

Minutes
workforceConnections
Executive Committee Meeting
April 15, 2010

Members Present

Mujahid Ramadan, *workforceCONNECTIONS*-Chair
Ken LoBene, Youth Council-Chair
Charles Darling, Sr., Adult/Dislocated Worker-Chair
Margarita Rebollal, Budget-Chair
Gerri Schroder, Local Elected Officials-Chair
Pat Maxwell, Emerging Markets/Partnerships/Resource Development-Chair

Members Absent

Laurie Luongo, Brand & Value-Chair

Staff Present

John Ball	Suzanne Potter	MaryAnn Avendano	David Jefferson
Tameca Ulmer	Byron Goynes	Cornelius Eason	Sylvia Spencer
Heather DeSart	Debra Campbell	Jaime Cruz	Rosie Boulware

Others Present

Brenda Chaney, Expertise	Donna Romo, DETR,	Ronna Timpa, WESL
Fran Phillips, CHR	Vickie Simon, CHR	Tiffany Tyler, Nevada Partners, Inc.

(It should be noted that not all attendees may be listed above)

Agenda Item 1 - Call to Order, confirmation of posting, roll call

The meeting was called to order at 9:34 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

Agenda Item 2 – ACTION: Approval of Agenda with the inclusion of any emergency items and deletion of any items

Motion was made to approve the agenda as presented by Gerri Schroder and seconded by Charles Darling, Sr. The motion carried.

Agenda Item 3 – ACTION: Approval of the Executive Committee minutes of March 11, 2010

Motion was made to approve the minutes of March 11, 2010 as presented by Charles Darling, Sr. and seconded by Pat Maxwell. The motion carried.

Agenda Item 4 – DISCUSSION and POSSIBLE ACTION: Committee Progress Reports

a. Adult and Dislocated Worker – Charles Darling, Sr., Chair

Charles Darling, Sr. asked Heather DeSart to provide an overview of the Adult and Dislocated Worker Program Activity Report for the period 7/01/2009 through 3/31/2010 (End of 3rd Quarter) as shown on page 8 of the agenda. The report provides an overview of enrollments, trainings, and OJTs in specific job sectors, including Healthcare, Hospitality, Manufacturing, and Green Energy for program year 2009. Ms. DeSart stated that Nevada Partner's Adult and Dislocated Worker job placements were understated;

actual job placements is 831 for Adult and 381 for Dislocated Worker. The correction will be reflected in the report to be included with the Board packet for the April 22, 2010 Board meeting.

The MIS department is working on a database that the service providers can self-report detailed information on trainings and job placements, including specific industry, job position, and hourly wage. The information will be accessible on the website to staff, service providers, and Board members.

Ron Fletcher, Nevada JobConnect, met with the Adult and Dislocated Worker staff and provided an overview of the JobConnect program, services, client demographics, and partnerships. The presentation was informative and well received.

Ronna Timpa will represent *workforce***CONNECTIONS** on the nomination committee for an upcoming JobConnect award program to celebrate Veteran representatives of JobConnect; Rex Miller has been nominated for the award.

*workforce***CONNECTIONS** is working in partnership with the Southern Nevada Medical Industry Coalition (SNMIC) on a program to provide certificate ready, but not clinical ready nurses an OJT experience. The idea for the program is to address the results of the survey conducted by *workforce***CONNECTIONS** and SNMIC for area hospitals and health care facilities in which they received an overwhelming response indicating a serious shortage of nurses in the Las Vegas community. The program is lead by Debra Collins and will launch at the beginning of Fiscal year 2010.

b. Brand and Value Committee – Laurie Luongo, Chair

Ronna Timpa, Vice-Chair, Brand and Value Committee, provided an update and overview of events: the *workforce***CONNECTIONS** talking points cards are being finalized by Mike Hopper. The pocket-size, fold-out cards will contain information about *workforce***CONNECTIONS** that staff and Board members can use for talking points when they meet with employers in the community; Jaime Cruz is making progress on the new Board member orientation process; and the educational component for the April 2010 Board meeting will be provided by Debra Campbell, who will speak on *workforce***CONNECTIONS**' strategic planning for 2009. Discussion ensued.

c. Budget and Finance – Margarita Rebolal, Chair

Margarita Rebolal provided an overview of the PY2010 Preliminary Formula Allocation: Nevada will receive an increase of funding for Adult/Dislocated Worker and Youth as follows, Adult, \$1,771,211 (30% increase), Dislocated Worker, \$443,559 (3.17% increase), and Youth \$1,766,515 (30% increase). Based on the increase of State allocation, the PY2010 forecast for Adult/Dislocated Worker and Youth is \$15,545,492.

David Jefferson stated that he attended the California Workforce Association conference earlier this month and ascertained that *workforce***CONNECTIONS** can submit a waiver and, based on the language, can allocate a portion of youth formula funds toward summer youth programs.

d. Emerging Markets/Partnerships/Resource Development – Pat Maxwell, Chair

Pat Maxwell provided an Emerging Markets update: 1) The Small Business 101 Workshop for Career Specialists was held last Wednesday. The focus was on the needs of small businesses, outreach/placement strategy, and the differences between large and small organizations; 25 people

attended. 2) The Executive Director's Roundtable is scheduled for April 29, 2010. Danny Thompson, a representative from the union, will be the speaker. Dan Rose is hosting the meeting at the Sheet Metal Workers training facility.

e. Youth Council – Ken LoBene, Chair

Ken LoBene provided a Youth Council Update: the Project 5000 Kids: Work+HAPPENS kick-off event was held on April 8, 2010 at the Historic 5th Street School. The overall goal of the Project 5000 Kids: Work+HAPPENS initiative is to increase the graduation rate by providing 5000 youth work experience, job shadow, and mentoring opportunities. The event was successful and over 200 guests attended representing various business sectors in the community as well as many of the Youth Service Providers and representatives from the Clark County School District and Las Vegas Chamber; however, lacked the attendance of Board members.

Fafie Moore, Owner, Realty Executives-Nevada announced guest speakers: Ken LoBene, *workforce*CONNECTIONS' Youth Council Chair, Joe Marra, Meadows High School student and intern at the Las Vegas Chamber, Jasmine Edwards, The Shade Tree, and Special Guest Speaker, Dr. Neil Smatresk, President of University Nevada Las Vegas.

On April 14, 2010, the Youth Council approved the staff's recommendation to execute summer youth contracts with Tier I and Tier II contractors. Any resulting contracts will be based on approval of Governor's Reserve funding, ARRA funding availability, and successful contract negotiation.

Sylvia Spencer provided background and read aloud to the Youth Council, a letter of apology addressed to Stacy Smith, Director, Nye Communities Coalition, for the error that staff made regarding the recommendations for Summer 2010 funding. Nye Communities Coalition was listed as a Tier II contractor due to certain issues with their program, when in fact, these issues were resolved. Furthermore, Nye is a year-round contractor and no year-round contractors were categorized for Tier I funding because it is ARRA, which allows for "summer only" programs. As a result, Nye Communities Coalition's category was changed from Tier III to Tier II for the summer contract recommendations.

f. i. *workforce*CONNECTIONS Update –John Ball, Executive Director

John Ball provided a *workforce*CONNECTIONS update: The By-Laws are in the process of being updated and the Board's legal counsel and staff have developed a working draft of updated By-Laws. Staff is recommending that the Executive Committee appoint a small group to work with the Board's legal counsel, the LEO's legal counsel, and staff to review the working draft and prepare a final draft for approval by the Board at the April Board meeting then onto the May Board meeting for ratification.

Mr. Ball announced that Kelly Henwood, Youth Systems and Policy Director, has accepted another position at Second Chance in San Diego, CA. Ms. Henwood will continue on with *workforce*CONNECTIONS as a consultant on a limited basis. Mr. Ball expressed best wishes and much gratitude to Ms. Henwood on behalf of the agency.

ii. – DISCUSSION and POSSIBLE ACTION: Approve the addition of the PTO policy

John Ball stated that the PTO policy needs to be amended to reflect clearer language that stipulates the entitlement and accrual portion of this policy is not being changed and requested that action on this item be deferred for one month.

A motion was made to continue this item at the May 13, 2010 meeting by Pat Maxwell and seconded by Charles Darling, Sr.. The motion carried.

Agenda Item – Possible items to be placed on the agenda for the April 22, 2010 workforceCONNECTIONS Board meeting.

Mujahid Ramadan requested that a presentation by Ron Fletcher, Nevada JobConnect, be placed on the agenda.

Agenda Item 6 – Public Comment

Tiffany Tyler, Director, Workforce Development and Education Programs, Nevada Partners, Inc. (NPI) thanked *workforceCONNECTIONS* and the Executive Committee for the support and the resources to make the work happen. NPI is thankful for the new Youth data and performance reports and technical assistance from MIS and Youth department staff.

Nevada Partner's Youth Ambassador Program implemented and hosted a Summer Spring Festival with an Easter focus that reached out to 150 community members. Ms. Tyler stated that NPI has 136 youth currently enrolled in a work experience and the Las Vegas Valley Water District has agreed to employ 16 youth.

Agenda Item 7 - Adjournment

The meeting was adjourned at 10:45 a.m.