

# WORKFORCE CONNECTIONS

## BOARD MEETING MINUTES

February 25, 2014  
10:00 a.m.

*Workforce Connections  
Bronze Conference Room  
6330 W. Charleston Blvd., Suite 150  
Las Vegas, NV 89146*

### Members Present

Bart Patterson	Bill Regenhardt	Commissioner Adam Katschke (phone)
Commissioner Lawrence Weekly	Commissioner Ralph Keyes (phone)	Dan Rose
Councilwoman Peggy Leavitt	Councilwoman Anita Wood (phone)	Vida Chan Lin
Dr. David Lee	Hannah Brown, Chair	Lynda Parven
Charles Perry	Mujahid Ramadan (phone)	Sonja Holloway
Tommy Rowe	Valerie Murzl, Vice-Chair	Mark Edgel (phone)
William Bruninga (phone)	Maggie Arias-Petrel	

### Members Absent

Willie J. Fields	Dan Gouker
Councilman Bob Beers	Commissioner Butch Borasky
Matt Cecil	Councilwoman Gerri Schroder

### Staff Present

Ardell Galbreth	Chris Shaw	Heather DeSart
Jim Kostecki	Carol Turner	Tom Dang
Debra Collins	Brett Miller	Jeannie Kuennen
Dianne Tracy	Kenadie Cobbin-Richardson	Emilio Pias

### Others Present

George H. Taylor, Senior Deputy Attorney General	Dr. Tiffany Tyler, Nevada Partners, Inc.
Bruce A. McKim, Precision Electric, Inc.	Janice M. Rael, Nevada Partners, Inc.
Denise Gee, HELP of Southern Nevada	Eloisa Martinez, LCCCF
Jeramey Picket, Nevada Partners, Inc.	Penny Hagen, FIT
Helicia Thomas, GNJ Family Life Center	Jennifer Casey, FIT
Arcadio Bolanos, Academy of Human Development	Sharon Morales, LCCCF
Nield Montgomery, The Learning Center	Sherry Ramsey, Goodwill of Southern Nevada
Linda Montgomery, The Learning Center	Richard Hallon, Las Vegas Urban League
Joselyn Hernandez, YAP	Ryan Whitman, PBTk
David Lunden, GNJ Family Life Center	Tenesha McCulloch, Goodwill of Southern Nevada
Anthony Gilyard Jr., FIT	Nyeri Richards, YAP
Carlos Stratton	Bretaishe Rogers

(It should be noted that not all attendees may be listed above)

Chair Hannah Brown began the meeting with Agenda item 3 – First Public Comment Session until a quorum was met.

#### **1. Call to order, confirmation of posting and roll call**

The meeting was called to order by Chair Hannah Brown at 10:24 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

**2. DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items**

Ardell Galbreth recommended a change to the agenda to reflect agenda items 7, 8, 9, 10, 11, 12, and 13 for the Adult and Dislocated Worker Committee Updates moved after agenda item 4 once a quorum is attained. The agenda will reflect these changes with no additional changes.

*A motion was made to approve the agenda as presented by Charles Perry and seconded by Bill Regenhardt. Motion carried.*

**3. FIRST PUBLIC COMMENT SESSION:**

Arcadio Bolanos, Director for the Academy of Human Development, distributed a one-page handout with data compiled from the activities through the Computer Lab. Mr. Bolanos stated August through December 954 clients were served, and from August through February 23, 2014 a total to date of 1,340 clients were served, exceeding their expectations. Mr. Bolanos expressed his concern that Board member have not visited the Center and extended an invitation to all.

Commissioner Weekly stated he appreciated the report, but queried under job search if there was any data to show how many of the clients found employment. Mr. Bolanos responded they do not have the money or the manpower to do follow-up. The Center can only provide the job search.

Ardell Galbreth clarified the Academy of Human Development is not a service contract, it is a resource center for the individuals in the area and not contracted to track the numbers for job placement, because the Academy of Human Development works closely with the service providers, the numbers could be captured in existing reports.

Bruce McKim ~ Mr. McKim was asked by his caseworker to speak of his experience through Foundation for an Independent Tomorrow (FIT) under public comment. Mr. McKim is a commercial journeyman electrician, re-entering the workforce after 4 years in prison. FIT enabled Mr. McKim the ability to purchase the tools of his trade and the use of his legitimate skills. Mr. McKim thanked both FIT and Workforce Connections for the opportunity.

Carlos Stratton ~ Mr. Stratton was asked by his caseworker to speak of his experience through Foundation for an Independent Tomorrow (FIT) under public comment. Mr. Stratton is currently enrolled in school (Culinary) and a job, just looking forward to graduating. Mr. Stratton expressed his thanks for to both FIT and Workforce Connections.

Darrein Radford ~ Through GNJ, Ms. Radford has increased her math and reading skills within 3-weeks and additional useful direction in work field and parenting. Ms. Radford appreciates the program and the support from Workforce Connections.

Bretaishe Rogers ~ A participant of GNJ Family Life Center, Ms. Rogers has received steps to success, certificates and CEU in Microsoft Word, PowerPoint, Excel, Access, and experience in Green Technology. In her current position, she stands as the head leader in the leadership program, and a parent program under development. Ms. Rogers appreciates the program and the support from Workforce Connections.

James Allen ~ Former worker with the Urban League and former Re-Entry patriarch. After 30 years, Mr. Allen is looking to reintegrate into society, transition into the workforce, and find a job. Mr. Allen has worked with re-entry, mentoring, outreach, and worked with juvenile detention. Mr. Allen's concern is the lack grants to support re-entry.

**4. DISCUSSION AND POSSIBLE ACTION: Approve the Board Meeting Minutes of January 28, 2014**

*A motion was made to approve the Board Meeting Minutes of January 28, 2014 as presented by Charles Perry and seconded by Councilwoman Peggy Leavitt. Motion carried.*

**5. INFORMATION: Nevada Open Meeting Law Training ~ George H. Taylor, Senior Deputy Attorney General**

Mr. Galbreth stated there is an effort to provide this training every two years.

Commissioner Weekly recommended continuance on voting items to ensure a quorum. Mr. Taylor concurred.

Mr. George H. Taylor, Senior Deputy Attorney General provided a PowerPoint presentation (included with the agenda packet) and training on Open Meeting Law at 12:24 p.m.

**6. DISCUSSION AND POSSIBLE ACTION: Review and Discuss the DRAFT One-Stop Operator Agreement between Workforce Connections and Nevada's Department of Employment, Training, and Rehabilitation (DETR) and authorize staff to enter into negotiations to finalize the MOU for Board and Local Elected Officials approval**

Mr. Galbreth stated at the last Board meeting, there was a recommendation to staff to contact DETR and obtain a draft MOU regarding the One-Stop Career Center. Mr. Galbreth noted the following concerns:

- In accordance with WIA, WC cannot designate DETR as a One-Stop Operator – only through an RFP process; however, the Board could designate DETR and other entities to serve as a One-Stop Consortium;
- On page 11 of the agenda packet, DETR indicated four programs to be a part of the Consortium, but appears as four different entities;
- On page 13 of the agenda packet, would provide its reports to the Executive Committee and full Board, and should be vetted through the appropriate committees and/or councils with recommendations to the full Board

Ms. Brown queried page 11 Item 1. Designation of DETR as a One Stop Operator, did this imply that DETR would take control of the One-Stop. Mr. Galbreth responded that he has not met with DETR Leadership regarding the MOU, and will report to the Board with any additional information; however, Ms. Parven represents DETR and can speak to this agenda item.

Lynda Parven abstained from discussion due to her seat with DETR and the One-Stop Consortium.

Hannah Brown queried the purpose of the MOU, and expressed her concern with the angst between DETR and the One-Stop Career Center.

Councilwoman Anita Wood stated if having a One-Stop in North Las Vegas will bring up the numbers, she echoes support to the MOU once it has been routed through the proper legal avenues, and urges WC staff to proceed.

Commissioner Lawrence Weekly stated his unreadiness, and further, “I do not understand there -- is a DETR representative here who could give us clarification in terms of what it is they are expecting to do, but I do not understand why she is precluded from speaking. Secondly, there is an explanation on page 12 in terms of the description DETR One-Stop Centers and Responsibilities of DETR. This explains what their role is, what their responsibilities are, what their expectations are.” Commissioner Weekly concurred with the Board Chair regarding every other month we (WC) are at odds with DETR about a One-Stop. What do we need to do to get on the same page? He reiterated his concern that Ms. Parven as a representative of DETR is not allowed to speak.

Mr. Galbreth stated Ms. Parven is allowed to speak regarding this particular topic that deals directly with DETR. There is no one else that can answer the questions on DETR's behalf.

Ms. Brown requested Ms. Parven as a representative of DETR, to explain to the Board the purpose of the MOU.

Ms. Parven responded she was confused as the subject of the agenda item is DETR as a Consortium. Further, Ms. Parven has a seat on the Consortium and notes that she is not allowed to speak on agenda items regarding the One-Stop Consortium.

Mr. Galbreth stated there is no Consortium until the Board and the Local Elected Officials make it a Consortium.

Ms. Brown stated there could be Consortia throughout the Las Vegas Valley, but the hub would be Workforce Connections as the reporting body and oversight. She further stated that WC could have other Consortia and it needs to be clearly defined in the MOU that those Consortia will report to Workforce Connections according to the Workforce Investment Act.

Ms. Parven stated DETR does not have any intent; this is an option for the Board. It does not have anything to do with the One-Stop Career Center that DETR does participate in with six staff that staff it regularly and that we do cooperate in the Consortium and with the Board with running that and helping to serve our clients. This on page 12 indicates it has to do with the three JobConnects that are currently in existence in Las Vegas. It is merely an option.

Mr. Ramadan queried “what need is there for this MOU and what purpose is it going to serve.” Ms. Brown replied she thought it was “power” speaking.

Ms. Brown stated the bottom line is we need to understand there are clients to be served in all of the communities and we need to come up with some reasonable solution of being able to serve these clients and forget all of this power and confusion.

Mr. Ramadan queried again, what was the purpose and need for this MOU. Ms. Parven responded that this is a One-Stop Operating Agreement that Mr. Beers asked DETR to create. It is a draft document prepared by DETR and requested by Ardell. Mr. Galbreth responded he assumed that DETR and Councilman Beers may have had some discussion regarding this document at the last Board meeting, Councilman Beers indicated there was a draft document, which he has not seen, and he requested a copy of it and this is the copy.

Councilwoman Wood stated in the interim that staff ask legal continue to review this issue to see if there is a possibility of working something out that is agreeable with DETR and Workforce Connections through all legal aspects and in compliance. Ms. Brown responded that it must be a document that should be vetted through the attorney to comply with WIA.

Councilwoman Peggy Leavitt stated she would make a motion to table agenda item 6 to have Councilman Beers present to represent his intent, and that she does not have enough information to vote on the agenda item.

Bill Regenhardt request the concerns that staff has regarding this issue, be itemized and made clear for the Board so those questions could be answered at the next Board meeting.

Dr. Lee requested separate MOUs for each community. Mr. Galbreth responded that typically that could be the case, but it depends on the negotiation process, intent and expectations regarding the service and delivery. The JobConnect offices are established in the three communities as mentioned.

Charles Perry stated this is an MOU between DETR and Workforce Connections. It is not an MOU between any, jurisdiction.

*A motion was made to table agenda item 6 for clarity, purpose, intent, legality and the concerns stated by staff above (bullet points) by Councilwoman Peggy Leavitt and seconded by Charles Perry. Motion carried.*

**7. INFORMATION: Adult & Dislocated Worker (ADW) Committee Meeting Minutes of February 12, 2014 (draft)**

Valerie Murzl ADW Committee Chair presented the Minutes of February 12, 2014 (draft) provided on page 16-21 of the agenda packet for information only.

**8. DISCUSSION AND POSSIBLE ACTION: Approve the Adult & Dislocated Worker Committee’s recommendation to award Foundation for an Independent Tomorrow (FIT) additional funding in an amount not to exceed \$50,000 for their One-Stop Center contract and \$50,000 for their Home Office contract for a total of \$100,000. These funds will be used to augment FIT’s current PY2013 WIA Adult and Dislocated Worker and One-Stop contracts to provide additional training and supportive services to participants.**

Heather DeSart stated, last month one of the providers low on training funds and supportive service dollars, came forward requesting additional funds. Pages 23 and 24 of the agenda packet include self-explanatory letters providing the information for the request.

Lynda Parven queried if she was allowed to vote on the agenda item as she holds a seat on the ADW Committee requested point of order. Ardell Galbreth stated if Ms. Parven was a member of the board of directors for FIT this would be a conflict of interest, and she should not discuss or vote on any actions taken. Ms. DeSart concurred, further clarifying the differentiation between the One-Stop Consortium, the ADW Committee, and actions taken to award funding to FITs contract.

*A motion was made to approve the Adult & Dislocated Worker Committee’s recommendation to award Foundation for an Independent Tomorrow (FIT) additional funding in an amount not to exceed \$50,000 for their One-Stop Center contract and \$50,000 for their Home Office contract for a total of \$100,000. These funds will be used to augment FIT’s current PY2013 WIA Adult and Dislocated Worker and One-Stop contracts to provide additional training and supportive services to participants by Hannah Brown and seconded by Tommy Rowe. Motion carried.*

9. **DISCUSSION AND POSSIBLE ACTION: Approve the Adult & Dislocated Worker Committee's recommendation to renew Las Vegas Clark County Urban League's contract in an amount not to exceed \$170,000 to continue to operate its community resource center in support of local area job seekers. The computer center or resource laboratory will continue to serve as an Affiliate One-Stop Career Center linked to Workforce Connection's Comprehensive One-Stop Career Center. Upon approval, the term of the contract is February 1, 2014 through June 30, 2015.**

Ms. Murzl stated agenda item 9 is included on pages 25 and 26 of the agenda packet.

Ms. DeSart stated this item is self-explanatory.

*A motion to approve the Adult & Dislocated Worker Committee's recommendation to renew Las Vegas Clark County Urban League's contract in an amount not to exceed \$170,000 to continue to operate its community resource center in support of local area job seekers was made by Charles Perry and passed unanimously.*

10. **DISCUSSION AND POSSIBLE ACTION: Approve the Adult & Dislocated Worker Committee's recommendation to remain with Workforce Connections' current programmatic reporting structure as it pertains to the One-Stop Career Center Consortium and other One-Stop Career Center affiliate sites to deliver performance and service delivery activity reports through appropriate committees/councils to be vetted and then presented to the full Board as necessary and required**

Mr. Galbreth stated at the last meeting, this item was requested for discussion by the Consortium through Councilman Beers, as a standing committee to the Board. The Consortium's desire is to direct report to the Board. The Consortium is a group of entities that constitute the One-Stop Career Center and its associated partners to deliver One-Stop delivery services. After discussion through the ADW Committee, it was determined that the Consortium vet or present their presentation through the ADW Committee so that the committee has an opportunity to address any concerns. The ADW Committee would report out to the Board.

Valerie Murzl commented the opinion of the ADW Committee is not to set a precedent to have a group of people or non-profits come to the Board, with all others mandated to vet through proper channels. She further stated that the ADW Committee reviews providers' request for funding programs, RFPs related to the programs, approves the awards for the programs, submits recommendations to the Board, and monitors the funds on a monthly basis.

Ms. Parven stated that the Board staff has decided that DETR cannot speak on Consortium issues. Mr. Galbreth concurred with regard to this agenda item.

*A motion was made to approve the Adult & Dislocated Worker Committee's recommendation to remain with Workforce Connections' current programmatic reporting structure as it pertains to the One-Stop Career Center Consortium and other One-Stop Career Center affiliate sites to deliver performance and service delivery activity reports through appropriate committees/councils to be vetted and then presented to the full Board as necessary and required by Hannah Brown and seconded by Charles Perry.*

Discussion ensued regarding the current programmatic reporting structure.

*The motion was re-read for the record and approved. Motion carried.*

11. **INFORMATION: Sector Council Snapshot**

Brett Miller, Sr. Analyst presented the Sector Council Snapshot on pages 29 of the agenda packet. Over the last three months, the overarching theme for the Sector Councils has been the development of strategic plan. Within the strategic plan, each sector has identified in-demand positions, in some cases emerging positions, and developed potential pilot programs for implementation within the sectors. Methodology is strategic guidance for spending training dollars, and meeting industry demand. Locally, there is the Local Employer Advisory Panel (LEAP) using local employers to gather intelligence on how WC can improve services.

12. **INFORMATION: Training, Wage and Employment Reports**

Brett provided the Average Training Cost by Sector and the Wage by Sector reports provided on pages 31 and 32 of the agenda packet.

13. **INFORMATION: WIA Client Demographic Report ~ Adult/Dislocated Worker & Youth**

Brett provided the WIA Client Demographics Reports - Adult & Dislocated Worker and Youth on pages 34-38 of the agenda packet.

**14. INFORMATION: Approve Youth Council's recommendation to negotiate and amend Nevada Partner, Inc. In-School Youth Program contract to include Legacy High School for an additional amount not to exceed \$100,000**

Mr. Villalobos reported the Graduate Advocate Program Initiative that initially began with 10 schools; last year grew to 12 schools, with recent reports on graduation improvements in the district. The recommendation is to include Legacy High School into the Graduate Advocate Initiative that fall under the purview of NPI, where 63% are students of color. In 2012, Legacy High School had a graduation rate of approximately 64%, in 2013 approximately 65% falling approximately 5%-10% comparatively with the State and National averages in general. Legacy High School has not met the Adequate Yearly Progress in the last 3 years. In 2013, Legacy High School was 18% credit deficient (State average 14.79%). In 2012, Legacy High School was approximately 21% credit deficient. 43.8% of the students that leave Legacy High School are college and/or career ready. The Nevada school performance framework has Legacy High School ranked at 54.50% out of a possible 100% rating placing that school at a 3 star rating level. Councilwoman Anita Wood brought this school to the Youth Council's attention as a school in need in the North Las Vegas area. The contract would begin in March and end September 30, 2014 for 50 students.

Mr. Galbreth stated for the record, according to the Open Meeting Law since this agenda item deal specifically with North Las Vegas, Councilwoman Wood or anyone that sit on an official board for North Las Vegas, must abstain from the vote.

Councilwoman Wood stated, "It does not make sense, I was actually appointed to the board by the City of North Las Vegas." Commissioner Weekly concurred, and should not have to abstain. "We are not Clark County School District employees, and we are appointed to be on this board." Mr. Galbreth stated he would have to seek legal counsel.

Commissioner Weekly stated they already have legal counsel through their legal counsel because we have been through this before that we do not have to abstain. If we were CCSD employees, if we were employees of Legacy or one of these High Schools, then we would need a legal opinion and we would disclose that for the record, because we do not have any fiduciary responsibilities at any one of these schools, I would be voting.

Councilwoman Wood, for the record, disclosed she is the Councilwoman from the City of North Las Vegas and she will be voting.

*A motion was made to approve Youth Council's recommendation to negotiate and amend Nevada Partners, Inc. In-School Youth Program contract to include Legacy High School for an additional amount not to exceed \$100,000 by Tommy Rowe and seconded by Charles Perry. Motion carried.*

**15. INFORMATION: 2012 – 2013 Graduate Advocate Initiative Report**

Mr. Villalobos presented the 2012 – 2013 Graduate Advocate Initiative Report on page 41 of the agenda packet.

Commissioner Weekly requested an update on a quarterly basis in terms of what types of assistance this agency made to help increase the graduation rate. He emphasized his excitement that staff is working with the schools, along with Senator Ruben Kihuen, Councilwoman Wood, and Commissioner Weekly working directly with the principals in their districts to find resources to bring the schools that will help the students to overcome many of the barriers. The challenge for the students is the proficiency exam, particularly for students of color. Commissioner Weekly stated that efforts have been made searching for retired teachers, professional volunteers to provide free space for tutoring at facilities such as Pearson Community Center, Rafael Rivera Community Center, East Las Vegas Community Center, and Doolittle Community Center for after school and weekends. Commissioner Weekly stressed periodically having some "celebratory moments".

Discussion ensued regarding the levels of diploma attainment in the varying High Schools.

Dr. Tiffany Tyler echoed the sentiments stating it is a collective effort that particular schools were able to leverage an array of resources and provide individual strategies that vary across campuses.

Denise Gee stated HELP conducted tracking on the Del Sol High School to respond to the low number of students that did not graduate with the highest majority of students not able to pass their proficiencies. The students need that additional tutoring and assistance.

**16. INFORMATION: Budget & Finance Committee Minutes of February 12, 2014 (draft)**

The Budget & Finance Committee Minutes of February 12, 2014 (draft) provided on page 44-49 of the agenda packet.

**17. DISCUSSION AND POSSIBLE ACTION: Approve the Legal Services Contract Award to Marquis, Aurbach, Coffing in an amount not to exceed \$100,000**

Jim Kostecki announced that the LEO Joint Legal Counsel Advisory Committee met and discussed the Committee members' reviews of the Legal RFP responses submitted by four respondents. Mr. Kostecki stated based on the review, Clark County, City of Las Vegas, City of Henderson, with City of North Las Vegas abstaining due to direct involvement with many of the proponents. Mr. Kostecki directed the committee to the letter on page 51 that indicates two potential candidates were determined that based on a possible score of 100: Parker, Nelson & Associates – 94.67, and Marquis Aurbach, Coffing - 92. The Budget Committee is requesting and recommending that Marquis Aurbach, Coffing continue with the Legal Services contract.

*A motion was made to approve the Legal Services Contract Award to Marquis, Aurbach, Coffing in an amount not to exceed \$100,000 by Councilwoman Peggy Leavitt and seconded by Charles Perry. Motion carried.*

**18. DISCUSSION AND POSSIBLE ACTION: Review, Discuss, Accept, and Approve Reports**

Mr. Kostecki and Ms. Turner presented the budget reports on pages 54 – 68 of the agenda packet, and the Board voted on each item separately.

a. **PY2013 WIA Formula Budget July 1, 2013 through June 30, 2014 and Budget Narrative (No change since last report)**

*A motion was made to accept and approve agenda items 18.a. as presented by Bill Regenhardt and seconded by Vida Chan Lin. Motion carried.*

b. **Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA)**

*A motion was made to accept and approve agenda item 18.b. as presented by Charles Perry and seconded by Vida Chan Lin. Motion carried.*

c. **Awards & Expenditures (Compliance and Operational Status of Service Providers/Funded Partners) – Monthly Update**

*A motion was made to accept and approve agenda item 18.c. as presented by Charles Perry and seconded by Bill Regenhardt. Motion carried.*

d. **Funding Plans – Adult/Dislocated Worker & Youth – Monthly Update**

*A motion was made to accept and approve agenda item 18.d. as presented by Charles Perry and seconded by Vida Chan Lin. Motion carried.*

e. **PBTK Audit – PY2012 (Year Ended June 30, 2013)**

Mr. Kostecki presented Ryan Whitman, Principal for Piercy, Bowler, Taylor and Kern to provide a report on the PY2012 Audit on page 69 -121 of the agenda packet.

Mr. Whitman stated the Audit of June 30, 2013 financials was completed as of January 31, 2014 and proceeded to review the Summary of Auditor's Results on page 112, and the Schedule of Findings and Questionable Costs on pages 113 through 121 of the agenda packet.

Hannah Brown, on behalf of the Board, expressed appreciation for the work conducted on the PY12 Audit.

*A motion was made to approve agenda item 18.e. as presented by Sonja Holloway and seconded by Bill Regenhardt. Motion carried.*

f. **Workforce Connections' Professional Services Contracts – Monthly Update**

*A motion was made to accept and approve agenda item 18.f. as presented by Councilwoman Peggy Leavitt and seconded by Charles Perry. Motion carried.*

**19. INFORMATION: Statewide WIA Allocation Update**

Carol Turner reported on the Statewide WIA Allocation Update on page 128 of the agenda packet. Ms. Turner stated that the state receives an allocation from US DOL then distributes to the Local Workforce Board based on the Statewide WIA Allocation formulas. Ms. Turner stated that Mr. Galbreth contacted DETR in June formally reminding DETR of the need to discuss the Statewide WIA Allocation formulas. In September, Mr. Galbreth spoke with DETR again with no action taken. Ms. Turner stated that within 2-months, the formula would be used for allocation of the PY2014 funds. WC and NevadaWorks staff will work with DETR to gain a better understanding, and changes made in the formulas used in the annual statewide allocation.

**20. INFORMATION: One-Stop Center MOU and Resource Sharing Agreement Requirements**

Mr. Galbreth directed the committee to pages 130 - 132 of the agenda packet that outlines the One-Stop Center Memorandum of Understanding and Resource Sharing Agreement Requirements submitted by Ms. Macey Prince-Swinson, U.S. DOL grants and contract specialist and current DOL contractor.

**21. DISCUSSION AND POSSIBLE ACTION: Executive Director's Report ~ Ardell Galbreth**

A quorum was not met for the Executive Director's Report, and therefore no action taken. The Executive Director's Report is provided on page 100 – 101 of the agenda packet.

Mr. Galbreth focused on the failed Youth Literacy/Numeracy Performance Measures. Mr. Galbreth reported at the last LEO meeting that WC failed the Youth Literacy/Numeracy performance measure at 28%. WC made a conscious decision to serve populations hardest to serve, including youth with disabilities and foster youth. Mr. Galbreth stated that after the data validation, information, and background support indicated WC did not fail. Mr. Galbreth is in coordination with the DETR and the US Department of Labor to have the report corrected. WC NVTrac data system does not translate to DETR's data system and onto the USDOL. WC not only met the performance measure, but also exceeded the performance measure.

**22. SECOND PUBLIC COMMENT SESSION**

None

**23. INFORMATION: Board Member Comments**

Charles Perry queried the additional funds from the WIA Statewide Allocation of \$102,000 due to the South as a back payment, and whether they were actually spent.

Lynda Parven, briefly stated DETR staff collectively spent hundreds of hours in helping to develop policies and procedures and customer flow efficiencies for the One-Stop along with the other Consortium partners, found it disturbing that there were Board members who were not aware of their positive participation in the success of the One-Stop.

Hannah Brown responded it was her belief that it had to do with the tone and expressed her concerns about the relationship. She further stated in the beginning it was her understanding that we (DETR and WC) were partners and was excited, but thought the breakdown had a lot to do with the tone.

Tommy Rowe, I am still looking forward to the time that we could walk in here and see Old Glory.

**24. ACTION: Adjournment**

*The meeting adjourned at 1:15 p.m.*