

WORKFORCE CONNECTIONS
LOCAL ELECTED OFFICIALS CONSORTIUM
MINUTES

Tuesday, May 12, 2015
1:00 p.m.

Rosalie Boulware Bronze & Silver Conference Rooms
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146

Members Present

Commissioner Lawrence Weekly
Councilman Bob Beers
Councilwoman Anita Wood
Councilwoman Gerri Schroder
Councilwoman Peggy Leavitt
Commissioner Varlin Higbee
Commissioner Butch Borasky

Members Absent

Commissioner Ralph Keyes

Staff Present

Ardell Galbreth
Heather DeSart
Suzanne Potter
Kenadie Cobbin Richardson
Ricardo Villalobos
Brett Miller

Others Present

Michael Oh, Legal Counsel, City of Henderson
Catherine Jorgenson, Clark County District Attorney's Office
Carol Turner, CST Project Consulting
Tom Wilson, Clark County
Steve Gibson, DETR
Linda Montgomery, The Learning Center
Nield Montgomery, The Learning Center
Kevin Gullette, Clark County
Bonita Fahy, Southern Nevada Regional Housing Authority
Jeramey Pickett, Nevada Partners, Inc.
Janice M. Rael, Nevada Partners, Inc.
Tamara Collins, Las Vegas Urban League

(It should be noted that not all attendees may be listed above)

1. CALL TO ORDER, confirmation of posting, roll call, Pledge of Allegiance

The meeting was called to order by Chair Commissioner Lawrence Weekly at 1:04 p.m. Staff confirmed the meeting had been properly posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

2. **DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items**

A motion was made to approve the agenda by Councilwoman Gerri Schroder and seconded by Commissioner Butch Borasky. Motion carried.

3. **FIRST PUBLIC COMMENT SESSION:**

None

4. **DISCUSSION AND POSSIBLE ACTION: Approve the Local Elected Officials Consortium minutes of April 28, 2015**

A motion was made to approve the Local Elected Officials Consortium minutes of April 28, 2015 by Commissioner Butch Borasky and seconded by Councilman Bob Beers. Motion carried.

5. **INFORMATION ONLY: Executive Director’s Report – Overview presentation of Workforce Innovation and Opportunity Act (WIOA) board members’ qualification requirements and Workforce Connections’ board membership application process**

Ardell Galbreth, Executive Director provided an overview presentation regarding the board membership application process and qualification criteria. Detail is provided on page 11-17 of the agenda packet.

6. **DISCUSSION AND POSSIBLE ACTION: Review and discuss Executive Director’s board size recommendation consistent with the WIOA and vote on board size membership and determine the start day of the appointments**

Mr. Galbreth recommended a board size of 21 members as shown on the matrix provided on page 19 of the agenda packet with appointment start dates effective July 1, 2015. Mr. Galbreth stated that a board size of 21 will allow the board to continue to function as needed to support the sectors as well as bring resources to allow the board to advance to the next level. Discussion ensued regarding different board size options.

Michael Oh, Legal Counsel stated that agenda items six and seven may be combined at the pleasure of this board.

A motion was made to combine agenda items six and seven by Commissioner Butch Borasky and seconded by Councilwoman Anita Wood. Motion carried.

Chair Weekly read agenda item 7 into the record. Mr. Galbreth presented the board member application and selection matrix on page 21 of the agenda packet. The matrix shows 33 applications of which 21 recommended board member candidates:

<u>Category</u>	<u>Name/Organization</u>	<u>Term Limit</u>
Business	Valerie Murzl, Station Casinos, LLC	3 years
Business	Rebecca Henry, Allegiant Air , LLC	2 years
Business	Paul Brandt, Solar City	3 years
Business	Daysa Duckworth, Avi Resort & Casino	2 years

<u>Category (continued)</u>	<u>Name/Organization</u>	<u>Term Limit</u>
Business	Jerrie Merritt, Bank of Nevada	3 years
Business	Tobias Hoppe, RDI Corporation	2 years
Business	Rob Mallery, Originate	3 years
Business	Mark Keller, Steamatic Las Vegas	2 years
Business	Leo Bletnitsky, Business Continuity Technologies	3 years
Business	Charles Perry, NVHCA Perry Foundation	2 years
Business/Trade Org	Kenneth Evans, Urban Chamber of Commerce	3 years
Labor Organization	Lou DeSalvio, S. NV Laborers Local 872 Training Trust	3 years
Labor Organization	Marvin Gebers, Plasterers & Cement Masons JATC	2 years
Labor Organization	Louis Loupias, S. NV Operating Engineers/JATC #12	3 years
Youth Organization	Liberty Leavitt, Clark County School District	2 years
Youth Organization	Jack Martin, Department of Juvenile Justice Services	3 years
Adult Ed/Title II	Brad Deeds, State of NV Department of Education	2 years
Higher Education	Bart Patterson, Nevada State College	3 years
Economic Development	Michael Vannozi, Las Vegas Global Economic Alliance	2 years
Wagner-Peyser	Renee Olson, DETR	3 years
Vocational Rehabilitation	Janice John, NV Bureau of Vocational Rehabilitation	2 years

Staff reported that there were three applications received that did not meet the minimum criteria of WIOA and are not included in the matrix. One applicant did not answer the question regarding optimum hiring authority and two applicants applied under the adult literacy Title II category but were not currently in Title II funded programs.

Commissioner Higbee inquired about representation in the rurals. Mr. Galbreth stated that Avi Resort & Casino is representation of Laughlin. Heather DeSart, Deputy Executive Director stated that staff solicited individuals from the rural but did not receive a response.

Discussion ensued regarding board composition and representation in the various categories.

Regarding comments from Councilman Beers and Commissioner Weekly relating to the removal of the LEOs from the Board, Councilwoman Wood stated that the LEOs need to decide what information they want to see on the LEO meeting agendas to ensure they receive the same information and have the same amount of involvement as if they were still attending the Board meetings. Councilman Beers stated that the LEOs may want to request congress to eliminate the financial liability to the jurisdictions on the grounds that they are putting all of this money in the hands of unelected officials and it seems inappropriate to hold the local government financially responsible since the LEOs do not have much direct involvement in how this is going to run. Chair Weekly stated that staff really needs to continue to step up on the communication to bridge the gap with the LEOs.

Councilwoman Schroder stated that Tommy Rowe would be a great representative of rural Nevada and requested that existing board members are recognized for their dedication and years of service at the next Board meeting. Mr. Galbreth stated that staff will arrange this.

Councilwoman Wood stated that board member attendance and performance needs to be tracked and agreed with Councilwoman Schroder's suggestion for a rural representative. She further stated that the board applications not being recommended at this time should be kept as backup in the event some of the new board members need to be replaced for poor attendance and/or performance.

Mr. Galbreth stated that the LEOs still have to establish the Board's committees which are where most of the work will be done and some of the existing board members will fit the requirements very well to serve on the committees.

Councilwoman Leavitt stated that adding a rural representative to the board (Tommy Rowe) will require an additional business representative increasing the board size to 23 members; Chair Weekly concurred.

Councilwoman Wood recommended keeping Tommy Rowe on the board meanwhile have staff continue building relationships with rural businesses and search for qualified candidates to replace Tommy Rowe when and if he decides to end his service on the board; Mr. Galbreth concurred.

Chair Weekly inquired about the process for accepting future applications and stated that he spoke with an individual from Cox who stated that he was being considered for the board. Mr. Galbreth stated that he anticipates new applications will be ongoing and some of the new appointments may need to be replaced. Applications will be kept on file and board appointment recommendations will be made to the LEOs as needed. Councilman Beers stated that a board recruitment committee was discussed in a prior meeting.

Councilman Beers asked if staff is prepared to make a recommendation for an additional business representative should Tommy Rowe be elected to serve on the board. Mr. Galbreth replied yes and named a couple of qualified candidates including David McKinnis, Bellagio Hotel & Casino and Karl Maisner, KMJ Web Design. Chair Weekly inquired about individuals not on the list and stated that a representative from Cox would be a great addition to the board because they hire and are involved with the Las Vegas Convention and Visitors Authority and are moving forward to become a part of the Las Vegas Global Business District. Mr. Galbreth stated that no application was received from Cox; however, staff can solicit it.

Councilman Beers inquired about criteria for removal of board members for nonperformance. Mr. Galbreth stated that the new bylaws (to be approved) will outline specific responsibilities and rules of conduct for board members and the LEOs may remove board members at their pleasure.

A motion was made to accept staff's recommendation of selected board applicants and board size of 21 and instruct staff to continue taking applications for board members and at the next LEO meeting have an agenda item to expand the board size to 23 to add one LEO appointee and one business representative and look at the potential appointees at that time, and have the new board be effective July 1, 2015 by Councilman Bob Beers and seconded by Councilwoman Anita Wood. Motion carried.

7. **DISCUSSION AND POSSIBLE ACTION: Review and discuss Executive Director's recommendation of board appointments based on applicants' qualifications to meet Southern Nevada's workforce needs and appoint candidates to serve initially two and three year terms**
8. **DISCUSSION AND POSSIBLE ACTION: Review, discuss, and approve the Agreement between the Southern Nevada Workforce Development Area Chief Local Elected Officials Consortium and the Workforce Connections Board**

Staff handed out a new version of the agreement and made available it to the public. Pursuant to WIOA, this agreement is required between the Chief Local Elected Officials Consortium and the Workforce Connections Board (WCB). Per the agreement, the LEOs are designated as the policy-making and budgetary control body for the WCB to the extent that policies do not conflict with State law and WIOA. The agreement outlines the responsibilities of the LEOs and WCB.

Mr. Oh highlighted major changes to the agreement:

Section II. LEOS RESPONSIBILITIES B.1 (p.2) WCB agrees the Chief Financial Officers or designee of the jurisdictions of the four major stakeholder jurisdictions (Clark County, Cities of Las Vegas, North Las Vegas, and Henderson) shall serve as ex-officio members of the WCB Budget Committee. Mr. Oh stated that the ex-officio members are not voting members, but will attend meetings of the WCB Budget Committee and potentially bring back items for discussion at the LEO Consortium meetings in order to have better oversight of financial items that impact each of the jurisdictions.

Section III. MISCELLANEOUS PROVISIONS A (p.4) The LEOs shall be responsible for creating and appointing members of boards, councils, committees, subcommittees or other advisory groups as mandated by the federal laws or regulations or as deemed necessary to ensure that the Workforce Connections conforms with applicable laws and meets the WIOA objectives.

Mr. Oh reported that the other changes were minor and/or for housekeeping purposes. Catherine Jorgenson, Clark County District Attorney's Office read these changes into the record. Mr. Oh requested that the motion to approve the agreement include allowing legal to edit grammar as well as incorporate the changes as read into the record.

A motion was made to approve the agreement as amended by Councilman Bob Beers and seconded by Commissioner Butch Borasky. Motion carried.

9. **DISCUSSION AND POSSIBLE ACTION: Review, discuss, and approve Southern Nevada Workforce Development Area Chief Local Elected Officials Consortium bylaws**

Michael Oh requested this item be tabled to allow legal to vet and incorporate certain items and work with WC's attorneys on the WCB bylaws for approval with the LEOs bylaws.

A motion was made to table this item by Councilman Bob Beers and seconded by Commissioner Butch Borasky. Motion carried.

10. **DISCUSSION AND POSSIBLE ACTION: Review, discuss, accept and approve reports**

Jim Kostecki, Finance Manager presented the following reports approved at last month's Board meeting:

a. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015

The PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 is provided on page 39-48 of the agenda packet.

- \$1.9 million (25%) was moved to the Adult funding stream from the Dislocated Worker funding stream per a waiver from that state the allows up to 50% reallocation of Adult and Dislocated Worker funding streams. The Board of Examiners is due to approve this month.

- Increase operations percentage from 20% to 25% (10% for admin costs and 15% for program management) adding \$969,807 into the operations budget as follows:

7000 Accounting and Auditing	(\$3,000)
7045 Systems Communications	\$7,000
7080 Admin Support Contracts	\$6,000
7085 Program Support Contracts	\$70,000
7095 Board Meetings and Travel	\$7,000
8900 Strategic Initiative –WIA	\$382,807
8900 Strategic Initiative/1st Qtr. 2015	\$500,000

- One-stop Center budget (p. 45) line item changes:

7000 Accounting and Auditing	(\$7,000)
7035 Printing & Reproduction	(\$1,500)
7040 Office Supplies	\$2,500
7050 Training and Seminars - Staff	\$3,000
7075 Facilities Repairs & Maintenance	(\$1,000)
7085 Program Support Contracts	\$16,000
7130/7135 Payroll Services & Bank Fees	\$500
7200 Equipment – Operating Leases	\$5,500
7215/8500 Capital – Equipment & Furniture.....	\$2,000
8900 Strategic Initiative – WIA	(\$20,000)

- One-Stop System budget (p. 47) line item changes:

7000 Accounting and Auditing	\$3,000
7065 Telephone	\$2,000
7085 Program Support Contracts	\$35,600

7085 Program Contracts – WDA	(\$2,500)
7200 Equipment – Operating Leases	\$2,000
7500 Participant Training.....	\$614,000
8900 Strategic Initiative – 1 st Qtr. 2015	(\$17,600)

b. Workforce Connections Professional Services Contracts

WC’s Professional Services Contracts report is provided on page 50-55 of the agenda packet. Mr. Kostecki reported that an RFP was released for legal services and proposals are currently under review, the RFP process for auditing services closed yesterday, and a grant writer pool was procured (p. 54) for a total of \$50,000. He noted that any changes to this report will be highlighted in yellow.

A motion was made to accept and approve reports (a & b) as presented by Councilwoman Peggy Leavitt and seconded by Commissioner Butch Borasky. Motion carried.

11. SECOND PUBLIC COMMENT SESSION:

None

12. INFORMATION: LEO Consortium Member Comments

Commissioner Borasky commented that the rural commissioners are busy with boots-on-the-ground, meet with their constituents all the time, and work without the assistance of secretaries and/or assistants. He reported that Nye County had a successful Bloom-fest followed by a Wild West Extravaganza last weekend and a Blue Grass Festival.

Councilwoman Leavitt thanked staff for the (board application selection) report and stated that it is interesting to see the Open Meeting Law in process and she is happy with the results.

Chair Weekly reported that last week Clark County participated in a ground breaking ceremony for the Genting project, a \$2.6 billion development at the old Stardust Hotel and Casino site that will provide thousands of jobs in the community, and stated that he hopes WC will get on board with it.

Chair Weekly requested Kenadie Cobbin Richardson, Director of Business Services and Communications to speak about the RTC event. Ms. Cobbin Richardson reported that tomorrow at the Texas Station Hotel & Casino, RTC is hosting a Mega Work Expo with a concentration on the construction industry for employers, job seekers as well as contractors. There will be a panel, including Commissioner Weekly that will be speaking at the beginning of the conference, which starts at 10:00 a.m. until 1:00 p.m.

13. ACTION: Adjournment

The meeting adjourned at 2:38 p.m.