

Minutes
*workforce***CONNECTIONS**
Executive Committee Meeting
May 12, 2011

Members Present

Hannah Brown	Ken LoBene	Councilwoman Gerri Schroder
Valerie Murzl	Pat Maxwell	

Members Absent

None

Staff Present

John Ball	David Jefferson	Sylvia Spencer	Suzanne Potter
Ashok Mirchandani	Heather DeSart	Jaime Cruz	Cornelius Eason
Debra Collins	Linda Yi	Jeannie Kuennen	

Others Present

Trnee Stephenson, NACS

(It should be noted that not all attendees may be listed above)

Agenda Item 1 - Call to Order, confirmation of posting, roll call

The meeting was called to order by Hannah Brown at 9:13 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

Agenda Item 2 – ACTION: Approval of Agenda with the inclusion of any emergency items and deletion of any items

Motion was made to approve the agenda with the deletion of Agenda Item B2 by Pat Maxwell and seconded by Valerie Murzl. Motion carried.

Agenda Item 3 – ACTION: Approval of the Executive Committee meeting minutes from March 10, 2011

Motion was made to approve the Executive Committee meeting minutes from March 10, 2011 as presented by Valerie Murzl and seconded by Councilwoman Gerri Schroder. Motion carried.

Agenda Item 4 –DISCUSSION and POSSIBLE ACTION: Committee Progress Reports -

A. Adult and Dislocated Workers Committee ~ Valerie Murzl, Vice-Chair

Valerie Murzl read the following recommendations and Heather DeSart provided a brief background on each item.

1. To award Native American Community Services an additional \$40,426.00 and extend their existing PY2010 contract to August 31, 2011 in order to promote a smooth transition/exit of existing clients and close out program

Motion was made to award Native American Community Services an additional \$40,426.00 and extend their existing PY2010 contract to August 31, 2011 in order to promote a smooth transition/exit of existing clients and close out program by Valerie Murzl and seconded by Pat Maxwell. Motion carried

2. To execute a no-cost extension to Catholic Charities PY2010 contract to August 31, 2011 in order to promote a smooth transition/exit of existing clients and close out program

Motion was made to execute a no-cost extension to Catholic Charities PY2010 contract to August 31, 2011 in order to promote a smooth transition/exit of existing clients and close out program by Valerie Murzl and seconded by Pat Maxwell. Motion carried

B. Youth Council ~ Ken LoBene, Chair

Ken LoBene read the following recommendation and provided a brief background:

1. To approve a no-cost contract extension with Olive Crest Through December 30, 2011

Hannah Brown recused herself from the discussion due to her membership on Olive Crest's Board of Directors.

Following a brief discussion,

Motion was made to approve a no-cost contract extension with Olive Crest through December 20, 2011 by Pat Maxwell and seconded by Councilwoman Gerri Schroder. Motion carried.

Mr. LoBene stated that Project 5000 Kids Grad Nation project is being developed and will be presented to the Council.

C. Budget and Finance Committee ~ Councilwoman Gerri Schroder, Chair

Councilwoman Gerri Schroder stated that the next Budget and Finance Committee meeting is scheduled on May 19, 2011 at 1:00 p.m.

Ashok Mirchandani stated his vision as Chief Financial Officer for workforceCONNECTIONS is external and internal customer service and to ensure the agency is in compliance with all regulations. Steps will be taken in order to produce accurate and timely information that drive decisions and internal policies will be reviewed to ensure the agency has in place good business practices that are in compliance with all regulations. Mr. Mirchandani also stated that the agency is in contract negotiations with a company for new funding software and has a goal to have the software in place by July 1, 2011.

D. Emerging Markets/Partnerships/Resource Development ~ Pat Maxwell, Chair

Cornelius Eason provided an update on the progress of the Mesquite Focus Groups and announced plans to hold an Employment Edge Workshop in July or August in the rural area that focuses on job seeking and employment skills. Mr. Eason, Board members and staff will be attending the 8th Annual Chambers Luncheon on May 20th at the Paris Hotel with guest speaker Oscar Goodman. Olive Crest is sponsoring Evening of Hope Dinner on June 3, 2011; staff will be attending and tickets are available for Board members interested in attending.

Jaime Cruz provided an update on Nevada's State Energy Sector Partnership (SESP) grant modification approved by the Department of Labor on April 20, 2011. Mr. Cruz stated that Amonix, a manufacturer of solar panels, will be working with WIA service providers to deploy both WIA and SESP funds to help train and place approximately 120 new employees.

Debra Collins participated in the United Citizens Foundation health fair, co-sponsored by workforceCONNECTIONS, on Saturday, May 7th at Cashman Field. Physicians were present to prescribe medications, blood pressure readings, and immunizations. The Dental School was present to provide services and literature as well. WorkforceCONNECTIONS provided sunscreen and sanitizer branded with the workforceCONNECTIONS logo. Channel 13 covered the event. Approximately 1,000 people attended the event. WorkforceCONNECTIONS was presented with a plaque.

Linda Yi provided an update on Healthcare K-12. One of its objectives is to recruit and retain secondary and post-secondary youth for health careers. Ms. Yi and Ms. Collins met with students of Health Occupation Students of America (HOSA) and college students to find out what it is they need to stay in the healthcare field. Ms. Yi met with the University Medical Center (UMC) regarding their Medical Explorers group for youth 16 years of age and older that have an opportunity to volunteer at

UMC. The youth meet once a month wherein a guest speaker provides a presentation about various healthcare career options. Ms. Yi was the guest speaker at yesterday's meeting and provided the youth information about workforceCONNECTIONS and received from the youth what obstacles they face in pursuit of a career in the healthcare field. Ms. Yi learned that the number one obstacle youth face is financing; the debt for education through residency can be in excess of \$300,000. Discussion ensued.

John Ball thanked Ms. Collins for her determination and efforts impacting the growth in the healthcare sector.

E. *workforce*CONNECTIONS Update ~ John Ball, Executive Director

John Ball provided an update on the RFP evaluation process. A total of 44 proposals are being evaluated. The process has been changed to a more sophisticated breakdown to target sector specific and year-round proposals while overhauling our internal contracts process, which has proven to be a challenge in the time frame allowed. As a result the contract evaluation process has been extended to ensure the right people are involved and the logistical challenges met in a timely manner. Heather and the ADW staff have been assisting in the process. The final evaluation is scheduled for May 23, 2011; recommendations will be presented at the required committees and the full Board in June.

Mr. Ball provided an audit update. Councilwoman Gerri Schroder will be reviewing the audit at the Budget and Finance Committee meeting in June. Staff is dissecting the audit and establishing a work plan to address the issues to include, repeat findings and not meeting the audit deadline. The agency was required to have the audit in by March 31, 2011 but did not make the deadline. Mr. Ball and staff will be closely looking at these issues and processes to get the agency back on track. Discussion ensued.

Agenda Item 6 – Public Comment:

Trnee Stephenson, NACS, thanked the agency and Board for their support in their transition and exit. NACS may not participate in the WIA program for the following year.

Agenda Item 7 – Adjournment:

The meeting was adjourned at 10:24 a.m.