

WORKFORCE CONNECTIONS
LOCAL ELECTED OFFICIALS CONSORTIUM
MINUTES

Tuesday, April 28, 2015
11:15 a.m.

Rosalie Boulware Conference Rooms
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146

Members Present

Commissioner Lawrence Weekly
Councilwoman Anita Wood
Councilwoman Gerri Schroder
Councilwoman Peggy Leavitt
Commissioner Varlin Higbee

Members Absent

Councilman Bob Beers
Commissioner Ralph Keyes
Commissioner Butch Borasky

Staff Present

Ardell Galbreth
Heather DeSart
Suzanne Potter
Ricardo Villalobos
Brett Miller
Jake McClelland
Kenadie Cobbin Richardson

Others Present

Michael Oh, Legal Counsel, City of Henderson
Carol Turner, CST Project Consulting
Valerie Murzl, Workforce Connections Board Chair/Station Casinos
(It should be noted that not all attendees may be listed above)

1. CALL TO ORDER, confirmation of posting, roll call, Pledge of Allegiance

The meeting was called to order by Chair Commissioner Lawrence Weekly at 11:27 a.m. Staff confirmed the meeting had been properly posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

2. DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items

A motion was made to approve the agenda by Councilwoman Anita Wood and seconded by Councilwoman Peggy Leavitt. Motion carried.

3. FIRST PUBLIC COMMENT SESSION:

None

4. DISCUSSION AND POSSIBLE ACTION: Approve the Local Elected Officials Consortium minutes of April 14, 2015

A motion was made to approve the Local Elected Officials Consortium minutes of April 14, 2015 by Councilwoman Gerri Schroder and seconded by Councilwoman Anita Wood. Commissioner Higbee and Councilwoman Peggy Leavitt abstained. Motion carried.

5. DISCUSSION AND POSSIBLE ACTION: Review and discuss staff's board member application scoring based on objective criteria and candidates' qualifications as outlined in the Workforce Innovation and Opportunity Act

Mr. Galbreth presented the backup provided on page 14-18 of the packet, handed out and displayed on the overhead screens, and provided background. At the last meeting, the LEOs directed staff to develop a tool or matrix to score the board applications based on the objective criteria outlined in the Workforce Innovation and Opportunity Act (WIOA). Carol Turner provided an overview of the board application scoring spreadsheet. Mr. Galbreth stated that the matrix was developed based on the guidance received from the LEOs and legal staff and hopefully will be useful to the LEOs to either contemplate a decision or align staff to make a recommendation to the LEOs. Discussion ensued regarding scoring criteria and some concerns by the LEOs.

Michael Oh, Legal Counsel clarified that the information presented by staff is based upon the direction given and based upon the objective criteria in the WIOA and is by no means an indication that the board applicants with the top score should be on the Board versus the lower score. Mr. Oh noted that question number three on the application, where it asks to describe what resources personally and/or the organization will bring to the public workforce development system, cannot be objectively scored, but this is something the LEOs can take into consideration in selecting who they want on the Board to further the goal of the WIOA.

Councilwoman Wood recommended that the business applications be divided into smaller categories for small, medium and large businesses rather than assigning a weighted score based on the size of the business. Chair Weekly concurred and reiterated from last meeting that he wants to see boots-on-the-ground people on the Board, such as Valerie Murzl, who is definitely hands-on and has a high-level perspective. Chair Weekly further stated that based on the scoring there are some applicants that do not have a chance because of the scoring criteria. Councilwoman Wood stated that Ms. Murzl is an ideal candidate, who has many resources available from a very large organization, but there needs to be a mix of small, medium and large businesses because they will bring different views to the table.

Mr. Galbreth stated that staff developed the tool strictly based on the objective criteria in WIOA and suggested that if the LEOs wish to direct staff to bring forth some recommendations, we will ensure to include the things stated today. Chair Weekly recalled that Councilman Beers had stated in his motion that the LEOs would like to see some recommendations from staff, providing the LEOs had some flexibility. Councilwoman Gerri Schroder agreed, stating that typically the LEOs receive recommendations to vote on.

Discussion ensued regarding board size and composition. Mr. Oh recommended an agenda item for the LEOs to decide the size of the Board and the business composition (how many large, medium and small businesses will be represented on the Board). Mr. Galbreth suggested that the LEOs provide this information to staff as guidance so that at the next meeting the LEOs will have an opportunity to make their selection of board members, and stated that a new Board must be in place to approve new contracts that will commence on July 1, 2015.

Discussion ensued regarding small business representation. Heather DeSart, Deputy Executive Director pointed out that the Local Board must have at a minimum two members that represent small business as defined by U.S. Small Business Administration. Ms. Turner stated that SBA's size standard for small business is based on the industry. Mr. Galbreth recommended using the scale DOL uses for OJT's (small is 0-50, medium is 51-249, and large is 250+) for consistency.

Mr. Oh confirmed that at the meeting the LEOs will be considering board member appointments, all of the board applications should be made available to the LEOs and public as backup to the agenda.

Chair Weekly requested a recap from legal counsel. Mr. Oh stated that based on the discussion, there will be an agenda item for the LEOs to decide what size of Board they would like to have so that they can make a determination as to how many business members need to be appointed and all the other requirements pursuant to the act as well as the criteria will be categorized or restructured based upon the size of the employer pursuant to DOL's size standard (for OJT's) and the business applicants will be separated into three categories (small, medium, and large) and scored accordingly within each category, and the LEOs will determine a start date for the new Board.

Mr. Galbreth stated that WIOA requires board members to have different effective dates to prevent all board members from expiring on the same day and suggested that the LEOs appoint board members to serve one, two, and three year terms.

Chair Weekly called for a motion. Mr. Galbreth stated that based on his understanding, staff is to bring forth a recommendation based on the criteria that has been discussed and complies with the criteria for board composition under WIOA as well as the start date and size of the board.

Councilwoman Wood made a motion to direct staff to bring forward the (scoring) matrix with the corrections requested (separating businesses by small, medium large based on DOL's criteria for size and a recommendation for the size of the board, how appointment terms should be staggered, and a start date for the new board.

A motion was made Councilwoman Anita Wood and seconded by Councilwoman Gerri Schroder. Motion carried.

10. SECOND PUBLIC COMMENT SESSION:

Valerie Murzl, WC Board Chair commented on the board selection process and recommended that the LEOs consider the applicants' industries as well as subjective attributes of the applicants, such as education, work history, and current experience as if the individual was being hired for a salaried position within the organization to serve the mission of employing people in the community. Ms. Murzl recommended using the 80/20 rule – 80% power and experience and 20% willingness, strength, and growth potential. Ms. Murzl stated that the Board needs a representative from one of the hospitals and clarified that a new election of Board officers will be required before July 1, 2015.

Chair Weekly introduced Dr. Morris-Hibler, creator of the Evolve program for ex-offenders and encouraged staff to use her as a resource.

11. INFORMATION: LEO Consortium Member Comments

Commissioner Varlin Higbee reported on the Coyote Springs project and spoke about the workforce development challenges in Lincoln County.

12. ACTION: Adjournment

The meeting adjourned at 12:24 p.m.