

Minutes

*workforce*CONNECTIONS
Board of Directors Meeting
The Culinary Training Academy
February 22, 2011

Members Present

Hannah Brown	Michelle Bize	F. Travis Buchanan
Councilman Travis Chandler	Mark Edgel	Commissioner Dominic Pappalardo
Mark Keays	Dr. David Lee	Kenneth J. LoBene
Eloiza Martinez	Valerie Murzl	Mujahid Ramadan
Councilwoman Gerri Schroder	Commissioner Lawrence Weekly	

Members Absent

Commissioner Butch Borasky	William Bruninga	Sonja Holloway
Pat Maxwell	Charles Perry	Councilman William Robinson
Dan Rose	Councilman Steven. D. Ross	Commissioner Tommy Rowe

Staff Present

Ashok Mirchandani	David Jefferson	Suzanne Potter	Tameca Ulmer
Tom Dang	Heather DeSart	Sylvia Spencer	Nancy White
Jaime Cruz	Lauren Stewart	Cornelius Eason	Ardell Galbreth
Lucy Ivins	Jeannie Kuennen	MaryAnn Avendano	Lori Thomas
Gina Campbell	Tom Dang	Chris Shaw	Byron Goynes
Mike Hopper	Scott Steinbach	Linda Yi	Matt Cecil, Legal Counsel

Others Present

Peggy Oliver, Native American Community Services	Mary L. House, CHR, Inc.
Victoria Simon, CHR, Inc.	Fran Phillips, CHR, Inc.
Katrina Brown, Liverpool Connection	Claudian Liverpool, Liverpool Connection
Paula McDonald, Las Vegas Urban League	Denise Gee, HELP of Southern Nevada
Doug Geinzer, So. Nevada Medical Industry Coalition	Asha Jones, Nevada Public Education Foundation

(It should be noted that not all attendees may be listed above)

Agenda Item I – Call to order, confirmation of posting, and roll call

The meeting was called to order by the Chair, Hannah Brown at 10:05 a.m. Staff confirmed the meeting had been properly noted and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

Agenda Item II – Approve the Agenda with the inclusion of any emergency items and deletion of any items

A motion was made to approve the Agenda as presented by Mark Edgel and seconded by Valerie Murzl. Motion carried.

Agenda Item III – DISCUSSION and POSSIBLE ACTION

1) Emerging Markets/Partnerships/ Resource Development:

Debra Collins provided an update on the following items:

- a. The Mesquite focus group was held on February 17, 2011. Attendees discussed four initiatives: training, youth, marketing, and recruitment and retention of healthcare staff. This was the second focus group; next meeting will take place on March 31, 2011.
- b. Plus One High Growth Grant with Nevada Cancer – the second cohort has begun; Tiffany Thomas, FPO, will conduct a site visit in May 2011
- c. HRSA Planning Grant – Ms. Collins introduced new staff member Linda Yi and stated that Nevada was one of the twenty states to receive the HRSA grant as per the map on page 6 of the agenda packet.

Cornelius Eason provided an update on the following items:

- a. Rural workforce – CSN (Lincoln County) staff are polling employers for their needs and conducting community outreach. workforceCONNECTIONS staff is providing WIA training.
- b. Employment Edge Workshop – scheduled on March 19th at the East Side Senior Community Center
- c. The workforceCONNECTIONS *Strictly Business* radio show aired on KCEP 99.1
- d. Preview Las Vegas 2010 – workforceCONNECTIONS sponsored a booth; received good exposure with over 2,000 attendees at the convention.
- e. Chamber luncheon - Staff and Board members attended the luncheon; Hannah Brown was recognized.

Mike Hopper presented the new and improved workforceCONNECTIONS website (www.nvworkforceconnections.org).

2) Adult & Dislocated Worker Committee

Valerie Murzl stated that the ADW Committee did not have a meeting last month and does not have any action items. ADW staff provided the following updates:

- a. Deb Collins is working with SNMIC, Sunrise Hospital, and the SEI Union regarding incumbent training for Nurses (for LPN's to become RN's). Valley Hospital and Sunrise Hospital (SNMIC) are working with new graduates giving them the opportunity to train for 3 months resulting in full-time employment upon completion of the OJT. Ms. Collins met with CSN, Health Insight, All Scripts (employer), and SNMIC regarding HIT (Health Information Training); the group is discussing who should receive the training which will lead to employment.
- b. Jeannie Kuennen reported that formal monitoring will take place until mid April 2011. CHR, Inc. was removed from *high risk* status.
- c. Heather DeSart is working with Jack Miklos of Second Chance regarding implementing the Train the Trainer curriculum in the local system. Mr. Miklos toured Casa Grande and interviewed Casa Grande and Pride staff as potential candidates to receive the training to deliver the curriculum locally.
- d. WorkforceCONNECTIONS is applying for the re-released Second Chance Technology Grant for \$750,000; proposals are due March 3rd. The agency has conceptualized a training program and will present it to the Department of Justice in hopes of receiving an award. Discussion ensued.

3) Budget & Finance Committee

David Jefferson reported that the Budget Committee met on February 16th at which time the committee elected Councilwoman Gerri Schroder, as Chairperson and Debra Reed, Vice-Chair of the Budget & Finance Committee.

Ashok Mirchandani provided a brief overview of the following reports:

- 1) PY2010 Operating Expenses Budget vs. Actual December 2010 Report - all line items are ok and in the green (full report on page 8 of the agenda packet).
- 2) Contract Expenditures for Service Providers – Adult, Dislocated Worker, and Youth – the report indicates that contracts are under spent possibly due to late start, providers not submitting invoices or providers received too much funding; further research will be conducted to find the cause and a correction action plan will be put in place to increase provider spending. Pursuant to the Boards request, a detailed expenditure report to include projections will be provided at the next Board meeting (full report on page 9 of the agenda packet).
- 3) Ardell Galbreth provided a PY2011 Appropriations update and overview of the Silver State Works Initiative. Mr. Galbreth stated that a partial rescission of allocated WIA funds may occur, including at the level of the Workforce Investment Board's allocated funds, whether they are unobligated or not. Effective July 1, 2011, Governor Sandoval's workforce initiative, Silver State Works is being implemented to expedite the return to work of specific populations of job seekers in targeted sectors and provide employers with suitable and skilled workers. Silver State Works is an integrated, employer-focused initiative which targets such populations as UI and TANF recipients, persons with disabilities, Veterans, ex-offenders as they re-enter mainstream society, and older WIA eligible youth age 19-21. Silver State Works is a collaboration of workforce investment partners, including local Workforce Investment Boards, Department of Health and Human Services, Department of Corrections, and Economic Development. Collectively, their goal is to place 10,000 workers in incentive programs by the end of FY13, including employer based training, employer incentive job program and incentive based employment. Discussion ensued.

4) Youth Council – a. ACTION: Approve the Youth Council recommendation for a no-cost extension with the Project WE Foundation, Inc. through June 30, 2011

A motion to approve the Youth Council recommendation for a no-cost extension with the Project WE Foundation, Inc. through June 30, 2011 was made by Eloiza Martinez and seconded by Valerie Murzl. Motion carried.

b. INFORMATION – P5K National Job Shadow Day Recap

Nancy White provided an update on the National Job Shadow Day event that occurred on February 2, 2011: a total of 3,127 students from Clark, Lincoln, and Nye Counties were placed in a job shadow opportunity. It took 65 buses to transport the youth to over 80 participating businesses, including the Station Casinos, who sponsored 500 youth at their various properties. The event was extremely successful and had extensive media coverage, including televised reports on channels 3, 5, 8, 10, and 13 as well as KNPR radio. As of February 18th, P5K received over 3,500 commitments from employers to sponsor youth in a job shadow for next year's National Job Shadow Day.

Ms. White gave special thanks to the P5K Team, Laurie Thomas, Gina Campbell, Byron Goynes, Lauren Stewart, and Lucy Ivins, all of whom worked tirelessly in making the event a success. Ms. White extended a warm thank you to Ken LoBene for sharing his vision for P5K, Bridgette Phelps, Stan Hall, the workforceCONNECTIONS Board of Directors,

Youth Council and staff, Kiki Bandella of Tribal Minds, and a special thanks to Kristian Kolev, who graciously wore the costume and played the role of 'P5K Guy'. Following the update a video featuring the youth was presented to the Board. Discussion ensued.

Agenda Item IV – Consent Agenda

A. Approve the minutes from the *workforce*CONNECTIONS' Board of Directors Meeting on January 25, 2011

A motion was made to approve and/or receive Consent Agenda item A as presented by Councilwoman Gerri Schroder and seconded by Kenneth LoBene. Motion carried.

Agenda Item V – Public Comment

David Jefferson, staff, thanked Denise Gee, of HELP of Southern Nevada for the “shout out” she gave to *workforce*CONNECTIONS on the radio this morning.

Agenda Item VI – Adjournment

The meeting was adjourned at 11:41 a.m.