

MINUTES
Youth Council Meeting
January 16, 2013
1:00 p.m.

*Workforce***CONNECTIONS**
7251 W. Lake Mead Blvd.
Suite 200 Conference Room
Las Vegas, NV 89128

Members Present

Sonja Holloway, Chair Lt. Jack Owen
Dan Rose Vida Chan Lin (Phone)

Members Absent

Willie J. Fields Stavan Corbett

Staff Present

Ardell Galbreth	Suzanne Potter	Heather DeSart	Jim Kostecki
Clentine January	Rick Villalobos	Jaime Cruz	Byron Goynes
Madeline Arazoza	Kimberly Colagioia		

Others Present

Sharon Morales, LCCCF	Arneller Mullins, Nevada Partners, Inc.
Noy Thongkhan, Nevada Partners, Inc.	Sharaf Rogers, Nevada Partners, Inc.
Shaqueena Hall, Nevada Partners, Inc.	LaTanya Runnells, Nevada Partners, Inc.
Magann Jordan, Youth Advocate Programs	Chelsea Garvin, Youth Advocate Programs
Keith Hosannah, DETR/WISS	Denise Gee, HELP of Southern Nevada
Stacey Bostwick, SNRHA	Esther Valenzuela, SNRHA
Michael Simmons, GNJ Family Life Center	Dr. Tiffany Tyler, Nevada Partners, Inc.
Anthony Villa, Seminars & Consulting	Javier Gonzalez, Nevada Partners, Inc.
Tristan King, SNRHA	Keyania Moye, Nevada Partners, Inc.
Brian Banks, Nevada Partners, Inc.	Anthony Scott, Latin Chamber of Commerce
Mujahid Ramadan, MR Consulting	

(It should be noted that all attendees may not be listed above).

1. **Call to order, confirmation of posting and roll call:**

At 1:00 p.m. without a quorum present, staff began reporting on information items beginning with agenda item 7 (see below).

The meeting was called to order at 1:11 p.m. by Chair, Sonja Holloway. Staff confirmed the agenda had been properly noticed and posted in accordance with the Nevada Open Meeting Law; roll call was taken and a quorum was present.

2. **DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusion of any emergency items and deletion of any items**

A motion was made to approve the agenda as presented by Dan Rose and seconded by Vida Chan Lin. Motion carried.

3. **FIRST PUBLIC COMMENT SESSION**

LaTayna Runnells – Director of Youth Programs, Nevada Partners, Inc.: Ms. Runnells invited three youth participants, Brian Banks, Keyania Moye and Javier Gonzalez, to discuss their experience as participants of the Nevada Partners Youth Program.

4. **DISCUSSION AND POSSIBLE ACTION: Approve the Youth Council Meeting Minutes of October 10, 2012**

A motion was made to approve the Youth Council Meeting Minutes of October 10, 2012 as presented by Dan Rose and seconded by Lt. Jack Owen. Motion carried.

5. **DISCUSSION AND POSSIBLE ACTION:**

a. **Review and discuss consultant and staff's recommendation to formulate a new mission statement for the Southern Nevada Workforce Investment Area (Workforce Connections)**

At the November meeting consultant John Chamberlain worked with the Board to help establish a new mission statement for the Southern Nevada Workforce Investment Area (Workforce Connections). The Board, Committees and Youth Council were tasked with vetting the mission. The Adult and Dislocated Worker Committee recommended a slightly revised mission statement, which was approved today by the Budget and Finance Committee. The revised mission statement is presented here today for review and discussion by the Youth Council.

Ardell Galbreth commented that the proposed mission is less convoluted than the current mission and more specific to the Southern Board.

A motion was made to approve the Adult and Dislocated Worker Committee's recommendation for a new mission statement for the Southern Nevada Workforce Investment Area (Workforce Connections) – "To establish dynamic partnerships with employers and the community to connect employment opportunities, education and job training" – by Vida Chan Lin and seconded by Lt. Jack Owen. Motion carried.

b. **Review and discuss Youth Council's goals, objectives and strategies/action plans to achieve established goals and mission**

Ricardo Villalobos, Youth Department Director presented the Youth Council's goals, objectives and strategies/action plans. Mr. Villalobos noted that these goals provide the staff a clear sense of direction of what needs to be done and what needs to be reported on. Staff will ensure these objectives are fulfilled using these strategies and action plans.

Mr. Villalobos noted that in light of staff's efforts to pursue these goals, staff would appreciate any leads the Youth Council can provide to develop partnerships with education and/or employers; staff will do the leg work to make the connections.

Sonja Holloway stated that she will have a couple of administrative positions open in her office and will be looking to possibly hire a couple of WIA youth.

Lt. Jack Owen noted that there is a mixture of quantitative versus qualitative measures and suggested that there be a component of both attached to each of the goals to better track performance and establish what areas, if any, that need improvement and/or change.

Mr. Villalobos reported that performance measures are reported quarterly on 1) Attainment of Degree/Certificate 2) Literacy/Numeracy Gains and 3) Placement in Employment/Education, providing a quantitative perspective. Also and having the Youth Funded Partners, youth participants and staff share about the impact of the programs provides a qualitative perspective.

Ms. Holloway requested staff to provide a monthly report on youth placed in employment for each youth funded partner.

A motion was made to approve the Youth Council's goals, objectives and strategies/action plans to achieve established goals and mission by Lt. Jack Owen and seconded by Vida Chan Lin. Motion carried.

6. **DISUCSSION AND POSSIBLE ACTION: a. Approve staff's recommendation based on evaluator's scoring order of merit to award Youth Advocate Programs a PY2012 Workforce Transition Services for Foster Care Youth and/or Youth with Disabilities contract in an amount not to exceed \$500,000**

Mr. Villalobos provided a brief overview of the RFP process and timeline.

Bios for the evaluators are provided in the agenda packet. Staff ensured that a broad spectrum of expertise and experience was evident within the group of outside individuals who evaluated the proposals so as to not create any conflict of interest or bias. All evaluators were required to complete and submit a conflict of interest form. Of the nine evaluators, each evaluated two proposals within the week they were allotted in order to meet the timeframe to get the contract awards out timely. Each proposal was evaluated three times. The proposals were ranked by order of merit with Youth Advocate Programs (YAP) scoring the highest with a score of 111.70. Staff is recommending to award YAP \$500,000 to serve at least 150 youth at a cost per of \$3,333.

A motion was made to approve staff's recommendation based on evaluator's scoring order of merit to award Youth Advocate Programs a PY2012 Workforce Transition Services for Foster Care Youth and/or Youth with Disabilities contract in an amount not to exceed \$500,000 by Lt. Jack Owen and seconded by Vida Chan Lin. Motion carried.

7. **INFORMATION: Awards & Expenditures Report – Monthly Update**

Mr. Kostecki provided an overview of the Youth Awards and Expenditures monthly update through November 2012 as provided on page 29 of the agenda packet. Expenditure plans will be enforced for underspent contracts, which will be identified upon receipt of the December invoices by the end of January 2013.

Rick Villalobos provided an explanation of HELP's expenditures specifically regarding the transition of the additional Graduate Advocate Initiative program files.

8. **INFORMATION: Latin Chamber of Commerce Community Foundation GIFT (Green Consortium) Update**

Sharon Morales, Assistant Director – Latin Chamber of Commerce Community Foundation (LCCCCF) and Stacy Bostwick, Southern Nevada Regional Housing Authority (SNRHA) provided a PowerPoint presentation titled Green Initiatives for Tomorrow GIFT Program. The GIFT Program is a consortium to promote youth entry into green sector jobs. The purpose of the program is to help youth navigate Green Career Pathways to ensure that they receive the training they need to attain a career in Nevada's Green Economy. The consortium members include LCCCCF, SNRHA, CCSD Career Technical Education Division, and UNLV Division of Educational Outreach. LCCCCF is the fiscal agent and provides work readiness and employment assistance. The full presentation is provided in the agenda packet.

9. **INFORMATION: Youth Department Director's Report ~ Ricardo Villalobos**

Mr. Villalobos provided a presentation on the WIA Youth Programs. The presentation included the Workforce Connections' mission, the Youth Council's goal, youth performance measures for Southern Nevada, WIA youth eligibility, youth services, partners and a summary of youth programs.

A brief discussion ensued regarding the challenging aspect of youth eligibility requirements, specifically acquiring the extensive list of required eligibility documents from parents/guardians of youth to become WIA eligible.

10. **SECOND PUBLIC COMMENT SESSION:**

Sharon Morales, Latin Chamber of Commerce Community Foundation: Ms. Morales provided an update on their youth programs. LCCCCF was charged to serve 100 participants for the summer component and actually served 101 youth and provided all with a work experience and 91 received summer school credits. For the Out of School program, LCCCCF was charged to serve 160 and have actually served 45 youth to date.

Youth participant, Anthony Scott shared about his experience with LCCCCF's summer program.

Jerrell Roberts and Daniel Topete reported on the challenges, barriers and accomplishments they face as Graduate Advocate Coordinators (GACs). Mr. Roberts is a GAC at Valley and Mojave High School and Mr. Topete services Western and Desert Pines High School.

11. **Youth Council Member Comments**

Dan Rose: The Sheet Metal Local #88 Apprenticeship Program is looking for qualified applicants to earn while you learn a career in the Sheet Metal Industry. Applicants must be at least 18 years of age, possess a high school diploma or G.E.D, birth certificate and have a valid driver's license. More information is available at www.88training.com.

12. **Adjournment**

The meeting adjourned at 2:25 p.m.