

**WORKFORCE CONNECTIONS
LOCAL ELECTED OFFICIALS CONSORTIUM**

MINUTES

February 11, 2014

1:00 p.m.

***Bronze Conference Room
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146***

Members Present

Commissioner Lawrence Weekly
Councilwoman Anita Wood
Councilman Bob Beers
Commissioner Butch Borasky
Councilwoman Peggy Leavitt
Commissioner Adam Katschke
Councilwoman Gerri Schroder (via phone)

Members Absent

Commissioner Ralph Keyes

Staff Present

Ardell Galbreth
Heather DeSart
Jim Kostecki
Brett Miller

Kenadie Cobbin-Richardson
Suzanne Potter
Carol Turner

Others Present

Mark Wood, Legal Counsel
Earl McDowell, DETR
Dr. Tiffany Tyler, Nevada Partners, Inc.
Asha Jones, Senator Harry Reid's Office
Tom Wilson, Clark County

Nield Montgomery, The Learning Center
Linda Montgomery, The Learning Center
Michael Oh, City of Henderson
Anthony Manor, Clark County

1. CALL TO ORDER, confirmation of posting, roll call

The meeting was called to order by Chair Commissioner Lawrence Weekly at 1:09 p.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

2. DISCUSSION AND POSSIBLE ACTION: Approve the Agenda with inclusions of any emergency items and deletion of any items

A motion was made to approve the agenda as presented by Councilwoman Anita Wood and seconded by Councilwoman Peggy Leavitt. Motion carried.

3. FIRST PUBLIC COMMENT SESSION: None

4. DISCUSSION AND POSSIBLE ACTION: Approve the Minutes from the Local Elected Officials Consortium Meeting of December 10, 2013

A motion was made to approve the Minutes of the Local Elected Officials Consortium Meeting December 10, 2013 by Councilwoman Peggy Leavitt and seconded by Commissioner Butch Borasky. Motion carried.

5. DISCUSSION AND POSSIBLE ACTION: Approve the reappointment of Sonja Holloway, Sierra Nevada Job Corp Center to the Workforce Connections Board representing "Required One-Stop Partner" category for a two-year term beginning April 1, 2014 and expiring March 31, 2016.

A motion was made to approve the reappointment of Sonja Holloway, Sierra Nevada Job Corp Center to the Workforce Connections Board representing "Required One-Stop Partner" category for a two-year term beginning April 1, 2014, expiring March 31, 2016 by Councilwoman Peggy Leavitt, and seconded by Commissioner Butch Borasky. Motion carried.

6. INFORMATION: Review, Accept or Consider Modifying Chief Local Elected Official Consortium Agreement two-Year Review

Commissioner Weekly stated the item is a requirement every two years. Mr. Galbreth read a portion of item 8.D.viii. On page 21 of the agenda packet, "A mandatory review of the liability formula and the underlying factors upon which the calculations are based will be performed every two years..." WC staff has brought this agenda item to the attention of the LEOs for review and consideration.

Councilman Bob Beers stated he did not receive this in time for his legal counsel to review.

A motion was made to Abet until the next Local Elected Officials meeting by Councilman Bob Beers and seconded by Councilwoman Gerri Schroder. Motion carried.

7. INFORMATION: Review, Accept or Consider Modifying Agreement Between Chief Local Elected Officials Consortium and the Southern Nevada Workforce Investment Board

A motion was made to Abet until next Local Elected Officials meeting by Councilman Bob Beers and seconded Councilwoman Anita Woods. Motion Carried.

8. DISCUSSION AND POSSIBLE ACTION: Review, Discuss, Accept, and Approve Reports

Commissioner Lawrence Weekly requested the pleasure of the committee. Determined by the committee to review, discuss, accept, and approve the reports all together. Commissioner Weekly read the agenda items into the record.

a. PY2013 WIA Formula Budget July 1, 2013 through June 30, 2014 and Budget Narrative

- i. Budget & Finance Committee recommends approval of the reallocation of \$15,000 of strategic initiative funds to program support contracts for procurement training

Mr. Kostecki clarified the reallocation of \$15,000 for procurement training through a US DOL training consultant on cash management, procurement, contracts, and RFPs training.

A motion was made to approve agenda item 8.a.i. of the report as presented by staff by Councilman Bob Beers and seconded by Commissioner Butch Borasky. Motion Carried.

- ii. Budget & Finance Committee recommends approval of \$372,061 from unobligated community resources funds to support three existing Business Services positions and fill two additional Business Services positions in the One-Stop System.

Mr. Kostecki clarified the moving of the Business Services' function from the WC Operations to the One-Stop System and funds to support three existing Business Services position and filling two additional Business Services positions (noted on page 41 – 44 of the agenda packet).

Councilman Bob Beers queried the significant increase in the number of applicants on page 41 of the agenda packet. Kenadie Cobbin-Richardson indicated this was due to the Super Hiring Event that took place in October, and the decrease in December due to holiday and vacation. Councilman Bob Beers requested the Business Services graph (Business Services Numbers at a Glance) on page 41 continue on an on-going basis.

A motion was made to approve agenda item 8.a.ii. of the report as presented by staff by Commissioner Butch Borasky and seconded by Commissioner Lawrence Weekly. Motion Carried.

- iii. Budget & Finance Committee recommends approval of the reallocation of \$7,200 of One-Stop System strategic initiative funds to program support contracts for programming of a queuing system at the One-Stop Career Center

Mr. Kostecki clarified the reallocation of \$7,200 to support an inadequate queuing system at the One-Stop Career Center that would be compatible with the NVTrac Data System to provide adequate reporting of data.

A motion was made to approve agenda item 8.a.iii. of the report as presented by staff by Councilwoman Anita Wood and seconded by Commissioner Butch Borasky. Motion Carried.

- b. **Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA)**

Mr. Kostecki presented the Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA) for the month of October on page 45, and indicated there is a Budget to Actual Variances summary on page 46 that would address the highlighted areas.

Councilman Bob Beers stated on the rent item, the system that accountants address when given incentives for a lease, comes down to a periodic adjustment for that benefit over the course of the lease. How often is staff making that adjustment? Mr. Kostecki responded that it is an annual adjustment and through the operating books (GASB entry). Discussion ensued.

A motion was made to approve agenda item 8.b. of the report as presented by staff by Councilman Bob Beers and seconded by Councilwoman Peggy Leavitt. Motion Carried.

- c. **Awards & Expenditures Report – Compliance and Operational Status of Service Providers/Funded Partners**

Mr. Kostecki presented the Awards & Expenditure Report for the Adult, Dislocated, and Youth on pages 47-49 of the agenda packet for invoicing through November. He further reported that there are no pink papers or high risk at this time.

A motion was made to approve agenda item 8.c. of the report as presented by staff by Commissioner Butch Borasky and seconded by Commissioner Lawrence Weekly. Motion Carried.

- d. **Adult, Dislocated Worker, and Youth Funding Plans**

Carol Turner presented and reviewed the Adult, Dislocated, and Youth Funding Plan. PY2013 Additional Re-Entry Funds – Department of Corrections, Commissioner Weekly queried what the expectations are as it related to those services.

Heather DeSart responded WC is working with both the men's and women's prison, asking that the women's prison submit a scope to dictate what their needs are i.e., barriers, challenges, wraparound services – internally/externally. Commissioner Weekly suggested that WC staff speak directly with the inmates (especially with the women's prisons), as to what their needs are to transition back into society. Ms. DeSart stated that she and Mr. Galbreth have a meeting with at both prisons on Friday, and will broach the subject of speaking with the inmates directly. Regarding the pre-release issues, the upcoming

RFP will address, targeting individuals set for release within the next 6-months. The partnership in this RFP is with the Department of Corrections, which has never occurred on the front end, whereby the providers will work within the facilities under the influence of the Department of Corrections.

Ms. Turner stated projected funds in an amount of \$2,800,000 has been set aside for the first quarter obligations for PY2014 in the event of a sequestration that should allow WC to not be impacted if there is a reduction DOL funding.

Commissioner Weekly expressed his appreciation to the staff in Business Services that are proactive in their efforts, and ensuring there are adequate people trained for the needs of the businesses.

Councilwoman Gerri Schroder disclosed her affiliation (board member) with the Urban League. Because these are only reports to be accepted, Councilwoman Schroder will vote.

A motion was made to approve agenda item 8.d. of the report as presented by staff by Councilman Bob Beers and seconded by Councilwoman Anita Wood. Motion Carried.

e. Workforce Connections' Standing Professional Services Contracts

Mr. Kostecki reported a column has been added to the report for renewal status as requested from the last Local Elected Official meeting.

Councilman Beers queried at what point are old contracts dropped from the report with Mr. Kostecki responding when the final year of the RFP procurement is exhausted.

A motion was made to approve the Workforce Connections Standing Professional Services Contracts as presented by staff by Councilman Bob Beers and seconded by Councilwoman Anita Wood. Motion carried.

9. DISCUSSION AND POSSIBLE ACTION: Executive Director's Report ~ Ardell Galbreth

Ardell Galbreth presented the Executive Director's Report provided on page 58 of the agenda packet. Mr. Galbreth focused on the failed Youth Literacy/Numeracy Performance Measures. Mr. Galbreth reported at the last LEO meeting that WC failed the Youth Literacy/Numeracy performance measure at 28%. WC made a conscious decision to serve populations hardest to serve, including youth with disabilities and foster youth. Mr. Galbreth stated that after the data validation, information, and background support indicated *WC did not fail*. Mr. Galbreth is in coordination with the DETR and the US Department of Labor to have the report corrected. WC NVTrac data system does not translate to DETRs data system and onto the USDOL. WC not only met the performance measure, but also exceeded the performance measure.

Councilman Beers commented that Commissioner Weekly's organization has a robust system tracking children in Foster Care and may be possible to integrate information from the existing Foster Care data system that would assist us in achieving this goal and considered. Mr. Galbreth stated it has not, and will consider the recommendation.

Councilwoman Schroder queried the NAWB conference and reported that the National League of Cities Conference would be a conflict if the dates are same.

10. SECOND PUBLIC COMMENT SESSION: None

11. INFORMATION: LEO Consortium Member Comments

Commissioner Borasky ~

- Wildlife preservation battle with the Federal Government, Senator Reid, and Senator Heller regarding the Sage Grouse issue that in his opinion is unwarranted.
- Passed Resolutions to support the Clark County on the tortoise, and Elko County on the raven.
- Councilman Beers queried if there has been any attempt to modify the impact on employment visa-vie the Sage Hand controversy. Commissioner Borasky responded he has not conducted a study; however, Assemblyman for State has conducted a study. Councilman Beers stated this bear's significance importance in watching, as it will affect three of the four counties that quite possibly would have a serious employment impact.

Councilwoman Leavitt ~

- Preparing for I-11 Highway to see how that will impact the community.
- Happy that see WC is partnering with St. Jude's

Councilwoman Wood ~

- Queried if WC received an MOU from DETR regarding the One-Stop Career Center? Ardell responded that a draft was received with plans to present it to the Board this month
- Councilwoman Wood was unable to make the Grand Opening of Golden Corral, but has gone there on off occasions noting, "I have never seen so many people in one building..." Councilman Wood expressed she looks forward to the Golden Corral expanding into the other jurisdictions.

Mark Wood ~

- Annually there is a rotation for Legal Counsel representing this Board. After this meeting, the City of Las Vegas will have the opportunity to represent the Local Elected Officials.

Commissioner Katschke ~

- As a reference to the Sage Grouse, for the Rurals, estimates \$1,000 per acre is lost in revenue to the county.
- Commissioner Katschke queried when we look at the Rural and Lincoln County School District having an award of \$100,000 that expires September 30, 2014, and they have only spent \$11,000, can we find out why they have not spent their money and why they are not using this money? Heather DeSart responded that staff keeps track of the expenditures, and know that historically the rural counties have a difficult time spending then the urban counties. Ms. DeSart will work with Jeannie Kuennen to make that change.

Councilman Beers ~

- Toured Johnson Middle School pioneering a new system in the school for the 6th graders. Through 3D glasses, they were looking at a projection screen going through various anatomical parts of bodies, a motor that he was able to call up, rotate in 3 dimensions, and hit the explode button for all the parts to come off. In the next room, the students were watching a short video on robotics. In the back of the classroom was a 3D printer and monitor (for the teachers to observe), in the process of creating a 3-dimensional item that a student had made (model of a piston). Johnson and Bridger have a grant, with a controlled class within the 6th grade for instant feedback on the efficiency of the method, and at the end of the year, will have the longitudinal data started. It is essentially an on-line math study with the teachers monitoring those that require additional assistance for those students not understanding the concept. Impressive!

Councilwoman Schroder ~

- Governor Sandoval has visited the City of Henderson on several occasions.
 - Groundbreaking of Nevada State College
 - Barclaycard ribbon cutting, once built out they will be hiring approximately 1,000 people (housed in the old Zappos property). WC will reach out to Barclaycard.
- Assemblyman Tyrone Thomas to serve on the GWIB, and an excellent asset and resource
- I-11 Highway change that will be a challenge
- Golden Corral – Councilwoman Schroder also visited and noted the long line around the block. Expressed her congratulations on their business.

Commissioner Weekly ~

- Thanked Workforce Connections and Business Services for working with RTC and the fuel tax indexing process in terms of the construction jobs. There have been some obstacles with contractors not wanting to honor the resolution, regarding DBEs and women on businesses being able to participate.
- Clark County has a lot of capital projects underway
- Medical Marijuana Dispensing and everyone wanting to sign up.

12. ACTION: Adjournment

The meeting adjourned at 2:09 p.m.