

WORKFORCE CONNECTIONS
LOCAL ELECTED OFFICIALS CONSORTIUM
MINUTES

March 11, 2014
1:00 p.m.

Bronze Conference Room
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146

Members Present

Commissioner Lawrence Weekly
Councilwoman Anita Wood (phone)
Councilman Bob Beers (phone)
Commissioner Butch Borasky
Commissioner Adam Katschke

Members Absent

Commissioner Ralph Keyes
Councilwoman Gerri Schroder
Councilwoman Peggy Leavitt

Staff Present

Ardell Galbreth
Suzanne Potter

Heather DeSart
Jim Kostecki

Others Present

Jack Eslinger, Legal Counsel
Earl McDowell, DETR
Dr. Tiffany Tyler, Nevada Partners, Inc.
Tamara Collins, Las Vegas Urban League

Mark Wood, Clark County - District Attorney
Linda Montgomery, The Learning Center
Michael Oh, City of Henderson
Janet Blumen, Foundation for an Independent Tomorrow

1. CALL TO ORDER, confirmation of posting, roll call

The meeting was called to order by Chair Commissioner Lawrence Weekly at 1:14 p.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

2. DISCUSSION AND POSSIBLE ACTION: Approve the Agenda with inclusions of any emergency items and deletion of any items

A motion was made to approve the agenda with the deletion of agenda item 5 as presented by Commissioner Katschke and seconded by Councilman Bob Beers. Motion carried.

3. FIRST PUBLIC COMMENT SESSION:

Linda Montgomery, The Learning Center: Ms. Montgomery distributed TLC's Career Corner March newsletter summarizing TLC's 2013 test and placement rates in the IT sector.

4. DISCUSSION AND POSSIBLE ACTION: Approve the Minutes from the Local Elected Officials Consortium Meeting of February 11, 2014

A motion was made to approve the minutes from the Local Elected Officials Consortium Meeting of February 11, 2014 by Commissioner Adam Katschke and seconded by Commissioner Butch Borasky. Motion carried.

5. **DISCUSSION AND POSSIBLE ACTION: Review, Discuss, and Approve Workforce Connections' Policy related to Oversight and Sub-recipients High Risk Designation**

This agenda item was deleted upon approval of the agenda.

6. **DISCUSSION AND POSSIBLE ACTION: Review, Accept or Consider Modifying Chief Local Elected Official Consortium Agreement (Two-Year Review)**

Ardell Galbreth, Executive Director presented the Chief Local Elected Official Consortium Agreement provided on page 13-19 of the agenda packet. Following a brief discussion,

A motion was made to accept without modification the Chief Local Elected Official Consortium Agreement as presented by Councilman Bob Beers and seconded by Commissioner Butch Borasky. Motion carried.

7. **INFORMATION: Review, Accept or Consider Modifying Agreement Between Chief Local Elected Officials Consortium and the Southern Nevada Workforce Investment Board**

A motion was made to accept without modification the Agreement between Chief Local Elected Officials Consortium and the Southern Nevada Workforce Investment Board as presented by Councilman Bob Beers and seconded Commissioner Adam Katschke. Motion Carried.

8. **DISCUSSION AND POSSIBLE ACTION: Review, Discuss, Accept, and Approve Reports**

Commissioner Weekly read the agenda items into the record and stated that the items will be taken in one motion.

a. **PY2013 WIA Formula Budget July 1, 2013 through June 30, 2014 and Budget Narrative**

Jim Kostecki, Finance Manager presented the Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA) provided on page 28-35 of the agenda packet and noted that there has been no change since the last report.

b. **Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA)**

Mr. Kostecki presented the Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA) provided on page 36 of the agenda packet. Kostecki provided an overview of the Budget to Actual Variances provided on page 37:

1. 7025 - Dues and Subscriptions: Expenses are running high because of prepaid expense reversals from the prior year; \$3,000 plus in dues paid late last year were put into prepaid and reversed out to expense in this fiscal year.
2. 7035 – Printing and Reproduction: Printing usage is running about \$480 per month; WC will need to request a reallocation from strategic initiative in the upcoming months to account for the shortfall.
3. 7075 – Facilities Maintenance: This account is running high due to the use of temporary labor for special projects in the amount of approximately \$7,000 over a two month period; WC will need to request a reallocation from strategic initiative in the upcoming months to adjust the budget to account for this.
4. 7090 – Non-Board Meetings & Outreach: The account is running high because of the Hispanic Youth Leadership Summit event, annual chamber membership dues, and the cost of the Super Hiring Event; WC will evaluate the need to reallocate funds from strategic initiatives as more outreach events present themselves.

c. **Awards & Expenditures Report (Compliance and Operational Status of Service Providers/Funded Partners) – Monthly Update**

Mr. Kostecki presented the Awards & Expenditure Report for the Adult/Dislocated Worker and Youth provided on page 38-40 of the agenda packet and noted that ADW contracts should be 50% spent. Two MOUs have been added to the report: Academy of Human Development (\$150,000) and Urban League (\$150,000) computer centers. The PY13 NEG funds (\$1,000,000) have also been added to the report for tracking. There are no pink papers issued for ADW or Youth funded partners.

Heather DeSart, Deputy Director noted that Youth contracts were extended through September 30th to allow funded partners provide summer school assistance.

d. **Funding Plans – Adult/Dislocated Worker and Youth – Monthly Update**

Mr. Kostecki presented the Adult/Dislocated Worker and Youth Funding Plans provided on page 41- 42 of the agenda packet and highlighted the following:

Adult/Dislocated Worker:

- PY2013 Urban League Computer Center has been extended to June 2015
- Staff anticipates extending Academy of Human Development Computer Center for the same period
- Board approved an additional \$100,000 for Foundation for an Independent Tomorrow (Home office \$50,000 and One-Stop \$50,000)
- Pre-apprenticeship program (\$625,000). Individuals will be trained for the pre-apprenticeship test and complete the pre-apprenticeship course to get into the pre-apprenticeship trade in support of the Regional Transportation Commission (RTC) construction projects and other construction projects as well. Commissioner Weekly expressed concern that there is no guarantee that the RTC jobs will go to WIA participants and stated that some of RTC projects have already been awarded. Kostecki noted that one of the proposals for this project included a 16-week training program. Discussion ensued.

Mr. Galbreth stated that the One-Stop Center is sponsoring a Construction Trade Expo on Wednesday, March 26th where participants can receive great information about the construction trades, jobs, apprenticeships and pre-apprenticeships, and the Fuel Revenue Index.

- WC set aside funds in the event of a sequestration

Youth:

- \$545,000 in unallocated Youth funds for projects through year-end
- \$300,000 set aside for St. Jude's project in Boulder City (will also serve Searchlight and Laughlin)

e. **PBTK Audit – PY2012 (Year Ended June 30, 2013)**

Mr. Kostecki summarized the PBTK Audit findings for PY2012 and directed the board's attention to page 36 of the attached audit report:

- Financial statements and federal awards were given unqualified reports
- Two findings related to financial statements
- Three findings related to compliance federal awards; deemed as significant deficiencies

f. **Workforce Connections' Professional Services Contracts – Monthly Update**

Mr. Kostecki presented the WCs' Professional Services Contracts report provided on page 44-48 of the agenda packet and reported that a column has been added to the report for renewal status.

A motion was made to accept and approve agenda item 8a – 8f as presented by Commissioner Butch Borasky and seconded by Commissioner Adam Katschke. Motion carried.

9. **DISCUSSION AND POSSIBLE ACTION: Executive Director's Report ~ Ardell Galbreth**

Ardell Galbreth presented the Executive Director's Report provided on page 50-51 of the agenda packet and highlighted the following:

- Nye County: Participated in the Brownfields Workforce Development and Job Training Program in Pahrump; excellent turn out; many trained that will be employed
- Lincoln County: WC staff will be conducting onsite reviews to validate service delivery and appropriate business services support
- One-Stop Career Center: Coordination has been taking place with consortium members; meetings are taking place and coordinated efforts are being made to oversee and deliver quality employment and training services; One-Stop Center Manager will be hired by May 2014 WC and One-Stop Consortium roles are defined and recognized
- Training Activities: Workforce Development Academy on schedule for launch in July 2014; UNLV to award CEU credits to individuals that complete courses
- Failed Youth Performance Measure - Literacy & Numeracy Gains: After receiving notice of failed performance measure, WC conducted background research and discovered that all performance measures were achieved. WC submitted new data and DETR has agreed to review and repost accurately.
- WIA Formula Distribution: Ongoing meetings with DETR regarding revising the current WIA formula distribution criteria to equalize both Northern and Southern Nevada Workforce Investment Areas.
- Ex-Offenders: Ongoing meetings with Nevada's Department of Corrections leadership and management team to discuss effective ways to partner to implement and ex-offender employment and training program
- Meeting tomorrow with Clark County Detention Center leadership to discuss partnership

Commissioner Weekly requested staff to provide Board members with a copy of page 17 of the agenda packet to remind them of the fiduciary responsibility of the LEOs in the event of disallowed costs and misuse of grant funds.

10. **SECOND PUBLIC COMMENT SESSION:**

Dr. Tiffany Tyler, Nevada Partners, Inc.: In response to the discussion regarding whether or not construction jobs will be available to participants after the training process, Dr. Tyler offered to provide placement rates for the previous cohorts of BuildNevada, a federal demonstration project that was individually evaluated by a firm at UNLV to look at the success and validity of the program. Dr. Tyler stated that when the construction downturn happened, the BuildNevada program and the need for those services were greatly impacted. Dr. Tyler is pleased that the LEOs are spearheading a discussion to ensure that Nevadans have an opportunity to work and that there is a direct correlation between being provided the skills and it resulting in jobs.

11. INFORMATION: LEO Consortium Member Comments

Councilwoman Wood reported that many individuals working at the Nellis Air Force Base will become dislocated workers due to the implementation of drones and unmanned vehicles. These individuals are highly trained and skilled workers. Woods directed staff to contact Colonel Barry Cornish, Public Affairs Office to discuss a plan to assist those affected. The layoffs will begin now until the end of the year so WC should act quickly. Ms. DeSart mentioned the Rapid Response program and requested Earl McDowell, DETR to communicate the message to the leadership at DETR.

Commissioner Katschke reported that the hospital district will be contacting Ardell regarding program support.

Commissioner Borasky thanked Ardell for highlighting the Brownfields Training in his report and stated that the first training produced 84% job placement. The second training had a much larger turnout and the graduation was fantastic. The job placement numbers will be released soon.

Commissioner Weekly thanked Councilwoman Wood and North Las Vegas for opening a Blue Bell Ice Cream factory. Weekly thanked Ardell for his presence at the Brownfields Training, which generated a lot of good feedback. Weekly reported that the medical marijuana ordinance was passed last Wednesday and will be ratified by the Clark County Commission on March 19th. Clark County is holding an open town hall meeting in the County Commission Chamber at 500 Grand Central Parkway on Wednesday, March 12th at 6:00 p.m. to educate the public with important information regarding the ordinance and the process, including medical marijuana cultivation centers and dispensaries.

12. ACTION: Adjournment

A motion was made to adjourn the meeting at 1:59 p.m. by Commissioner Butch Borasky and seconded by Commissioner Adam Katschke. Motion carried.