

**WORKFORCE CONNECTIONS  
LOCAL ELECTED OFFICIALS CONSORTIUM  
MINUTES**

**October 22, 2013  
8:30 a.m.**

*Workforce Connections  
Bronze Conference Room  
6330 W. Charleston Blvd., Suite 150  
Las Vegas, NV 89146*

**Members Present**

Commissioner Lawrence Weekly	Councilwoman Anita Wood (phone)
Councilman Bob Beers	Councilwoman Peggy Leavitt
Commissioner Butch Borasky	Councilwoman Gerri Schroder

**Members Absent**

Commissioner Adam Katschke	Commissioner Ralph Keyes
----------------------------	--------------------------

**Staff Present**

Ardell Galbreth	Suzanne Potter	Ricardo Villalobos
Heather DeSart	Jim Kostecki	Jaime Cruz
LeVerne Kelley	Kenadie Cobbin-Richardson	

**Others Present**

Mark Wood, Legal Counsel	Dr. Rene Cantu Jr., LCCCF
Maria Flores, Bridge Counseling Associates	Janice M. Rael, Nevada Partners, Inc.
Earl McDowell, DETR	Lynda Parven, DETR/ESD
Jeramey Pickett, Nevada Partners, Inc.	Nield Montgomery, The Learning Center
Tracey Torrence, SNRHA	Dr. Tiffany Tyler, Nevada Partners, Inc.
Yolanda Correa, Bridge Counseling Associates	

*(It should be noted that not all attendees may be listed above)*

**1. CALL TO ORDER, confirmation of posting, roll call**

The meeting was called to order by Chair Commissioner Lawrence Weekly at 8:40 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

**2. DISCUSSION AND POSSIBLE ACTION: Approve the Agenda with inclusions of any emergency items and deletion of any items**

*A motion was made to approve the agenda as presented by Councilwoman Gerri Schroder and seconded by Councilwoman Peggy Leavitt. Motion carried.*

**3. FIRST PUBLIC COMMENT SESSION**

None

**4. DISCUSSION AND POSSIBLE ACTION: Approve the Minutes from the Local Elected Officials Consortium Meeting of September 24, 2013**

*A motion was made to approve the Minutes from the Local Elected Officials Consortium Meeting of September 24, 2013 by Councilwoman Peggy Leavitt and seconded by Councilwoman Gerri Schroder. Motion carried.*

**5. DISCUSSION AND POSSIBLE ACTION: Nomination for Reappointment to the Workforce Connections' Board: Hannah Brown, Urban Chamber of Commerce/Category: Economic Development and Business (Olive Crest)**

Following brief discussion,

*A motion was made to approve nomination for reappointment to the Workforce Connections' Board, Hannah Brown, Urban Chamber of Commerce representing Economic Development and Business categories by Councilwoman Gerri Schroder and seconded by Commissioner Butch Borasky. Motion carried.*

**6. DISCUSSION AND POSSIBLE ACTION: Approve the Board's recommendation to approve repayment plan for the Latin Chamber of Commerce Community Foundation in the amount of \$52,861.44 for costs disallowed under the Adult and Dislocated Worker Program grant for the grant period ending June 30, 2013 over a time period of six (6) months**

Jim Kostecki, Finance Manager presented the repayment plan established for Latin Chamber of Commerce Community Foundation as follows:

Payment Date	Amount Due
October 31, 2013	\$8,800.00
November 30, 2013	\$8,800.00
December 31, 2013	\$8,800.00
January 31, 20-14	\$8,800.00
February 28, 2014	\$8,800.00
March 31, 2014	\$8,861.44
<b>Total:</b>	<b>\$52,861.44</b>

*A motion was made to approve the Board's recommendation to approve repayment plan for the Latin Chamber of Commerce Community Foundation in the amount of \$52,861.44 for costs disallowed under the Adult and Dislocated Worker Program grant for the grant period ending June 30, 2013 over a time period of six (6) months by Councilwoman Gerri Schroder and seconded by Commissioner Butch Borasky. Motion carried.*

**7. DISCUSSION AND POSSIBLE ACTION: Approve the Board's recommendation to fund Latin Chamber of Commerce Community Foundation an award amount not to exceed \$300,000.00 for a six (6) month PY2013 Out-of-School contract to serve 215 youth in conjunction with ongoing compliance and approved disallowed cost repayment plan**

Ricardo Villalobos, Youth Department Director stated the Board's recommendation is to award LCCCCF additional funds after the six month period to continue serving the 215 youth providing they comply with the six month repayment plan.

Councilwoman Anita Wood stated that although she has the utmost respect for LCCCCF and has no doubt that they will honor their commitment to the repayment plan, the policy of Workforce Connections' Board is not to fund a funded partner that has an outstanding debt with the agency and therefore, she will not be supporting this item.

Councilwoman Gerri Schroder stated that the outstanding debt is for the Adult and Dislocated Worker program and this funding recommendation is for the Youth program, which is a different program, and if these funds are not approved, she is concerned about the youth that will not be served and therefore, she is in support of this item.

Chair Weekly suggested that the LEOs revisit Workforce Connections' policies and pay careful attention to the treatment provided to LCCCCF to ensure they are held to the same standard as any other funded partner. The action taken today must be carefully considered as it will set precedence for future decisions.

Councilman Bob Beers stated this matter is urgent because of the risk of LCCCCF's youth not being served if a contract is not approved.

Dr. Rene Cantu, Executive Director – LCCCCF explained some of the issues that led to the fiscal shortfall and stated that they have hired new experienced staff and gave his commitment that LCCCCF will pay of its debt to Workforce Connections. Dr. Cantu will e-mail Councilwoman Leavitt the presentation provided to the Board at their last meeting.

Ardell Galbreth, Executive Director stated that Workforce Connections does not have a policy that prohibits agencies on high risk from receiving funds; however, it is the Board's practice not to award funds to agencies on high risk.

Heather DeSart, Deputy Director stated that whatever decision is made here today, the youth from LCCCCF will be served by a funded partner.

Chair Weekly asked for staff's recommendation. Ardell stated that staff will implement the policies established by this Consortium, and as the Executive Director he does not recommend funding LCCCCF at this time as it departs from standard practice.

*A motion was made to approve the Board's recommendation to fund Latin Chamber of Commerce Community Foundation an award amount not to exceed \$300,000.00 for a six (6) month PY2013 Out-of-School contract to serve 215 youth in conjunction with ongoing compliance and approved disallowed cost repayment plan by Councilwoman Gerri Schroder and seconded by Councilman Bob Beers. **Vote: 3 years (Schroder, Beers, Leavitt); 3 nays (Weekly, Borasky, Wood). Motion denied.***

**8. DISCUSSION AND POSSIBLE ACTION: Approve Budget and Finance Committee's recommendation to approve repayment plan for Bridge Counseling Associates according to the following schedule:**

Due Date	Repayment Amount
October 31, 2013	Minimum installment of \$40,000.00
November 30, 2013	Minimum installment of \$40,000.00
December 31, 2013	Final Installment of \$41,014.78
<b>Total:</b>	<b>\$121,014.78</b>

Jim Kostecki presented the Disallowed Cost and Debt Establishment for Repayment letter to Bridge Counseling Associates provided on page 22 of the agenda packet. Initially, Workforce Connections demanded full payment from Bridge Counseling Associates (BCA) in 30 days; however, BCA was unable to meet the demands and requested the 90 day repayment period represented above.

Councilman Beers requested staff to e-mail the LEOs and their assistants when the first installment is received; staff concurred.

*A motion was made to approve Budget and Finance Committee's recommendation to approve repayment plan for Bridge Counseling Associates as presented by Councilwoman Gerri Schroder and seconded by Councilman Bob Beers. Commissioner Butch Borasky opposed. Motion carried.*

**9. DISCUSSION AND POSSIBLE ACTION: Approve the Board's recommendation to award HELP of Southern Nevada an Out-of-School Youth contract in the amount of \$400,000.00 for the term of October 1, 2013 through September 30, 2014**

Ricardo Villalobos provided brief background.

*A motion was made to approve the Board's recommendation to award HELP of Southern Nevada an Out-of-School Youth contract in the amount of \$400,000.00 for the term of October 1, 2013 through September 30, 2014 by Councilwoman Peggy Leavitt and seconded by Commissioner Butch Borasky. Motion carried.*

**10. DISCUSSION AND POSSIBLE ACTION: Approve the Board's recommendation to award GNJ Family Life Center an Out-of-School contract in the amount of \$600,000.00 for the term of October 1, 2013 through September 30, 2014**

*A motion was made to approve Board's recommendation to award GNJ Family Life Center an Out-of-School contract in the amount of \$600,000.00 for the term of October 1, 2013 through September 30, 2014 by Commissioner Butch Borasky and seconded by Councilwoman Peggy Leavitt. Motion carried.*

**11. DISCUSSION AND POSSIBLE ACTION: Executive Director's Report ~ Ardell Galbreth**

Ardell Galbreth presented the Executive Director's Report as provided on page 29 – 31 of the agenda packet and reported on the following items not included in the report:

- Funded partners had somewhat of a problem during the government shutdown when trying to verify/sign up eligible males for selective service.
- Bridge Counseling Associates submitted their first installment in the amount of \$40,000.00 per the approved repayment plan. Ardell provided a written status update on page 34 of the agenda packet summarizing the technical assistance provided to BCA and a statement from Yolanda Correa that BCA will be on schedule as planned regarding the agreement with Workforce Connections. Regular updates will be provided to the LEOs and Board.
- YouthBuild Las Vegas may have a possible disallowed cost in the amount of \$450.00 for supportive services provided to participant's dependents. The decision is pending; however, if it is a disallowed cost, Workforce Connections has the funds in an account to pay the \$450.00.
- New policy of the Governor's Workforce Investment Board regarding allocating funds for Occupational Training. The policy, approved in April 2013, requires the local workforce investment areas to channel at least 25% of its funding allocation to Occupational Training activities, not to include On-the-Job Training (OJT). Staff will work with the funded partners to ensure this requirement is met.
- Nevada Day Super Hiring Event on Wednesday, October 23, 2013 from 10:00 a.m. to 3:00 p.m. at the One-Stop Center with 24 employers, 507 job openings, and 300 qualified individuals have been prescreened and scheduled to meet with employers. Kenadie Cobbin-Richardson, One-Stop Business Services Manager provided details.

**12. SECOND PUBLIC COMMENT SESSION**

Yolanda Correa, Bridge Counseling Associates: Ms. Correa announced that Bridge Counseling is making its first payment installment today.

**13. INFORMATION: LEO Consortium Member Comments:**

Councilwoman Wood requested an agenda item for next month's meeting to discuss and refine Workforce Connections' "High Risk" policy.

Councilman Beers stated that the LEOs need to have a broader discussion regarding the Board's policies as many are outdated, aside from the ADW policies which were revised in 2011.

Councilwoman Leavitt commented that Boulder City, with Ardell and Heather approached St. Jude's as a possible One-Stop Affiliate Site for youth.

Councilwoman Wood invited all to attend the dedication ceremony for the opening of the new Ranch Park on Wednesday, October 23<sup>rd</sup> at 10:00 a.m. The event will be open to the public at 9:00 a.m.

**14. ACTION: Adjournment**

*A motion was made to adjourn the meeting at 9:21 a.m. by Councilwoman Gerri Schroder and seconded by Councilwoman Peggy Leavitt. Motion carried.*