

WORKFORCE CONNECTIONS
LOCAL ELECTED OFFICIALS CONSORTIUM
MINUTES

Tuesday, January 13, 2015
1:00 p.m.

Rosalie Boulware Conference Room
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146

Members Present

Commissioner Lawrence Weekly
Councilwoman Anita Wood
Councilwoman Gerri Schroder (phone)
Councilman Bob Beers (phone)
Commissioner Butch Borasky
Councilwoman Peggy Leavitt
Commissioner Ralph Keyes (phone)

Members Absent

Commissioner Adam Katschke

Staff Present

Ardell Galbreth	Heather DeSart	Suzanne Potter	Jaime Cruz
Ricardo Villalobos	Brett Miller	Jack McClelland	Kenadie Cobbin-Richardson

Others Present

Michael Oh, Legal Counsel, City of Henderson	Hannah Brown, Workforce Connections Board
Carol Turner, CST Project Consulting	Tom Wilson, Clark County
Sonya Cheltenham, Seedful, LLC	Jack Eslinger, City of Las Vegas
Bethany Sanchez, City of North Las Vegas	Linda Montgomery, The Learning Center

1. CALL TO ORDER, confirmation of posting, roll call, Pledge of Allegiance

The meeting was called to order by Chair Commissioner Lawrence Weekly at 1:00 p.m. Staff confirmed the meeting had been properly posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

2. DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items

A motion was made to approve the agenda as presented by Councilwoman Peggy Leavitt and seconded by Commissioner Butch Borasky. Motion carried.

3. FIRST PUBLIC COMMENT SESSION:

None

4. DISCUSSION AND POSSIBLE ACTION: Approve the Local Elected Officials Consortium minutes of October 14, 2014

The minutes are provided on page 6-13 of the agenda packet.

A motion was made to approve the Local Elected Officials Consortium minutes of October 14, 2014 by Councilwoman Peggy Leavitt and seconded by Commissioner Butch Borasky. Councilwoman Anita Wood abstained. Motion carried.

5. DISCUSSION AND POSSIBLE ACTION: Approve Executive Director's salary adjustment and authorize the Local Elected Official Consortium Chair to execute final contract

Chair Weekly reported that this item was tabled at the last meeting pending further information. Councilman Bob Beers requested to hear legal counsel's report regarding PERS state law issue; Weekly read the agenda item 7 into the record and requested legal counsel to speak on the matter. Michael Oh reported that he spoke with the PERS office concerning the contribution issue brought up by Councilman Beers at the last meeting and it is his understanding that Workforce Connections is an employer-paid contribution program. The current PERS rate is 25.75% for employer-paid. Effective July 1, 2015, the rate will increase to 28%. The PERS office stated that it is entirely up to the employer to pay the increase, there is no mandate, but if the employer pays, it would be in lieu of an employee's salary increase. Under the employer-employee paid program, the current PERS rate is 13.25% and 14.5% effective July 1, 2015. The LEOs discussed salary amounts. Councilwoman Levitt recommended a \$10,000 increase (\$142,804) plus the PERS contribution. Discussion ensued.

Mr. Oh clarified that the Executive Director is accumulating PTO at 12.62 hours per pay period consistent with WC's PTO policy. The maximum an employee can accumulate is 480 hours. Mr. Galbreth requested two weeks advanced PTO leave which has been standard in his contract.

A motion was made to approve the Executive Director's salary adjustment in the amount of \$10,000 plus the PERS contribution and authorize the LEO Consortium Chair to sign the Executive Director's amended contract by Councilwoman Peggy Leavitt and seconded by Councilwoman Anita Wood. Motion carried (5 yeas Leavitt, Wood, Schroder, Beers, Weekly and 2 nays Borasky, Keyes).

Mr. Oh clarified that the contract will reflect approved salary adjustment \$10,000, amended salary \$142,804, annual leave accrual 12.62 hours per pay period (consistent with SNWIB Policy), 80 hours advanced leave, effective date of October 14, 2014 and PERS is fully funded by SNWIB, with the exception of the PERS increase to take place on July 1, 2015, any other increase will be in lieu of a salary increase. Mr. Oh will print the contract by the end of the meeting for Mr. Galbreth's signature and Chair Weekly's approval.

6. DISCUSSION AND POSSIBLE ACTION: CST Project Consulting Contract

Mr. Galbreth stated that at the last LEO meeting, DETR Deputy Director Dennis Perea addressed DETR's concerns regarding the CST Project Consulting contract. Since then, DETR has approved the contract extension, and no action is required at this time.

7. INFORMATION: Report from Legal Counsel regarding PERS state law issue

This item was addressed under agenda item 5.

8. INFORMATION: Strategic Initiatives Update

Jaime Cruz, Chief Strategy Officer presented the Strategic Initiatives update (p. 29), highlighting the implementation of the Workforce Innovation and Opportunity Act (WIOA), and gave a brief presentation of the new Workforce Connections website.

9. DISCUSSION AND POSSIBLE ACTION: Increase Workforce Connections' operating budget allocation to an overall 25%. The agency's statutory administrative allocation shall remain at 10% while the operating programmatic budget shall be increased from 10% to 15% in support of Workforce Connection One-Stop Career Centers as required by the Workforce Innovation and Opportunity Act (WIOA)

Mr. Galbreth provided background. Chair Weekly thanked Councilwoman Leavitt and Councilman Beers for their participation in a meeting with Mr. Galbreth, Ms. DeSart and staff to discuss WIOA goals and initiatives related to the One-Stop Career Center(s). Brief discussion ensued regarding the meeting objectives and upcoming meeting next Thursday in Carson City regarding the State Unified Plan.

A motion to increase Workforce Connections' operating budget allocation to an overall 25% - the agency's statutory administrative allocation shall remain at 10% while the operating programmatic budget shall be increased from 10% to 15% in support of Workforce Connection One-Stop Career Centers as required by the Workforce Innovation and Opportunity Act (WIOA) – was made by Commissioner Butch Borasky and seconded by Councilwoman Peggy Leavitt. Motion carried.

10. DISCUSSION AND POSSIBLE ACTION: Accept and approve Executive Director's Report ~ Ardell Galbreth

Mr. Galbreth thanked the LEOs for their support and confidence and presented the Executive Director's Report (p. 32), WC's revised Board Member Application and Requirements (p. 35-47) and board restructuring (p. 48-49) in compliance with WIOA.

Mr. Cruz highlighted key changes in the Board Application and stated that there have been changes made to this draft since the agenda was published.

Councilwoman Schroder clarified that it would be up to the LEOs to decide whether or not to serve on the Board. Ms. DeSart concurred and stated that the LEOs would continue to meet, approve the budget and have all of the same fiduciary involvement as they do now. Ms. DeSart stated that the LEOs can decide to appoint one LEO to sit on the Board or a number of other options. John Chamberlin will be discussing the WIOA implementation process in detail at the February LEO and Board meetings.

A motion was made to accept and approve Executive Director's Report by Councilwoman Gerri Schroder and seconded by Councilwoman Anita Wood. Motion carried.

11. SECOND PUBLIC COMMENT SESSION:

Hannah Brown, Vice-Chair, Workforce Connections Board commended the LEOs for approving the Executive Director's raise and stated that Mr. Galbreth has led the agency in the right direction.

12. INFORMATION: LEO Consortium Member Comments

Commissioner Keyes thanked Mr. Galbreth for his hard work and effort.

Councilwoman Leavitt thanked Mr. Galbreth for doing an outstanding job and reported that Boulder City has taken action with the job training initiative in Boulder City and Laughlin.

Councilwoman Wood thanked Mr. Galbreth for his efforts in leading the board in the right direction and North Las Vegas looks forward to working with WC on Veterans initiatives in 2015.

Commissioner Borasky commended Mr. Galbreth for the great job he's done with the agency and in Nye County and wished everyone a Happy New Year.

Councilwoman Schroder stated that Mr. Galbreth is great and he has worked very hard to get the agency where it is now – more jobs and lower unemployment. She thanked Mr. Galbreth and Ms. DeSart for their leadership and staff for their teamwork.

13. ACTION: Adjournment

The meeting adjourned at 2:20 p.m.