

Minutes
*workforce***CONNECTIONS**
Board of Directors Meeting
The Culinary Training Academy
March 22, 2011
10:00 a.m.

Members Present

Hannah Brown	Michelle Bize	Commissioner Andrew Borasky
William Bruninga	F. Travis Buchanan	Councilman Travis Chandler
Mark Edgel	Dan Gouker	Commissioner Dominic Pappalardo
Sonja Holloway	Mark Keays	Dr. David Lee
Eloiza Martinez	Pat Maxwell	Valerie Murzl
Councilman William Robinson	Dan Rose	Commissioner Tommy Rowe
Councilwoman Gerri Schroder	Commissioner Lawrence Weekly	

Members Absent

Kenneth J. LoBene	Dennis Perea	Charles Perry
Mujahid Ramadan	Councilman Steven D. Ross	

Staff Present

Ashok Mirchandani	David Jefferson	Suzanne Potter	Tameca Ulmer
Tom Dang	Heather DeSart	Clentine January	Kelly Woods
Jaime Cruz	Rick Villalobos	Cornelius Eason	Ardell Galbreth
Jeannie Kuennen	Lori Thomas	Scott Steinbach	Linda Yi
Chris Shaw			

Others Present

Matt Cecil, Legal Counsel	Denise Gee, HELP of Southern Nevada
Victoria Simon, CHR, Inc.	Fran Phillips, CHR, Inc.
Tiffany Tyler, Nevada Partners, Inc.	Pam Egan, Nevada Partners, Inc.
Doug Geinzer, So. Nevada Medical Industry Coalition	Asha Jones, Nevada Public Education Foundation
Renee Cantu, Las Vegas Latin Chamber of Commerce	

(It should be noted that not all attendees may be listed above)

Agenda Item I – Call to order, confirmation of posting, and roll call

The meeting was called to order by the Chair, Hannah Brown at 10:02 a.m. Staff confirmed the meeting had been properly noted and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

Agenda Item II – Approve the Agenda with the inclusion of any emergency items and deletion of any items

A motion was made to approve the Agenda with the deletion of agenda item 3a by Eloiza Martinez seconded by Councilwoman Gerri Schroder. Motion carried.

Agenda Item III – DISCUSSION and POSSIBLE ACTION

- 1) Local Elected Officials Consortium – Councilwoman Gerri Schroder welcomed new Board members Dan Gouker, CSN and Denise Perea, DETR. Councilwoman Schroder announced the following

reappointments for a 2 year term: Mark Edgel, Southern Nevada Laborers Local 872 Training Trust, Kenneth J. LoBene, U.S. Department of Housing and Urban Development, and Dan Rose, Sheet Metal #88 JATC. The following are reappointed for a 3 year term: Sonja Holloway, Sierra Nevada Job Corps, Valerie Murzl, Station Casinos and Pat Maxwell, Las Vegas Valley Water District.

- 2) Budget & Finance Committee – David Jefferson introduced Robert Elliot, from Senator Reid’s Office who provided the WIA Appropriations update. Brief discussion ensued.

Ash Mirchandani provided an overview of the PY2010 Operating Expenses Budget vs. Actual – January 2011 report as shown on page 7 of the agenda packet; most budget line items are below budget.

Mr. Mirchandani provided an overview of the Contract Expenditures for Service Providers report as shown on page 8 of the agenda packet. The report itemizes by service provider the amount billed, the date billed, amount paid, percent of contract billed, and variance for all Formula ADW/Youth and Governor’s Reserve Youth, Junior Achievement, and Youth Build, and YouthBuild DOL Sub Award contracts. Mr. Mirchandani stated that the next report will have more detail on the reasons for variances as well as details on implementation and corrective action plans for providers who are underspent. Valerie Murzl inquired about CSN-Lincoln County, Housing Authority, and NPI. Heather DeSart responded stating that CSN-Lincoln County was contacted and received technical assistance regarding the importance of submitting timely invoices. Ms. DeSart stated that the Housing Authority is receiving ongoing training and technical assistance to increase their level of spending. Ms. DeSart stated that NPI’s ADW contract expenditures are ‘in the green’. Ms. DeSart stated that the agency is having discussions with all providers regarding their contractual obligation to submit an invoice every 30 days. Discussion ensued.

Heather DeSart provided an overview of the Youth and Adult/Dislocated Workers RFP process. The Adult & Dislocated Workers division released sector specific RFP in Healthcare and Green Economy in an amount not to exceed \$8,000,000. The Youth Division released a WIA Year-Round RFP for \$2,000,000; Healthcare Sector for \$500,000; Green Economy Sector, \$500,000, and Tri-County Coalition for \$300,000. A Mandatory Bidder’s Conference is scheduled on March 29, 2011 at 9AM for ADW and 1:30PM for Youth at the Texas Hotel & Casino. Other important dates include the Letter of Intent deadline on April 4th at 5PM and the Proposal Submission deadline on April 18th at 12PM. Recommendations for funding will go to the ADW and Youth Committees on May 11 and the Board of Directors for approval on May 24th. Contracts will commence on July 1, 2011. Discussion ensued.

- 3) Youth Council – Rick Villalobos, YouthBuild Las Vegas, presented YouthBuild’s performance outcomes: Enrollment is 100%; Placement in Employment or Education is 68%; Attainment of a Degree or Certificate is 88%; Literacy & Numeracy Gains is 63%; Retention Rate is not applicable at this time, and the Recidivism Rate is 0%. Mr. Villalobos’s presentation is provided on page 12-13 of the agenda packet.
- 4) Adult & Dislocated Workers Committee – Valerie Murzl provided the results of elections for Chair and Vice-Chair of the ADW Committee: Valerie Murzl, Chair and Dan Rose, Vice-Chair. Heather DeSart provided an update on the dispensation of strategic reserve funds approved by the ADW Committee in July 2010. Details of the funding results for quarter 2 of PY10 are provided on page 15 of the agenda packet. The incentive program was extremely successful and increased training placements at the provider level. Councilman Weekly stated that FIT is excelling in many

areas and asked staff what it is that FIT is doing so well. Ms. DeSart replied that FIT's success is due in part to a highly educated, organized, and committed staff, a very comprehensive assessment process, and a well-run comprehensive program.

- 5) Emerging Markets/Partnerships/Resource Development – Pat Maxwell provided a brief update: final modifications to the DOL SESP grant were made in cooperation with the new director of the State Office of Energy; the “Green” truck has been remodeled; new staff member, Scott Steinbach was introduced to the Board.

Debra Collins provided a healthcare update: The Health Occupations Students of America (HOSA) is having their national leadership conference beginning March 23–26 wherein 300 students will compete in an array of events, including EMT, Nursing Assistant, and medical terminology among others. The organization provides students with the ability to develop their knowledge and skills through competitive events and networking with healthcare professions.

Ms. Collins reported that the Healthcare Sector is moving along; the next meeting is scheduled for April 7th.

Cornelius Eason provided an update on the Employment Edge Workshop – collaboration between *workforce*CONNECTIONS, Commissioner Lawrence Weekly, Las Vegas Review Journal, and the Clark County Urban League. Approximately 200 people registered of which 100 attended the various workshops including, creative job search, resume writing, and interview skills. The next Employment Edge Workshop is scheduled for May and will focus on recently separated Veterans.

- 6) Executive Director's Update – Ardell Galbreth and Linda Parvin provided a brief update on Silver State Works – collaboration with the Governor's Workforce Investment Board, the commission on Economic Development, Education, Department of Health and Human Services, employers, trade and apprenticeship organizations, and other stake holders. The program offers employers three different incentives: (1) Employer Based Training, (2) Employer Incentive Job Program, and (3) Incentive Based Employment. The goal is to place 10,000 unemployed Nevadans during the program's term. Detail is provided on page 18-29 of the agenda packet. Discussion ensued.

Consent Agenda

- B. Approve the minutes from the *workforce*CONNECTIONS' Board of Directors Meeting on February 22, 2011

A motion was made to approve and/or receive Consent Agenda Item B as presented by Eloiza Martinez and seconded by Pat Maxwell. Motion carried.

Agenda Item V – Public Comment

Renee Cantu, Las Vegas Latin Chamber of Commerce provided the following update: (1) NIA Teen Expo is serving 60 WIA eligible youth at Pearson Center and the Aner Iglesias Building/LCC; youth are receiving job readiness skills including job interviewing skills, oral and written presentations and research skills; youth are receiving work experience through exposure to GES and their work with large Trade Shows; youth received college awareness through a daylong visit to UNLV and are being mentored by working professional as well as college age facilitators. A professional mixer is coming up tomorrow from 4-6 p.m. at Florida Café. Teen Expo is scheduled for April 14th at the Pearson Center. (2) Casa Verde Project: 78 clients are enrolled; 27 are receiving or have received RESNET, BPI or HVAC training. OJTs have been developed with Green employers and the Project is receiving guiding efforts

from the Green Employer Council. As new partnerships are put in place in the Green sector, the expenditure of funds is ramping up proportionally.

Pam Egan, Executive Director, Nevada Partners, Inc. responded to the Boards comments regarding contract expenditures. Ms. Egan stated that staff reviewed the Contractor Expenditure report (provided on page 8 of the agenda packet) and clarified that NPI's billing as of Dec-10 was 1.87% off from 50% which is appropriate at this point of the contract. Ms. Egan stated that NPI is willing to work with Board staff to assist with refining the expenditure tool and provide input from a programmatic stand point. Ms. Egan assured the Board that to manage the highly regulated and complex work, NPI has internal monitoring systems in place to monitor data and ensure that they stay on track. Ms. Egan further stated that NPI submitted an invoice in January; however it was not reflected in this report. Ms. Egan welcomed the opportunity to meet with members of the Board to discuss this matter in detail.

Doug Geinzer, Southern Nevada Medical Industry Coalition provided the following update: 46 new graduate nurses have been placed in jobs with an average wage of \$27/per hour. SNMIC was approved by the Nevada State Board of Nursing as a training provider and able to offer Continuing Education credits for Preceptor Training. SNMIC has written curriculum that has been approved for 8 CE credits to clinical nurse partners. Mr. Geinzer provided/distributed the full February 2011 update (Health Care 2020 – Perfect Vision for a Perfect Workforce) to the Board.

Agenda Item VI – Adjournment

The meeting was adjourned at 11:55 a.m.