

Minutes  
Local Elected Officials Consortium  
March 4, 2010

*workforce***CONNECTIONS**  
7251 W. Lake Mead, Ste. 200  
Las Vegas, NV 89128

Members Present

Councilwoman Gerri Schroder, Chair	Commissioner Lawrence Weekly, Vice-Chair
Commissioner Andrew Borasky	Councilman Travis Chandler
Commissioner Tommy Rowe	Councilman William Robinson
Commissioner R.J. Gillum	

Members Absent

Councilman Steven D. Ross

Staff Present

John Ball, Executive Director	Suzanne Potter	Andy Anderson
David Jefferson	Tameca Ulmer	Dianne Tracy
Cornelius Eason	Heather DeSart	MaryAnn Avendano
Sylvia Spencer	Byron Goynes	Wendy Villanueva
Jenaya Butler	Jeannie Kuennen	Jaime Cruz

Others Present

Ronna Timpa, WESL	Capucine Holmes, GNJ Family Life Center
Fran Phillips, CHR	Ronald Sailon, Legal Counsel, City of Henderson
Victoria Simon, CHR	

(It should be noted that all attendees may not be listed)

**Agenda Item 1 - Call to order, confirmation of posting, roll call**

The meeting was called to order by Councilwoman Gerri Schroder at 9:32 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

**Agenda Item 2 - Approval of Agenda with the inclusion of any emergency items and deletion of any items**  
*Motion was made to approve the agenda as presented by Councilman William Robinson and seconded by Councilman Travis Chandler. The motion carried.*

**Agenda Item 3 - Approval of the Local Elected Officials Consortium meeting minutes of January 7, 2010**  
*Motion was made to approve the January 7, 2010 minutes as presented by Councilman William Robinson and seconded by Commissioner Andrew Borasky. The motion carried.*

**Agenda Item 4 – Discussion: Any Board member may raise an issue or matter; however, no action may be taken until properly agenzized at the next regularly scheduled meeting.**  
None

**Agenda Item 5 – Discussion and Possible Action: a. Appointment of Commissioner R.J. Gillum, Esmeralda County to the *workforce*CONNECTIONS Board**  
Commissioner Nancy Boland resigned her appointment as the Esmeralda County Board of Commissioner's representative to the *workforce*CONNECTIONS Board and the LEO Board membership effective February 2, 2010.

Commissioner R.J. Gillum was appointed to represent the Esmeralda County Board of Commissioner's effective February 2, 2010.

Councilwoman Gerri Schroder introduced Commissioner R.J. Gillum to the consortium.

***A motion was made to approve the appointment of Commissioner R.J. Gillum, Esmeralda County to the workforceCONNECTIONS Board as presented by Councilman Travis Chandler and seconded by Commissioner Andrew Borasky. The motion carried.***

**b. Aligning of the Local Elected Consortium and Executive Committee**

John Ball stated that the committee structure is working well; however, at times, the Local Elected Consortium, Executive Committee, and Budget Committee overlap. Staff is recommending consolidating the Local Elected Consortium and Executive Committee meetings. Discussion ensued.

**c. Board and Committee Calendar Review**

Councilwoman Gerri Schroder reviewed the meeting calendar for March 2010. Discussion ensued.

**d. Personnel Policy Review – Employee Leave**

John Ball provided background on the current Employee Leave policy.

Mr. Ball stated that the current policy requires the tracking and approving of employee leave through several different processes and to save time and effort, staff is recommending that the current processes be combined to allow for accrual into a single Personal Time Off (PTO) account. Discussion ensued.

**Agenda Item 6 – Information Only: a. Executive Committee By Laws Update Process**

John Ball provided an overview of the By Laws update process. Staff is working with the Attorney and will present a draft copy of the By Laws to the Executive Committee at the March 11, 2010 meeting. Discussion ensued.

**b. PY2010 Budget Forecast**

David Jefferson presented the Budget Forecast for ARRA and Formula WIA funds for PY2010 (see attached).

**c. Succession Planning: Executive Director Position**

John Ball, Executive Director, is initiating the process of designing and implementing a succession plan for the Executive Director position. Mr. Ball will work with the LEO Consortium to formulate the plan to include potential related expenses and timelines in the upcoming PY2010 budget. The Executive Director transition will be completed no later than end of year 2011.

Mr. Ball has been working with David Jefferson to prepare him for the transition, as Mr. Jefferson would be the prime candidate for the Executive Director position. Mr. Ball stated he has a strong team of operations and program managers also capable of leading the wide variety of functions required for the ongoing success of *workforceCONNECTIONS*.

**Agenda Item 7 – Public Comment**

None

**Agenda Item 8 – Adjournment**

The meeting was adjourned at 10:35 a.m.

Attachment: Preliminary PY2010 (July 1, 2010 – June 30, 2010) Budget Forecast – As of 3/1/2010

## Attachment

### Preliminary PY2010 (July 1, 2010 - June 30, 2011) Budget Forecast - As of 3/1/2010

<b>Funding Stream</b>	<b>Funds</b>	<b>Comments</b>
ARRA Funds (A/DW) Potential Carry forward	725,523	Funds expire June 30, 2011
PY09 Formula Funds (A/DW/Y) Potential Carry forward	4,161,925	Funds expire June 30, 2011
PY2010 - (Forecast based on PY09 Actual Allocation)	13,219,691	Funds expire June 30, 2012
YouthBuild	883,050	Funds expire June 30, 2012
ARRA Green Capacity Building Grant	99,965	November 30, 2010 end date
Other Grants	4,445,000	
<b>Total Budget Forecast for PY2010</b>	<b>23,535,154</b>	
<b>PY09 Combined Budget/ARRA and PY09 Formula Dollars</b>	<b>28,031,698</b>	
<b>Potential Decrease in Revenues from PY09</b>	<b>4,496,544</b>	

#### Notes:

ARRA Funds - We do not anticipate youth carry forward funds. These funds will support the Project 5000 campaign.

Other Grants includes Ready For Life (Governor's Reserve - Youth) and State Energy Sector Partnership and Training Grant - DETR.