

*workforce*CONNECTIONS

MINUTES

Youth Council Meeting

May 8, 2013

11:00 a.m.

*workforce*CONNECTIONS

7251 W. Lake Mead Blvd., Suite 200

Conference Room

Las Vegas, NV 89128

Members Present

Sonja Holloway, Chair	Dan Rose	Willie J. Fields	Lt. Jack Owen
Stavan Corbett	Mujahid Ramadan		

Members Absent

Vida Chan Lin	Tommy Rowe
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Staff Present

Ardell Galbreth	Suzanne Potter	Heather DeSart	Jim Kostecki
Clentine January	Ricardo Villalobos	Wilson Ramos	Carol Turner
Brett Miller			

Others Present

Sharon Morales, LCCCF	Dr. Tiffany Tyler, Nevada Partners, Inc.
Vincent Miller, Goodwill of Southern Nevada	Dr. Rene Cantu, LCCCF
Suzanne Burke, Southern Nevada Children First	Daniela Mierez, YouthBuild Las Vegas
Tracey Torrence, SNRHA	Donna Bensing, New Horizons CLC
Maureen Cudal-Griffin, New Horizons CLC	Stacey Smith, NYECC
Michelle Hinojosa, Goodwill of Southern Nevada	Michael Simmons, GNJ Family Life Center
Monique Harris, Southern Nevada Children First	Helicia Thomas, GNJ Family Life Center
Kelli Mosley, Olive Crest	Roger Matthis, Olive Crest
Arneller Mullins, Nevada Partners, Inc.	Jeramey Pickett, Nevada Partners, Inc.
Ron Hilke, DETR	Magann Jordan, Youth Advocate Program
Trnee Stephenson, Southern Nevada Children First	Pamela R. Poston, HELP of Southern Nevada
Debbie Tarantino, LCCCF	Esther Valenzuela, SNRHA

(It should be noted that all attendees may not be listed above)

1. **Call to order, confirmation of posting and roll call:**

The meeting was called to order at 11:07 a.m. by Chair Sonja Holloway. Staff confirmed the agenda had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

2. **DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusion of any emergency items and deletion of any items**

A motion was made to approve the agenda as presented by Willie J. Fields and seconded by Dan Rose. Motion carried.

3. **FIRST PUBLIC COMMENT SESSION**

Pamela R. Poston, HELP of Southern Nevada: Ms. Poston reported that HELP has enrolled 150 Out-of-School youth and 457 In-School youth.

4. **DISCUSSION AND POSSIBLE ACTION: Approve the Youth Council Meeting Minutes of April 10, 2013**

A motion was made to approve the Youth Council Meeting Minutes of April 10, 2013 as presented by Dan Rose and seconded by Willie J. Fields. Motion carried.

5. **INFORMATION: Welcome new Youth Council members Tommy Rowe, Rural Nevada, and Mujahid Ramadan, NAACP**

Mr. Ramadan greeted the Youth Council and said he is excited to be a member.

6. **INFORMATION: Board Members who desire to serve as Chair or Vice-Chair for the following Committees should submit their name and the office in which they desire to serve to Ardell Galbreth by 3:00 p.m. on May 29, 2013:**

- Budget & Finance Committee (Election will be held on June 5, 2013)
- Adult & Dislocated Worker Program Committee (Election will be held on June 12, 2013)
- Youth Council (Election will be held on June 12, 2013)

Chair Holloway announced the upcoming elections and Heather DeSart noted that last year the Board Bylaws were revised to hold the elections for Committee officer positions every two years during the month of June.

7. **DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to negotiate and amend Youth Advocate Program's PY2012 contract for an additional \$300,000 and extend the contract date from June 30, 2012 to September 30, 2014**

Ricardo Villalobos provided a brief summary of Youth Advocate Program's scope of work as provided on page 15 of the agenda packet. YAP will serve an additional 80 re-entry youth with the additional funds for a total number of 189 youth to be served.

Magann Jordan, Youth Advocate Programs stated that the new youth will be identified pending approval of the additional funding; however, YAP has viable referral sources, including Youth Probation and Parole, Caliente Youth Center, Spring Mountain Youth Camp and Case Grande to identify youth that need services.

Ms. Jordan spoke briefly about YAP's relationship with Caliente and Spring Mountain Youth Camp. YAP also provides support to the families and individuals at SMYC prior to their release.

YAP has assisted approximately 40% of its current youth to earn a GED and has identified 20 \$1,000 scholarships in technical trades for 20 youth.

Dan Rose stated that he has provided presentations to SMYC and Caliente in the past and offered to provide a presentation on union apprenticeships to YAP. Ms. Jordan replied that YAP would like to invite Mr. Rose to one of their upcoming job fairs.

Stavan Corbett stated that he is pleased with this contract recommendation and in speaking with representatives from SMYC and Caliente, they are pleased as well. Mr. Corbett said that he has received positive feedback from some of YAP's youth clients and gave kudos to Ms. Jordan and the YAP team for doing an excellent job the youth.

Ardell Galbreth commented that the \$4,000 cost per amount is a tremendous bargain considering the difficulty in serving this hard-to-serve population.

Ms. Jordan stated that YAP is currently going through a study from the University of Texas San Antonio to become evidence based which will allow YAP to be a part of national studies regarding the outcome of mentoring vs. not mentoring high risk youth with multiple barriers. YAP will be co-accredited and evidenced based showing that mentoring works to help youth become self-sufficient. Ms. Jordan stated that more grant opportunities will be available to YAP as a result.

A motion was made to approve staff's recommendation to negotiate and amend Youth Advocate Program's PY2012 contract for an additional \$300,000 and extend the contract date from June 30, 2012 to September 30, 2014 by Stavan Corbett and seconded by Mujahid Ramadan. Motion carried.

8. **DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to negotiate and amend PY2012 contracts for following additional amounts and extend the contract dates from June 30, 2012 to September 30, 2013**

- a. Summer Component/Year-Round Youth Programs
 - i. Nevada Partners, Inc. additional funding recommendation - \$85,525
 - ii. Southern Nevada Children First - \$14,433
 - iii. Latin Chamber of Commerce Community Foundation - ~~\$19,686~~ \$36,016
- b. Out-of-School Youth Programs
 - i. GNJ Family Life Center - \$80,000
 - ii. Southern Nevada Children First - \$13,798
 - iii. Latin Chamber of Commerce Community Foundation - \$13,150
 - iv. HELP of Southern Nevada - \$108,530
- c. In-School Youth Programs
 - i. Nevada Partners, Inc. - \$108,594
 - ii. HELP of Southern Nevada - \$51,403
- d. Rural Youth Program
 - i. Nye Community Coalition - \$10,531

Mr. Villalobos corrected the amount listed under item 8.b.ii which should be \$13,798 instead of \$19,686 and provided a brief overview of the additional funding requests for the Summer Component/Year-Round, Out-of-School, In-School and Rural Youth Programs. Last month, the PY2012 Youth contracts were extended through September 30, 2013. The recommendation for additional funding is for staffing the programs, to ensure the supportive services are available and to cover any additional costs to ensure that operations continue to function effectively so the youth can be served efficiently.

The funding recommendations were calculated based on the following criteria:

1. Monthly average of funded partner's 3rd quarter (January through March) expenditures
2. Amount remaining on funded partner contracts based on most recent invoices (March)
3. Monthly average from April through September as estimated costs

Chair Holloway expressed concerns about the low contract expenditures and questioned the need for additional funding at this time.

Mr. Villalobos replied that there will be a significant increase in expenditures over the summer.

Jim Kostecki explained the procedure the fiscal department used to determine the additional funding amounts to cover the expenditures through September 30, 2013. He stated that the funded partners have

plenty of training dollars; however, additional funding is needed for personnel/fringe, direct/overhead and cost allocations purposes. Discussion ensued.

Ardell Galbreth stated that funded partners cannot use their training dollars for personnel costs because of the contract limitations we impose; therefore, additional funding is needed to cover personnel costs through September 30, 2013.

Willie J. Fields suggested that staff provide an itemization of projected expenditures (i.e., training, personnel, etc.); staff provided a breakdown in an Excel spreadsheet.

Mr. Villalobos stated that any unspent funds will be recaptured, which is not a bad thing because staff does not want the funded partners to spend haphazardly.

Carol Turner reported that staff has estimated recaptured funds that will be put back into the October 1st contract awards.

Chair Holloway stated that there are youth who were enrolled in 2009 that are still in the program and asked where these youth are and when will they complete the program. Are they in-school? Employed?

Mr. Villalobos replied that it depends on the program, the age of the youth and other factors. Youth are not exited until they are ready (e.g., employed) and/or have achieved their individual goals determined by the Individual Service Strategy (ISS) assessment upon enrollment. Many of these goals are completed during the summer (e.g., summer school). Discussion ensued.

Heather DeSart introduced new staff member Brett Miller who will be creating analytical and statistical program reports that will be reported to the Youth Council, Board and other Committees.

A motion was made to approve staff's recommendation to negotiate and amend PY2012 contracts for following additional amounts and extend the contract dates from June 30, 2012 to September 30, 2013 with a caveat that concerns are addressed by Workforce Connections staff by Stavan Corbett and seconded by Mujahid Ramadan. Motion carried.

a. Summer Component/Year-Round Youth Programs

- i. Nevada Partners, Inc. additional funding recommendation - \$85,525***
- ii. Southern Nevada Children First - \$14,433***
- iii. Latin Chamber of Commerce Community Foundation - \$36,016***

b. Out-of-School Youth Programs

- i. GNJ Family Life Center - \$80,000***
- ii. Southern Nevada Children First - \$13,798***
- iii. Latin Chamber of Commerce Community Foundation - \$13,150***
- iv. HELP of Southern Nevada - \$108,530***

c. In-School Youth Programs

- i. Nevada Partners, Inc. - \$108,594***
- ii. HELP of Southern Nevada - \$51,403***

d. Rural Youth Program

- i. Nye Community Coalition - \$10,531***

At 12:05 p.m. the quorum was lost and the meeting adjourned. The following items were presented as information only.

9. **INFORMATION: PY2012 Youth Funded Partner Enrollment Status Report**

Mr. Villalobos reported that enrollment is at 98% (goal is 2177 youth), which is a 219% increase from last year's enrollments. Summer Business Institute's total enrollment is 120 of which approximately 23% are WIA youth.

The PY2012 Youth Funded Partner Enrollment Status Report is provided on page 19 of the agenda packet.

10. **INFORMATION: Graduate Advocate Initiative Summer School Enrollment Report**

Mr. Villalobos presented the Graduate Advocate Initiative Summer School Enrollment Report as provided on page 21 of the agenda packet.

Following is the number of WIA youth enrolled in summer school through the Graduate Advocate Initiative from the 14 high schools served:

HELP of Southern Nevada103
Nevada Partners, Inc.60

Chair Holloway asked staff to provide summer school enrollment numbers for all WIA Youth programs.

11. **INFORMATION: Awards & Expenditures Report with Expenditure Forecast Report**

Jim Kostecki presented the Awards & Expenditures Report with Expenditure Forecast Report as provided on page 32 and 33 respectively.

Chair Holloway requested Dr. Rene Cantu to comment on Latin Chamber of Commerce Community Foundation's (LCCCF) low expenditure rate.

Dr. Cantu presented a program enrollment report and stated that LCCCF is committed to spending their funds wisely and producing positive outcomes by September 30th.

12. **INFORMATION: Southern Nevada Children First Presentation**

A presentation was provided by Southern Nevada Children First (SNCF) Monique Harris and Suzanne Burke and SNCF participant "Jenny" shared about her positive experience with the program.

SNCF provides a comprehensive continuum of care to parenting and pregnant youth including transitional and permanent housing as well as a maternity group home providing a safe and stable environment that allows them the opportunity to be reengaged back into the education system and/or introduced to employment. SNCF also provides education, employment and training assistance through the WIA program to youth in their housing program and youth in the community as well as a clinical program that assists youth who have barriers due to mental health and/or behavioral issues. Youth are prepared to engage back into mainstream society through individual/group counseling and support groups.

Ms. Burke reported program enrollment at 147, expected to be 150 (100% enrolled) by the end of the week and Summer school enrollment is at 48 In-School Youth and 27 Out-of-School Youth.

Ms. Burke recognized Anisa McNeil (Summer Youth Program Case Manager) who was featured in SNCF's May 2013 Newsletter in the *Success Story of the Month*.

13. **INFORMATION: Youth Department Director's Report ~ Ricardo Villalobos**

Mr. Villalobos presented the process for recruiting youth representatives on the Youth Council. Staff anticipates recruiting one or two youth.

Dan Rose commented that the youth representatives should not be held to a higher standard than the rest of the Youth Council members.

14. **SECOND PUBLIC COMMENT SESSION:**

Helicia Thomas, COO – GNJ Family Life Center (GNJ): In a video presented by Ms. Thomas, GNJ’s youth participants invited Youth Council members to GNJ’s Annual Employability & Leadership Conference on June 7, 2013.

Sharon Morales – Latin Chamber of Commerce Community Foundation: Ms. Morales distributed a program report and reported LCCCCF’s enrollments:

<u>Program</u>	<u>Goal</u>	<u>Actual</u>	
Summer Youth Program	100 101	(91% received .5 credits)
GIFT	100 88	
Out-of-School Youth	100 164	

Out of the 265 youth served through the Summer Youth Program and Out-of-School Youth Program, 133 were credit deficient and 58% are pregnant/parenting teens.

Dr. Tiffany Tyler, Nevada Partners: Dr. Tyler distributed NPI’s May 2013 Program Report and provided a brief overview. Dr. Tyler noted that there will be an increase in expenditures for summer services (e.g., summer school, work experience opportunities).

15. **INFORMATION: Youth Council Member Comments**

Dan Rose commented that the Sheet Metal Apprenticeship Program is accepting applications on the first Tuesday of each month. The program is preparing to make its selection for the upcoming school year which typically begins in August. Applicants must be 18 years old, have a high school diploma or GED, and a valid birth certificate. To be qualified, applicants must pass a reading test (English) and math test (based on 8th grade level math) – calculators are not allowed. There is a list of the different types of materials that are studied as well as a list of various websites that offer math tutorials, etc. at www.88training.com. Next month is the cut off before interviews and the selection process begins.

Heather DeSart noted that getting participants into the apprenticeship program is considered a positive performance outcome.

Mr. Rose stated that the Sheet Metal Apprenticeship Program is affiliated with College of Southern Nevada; therefore, anyone accepted into the apprenticeship program receives a \$5,000/year scholarship. Upon graduating from the apprenticeship program students will have earned an Associate’s Degree in Applied Science. The only thing an apprentice pays for are hand tools.

Mr. Rose stated that “Jenny’s” story was a good but sad story and as a father to 11 children in his household he always makes sure they know that it is not their responsibility to take care of him and it is not their responsibility to make sure that his life is good. The only responsibility Jenny has is to herself and her child, he stated.