

**WORKFORCE CONNECTIONS  
YOUTH COUNCIL  
MINUTES**

**September 10, 2014  
11:00 a.m.**

*Workforce Connections  
6330 W. Charleston Blvd., Ste. 150  
Bronze Conference Room  
Las Vegas, NV 89146*

**Members Present**

Sonja Holloway, Chair	Dan Rose	Vida Chan Lin (phone)	Willie J. Fields
Stavan Corbett	Lt. Jack Owen	Mujahid Ramadan	Jack Martin

**Members Absent**

Tommy Rowe (excused)     Rudee Bagsby

**Staff Present**

Ardell Galbreth	Suzanne Potter	Ricardo Villalobos	Jim Kostecki
Shawonda Nance	Clentine January	Brett Miller	

**Others Present**

Tashay Day, LCCCF	Idalia Galicia, LCCCF
Jasmine Pryzbyla, LCCCF	Vincent Miller, LCCCF
Ron Hilke, DETR	Amelia Garcia, So. NV Regional Housing Authority
Jeramey Pickett, Nevada Partners, Inc.	Tommy Albert, So. NV Regional Housing Authority
Brenda Maqueda, Youth Advocate Program	Will Reed, HELP of Southern Nevada
Dr. Tiffany Tyler, Nevada Partners, Inc.	Kristi Siegmund, Goodwill of Southern Nevada
Kelli Mosley, Olive Crest	Eloiza Martinez, LCCCF
Nyeri Richards, Youth Advocate Program	Fabian King, Youth Advocate Program
Helicia Thomas, GNJ Family Life Center	Sharon Morales, LCCCF
Sherman Rutledge, Jr. GNJ Family Life Center	Stacey Bostwick, So. NV Regional Housing Authority

It should be noted that all attendees may not be listed above.

**1. Call to order, confirmation of posting and roll call**

The meeting was called to order at 11:06 a.m. by Chair Sonja Holloway. Staff confirmed the meeting had been properly posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

**2. DISCUSSION AND POSSIBLE ACTION: Approve the Agenda with inclusions of any emergency items and deletion of any items**

*A motion to approve the agenda as presented was made by Willie J. Fields and seconded by Dan Rose. Motion carried.*

**3. FIRST PUBLIC COMMENT SESSION:**

Sharon Morales, assistant director, Latin Chamber of Commerce Community Foundation introduced Jasmine Pryzbyla (case manager) and two youth participants Tashay Day and Idalia Galicia. Tashay, a single mom, recently earned her GED, is completing a work experience, and will soon be attending school to become a medical assistant. Idalia, the daughter of immigrant parents, is a DACA student and is currently in school studying to become a Dental Assistant. Ms. Day and Ms. Idalia shared about their positive experience with the WIA Youth program and thanked LCCCF for helping them succeed.

4. **DISCUSSION AND POSSIBLE ACTION: Approve the Youth Council minutes of August 13, 2014**

Chair Holloway presented the minutes provided on page 5-9 of the agenda packet.

*A motion was made to approve the Youth Council minutes of August 13, 2014 by Mujahid Ramadan and seconded by Willie J. Fields. Motion carried.*

5. **INFORMATION: Awards & Expenditures Report – Monthly Update ~ Jim Kostecki, Manager, Financial Services**

Jim Kostecki summarized the Awards & Expenditures Report through July invoices provided on page 11 of the agenda packet. Funded partners have 60 days from the contract end date to close out contracts and remaining funds will be recaptured and factored into contracts for next program year.

Discussion ensued regarding the impact of cost per youth on performance outcomes and how Southern Nevada compares to other regions. Jack Martin stated that the current cost per youth (\$3,000 for out-of-school youth and \$2,500 in-school youth) is low. Ricardo Villalobos, Director, Workforce Development Programs agreed and stated that it was significantly higher in the past before the Youth Council directed staff to serve more youth. Mr. Villalobos further stated that the current Youth Council should consider what direction to take (i.e., quality vs. quantity) moving forward and direct staff accordingly. Ardell Galbreth, Executive Director stated that he contacted the Department of Labor and they will not release performance outcomes for other Workforce Investment Boards, but staff can certainly contact other WIBs and request this information. Mr. Galbreth further stated that although Workforce Connections is achieving performance, the measures are very low and this board should aspire to achieve more. Mr. Martin requested staff to generate research comparing performance outcomes and best practices with surrounding states. Mr. Villalobos stated he would reach out to other WIBs and the Youth Council should prepare to look at some good data and may need to make some hard, unpopular decisions. Mr. Galbreth asked the Youth Council to keep in mind that comparing Southern Nevada's performance with other WIBs is like comparing apples to oranges due to the different economies, etc. Discussion ensued.

6. **INFORMATION: Funding Plan – Monthly Update ~ Brett Miller, Manager, Strategic Planning & Analysis**

Brett Miller summarized the Funding Plan through July invoices provided on page 13 of the agenda packet. The report shows a remaining balance of \$725,166 (1.03 months) and pending contracts: \$750,000 for additional youth initiatives, \$100,000 for rural contract in Mesquite, and \$300,000 for Latin Chamber of Commerce Community Foundation's Out-of-School Youth contract. Mr. Galbreth stated that staff may be making additional funding recommendations for other service providers to serve more clients. Dan Rose suggested staff to consider releasing a Youth RFP for a certain amount of money, whereby different service providers can submit a proposal based on their program criteria and specify in the proposal the special population they will serve, anticipated enrollments, cost per youth, etc. Stavan Corbett stated that the current funded partners are a good resource for best practices and ideas as well as opportunities for serving youth that the RFP does not reach. Discussion ensued.

7. **DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to amend Latin Chamber of Commerce Community Foundation's PY2013 Youth contract for an additional year in an amount not to exceed \$300,000 and extend contact date to September 30, 2015 in order to serve a minimum of 100 new youth**

Chair Holloway presented the agenda item and Mr. Villalobos provided background. This contract extension will allow Latin Chamber of Commerce Community Foundation (LCCCCF) to continue serving its current case load of approximately 70 youth as well as serve an additional 100 new out-of-school youth, and align the contract dates with other funded partner contracts, October 1, 2014 to September 30, 2015. Mr. Villalobos noted that LCCCCF is the only provider located on the eastside of town (Stewart and Pecos). LCCCCF's Scope of Work is provided on page 15 of the agenda packet.

Stavan Corbett disclosed his relationship with the board of directors for the Latin Chamber Foundation and abstained from voting.

*A motion was made to approve staff's recommendation to amend Latin Chamber of Commerce Community Foundation's PY2013 Youth contract for an additional year in an amount not to exceed \$300,000 and extend contract date to September 30, 2015 in order to serve a minimum of 100 new youth by Willie J. Fields and seconded Mujahid Ramadan. Stavan Corbett abstained. Motion carried.*

**8. INFORMATION: Monitoring Status Report – Monthly Update**

Mr. Villalobos stated that there are no major concerns with any of the open findings, which are mostly related to missing data and/or file documentation. Staff provided some examples of program and fiscal findings. The Monitoring Status Report is provided on page 17 of the agenda packet.

**9. INFORMATION: Performance Measures Report**

Brett Miller highlighted the following from the Performance Measures report provided on page 19-21 of the agenda packet:

- Total enrollments: 1180
- Total participants: 2229
- Attainment of degree/certificate: 714
- Placement in employment/education: 548
- Literacy/Numeracy gains: 143

Chair Holloway requested staff to provide performance outcomes for re-entry youth for all funded partners.

**10. INFORMATION: Expenditures Trend Report**

Ricardo Villalobos presented the Expenditures Trend Report on page 23-24 of the agenda packet and noted that this report was originally requested by Stavan Corbett. Mr. Kostecki noted that the highest expenditures occur during the last three months of the program year for In-School Youth contracts.

**11. INFORMATION: Program Director's Report ~ Ricardo Villalobos**

Ricardo Villalobos reported the following:

- Debbie Tomasetti retired from Clark County School District and resigned from the Youth Council. Liberty Leavitt replaced Ms. Tomasetti at the school district as the new Graduation Initiative Coordinator and will serve on the Youth Council and Board beginning in October.
- Workforce Development Academy successfully started its Youth track last week – kudos to Clentine January and Shawonda Nance for a phenomenal job instructing!
- 11<sup>th</sup> Annual Hispanic Youth Leadership Conference on Friday, October 3<sup>rd</sup> from 8:00 am – 12:00 pm at the West Las Vegas Library (this is a Commissioner Weekly event)
- 15<sup>th</sup> Annual Historically Black Colleges and Universities Recruitment Fair on Saturday, September 20<sup>th</sup> from 10:00 am – 4:00 pm at Doolittle Community Center. Any high school seniors who are on track to graduate will have the opportunity to find out that day their acceptance at a particular college or university as well as receive information regarding financial aid and scholarships that are available (also a Commissioner Weekly event).

**12. INFORMATION: Southern Nevada Regional Housing Authority WIA Youth Program Presentation**

Southern Nevada Regional Housing Authority (SNRHA) presented a video on its YES (Youth Education & Employment Services) program accomplishments and highlights. Following, Stacey Bostwick, resident program coordinator, SNRHA thanked the Youth Council for its support and introduced case managers Tommy Albert and Amelia Garcia and program participant/resident of Red Rock Summit View, Alex Valasco. Mr. Valasco shared about his experience with the program, his accomplishments, and future goals. Mr. Valasco is a recipient of the Line Cook training program provided by Hospitality International. He plans to continue his education at College of Southern Nevada in the culinary program and eventually transfer to the Culinary Institute of America, New York to master his skills in the culinary arts. Mr. Valasco's aspires to work at a major casino resort on the Strip and eventually open his own restaurant.

**13. SECOND PUBLIC COMMENT SESSION**

Sharon Morales thanked the Youth Council and board for allowing Latin Chamber of Commerce Community Foundation the opportunity to continue serving the youth.

Dr. Tiffany Tyler, executive director Nevada Partners, Inc. commented on the discussion regarding comparing performance and funding levels with other WIBs. Dr. Tyler stated that while it is helpful look at other State's performance, we need to ground our work based on the community's needs and consider local challenges, such as Southern Nevada's high unemployment rate, low graduation rate, and high foreclosure rate.

**14. INFORMATION: Youth Council Member Comments**

Jack Martin thanked Alex Valasco and congratulated him on his success and offered to take him to lunch. Mr. Martin thanked staff and the Youth Council and stated that he appreciates all the learning.

**15. ACTION: Adjournment**

*A motion was made to adjourn the meeting at 12:20 p.m. by Mujahid Ramadan and seconded by Lt. Jack Owen. Motion carried.*