

Minutes
*workforce***CONNECTIONS**
Board of Directors Meeting
The Culinary Training Academy
January 25, 2011

Members Present

Hannah Brown	Michelle Bize	F. Travis Buchanan
Councilman Travis Chandler	Mark Edgel	Sonja Holloway
Dr. David Lee	Kenneth LoBenez	Pat Maxwell
Mujahid Ramadan	Dan Rose	Commissioner Tommy Rowe
Councilwoman Gerri Schroder	Commissioner Lawrence Weekly	

Members Absent

Valerie Murzl	William Bruninga	Commissioner Butch Borasky
Mark Keays	Eloiza Martinez	Commissioner Dominic Pappalardo
Charles Perry	Councilman William Robinson	Councilman Steven. D. Ross
Deana Zelenik		

Staff Present

John Ball	David Jefferson	Suzanne Potter	Tameca Ulmer
Ashok Mirchandani	Heather DeSart	Sylvia Spencer	Nancy White
Jaime Cruz	Lauren Stewart	Cornelius Eason	Ardell Galbreth
Lucy Ivins	Kelly Woods	MaryAnn Avendano	Lori Thomas
Gina Campbell	Tom Dang	Chris Shaw	Byron Goynes

Others Present

Stacy Smith, Nye Communities Coalition	Denise Gee, HELP of Southern Nevada
Jake McClelland, FIT for an Independent Tomorrow	Leon Jackson, Cause & Effect
Penny Hagen, FIT for an Independent Tomorrow	Otto Merida, Latin Chamber of Commerce
Rene Cantu, Jr. Latin Chamber of Commerce	Asha Jones, Nevada Public Education Foundation
Doug Geinzer, SNMIC	Vincent Miller, Goodwill of Southern Nevada
Matt Cecil, Legal Counsel	

(It should be noted that not all attendees may be listed above)

Agenda Item I – Call to order, confirmation of posting, and roll call

The meeting was called to order by the Chair, Hannah Brown at 10:07 a.m. Staff confirmed the meeting had been properly noted and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

Agenda Item II – Approve the Agenda with the inclusion of any emergency items and deletion of any items

A motion to approve the Agenda with the deletion of the Youth One Stop Center information item was made by Pat Maxwell and seconded by Dan Rose. Motion carried.

Agenda Item III – DISCUSSION and POSSIBLE ACTION: Committee Progress Reports:

1) INFORMATION: Emerging Markets/Partnerships/ Resource Development ~ Pat Maxwell, Chair

Cornelius Eason provided an update on the following:

- a) Regional Initiatives – training is ongoing in Lincoln County through CSN to prepare participants for work. A Focus Group was held in Mesquite on January 13th with group of 13 business owners to discuss a program that will incentivize business owners to work with other local businesses.
- b) Healthcare Sector Initiative - (full initiative update provided on page 7 of the agenda packet)

Jaime Cruz provided a Green Economy Sector update:

- 1) Green Sector RFP - Latin Chamber of Commerce (LCC) has served approximately 30 participants, of which 23 received training and 15 were placed into “green” jobs. LCC is working with employers to determine the right focus of training provided.

- 2) State Energy Sector Partnership (SESP) Grant – In 2010, Department of Labor (DOL) awarded the State \$6M to train and develop its workforce in a green economy; \$600K was allocated to Department of Training and Rehabilitation (DETR), \$1.3M was allocated to Northern Nevada (NevadaWorks), and \$4M to Southern Nevada (workforceCONNECTIONS). SESP is composed of workforceCONNECTIONS, DETR, One-Stop System, Nevada Department of Energy, and the Nevada Commission of Economic Development. The grant will target hospitality workers and technicians at Strip properties making them more marketable in a green economy.
- 3) **workforceCONNECTIONS** Office Expansion – the agency entered into a lease agreement for an additional 2,000 sq.ft. of office space adjacent to the Youth Department in Suite 250. The new suite has been upgraded with green materials, including paint, carpet, and furniture and will house the Green Energy Team and P5K staff. A 5' 10" replica of the P5K guy will be displayed in the reception area.
- 4) Green Capacity Building Grant/YouthBuild – This grant will provide green skills training for YouthBuild participants via the Mobile Training Center – a customized vehicle designed specifically for solar and energy efficient training.

2) INFORMATION: Adult & Dislocated Worker Committee ~ Valerie Murzl, Vice-Chair

Heather DeSart and MaryAnn Avendano updated the Board on the dispersion of strategic reserve funds; wherein funding awards are available to ADW service providers based on their spending and training starts (funding flow chart and funding results are included in the full agenda packet). Discussion ensued.

Ms. DeSart updated the Board on the PY10 Service Provider 1st and 2nd Quarter Enrollments Report (report provided on page 13 of the agenda packet).

Ms. DeSart updated the Board on the Re-Entry Project: Pride Program is now run in-house by workforceCONNECTIONS (wC) staff under the direction of Lynn Kerr, who will work as the liaison between wC and the Department of Corrections. The Pride Program is for pre-released individuals to train them in solar installation. The cost of training is provided by the Department of Justice Get Out Grant. Discussion ensued.

3) INFORMATION: Budget & Finance Committee ~ Deana Zelenik, Vice-Chair

David Jefferson briefed the Board on the following items:

- 1) DOL response to Audit Corrective Action Plan: in response to the agency submitting a formal corrective action plan following the PY08 FY09 Audit, DOL stated that workforceCONNECTIONS has no administrative findings.
- 2) Introduction of New Chief Financial Officer: Ashok Mirchandani (former NVDETR Compliance Officer for the Southern and Northern WIBs).

3a) ACTION: Youth Council ~ Kenneth LoBene, Chair – Approve the Youth Council recommendation for a PY10 WIA funded contract with the Latin Chamber of Commerce for the NIA Project Teen Expo in an amount not to exceed \$100,000 to provide work readiness, work experience, and education support opportunities for WIA eligible youth

Kenneth LoBene briefed the Board on the NIA Project Teen Expo (additional program information, design and budget summary is provided in the full agenda packet on page 16 – 17). Leon Jackson was in attendance to provide additional information and respond to questions. Discussion ensued. Mr. Jackson confirmed that a total of 60 youth will be served.

A motion to approve the Youth Council recommendation for a PY10 WIA funded contract with the Latin Chamber of Commerce for the NIA Project Teen Expo in an amount not to exceed \$100,000 to provide work readiness, work experience, and educational support opportunities for WIA eligible youth was made by Councilwoman Gerri Schroder and seconded by F. Travis Buchanan. Motion carried.

b. INFORMATION: Committee Update

- 1) National Job Shadow Day - Nancy White, P5K Program Manager, provided an update: approximately 4,000 job shadow opportunities have been identified, wherein approximately 1,000 additional youth are needed to fill the remaining job opportunities on February 2, 2011. Although most of the Clark County public and private high schools are participating, a meeting is scheduled with the School Board where P5K staff will make a presentation in an attempt to get the remaining high schools to participate in the event. Lucy Ivins connected 240 youth/ job shadow opportunities in Nye County. Billboards advertising P5K/National Job Shadow Day will be displayed around the valley at no cost to the agency.

Sylvia Spencer, Youth Division Director, updated the Board on the following items:

- 2) Teen Parent Project – workforceCONNECTIONS is partnering with Freedom School and HELP of Southern Nevada to provide parenting and work readiness skills to approximately 20 homeless teen parents.
- 3) RFPs – The Youth and Adult & Dislocated Worker departments are in the process of aligning procedures and processes, including the RFP process. The goal is to have the RFPs out no later than mid-February 2011.
- 4) Tri-County Coalition (TCC) Rural Initiative – Kelly Woods has been assigned to this project to establish youth service centers and partners in the rural areas that are aligned with the overall goal for youth in Southern Nevada - increase the graduation rate.

5) INFORMATION: workforceCONNECTIONS Update ~ John Ball, Executive Director

Information regarding WIA Reauthorization and Governor Sandoval's Workforce and Education Agenda will be provided at the next Board meeting by John Ball, David Jefferson, and Ardell Galbreth.

Agenda Item IV – Consent Agenda

A. Approve the minutes from the *workforceCONNECTIONS'* Board of Directors Meeting on December 7, 2010

B. Approve *workforceCONNECTIONS'* Policy #2.15: Matching Cost Requirements

A motion was made to approve and/or receive Consent Agenda item A and item B as presented by Pat Maxwell and seconded by F. Travis Buchanan. Motion carried.

Agenda Item V – Public Comment

None

Agenda Item VI – Adjournment

The meeting was adjourned at 11:41 a.m.