

*workforce***CONNECTIONS**

**BOARD MEETING
MINUTES**

May 28, 2013

10:00 a.m.

**Culinary Academy of Las Vegas
710 W. Lake Mead Blvd.
Parlors C&D
North Las Vegas, NV 89030**

Members Present

Bart Patterson	Bill Regenhardt (phone)	Commissioner Butch Borasky
Commissioner Lawrence Weekly	Councilman Bob Beers	Councilwoman Peggy Leavitt
Councilwoman Anita Wood	Charles Perry	Councilwoman Gerri Schroder
Dan Gouker	Dr. David Lee	Hannah Brown, Chair
Lynda Parven	Maggie Arias-Petrel (phone)	Mark Edgel (phone)
Matt Cecil	Mujahid Ramadan	Michelle Bize
Sonja Holloway	Tommy Rowe	Valerie Murzl, Vice-Chair
Vida Chan Lin	Willie J. Fields	William Bruninga

Members Absent

Commissioner Adam Katschke	Commissioner Ralph Keyes	Dan Rose
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Staff Present

Ardell Galbreth	Suzanne Potter	Heather DeSart
Brett Miller	Ricardo Villalobos	Jim Kostecki
Carol Turner	Clentine January	Tom Dang
Jeannie Kuennen	Morzean Weatherspoon	Byron Goynes
Janice Greer		

Others Present

Scott Marquis, Legal Counsel	Nield Montgomery, The Learning Center
Janet Blumen, FIT	Jake McClelland, FIT
Penny Hagan, FIT	Rene Cantu, LCCCF
Monique Harris, Southern Nevada Children First	Denise Gee, HELP of Southern Nevada
Tracey Torrence, SNRHA	Pamela Posten, HELP of Southern Nevada
Lee Quick, SNRHA	Elizabeth McDaniels, Goodwill of Southern Nevada
Dr. Tiffany Tyler, Nevada Partners, Inc.	Thresea Kaufman, Nevada Hospital Association
Janice M. Rael, Nevada Partners, Inc.	Sherry Ramsey, Goodwill of Southern Nevada
Vincent Miller, Goodwill of Southern Nevada	Helicia Thomas, GNJ Family Life Center
Earl McDowell, DETR	Arneller Mullins, Nevada Partners, Inc.
Jeramey Pickett, Nevada Partners, Inc.	Jennifer Olson, Nevada Partners, Inc.
Debbie Tarantino, LCCCF	Michael Simmons, GNJ Family Life Center
Sharon Morales, LCCCF	E. Lavonne Lewis, Las Vegas Urban League
Magann Jordan, Youth Advocate Program	Steve Piehl, Youth Advocate Program
Trnee Stephenson, SNRHA	

(It should be noted that not all attendees may be listed above)

1. Call to order, confirmation of posting, and roll call

The meeting was called to order by Chair Hannah Brown at 10:00 a.m. Staff confirmed the meeting had been properly posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

2. DISCUSSION AND POSSIBLE ACTION – Approve the agenda with inclusion of any emergency items and deletion of any items

Ardell Galbreth reported that agenda item 17, Executive Director Report, will be taken after agenda item four, approval of the Board Meeting Minutes.

A motion was made to approve the agenda by Charles Perry and seconded by Willie J. Fields. Motion carried.

3. FIRST PUBLIC COMMENT SESSION

Steve Chartrand, President - Goodwill of Southern Nevada: Mr. Chartrand expressed concern regarding the allocation of funding between the home office and the One Stop Career Center. This year Goodwill received \$1,200,000 to operate two Career Connections Centers in high need areas, Tropicana & Pecos and MLK & Cheyenne. The new allocation, \$600,000, cuts the funding for these two Career Connections in half, which means that Goodwill will be serving half the clients and turning people away. Those clients will be given a bus pass and referred to the One Stop, which is located nine miles from the two Goodwill Career Connections Centers. It will place an undue deterrent to job seekers who come to Goodwill seeking employment.

Mr. Chartrand proposed that the allocation of funding be kept together and that clear performance metrics with the funded partners are established as to what is expected to be produced out of the One Stop and what is expected to be produced out of the home office. Mr. Chartrand thanked the Board for considering the proposal.

Janet Blumen, CEO/Founder - Foundation for an Independent Tomorrow (FIT): Ms. Blumen echoed Mr. Chartrand's comments and added that FIT is totally invested and committed to the One Stop and loves the idea of extending their outreach and having the funded partners in one location.

Ms. Blumen provided a list of zip codes and number of clients served by FIT in each zip code along with a map highlighting the areas FIT serves. FIT's largest number of clients are from the 89106 area, which is where FIT's home office is located and 89108, an area just west of their home office. Ms. Blumen noted that the One Stop is number 28 on the list of zip codes. The bulk of FIT's clients walk or use the bus for transportation, so to ask them to go to the One Stop Center would be a hardship on them. Ms. Blumen asked the Board to consider giving them some flexibility in the new funding allocation.

Daisy Hernandez, Case Manager - Youth Advocate Program (YAP): Ms. Hernandez introduced YAP participant, Laura, who is a recent graduate of YAP's program. Laura was referred to YAP by her probation officer nine months ago. Throughout the program year Laura has attained her GED, applied for college, completed community service, and entered employment. Laura plans to obtain permanent employment and attend college full-time. Laura stated that YAP is the most beneficial thing that has happened to her in a long time because they never gave up on her and helped her get her life together.

4. DISCUSSION AND POSSIBLE ACTION: Approve the Board Meeting Minutes of April 23, 2013

A motion was made to approve the Board Meeting Minutes of April 23, 2013 as presented by Valerie Murzl and seconded by Charles Perry. Motion carried.

EXECUTIVE DIRECTOR'S UPDATE ~ Ardell Galbreth

17. DISCUSSION AND POSSIBLE ACTION: Executive Director's Report ~ Ardell Galbreth

Mr. Galbreth provided an overview of the Executive Director's Report provided on page 114 – 115 of the agenda packet.

Mr. Galbreth reported that the One Stop Career Center is on schedule to open on June 28th and stated that establishing the One Stop will ensure that the clients have prompt access to the services they need as well as meet the demands of the businesses in the area, provide on-time training to individuals who require additional skills for employment and enhance the delivery of workforce development and training services. As many as 600 more individuals could be served out of the One Stop compared to the funded partners' home offices.

Referring to the 2-Year Strategic Plan, specifically objective 4.2 under goal number four (Attract, Grow and Retain Businesses), Mr. Galbreth noted that staff is going to obtain missing information needed to measure performance in this area and that a revised strategic plan will be provided to the Board as a point of measure to ensure the agency is on target in achieving its goals. Mr. Galbreth invited the Board to ask questions regarding the report and/or strategic plan.

Chair Brown stated that according to the Workforce Investment Act, local workforce investment boards are required to establish at least one comprehensive one-stop career center in each local area, which can be operated by a single operator or a consortium of operators. Ms. Brown noted that the Board voted to have a consortium of operators for the new One-Stop Career Center whereas the Northern Board decided to have just one operator for its one-stop.

Chair Brown stated that the one-stop career center initiative has been in progress since June 2012 and is now ready to go full launch. Since the Board voted on the one-stop in June 2012, no one has expressed any displeasure until just now. Ms. Brown stated that it seems that some have the attitude that it was the sole decision of Mr. Galbreth to have a one-stop, but this is not the case. The One-Stop is mandated under the Workforce Investment Act. The Board expects to serve significantly more clients through the new One-Stop Career Center and staff has laid out the design and framework that clearly shows the benefits of providing services through the One-Stop. Planning and development for the One-Stop has been ongoing for a year, open meetings were held wherein the Board discussed and took action on matters regarding the One-Stop, regular meetings were held with the One-Stop Consortium partners, and training was provided to Board staff and funded partners by Greg Newton.

Chair Brown stated that over the past few years the Board has awarded millions of dollars to service providers and some have delivered okay service, but now it is time to step up to the next level and that is why the Board is funding the One-Stop Career Center. The Board voted to put funds out in the community in good faith and expects the funded partners to operate in that same effort.

Councilman Bob Beers stated that the lower socioeconomic population who needs employment and training services are not mobile and attempting to centralize these services in one single location is senseless and would result in less Adult and Dislocated Worker funds reaching this population. Councilman Beers suggested that the Board look at other alternatives to make sure the funds get to the people that need them.

Mr. Galbreth replied that there will be affiliate sites in the community that will provide employment and training services to individuals in those areas in addition to the One-Stop Career Center.

Councilwoman Anita Wood stated that although she is not at all opposed to the One-Stop it is a rather big change for the funded partners and she hopes that staff can work with the funded partners to ensure an easier transition to make the One-Stop Career Center work and work well with their operations. Councilwoman Wood would like to see Board staff making this a priority over the next six months, to work closely with the funded partners and show some flexibility.

Mr. Galbreth stated that staff has been meeting with the funded partners since last June and provided presentations and training from key consultants about how best to launch and set-up a comprehensive one-stop center. Several discussions have been held with the funded partners regarding issues, such as transportation, training, etc. and meetings will continue until these issues are addressed. Mr. Galbreth stated that the best opportunity this Board has to make a large footprint in the community is through the One-Stop Career Center with the funded partners' involvement.

Bill Regenhardt agreed that staff has been meeting with the funded partners on these issues for well over a year and many of the concerns that have come up today have already been discussed at the One-Stop planning meetings. Mr. Regenhardt stated his concern that there are funded partners bringing up concerns regarding the

funding allocations within days of the One-Stop Career Center opening and stated that a resolution must be made as quickly as possible.

Chair Brown stated that the Board cannot speculate what exactly the challenges are until the One-Stop operation is up and running.

Chair Brown stated that some of the Board members were contacted by funded partners before the Board meeting to discuss items on the agenda, which is a violation of the confidentiality agreement the Board members signed. Breaking confidentiality can result in a Board member being removed from the Board and a funded partners funding may be discontinued.

Charles Perry and Mujahid Ramadan asked for clarification on the confidentiality issue.

Scott Marquis, Legal Counsel stated that if Board members are receiving information that is not provided to the rest of the Board, these members cannot use that information to make their decisions as per NRS 281(a). Mr. Marquis noted that there is a provision in the funded partner contracts that states they are not supposed to use WIA funds to lobby government officials, including those who are running this Board. The funded partners should express their comments and concerns during the meeting.

Dr. David Lee stated that the One-Stop Career Center is not new to this Board. The Board operated a successful One-Stop Career Center for several years about ten years ago. Regarding transportation concerns for the One-stop, Dr. Lee proposed that the One-Stop be equipped with a van to transport individuals from the funded partners' home offices to the One-Stop Center as needed.

Mr. Galbreth concluded his report.

5. INFORMATION: Board Members who desire to serve as Chair or Vice-Chair for the following Committees should submit their name and the office in which they desire to serve to Workforce Connections' Executive Director by 3:00 p.m. on May 29, 2013

- Budget & Finance Committee (Election will be held on June 5, 2013)
- Adult & Dislocated Worker Committee (Election will be held on June 12, 2013)
- Youth Council (Election will be held on June 12, 2013)

ADULT & DISLOCATED WORKER COMMITTEE UPDATE ~ Valerie Murzl, Chair

6. INFORMATION: Adult & Dislocated Worker Committee Meeting Minutes of May 8, 2013 (draft)

Valerie Murzl presented the draft Adult & Dislocated Worker Committee Meeting Minutes of May 8, 2013 as provided on page 17 of the agenda packet.

7. DISCUSSION AND POSSIBLE ACTION: Accept the Adult & Dislocated Worker Committee's recommendation to re-issue the following incumbent funded partners' contracts for PY2013 in the following amounts totaling:

Program Year 2013 Funding Recommendations				
Contractor (in alphabetical order)		Amount for Home Office	Amount for One-Stop	Total Amount
Bridge Counseling Associates		\$600,000	\$400,000	\$1,000,000
Foundation for an Independent Tomorrow		\$600,000	\$800,000	\$1,400,000
GNJ Family Life Center		\$600,000	\$400,000	\$1,000,000
Goodwill of Southern Nevada		\$600,000	\$400,000	\$1,000,000
Latin Chamber of Commerce Community Foundation		\$600,000	\$400,000	\$1,000,000
Nevada Hospital Association		\$600,000	\$400,000	\$1,000,000
Nevada Partners, Inc.		\$600,000	\$1,200,000	\$1,800,000
Southern Nevada Regional Housing Authority		\$600,000	\$400,000	\$1,000,000
Total:		\$4,800,000	\$4,400,000	\$9,200,000

Service providers/funded partners awarded One-Stop Career Center contracts will be required to provide services as outlined in the One-Stop Career Center Consortium Memorandum of Understanding and associated executed contracts.

A sample PY2013 Budget for Adult & Dislocated Worker contracts (attached) was distributed to the Board that shows that 50% of the funds are allocated to the One-Stop to ensure that clients receive services and training. A minimum of 40% is allocated to the home offices for participant training (30%) and supportive services. The One-Stop allows more clients to be served. Discussion ensued.

Lynda Parven commented that she sits on the ADW Committee and many of these concerns were not brought up during the ADW meeting where she voted to approve the contract recommendations; however, had they been discussed she might have voted differently.

Councilman Beers stated that WIA is a 50 year old effort by the Federal Government to get people who are chronically unemployed employed. However, Southern Nevada is the most decentralized, sprawled-out major metropolitan city in America and it does not make sense from the funded partners' standpoint to make half of this total effort happen in one location in this valley. The purpose of having funded partners is to reach out into the community with all efforts to find people who need WIA services because they are chronically unemployed – these individuals do not come looking for services, rather funded partners have to go out and find them and help them move forward through life. Attempting to initiate half the services from one location does not make business sense. These efforts should be as decentralized as possible.

Councilwoman Wood asked about the two providers (NPI and FIT) who have a higher funding allocation for the One-Stop compared to the other partners.

Heather DeSart replied that the allocation is based on number of seats co-located at the One-Stop. The allocation is \$400,000 per seat. The funded partners determined the number of seats located at the One-Stop. Nevada Partners is occupying three seats and FIT two seats.

Commissioner Lawrence Weekly stated that the Board's number one priority is to be in compliance, but also to support and maintain good working relationships with the funded partners and compromise when possible. Commissioner Weekly and Councilwoman Wood recently met with representatives from DETR and CSN and discussed serious concerns the partners had regarding the One-Stop. After having the meeting, Commissioner Weekly said he felt they had reached a point where things were handled.

Mr. Galbreth stated that he met with executive directors, Janet Blumen (FIT), Steve Chartrand (Goodwill), Tiffany Tyler (Nevada Partners), and Dr. Rene Cantu (Latin Chamber of Commerce Community Foundation) regarding their concerns with the One-Stop funding allocations. Based on the meeting, Mr. Galbreth informed the partners that if it was viable he would schedule an Executive Committee meeting to allow the Executive Committee members to reconsider the allocation of funds for the One-Stop and home offices to the best interest of the workforce investment area. Another meeting with the executive directors is scheduled for tomorrow to come up with a workable solution that will allow everyone to move forward.

Councilman Beers clarified that he has not been contacted by any of the funded partners.

Michelle Bize stated that she was contacted by a couple of the funded partners but at no time was there any information shared that she could not have obtained by sitting in at the ADW meeting or by coming to the Board meetings. Ms. Bize stated that she voted to approve this agenda item at the ADW meeting because it looked like an additional office for the funded partners and she believed that no part was inflexible and that staff would work with the funded partners to reach some type of agreement if the funding is not working for them.

Valerie Murzl asked the funded partners for input.

Ms. Blumen suggested that the funding be allocated to the home office but have certain enrollment requirements for the One-Stop and home office that must be met or the funding will be withdrawn.

Steve Chartrand stated that Goodwill wants to negotiate to receive the maximum use of the resources available to serve the clients. They are extremely flexible and committed to do whatever it takes to maximize the dollars in order to serve the most people. His concern is that the funded partners were not consulted on the current proposed allocation of funding and thinks it is impractical that none of the funding allocated to the One-Stop

can be used to serve clients out of the funded partner's home office.

Ms. DeSart stated that the Board is being asked to vote on the budgets presented here today. If new budgets are negotiated, staff will bring a new recommendation to the ADW Committee and this Board for approval.

A motion was made to accept the Adult & Dislocated Worker Committee's recommendation to re-issue the incumbent funded partners' contracts for PY2013 in the amounts below by Hannah Brown and seconded by Charles Perry. Dan Gouker and Councilman Bob Beers opposed. Motion carried.

Program Year 2013 Funding Recommendations				
Contractor (in alphabetical order)		Amount for Home Office	Amount for One-Stop	Total Amount
<i>Bridge Counseling Associates</i>		<i>\$600,000</i>	<i>\$400,000</i>	<i>\$1,000,000</i>
<i>Foundation for an Independent Tomorrow</i>		<i>\$600,000</i>	<i>\$800,000</i>	<i>\$1,400,000</i>
<i>GNJ Family Life Center</i>		<i>\$600,000</i>	<i>\$400,000</i>	<i>\$1,000,000</i>
<i>Goodwill of Southern Nevada</i>		<i>\$600,000</i>	<i>\$400,000</i>	<i>\$1,000,000</i>
<i>Latin Chamber of Commerce Community Foundation</i>		<i>\$600,000</i>	<i>\$400,000</i>	<i>\$1,000,000</i>
<i>Nevada Hospital Association</i>		<i>\$600,000</i>	<i>\$400,000</i>	<i>\$1,000,000</i>
<i>Nevada Partners, Inc.</i>		<i>\$600,000</i>	<i>\$1,200,000</i>	<i>\$1,800,000</i>
<i>Southern Nevada Regional Housing Authority</i>		<i>\$600,000</i>	<i>\$400,000</i>	<i>\$1,000,000</i>
Total:		\$4,800,000	\$4,400,000	\$9,200,000

8. DISCUSSION AND POSSIBLE ACTION: Accept Adult & Dislocated Worker Committee's recommendation to execute no-cost extension contracts with Lincoln County School District and Nye Communities Coalition to June 30, 2014.

A motion was made to accept Adult & Dislocated Worker Committee's recommendation to execute no-cost extension contracts with Lincoln County School District and Nye Communities Coalition to June 30, 2014 by Charles Perry and seconded by Councilwoman Anita Wood. Motion carried.

9. INFORMATION: Employment & Training Report

Heather DeSart presented the Employment & Training Report provided on page 24 of the agenda packet. Ms. DeSart introduced new Workforce Connections' staff member Brett Miller, who will be providing data and analysis for agency reports. Mr. Miller will work with the funded partners to compile the various program updates into a monthly streamlined report.

10. INFORMATION: Sector Snapshot Report

Ardell Galbreth presented the Sector Snapshot Report provided on page 27 of the agenda packet.

YOUTH COUNCIL UPDATE ~ Sonja Holloway, Chair

11. INFORMATION: Youth Council Meeting Minutes of May 8, 2013 (draft)

Sonja Holloway presented the draft Youth Council Meeting Minutes of May 8, 2013 as provided on page 30 of the agenda packet.

12. DISCUSSION AND POSSIBLE ACTION: Approve the Youth Council's recommendation to negotiate and amend Youth Advocate Program's PY2012 contract for an additional \$300,000 and extend the contract date from June 30, 2012 to September 30, 2014

Ricardo Villalobos provided a brief overview of Youth Advocate Program's (YAP) scope of work provided on page 37 of the agenda packet. Currently, YAP is serving 110 re-entry youth, with this amendment YAP will serve an additional 80 youth.

A motion was made to approve the Youth Council's recommendation to negotiate and amend Youth Advocate Program's PY2012 contract for an additional \$300,000 and extend the contract date from June 30, 2012 to September 30, 2014 by Hannah Brown and seconded by Tommy Rowe. Motion carried.

13. DISCUSSION AND POSSIBLE ACTION: Approve the Youth Council's recommendation to negotiate and amend PY2012 Youth contracts for the following additional amounts and extend the contract dates from June 30, 2013 to September 30, 2013:

a. Summer Component/Year-Round Youth Programs

- i. Nevada Partners Inc. - \$85,525
- ii. Southern Nevada Children's First - \$14,433
- iii. Latin Chambers of Commerce Community Foundation - \$36,106

b. Out-of-School Youth Programs

- i. GNJ Family Life Center - \$80,000
- ii. Latin Chambers of Commerce Community Foundation - \$13,150
- iii. Southern Nevada Children's First - \$13,798
- iv. HELP of Southern Nevada - \$108,530

c. In-School Youth Programs

- i. Nevada Partners Inc. - \$108,594
- ii. HELP of Southern Nevada - \$51,403

d. Rural Youth Programs

- i. NyE Communities Coalition - \$10,531

Mr. Villalobos summarized the funding recommendations and criteria for calculating additional funding amounts. Detail is provided on page 39 – 41 of the agenda packet.

A motion was made to approve the Youth Council's recommendation to negotiate and amend PY2012 Youth contracts for the additional amounts and extend the contract dates from June 30, 2013 to September 30, 2013 as presented by Willie J. Fields and seconded by Vida Chan Lin. Motion carried.

14. INFORMATION: Graduate Advocate Initiative Summer School Enrollment Report

Mr. Villalobos presented the Graduate Advocate Initiative Summer School Enrollment report provided on page 44 of the agenda packet.

OPERATIONS UPDATE

15. INFORMATION: Budget and Finance Committee Meeting Minutes of May 1, 2013 (draft)

Jim Kostecki presented the draft Budget and Finance Committee Meeting Minutes of May 1, 2013 provided on page 46 of the agenda packet.

16. DISCUSSION AND POSSIBLE ACTION: REVIEW, DISCUSS, ACCEPT AND APPROVE

a. PY2013 WIA Formula Budget July 1, 2013 through June 30, 2014 and Budget Narrative

Jim Kostecki provided a brief overview of the PY2013 WIA Formula Budget. Changes to the Budget are provided in the Budget Narrative on page 53 – 58 of the agenda packet.

b. PY2012 WIA Formula Budget July 1, 2012 through June 30, 2013 and Budget Narrative with One-Stop Construction Summary (No change from prior month)

The PY2012 WIA Formula Budget is provided on page 60 of the agenda packet.

c. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2012 through June 30, 2013 (Formula WIA)

Mr. Kostecki provided an overview of the Budget vs. Actual Finance Report provided on page 67 of the agenda packet.

d. PY2011/PY2012 Awards & Expenditures Report – Monthly Update

Mr. Kostecki summarized the PY2011/PY2012 Adult & Dislocated Worker and Youth Funding Plans provided on page 68 – 70 of the agenda packet.

e. Adult & Dislocated Worker and Youth Funding Plans

Carol Turner provided an overview of the Adult & Dislocated Worker and Youth Funding Plans provided on page 71 and 72 respectively.

f. Audit Findings Report for Program Year 2011 (Year Ended June 30, 2012) and YouthBuild Las Vegas Audit Findings Report (No change from prior month)

The Audit Findings Report is provided on page 73 of the agenda packet.

g. Statewide PY2013 WIA Formula Funds Allocation

Ms. Turner reported on the Statewide PY2013 WIA Formula Funds Allocation. A worksheet and supporting documentation is provided on page 75 - 108 of the agenda packet.

Following is a summary:

- 1) The Board needs to work with DETR to gain a better understanding of the statewide distribution:
 - a. Review data sources for each of the criteria. Many data details are not included in the worksheet provided by DETR.
 - b. Adult and Youth calculations and data sources are established by the Department of Labor; however, at Workforce Connections' request, DETR made a correction to the Areas of Substantial Unemployment formula that resulted in an additional \$102,000 for the South.
 - c. Dislocated Worker Allotment: the six criteria are set by DOL but they do not determine the data sources. The Board needs more information on how and when data sources were chosen – are there other alternatives that better reflect the need for WIA services, and why certain criteria are not being used by DETR. The Board needs some history of the formula to see how the criteria and results have changed over the years and needs to ensure that the demand for services of the rural counties is reflected in the criteria.
- 2) The supporting documents do not contain many of the details needed to determine the accuracy of the calculations, specifically:
 - a. The Farmer Rancher Economic Hardship seems to be weighted too high in the Dislocated Worker formula and favors the North with 13 counties (South has four counties).
 - b. The Plant Closing or Mass Layoff criteria does not seem to give credit to the South for the three rural counties (Esmeralda, Lincoln, and Nye).
 - c. The Plant Closing and Mass Layoff criteria needs to be provided to both Boards.

Mr. Galbreth stated that this item will be on the Governor's Investment Board Meeting agenda in July. Prior to the meeting, staff will make a thorough presentation to the LEOs to provide them with key information to address all concerns at the GWIB Board Meeting and perhaps come to an agreement as to how to balance the formulas between the North and the South.

h. Workforce Connections' Standing Professional Services Contracts – Monthly Update

The Standing Professional Services Contracts report is provided on page 109 of the agenda packet.

A motion was made to accept the Operations Report (agenda items 12a. through 12h.) as presented by Charles Perry and seconded by Mujahid Ramadan. Motion carried.

18. SECOND PUBLIC COMMENT SESSION

Elsie Yvonne Lewis, Interim President/Chief Executive Officer – Las Vegas Urban League: Ms. Lewis reported that 981 customers visited the computer center from May 1 to May 24 (366 seeking employment and 175 needed health cards for employment).

Tracy Torrence – Southern Nevada Regional Housing Authority (SNRHA): Ms. Torrence thanked the Board for their continued support and funding on behalf of SNRHA staff and director, Mr. John Hill. Ms. Torrence reported that SNRHA will be holding its Annual Father's Day Event on June 15 at Booker Elementary School to recognize fathers who are supporting their families as well as encourage those who are not to get back involved with the family.

Dr. Rene Cantu, Executive Director – Latin Chamber of Commerce Community Foundation: Dr. Cantu thanked Mr. Galbreth for meeting with the funded partners to discuss the funding allocation for the One-Stop and reported the following:

- 338 ADW clients served (112% of contract goal)
- 204 placed in high demand sector jobs
- 165 Out-of-School Youth enrolled (160 is contract goal)

Helicia Thomas, Chief Operations Officer - GNJ Family Life Center: Ms. Thomas stated that GNJ supports the Board's decision to separate the One-Stop from the grass-roots offices. Ms. Thomas noted that the budgets are due today and Workforce Connections' staff has not had the opportunity to review them. She looks forward to submitting GNJ's budget and is sure that Workforce Connections' staff will be amenable as always to making any necessary adjustments to the budgets as needed.

Janice Rael – Nevada Partners, Inc. (NPI): Ms. Rael thanked the Board for having the confidence in Nevada Partners to deliver services in Southern Nevada and reported the following:

- 402 individuals enrolled (275 is contract goal)
- 238 individuals placed in employment with an average wage of \$15.33

19. INFORMATION: Board Member Comments

None

20. ACTION: Adjournment

The meeting adjourned at 12:13 p.m.

workforceCONNECTIONS Budget Template

2013 WORKFORCE CONNECTIONS BUDGET TEMPLATE
(effective for contracts starting in 2013 and after)

Agency Name: Sample PY2013 Budget - To be Negotiated with Each Service Provider

Contract Name/Funding Type: Adult and Dislocated Worker

Budget Period (Dates): July 1, 2013 through June 30, 2014

Cost Type	Budget Summary	Home Office			One-Stop Center		
		WC Request	Percent of Budget		WC Request	Percent of Budget	
Participant Services Costs	A. Participant Training	\$ 200,000	33.3%	40.3%	\$ 225,000	56.3%	74.3%
	B. Supportive Services	\$ 42,000	7.0%		\$ 72,300	18.1%	
Program Personnel Costs	C. Program Personnel	\$ 195,000	32.5%	43.3%	\$ 60,000	15.0%	20.0%
	D. Program Fringe Benefits	\$ 65,000	10.8%		\$ 20,000	5.0%	
Overhead and Support Costs	E. Travel	\$ 3,300	0.6%	16.3%	\$ 1,500	0.4%	5.7%
	F. Equipment	\$ -	0.0%		\$ -	0.0%	
	G. Consultants/Contracts	\$ 1,300	0.2%		\$ -	0.0%	
	H. Other Overhead Costs	\$ 71,000	11.8%		\$ 1,200	0.3%	
	I. Support Personnel	\$ 16,000	2.7%		\$ 15,000	3.8%	
	J. Support Fringe Benefits	\$ 6,400	1.1%		\$ 5,000	1.3%	
Budget Summary	Total Budget Request	\$ 600,000	100.0%	100.0%	\$ 400,000	100.0%	100.0%

NOTE: \$9,000 in shared One-Stop Center operating costs to be paid directly from Adult/DW funding.

workforce CONNECTIONS
Number of Clients and Awards
Program Year 2011-2013 Adult and Dislocated Worker Programs
May 28, 2013

WIA PY11-PY12 Adult and Dislocated Worker Green/Health/All Sectors						Home Office			One-Stop Center		
Provider	PY2011 # of Clients	PY2012 # of Clients	PY2011 Contract Award	PY2012 Contract Award	Average \$ Per Client	PY2013 # of Clients	PY2013 Contract Award	Average \$ Per Client	PY2013 # of Clients	PY2013 One-Stop Center	Average \$ Per Client
Bridge Counseling Associates	111	156	\$ 500,000	\$ 700,000	\$ 4,494		\$ 600,000			\$ 400,000	
GNJ Family Life Center	133	300	\$ 600,000	\$ 1,200,000	\$ 4,157		\$ 600,000			\$ 400,000	
Goodwill of Southern Nevada	133	300	\$ 600,000	\$ 1,200,000	\$ 4,157		\$ 600,000			\$ 400,000	
Foundation for an Independent Tomorrow	133	300	\$ 600,000	\$ 1,200,000	\$ 4,157		\$ 600,000			\$ 800,000	
Latin Chamber Foundation	266	300	\$ 1,200,000	\$ 1,200,000	\$ 4,240		\$ 600,000			\$ 400,000	
Nevada Hospital Association	45	130	\$ 600,000	\$ 900,000	\$ 8,571		\$ 600,000			\$ 400,000	
Nevada Partners, Inc	250	342	\$ 1,200,000	\$ 1,339,000	\$ 4,289		\$ 600,000			\$ 1,200,000	
So. NV Regional Housing Authority	94	125	\$ 350,000	\$ 500,000	\$ 3,881		\$ 600,000			\$ 400,000	
To Be Allocated - One-Stop Center							\$ -			\$ 400,000	
Total	1,165	1,953	\$ 5,650,000	\$ 8,239,000	\$ 4,454	1,372	\$ 4,800,000	\$ 3,500	1,920	\$ 4,800,000	\$ 2,500
WIA PY13 Veterans											
Provider	PY2011 # of Clients	PY2012 # of Clients	PY2011 Contract Award	PY2012 Contract Award	Average \$ Per Client	PY2013 # of Clients	PY2013 Contract Award	Average \$ Per Client	PY2013 # of Clients	PY2013 Contract Award	Average \$ Per Client
To Be Awarded October 2013										\$ 650,000	
Total	-	-	\$ -	\$ -	\$ -				260	\$ 650,000	\$ 2,500
WIA PY11-PY12 Adults with Disabilities											
Provider	PY2011 # of Clients	PY2012 # of Clients	PY2011 Contract Award	PY2012 Contract Award	Average \$ Per Client	PY2013 # of Clients	PY2013 Contract Award	Average \$ Per Client	PY2013 # of Clients	PY2013 Contract Award	Average \$ Per Client
Eastern Seals of Nevada (ends 6/30/2014)		20		\$ 133,320	\$ 6,666	100	\$ 666,680	\$ 6,667			
Total	-	20	\$ -	\$ 133,320	\$ 6,666	100	\$ 666,680	\$ 6,667			
WIA PY11-PY12 Adult and Dislocated Worker Rural Services											
Provider	PY2011 # of Clients	PY2012 # of Clients	PY2011 Contract Award	PY2012 Contract Award	Average \$ Per Client	PY2013 # of Clients	PY2013 Contract Award	Average \$ Per Client	PY2013 # of Clients	PY2013 Contract Award	Average \$ Per Client
Lincoln County School District		22	\$ -	\$ 100,000	\$ 4,545	None	No Cost Extension				
Nye Communities Coalition	166	213	\$ 750,000	\$ 950,000	\$ 4,485	None	No Cost Extension				
Total	166	235	\$ 750,000	\$ 1,050,000	\$ 4,489	-	\$ -				
WIA PY12 Adult and Dislocated Worker Re-Entry Services											
Provider	PY2011 # of Clients	PY2012 # of Clients	PY2011 Contract Award	PY2012 Contract Award	Average \$ Per Client	PY2013 # of Clients	PY2013 Contract Award	Average \$ Per Client	PY2013 # of Clients	PY2013 Contract Award	Average \$ Per Client
Foundation for an Independent Tomorrow		150		\$ 700,000	\$ 4,667	150	\$ 700,000	\$ 4,667			
Total	-	150	\$ -	\$ 700,000	\$ 4,667	150	\$ 700,000	\$ 4,667			
Total # of Clients and Awards	1,331	2,358	\$ 6,400,000	\$ 10,122,320	\$ 4,479	1,622	\$ 6,166,680	\$ 3,803	2,180	\$ 5,450,000	\$ 2,500

Approved by Board
Pending Approval
