

Minutes
*workforce***CONNECTIONS**
Executive Committee Meeting
October 14, 2010

Members Present

Hannah Brown, *workforce***CONNECTIONS**-Chair Valerie Murzl, Adult/Dislocated Worker
Gerri Schroder, Local Elected Officials-Chair Pat Maxwell, Emerging Markets/Partnerships-Chair
Margarita Rebollal, Budget & Finance-Chair

Members Absent

Ken LoBene, Youth Council-Chair

Staff Present

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|--------------|----------------|-----------------|----------------|
| John Ball | Suzanne Potter | David Jefferson | Nancy White |
| Tameca Ulmer | Sylvia Spencer | Cornelius Eason | Heather DeSart |

Others Present

Deborah Campbell Fran Phillips, CHR Travis Chandler, Boulder City

(It should be noted that not all attendees may be listed above)

Agenda Item 1 - Call to Order, confirmation of posting, roll call

The meeting was called to order by Chair Hannah Brown at 9:00 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

Agenda Item 2 – ACTION: Approval of Agenda with the inclusion of any emergency items and deletion of any items
Motion was made to approve the agenda as presented by Valerie Murzl and seconded by Pat Maxwell. Motion carried.

Agenda Item 3 – ACTION: Approval of the Executive Committee meeting minutes from August 12, 2010
Motion was made to approve the Executive Committee meeting minutes from August 12, 2010 as presented by Councilwoman Gerri Schroder and seconded by Pat Maxwell. Motion carried.

Agenda Item 4 –DISCUSSION and POSSIBLE ACTION: Committee Reports

i. APPROVE the Adult and Dislocated Worker Committee recommendation to negotiate and execute a PY10 contract in the amount of \$722,175 with Nye Communities Coalition to deliver employment and training services to Nye County residents.

Valerie Murzl read the recommendation to negotiate and execute a PY10 contract in the amount of \$722,175 with Nye Communities Coalition to deliver employment and training services to Nye County residents. Heather DeSart provided an overview of the detail provided in the agenda packet, including NYE’s scope of work and budget as shown on pages 6 – 8. Ms. DeSart stated that ADW staff has a good working relationship with NYE and that their program is both programmatically and fiscally sound. Ms. DeSart stated that NYE is currently at an approximate 90% employment placement rate. Ms. DeSart thanked Councilwoman Gerri Schroder for writing a letter to the Governor’s Workforce Board to initiate a waiver that allowed for a continuation of services in the rural areas.

A motion to negotiate and execute a PY10 contract in the amount of \$722,175 with Nye Communities Coalition to deliver employment and training services to Nye County resident was made by Margarita Rebollal and seconded by Pat Maxwell. Motion carried.

John Ball provided an update on the appeal received on the RFP process for the ADW Re-entry program. My Journey Home filed a complaint on the RFP process based on conflict of interest and/or Ex Parte contact. The matter is under review by the attorney and staff and the board will be updated accordingly.

Mr. Ball provided an overview of the SharePoint software program that will soon be available for the Board and staff to use to communicate and access information pertaining to all committee and board meetings. A project management

component will be added after the successful release of the meeting component. A full demonstration will be provided to the Board at the December 7th Board meeting.

ii. Budget and Finance Committee – Margarita Rebollal, Chair

David Jefferson provided the committee update: staff has been working hard to prepare for the audit; the field work will begin November 15, 2010. A revised budget reflecting the carry-forward dollars and any additional dollars to be added will be presented at the November Budget Committee Meeting. The Finance department has staffed two new positions: Chief Financial Officer and Fiscal Analyst.

iii. Emerging Markets/Partnerships/Resource Development – Pat Maxwell, Chair

Pat Maxwell stated that a Labor Initiatives sub-committee has been formed and will be having their first meeting next month; Cornelius Eason provided further background.

WorkforceCONNECTIONS and Project 5000 Kids is an exhibitor at North Las Vegas' Chamber of Commerce 2011 Directions seminar held today at the Texas; it is anticipated that approximately 200 people will attend.

iv. Youth Council – Ken LoBene, Chair APPROVE the PY10 *workforceCONNECTIONS* Youth Department Annual Plan

Tameca Ulmer read the recommendation to approve the PY10 *workforceCONNECTIONS* Youth Department Annual Plan and provided background. The Annual Plan builds upon the Youth Council's Action Plan, the State's Governor's Youth Council Strategic Plan, and Nevada's Ready for Life Shared Youth Vision Goals. The purpose of the plan is to guide these entities in helping and serving our youth to achieve academic success as well as to increase the high school graduation rate in Nevada. The plan is intended to inform the *workforceCONNECTIONS* (wC) Youth Council and Board, and the State's Youth Council of pertinent activities, strategies, and priorities; promote a collaboration between wC Youth Services Division and the State of Nevada; achieve sensible and coordinated project and program planning within the service delivery area; improve responsiveness of wC Youth Services Division, service communities, and other partners to the priorities and opportunities identified in this plan; and target limited resources based on clear priorities in order to strengthen the service community.

*A motion was made to approve the PY10 *workforceCONNECTIONS* Youth Department Annual Plan as presented by Councilwoman Gerri Schroder and seconded by Pat Maxwell. Motion carried.*

v. *workforceCONNECTIONS* Update – John Ball, Executive Director

John Ball reported that the Bylaws are under review and that legal issues remain regarding the relationship between the Board and Local Elected Officials; the Bylaws will be reviewed by both entities. The revisions will be brought back to this committee for approval.

Mr. Ball announced that Ardell Galbreth has accepted the Director of Systems Alignment position at *workforceCONNECTIONS*.

workforceCONNECTIONS is negotiating an office space lease amendment for additional office space with the current property managers. The agency is looking at an additional 2300 sq. ft. at approximately \$6,000/month. The negotiations will come to an end by next week.

Councilwoman Gerri Schroeder introduced Michael Lo, Attorney. Mr. Lo will replace Ron Sailon as Legal Counsel to the Local Elected Officials Consortium. Ron Sailon is taking early retirement.

Agenda Item 5 – DISCUSSION: Possible items to be placed on the agenda for the October 26, 2010 Board Meeting

Margarita Rebollal announced her resignation from the *workforceCONNECTIONS* Budget Committee and Board or Directors. Chair Hannah Brown regretfully accepted Ms. Rebollal's resignation and thanked her for her dedication and hard work.

Agenda Item 6 – Public Comment

Travis Chandler, Councilman - Boulder City, commented that the Executive Committee has no positive grant of authority to do anything under the current Bylaws. Councilman Chandler suggested that this matter be looked into while the Bylaws are currently under review.

Agenda Item 7 - Adjournment

The meeting was adjourned at 10:37 a.m.