

Minutes
*workforce***CONNECTIONS**
Board of Directors Meeting
September 28, 2010

The Culinary Training Academy
Parlor D
710 W. Lake Mead Blvd.
North Las Vegas, Nevada 89030

Members Present

Hannah Brown	Michelle Bize	William Bruninga
F. Travis Buchanan	Councilman Travis Chandler	Charles Darling, Sr.
Mark Edgel	Ardell Galbreth	Commissioner RJ Gillum
Sonja Holloway	Mark Keays	Dr. David Lee
Kenneth J. LoBene	Eloiza Martinez	Pat Maxwell
Valerie Murzl	Charles Perry	Mujahid Ramadan
Margarita Rebolal	Commissioner Tommy Rowe	Councilwoman Gerri Schroder
Commissioner Lawrence Weekly		

Members Absent

Maggie Arias-Petrel	Commissioner "Butch" Borasky	Marilyn Fink
Laurie Luongo	Debra Reed	Councilman William Robinson
Dan Rose	Councilman Steven D. Ross	Ronna Timpa
Dr. Linda Young	Deana Zelenik	

Staff Present

John Ball	David Jefferson	Sylvia Spencer	Suzanne Potter
Nancy White	Debra Collins	Heather DeSart	Clentine January
Cornelius Eason	Mary Ann Avendano	Rosie Boulware	Ricardo Villalobos
Jeannie Kuennen	Kelly Ford	Byron Goynes	Carol Hicks
Jaime Cruz	Wendy Villanueva	Adriana Burnett	Stacey Rainwater
Tom Dang	Mike Hopper	Kris Kolev	Kim Colagioia

Others Present

Steve Burt, The Ridge House	Fran Phillips, CHR, Inc.
Kathryn Hooper, Partnerships for Youth at Risk	Vickie Simon, CHR, Inc.
Debra Solt, PBS	Ron Hilke, DETR
Antonio Gonzalez	Tyrone Anderson, CHR, Inc.
Donna Romo, DETR	Tiffany Tyler, Nevada Partners, Inc.
Elizabeth McDaniels, Goodwill of So. Nevada	Vincent Miller, Goodwill of So. Nevada
Rosamari McNulty, Nathan Adelson Hospice	Ann Marie Colin, FIT for an Independent Tomorrow
Stacy Smith, Nye Communities Coalition	Lenix Jorge, Foliot Furniture
Tanya Lemke, SNMIC	Leanna Nalley, North Vista Hospital
Katherine Cylk, SNMIC	Doug Geinzer, SNMIC
Joleen Arnold, ESSN	Mary L. House, CHR, Inc.
Paula McDonald, LVUL	Julie Johnson, LVUL
L. Kelly, DETR	Kipp Cooper, American Energy Audit
John Mierzwa, CALA Academy	Peggy Oliver, NACS
Trnee Stephenson, NACS	Judy Foxworth, NACS
Capucine Holmes, GNJ Family Life Center	Helicia Thomas, GNJ Family Life Center
Otto Merida, Latin Chamber of Commerce	Dr. Renee Cantu, Latin Chamber of Commerce
Matt Cecil, Legal Counsel	

(It should be noted that not all attendees may be listed above)

Agenda Item I – Call to order, confirmation of posting, and roll call

The meeting was called to order by the Vice-Chair, Valerie Murzl at 10:05 a.m. Staff confirmed the meeting had been properly noted and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

Agenda Item II – Approval of Agenda with the inclusion of any emergency items and deletion of any items

A motion was made to approve the agenda as presented by Eloiza Martinez and seconded by Dr. David Lee. Motion carried.

Agenda Item III – DISCUSSION and POSSIBLE ACTION 1. Budget & Finance Committee ~ Margarita Rebolal, Chair: 1a) Accept and Approve the FY09/PY08 (June 1, 2008 – June 30, 2009 Audit

Margarita Rebolal stated that the Annual Financial Report was approved at the August 2010 Budget Committee meeting. A corrective action work plan for the findings was created and reviewed at the September 2010 Budget Committee meeting. The corrective action plan includes: 1) Updating of policies and procedures; 2) Standardized processes for assess and grant expenditure tracking; and 3) Tracking cash forecasting and monthly preparation of financials.

At the request of Ms. Rebolal David Jefferson provided a brief rundown of expenditures. The agency has expended roughly \$7M for fiscal year ending June 30, 2009; based on rough calculations for program year ending June 30, 2009, the agency will have expended approximately \$18-\$20M.

Councilman Lawrence Weekly disclosed that Piercy, Bowler, Taylor & Kern handled his campaign account, and that his vote to accept the Annual Financial Report would not present a conflict of interest.

A motion was made to accept and approve the FY09/PY08 (June 1, 2008 – June 30, 2009) audit as presented by Pat Maxwell and seconded by Charles Perry. Motion carried.

2a) Approve an increase to budget line #6210 – Legal Fees

David Jefferson stated that budget line item #6210-Legal Fees has been a caution item and is running (\$12,177) in the red for June 2010. The recommendation is to pull \$15,000 from the budget line item #6300 Telephone, which has \$82,327 remaining and move it to budget line #6210-Legal Fees. Discussion ensued.

A motion was made to approve an increase to budget line #6210 – Legal Fees as presented by Pat Maxwell and seconded by Charles Perry. Motion carried.

2. Adult & Dislocated Worker Committee ~ Charles Darling, Sr., Chair a. ACTION 1) Approve the recommendation of the Adult & Dislocated Workers Committee to negotiate and execute a PY10 contract in the amount of \$750,000 with The Ridge House to conduct a Prisoner Re-Entry program delivering employment and training services as a result of the competitive procurement process.

Charles Darling, Sr. read the recommendation to approve the negotiation and execution of a PY10 contract in the amount of \$750,000 with The Ridge house to conduct a Prisoner Re-Entry program delivering employment and training services as a result of the competitive procurement process.

Mujahid Ramadan provided background: The Ridge House Statewide Prisoner Re-entry Workforce Project will provide 115 ex-offenders pre and post-release services to reduce the cycle of imprisonment, release, and re-entry. In collaboration with Nevada Department of Corrections and Casa Grande Transitional Living Facility, The Ridge House will implement the STRIVE/Second Chance Act intensive preparation training for ex-offenders, pre-and post-release, and provide housing, counseling, and intensive case management services to effectively assist them with their transition to the community. The Ridge House Prisoner Re-entry Workforce Project will create job opportunities for ex-offenders, prepare them for the employment market, and help them establish the confidence to develop careers and healthy recoveries, giving them the confidence to change their life and remain out of the cycle of recidivism once and for all.

A motion was made to approve the recommendation of the Adult & Dislocated Workers Committee to negotiate and execute a PY10 contract in the amount of \$750,000 with The Ridge House to conduct a Prisoner Re-Entry program delivering employment and training services as a result of the competitive procurement process by Commissioner RJ Gillum and seconded by Margarita Rebolal. Councilman Travis Chandler opposed. Motion carried.

2) Approve the recommendation of the Adult & Dislocated Workers Committee to negotiate and execute a PY10 contract in the amount of \$750,000 with the Latin Chamber of Commerce to conduct a Green Economy Worker program delivering employment and training services as a result of the competitive procurement process.

Charles Darling, Sr. read the recommendation to negotiate and execute a PY10 contract in the amount of \$750,000 with the Latin Chamber of Commerce to conduct a Green Economy Worker program delivering employment and training services as a result of the competitive procurement process.

Otto Merida provided a brief overview of the Latin Chamber of Commerce (LCC) proposal for the Green Economy Worker Employment and Training Services grant in the amount of \$750,000 to serve 150 adult and displaced workers to enter into and advance in the jobs created by the burgeoning green economy field—specifically those related to Home Energy Auditing, Solar Installation and Sales, and Energy Efficient Retrofitting. The LCC built a synergistic partnership with American Energy Audit (AEA), Nevada Energy Audit (NEA), Sheet Metal Workers Union Local 88, Laborers Local Union 872, Vegas PBS, Solar Forces, Better Building Systems, Mission Housing, Quality Mechanical, Pahor Mechanical, RPM Mechanical and Southwest Air Conditioning.

Dr. Renee Cantu, LCC stated that if the program is approved, they will advertise with Vegas PBS, who has also agreed to provide access to training facilities. A draft press release has been prepared and is ready to release to the community advertising that training is available for persons in the construction field through the Casa Verde Project. Dr. Cantu stated that they have already received 10-15 referrals for the program from various agencies.

Kitt Cooper, NEA provided a brief overview of the three Career Pathways: 1) Residential Energy Auditor; 2) Green Retrofitting, and 3) Solar Installer/Salesman track. Discussion ensued

A motion was made to approve recommendation of the Adult & Dislocated Workers Committee to negotiate and execute a PY10 contract in the amount of \$750,000 with the Latin Chamber of Commerce to conduct a Green Economy Worker program delivering employment and training services as a result of the competitive procurement process as presented by Councilwoman Gerri Schroder and seconded by Margarita Rebolal. Motion carried.

3) Approve the recommendation of the Adult & Dislocated Workers Committee to negotiate and execute a PY10 contract in the amount of \$750,000 with the Southern Nevada Medical Industry Coalition to conduct a Healthcare program delivering employment and training services as a result of the competitive procurement process.

A motion was made to approve the recommendation of the Adult & Dislocated Workers Committee to negotiate and execute a PY10 contract in the amount of \$750,000 with the Southern Nevada Medical Industry Coalition to conduct a Healthcare program delivering employment and training services as a result of the competitive procurement process as presented by Commissioner RJ Gillum and seconded Margarita Rebolal. Charles Perry abstained. Motion carried.

Councilman Travis Chandler stated that there is inadequate documentation in the agenda packet supporting the three Adult & Dislocated Worker program action items and requested that more documentation be provided to the Board on current and future action items when the Board's approval is requested for new contracts and programs. Commissioner Lawrence Weekly concurred. Hannah Brown confirmed that the information will be provided to the Board.

b. INFORMAION: Removal of Expertise, Inc. and the Area Health Education Center of Southern Nevada from high risk status

Charles Darling, Sr. announced that Expertise, Inc. and Area Health Education Center of Southern Nevada were effectively removed from *high risk* status.

c. PRESENTATION: Foliot Furniture, Lenix Jorge, Human Resources

Mr. Lenix Jorge provided a presentation on the successful launch and expansion of his Canadian-based program into Nevada through Easter Seals of Nevada. Mr. Jorge provided a brief company history and discussed how the funds awarded for the Foliot Furniture program are being spent.

3. Youth Council ~ Ken LoBene, Chair: INFORMATION 1) YouthBuild Las Vegas Report

Helicia Thomas, GNJ Family Life Center provided the YouthBuild Las Vegas report. YouthBuild focuses on five components: education, leadership development, counseling, construction, and graduation. YouthBuild is in the process of orientating the second cohort. The first cohort completed the program in August 2010. Approximately 17 participants have been placed in employment with the assistance of the OJT funds.

2) Project 5000 Kids Update

Nancy White read the September 2010 Project 5000 Kids Board Report as shown on page 20 of the agenda packet. Ms. White announced the Regal Premier Pre-Release event of Waiting for Superman sponsored by P5K at the Village Square Regal Cinemas on October 20, 2010. Staff, Board, and community VIPs are invited to attend.

4. Emerging Markets/Partnerships/Resource Development ~ Pat Maxwell, Chair: INFORMATION: Committee Update

Cornelius Eason and Debra Collins provided a committee update: 1) Rural Workforce – contract was signed with CSN to implement adult programs in Lincoln County is complete; CSN staff has attended initial service provider training 2) Nevada Health Care Grants Coalition – the agency received a planning grant for \$150,000 to develop Healthcare workforce issues for one year 3) Southern Nevada Labor Initiative – chaired by Mark Edgel – has met several times planning for the formation of a comprehensive labor working group that will develop strategies to address the training and employment needs of organized labor in Southern Nevada; a launch event is being planned.

5. Executive Director's Update ~ John Ball, Executive Director

John Ball thanked Debra Campbell and staff for the efforts in preparing the Annual Report which will be published and continually updated on the workforceCONNECTIONS website.

Agenda Item IV – CONSENT AGENDA

The Consent Agenda is enacted in one motion without discussion; however, any item may be pulled from the consent calendar for discussion by any board member.

- A. Approve the minutes from the *workforceCONNECTIONS* Board of Director's meeting on August 24, 2010.
- B. Approve the WIA Youth Service Provider Performance Policy as recommended by the Youth Council.

A motion was made to approve and/or receive Consent Agenda item A and item B as presented by Mark Edgel and seconded by Michelle Bize. Motion carried.

Agenda Item V – Public Comment

Steve Burt, Executive Director, The Ridge House thanked the Board for the opportunity to work together in the area of Prisoner Re-Entry.

Henry Thorns, Dog Catchers, stated that his program has been in Las Vegas for 29 years and uses sports to entice 5-18 year olds into making the right education and life choices. Mr. Thorns welcomes funding opportunities for his program.

Kathryn Hooper, Director/President, Partnerships for Youth at Risk stated that this wrap-around services program has been in operation for ten years. Character training is provided for the at-risk youth and Responsible Parenting training is provided for the parents of the at-risk youth. The program has been funded through grants for the past ten years; however, all funding ends at the end of December 2010 and the program needs new funding.

Doug Geinzer, Southern Nevada Medical Industry Coalition (SNMIC), thanked the Board for the approval on the motion to execute a contract with SNMIC. Mr. Geinzer stated that SNMIC was founded in 2002 to improve the quality of health in Southern Nevada and the Board's approval today made a big difference in allowing SNMIC to reach its mission.

Agenda Item VI – Adjournment

The meeting was adjourned at 11:52 a.m.