

*workforce***CONNECTIONS**

**BOARD MEETING  
MINUTES**

**August 28, 2012  
10:00 a.m.**

**Culinary Academy of Las Vegas  
710 W. Lake Mead Blvd.  
Parlors C&D  
North Las Vegas, NV 89030**

**Members Present**

Bill Regenhardt	Charles Perry	Commissioner Bill Kirby
Commissioner Lawrence Weekly	Commissioner Tommy Rowe	Councilman Bob Coffin
Councilwoman Peggy Leavitt	Councilwoman Anita Wood	Councilwoman Gerri Schroder
Dennis Perea (Phone)	Dr. David Lee	Hannah Brown
Maggie Arias-Petrel	Mark Edgel	Mujahid Ramadan
Pat Maxwell	Sonja Holloway	Valerie Murzl
Vida Chan Lin	William Bruninga (Phone)	Willie J. Fields

**Members Absent**

Commissioner Butch Borasky	Dan Gouker	Dan Rose
Michelle Bize		

**Staff Present**

Ardell Galbreth	Suzanne Potter	Jim Kostecki
Carol Turner	Heather DeSart	Rick Villalobos
Clentine January	Byron Goynes	Madelin Arazoza
Chris Shaw	Tom Dang	Maggie Mendez
Janice Greer	Dianne Tracy	Stacy Rainwater
Kim Colagioia	Kenadie Cobbin-Richardson	Deb Collins

**Others Present**

Scott Marquis, Legal Counsel	Ann Marie Colin, FIT
Vincent Miller, Goodwill	LaTanya Runnells, Nevada Partners, Inc.
Otto Merida, Latin Chamber of Commerce	Thresea Kaufman, Nevada Hospital Assoc.
Kate Grey, St. Rose Dominican Hospitals	Paula Fama, Nevada State College
Stacy Howell, FIT	Dr. Tiffany Tyler, Nevada Partners, Inc.
Suzanne Burke, Southern Nevada Children First	Michael Simmons, GNJ
Monique Harris, Southern Nevada Children First	Helicia Thomas, GNJ
Denise Gee, HELP of Southern Nevada	Renee Cantu, Latin Chamber Foundation
Tracey Torrence, SNRHA	Derrick Berry, DETR
Marco Valera, Rep. Joe Heck's Field Representative (NV)	

(It should be noted that not all attendees may be listed above)

1. Call to order, confirmation of posting, and roll call

The meeting was called to order by Chair Hannah Brown at 10:00 a.m. Staff confirmed the meeting had been properly posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

2. DISCUSSION AND POSSIBLE ACTION – Approve the agenda with inclusions of any emergency items and deletion of any items

*A motion was made to approve the agenda as presented by Commissioner Tommy Rowe and seconded by Charles Perry. Motion carried.*

3. FIRST PUBLIC COMMENT SESSION

**Otto Merida, President & CEO, Latin Chamber of Commerce**

In reference to item 8b regarding the Spanish Immersion course, Mr. Merida stated that the immersion program through Nevada State College is a very important program that allows nurses in Southern Nevada to be more competitive in the job market. Most of the nurses that completed the Spanish immersion course at the University of Guadalajara are now employed. Mr. Merida restated the importance of the program and asked the Board to continue the program.

**Sandy Colin-Pelton, Founder of Señoritas of Excellence, Señoritas of Distinction**

Ms. Pelton is on the Board of Directors for St. Rose De Lima Hospital and Independent Nevada Doctors Insurance Exchange. Being involved in the medical community in Nevada, where there is a shortage of doctors and nurses, Ms. Pelton's main concern is the quality of healthcare services in Nevada. The program with the University of Guadalajara was started seven years ago during which time Señoritas of Excellence, Señoritas of Distinction donated free scholarships for doctors to learn about the culture and language. The University created a curriculum and a Mexican airline donated the airfare. Two doctors from St. Rose successfully completed the two week program.

**Doug Geinzer, CEO, Southern Nevada Medical Industry Coalition (SNMIC)**

Mr. Geinzer reported his account of events concerning Workforce Connections and its "wrong-doings" including the agencies refusal to sign a contract with SNMIC, placing SNMIC on high risk status, and denying to rescind SNMIC's high risk status.

Mr. Geinzer distributed a package of nine documents in which he explained was SNMIC's "appeal to the State of Nevada to appeal the appeal of not believing SNMIC appealed." Geinzer stated that SNMIC has appealed over and over and over again.

Mr. Geinzer stated that he personally was accused of mishandling \$40,000 in public funds, which he said was "character assassination."

Mr. Geinzer stated that SNMIC will fight this process all the way up to the Department of Labor, if necessary, and asked the Board to "please do what's right."

**Kate Grey, VP of Marketing, St. Rose Dominican Hospitals**

Ms. Grey stated that caring for the ill and the injured isn't just about speaking their language but also about understanding the culture they come from, which

has an impact on how they are treated in the hospital and the clinic environment. Nursing staff who are bi-lingual in English and Spanish and who understand patients' culture are needed. The best way to achieve this is to immerse the nurses in different cultures.

Ms. Grey stated that St. Rose Dominican Hospitals is in support of continuing the Spanish Immersion Program and has already hired nurses from the program. St. Rose Dominican hopes to continue to work in partnership with Nevada State College, Nevada Hospital Association, and others and asks for the Board's continued support of the program.

**Ron Kline, VP, Board of Directors, SNMIC**

Mr. Kline stated that he was part of a meeting with John Ball when he accused SNMIC of mismanaging more than \$40,000 in funds that were unsubstantiated. SNMIC's audit showed \$2,000 of disallowed costs, including buying lunch for staff members who were off sight at a training program. Kline stated that there was a personality conflict between Mr. Ball and Mr. Geinzer and a desire to force SNMIC out of its program so that Workforce Connections could take it over. SNMIC has retained an attorney, and as a Board member, Kline will recommend to proceed with litigation against Workforce Connections. A court of law will determine whether Workforce Connections findings were real and whether the findings warrant putting SNMIC on high risk status.

Following Mr. Kline's comments, Scott Marquis, (Legal Counsel for Workforce Connections' Board) advised the Board not to discuss any matters with representatives from SNMIC since they formally announced their intention to proceed with litigation against Workforce Connections. Mr. Marquis informed the Board that once legal claims are made, he will bring that information to the Board and a plan of action will be made at that time.

**Marco Valera, U.S. Representative Joe Heck's Field Representative for Nevada**

Mr. Valera thanked Workforce Connections Board and staff for an invitation to this meeting and said it is his pleasure to be here to briefly outline his personal experience with this wonderful organization. With the high unemployment rate in Nevada it is essential to have a workforce training board in place to take up that heavy mantle; a responsibility that Workforce Connections carries out day after day.

Recently, Representative Heck's office hosted two job fairs, both of which were attended by Workforce Connections. During the first event Workforce Connections' involvement made it much more meaningful to the jobseeker, which is the reason the agency was asked to also participate in the August event. Valera said the Board staff was much more than accommodating with all requests to include four conference style seminars, complete with facilitators, intended to better prepare the job seeker's requests. Requests included, classroom style seminars complete with facilitators intended to better prepare the job seeker for the workforce. The quality of these events has been duly noted and the professionalism of the Workforce Connections' team is in a class of its own. Through the efforts of Janice Greer and Celia Diaz, this event has been heralded as one of the best job fairs that these participants have ever attended.

Mr. Valera stated that events like these will help Nevada get back on its feet, reaching a level of prosperity that is yet to be imagined. Valera hopes to continue this priceless community partnership with Workforce Connections and on behalf of Congressman Joe Heck, Valera personally thanked each and every member for the work they do.

**Paula Fama**

Ms. Fama is one of the six nurses that completed the Spanish Immersion Course at the University of Guadalajara. Ms. Fama said the program was phenomenal and unparalleled. Total immersion provided a deeper understanding of the Spanish language and culture that could not be accomplished in a typical classroom setting. Ms. Fama acknowledged the staff and professors of University of Guadalajara for their knowledge and professionalism. Ms. Fama said personally, this experience has taught her empathy for Spanish patients in the hospital setting and hopes the program is continued.

4. DISCUSSION AND POSSIBLE ACTION: Approve the Board Meeting Minutes of July 24, 2012

*A motion was made to approve the Board Meeting Minutes of July 24, 2012 as presented by Charles Perry and seconded by Commissioner Bill Kirby. Motion carried.*

5. INFORMATION: Letter of Appreciation to Ken LoBene

A copy of the letter to Ken LoBene is provided in the agenda packet.

6. DISCUSSION AND POSSIBLE ACTION: The Southern Nevada Workforce Investment Board designates Workforce Connections as the Consortium to serve as Southern Nevada One-Stop Career Center and One-Stop System Operator

- a. The Consortium responsibility shall be as follows:
- i. Implement One-Stop System Memorandum of Understanding (MOU)
  - ii. Build and Enhance the Southern Nevada One-Stop System
  - iii. Establish and Operate the Comprehensive One-Stop Career Center as stated in the MOU

Ardell Galbreth, Interim Executive Director and Greg Newton, One-Stop System Trainer provided an overview of the One-Stop System benefits and One-Stop System MOU with the One-Stop System Partners.

Mr. Newton briefly addressed the following points:

- Per the Workforce Investment Act, the Workforce Connections' Local Elected Officials (LEOs) and Workforce Connections' Board have the responsibility of creating a One-Stop System
- The purpose of the One-Stop System is to bring together the various programs and various entities to provide seamless access to services for customers, who have a right to get a comprehensive range of services that should not be limited to a single organization's service set.
- One-Stop goals: serve more people in a more holistic way; bring various partners together, create economy of scale opportunities, and greater efficiency; and build

a comprehensive talent pipeline that is responsive to sector needs and helps individuals grow through a lifetime of workforce development opportunities.

- One-Stop Center characteristics include: 1) sector component; 2) skill development focus, beyond occupational training, and 3) a movement beyond colocation to true integrative services delivery (as a single customer service entity to serve customers more holistically)
- The Board is to define the system, identify the system partners, develop a MOU among the partners on how the system will operate
- The LEOs and Board is charged with designating the One-Stop Comprehensive Center within the system and identify the One-Stop System Operator
- Accomplishing the above involves a sense of urgency because without the One-Stop System and One-Stop Comprehensive Center, Workforce Connections is not in compliance with the Workforce Investment Act
- Twenty-four partners have been invited to participate, including WIA required One-Stop partners; MOUs have been prepared and are ready for signatures

The goal today is for the Board to give its blessing to move forward with the MOU to build the One-Stop System, designate Workforce Connections as the One-Stop Operator, and give Workforce Connections permission to move forward with building the new One-Stop Comprehensive Center and having it in place by the beginning of next year.

Mr. Newton will be providing additional training this week to Workforce Connections staff and system partners.

Commissioner Kirby asked for clarification on the One-Stop System Partners' annual fees and the administrative costs for the center.

Mr. Galbreth clarified that an annual fee will be collected from the System Partners in the amount of \$150 for the purpose of augmenting system maintenance and upkeep. The One-Stop Center will be staffed with a One-Stop Center Manager, Supervisor, Resource Room Specialist, and Receptionist. New employee Maggie Mendez will serve as the One-Stop Center & System Manger, former employee Cynthia Edwards will serve as the One-Stop Center Supervisor, and existing staff member Stacy Rainwater, has been identified to serve as the One-Stop Center's Resource Room Specialist.

Charles Perry asked what happens if the Governor wins his appeal to the Department of Labor for a unified statewide board and why Workforce Connections has not established a One-Stop before now.

Mr. Galbreth replied that WIA requires that a One-Stop Comprehensive Center and One-Stop System must be maintained for the local area workforce investment areas, whether or not there is a single statewide workforce board or two separate boards, one in the north and one in the south, as it currently sits. There has always been a requirement for a One-Stop System and Comprehensive Center in Southern Nevada and the State of Nevada Department of Labor along with the Southern Workforce Investment Board is noted as being deficient with a finding. Initially, upon taking over as Interim Executive Director, Galbreth took on this initiative and has made regular presentations to the Board. Galbreth

stated that Workforce Connections is out of compliance and his goal is to make sure Workforce Connections is in full compliance with any and all regulations and policies.

Mr. Perry expressed that he means no disrespect to Mr. Galbreth and/or Workforce Connections staff with his questions and concerns.

Dennis Perea stated that Department of Labor has a limited time to respond to the one statewide board waiver and they should be responding within 30 days.

Perea clarified that Workforce Connections is to be named as the consortium and asked if the consortium will be made up of only Workforce Connections and if so, it would not truly be a consortium. Perea also pointed out that it is rare that a Workforce Board is the One-Stop Operator. Perea stated that the Consortium should be the one who designates the One-Stop Operator.

Galbreth replied that according to WIA, the role of the LEOs and the Board is responsible to designate the One-Stop Operator.

Perea stated that the state is in agreement that a One-Stop is needed; however, the state has concerns on how it is to be implemented and is currently working with Interim Executive Director Galbreth on these concerns. Perea noted that the most major concern is this will cost well over \$1,000,000 for a fourth JobConnect. Perea stated that for this investment it needs to be different than what we currently have and the state could save the money by putting four desks into one of the existing JobConnect locations. For this investment, said Perea, we need something that delivers different services and value to the customers.

Galbreth replied that he wishes Deputy Director Perea attended some of the recent One-Stop meetings as there has been a lot of good information provided and so many things have changed since the first meeting held quite some time ago. For this reason, it is important for the required One-Stop partners to participate in the meetings as the One-Stop system is developed. Galbreth stated that the numbers Perea mentioned are no longer accurate.

Mujahid Ramadan inquired about the costs associated with the One-Stop Center; Galbreth replied that there will be an operating budget and a cost allocation plan according to the Workforce Investment Act and OMB circulars that will be shared by One-Stop Partners co-located in the One-Stop Comprehensive Center.

Commissioner Kirby stated that almost 15% of the budget is dedicated to lease expense, with trying to put a new lease together while maintaining the current lease for the purpose of being compliant with WIA requirements. Kirby suggested that staff could do a comparative analysis of the current lease expenditures opposed to the expense that will be incurred, including the \$340,000 for upfront leasehold improvements, which may be lost with the end of the lease in five years. Kirby stated that it is important that the public is aware of the tremendous expense and the percentage of program costs that will go to facilities, in the interest of being compliant with WIA and DOL regarding the One-Stop Comprehensive Center.

Kirby commented that the consortium is similar to a limited partnership wherein the partners can get out of the agreement while Workforce Connections cannot.

Hannah Brown commented that the agency is working on getting out of its lease and Interim Executive Director Galbreth is actively working on reducing overhead costs. Galbreth confirmed that regular status reports will be provided to the Board and relevant committees.

*A motion was made that Southern Nevada Workforce Investment Board (SNWIB) designates Workforce Connections as the Consortium to serve as Southern Nevada One-Stop Career Center and One-Stop System Operator by Commissioner Bill Kirby and seconded by Willie J. Fields. Motion carried.*

7. DISCUSSION AND POSSIBLE ACTION: Review and Accept Workforce Connections One-Stop System Partners' MOU for execution with associated partners

*A motion was made to Accept Workforce Connections One-Stop system Partners' MOU for execution with associated partners by Charles Perry and seconded by Councilwoman Anita Wood. Motion carried.*

8. **ADULT & DISLOCATED WORKER UPDATE**

- a. INFORMATION: ADW Meeting Minutes of May 16, 2012

Meeting minutes are presented for information only.

- b. DISCUSSION AND POSSIBLE ACTION: Review and Discuss the continuation of the Medical ESL Spanish Immersion course through Nevada State College with removal of disallowed travel costs

Valerie Murzl read the motion and reported that private funding for the travel costs has been identified. The effort here is to provide hands-on cultural training experience for nurses in Las Vegas who provide medical care to Spanish speaking patients.

Hannah Brown confirmed that the travel costs were disallowed costs under the Workforce Investment Act; however, with the private funding this course can continue in compliance with the Act.

Councilwoman Wood asked how many nurses go through this training and what the cost is for Workforce Connections.

Ms. Murzl replied that this is a brand new program that just started. The first cohort included six nurses at \$4,490.50 including travel costs.

Commissioner Kirby asked what the amount of the stipend is; Jim Kostecki replied \$500. The stipend was designated for incidental travel expenses.

*A motion was made to approve the continuation of the Medical ESL Spanish Immersion course through Nevada State College with removal of the disallowed travel costs by Charles Perry and seconded by Hannah Brown. Motion carried.*

- c. INFORMATION: ADW Funded Partner Report

Jeannie Kuennen provided an overview of the ADW Funded Partner Report for 2011. The date for this report was collected on August 3<sup>rd</sup>; however, as employment verifications continue to come in, the numbers are increasing. Ms. Kuennen provided the example for Latin Chamber of Commerce. At the time the

report was created, they placed 119 participants into employment. To date, actual placements are 131.

Ms. Kuennen reported that Workforce Connections' Re-Entry program has been transitioned to FIT as of July 2012. Nevada Hospital Association accepted 39 Adult transferred participants and 18 Dislocated Worker participants from Southern Nevada Medical Industry Coalition.

Commissioner Lawrence Weekly asked if there was any follow-up with the providers who attended the recent Ex-Offender's Town Hall Meeting.

Ms. Kuennen said she spoke with FIT who received referrals from the event. Kuennen outreached to the other partners who are looking to see if they too received any referrals from the Town Hall event. Kuennen stated that she believes FIT enrolled one or two new participants but she will bring an accurate account back to the Board.

Mujahid Ramadan suggested that we develop a subcommittee to address some of the ongoing problems and issues involved with serving the re-entry population. The sub-committee could meet jointly with the ADW committee as well as the funded partners serving this population and make regular reports to this Board. Ramadan said he would prefer staff to make reports to the subcommittee who would take the information and begin working on some of the problems as well as work collaboratively with the providers that are successfully delivering re-entry services. Ramadan asked the Interim Director Galbreth and the Board to put on the agenda, incorporating and institutionalizing a subcommittee for ex-felon and/or criminal justice cases and how the Board is dispensing funds there so it can monitor and benchmark progress and suggest improvements as needed.

Galbreth replied that he will coordinate Ramadan's request with the Board Chair, in accordance with the Board By-Laws.

Ramadan protested stating that he does not want to be bypassed and Galbreth should coordinate directly with him and the Board Chair.

Hannah Brown confirmed that it must go through the Board Chair as per the approved Board By-Laws and said that discussion will take place regarding this matter.

Ramadan asked Ms. Brown for her support to have this item agendized at the next Board meeting.

d. INFORMATION: ADW Funded Partner Demographics Report

Ms. Kuennen provided an overview of the ADW Funded Partner Demographics Report for 2011. Kuennen reported that the characteristic fields are incorrect as the funded partners are not required to input this data in NVTrac. Staff is providing additional training to the providers on accurate reporting information in these fields.

e. INFORMATION: ADW Sector Break Out Report

Heather DeSart, Deputy Director provided a brief overview of the report, which provides employment numbers for each of the funded partners in the various



sectors, including Tourism, Gaming, & Entertainment; Clean Energy; Health & Medical Services, Aerospace & Defense; Mining, Materials, & Manufacturing; Business IT Ecosystems; Logistics & Operations, and Other.

Ms. Kuennen noted that the Clean Energy sector numbers are low because until recently it was not being tracked in NVTrac.

Mr. Galbreth said that this report will be refined and will continue to evolve as more is learned about these sectors.

Ms. DeSart clarified that this report is for Program Year 2011 wherein Foundation for an Independent Tomorrow (FIT) did not have dedicated re-entry funds; all of the funded partners were equally responsible for serving the re-entry population, but staff was not capturing the data properly.

Commissioner Kirby noted that the rural communities are moving forward with mining minerals and jobs will be available; however, there is the issue of transportation and housing and other costs that must be addressed.

Interim Director Galbreth said he would like to discuss this further with Kirby as there is great potential in this.

f. INFORMATION: Receive Regional Sector Update Reports, Healthcare, Green and Layoff Aversion

**Healthcare:** Debra Collins, ADW Staff, provided a brief update healthcare update. Ms. Collins reported that the Primary Care Office of Nevada highlighted the recent Operation Healthcare Bound program and they are looking to emulate the program in Reno next month.

Dr. Debra Tony has agreed to chair the Future of Nursing Campaign. Dr. Tony is well-known in Nevada; she was the national chair of the National Black Nurses Association and she even held the torch part of the way in this Olympics.

Linda Yi, Project Director Nevada Health Care and Medical Services Sector Council, provided an update on Nevada Health Care and Medical Services Sector Council and distributed the Legislative/Regulation/Policy Subcommittee Report that included the meeting minutes of August 10<sup>th</sup>, revised draft policy initiatives, and Concept Paper: Collecting Health Workforce Data through Initial Licensure Application and License Renewal by John Packham, Ph.D.

Commissioner Weekly thanked Ms. Collins and Ms. Yi for their hard work and due diligence. Weekly said he has heard great things about the Nevada Health Care Sector Council and the initiatives introduced. Discussion ensued.

**Green Economy:** Jaime Cruz, Director – Green Economy Workforce provided an overview of a published article, “It’s not easy being green...but it’s right.” The article details examples of green economy workforce development initiatives in various industry sectors. The full article is provided on page 62 of the agenda packet.

Mr. Cruz reported that the SESP program (State Energy Sector Partnership) is exceeding performance for the number of clients served and if DOL approves an

extension, the program will continue until June 2013. Mr. Cruz estimated that the program will exceed its goals by more than 1,000 additional clients served.

**Layoff Aversion:** Janice Greer, Business Services Manager, and Kenadie Cobbin-Richardson, Business Services Representative provided an update. The primary objective of the Layoff Aversion program is to provide incumbent worker training to augment competitiveness, to provide resources to retool clients' operational and financial efficiencies for success, and to prevent and minimize business interruption and layoffs.

Several Layoff Aversion events were held this year including a Workforce Investment Seminar on August 10<sup>th</sup> for 59 job fair participants, presented by U.S. Representative Dr. Joe Heck, with support from Ron Thomas, Nevada Partners; Mr. Williams, Foundation for an Independent Tomorrow (FIT); and Roy Brown, DETR.

Through July 30<sup>th</sup>, 15 companies were served and 8 were eligible for layoff aversion consulting. The goal was to implement at least two turn-around services but actually six companies were helped from the healthcare sector. A host of life trainings and webinars were held for business managers and entrepreneurs and new partnership was developed with the Henderson Public Library to produce business entrepreneurship online curriculum.

Valerie Murzl reported that Station Casinos participated in the August 10<sup>th</sup> event and it was very well run.

## 9. YOUTH UPDATE

- a. DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to execute a contract with Southern Nevada Children First in an amount not to exceed \$16,470 for four (4) Native American Youth Work Experiences through September 30, 2012

Ricardo Villalobos, Youth Director, reported that this is the second year Workforce Connections was contacted by U.S. Fish & Wildlife to use their funds to put four Native American Youth through work experiences. Mr. Villalobos noted that 100% of the funds go directly to participant costs.

***A motion was made to approve staff's recommendation to accept funding from U.S. Fish & Wildlife and execute a contract with Southern Nevada Children First in an amount not to exceed \$16,470 for four (4) Native American Youth Work Experiences through September 30, 2012 by Mujahid Ramadan and seconded by Valerie Murzl. Motion carried.***

- b. INFORMATION: Summer School Update

Mr. Villalobos report that 187 youth participants received summer school assistance through the Summer Component/Year-Round Funded Partners: Nevada Partners, Latin Chamber of Commerce Community Foundation, and Southern Nevada Children First. The cost of summer school is \$100 per youth, per session. Total summer school expenditures are \$7,390.

Clentine January, Youth staff, clarified that the number in the "expected enrollment" column is the expected number that Youth Funded Partners are to

serve throughout the year long program, not the number to be served through the Summer Component. Also, the number listed under session 1 indicates summer school completion, while the number listed under session 2 is for work experience credit. Ms. January agreed that the report should be clearer for everyone to understand.

Councilwoman Wood agreed then that goals need to be set for summer school attainment to ensure the money is going directly to help the youth; staff concurred.

In order to attain goals for next year, staff surmised that eligible youth must be identified by In-School program recruitment earlier in the year, at least by April. Late funding contributed to low outcomes this summer.

Interim Director Galbreth reported that staff will devise a plan and present it to the Youth Council.

Councilwoman Wood encouraged staff to start early as the numbers presented today are very disappointing particularly because there are so many eligible youth that are credit deficient and would greatly benefit with summer school opportunities.

Councilman Coffin noted that although the providers had a late start, Latin Chamber of Commerce Community Foundation (LCCCF) was able to increase their numbers from 12 served in session one to 79 served in session two.

Hannah Brown concurred and stated that LCCCF does more for youth than any organization in this town.

Mujahid Ramadan hopes that Nevada Partners can provide a program update/summer school report for Spring Mountain Youth Camp (SMYC) at the next Board meeting. Ramadan said that many attended their graduation ceremony and SMYC did an excellent job in terms of outcomes. Discussion ensued.

c. INFORMATION: Graduate Advocate Initiative Report

The Graduate Advocate Initiative targeted specific high school seniors who were 2-3 credits deficient, had been unsuccessful in passing the High School Proficiency Exam, or faced barriers to employment or education.

Mr. Villalobos reported that 436 youth were served; of which 355 were WIA eligible. The full GAI Impact & Accomplishments report is provided in the agenda packet beginning on page 76. Discussion ensued.

As one of the Graduate Advocate Initiative youth mentors, Pat Maxwell stated that this is an excellent program.

d. PRESENTATION: Positive Youth Impact (PYI) Program

A video presentation regarding Nevada Partners Positive Youth Impact Program was provided by LaTanya Runnells.

**10. OPERATIONS UPDATE**

a. INFORMATION: Budget Meeting Minutes of July 31, 2012

Meeting minutes are presented for information only.

- b. DISCUSSION AND POSSIBLE ACTION: PY2011 WIA Formula Budget July 1, 2011 through June 30, 2012 and PY2011 Budget Narrative

After a brief overview of the Budget,

***A motion was made to approve the PY2011 WIA Formula Budget for July 1, 2011 through June 30, 2012 and PY2011 Budget Narrative by Councilwoman Gerri Schroder and seconded by Willie J. Fields. Motion carried.***

Charles Perry asked if Interim Director Galbreth was successful at getting the bank fees waived; Galbreth replied that a meeting was scheduled with the bank to discuss bank fees, but was canceled by the bank's representative. Staff is working on rescheduling the meeting, hopefully for next week if possible. Galbreth feels that the bank will reduce if not waive the bank fees. If not, Workforce Connections can proceed with a competitive RFP process to solicit bids for banking services.

- c. REVIEW, DISCUSS, AND ACCEPT

- i. PY2012 WIA Formula Budget July 1, 2012 through June 30, 2013 and PY2012 Budget Narrative

Jim Kostecki, Finance Manger reported that no change has been made since the last report.

- ii. Budget vs. Actual Finance Report for the period July 1, 2011 through June 30, 2012 (Formula WIA)  
iii. PY2011 Awards & Expenditures Report  
iv. Adult/Dislocated Worker & Youth Funding Plans

Carol Turner provided an overview of the ADW and Youth Funding Plans. Ms. Turner reported that the funding plans have been updated and

- No additional expenditures expected through June 30<sup>th</sup>
- Most of the invoices for operations have been processed
- All of the funded partner expenses have been shown through June 30<sup>th</sup>
- Moving into the 1<sup>st</sup> quarter of the year, staff expects prior years funds to be expended through invoices dated September.
- New WIA funding is on the Board of Examiners agenda for August 14<sup>th</sup>
- Contracts for PY12 have been approved

- v. Workforce Connections' Audit Finding Report

Following a brief overview,

***A motion was made to accept agenda item 10c.ii through 10c.v by Mujahid Ramadan and seconded by Valerie Murzl. Motion carried.***

- d. INFORMATION: Workforce Connections' Standing Professional Services Contracts

This report is provided for information.

**11. INTERIM EXECUTIVE DIRECTOR UPDATE**

- a. INFORMATION: State of Nevada Integrated Workforce Plan

Interim Executive Director Galbreth reported that while navigating the State of Nevada Department of Employment, Training and Rehabilitation (DETR) website, staff noticed that the initial State Integrated Workforce Plan had been revised to include two Local Workforce Investment Boards and that several areas in the plan dealing with workforce development initiatives were revised. An outline of the newly revised plan is provided on page 139 of the agenda packet.

- b. INFORMATION: Responding to Unlicensed Health Care in Nevada

This item is for information only to alert the Board and its funded partners about unlicensed health care in Nevada.

**12. DISCUSSION AND POSSIBLE ACTION: Recommend to the Southern Nevada Workforce Investment Area Local Elected Officials to appoint Interim Executive Director Ardell Galbreth as permanent Executive Director of Workforce Connections (Southern Nevada Workforce Investment Board)**

Councilman Coffin stated that this being a personnel issue the Board would be required to go into a closed session.

Scott Marquis, Legal Counsel, concurred that this is a personnel matter, however, there is a statute in matters specific to the Executive Director and/or top officers in a public body that does not allow the public body to go into closed session to discuss such matters.

Charles Perry asked if the LEOs started an executive search.

Hannah Brown stated that the Board's recommendation would negate a search. If the Board makes a recommendation today, the item will be placed on the LEO Consortium Agenda for further action.

In response to Valerie Murzl's inquiry as to who put this item on the agenda, the item was placed on the agenda by the Board and LEO Consortium Chair, confirmed Ms. Brown.

***A motion was made to recommend to the Southern Nevada Workforce Investment Area Local Elected Officials to appoint Interim Executive Director Ardell Galbreth as permanent Executive Director of Workforce Connections (Southern Nevada Workforce Investment Board) by Willie J. Fields and seconded by Vida Chan Lin. Councilman Bob Coffin abstained. Motion carried.***

**13. SECOND PUBLIC COMMENT SESSION:**

**Dr. Tiffany Tyler, Nevada Partners, Inc. (NPI)**

Dr. Tyler provided a status report and addressed some of the concerns discussed today, including:

- In June, NPI was awarded a grant to serve approximately 200 youth in collaboration with the Spring Mountain Youth Camp (SMYC) with a focus of services to pay restitution; a partnership with Clark County Summer Business Institute to receive approximately 800 referrals for individuals who typically do not qualify for their programs but could benefit from year-round support to be prepared for that project; and a partnership with the City of Las Vegas to provide services through community centers throughout the community. To date, over 50% of enrollment is completed for this project, with over 67 individuals benefitting from supportive services at SMYC as well as earning over \$90,000 in incentives and \$20,000 or more of it going to restitution payments.
- NPI successfully expended the \$678,000 they received to serve over 120 youth in coordination with the summer employment opportunities provided to 103 youth to date.
- NPI is successfully delivering its summer component program design and exceeding expectations, in support of the Board's vision to provide additional summer school opportunities to individuals who are in need.
- NPI is committed to fulfilling the Board's vision and have held weekly orientations, disseminating information through the City of Las Vegas and Clark County, and enlisted the resources of community partners to increase outreach.
- NPI anticipates that beyond providing the 103 individual services provided during the first quarter that there will be a subsequent number of individual resources over the course of this year

**Suzanne Burke, Southern Nevada Children First (SNCF)**

Ms. Burke thanked the Board for their kind words and vote of confidence for SNCF and Byron Goynes and Workforce Connections for allowing SNCF to facilitate the U.S. Fish & Wildlife project.

14. Adjournment

The meeting adjourned at 12:34 p.m.