

WORKFORCE CONNECTIONS

BOARD MEETING MINUTES

May 26, 2015
10:00 a.m.

**Rosalie Boulware Conference Room
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146**

Members Present

Bart Patterson	Bill Regenhardt	Charles Perry
Commissioner Lawrence Weekly	Councilwoman Anita Wood (phone)	Councilwoman Gerri Schroder
Dan Gouker	Dr. David Lee	Hannah Brown
Jack Martin (phone)	Jerrie Merritt	Maggie Arias Petrel (phone)
Mujahid Ramadan (phone)	Sonja Holloway	Tommy Rowe
Valerie Murzl, Chair	Vida Chan Lin	Willie J. Fields

Members Absent

Cecilia Maldonado	Commissioner Varlin Higbee	Commissioner Butch Borasky
Commissioner Ralph Keyes	Councilman Bob Beers	Councilwoman Peggy Leavitt
Liberty Leavitt	Lynda Parven	Mark Edgel
Matt Cecil	William Bruninga	

Staff Present

Ardell Galbreth	Heather DeSart	Suzanne Potter
Jim Kostecki	Ricardo Villalobos	Brett Miller
Jeannie Kuennen	Jake McClelland	Kenadie Cobbin Richardson

Others Present

Stephanie Garabedian, Parker Nelson & Associates	Vinz Koller, Social Policy Research Associates (SPRA)
Carol Turner, CST Project Consulting	Tim Wigchers, Nye Communities Coalition
Tammi Odegard, Nye Communities Coalition	Al Ballista, Nevada Hospital Association
Sylvia Davis, Nevada Department of Corrections	Dr. Tiffany Tyler, Nevada Partners Inc.
Tracey Torrence, SNRHA	Marissa Brown, Nevada Hospital Association
Ron Hilke, DE/TR	Brad Williams, ResCare Workforce Services
Arcadio Bolanos, Academy of Human Development	Debra Giordano, ResCare Workforce Services
Jackie Bien, ResCare Workforce Services	Tim Foster, ResCare Workforce Services
Janice M. Rael, Nevada Partners Inc.	Jeramey Pickett, Nevada Partners Inc.
Tenesha McCulloch, Goodwill of Southern Nevada	Anthony Gilyard, FIT
E. Lavonne Lewis, The Salvation Army	Michael Oh, City of Henderson
Bonita Fahy, SNRHA	Linda Montgomery, The Learning Center
Nield Montgomery, The Learning Center	Thresea Kaufman, Nevada Hospital Association
Marcia Turner, NSHE	Monica Ford, Nevada Partners Inc.
Madelin Arazoza, The Salvation Army	Paula McDonald, HELP of Southern Nevada
Kelli Mosley, Olive Crest	Helicia Thomas, GNJ Family Life Center
David Lunden, GNJ Family Life Center	Donna Bensing, New Horizons CLC of Nevada
Shay Johnson, New Horizons CLC of Nevada	Terri Conway, Goodwill of Southern Nevada

(It should be noted that not all attendees may be listed above)

1. Call to order, confirmation of posting, roll call, and pledge of allegiance

The meeting was called to order by Chair Valerie Murzl at 10:07 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law; roll call was taken and a quorum was present.

2. **DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items**

A motion was made to approve the agenda by Hannah Brown and seconded by Charles Perry. Motion carried.

3. **FIRST PUBLIC COMMENT SESSION:**

Chair Murzl opened the floor for public comment:

Tracey Torrence, Southern Nevada Regional Housing Authority thanked the Youth Council and Workforce Connections for recommending SNRHA to serve youth in the East. Ms. Torrence commented on the Adult RFP process for which SNRHA's proposal was not selected and highlighted components of their proposal including partnerships and MOUs with required partners, a partnership with an incumbent funded partner, Nevada Hospital Association, and a state agency, Nevada JobConnect, who agreed to seat SNRHA in Henderson. Ms. Torrence stated that SNRHA specifically asked through the RFP Q&A process, if a one-stop affiliate site can have a location in more than one zip code as long as it was listed, to which they received an answer of no, there must be one location which will be designated as the one-stop affiliate site in the service area identified in the RFP. Ms. Torrence stated that they were specifically informed at the Bidder's Conference that the one-stop affiliate site must be located at one of the zip codes specifically identified on the RFP map. For this reason, SNRHA sought to co-locate in Henderson with Nevada JobConnect as their East Flamingo office's zip code was not listed on this map for the Adult South Affiliate Site; however, it was the youth program.

Chair Murzl thanked Ms. Torrence and advised that her allotted time of three minutes has ended.

E. Lavonne Lewis, on behalf of The Salvation Army thanked the Board allowing them to serve as a Workforce Connections' grantee this program year 2014-2015. Ms. Lewis reported that the \$250,000 grant allowed The Salvation Army to serve an additional 90 participants with the opportunity to serve more throughout this program year. She further reported that 91% of their clients are homeless, 95% live in poverty, 25% are ex-offenders, and 100% have five or more employment barriers. The Salvation Army has been serving the Las Vegas community for over 67 years and conducting vocational programs for over 20 years with a 74% placement rate of the hardest to place individuals and will be celebrating its 40th culinary class graduation from the College of Southern Nevada's culinary. The Salvation Army offers services from crisis to sustainability, including rental assistance, rapid rehousing for the homeless, food assistance, homeless shelter, transitional housing for case managed clients, veterans' programs and housing, an afterschool program for kids in summer camp, and an array of other services.

Marissa Brown, Nevada Hospital Association Workforce Development Program stated that they will be filing a formal appeal to the RFP process requesting that the funding for the one-stop affiliate site south be split between HELP of Southern Nevada and Southern Nevada Regional Housing Authority, and provided an overview of NHA. Ms. Brown thanked the Board and asked that the request be considered.

Paula McDonald, Program Manager for the Work Readiness Center and WIA Program, HELP of Southern Nevada thanked the Board for the opportunity to continue serving residents of Las Vegas and stated that HELP is committed to have an ongoing collaboration and cooperation with Workforce Connections, community partners, and businesses to provide services that will ensure self-sufficiency and enable people to enter back into the mainstream society to be productive and feel good about themselves.

Marcia Turner, Vice Chancellor for Health Sciences, Nevada System of Higher Education (NSHE) and Chair of Healthcare and Medical Services Sector Council voiced her support for the Nevada Hospital Association, who they have worked with for a number of years through NSHE and the healthcare sector

council. The healthcare sector council focuses on having the employers involved in the discussion and NHA has added a unique mix where they work with most of the hospitals and non-hospitals too and adds a unique training opportunity consistent with the Governor's economic efforts that focuses on the adult and dislocated workers for training new nurses or those that may need refresher training. Ms. Turner requested the Board to consider reevaluating NHA's proposal.

Chair Murzl closed public comment.

4. DISCUSSION AND POSSIBLE ACTION: Approve the Board minutes of April 28, 2015

Chair Murzl presented the minutes on page 6-12 of the agenda packet.

A motion was made to approve the Board minutes of April 28, 2015 by Charles Perry and seconded by Willie J. Fields. Motion carried.

5. PRESENTATION: Recognition for highest number of client job placements measured in quarter 3 of current program year

Ricardo Villalobos, Program Director presented an award to recognize Madelin Arazoza, The Salvation Army for achieving the highest number of client job placements measured in quarter 3 (January through March) of current program year.

6. DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation based on Local Elected Officials legal staff's proposal evaluations to award and execute a contract with Parker, Nelson & Associates in an amount not to exceed \$100,000 to perform legal services on behalf of Workforce Connections with a contract term effective May 27, 2015 through June 30, 2016 with an option to renew annually for an additional three years based on performance and funding availability

Ardell Galbreth, Executive Director provided background. WC has been without legal services for a couple of months and per the MOUs with the LEOs and Board we are required to have legal representation. An RFP was released three months ago and proposals were received from Marquis Aurbach Coffing and Parker Nelson & Associates. The LEO's legal staff evaluated the proposals and submitted their review, provided on page 15 of the agenda packet. Per their review, Parker Nelson & Associates' RFP received a score of 91.25 and Marquis Aurbach Coffing received a score of 76.25. Based on the highest score, staff is recommending that Parker Nelson & Associates is awarded the legal services contract for the amount of \$100,000.

Commissioner Weekly disclosed that Parker Nelson & Associates serves as legal counsel on another board that he serves on and about five years ago there was an attorney for Parker Nelson & Associates who served as his legal counsel on a personal matter.

A motion was made by Charles Perry and seconded by Bart Patterson to approve staff's recommendation based on Local Elected Officials legal staff's proposal evaluations to award and execute a contract with Parker, Nelson & Associates in an amount not to exceed \$100,000 to perform legal services on behalf of Workforce Connections with a contract term effective May 27, 2015 through June 30, 2016 with an option to renew annually for an additional three years based on performance and funding availability. Commissioner Lawrence Weekly abstained. Motion carried.

7. INFORMATION: In-demand Jobs Report

Kenadie Cobbin Richardson, Director of Business Engagement & Communications presented the In-demand Jobs report on page 17 of the agenda packet.

8. INFORMATION: ADW Minutes of March 11, 2015 and May 13, 2015 (draft)

ADW Chair Hannah Brown presented the ADW Minutes of March 11, 2015 (p. 19) and May 13, 2015 (p. 22).

9. DISCUSSION AND POSSIBLE ACTION: Approve Adult & Dislocated Worker Committee's recommendation to award and execute the following ADW contracts in the amount listed for a contract term July 1, 2015 through June 30, 2016 with an option to renew annually for an additional three years based on performance and available funding:

- a. **HELP of Southern Nevada One-Stop Affiliate Site South \$1,000,000**
- b. **Nevada Partners, Inc. One-Stop Affiliate Site North\$1,000,000**

Heather DeSart, Deputy Executive Director provided background. The strategy for this RFP process was to expand our geographical footprint across the valley for both ADW and Youth services. WC released an RFP for an evaluation service and contracted with Social Policy Research Associates (SPR) to develop a fair and impartial scoring rubric and score the incoming proposals. Based on SPR's scoring (p. 32), HELP of Southern Nevada received a high score (80.66%) for the ADW one-stop affiliate site – South and Nevada Partners, Inc. received a high score (79.16%) for the ADW one-stop affiliate site – North, therefore, both agencies are being recommended for a contract award for \$1,000,000 each. WC is extending the contract with Academy of Human Development to continue serving clients in the East.

SPR's background, qualifications and Summary of Methodology and Results of the 2015 Request for Proposal Scoring Process is provided on page 28-31 of the agenda packet and SPR's principal, Vinz Koller was available to address any questions.

Bart Patterson stated that because of Nevada's system expression of support for an alternative vendor on item 9.a, he recused himself from voting and discussion on this particular item and requested that the agenda item be split between 9.a and 9.b so that he may participate in the discussion under 9.b.

Commissioner Weekly asked if the proposals were reviewed by any WC staff or individuals from the local area who are aware of certain challenges in our area, such as the nursing shortage in Southern Nevada that NSHE is working hard to address, and stated that the housing authority has the most eligible clients for our program.

Mr. Galbreth stated that he reviewed all of the proposals and supports the objective review done by the evaluation team. Regarding, ongoing support and need for healthcare, he reported that WC has other contracts and MOUS to support nursing and funding is set aside specifically for training (in the amount of \$200,000 per Jim Kostecki, Finance Manager). Regarding the housing authority and the population they serve, he stated that these individuals can be served by other means, which is the intent of expanding our geographical footprint throughout the workforce development area.

Discussion ensued regarding contract approval process and timeframe.

Chair Murzl requested clarification regarding HELP of Southern Nevada's offering free space to many partners who co-locate in the affiliate site (p. 32). Ms. McDonald replied that HELP has prearranged space, equipment and service support for local affiliates and those who want to be service providers will have an opportunity to present at the various workshops, do outreach, and service delivery at HELP's building on 1660 E. Flamingo Road.

Dan Gouker recused himself from voting and stated that one of the service providers recommended for funding has outstanding invoices with CSN of 180 days. Mr. Regenhardt suggested that this type of information be communicated to the appropriate committees for consideration before they make funding recommendations to the board.

Charles Perry suggested giving the board more time to consider the funding recommendations and listen to the comments made under public comment.

After some discussion regarding the evaluation process, Mr. Galbreth reminded the board that the evaluators score the proposals and committees make the funding recommendations to this board. The scoring is based on criteria in the RFP and to overlook these criteria would be a violation and grounds for a protest.

Councilwoman Schroder inquired about the evaluator's scoring criteria. Vinz Koller, SPR Associates summarized the scoring methodology provided in detail on page 28-31 of the agenda packet.

Mr. Perry inquired about the possibility of splitting the funds between SNRHA and HELP, and in reference to Mr. Gouker's statement regarding unpaid invoices; he expressed concern that a service provider cannot pay its bills within six months.

Chair Murzl commented in favor of hiring the outside evaluation company to provide a fair and impartial evaluation process and awarding the contracts as proposed. In reference to Mr. Gouker's comments regarding a provider's unpaid debt, she stated that it concerns CSN not WC and it is outside the board's purview.

A motion was made by Valerie Murzl and seconded by Willie J. Fields to split the vote and approve item 9a to award and execute the following ADW contract in the amount listed for a contract term July 1, 2015 through June 30, 2016 with an option to renew annually for an additional three years based on performance and available funding:

HELP of Southern Nevada - One-Stop Affiliate Site South \$1,000,000

Bart Patterson and Dan Gouker abstained. Motion carried

A motion was made by Willie J. Fields and seconded by Charles Perry to approve item 9b to award and execute the following ADW contract in the amount listed for a contract term July 1, 2015 through June 30, 2016 with an option to renew annually for an additional three years based on performance and available funding:

Nevada Partners, Inc. - One-Stop Affiliate Site North \$1,000,000

Dan Gouker abstained. Motion carried.

10. **DISCUSSION AND POSSIBLE ACTION: Approve Adult & Dislocated Worker Committee's recommendation to award and execute a contract with Goodwill of Southern Nevada to deliver career and training services to Adults with Disabilities in an amount not to exceed \$600,000 for the contract period July 1, 2015 through June 30, 2016 with an option to renew annually for an additional three years based on performance and available funding**

Ricardo Villalobos, Program Director provided background. The Adults with Disabilities proposal scoring and summary is provided on page 35 of the agenda packet. Goodwill of Southern Nevada received the highest proposal score of 79.72%.

A motion was made by Commissioner Lawrence Weekly and seconded by Valerie Murzl to approve Adult & Dislocated Worker Committee's recommendation to award and execute a contract with Goodwill of Southern Nevada to deliver career and training services to Adults with Disabilities in an amount not to exceed \$600,000 for the contract period July 1, 2015 through June 30, 2016 with an option to renew annually for an additional three years based on performance and available funding. Dan Gouker abstained. Motion carried.

11. **DISCUSSION AND POSSIBLE ACTION: Approve Adult & Dislocated Worker Committee's recommendation to award and execute a contract with Foundation for an Independent Tomorrow to deliver career and training services to Post-release Re-entry Adults in an amount not to exceed \$600,000 for the contract period July 1, 2015 through June 30, 2016 with an option to renew annually for an additional three years based on performance and available funding**

The ADW RE-Entry Post Release proposal scoring and summary is provided on page 37 of the agenda packet. Foundation for an Independent Tomorrow received the highest proposal score of 75.48%.

A motion was made by Charles Perry and seconded by Willie J. Fields to approve Adult & Dislocated Worker Committee's recommendation to award and execute a contract with Foundation for an Independent Tomorrow to deliver career and training services to Post-release Re-entry Adults in an amount not to exceed \$600,000 for the contract period July 1, 2015 through June 30, 2016 with an option to renew annually for an additional three years based on performance and available funding. Dan Gouker abstained. Motion carried.

12. **DISCUSSION AND POSSIBLE ACTION: Approve Adult & Dislocated Worker Committee's recommendation to award and execute a contract with Arbor E&T dba ResCare Workforce Services as a One-Stop Center Operator in an amount not to exceed \$2,450,000 for the contract period July 1, 2015 through June 30, 2016 with an option to renew annually for an additional three years based on performance and available funding**

Brad Williams, ResCare Workforce Services provided a brief introduction referencing the company's bio provided on page 40-41 of the agenda packet. ResCare has approximately 2,100 employees and operates one-stops and workforce centers in 330 locations across the nation and welcomes Nevada as its 26th state. ResCare has been providing workforce services since 1968 under several different legislations, including the Workforce Investment Act and is a provider of TANF. ResCare's culture is about the customer experience and how they guide and coach people. ResCare will hire locally and is giving the incumbent staff currently working at the one-stop interviewing priority. The open positions are posted on ResCare's websites as well as the State's website and interviews will start this Wednesday and Thursday. Mr. Williams introduced the ResCare team, Debra Giordano who will be assisting with the startup, Tim Foster from market development, and Jackie Bien, who is the regional human resources manager.

The One-Stop Career Center proposal scoring and summary is provided on page 39 of the agenda packet. ResCare received the highest proposal score of 80.25%.

A motion was made by Valerie Murzl and seconded by Charles Perry to approve Adult & Dislocated Worker Committee's recommendation to award and execute a contract with Arbor E&T dba ResCare Workforce Services as a One-Stop Center Operator in an amount not to exceed \$2,450,000 for the contract period July 1, 2015 through June 30, 2016 with an option to renew annually for an additional three years based on performance and available funding. Motion carried.

13. **INFORMATION: Youth Council minutes of May 13, 2015 (draft)**

The minutes are provided on page 43-45 of the agenda packet.

14. **DISCUSSION AND POSSIBLE ACTION: Approve Youth Council's recommendation to award and execute the following Youth contracts in the amounts listed for the contract period July 1, 2015 through June 30, 2016 with an option to renew annually for an additional three years based on performance and available funding:**

- a. Nevada Partners, Inc. - One-Stop Affiliate Site North \$800,000
- b. Southern Nevada Regional Housing Authority - One-Stop Affiliate Site East. \$800,000

c. HELP of Southern Nevada - Youth Dropout Recovery \$500,000

Youth Council Chair, Sonja Holloway reported that the Youth Council had an extensive discussion regarding this recommendation and requested that the items a, b, and c be voted on separately. The proposal score and summary is provided on page 51-52 of the agenda packet.

A motion was made by Hannah Brown and seconded by Tommy Rowe to approve agenda item 14a to award and execute the following Youth contract in the amount listed for the contract period July 1, 2015 through June 30, 2016 with an option to renew annually for an additional three years based on performance and available funding:

a. Nevada Partners, Inc. - One-Stop Affiliate Site North \$800,000

Dan Gouker abstained. Motion carried.

A motion was made by Charles Perry and seconded by Vida Chan Lin to approve agenda item 14b to award and execute the following Youth contract in the amount listed for the contract period July 1, 2015 through June 30, 2016 with an option to renew annually for an additional three years based on performance and available funding:

b. Southern Nevada Regional Housing Authority - One-Stop Affiliate Site East. \$800,000

Dan Gouker abstained. Motion carried.

A motion was made by Willie J. Fields and seconded by Charles Perry to approve agenda item 14c to award and execute the following Youth contract in the amount listed for the contract period July 1, 2015 through June 30, 2016 with an option to renew annually for an additional three years based on performance and available funding:

c. HELP of Southern Nevada - Youth Dropout Recovery \$500,000

Motion carried.

15. INFORMATION: Budget & Finance Committee minutes of May 13, 2015 (draft)

The minutes are provided on page 54-57 of the agenda packet.

16. INFORMATION: WISS Monitoring Report

Jim Kostecki, Finance Manager presented the Workforce Investment Support Services (WISS) Compliance Assurance Report provided on page 59-64. The report summarizes the findings, corrective actions and WC's responses. In reference to the procurement finding (#2), Mr. Kostecki stated that WC will be fighting it all the way through and Mr. Galbreth provided background. Mr. Galbreth stated that the procurement of these contracts (Academy of Human Development and Las Vegas Clark County Urban League) could have been better. DOL's focus is whether the clients were eligible to receive services and based on the clients records for 1,000's of individuals served under these contracts, they were eligible to receive the services they were provided. WC has submitted another response back to the State and if necessary WC will work with the State and DOL to ensure this finding is cleared. In reference to finding #1 regarding problems with the NVTrac/NJCOS interface, Mr. Galbreth stated that his premise as well as many state officials is that one data system is needed and DE'TR is working with WC and NevadaWorks on a system that will serve both Southern and Northern Nevada hopefully by next year and once implemented the data issues should be corrected. In reference to finding #3 concerning job order processing by WC's Business Engagement department staff, Mr. Galbreth stated that there is no known citation that requires us to enter the job orders into NJCOS; however, WC is working toward this as it is a good practice. Discussion ensued.

Bill Regenhardt inquired about the ramifications of the citations and the timeframe for corrective action. Mr. Kostecki stated that WC already submitted corrective actions and if the findings continue to go uncorrected, sanctions can be placed. In reference to finding #2, a debt letter can be issued and WC can be required to pay the amount of the debt with non-WIA funds, in which case WC would then begin filing appeals to the State and DOL.

17. INFORMATION: Workforce Connections' Funding Sources

Mr. Kostecki presented the list of WC's funding sources (formula and non-formula), amounts, and length of service is provided on page 66 of the agenda packet.

18. DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to award a contract to Piercy Bowler Taylor & Kern in an amount not to exceed \$80,000 to perform audit services on behalf of Workforce Connections with a contract term June 1, 2015 through June 30, 2016 with an option to renew annually for an additional three years based on performance and funding availability

Mr. Kostecki provided background. Piercy Bowler Taylor & Kern was the only respondent to this RFP. WC received approval from the state to do a sole-source contract.

A motion was made by Willie J. Fields and seconded by Charles Perry to approve staff's recommendation to award a contract to Piercy Bowler Taylor & Kern in an amount not to exceed \$80,000 to perform audit services on behalf of Workforce Connections with a contract term June 1, 2015 through June 30, 2016 with an option to renew annually for an additional three years based on performance and funding availability. Motion carried.

19. DISCUSSION AND POSSIBLE ACTION: Review, discuss, accept, and approve reports

Mr. Kostecki presented the following reports:

a. PY2015 WIA Formula Budget July 1, 2015 through June 30, 2016 (p. 70-82)

- Next year's funding is approximately \$3.3 million less than the current year's funding, split between \$1.68 million for the new funding decrease and \$1.6 million in anticipated carry forward decrease

- Based on a new TEGL that allows the state to use up to half of the rapid response funds for the implementation of the Workforce Innovation and Opportunity Act, the state will take 25% of the dislocated worker funding stream which amounts to approximately \$3.3 million. The state will use part of this funding to procure and implement a new statewide data system.

-Line item 7085B Program Support Contracts – IT NVTrac and Web increase of \$60,000 WC is implementing a scanning project estimated at a one-time cost of \$52,000 and \$6,000-\$8,000 annually to scan all of the service providers' client files per the state's record retention and data validation requirements.

-WC will continue to pay the One-Stop Center bills for one year to transition the new One-Stop Operator and to ensure there is no disruption of services to clients

A motion was made to accept and approve PY2015 WIA Formula Budget July 1, 2015 through June 30, 2016 by Hannah Brown and seconded by Charles Perry. Motion carried.

b. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2014 through June 30, 2015 (Formula WIA)

The Budget vs. Actual Finance report is provided on page 84 of the agenda packet.

A motion was made to accept and approve Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2014 through June 30, 2015 (Formula WIA) by Charles Perry and seconded by Hannah Brown. Motion carried.

c. Awards & Expenditures Report – monthly update (Compliance and operational status of service providers)

The Awards & Expenditures report through March invoices is provided on page 86-89 of the agenda packet. Mr. KostECKI reported that based on an analysis and obligation reports there will be very little adult funds recaptured.

A motion was made to accept and approve Awards & Expenditures report by Charles Perry and seconded by Vida Chan Lin. Motion carried.

d. Workforce Connections' Professional Services Contracts (Please note: any pending contract presented for approval may be reviewed and examined in its entirety by any board member upon request) (PENDING CONTRACTS FOR APPROVAL ARE HIGHLIGHTED IN THE ATTACHED)

The Professional Services Contracts report is provided on page 91-96 of the agenda packet. Mr. Galbreth noted that the contract term for PBTk should be 6/1/2015 to 3/31/2016.

A motion was made to accept and approve Workforce Connections' Professional Services Contracts report by Hannah Brown and seconded by Charles Perry. Motion carried.

20. INFORMATION: Strategic Initiatives Update

Brett Miller presented the Strategic Initiative report provided on page 98 of the agenda packet.

21. DISCUSSION AND POSSIBLE ACTION: Accept and approve Executive Director's Report

Mr. Galbreth presented the Executive Director's Report on page 100 of the agenda packet and noted that the current board composition is effective through June 30, 2015.

A motion was made to accept and approve Executive Director's Report by Charles Perry and seconded by Willie J. Fields. Motion carried.

22. SECOND PUBLIC COMMENT SESSION

Bonita Fahy, Resident Program Coordinator, SNRHA stated that they asked if they could have more than one location and satellite office and they were told no, so they did not include it in their proposal; however, this is highlighted as one of the reasons the other agency received the grant. Based on this, SNRHA will be filing a complaint.

23. INFORMATION: Board Member Comments

Dan Gouker stated that the reason for his abstentions is due to unpaid invoices for training services rendered off the ETPL that the service provider has not paid.

24. ADJOURNMENT

The meeting adjourned at 11:49 a.m.