

**WORKFORCE CONNECTIONS  
LOCAL ELECTED OFFICIALS CONSORTIUM  
MINUTES**

September 9, 2014

1:00 p.m.

**Bronze Conference Room  
6330 W. Charleston Blvd., Suite 150  
Las Vegas, NV 89146**

**Members Present**

Commissioner Lawrence Weekly  
Commissioner Ralph Keyes (phone)  
Councilwoman Anita Wood  
Commissioner Butch Borasky (phone)  
Councilman Bob Beers  
Councilwoman Peggy Leavitt  
Commissioner Adam Katschke  
Councilwoman Gerri Schroder (phone)

**Members Absent**

None

**Staff Present**

|                 |                    |                |
|-----------------|--------------------|----------------|
| Ardell Galbreth | Heather DeSart     | Suzanne Potter |
| Jim Kostecki    | Ricardo Villalobos | Brett Miller   |

**Others Present**

|  |   |
|--|---|
| Jack Eslinger, ESQ, City of Las Vegas    | Liberty Leavitt, Clark County School District |
| Dr. Tiffany Tyler, Nevada Partners, Inc. | Steve Gibson, DETR/WISS                       |
| Nield Montgomery, The Learning Center    | Linda Montgomery, The Learning Center         |
| Earl McDowell, DETR                      | Anthony Manor, District D                     |

**1. CALL TO ORDER, confirmation of posting, roll call, Pledge of Allegiance**

The meeting was called to order by Chair Commissioner Lawrence Weekly at 1:13 p.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

**2. DISCUSSION AND POSSIBLE ACTION: Approve the Agenda with inclusions of any emergency items and deletion of any items**

*A motion was made to approve the agenda by Commissioner Adam Katschke and seconded by Councilwoman Peggy Leavitt. Motion carried.*

**3. FIRST PUBLIC COMMENT SESSION:**

None

4. **DISCUSSION AND POSSIBLE ACTION: Approve the Local Elected Officials Consortium minutes of July 22, 2014**

*A motion was made to approve the Local Elected Officials Consortium minutes of July 22, 2014 by Commissioner Butch Borasky and seconded by Commissioner Adam Katschke. Motion carried.*

5. **DISCUSSION AND POSSIBLE ACTION: Approve New Board Member Applications:**

a. Jack Martin, Director – Clark County Department of Juvenile Justice Services/Category: Other (2-year term)

b. Liberty Leavitt, Graduation Initiative Coordinator – Clark County School District/Category: Education (2-year term)

*A motion was made to approve new Board member applications for Jack Martin and Liberty Leavitt by Councilman Bob Beers and seconded by Councilwoman Peggy Leavitt. Motion carried.*

6. **DISCUSSION AND POSSIBLE ACTION: Review, Discuss, Accept, and Approve Reports**

Councilwoman Gerri Schroder disclosed her relationship with the Las Vegas Urban League.

Chair Weekly requested that all items be taken in one vote. Jim Kostecki, Manager, Financial Services summarized the following reports:

a. **PY2013 WIA Formula Budget July 1, 2014 through June 30, 2015 and Budget Narrative**

PY2013 WIA Formula Budget report is provided on page 27-34 of the agenda packet. Mr. Kostecki noted one change to the One-Stop System Budget (p. 34) to line item 7100 Insurance – increased by \$10,000 for insurance on buses donated by RTC. These funds will be reallocated from Strategic Initiative account.

b. **Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA)**

Budget vs. Actual report is provided on page 36 of the agenda packet. Mr. Kostecki reported that all line items are within budget parameters.

c. **Awards & Expenditures Report (Compliance and Operational Status of Service Providers/Funded Partners) – Monthly Update**

Mr. Kostecki presented the Adult & Dislocated Worker report (p. 38-39), Youth report (p. 40), and Direct Grants (p. 41) through June 2014 invoices. Only \$140,000 of the \$1,100,000 NEG funds allocated last program year was spent, so staff is meeting with DETR for new strategies and ways to expend the current year's allocation of NEG funds.

**d. Funding Plans – Adult/Dislocated Worker/Youth – Monthly Update**

Brett Miller, Manager, Strategic Analysis summarized the Adult/Dislocated Worker Funding plan and highlighted the pending contracts on page 43 of the agenda packet. The ADW funding plan shows a remaining balance of \$52,184 (.04 months). Heather DeSart, Deputy Executive Director reported that the Apprenticeship Preparation contract was executed by CSN and Workforce Connections, and the first cohort will begin the program this month. Discussion ensued regarding selecting the NSHE (Nevada System of Higher Education) entities for this and other programs. Mr. Galbreth stated that WC is seeking a new collaboration with higher education and has been in discussion with UNLV, CSN and Nevada State College regarding a partnership nursing program. Commissioner Weekly directed Ardell to send the LEOs an update regarding the pending contracts with NSHE and information on how WC staff (not the LEOs) is selecting these entities. Councilman Beers inquired about math pre-/post-test options for the Apprenticeship Preparation program, the duration of the program, and employment opportunities for individuals that complete the program. Ms. DeSart stated that the entire program is 12 weeks and individuals are not guaranteed an apprenticeship upon completing the program, however; it prepares them with the math skills they need to qualify for an apprenticeship.

Brett Miller summarized the Youth Funding Plan and highlighted pending contracts on page 44 of the agenda packet. The Youth funding plan indicates a remaining balance of \$725,166 (1.03 months). Councilwoman Leavitt inquired about the status of the Mesquite contract. Mr. Galbreth replied that funds have been set aside; however, a program scope has not been developed at this time. Chair Weekly inquired about Opportunity Village as a potential service provider for disabled youth services. Ricardo Villalobos, Director, Workforce Development Programs replied that Goodwill of Southern Nevada currently serves disabled youth and Opportunity Village, for whatever reason, did not respond to the RFP. Mr. Villalobos will reach out to Opportunity Village.

Councilman Beers requested staff to add a column to the report identifying the current funded partners; staff concurred.

**e. Workforce Connections' Professional Services Contracts – Monthly Update**

The Professional Services Contracts report is provided on page 46-51 of the agenda packet.

*A motion was made to accept and approve reports by Councilman Bob Beers and seconded by Commissioner Butch Borasky. Motion carried.*

**7. INFORMATION: Veterans' Employment and Training Reports ~ Brett Miller**

Brett Miller summarized the Veterans' Training Snapshot (p. 53) and Employment Snapshot (p. 54) for PY 2013 and highlighted the following:

- 152 Veterans completed training
- \$416,585 spent on training
- \$2,741 average cost of training

Chair Weekly encouraged the LEOs to get more involved in Veterans' services and contact staff regarding upcoming Veterans' meetings and events in the community. Ms. DeSart stated that staff will be happy to attend and represent WC at any event they request. Discussion ensued. Commissioner Borasky reported that Nye Communities Coalition and the local VFW is holding their Annual Veterans' Stand Down event on October 16<sup>th</sup> from 9 a.m. to 3:00 p.m. at the Home Depot along north highway 160 to benefit the veterans population.

**8. DISCUSSION AND POSSIBLE ACTION: Proposed changes to Statewide WIA Distribution Formula**

Ardell Galbreth presented the proposed changes (highlighted in red) to the Statewide WIA Distribution Formula provided on page 58-63 of the agenda packet. Mr. Galbreth stated that the proposed methodology changes will even out the allocation between the northern and southern workforce investment boards. The changes will go to the Governor's Workforce Investment Board for approval/disapproval at their meeting on October 16, 2014. Chair Weekly asked whether or not DETR is on board with the changes that Workforce Connections is proposing, and requested DETR representative Earl McDowell to comment. Mr. McDowell stated that this is the first time he has seen the proposed changes and he would be remiss to and answer on behalf of DETR at this time. Councilman Beers noted that Board members (and public) can go to DETR's website and post their comments.

*A motion was made to accept the proposed changes to the Statewide WIA Distribution Formula by Councilman Bob Beers and seconded by Councilwoman Anita Woods. Motion carried.*

**9. DISCUSSION AND POSSIBLE ACTION: Executive Director's Performance Evaluation**

Ardell Galbreth reported that the LEOs received a copy of the Executive Director's Performance Report outlining at their meeting in July and were asked to review the report and come back today with comments and/or further direction regarding his performance. Mr. Galbreth stated that he has a passion to serve the community and would like to opportunity to continue to do so with the support from the LEOs. The LEOs commented and unanimously agreed that Mr. Galbreth was doing a great job with his leadership and successfully moving the agency forward. Councilman Beers stated that he would like to see WC enter into MOUs with DETR to make the current Nevada JobConnect offices into One-Stop Career Centers. Commissioner Weekly directed staff to agendize a presentation regarding the pros and cons of establishing the JobConnects into One-Stop Centers and invite DETR's interim director Dennis Perea to speak. Councilwoman Wood and Commissioner Weekly agreed that WC needs to improve relations with DETR and build collaboration in order to serve more individuals that still need help finding employment. Weekly further stated that he appreciates meeting with the Board Chair and Ms. DeSart to review the agendas before the meetings and to discuss other things going on.

Commissioner Weekly requested guidance from legal counsel regarding the executive director's contract and possible salary adjustment. Jack Eslinger stated that no action can be taken until it is properly agendized. Commissioner directed staff to agendize it for the next meeting and Councilman Beers requested staff to provide the LEOs with a copy of the current contract at least one week prior to the meeting.

**10. DISCUSSION AND POSSIBLE ACTION: Executive Director's Update ~ Ardell Galbreth**

**a. Executive Director's Report**

Ardell Galbreth presented the Executive Director's Report on page 66 of the agenda packet and highlighted the following:

- WC is seeking additional grants and has been working with DOL's regional office in San Francisco regarding the consumer financial support grant for veterans.
- Staff attended California Workforce Association conference last week.
- Staff and board received good feedback and comments from the US Department of Labor regional office in San Francisco and Washington DC regarding the One-Stop Career Center and One-Stop Delivery System in southern Nevada.
- Moving forward with WC and Nellis AFB partnership. Met with Airman's Readiness Unit last Friday to discuss employment and training support needs and opportunities for Nellis AFB as they downsize.
- Workforce Development Academy successfully launched last week and great feedback received regarding instructors.

**b. Annual Report – Program Year 2013/14**

Mr. Galbreth reported that the Annual Report for Program Year 2013–2014 (distributed at the previous Board meeting) was submitted to DETR.

**c. Workforce Innovation and Opportunity Act (WIOA) Update**

Mr. Galbreth directed the LEO's attention to the backup provided in the agenda packet including a summary of the Workforce Innovation and Opportunity Act (p. 68), key improvements from current law (p. 70), analysis of the potential impact on one-stop career centers (p. 72), side-by-side comparison of WIOA and WIA services required (p. 73), service eligibility (p. 80), and performance required (p. 84); WIOA careers, career pathways, barriers to employment (p. 87); employer engagement and business services (p. 89), and WIOA key implementation dates for programs (p. 91).

**11. SECOND PUBLIC COMMENT SESSION:**

Dr. Tiffany Tyler, Nevada Partners, Inc. commented that NPI annually attends the Veterans' Stand Down event to support veterans.

**12. INFORMATION: LEO Consortium Member Comments**

Councilwoman Schroder reported that she recently visited Vietnam and China on behalf of the City of Henderson to support the Union Village Project, which breaks ground for its new hospital next month. The project will create many temporary construction jobs as well as permanent hospital jobs.

Commissioner Borasky reported that Big 5 will be having its grand opening this week, China Wok is working on a few planning issues prior to its grand opening, and Nye County is celebrating its Fall Festival the weekend of September 26 – 28<sup>th</sup>.

Commissioner Katschke reported that summer youth programs are winding down in Lincoln County.

Councilwoman Leavitt reported that Boulder City is in the preliminary stages of developing a new youth employment and training program, planning for the construction of I-11, and will be holding Art in the Park the first weekend in October for approximately 100,000 attendees.

Councilman Beers inquired about English acquisition programs. Ms. DeSart reported that in the past there has been some ESL and workplace English training.

Councilwoman Woods reported the City of North Las Vegas is planning its next master planned community to be called Tully Springs, and there are many upcoming community events scheduled at Craig Ranch Park.

Commissioner Weekly reported that 130,000 children went without food in Clark County last year and organizations, agencies are encouraged to hold food drives and donate to Three Square. Weekly further reported that Peggy's Attic at Child Haven, which was started by Councilwoman Leavitt, is accepting donations for new and gently used baby items.

**13. ACTION: Adjournment**

*A motion was made to adjourn the meeting at 2:26 p.m. by Councilman Bob Beers and seconded by Councilwoman Peggy Leavitt. Motion carried.*