

Minutes
*workforce***CONNECTIONS**
Local Elected Officials Consortium
December 3, 2009 9:30 a.m.
7251 W. Lake Mead, Ste. 200
Las Vegas, NV 89128

Members Present

Commissioner Andrew Borasky (via telephone)	Councilman William Robinson
Commissioner Nancy Boland (via telephone)	Councilwoman Gerri Schroder, Chair
Councilman Travis Chandler	Commissioner Lawrence Weekly, Vice-Chair
Councilman Steven D. Ross	Commissioner George Rowe

Members Absent

Staff Present

John Ball, Executive Director	Suzanne Potter
David Jefferson	Heather DeSart
Debra Collins	Tameca Ulmer
MaryAnn Avendano	Rosie Boulware
Jaime Cruz	Byron Goynes
Sylvia Spencer-Brown	Andy Anderson
Jeannie Kuennen	

Others Present

Ronald Sailon, Legal Counsel, City of Henderson	Steven Munford, CCDBC
Mujahid Ramadan	Yvette Williams, CCDBC
Laurie Luongo	Fran Phillips, CHR
Ron Hilke, DETR	Victoria Simon, CHR

(It should be noted that all attendees may not be listed)

Agenda Item 1 - Call to order, confirmation of posting, roll call

The meeting was called to order by Councilman William Robinson at 9:33 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

Agenda Item 2 - Approval of Agenda with the inclusion of any emergency items and deletion of any items

Motion was made to approve the agenda as presented by Councilwoman Gerri Schroder and seconded by Councilman Travis Chandler. The motion carried.

Agenda Item 3 - Approval of the Local Elected Officials meeting minutes of October 1, 2009

Correction: Agenda Item #8, Commissioner Travis Chandler should read Councilman Travis Chandler. Correction: Councilman Steven D. Ross was present. ***Motion was made to approve the minutes with corrections by Councilwoman Gerri Schroder and seconded by Councilman Steven D. Ross. The motion carried.***

Agenda Item 4 – Discussion: Any Board member may raise an issue or matter; however, no action may be taken until properly ajenized at the next regularly scheduled meeting.

Laurie Luongo reviewed 2009, commenting that it was a transformational year; the Board has reinvented itself- no longer SNWIB, now *workforce***CONNECTIONS**; the agency (*workforce***CONNECTIONS**) is professional and has tripled in size; committee's are working and getting things done. Laurie credits John Ball, his staff, Debra Campbell, the Brand & Value committee, and the commitment from Board members for the improvements. Looking to the future, Laurie commented that Board Development requires Board "on-boarding" or "welcoming", a practice not currently in place. Laurie posed the discussion questions, "Where is the Board leadership, or lack thereof?" "What do you want to see next year?" "How do we get there?"

Councilwoman Schroder suggested that the LEO's look at a strategic plan for 2010 and that each LEO look at issues for his/her respective areas they represent in Southern Nevada.

John Ball stated that he and staff will work with the LEO's, Laurie Luongo, and others to provide an update and presentation of how the agency plans to address these questions; presentation tabled for next scheduled meeting.

Agenda Item 5 – Information: Current membership

Councilman Steven D. Ross read the membership requirements as listed on page 9 of the agenda.

Mr. Ball gave a brief overview of the (re)appointments, members representing the different organizations, and which requirements are covered. Mr. Ball stated the one area lacking is the community based organization; however, several members on the Board represent community based organizations. To reiterate the language for a 'business representative' Mr. Ball read, from the Workforce Investment Act Public Law 105-220-Aug. 7, 1998 (2) COMPOSITON, the three criteria that the local board membership shall include for a business representative in the local area: *(I) are owners of businesses, chief executives or operating officers of businesses, and other business executives or employers with optimum policy making or hiring authority; (II) represent business with employment opportunities that reflect the employment opportunities of the local area; and (III) are appointed from among individuals nominated by local business organizations and business trade associations.*

Mr. Ball noted that Dr. Lee and Mr. Ramadan had timing issues on submitting their paperwork for the current agenda and stated that both Dr. Lee and Mr. Ramadan have expressed interest in being considered and will submit their applications shortly.

Ms. Luongo commented that part of the board's dysfunction may be due to its large size and in light of this, posed the question, is there any consideration of not filling the seats that are coming available?

Mr. Ball responded that the current board had 8 elected officials and therefore is required to have 9 additional private sector members, making it an even match plus one.

Agenda Item 6 – Discussion and Possible Action: Nomination for reappointment to the workforceCONNECTIONS Board

A motion was made to approve the following (re)appointments to the workforceCONNECTIONS Board by Councilwoman Gerri Schroder and seconded by Councilman Steven D. Ross

- 6.1 Reappointment – (3 year term)
Ronna Timpa, Chief Operating Officer
Workplace ESL Solutions
Category: Business Community
- 6.2 Reappointment – (3 year term)
Charles Darling, Sr., Chairman of the Board
Darcor Construction – AGC
Category: Business Community
- 6.3 Reappointment – (3 year term)
Eloiza Martinez, Vice President Community Development
Wells Fargo Bank
Category: Business Community
- 6.4 Reappointment – (3 year term)
Laurie Luongo, Vice President Human Resources
Trump Hotel Collections
Category: Business Community
- 6.5 Reappointment – (3 year term)
Dana Wiggins, Labor Relations Director
Associated General Contractors
Category: Business Community
- 6.6 Appointment – (3 year term)
Marilyn Fink, Director of Marketing
HealthSouth
Category: Business Community

The motion carried.

Councilwoman Gerri Schroder stated that Charles Perry will step down from the Board and Marilyn Fink will replace him and represent the health industry.

Agenda Item 7 – Discussion and Possible Action: Draft copy of a Board Member Evaluation Sheet as presented by Laurie Luongo

Ms. Luongo distributed a draft copy of the Board Member Evaluation Sheet and New Board Member packet, including a welcome letter, the agency’s organizational chart, a list of Board Members, and the Southern Nevada Workforce Investment Board By-Laws. This packet is to serve as an “on-board” tool for new Board members. The items were reviewed. ***A motion was made to approve the Board Member Evaluation Sheet as presented by Councilman Steven D. Ross and seconded by Councilman Travis Chandler. The motion carried.***

Agenda Item 8 – Information: Youth Division Update

Mr. Ball introduced Youth Division staff Tameca Ulmer and Suzanne Potter. Tameca and Suzanne will provide staff support to the Local Elected Officials Consortium, Executive Committee, and the Board; further, they will be contacting the various committee members to establish meeting schedules for 2010. Meeting schedules will be established and sent out by December 31, 2009.

Councilwoman Gerri Schroder reiterated the importance of communicating with the Local Elected Officials to coordinate conflicting schedules with the monthly meetings.

8.1 Youth Council Action Plan

Ms. Ulmer gave a brief presentation of the Youth Council Action Plan and framework adopted by the Youth Council.

8.2 Foster Youth RFP

Ms. Ulmer gave a brief overview of the Foster Youth program, RFP, and contract. The *workforce* **CONNECTIONS** Youth Council is partnering with United Way's Financial Stability Partnership Council to fund a pilot project to support transitioning foster youth in Clark County with workforce, education, and training supports. The program will serve 25 foster youth. The Las Vegas Housing Authority will provide Section 8 housing vouchers. The RFP was released November 3, 2009, contract recommendations will be presented for approval between December 17, 2009 – January 26, 2010, and the contract/program will commence on March 1, 2010.

8.3 YouthBuild “Greenformation” Green Capacity Building Grant

Andy Anderson gave a brief presentation on the YouthBuild “Greenformation” Green Capacity Building Grant and described the particulars of the grant. The grant will allow the program to train the trainers, youth providers, and staff, and educate and place youth participants in green occupations in Southern Nevada.

Ms. Ulmer announced that Rick Villalobos, YouthBuild Program Manager, will make a formal presentation on the YouthBuild program at next month's meeting.

8.4 Presentation: ARRA Summer Data Report

Ms. Ulmer gave an update on the ARRA Summer Data Report. Out of 22 contracts 11 will receive contract extensions to provide work experience for out of school youth 18 years and older through March 2010. Educational Connections with the Clark County School District proved to be a positive partnership offering 507 participants a summer school program; 81 academic credits and 292 work experience credits were earned.

Agenda Item 9 – Information: Budget Report

9.1 ARRA Summer Youth Fiscal Update

David Jefferson reported on the Summer Youth Providers ARRA Plan vs. Actual Report as of November 4, 2009. Total invoices billed to date are \$2,899,341; 64% of invoice vs. allocation billed; \$1,618,449 allocation remaining.

9.2 Combined ARRA/PY09 Formula Budget vs. Actual – September 2009 Report

Mr. Jefferson reported on the September 2009 report of Operating Expenses Budget vs. Actual – PY09 for WIA Formula & ARRA Expenses. He stated that this is a new consolidated budget form compiled by staff to show the PY09 operating budget along with the ARRA budget. We are well under spending limits at 14.87% total spending. One item to watch is account 6305 Contract

Services - expenses will have a lower run rate after October, website services will be a staffed position in November, and other contract staff has been assigned to a permanent position. Debra Campbell, Strategic Planner, is the only contracted position remaining.

Agenda Item 10 - Public comment

None

Agenda Item 11 – Adjournment

The meeting was adjourned at 10:30 a.m.