PY2014 WIOA allocation of \$8,749,404 and program income/interest at \$60,025.

Total budgeted revenues for PY2015 are \$26,584,555.

**Expenditures – Community Resource Allocation:**

In January 2016, the Board approved National Emergency Grant (NEG) funds for ResCare Workforce Services in the amount of \$100,000 for additional training support of Dislocated Worker eligible clients.

**Administrative and Program Operating Expenditures – Board Staff:**

The Department of Labor allows local workforce investment boards to expend up to 10% of their total formula funding allocation for administrative services. For programmatic operations and oversight, the board of directors has allocated 15% of the total budget allocation. Such operational and management oversight includes, but is not limited to:

- Providing technical assistance to contracted service providers
- Tracking and monitoring of participating clients and performance outcome
- Program oversight and monitoring of service provider contracts

**6500 - Salaries: \$2,692,533** –Allocated costs for administrative and program staff salaries.

**7000 - Accounting and Auditing: \$270,000** – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.

A-133 Audit	\$ 80,000
Auditing Services	\$ 25,000
Accounting Services	\$165,000

**7005 Legal Fees: \$70,000** – Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.

**7010 Legal Publication Advertising: \$18,000** – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.

**7020 Licenses and Permits: \$3,000** – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.

**7025 Dues and Subscriptions: \$15,000** – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.

**7030 Postage and Delivery: \$6,000** –Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.

**7035 Printing and Reproduction: \$11,000** – Allocated costs for ancillary copying and printing costs associated with Board administration and daily operations.

**7040 Office Supplies: \$31,500** – Allocated costs for various office supplies needed for daily operations.

**7045 Systems Communications: \$107,000** – Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.

**7050 Training and Seminars (Staff): \$70,000** – Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.

**7055 Travel and Mileage (Staff): \$72,000** – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIOA initiatives and work plans.

**7060 Utilities: \$30,000** – Allocated costs for electric and gas.

**7065 Telephone: \$30,000** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.

- 7070 Rent (Offices): \$189,414** – Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.
- 7075 Facilities Maintenance: \$141,200 – An increase of \$5,700** – Allocated costs for equipment or facility repairs and maintenance and security guard services. **The increase is due to the need to support the security contract expenditure rate that is trending higher than budgeted.**
- 7080 Admin Support Contracts: \$118,000** – Allocated costs for administrative support agreements, HR consultant and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085A Program Support Contracts: \$215,000** – Allocated costs for program support training agreements.
- 7085B Program Support Contracts – IT and Web: \$195,000** – Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$43,000** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7095 Board Meetings and Travel: \$25,000** – Allocated costs for facility and event related charges tied to board and committee meetings and Board travel to grant activities
- 7100 Insurance: \$50,000** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$846,140** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 - Employer Payroll Taxes: \$80,777** – Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.
- 7130-7135 Bank/Payroll Services: \$11,000** – Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
- |                  |         |
|------------------|---------|
| Bank Fees        | \$6,000 |
| Payroll Services | \$5,000 |
- 7200 Equipment – Operating Leases: \$40,000** – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.
- 8500 Capital – Equipment and Furniture: \$122,450** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.
- 8900 Strategic Initiatives: \$1,015,793 – A decrease of \$5,700** – These funds are available to be allocated for future workforce initiatives approved by the Board.

**WORKFORCE CONNECTIONS  
PY2015 WIOA Formula Budget  
One Stop Center - Charleston  
(Revised Budget - March 1, 2016)**

<b>One-StopCenter</b>	<b>Authorized FTE</b>	<b>Actual FTE</b>	<b>Approved Budget PY2015</b>	<b>Proposed Budget PY2015</b>	<b>\$ Change</b>	<b>Admin</b>	<b>Program</b>	<b>Total</b>
6500 Salaries	0.90	0.90	53,179	53,179	-	1,595	51,584	53,179
7000 Accounting and Auditing			5,000	5,000	-	5,000	-	5,000
7005 Legal Fees					-			-
7010 Legal Publication Advertising					-			-
7020 Licenses and Permits					-		-	-
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			6,000	6,000	-		6,000	6,000
7035 Printing and Reproduction			4,500	4,500	-		4,500	4,500
7040 Office Supplies			22,500	22,500	-		22,500	22,500
7045 Systems Communications			25,500	25,500	-		25,500	25,500
7050 Training, and Seminars - Staff			3,000	3,000	-		3,000	3,000
7055 Travel and Mileage - Staff			2,000	2,000	-		2,000	2,000
7060 Utilities			30,000	30,000	-		30,000	30,000
7065 Telephone			2,700	2,700	-		2,700	2,700
7070 Facility Rent/Lease			146,000	146,000	-		146,000	146,000
7075 Facilities Repairs and Maintenance			100,025	104,325	4,300		104,325	104,325
7080 Admin Support Contracts			6,000	6,000	-	6,000	-	6,000
7085A Program Support Contracts			20,000	20,000	-		20,000	20,000
7085B Program Support Contracts - IT/Web					-			-
7090 Non-Board Meetings and Outreach			1,800	1,800	-		1,800	1,800
7095 Board Meetings and Travel					-			-
7100 Insurance			12,900	12,900	-		12,900	12,900
7100-7120 Employee Fringe Benefits			18,613	18,613	-		18,613	18,613
7125 Employer Payroll Taxes			1,595	1,595	-		1,595	1,595
7130/7135 Payroll Services and Bank Fees			950	950	-	950	-	950
7200 Equipment - Operating Leases			45,500	45,500	-		45,500	45,500
7215/8500 Capital - Equipment and Furniture			7,750	7,750	-		7,750	7,750
GASB Depreciation			140,000	140,000	-		140,000	140,000
8900 Strategic Initiative - WIOA			125,000	120,700	(4,300)		120,700	120,700
<b>Subtotal One-Stop Center</b>			<b>781,512</b>	<b>781,512</b>	<b>-</b>	<b>13,545</b>	<b>767,967</b>	<b>781,512</b>

**Workforce Connections  
Program Year 2015  
WIOA One-Stop Center Budget Narrative-Adjustment Requests**

- 6500 - Salaries: \$53,179** – Allocated costs for administrative and program staff salaries.
- 7000 - Accounting and Auditing: \$5,000** – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.
- 7025 Dues and Subscriptions: \$1,000** – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.
- 7030 Postage and Delivery: \$6,000** – Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.
- 7035 Printing and Reproduction: \$4,500** – Allocated costs for monthly ancillary copying and printing costs associated with Board administration and daily operations.
- 7040 Office Supplies: \$22,500** – Allocated costs for program support training agreements and security guard costs.
- 7045 Systems Communications: \$25,500** – Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.
- 7050 Training and Seminars (Staff): \$3,000** – Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.
- 7055 Travel and Mileage (Staff): \$2,000** – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIOA initiatives and work plans.
- 7060 Utilities: \$30,000** – Allocated costs for electric and gas.
- 7065 Telephone: \$2,700** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$146,000** – Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.
- 7075 Facilities Maintenance: \$104,325 – An increase of \$4,300** – Allocated costs for equipment, security and facility repairs and maintenance. The increase is due to the need to support the security contract expenditure rate that is trending higher than budgeted.



- 7080 Admin Support Contracts: \$6,000** – Allocated costs for administrative support agreements, HR consultant and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085A Program Support Contracts: \$20,000** – Allocated costs for program support training agreements.
- 7090 Non-Board Meetings and Outreach: \$1,800** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7100 Insurance: \$12,900** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$18,613** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 Employer Payroll Taxes: \$1,595** – Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.
- 7130-7135 Bank/Payroll Services: \$950** – Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
- 7200 Equipment – Operating Leases: \$45,500** – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.
- 8500 Capital – Equipment and Furniture: \$7,750** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.
- 8900 Strategic Initiatives: \$120,700 – A decrease of \$4,300** – These funds are available to be allocated for future workforce initiatives approved by the Board.

**WORKFORCE CONNECTIONS  
PY2015 WIOA Formula Budget  
One Stop System  
(Revised Budget - March 1, 2016)**

<b>One-Stop System</b>	<b>Authorized FTE</b>	<b>Actual FTE</b>	<b>Approved Budget PY2015</b>	<b>Proposed Budget PY2015</b>	<b>\$ Change</b>	<b>Admin</b>	<b>Program</b>	<b>Total</b>
6500 Salaries	9.38	7.38	683,158	683,158	-	20,495	662,663	683,158
7000 Accounting and Auditing			18,000	18,000	-	18,000	-	18,000
7005 Legal Fees			30,000	30,000	-	30,000	-	30,000
7010 Legal Publication Advertising			1,000	1,000	-		1,000	1,000
7020 Licenses and Permits			14,500	14,500	-		14,500	14,500
7025 Dues and Subscriptions			3,500	3,500	-		3,500	3,500
7030 Postage and Delivery			-	-	-		-	-
7035 Printing and Reproduction			4,500	4,500	-		4,500	4,500
7040 Office Supplies			10,000	10,000	-		10,000	10,000
7045 Systems Communications			16,310	16,310	-		16,310	16,310
7050 Training, and Seminars - Staff			9,756	9,756	-		9,756	9,756
7055 Travel and Mileage - Staff			18,480	18,480	-		18,480	18,480
7060 Utilities			-	-	-		-	-
7065 Telephone			5,720	5,720	-		5,720	5,720
7070 Facility Rent/Lease			-	-	-		-	-
7075 Facilities Repairs and Maintenance			-	10,000	10,000		10,000	10,000
7080 Admin Support Contracts			17,000	17,000	-	17,000	-	17,000
7085A Program Support Contracts			59,500	59,500	-		59,500	59,500
7085B Program Contracts - IT/Web			15,000	15,000	-		15,000	15,000
7085C Program Contracts - Workforce Dev. Academy			100,000	100,000	-		100,000	100,000
7090 Non-Board Meetings and Outreach			58,500	58,500	-		58,500	58,500
7095 Board Meetings and Travel			-	-	-		-	-
7100 Insurance			19,000	19,000	-		19,000	19,000
7100-7120 Employee Fringe Benefits			216,087	216,087	-		216,087	216,087
7125 Employer Payroll Taxes			21,108	21,108	-		21,108	21,108
7130-7135 Payroll Services and Bank Fees			1,500	1,500	-	1,500	-	1,500
7200 Equipment - Operating Leases			-	-	-		-	-
7500 Participant Training			200,000	200,000	-		200,000	200,000
7215/8500 Capital - Equipment and Furniture			57,000	57,000	-		57,000	57,000
8510 Capital - Tenant Improvements			15,050	15,050	-		15,050	15,050
8900 Strategic Initiative - WIOA			-	-	-		-	-
8900 Strategic Initiative - 1st Qtr 2016			300,000	290,000	(10,000)		290,000	290,000
<b>Subtotal One-Stop System</b>			<b>1,894,669</b>	<b>1,894,669</b>	<b>-</b>	<b>86,995</b>	<b>1,807,674</b>	<b>1,894,669</b>

**Workforce Connections  
Program Year 2015  
WIOA One-Stop System Budget Narrative-Adjustment Requests**

- 6500 - Salaries: \$683,158** – Allocated costs for administrative and program staff salaries
- 7000 - Accounting and Auditing: \$18,000** – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.
- 7005 Legal Fees: \$30,000** – Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.
- 7010 Legal Publication Advertising: \$1,000** – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.
- 7020 Licenses and Permits: \$14,500** – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.
- 7025 Dues and Subscriptions: \$3,500** – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.
- 7035 Printing and Reproduction: \$4,500** – Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.
- 7040 Office Supplies: \$10,000** – Allocated costs for program support training agreements and security guard costs.
- 7045 Systems Communications: \$16,310** – Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.
- 7050 Training and Seminars (Staff): \$9,756** – Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.
- 7055 Travel and Mileage (Staff): \$18,480** – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIOA initiatives and work plans.
- 7065 Telephone: \$5,720** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.

- 7075 Facilities Maintenance: \$10,000 – An increase of \$10,000 –** Allocated costs for equipment, security and facility repairs and maintenance. The increase is due to adding funding to cover drivers for the deployment of the mobile One-Stop vehicles to scheduled events.
- 7080 Admin Support Contracts: \$17,000 –** Allocated costs for administrative support agreements, HR consultant and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085A Program Support Contracts: \$59,500 –** Allocated costs for program support training agreements.
- 7085B Program Support Contracts – IT and Web: \$15,000 –** Allocated costs for temporary staffing to support program and data support activities.
- 7085C Program Support Contracts – Workforce Dev. Academy: \$100,000 –** Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$58,500 –** Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7100 Insurance: \$19,000 –** Allocated costs for Board anticipated liability insurance costs for workers' compensation, general business liability, auto, and Board of Directors' and officers' omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$216,087 –** Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 Employer Payroll Taxes: \$21,108 –** Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.
- 7130-7135 Bank/Payroll Services: \$1,500 –** Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
- 7500 Participant Training: \$200,000 –** Contracts for training initiatives related to tutoring.
- 8500 Capital – Equipment and Furniture, Tenant Improvements: \$72,050 –** Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.
- 8900 Strategic Initiatives: \$290,000 – A decrease of \$10,000 –** These funds are available to be allocated for future workforce initiatives approved by the Board.

b. Budget vs. Actuals Report

For the Period : July 1, 2015 through June 30, 2016

 PY2015 WIOA Formula Expenses  
 Administrative and Program Operating Budget

											% OF PROGRAM YEAR COMPLETED		
											58.3%		
Line Item Number	Budget				Actual Expenses			Budget Authority Remaining			% Expended from Budget		
	Operating Expenses	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total
6500	Salaries	538,507	2,154,026	2,692,533	308,635	881,011	1,189,647	229,872	1,273,015	1,502,886	57.31%	40.90%	44.18%
7000	Accounting and Auditing	270,000	0	270,000	114,852	0	114,852	155,148	0	155,148	42.54%	0.00%	42.54%
7005	Legal Fees	70,000	0	70,000	5,316	0	5,316	64,684	0	64,684	7.59%	0.00%	7.59%
7010	Legal Publication Advertising	4,500	13,500	18,000	16	890	906	4,484	12,610	17,094	0.36%	6.59%	5.03%
7020	Licenses and Permits	750	2,250	3,000	81	214	296	669	2,036	2,704	10.86%	9.53%	9.86%
7025	Dues and Subscriptions	3,750	11,250	15,000	868	3,340	4,208	2,882	7,910	10,792	23.14%	29.69%	28.05%
7030	Postage & Delivery	1,500	4,500	6,000	399	1,190	1,589	1,101	3,310	4,411	26.62%	26.45%	26.49%
7035	Printing and Reproduction	2,750	8,250	11,000	748	2,251	2,998	2,002	5,999	8,002	27.18%	27.28%	27.26%
7040	Office Supplies	7,875	23,625	31,500	3,677	11,023	14,700	4,198	12,602	16,800	46.69%	46.66%	46.67%
7045	System Communications	26,750	80,250	107,000	14,324	42,018	56,342	12,426	38,232	50,658	53.55%	52.36%	52.66%
7050	Training and Seminars	17,500	52,500	70,000	2,567	11,408	13,976	14,933	41,092	56,024	14.67%	21.73%	19.97%
7055	Travel and Mileage (Staff)	18,000	54,000	72,000	5,254	25,103	30,357	12,746	28,897	41,643	29.19%	46.49%	42.16%
7060	Utilities	7,500	22,500	30,000	4,207	12,444	16,651	3,293	10,056	13,349	56.10%	55.31%	55.50%
7065	Telephone	7,500	22,500	30,000	2,072	9,380	11,451	5,428	13,120	18,549	27.62%	41.69%	38.17%
7070	Rent	47,354	142,060	189,414	27,466	81,602	109,068	19,888	60,458	80,346	58.00%	57.44%	57.58%
7075	Facilities Maintenance	33,875	101,625	135,500	18,156	55,586	73,742	15,719	46,039	61,758	53.60%	54.70%	54.42%
7080/7085	Support Contracts	118,000	385,000	503,000	56,217	169,163	225,380	61,783	215,837	277,620	47.64%	43.94%	44.81%
7090	Non-Board Meetings & Outreach	10,750	32,250	43,000	1,722	10,637	12,359	9,028	21,613	30,641	16.02%	32.98%	28.74%
7095	Board Meetings and Travel	0	25,000	25,000	0	14,075	14,075	0	10,925	10,925	0.00%	56.30%	56.30%
7100	Insurance	12,500	37,500	50,000	5,197	13,672	18,869	7,303	23,828	31,131	41.58%	36.46%	37.74%
7120	Employee Fringe Benefits	211,535	634,605	846,140	101,199	301,751	402,950	110,336	332,854	443,190	47.84%	47.55%	47.62%
7125	Employer Payroll Taxes	20,194	60,583	80,777	5,888	18,984	24,872	14,306	41,599	55,905	29.16%	31.34%	30.79%
7130/7135	Payroll Services and Bank Fees	11,000	0	11,000	4,006	0	4,006	6,994	0	6,994	36.41%	0.00%	36.41%
7200	Equipment - Operating Leases	10,000	30,000	40,000	4,462	13,271	17,733	5,538	16,729	22,267	44.62%	44.24%	44.33%
8500	Equipment and Furniture	30,613	91,837	122,450	8,962	25,834	34,796	21,651	66,003	87,654	29.28%	28.13%	28.42%
8900	Strategic Initiative (Operations)	263,001	789,002	1,052,003	0	0	0	263,001	789,002	1,052,003	0.00%	0.00%	0.00%
	<b>Total</b>	<b>1,745,704</b>	<b>4,778,613</b>	<b>6,524,317</b>	<b>696,291</b>	<b>1,704,845</b>	<b>2,401,137</b>	<b>1,049,413</b>	<b>3,073,768</b>	<b>4,123,180</b>	<b>39.89%</b>	<b>35.68%</b>	<b>36.80%</b>

## Legend

Correct Now	
Watch	
OK	

c. Awards & Expenditures Report

**Workforce Connections  
Awards and Expenditures  
Program Year 2014/2015 Adult/Dislocated Worker Programs  
December 31, 2015**

Amounts for Providers reflect invoiced allowable expenditures through December 2015. Starred lines only reflect expenditures through November 2015.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

**WIA/WIOA PY15 One-Stop Career Center**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
ResCare Operator Costs	7/1/15-6/30/16	\$ 338,777	\$ 91,737	\$ 50,019	\$ 141,756	41.84%	\$ 197,021
ResCare Economic Development	7/1/15-6/30/16	\$ 137,515	\$ 38,842	\$ 5,789	\$ 44,632	32.46%	\$ 92,883
ResCare General Career and Training	7/1/15-6/30/16	\$ 1,259,486	\$ 327,672	\$ 192,009	\$ 519,681	41.26%	\$ 739,805
JanTec - Follow-up Files	7/1/15-2/29/16	\$ 100,000	\$ 20,084	\$ 11,541	\$ 31,625	31.63%	\$ 68,375
<b>Total</b>		<b>\$ 1,835,778</b>	<b>\$ 478,336</b>	<b>\$ 259,358</b>	<b>\$ 737,694</b>	<b>40.18%</b>	<b>\$ 1,098,084</b>

**WIA/WIOA PY15 One-Stop Affiliate Sites**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development - East	7/1/15-6/30/16	\$ 395,000	\$ 92,015	\$ 81,353	\$ 173,368	43.89%	\$ 221,632
HELP of Southern Nevada - South	7/1/15-6/30/16	\$ 628,000	\$ 176,519	\$ 77,047	\$ 253,567	40.38%	\$ 374,433
Nevada Partners, Inc - North	7/1/15-6/30/16	\$ 675,000	\$ 226,346	\$ 92,288	\$ 318,633	47.20%	\$ 356,367
<b>Total</b>		<b>\$ 1,698,000</b>	<b>\$ 494,880</b>	<b>\$ 250,689</b>	<b>\$ 745,569</b>	<b>43.91%</b>	<b>\$ 952,431</b>

**WIA/WIOA PY14/15 Special Populations**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Easter Seals Nevada - Disabilities	7/1/15-6/30/16	\$ 264,000	\$ 74,290	\$ 54,915	\$ 129,205	48.94%	\$ 134,795
Foundation for an Independent Tomorrow - Re-Entry	7/1/15-6/30/16	\$ 390,000	\$ 237,893		\$ 237,893	61.00%	\$ 152,107
Goodwill of Southern Nevada - Disabilities	7/1/15-6/30/16	\$ 339,200	\$ 103,646	\$ 19,067	\$ 122,713	36.18%	\$ 216,487
Las Vegas Clark County Urban League - Veterans	7/1/15-6/30/16	\$ 360,000	\$ 126,035	\$ 35,177	\$ 161,212	44.78%	\$ 198,788
Nevada Department of Corrections - Re-Entry	11/12/14-6/30/16	\$ 800,000	\$ 275,007		\$ 275,007	34.38%	\$ 524,993
Nevada Partners, Inc - Pre-Apprenticeship	10/1/15-9/30/15	\$ 395,000	\$ 2,881	\$ 697	\$ 3,579	0.91%	\$ 391,421
UNLV Nursing GAP Training	11/1/14-6/30/16	\$ 200,000	\$ 42,420		\$ 42,420	21.21%	\$ 157,580
<b>Total</b>		<b>\$ 2,748,200</b>	<b>\$ 862,172</b>	<b>\$ 109,856</b>	<b>\$ 972,028</b>	<b>35.37%</b>	<b>\$ 1,776,172</b>

**WIA/WIOA PY15 Rural**

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Lincoln County - Rural	7/1/15-6/30/16	\$ 59,500	\$ 20,046	\$ 3,472	\$ 23,518	39.53%	\$ 35,982
Nye Communities Coalition - Rural	7/1/15-6/30/16	\$ 345,000	\$ 109,327	\$ 35,156	\$ 144,483	41.88%	\$ 200,517
<b>Total</b>		<b>\$ 404,500</b>	<b>\$ 129,372</b>	<b>\$ 38,628</b>	<b>\$ 168,000</b>	<b>41.53%</b>	<b>\$ 236,500</b>

<b>Total PY14-PY15 Adult/DW</b>		<b>\$ 6,686,478</b>	<b>\$ 1,964,760</b>	<b>\$ 658,531</b>	<b>\$ 2,623,290</b>	<b>39.23%</b>	<b>\$ 4,063,188</b>
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75%

25%



**Workforce Connections  
Awards and Expenditures  
Program Year 2015 Adult/Dislocated Worker WC paid Trainings  
Obligations through February 4, 2016**

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

**WIA/WIOA PY15 One-Stop Career Center**

Provider	Contract Dates	Training Budget	Adult Obligations	DW Obligations	Total Obligations	% of Budget	Remaining Balance
ResCare Operator Costs	7/1/15-6/30/16	N/A			\$ -		
ResCare Economic Development	7/1/15-6/30/16	\$ 365,000	\$ 121,978	\$ 10,560	\$ 132,538	36.31%	\$ 232,462
ResCare General Career and Training	7/1/15-6/30/16	\$ 699,222	\$ 350,425	\$ 123,798	\$ 474,223	67.82%	\$ 224,999
JanTec - Follow-up Files	7/1/15-12/31/15	N/A			\$ -		
<b>Total</b>		<b>\$ 1,064,222</b>	<b>\$ 472,404</b>	<b>\$ 134,358</b>	<b>\$ 606,762</b>	<b>57.01%</b>	<b>\$ 457,460</b>

**WIA/WIOA PY15 One-Stop Affiliate Sites**

Provider	Contract Dates	Training Budget	Adult Obligations	DW Obligations	Total Obligations	% of Budget	Remaining Balance
Academy of Human Development - East	7/1/15-6/30/16	\$ 240,000	\$ 43,933	\$ 19,403	\$ 63,336	26.39%	\$ 176,664
HELP of Southern Nevada - South	7/1/15-6/30/16	\$ 412,000	\$ 122,689	\$ 28,119	\$ 150,808	36.60%	\$ 261,192
Nevada Partners, Inc - North	7/1/15-6/30/16	\$ 400,000	\$ 239,126	\$ 59,531	\$ 298,656	74.66%	\$ 101,344
<b>Total</b>		<b>\$ 1,052,000</b>	<b>\$ 405,748</b>	<b>\$ 107,053</b>	<b>\$ 512,801</b>	<b>48.75%</b>	<b>\$ 539,199</b>

**WIA/WIOA PY14/15 Special Populations**

Provider	Contract Dates	Training Budget	Adult Obligations	DW Obligations	Total Obligations	% of Budget	Remaining Balance
Easter Seals Nevada - Disabilities	7/1/15-6/30/16	\$ 236,000	\$ 83,439	\$ 50,694	\$ 134,133	56.84%	\$ 101,867
Foundation for an Independent Tomorrow - Re-Entry	7/1/15-6/30/16	\$ 210,000	\$ 61,809		\$ 61,809	29.43%	\$ 148,191
Goodwill of Southern Nevada - Disabilities	7/1/15-6/30/16	\$ 260,800	\$ 59,133	\$ 11,184	\$ 70,317	26.96%	\$ 190,483
Las Vegas Clark County Urban League - Veterans	7/1/15-6/30/16	\$ 240,000	\$ 122,394	\$ 38,618	\$ 161,012	67.09%	\$ 78,988
Nevada Partners, Inc - Pre-Apprenticeship	10/1/15-9/30/16	\$ 5,000	\$ -	\$ -	\$ -	0.00%	\$ 5,000
Nevada Department of Corrections - Re-Entry	11/12/14-6/30/16	N/A			\$ -		
UNLV Nursing GAP Training	11/1/14-6/30/16	N/A			\$ -		
<b>Total</b>		<b>\$ 951,800</b>	<b>\$ 326,774</b>	<b>\$ 100,496</b>	<b>\$ 427,270</b>	<b>44.89%</b>	<b>\$ 524,530</b>

**WIA/WIOA PY15 Rural**

Provider	Contract Dates	Training Budget	Adult Obligations	DW Obligations	Total Obligations	% of Budget	Remaining Balance
Lincoln County - Rural	7/1/15-6/30/16	\$ 40,500	\$ 17,665	\$ -	\$ 17,665	43.62%	\$ 22,835
Nye Communities Coalition - Rural	7/1/15-6/30/16	\$ 230,000	\$ 137,808	\$ 21,494	\$ 159,302	69.26%	\$ 70,698
<b>Total</b>		<b>\$ 270,500</b>	<b>\$ 155,473</b>	<b>\$ 21,494</b>	<b>\$ 176,967</b>	<b>65.42%</b>	<b>\$ 93,533</b>

**WIA PY15 NEG**

Provider	Contract Dates	Training Budget	Adult Obligations	DW Obligations	Total Obligations	% of Budget	Remaining Balance
Academy of Human Development - East	7/1/15-6/30/16	\$ 50,000			\$ -	0.00%	\$ 50,000
Easter Seals Nevada - Disabilities	7/1/15-6/30/16	\$ 50,000		\$ 8,039	\$ 8,039	16.08%	\$ 41,961
Goodwill of Southern Nevada - Disabilities	7/1/15-6/30/16	\$ 50,000			\$ -	0.00%	\$ 50,000
HELP of Southern Nevada - South	7/1/15-6/30/16	\$ 25,000			\$ -	0.00%	\$ 25,000
Las Vegas Clark County Urban League - Veterans	7/1/15-6/30/16	\$ 50,000			\$ -	0.00%	\$ 50,000
Nevada Partners, Inc - North	7/1/15-6/30/16	\$ 100,000			\$ -	0.00%	\$ 100,000
Nye Communities Coalition - Rural	7/1/15-6/30/16	\$ 35,000		\$ 1,575	\$ 1,575	4.50%	\$ 33,425
ResCare Economic Development	7/1/15-6/30/16	\$ -			\$ -	#DIV/0!	\$ -
ResCare General Career and Training	7/1/15-6/30/16	\$ -			\$ -	#DIV/0!	\$ -
<b>Total</b>		<b>\$ 360,000</b>	<b>\$ -</b>	<b>\$ 9,614</b>	<b>\$ 9,614</b>	<b>2.67%</b>	<b>\$ 350,386</b>

<b>Total PY11-PY12 Adult/DW</b>		<b>\$ 3,698,522</b>	<b>\$ 1,360,398</b>	<b>\$ 373,015</b>	<b>\$ 1,733,413</b>	<b>46.87%</b>	<b>\$ 1,965,109</b>
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78%

22%

**Workforce Connections  
Awards and Expenditures  
Program Year 2014/2015 Youth Programs  
December 31, 2015**

Amounts for Providers reflect invoiced allowable expenditures through December 2015. Starred lines only reflect expenditures through November 2015.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

**WIA PY15 Youth One Stop Affiliate Sites**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Nevada Partners, Inc - North	7/1/15-6/30/16	\$ 867,800	\$ -	\$ 248,262	\$ 248,262	28.61%	\$ 619,538
So. NV Regional Housing Authority - East	7/1/15-6/30/16	\$ 679,500		\$ 225,014	\$ 225,014	33.11%	\$ 454,486
<b>Total</b>		<b>\$ 1,547,300</b>	<b>\$ -</b>	<b>\$ 473,276</b>	<b>\$ 473,276</b>	<b>30.59%</b>	<b>\$ 1,074,024</b>
			<b>0%</b>	<b>100%</b>			

**WIA PY15 Youth Rural**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Lincoln County	7/1/15-6/30/16	\$ 127,320	\$ 7,080	\$ 9,619	\$ 16,699	13.12%	\$ 110,621
Nye Communities Coalition	7/1/15-6/30/16	\$ 342,800	\$ 45,934	\$ 42,047	\$ 87,981	25.67%	\$ 254,819
St. Jude's Ranch for Children	7/1/15-6/30/16	\$ 210,000	\$ 30,930	\$ 26,346	\$ 57,276	27.27%	\$ 152,724
<b>Total</b>		<b>\$ 680,120</b>	<b>\$ 83,945</b>	<b>\$ 78,012</b>	<b>\$ 161,957</b>	<b>23.81%</b>	<b>\$ 518,163</b>
			<b>52%</b>	<b>48%</b>			

**WIA PY15 Special Populations**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Goodwill of So. Nevada - Youth with Disabilities	7/1/15-6/30/16	\$ 342,400	\$ -	\$ 106,895	\$ 106,895	31.22%	\$ 235,505
HELP of So. Nevada - Dropout Recovery	7/1/15-6/30/16	\$ 337,429	\$ 3,320	\$ 116,398	\$ 119,718	35.48%	\$ 217,711
Nevada Partners, Inc - Pre-Entry Youth	10/1/15-9/30/16	\$ 525,000		\$ 68,617	\$ 68,617	13.07%	\$ 456,383
Olive Crest - Foster Youth	7/1/15-6/30/16	\$ 470,300	\$ 111,895	\$ 88,894	\$ 200,789	42.69%	\$ 269,511
<b>Total</b>		<b>\$ 1,675,129</b>	<b>\$ 115,215</b>	<b>\$ 380,803</b>	<b>\$ 496,018</b>	<b>29.61%</b>	<b>\$ 1,179,111</b>
			<b>23%</b>	<b>77%</b>			

<b>Total PY14-PY15 Youth</b>		<b>\$ 3,902,549</b>	<b>\$ 199,160</b>	<b>\$ 932,091</b>	<b>\$ 1,131,251</b>	<b>28.99%</b>	<b>\$ 2,771,298</b>
			<b>18%</b>	<b>82%</b>			

**Workforce Connections  
Awards and Expenditures  
Program Year 2015 Youth WC Paid Trainings  
Obligations through February 4, 2016**

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

**WIA PY15 Youth One Stop Affiliate Sites**

Provider	Contract Dates	Training Budget	Youth In-School Obligations	Youth Out-Of-School Obligations	Total Obligated	% Spent	Remaining Balance
Nevada Partners, Inc - North	7/1/15-6/30/16	\$ 87,000	\$ 340	\$ 11,249	\$ 11,589	13.32%	\$ 75,411
So. NV Regional Housing Authority - East	7/1/15-6/30/16	\$ 147,500	\$ -	\$ 52,337	\$ 52,337	35.48%	\$ 95,163
<b>Total</b>		<b>\$ 234,500</b>	<b>\$ 340</b>	<b>\$ 63,586</b>	<b>\$ 63,926</b>	<b>27.26%</b>	<b>\$ 170,574</b>
			1%	99%			

**WIA PY15 Youth Rural**

Provider	Contract Dates	Training Budget	Youth In-School Obligations	Youth Out-Of-School Obligations	Total Obligated	% Spent	Remaining Balance
Lincoln County	7/1/15-6/30/16	\$ 22,680	\$ -	\$ -	\$ -	0.00%	\$ 22,680
Nye Communities Coalition	7/1/15-6/30/16	\$ 7,200	\$ -	\$ 3,999	\$ 3,999	55.54%	\$ 3,201
St. Jude's Ranch for Children	7/1/15-6/30/16	\$ 65,000	\$ -	\$ 6,362	\$ 6,362	9.79%	\$ 58,638
<b>Total</b>		<b>\$ 94,880</b>	<b>\$ -</b>	<b>\$ 10,361</b>	<b>\$ 10,361</b>	<b>10.92%</b>	<b>\$ 84,519</b>
			0%	100%			

**WIA PY15 Special Populations**

Provider	Contract Dates	Training Budget	Youth In-School Obligations	Youth Out-Of-School Obligations	Total Obligated	% Spent	Remaining Balance
Goodwill of So. Nevada - Youth with Disabilities	7/1/15-6/30/16	\$ 157,600	\$ -	\$ 18,544	\$ 18,544	11.77%	\$ 139,056
HELP of So. Nevada - Dropout Recovery	7/1/15-6/30/16	\$ 162,571	\$ 5,500	\$ 2,999	\$ 8,499	5.23%	\$ 154,072
Nevada Partners, Inc - Pre-Entry Youth	10/1/15-9/30/16	\$ 125,000	\$ -	\$ -	\$ -	0.00%	\$ 125,000
Olive Crest - Foster Youth	7/1/15-6/30/16	\$ 29,700	\$ 1,480	\$ 1,480	\$ 2,960	9.97%	\$ 26,740
<b>Total</b>		<b>\$ 474,871</b>	<b>\$ 6,980</b>	<b>\$ 23,023</b>	<b>\$ 30,003</b>	<b>6.32%</b>	<b>\$ 444,868</b>
			23%	77%			

<b>Total Youth</b>		<b>\$ 804,251</b>	<b>\$ 7,320</b>	<b>\$ 96,970</b>	<b>\$ 104,290</b>	<b>12.97%</b>	<b>\$ 699,961</b>
			7%	93%			

**Workforce Connections  
Awards and Expenditures  
Program Year 2013/2014/2015 Direct Programs  
December 31, 2015**

Amounts for Internal Programs reflect expenditures as of December 31, 2015.

Amounts for Providers reflect invoiced allowable expenditures through December 2015. Starred lines only reflect expenditures through November 2015.

**Direct Grants**

<b>Program</b>	<b>WC FTE</b>	<b>Contract Dates</b>	<b>Contract Award</b>	<b>Total Expended</b>	<b>% Spent</b>	<b>Remaining Balance</b>
Youth Build PY13 - WC	1.00	7/15/13-11/14/16	973,464	\$ 853,576	87.68%	119,889
Youth Build PY13 - CCSD DRHS	0.00	10/1/13-9/30/15	126,536	\$ 126,536	100.00%	-
Youth Build PY15 - WC	2.50	10/1/15-1/31/19	1,000,000	\$ 62,670	6.27%	937,330
Youth Build PY15 - CCSD DRHS	0.00	10/1/13-9/30/15	100,000	\$ 3,513	3.51%	96,487
AmeriCorps PY15 - WC	0.50	8/1/15-7/31/16	42,328	\$ 14,754	34.86%	27,574
AARP	0.10	7/1/14-6/30/16	100,000	\$ 77,486	77.49%	22,514
NSHE - Robert Wood	0.40	11/1/15-1/31/17	64,015	\$ 26,763	41.81%	37,252
<b>Total</b>	<b>4.50</b>		<b>2,406,343</b>	<b>1,165,297</b>	<b>48.43%</b>	<b>1,241,046</b>

d. WIOA Expenditure Tracking Report

**workforce CONNECTIONS**  
**WIOA Expenditure Tracking**  
**YTD PY15 - July 1, 2015 through December 31, 2015**

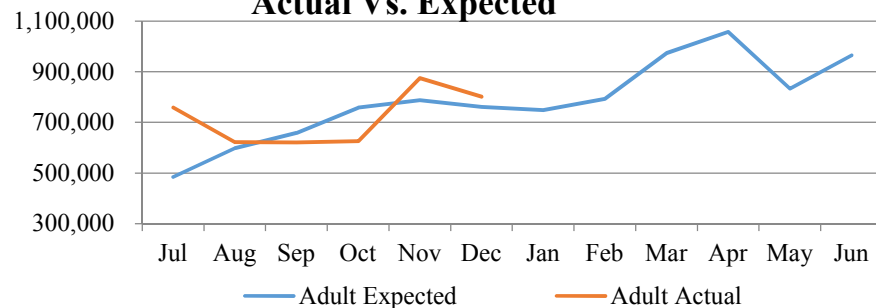
**Spending Plan (July 1, 2015 through June 30, 2016)**

Budget Line Item	PY15 Budget			PY15 Funding to be Used 1Q PY16		
	ADW	Youth	Total	ADW	Youth	Total
WC Operations	4,275,375	2,243,432	6,518,807	900,000	308,432	1,208,432
<b><u>Community Resource Allocations</u></b>						
One-Stop Center and System	2,426,181	250,000	2,676,181	450,000	10,000	460,000
Service Provider Contracts	10,598,946	6,790,621	17,389,567	1,177,920	1,292,500	2,470,420
<b>Subtotal Community Resource Allocations</b>	<b>13,025,127</b>	<b>7,040,621</b>	<b>20,065,748</b>	<b>1,627,920</b>	<b>1,302,500</b>	<b>2,930,420</b>
<b>Total Budget</b>	<b>17,300,502</b>	<b>9,284,053</b>	<b>26,584,555</b>	<b>2,527,920</b>	<b>1,610,932</b>	<b>4,138,852</b>

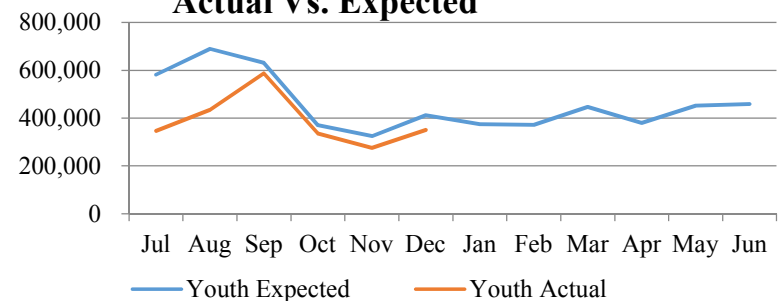
**YTD Actuals Vs. Expected**

Approved Awards	ADW			Youth		
	YTD Actual	YTD Expected	Inc / (Dec)	YTD Actual	YTD Expected	Inc / (Dec)
WC Operations	1,428,102	1,687,688	(259,586)	644,403	967,500	(323,097)
One-Stop Center and System	642,190	988,091	(345,901)	0	120,000	(120,000)
Service Provider Contracts	4,304,669	4,050,437	254,232	2,332,005	3,011,625	(679,620)
<b>Total Budget</b>	<b>6,374,961</b>	<b>6,726,215</b>	<b>(351,254)</b>	<b>2,976,408</b>	<b>4,099,125</b>	<b>(1,122,717)</b>

**ADW Service Provider Contracts  
Actual Vs. Expected**



**Youth Service Provider Contracts  
Actual Vs. Expected**



e. Workforce Connections Professional Services Contracts

**WORKFORCE CONNECTIONS & ONE-STOP CAREER CENTER  
PROFESSIONAL SERVICES CONTRACTS  
As of 3/10/16**

<b>Contractor/Consultant Scope of Work Summary</b>	<b>Amount of Contract</b>	<b>Procurement Method &amp; WISS/State Approval**</b>	<b>Renewal Status</b>	<b>Term of Contract</b>
<b>ALLIED BARTON SECURITY SERVICES</b> <b>One-Stop Center &amp; WC Administrative Offices Security Services</b>  <b>Amendment #1 &amp; #2 Contract Renewal</b>  <b>Amendment #3 Contract Renewal</b>  <b>Amendment #4 Mobile One-Stop Driver/Additional Funds</b>	<b>\$80,000.00</b>  <b>\$105,000.00</b>  <b>\$150,000.00</b>  <b>\$20,000.00</b>	<b>Competitive [State Procurement Process]</b>	<b>Active</b>	<b>7/1/2013 to 6/30/2014</b>  <b>7/1/2014 to 6/30/2015</b>  <b>7/1/2015 to 6/30/2016</b>
<b>JOHN CHAMBERLIN</b> <b>WIOA Training, Technical Assistance &amp; Board Strategic Planning</b>  <b>Amendment #1 Contract Renewal</b>	<b>\$24,500.00</b>  <b>\$24,500.00</b>	<b>Competitive</b>	<b>Active</b>	<b>9/1/2014 to 8/31/2015</b>  <b>9/1/2015 to 6/30/2016</b>
<b>COVERALL HEALTH BASED CLEANING SYSTEM SERVICES &amp; SUPPLIES</b> <b>Cleaning &amp; Maintenance of Administrative Offices &amp; One-Stop</b>  <b>Amendment #1 Contract Renewal</b>  <b>Amendment #2 Contract Renewal</b>	<b>\$38,412.00</b>  <b>\$40,000.00</b>  <b>\$45,000.00</b>	<b>Competitive</b>	<b>Active</b>	<b>12/3/2013 to 12/3/2014</b>  <b>12/4/2014 to 11/30/2015</b>  <b>12/1/2015 to 11/30/2016</b>



<b>Contractor/Consultant Scope of Work Summary</b>	<b>Amount of Contract</b>	<b>Procurement Method &amp; WISS/State Approval**</b>	<b>Renewal Status</b>	<b>Term of Contract</b>
<b>CST PROJECT CONSULTING</b> <b>Fiscal Technical Assistance</b>  <b>Amendment #1</b> <b>Contract Renewal</b>	<b>\$163,440.00</b>  <b>\$81,720.00</b>	<b>Competitive</b>	<b>Active</b>	<b>2/1/2015 to 1/31/2016</b>  <b>2/1/2016 to 1/31/2017</b>
<b>GREG NEWTON ASSOCIATES</b> <b>Amendment #1</b> <b>One-Stop System Planning Training</b>  <b>Amendment #2 and #3</b> <b>One-Stop Training for New Partners</b>  <b>Amendment #4, #5 and #6</b> <b>Contract Renewal</b>	<b>\$33,600.00</b>  <b>\$25,000.00</b>  <b>No Cost Amendment</b>	<b>Competitive</b>	<b>Active</b>	<b>8/1/2012 to 6/30/2013</b>  <b>7/1/2013 to 6/30/2014</b>  <b>7/1/2014 to 6/30/2016</b>
<b>INTEGRITY IMAGING SOLUTIONS</b> <b>Service Provider Client Files Scanning Project</b>  <b>Amendment #1</b> <b>Additional Funding</b>	<b>\$60,000.00</b>  <b>\$15,000.00</b>	<b>Competitive</b>	<b>Active</b>	<b>5/26/2015 to 6/30/2016</b>

<b>Contractor/Consultant Scope of Work Summary</b>	<b>Amount of Contract</b>	<b>Procurement Method &amp; WISS/State Approval**</b>	<b>Renewal Status</b>	<b>Term of Contract</b>
<b>JANTEC</b> <b>Temporary Employment Services for Workforce Connections</b>  <b>Amendment #1</b> <b>Contract Renewal</b>	<b>26.79%</b> <b>Overhead Cost for Referrals</b>	<b>Competitive</b>	<b>Active</b>	<b>2/14/2015 to 2/13/2016</b>  <b>2/14/2016 to 2/13/2017</b>
<b>JOY HUNTSMAN</b> <b>Back to Work 50+</b>  <b>Amendment #1</b> <b>Additional Training Funds</b>  <b>Amendment #2</b> <b>Contract Renewal</b>	<b>\$25,000.00</b>  <b>\$2,045.00</b>  <b>\$25,000.00</b>	<b>Sole Source Partner Under AARP Grant</b>	<b>Active</b>	<b>9/1/2014 to 6/30/2015</b>  <b>7/1/2015 to 6/30/2016</b>
<b>TAKA KAJIYAMA</b> <b>Software Development</b>  <b>Amendment #1 and #2</b> <b>Contract Renewal</b>  <b>Amendment #3 &amp; #4</b> <b>Contract Renewal/ETPL Development</b>  <b>Amendment #5</b> <b>Additional ETPL Development</b>	<b>\$62,400.00</b>  <b>\$75,000.00</b>  <b>\$50,000.00</b>  <b>\$15,000.00</b>	<b>Competitive</b>	<b>Pending Board Approval</b>	<b>8/7/2013 to 6/30/2014</b>  <b>7/1/2014 to 6/30/2015</b>  <b>7/1/2015 to 6/30/2016</b>
<b>MARCIA RILEY</b>  <b>Writing Coach</b>	<b>\$25,000.00</b>	<b>Competitive</b>	<b>Active</b>	<b>2/1/2016 to 1/31/2017</b>

<b>Contractor/Consultant Scope of Work Summary</b>	<b>Amount of Contract</b>	<b>Procurement Method &amp; WISS/State Approval**</b>	<b>Renewal Status</b>	<b>Term of Contract</b>
<b>PARKER, NELSON &amp; ASSOCIATES</b> <b>Board Legal Council</b>	<b>\$100,000.00</b>	<b>Competitive</b>	<b>Active</b>	<b>5/27/2015 to 6/30/2016</b>
<b>PIERCY BOWLER TAYLOR &amp; KERN</b> <b>A-133 AUDITING SERVICES</b> <b>for Program Year 2014</b>	<b>\$80,000.00</b>	<b>Competitive</b>	<b>Active</b>	<b>6/1/2015 to 6/30/2016</b>
<b>MACEY PRINCE CONSULTING</b> <b>Fiscal &amp; Procurement Technical Assistance</b>	<b>\$35,000.00</b>	<b>Competitive</b>	<b>Active</b>	<b>9/1/2015 to 6/30/2016</b>
<b>PRISM GLOBAL MANAGEMENT GROUP</b> <b>HR Services</b>	<b>\$72,000.00</b>	<b>Competitive</b>	<b>Active</b>	<b>10/1/2015 to 9/30/2016</b>
<b>RED 7 COMMUNICATIONS</b> <b>One-Stop and WC Outreach Services</b>	<b>\$24,000.00</b>	<b>Competitive</b>	<b>Active</b>	<b>7/1/2014 to 6/30/2015</b>
<b>Amendment #1</b> <b>Contract Renewal</b>	<b>\$30,000.00</b>			<b>7/1/2015 to 6/30/2016</b>

<b>Contractor/Consultant Scope of Work Summary</b>	<b>Amount of Contract</b>	<b>Procurement Method &amp; WISS/State Approval**</b>	<b>Renewal Status</b>	<b>Term of Contract</b>
<b>SIN CITY MAD MEN</b> <b>Amendment #1</b> <b>Web Development Services</b> <b>Amendment #2-4</b> <b>Maintenance of WC Web Site</b> <b>Amendment #5-6</b> <b>Contract Renewal</b> <b>Amendment #7</b> <b>Contract Renewal</b> <b>Amendment #8</b> <b>Scope Modification</b>	<b>\$26,120.00</b>     <b>\$74,144.00</b>   <b>\$75,000.00</b>  <b>\$85,000.00</b>  <b>\$15,000.00</b>	<b>Competitive</b>	<b>Active</b>	<b>11/5/2012 to 6/30/2013</b>  <b>7/1/2013 to 6/30/2014</b>  <b>7/1/2014 to 6/30/2015</b>  <b>7/1/2015 to 6/30/2016</b>
<b>GRANT WRITER POOL</b> <b>Research and Assistance in Grant Writing</b>  <b>STRATEGIC PROGRESS</b>  <b>Amendment #1</b> <b>Contract Renewal</b>  <b>GRANTS WEST</b>  <b>SELIGER &amp; ASSOCIATES</b>  <b>AARON ROME CONSULTING</b>	<b>\$50,000.00 Total</b>  <b>\$20,000.00</b>  <b>\$20,000.00</b>  <b>\$10,000.00</b>  <b>\$10,000.00</b>  <b>\$10,000.00</b>	<b>Competitive</b>	<b>Active</b>  <b>Active</b>  <b>Pending Contract</b>  <b>Pending Contract</b>  <b>Pending Contract</b>	<b>4/1/2015 to 3/31/2016</b>  <b>4/1/2016 to 3/31/2017</b>

<b>Contractor/Consultant Scope of Work Summary</b>	<b>Amount of Contract</b>	<b>Procurement Method &amp; WISS/State Approval**</b>	<b>Renewal Status</b>	<b>Term of Contract</b>
<b>SOCIAL POLICY RESEARCH ASSOCIATES</b> <b>RFP Evaluation Services</b>  <b>Amendment #1</b> <b>Evaluate Additional RFP's</b>  <b>Amendment #1</b> <b>Contract Renewal</b>	<b>\$20,000.00</b>  <b>\$20,000.00</b>  <b>\$10,000.00</b>	Competitive	<b>Pending Board Approval</b>	<b>4/13/2015 to 4/12/2016</b>  <b>4/13/2016 to 4/12/2017</b>
<b>WORKPLACE ESL SOLUTIONS</b> <b>Amendment #1</b> <b>Staff Development Training</b> <b>Amendment #2-3</b> <b>Staff Development Training</b>  <b>Amendment #4-6</b> <b>Workforce Development Academy Curriculum Review</b>  <b>Amendment #7</b> <b>Workforce Development Academy</b>	<b>\$7,000.00</b>  <b>\$15,000.00</b>  <b>\$22,500.00</b>  <b>\$12,000.00</b>	Competitive	Active	<b>4/17/2013 to 6/30/2013</b>  <b>7/1/2013 to 6/30/2014</b>  <b>7/1/2014 to 6/30/2015</b>  <b>7/1/2015 to 6/30/2016</b>

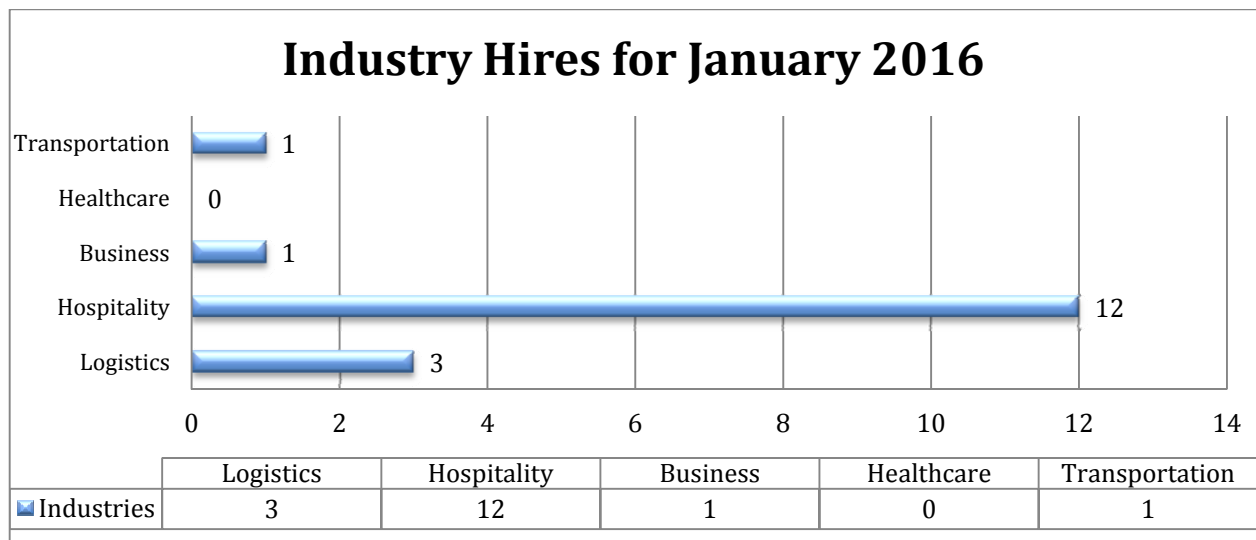
**\*\*All noted Professional Services contracts & the procurement process has been previously reviewed & approved by DETR and are in compliance with DETR's Policy 3.1 which states: Professional services with state prior authorization for the costs of outside professional services rendered by individuals or organizations are allowable. The procurement of noncompetitive proposals (sole source) may be used when the awarding agency (DETR) authorizes noncompetitive proposals; 29 CFR 97.36 (d)(4)(i)(c)**

**Agenda item 14. INFORMATION:**

**Business Engagement Report**

- a. In-Demand Jobs Report
- b. Pre-Screening & Referral Stats Report
- c. Workforce Connections' Compact
- d. Communications Report
- e. Hospitality Hiring Event

## Business Engagement In-Demand Jobs Report



Time Period: January 1, 2016–January 31, 2016  
 Number of Jobs (Jan.): 17  
 Number of Jobs (YTD): 339  
 Median Wage: \$12.00  
 Wage Range: \$9.40 - \$32.00  
 OJTs: 5

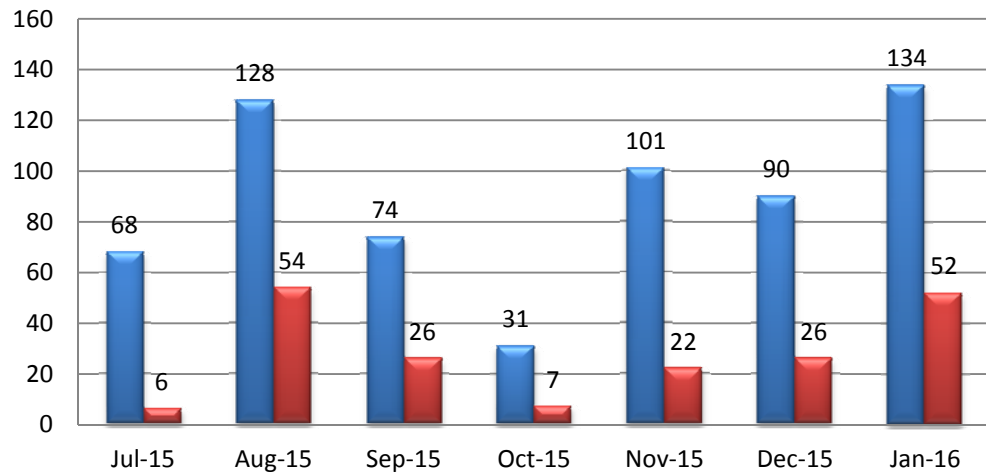
### EMPLOYERS

Designs for Health (2)
<b>Easter Seals (1)</b>
Quality Investigations (1)
RTC (1)
Station Casinos (5)
<b>The Services Companies(7)</b>

**\*\*Highlighted names indicate new employers\*\***

Kenadie Cobbin Richardson  
 Director, Business Engagement & Communications

## BEST Pre-Screening & Referral Stats



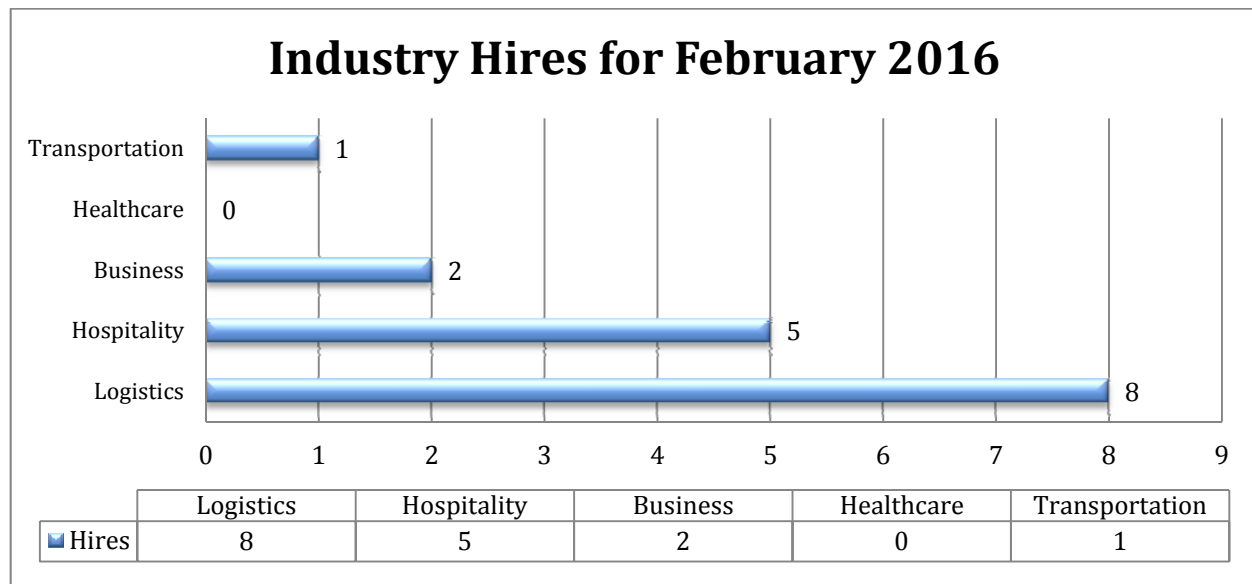
	Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16
Number of Customers	68	128	74	31	101	90	134
WIA Participants	6	54	26	7	22	26	52

System Participation	July-15	Aug -15	Sept-15	Oct-15	Nov-15	Dec-15	Jan-16
Academy of Human Development	0	0	0	0	0	0	0
Easter Seals of Nevada	1	0	2	1	0	0	0
Foundation for an Independent Tomorrow	1	2	1	2	0	0	0
Goodwill of Southern Nevada	2	1	0	0	0	1	2
HELP of Southern Nevada	0	2	0	0	0	0	2
JobConnect (DETR)	0	20	19	4	16	21	29
Las Vegas Urban League	2	2	0	0	1	1	1
Nevada Partners Inc.	0	0	0	0	3	2	2
One-Stop Career Center (ResCare)	0	25	2	0	2	1	16
SNRHA	0	0	1	0	0	0	0
Voc-Rehab (DETR)	0	2	0	0	0	0	0
Total	6	54	26	7	22	26	52

Kenadie Cobbin Richardson  
Director, Business Engagement & Communications



## Business Engagement In-Demand Jobs Report



Time Period: February 1, 2016–February 29, 2016  
 Number of Jobs (Feb.): 16  
 Number of Jobs (YTD): 354  
 Median Wage: \$12.00  
 Wage Range: \$9.40 - \$32.00  
 OJTs: 7

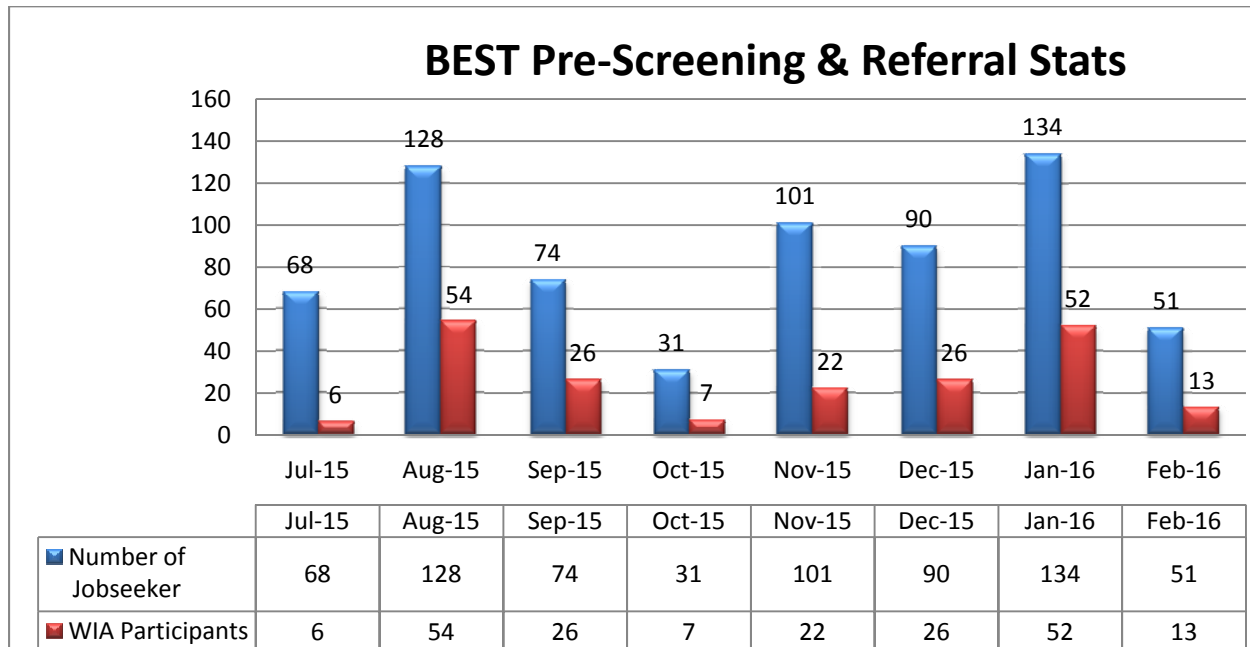
### EMPLOYERS

AM/PM (3)
Easter Seals (1)
Link Technologies (1)
ResCare (1)
RTC (1)
Station Casinos (6)
Sutherland Global(1)
Tix4Tonight (2)

**\*\*Highlighted names indicate new employers\*\***

Kenadie Cobbin Richardson  
 Director, Business Engagement & Communications

# Report for February 2016



System Participation	July-15	Aug -15	Sept-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16
Academy of Human Development	0	0	0	0	0	0	0	0
Easter Seals of Nevada	1	0	2	1	0	0	0	0
Foundation for an Independent Tomorrow	1	2	1	2	0	0	0	0
Goodwill of Southern Nevada	2	1	0	0	0	1	2	0
HELP of Southern Nevada	0	2	0	0	0	0	2	0
JobConnect (DETR)	0	20	19	4	16	21	29	8
Las Vegas Urban League	2	2	0	0	1	1	1	0
Nevada Partners Inc.	0	0	0	0	3	2	2	0
One-Stop Career Center (ResCare)	0	25	2	0	2	1	16	5
SNRHA	0	0	1	0	0	0	0	0
Voc-Rehab (DETR)	0	2	0	0	0	0	0	0
<b>Total</b>	<b>6</b>	<b>54</b>	<b>26</b>	<b>7</b>	<b>22</b>	<b>26</b>	<b>52</b>	<b>13</b>

Kenadie Cobbin Richardson  
Director, Business Engagement & Communications

## Workforce Connections' Compact

The Southern Nevada Workforce Development Board's mission is to connect employers to a ready workforce. The Compact defines the partnership and mutual commitments made between Southern Nevada employers and Workforce Connections. **Currently, there are 80 employers who are members of the Workforce Connections' Business Compact.** These employers and Workforce Connections form this partnership and make these commitments to benefit Southern Nevada, its residents, its businesses, and its economy.

### Compact Employers

360 Industrial	Hatcher Financial	<b>Shetakis Wholesalers</b>
ABM Janitorial Services	Healthcare Preparatory Institute	<b>Southwest Gas</b>
Aggregate Industries	Holiday Inn Club Vacations	SUMNU Marketing
Air Systems, Inc.	HomeCare by M&D, LLC	Sun City Replacement
Allegiant	Homewatch Care Givers	Sun Commercial Real Estate
<b>Allied Flooring Services</b>	InsureMonkey	Sunrise Children's Foundation
Allstate Insurance Agency	KMJ Web Design	Sutherland Global Services, Inc.
Al's Beef	Knight Transportation	Tek Systems
Anderson Security	Las Vegas Paving	The Cosmopolitan of Las Vegas
Apollo Retail Specialists	LAS Worldwide	The Fishel Group
Botanical Medical, LLC	Link Technologies	THI Consulting
C3Connect	Lucky Silver Gaming	Tix4Tonight
Canyon Ranch Spa Club	Lutheran Social Services	Towbin Automotive
Casino Recruiter LLC	Mass Mutual Nevada	United Aqua Group
CCBOOTCAMP	Momentum Advance	US Foods
<b>Contracted Driver Services</b>	Nevada Hand	Vonage
Cox Communications	Olin Chlor Alkali Products	Wyndham Vacation
D&Q Enterprises	OPMICA Local 797 JATC	
Decton Southwest, Inc.	Pas De Deux Children's Couture	
Desert View Home Health	Primex Plastics Corp.	
Diamond Resorts	Quality Investigations, Inc.	
Digiphot	RDI Marketing Services	
Electrical JATC of So. Nevada	Remedy Staffing	
Epic	Robert Half Technologies	
Exel Logistics	RTC	
Expert Global Solutions	Sheet Metal Local 88	
Frias Transportation	Solar City	
G4S Secure Solutions	St. Jude's Ranch for Children	
GMT Care	Starpoint Resorts	
Golden Corral	<b>Side by Side</b>	
Habitat for Humanity	Station Casinos	

**\*\*Bold names** indicate new Compact members



## *CONNECTING EMPLOYERS TO A READY WORKFORCE*

### **THE COMPACT**

The Southern Nevada Workforce Investment Board's mission is to connect employers to a ready workforce. This Compact defines the partnership and mutual commitments made between Southern Nevada employers and Workforce Connections.

Employers commit to:

- Tapping the recruitment services and training resources of Workforce Connections to access the talent available through the One-Stop Career Center and System.
- Recommending Workforce Connections' recruitment and training resources to other businesses and employers.
- Maintaining communication with and providing honest feedback to Workforce Connections for the continuous improvement of service delivery.
- Joining with the Southern Nevada Workforce Investment Board in developing strategies to improve the talent pipeline, build the skills of Southern Nevadans, and enhance industry sector growth for a vibrant economy.
- Be open to serve on panels/ task force committees for a relating employer issue.

Workforce Connections commits to:

- Offering workforce intelligence to assist the employer in developing recruitment and training strategies.
- Customizing the available recruitment and training services to the specifications of the employer.
- Delivering quality recruitment and training services while maintaining contact with the employer throughout the process to ensure what was promised is delivered.
- Striving for the employer's satisfaction with the services provided.
- Seeking advice on how to improve the skills and job readiness of the talent pool so quality connections may be made.

These employers and Workforce Connections form this partnership and make these commitments to benefit Southern Nevada, its residents, its businesses, and its economy.

## Business Engagement Panel 2015-2016

Name	Title	Company
Erin McDermott	Market Manager	Accion
Rebecca Ahmed	Manager, Talent Acquisition & Employment Services	Allegiant Air
Dino Marino	President & CEO	Arista Management Group
Donna Criswell	Accounting	Batteriesinaflash.com
Mel Evans	Economic Development	City of Las Vegas
Leo Gobbo	Human Resources	Designs for Health
Karl Rostron	Regional Talent Acquisition Manager	Diamond Resorts
Sarah Perez	Recruiter	Diamond Resorts
Nichole Reeves	Employment Recruiter	Digiphotography Entertainment Imaging
Arielle Saadya	Administrative Assistant	GMT Care
Cynthia Knight	Director of Client/Caregiver Services	Homewatch Caregiver
Jill Riley	Department Recruiter	JT3
Dee Di Giovanni	Operation & Maintenance Manager	JT3
Cecil Fielder	Director of Safety, Training & Security	Keolis USA
Stephanie Calmy	Human Resource Analyst	Las Vegas Valley Water District
Cristina Lopez	Human Resource Analyst	Las Vegas Valley Water District
Kurt Hanson	Sales Manager	Mass Mutual Nevada
William Edgell	Diversity & Disability Outreach Programs Manager	MGM Resorts
Stephanie Mitchell-Anthony	Owner	Pas De Deux Children's Boutique
Tobias Hoppe	Site Director	RDI Corp
Tabitha Scarbrough	Account Executive	Robert Half Office Team
Tammara Williams	Director of Human Resources	RTC
Tina Dortch	Governmental & Public Affairs Repository	Solar City
Jorna Clark	Workforce Development Manager-Western Region	Solar City
DeJuan Taylor	Employment Recruiter	Station Casinos
Kelly Fisher	Employment Recruiter	Station Casinos
Angela Triche	Director of Programs	Sunrise Children's Foundation
Tiffany Alston	Family & Community Engagement Manager	Sunrise Children's Foundation
Drew Morgan	Talent Acquisition	The Cosmopolitan Hotel

Twenty-eight individuals have asked to become a part of the Workforce Connections' Business Engagement Panel. The new members represent twenty-one key employers in Southern Nevada. The Business Engagement Panel will meet two more times this fiscal year from 8 a.m. to 10 a.m. at Workforce Connections, 6330 W. Charleston Blvd., Suite 150, Las Vegas, NV 89146:

**April 20, 2016**

	Workforce Connections One-Stop Career Center	August 2015 - March 2016 Report						
News Date	News Headline	Outlet Name	News Run Times	Circulation	Page Views	Ad Value	Publicity Value	News Links
3/5/2016	Employers to Interview Job seekers at Hospitality Hiring Event	Nevada Business Magazine - Online		0	50,678	\$11.66	\$34.98	<a href="http://bit.ly/1Ld7ieR">http://bit.ly/1Ld7ieR</a>
3/3/2016	EMT training gives fire candidates competitive edge	East Valley View		44,468	0	\$1,046.25	\$3,138.75	<a href="http://bit.ly/1Ld82AI">http://bit.ly/1Ld82AI</a>
3/3/2016	EMT training gives fire candidates competitive edge	Summerlin View		50,797	0	\$1,071.90	\$3,215.70	<a href="http://bit.ly/1nwWa0I">http://bit.ly/1nwWa0I</a>
3/3/2016	EMT training gives fire candidates competitive edge	Southwest View		62,093	0	\$1,073.25	\$3,219.75	<a href="http://bit.ly/1nwWnRK">http://bit.ly/1nwWnRK</a>
3/3/2016	EMT training gives fire candidates competitive edge	Green Valley/Henderson View		67,449	0	\$1,046.25	\$3,138.75	<a href="http://bit.ly/1Ld8yhX">http://bit.ly/1Ld8yhX</a>
3/3/2016	EMT training gives fire candidates competitive edge	Centennial View		69,246	0	\$1,073.25	\$3,219.75	<a href="http://bit.ly/1nwWMDz">http://bit.ly/1nwWMDz</a>
3/2/2016	KVVU @ 7 AM - Hiring Event	KVVU-TV	Run time: 2:40	33,583	0	\$2,000.00	\$6,000.00	
3/2/2016	Workforce Connections holds hospitality hiring event	KVVU-TV Online		0	507,205	\$116.66	\$349.98	<a href="http://bit.ly/1Ld8ZZD">http://bit.ly/1Ld8ZZD</a>
3/2/2016	Dozens of employers expected to attend job fair	Las Vegas Sun Online		0	965,000	\$443.90	\$1,331.70	<a href="http://bit.ly/1nwXu3F">http://bit.ly/1nwXu3F</a>
3/1/2016	March Radio Interviews	KCEP-FM 88.1		0	0	\$2,300.00	\$6,900.00	
2/28/2016	EMT training gives fire candidates competitive edge	Las Vegas Review-Journal - Online		0	714,899	\$575.49	\$1,726.47	<a href="http://bit.ly/1Ld92of">http://bit.ly/1Ld92of</a>
2/27/2016	KTNV @ 6 AM - Hiring Event	KTNV-TV	Run time: 2:28	8,156	0	\$500.00	\$1,500.00	
2/27/2016	Hospitality Hiring event looks to fill hundreds of jobs in Las Vegas	KTNV-TV Online		0	265,969	\$61.17	\$183.51	<a href="http://bit.ly/1Ld95QV">http://bit.ly/1Ld95QV</a>
2/20/2016	Dozens of Employers to Interview Jobseekers at Hospitality Hiring Event on March 3	Vegas PBS		0	0	\$0.00	\$0.00	<a href="http://bit.ly/1nxgQ92">http://bit.ly/1nxgQ92</a>
2/20/2016	Dozens of Employers to Interview Jobseekers at Hospitality Hiring Event on March 3	KTNV-TV Online		0	265,969	\$61.17	\$183.51	<a href="http://bit.ly/1nwXHUw">http://bit.ly/1nwXHUw</a>
2/7/2016	Dozens of Employers to Interview Jobseekers at Hospitality Hiring Event	SpinGo		0	60,106	\$13.82	\$41.46	<a href="http://bit.ly/1Ld99QV">http://bit.ly/1Ld99QV</a>
2/4/2016	Dozens of Employers to Interview Job Seekers at Hospitality Hiring Event on March 3	Nevada Business Magazine - Online		0	50,678	\$11.66	\$34.98	<a href="http://bit.ly/1Ld7ieR">http://bit.ly/1Ld7ieR</a>
2/1/2016	February Radio Interviews	KCEP-FM 88.1		0	0	\$2,100.00	\$6,300.00	
1/20/2016	Southwest-area Community Events Calendar for Jan. 21-27, 2016	Las Vegas Review-Journal - Online		0	714,899	\$575.49	\$1,726.47	<a href="http://bit.ly/1nwXVek">http://bit.ly/1nwXVek</a>
1/18/2016	Workforce Connections to	KTNV-TV Online		0	265,969	\$61.17	\$183.51	<a href="http://bit.ly/1nxgjDY">http://bit.ly/1nxgjDY</a>

	hold Request for Proposal							
	(RFP) 101 Workshop on January 27							
1/18/2016	Workforce Connections to	Nevada Gives		0	0	\$0.00	\$0.00	<a href="http://bit.ly/1Ld9cMp">http://bit.ly/1Ld9cMp</a>
	hold Request for Proposal							
	(RFP) 101 Workshop on January 27							
1/14/2016	Workforce Connections to	Nevada Business Magazine - Online		0	50,678	\$11.66	\$34.98	<a href="http://bit.ly/1nwYgOb">http://bit.ly/1nwYgOb</a>
	Hold Request for Proposal							
	(RFP) 101 Workshop on January 27							
1/8/2016	KVVU @ 6 PM - Job	KVVU-TV	Run time: 0:45	24,576	0	\$563.00	\$1,689.00	
	Connect Helping Solar							
	Workers Find Jobs							
1/1/2016	January Radio Interviews	KCEP-FM 88.1		0	0	\$2,100.00	\$6,300.00	
12/1/2015	December Radio Interviews	KCEP-FM 88.1		0	0	\$2,300.00	\$6,900.00	
11/27/2015	Job fair highlights valley's	50Wire		0	0	\$0.00	\$0.00	<a href="http://bit.ly/1Ld9Aun">http://bit.ly/1Ld9Aun</a>
	growing opportunities							
11/27/2015	Job fair highlights valley's	Las Vegas Review-Journal - Online		0	700,776	\$564.12	\$1,692.36	<a href="http://bit.ly/1Ld9DpZ">http://bit.ly/1Ld9DpZ</a>
	growing opportunities							
11/26/2015	Job fair highlights valley's	Sunrise View		59,211	0	\$1,077.30	\$3,231.90	
	growing opportunities							
11/26/2015	Job fair highlights valley's	Green Valley/Henderson View		67,449	0	\$1,077.30	\$3,231.90	
	growing opportunities							
11/23/2015	Technology executives	VEGAS Inc. Online		0	215,971	\$49.67	\$149.01	<a href="http://bit.ly/1Lda03Y">http://bit.ly/1Lda03Y</a>
	lauded by Cox Business							
11/22/2015	Technology executives	Sunday, The		65,000	0	\$1,272.00	\$3,816.00	
	lauded by Cox Business							
11/19/2015	Agencies plan hiring event	News Reality		0	0	\$0.00	\$0.00	<a href="http://bit.ly/1nwZ4CS">http://bit.ly/1nwZ4CS</a>
	for 1,500 positions							
11/18/2015	Agencies plan hiring event	<a href="http://E-Servicis.com">E-Servicis.com</a>		0	0	\$0.00	\$0.00	<a href="http://bit.ly/1nwZhpw">http://bit.ly/1nwZhpw</a>
	for 1,500 positions							
11/18/2015	Agencies plan hiring event	My informs		0	0	\$0.00	\$0.00	<a href="http://bit.ly/1LdaxD2">http://bit.ly/1LdaxD2</a>
	for 1,500 positions							
11/18/2015	Agencies plan hiring event	Las Vegas Review-Journal - Online		0	714,899	\$575.49	\$1,726.47	<a href="http://bit.ly/1LdaCqa">http://bit.ly/1LdaCqa</a>
	for 1,500 positions lvrj							
11/5/2015	KVVU @ 4:30 AM - Holiday Hiring Event	KVVU-TV	Run time: 1:50	5,141	0	\$437.00	\$1,311.00	
11/5/2015	KTNV @ 5 AM - Holiday Hiring Event	KTNV-TV	Run time: 0:23	8,960	0	\$134.00	\$402.00	
11/5/2015	KTNV @ 6 AM - Holiday Hiring Event	KTNV-TV	Run time: 0:13	19,459	0	\$173.00	\$519.00	
11/5/2015	KVVU @ 6 AM - Holiday Hiring Event	KVVU-TV	Run time: 1:50	32,083	0	\$1,000.00	\$3,000.00	
11/5/2015	KVVU @ 6:30 AM - Holiday Hiring Event	KVVU-TV	Run time: 2:00	32,083	0	\$1,500.00	\$4,500.00	
11/5/2015	KVVU @ 7 AM - Holiday Hiring Event	KVVU-TV	Run time: 2:15	35,552	0	\$1,687.50	\$5,062.50	
11/5/2015	KVVU @ 7:30 AM - Holiday Hiring Event	KVVU-TV	Run time: 2:25	35,552	0	\$1,875.00	\$5,625.00	
11/5/2015	Hiring for the holidays in	Las Vegas Review-Journal - Online		0	700,776	\$564.12	\$1,692.36	<a href="http://bit.ly/1nwZGlv">http://bit.ly/1nwZGlv</a>
	Las Vegas — PHOTOS							
11/4/2015	KVVU @ 6 PM - Holiday Hiring Event	KVVU-TV	Run time: 0:45	20,403	0	\$562.50	\$1,687.50	
11/2/2015	Workforce Connections &	Nevada Business Magazine Online		0	38,189	\$8.78	\$26.34	<a href="http://bit.ly/1Ldb3Ru">http://bit.ly/1Ldb3Ru</a>

[illegible]



# HOSPITALITY SUPER HIRING EVENT



Please join us for our first ever Hospitality Hiring Event. We will have dozens of employers hiring for your future career. Don't delay...visit [www.nvcareercenter.org](http://www.nvcareercenter.org) to register or for more information!



EVENT HOSTED BY:  
COMMISSIONER LAWRENCE WEEKLY,  
WORKFORCE CONNECTIONS and NEVADA PARTNERS, INC.

## THURSDAY MARCH 3rd 9:00am

Nevada Partners 710 W. Lake Mead Blvd. North Las Vegas, NV 89030

### Featured Employers:

Palms Casino Resort • Binion's Gambling Hall • The Palazzo Hotel & Casino  
Lucky Silver Gaming • The Venetian • Station Casinos • Diamond Resorts  
Holiday Inn Club Vacations • Wyndham Resorts • Frias Management  
Denny's Restaurant • Sitel • Hilton Grand Vacations • G4S Security Solutions  
Four Queens Hotel & Casino • Nevada Partners • Magoo's Gaming  
Robert Half • Aliante Casino + Hotel + Spa • Applebee's • Caesars Hotel  
Discovery Children's Museum • Peppermill • Primm Valley Casino Resorts  
MV Transportation • Trump Hotel Las Vegas • Digiphotography Entertainment Imaging  
IHOP • The Plaza Hotel & Casino • Lee's Discount Liquor • Golden Nugget

Attendees must register here: [www.nvworkforceconnections.org/events/hospitality2016](http://www.nvworkforceconnections.org/events/hospitality2016)



**Agenda item 15. INFORMATION:**

**Strategic Initiatives Report**

- a. Report on NAWB Presentation in DC
- b. Status Update Unified State Plan
- c. Status Update on WIOA Compliance Assurance Initiatives
- d. Status Update on Workforce Development System Continual Improvement Initiatives

## **Strategic Initiatives Report 3-22-2016**

- a) Report on NAWB Presentation in DC
  - Improved client services through the use of new technologies.
  - Increased staff efficiencies through new processes.
- b) Status Update on Unified State Plan
  - WC staff provided all necessary and relevant local input for Unified State Plan. Plan was approved by Governor's Workforce Development Board and was submitted by DETR to US DOL on March 3, 2016.
  - Workforce Connections' Local Implementation of the Workforce Innovation and Opportunity Act (WIOA) continues to make steady progress.
- c) Status Update on WIOA Compliance Assurance Initiatives
  - Strategic Work Plan - Goals Matrix was updated to reflect second quarter of Program Year 2015. Will continue to be reviewed/updated quarterly. Next update will be in April.
  - WC staff continues to attend WIOA-implementation webinars provided by US DOL. Staff and Board Members attended NAWB in March and will attend NAJA in April.
  - March 3, 2016 – Original deadline for submission of the Unified State Plan was extended to April 3, 2016.
  - July 1, 2016 – US DOL-approved state plans and WIOA Common Performance Accountability take effect.
- d) Status Update on Workforce Development System Continual Improvement Initiatives
  - Joint presentation with ResCare at California Workforce Association (CWA) Conference March 29-31 highlighting the Mobile One-Stop.
  - Second RTC-donated bus was retrofitted as a Mobile One-Stop in order to increase outreach initiatives in the community. Deployments will be reported back to the Board as they occur.
  - Interactive Career Exploration (ICE) project continues to make progress. Web optimization phase is complete. Once the next phase of mobile device optimization is complete, it will provide system clients easy access to career exploration activities through any mobile device.
  - The Woofound Personality Assessment has now been made available throughout the One-Stop Career Center and its Affiliate Sites. The assessment delivers instant personalized career recommendations based on the unique traits of the client.
  - WC staff continues to work with DETR on the implementation of a new Statewide Automated Workforce System (SAWS). RFP responses are currently being evaluated and results will be known in late March.
  - The year-long implementation of new Eligible Training Provider List (ETPL) process is nearing completion. Phase 5 started in December.



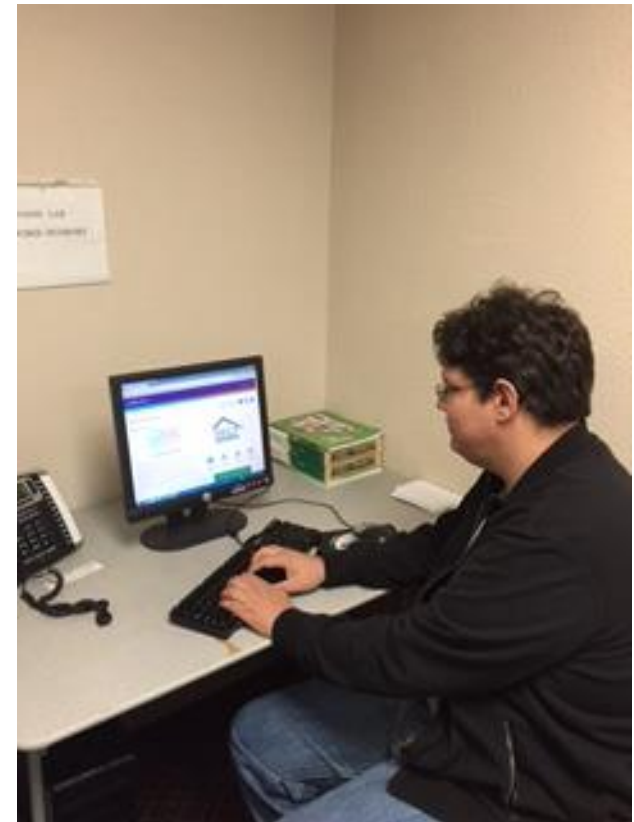
*“With minimal upfront time investment, the assessment gives our clients valuable Labor Market Information before their meeting with the Career Coach. It helps the Career Coaches better understand their client and initiates a productive Career Pathway conversation. Together they can quickly focus on the specific training and/or employment needs of the client.”*



Paula McDonald  
Program Director  
HELP of Southern Nevada



*“I found Woofound very user friendly. The assessment tool uses both pictures and words. My preference were the words because I tend to be very analytical, detailed and word oriented. The assessment accurately reflected my interest and skill sets in the fields of science and technology. The Career Coach and I found the results very useful during the first individual session. It provided spot-on career guidance and helped us establish my Individual Employment Plan.”*

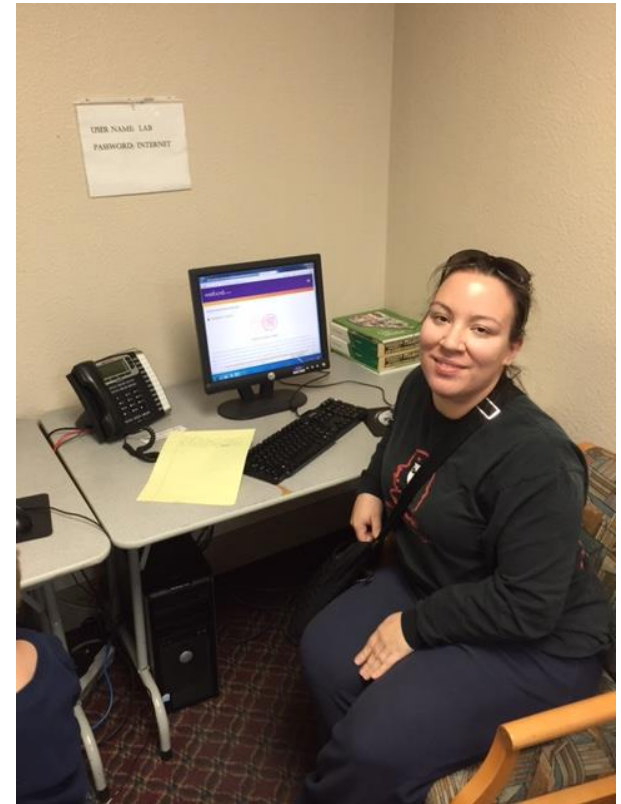


Robert Reiss  
WIOA Services Client  
HELP of Southern Nevada





*“I love the medical field, problem solving and helping people. When I took the Woofound assessment it was fun and interesting. I took the results along with me to my first meeting with my Career Coach. We discussed my career plans and we developed a personalized plan for training in order to achieve my goal to be a Phlebotomist. I am currently attending classes and looking forward to applying my new skills in the medical field of Phlebotomy.”*



Jenny Green  
WIOA Services Client  
HELP of Southern Nevada

**Agenda item 16.    DISCUSSION AND POSSIBLE ACTION:**

Accept and approve Executive Director's Report

- a.     Workforce Development Area – General Update
- b.     Rural Counties Employment and Training Services
- c.     Staff Development and Service Providers/Workforce  
Development Partners Training
- d.     Highlighted Workforce Initiatives

***Executive Director's Report  
March 22, 2016***

- **Workforce Development Area General Update**
  - Staff Working w/State Core Partners in Developing WIOA Unified State Plan
    - Provided Public Comments Addressing Southern Nevada Workforce Development Area, Service Delivery System Concerns
    - Noted critical area of concern to revise the state's workforce development formula distribution allocation in time to avoid further loss of Southern Nevada Workforce Development Area allocated funding distribution
- **Rural Counties**
  - Southern Nye County Area (Pahrump):**
    - Four hundred thirty-two (432) job seekers received assistance in the Resource Room during the February 2016 with 92 job referrals provided
    - 101 individuals attended various job readiness workshops
    - In an effort to increase dislocated worker enrollments, outreach services via e-mail those who filed for unemployment insurance were introduced to workforce development programs and services
    - Nye Community Coalition is currently conducting a micro-screening for every job seeker who attends workforce development orientation on a weekly basis
    - If potential dislocated workers are identified, more intensive follow-up is being conducted by the workforce director

**Northern Nye County/Esmeralda County (Tonopah):**

- Three youth participants are in the pre-enrollment phase of becoming YouthWERKS clients and two adults who are attending job readiness workshops
- Nye Communities Coalition is continuing to work with Esmeralda County Commissioner on opening avenues to provide residents and business owners with information on Career Connections, YouthWERKS and other services
- Nye Communities Coalition is actively working on creating partnerships in Esmeralda County by placing a prescription drug take-back receptacle at the Sheriff's Office

**Lincoln County**

- Lincoln County Workforce scheduled a STEM presentation on March 17th with 6 different guest speakers. Speakers were representatives from the following companies: Lincoln County Power; Dixie Applied Tech College; Natural Resource Conservation Service; Lincoln County Health Nurse and Small Farms.

**Mesquite**

- Request for Proposals (RFP) was published for workforce development service delivery in Mesquite and rural Clark County—Respondents proposals are due for receipt on March 30, 2016



- **Staff Development and Service Providers Training**
  - RFP 101 Training conducted for potential subrecipients
  - Staff, Board members, and LEOs attended the National Association of Workforce Boards (NAWB) in Washington DC
- **Highlighted Workforce Initiatives**
  - Workforce Connections' chief strategy officer presented Woofound Assessment Tool during NAWB forum
  - Workforce Connections' executive director presented Southern Nevada Workforce Development Area Two-Generation Strategies to National Governor's Association Two-Generation State Policy Forum
  - Long pending disallowed costs associated with procurement action related to Las Vegas – Clark County Urban League and Academy for Human Development resolved

**Agenda item 17.    SECOND PUBLIC COMMENT:**

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes

**Agenda item 18.    INFORMATION:**

Board Member Comments