

WORKFORCE CONNECTIONS
LOCAL ELECTED OFFICIALS CONSORTIUM
MINUTES

Tuesday, March 10, 2015
1:00 p.m.

Rosalie Boulware Conference Room
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146

Members Present

Commissioner Lawrence Weekly
Councilwoman Anita Wood (phone)
Councilwoman Gerri Schroder (phone)
Councilman Bob Beers (phone)
Commissioner Butch Borasky
Councilwoman Peggy Leavitt
Commissioner Adam Katschke

Members Absent

Commissioner Ralph Keyes

Staff Present

Ardell Galbreth
Heather DeSart
Suzanne
Brett Miller
Jaime Cruz

Others Present

Michael Oh, City of Henderson
Nield Montgomery, The Learning Center
Linda Montgomery, The Learning Center
Steve Gibson, DETR/WISS

(It should be noted that not all attendees may be listed above)

1. CALL TO ORDER, confirmation of posting, roll call, Pledge of Allegiance

The meeting was called to order by Chair Commissioner Lawrence Weekly at 1:10 p.m. Staff confirmed the meeting had been properly posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

2. DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items

A motion was made to approve the agenda by Commissioner Butch Borasky and seconded by Commissioner Adam Katschke. Motion carried.

3. FIRST PUBLIC COMMENT SESSION:

None

4. DISCUSSION AND POSSIBLE ACTION: Approve the Local Elected Officials Consortium minutes of February 10, 2015

A motion was made to approve the Local Elected Officials Consortium minutes of February 10, 2015 by Commissioner Adam Katschke and seconded by Commissioner Butch Borasky. Motion carried.

5. DISCUSSION AND POSSIBLE ACTION: Review, discuss and accept Annual Audit PY2013 (Year ended June 30, 2014)

Jim Kostecki, Finance Manager presented the audit report with only two minor findings, no material weaknesses or significant deficiencies, unqualified financial statements and an unqualified federal awards report. He thanked fiscal and program staff for their efforts and the Local Elected Officials CFO Consortium for their support.

Ardell Galbreth, Executive Director stated that this is the best audit by far and congratulated Mr. Kostecki and his staff.

Councilman Beers thanked Mr. Kostecki for his hard work.

Chair Weekly disclosed that PBTK does his campaign financing work.

A motion was made to accept Annual Audit PY2013 (Year ended June 30, 2014) by Commissioner Adam Katschke and seconded by Councilwoman Peggy Leavitt. Motion carried.

6. DISCUSSION AND POSSIBLE ACTION: Review, Discuss, Accept and Approve Reports

a. Awards and Expenditures Report – Monthly Update (Compliance and Operational Status of Service Providers)

b. Funding Plans – Monthly Update – Adult/Dislocated Worker/Youth

Jim Kostecki, Finance Manager summarized the Awards and Expenditures Report provided on page 16-19 of the agenda packet. ADW contracts should be at 50% spent. Overall, contracts are underspent: One-Stop Adult (32.2%); One-Stop DW (20.99%); Home Office Adult (35.74%); Home Office DW (31.97%); NEG (1.16%). Mr. Kostecki reported that contract expenditures usually increase in the second half of the program year and noted that separating the Adult contracts from the Dislocated Worker contracts may be partial to blame for the low expenditure rate. Youth contract expenditures are on track. On page 19, three new non-formula contracts were added to the report: AARP (\$50,000); NSHE-DETR (\$68,000); and NSHE-Robert Wood (\$67,000).

Brett Miller, Manager Strategic Planning & Analysis presented the Adult and Youth Funding Plans – PY2014 Projections. ADW report (p. 21) indicates \$14,263,053 in remaining available funds and \$5,091,179 (2.62 months) in remaining funds and Youth report (p. 22) \$5,985,964 available funds and \$898,883 (1.32 months) remaining funds.

A motion was made to accept and approve reports by Commissioner Adam Katschke and seconded by Commissioner Butch Borasky. Motion carried.

7. INFORMATION: Strategic Initiatives Update

Jaime Cruz, Chief Strategy Officer presented the Strategic Initiatives Update provided on page 23 of the agenda packet and noted that the State Unified Plan is now called the State Combined Plan per the Governor due to the fact that TANF is now a stakeholder.

Mr. Cruz provided an update on the Mobile One-Stop Pilot Project. One of the donated RTC buses is being retrofitted to serve as a mobile one-stop to deploy services in communities where individuals cannot access the system, such as Mesquite, Laughlin and other rural areas. The retrofit will take approximately four weeks to complete.

8. DISCUSSION AND POSSIBLE ACTION: Review, discuss and approve Southern Nevada Workforce Development Area Executive Director's job description and qualifications in compliance with the Workforce Innovation and Opportunity Act (WIOA)

Michael Oh, Legal Counsel directed the LEOs attention to the redlined version of the Executive Director's job description (separate handout). He reported that the legal team reviewed and discussed the job description and made minor changes, mostly for consistency and clarification purposes, and one important change, salary and bonus limitations to the executive director's salary.

Mr. Oh amended the job description on page two under the knowledge section to read...*Requires current knowledge of federal and state laws, statutes, policies and regulation pertaining to workforce investment boards and the Workforce Investment Act and Workforce Innovation and Opportunity Act;*

A motion was made to approve Southern Nevada Workforce Development Area Executive Director's job description and qualifications as amended in compliance with the Workforce Innovation and Opportunity Act (WIOA) by Commissioner Adam Katschke and seconded by Councilwoman Peggy Leavitt. Motion carried.

9. DISCUSSION AND POSSIBLE ACTION: Review, discuss and take appropriate action to begin the process and execution of Southern Nevada Workforce Development Area Chief Local Elected Officials Consortium Agreement to comply with WIOA

Mr. Oh provided background. The legal team (comprised of attorneys from Clark County District Attorney's office, City of Las Vegas, North Las Vegas and Henderson City Attorney's office) is in the preliminary process of drafting the inter-local agreement with all of the entities. The legal team needs direction from this board regarding the timeframe. Each of the LEOs has to take the agreement to their respective Commissioner or City Council to get an approval, so it will be necessary to work within their timelines. Most jurisdictions require information at least two weeks prior to their meetings to place a matter on an agenda. Subsequently, the legal team will work with the Workforce Connections Board to enter into a separate agreement (next agenda item) to be in compliance with WIOA. Both agreements must be completed by July 1, 2015. Discussion ensued regarding the process and timeframes. Following is the process:

1. Legal compiles final draft agreement
2. LEOs approve final draft
3. Jurisdictions review and approve/sign agreement; any changes come back to the LEOs for approval
4. LEOs receive approved/signed agreement and enter into a subsequent agreement with the WC Board

Mr. Galbreth noted that WIOA is an amendment of WIA.

A motion was made to take the appropriate action to begin the process and execution of Southern Nevada Workforce Development Area Chief Local Elected Officials Consortium Agreement to comply with WIOA by Commissioner Adam Katschke and seconded by Commissioner Butch Borasky. Motion carried.

10. DISCUSSION AND POSSIBLE ACTION: Review, discuss and take appropriate action to begin the process and execution of an agreement between the Southern Nevada Workforce Development Area Chief Local Elected Officials Consortium and Workforce Connections (Southern Nevada Workforce Development Board)

Mr. Oh stated that this is the same situation as with agenda item 9 the only difference is that the LEOs enter into a separate agreement with the WC Board. The agreement will mirror most of the items in the LEO Consortium agreement. Legal is in the process of drafting this agreement.

A motion was made to take appropriate action to begin the process and execution of an agreement between the Southern Nevada Workforce Development Area Chief Local Elected Officials Consortium and Workforce Connections (Southern Nevada Workforce Development Board) by Commissioner Adam Katschke and seconded by Commissioner Butch Borasky. Motion carried.

11. DISCUSSION AND POSSIBLE ACTION: Accept and approve Executive Director's Report

Mr. Galbreth presented the Executive Director's report provided on page 49 of the agenda packet and highlighted the following:

- Nye and Esmeralda Counties are working together; thank you Nye Communities Coalition for helping Esmeralda County coordinate training and employment activities
- WC published and released RFPs for One-Stop Affiliate Sites and One-Stop Career Center Operator; contract awards to be announced by May 2015
- WC staff is working on the initial implementation of WIOA; meeting regularly with DETR, attending WIOA webinars, conference calls with DOL and other WIBs to harness the requirements that need to be in place for WIOA by July 1, 2015 and the State Combined Plan by March 1, 2016.

A motion was made to accept and approve Executive Director's Report by Commissioner Butch Borasky and seconded by Commissioner Adam Katschke. Motion carried.

12. SECOND PUBLIC COMMENT SESSION:

None

13. INFORMATION: LEO Consortium Member Comments

Councilwoman Schroder and Councilwoman Wood are at the National League of Cities in Washington D.C. Councilwoman Schroder shared information received at a workshop called How to Stop Worrying and Embrace WIOA:

- New provisions requiring 75% of local youth funds to go to serving out-of-school youth

- 10% of funds to provide transitional job services
- Target homeless, re-entry populations and those who have from less/no job experience
- Per the Director of American Library Association, congress acknowledges work from the libraries regarding online resources, job applications and interviews and suggested that WIBs have a library director on or involved with the Workforce Board because libraries have computer labs for online resources, can help link other job sources, provide literacy training, etc.
- Resistance to change and waiting for the federal government to take any kind of action were obstacles mentioned
- Leverage resources for WIOA because there is not enough funding in the federal government for WIOA; leverage resources with other jurisdictions
- Getting the right people on the board is a challenge
- Need to provide better access to individuals
- Discussed what is the future we want and how does it fit into the strategic plan
- Business and organized labor to be more engaged
- WIOA website to share best practices

Councilman Beers thanked Councilwoman Schroder for the report.

Commissioner Borasky stated that \$3.5 Million dollars was cut from Nye County's budget to balance and Nye County is suffering from the way the state assesses property and may be asking help from Clark County.

14. ACTION: Adjournment

The meeting adjourned at 1:50 p.m.