

## Technical Assistance Guidance

**TAG-05-2016**

Issued Date: Friday, May 13, 2016

Subject: Individual Training Accounts (ITAs)  
Operating Guidance – Policy Review/Changes

### **Purpose**

The purpose of this Technical Assistance Guidance (TAG) is to inform the local workforce development system of recently reviews/changes to provisions contained in policy No. GEN-050-08.

### **Background**

WIOA affirms WC's commitment to providing high-quality services for all youth and young adults, beginning with career exploration, and guidance, continued support for educational attainment, opportunities for skills training in-demand industries and occupations, and culminating with a good job along a career pathways.

### **References**

- [PL 113-128 - WIOA]
- [20 CFR Part 681]; [20 CFR Part 683]
- [2 CFR Part 200 Uniform Administrative Requirements, Cost Principles, and Audit Requirements]
- TEGL No. 3-15
- TEGL No. 23-14
- TEGL No. 38-14
- TEN No. 31-14

After review by Workforce Connections (WC) executive management, the following revisions have been made to GEN-050-08, ITAs:

ITAs are allowed for out-of-school youth ages 18-24 only. Prior to the approval of an occupational skills training activity, a youth lacking a high school diploma, or its equivalent, must be enrolled in a program of education leading to the attainment of a secondary credential/certificate to run concurrently with the approved training activity. Adjusted diplomas are acceptable for youth with disabilities based on a prior determination of need or assessment of participant's individual educational goals or objectives. Occupational skill training activities must be clearly addressed in the participant's ISS.

### **Technical Assistance:**

Technical Assistance (TA) and training may be requested by sub-recipients.

**Action:** Please provide TA as necessary, needed or requested.

Please note that these policies may be subject to change as additional Federal statutes and regulations, State or local policy and guidelines are released.