

## Minutes

*workforce*CONNECTIONS  
Local Elected Officials Consortium  
Tuesday, July 12, 2011  
2:00 p.m.

### Members Present

Councilwoman Gerri Schroder, Chair	Commissioner Lawrence Weekly
Commissioner Dominic Pappalardo	Commissioner Andrew Borasky
Councilwoman Peggy Leavitt	Commissioner George “Tommy” Rowe

### Members Absent

Councilman Bob Coffin

### Staff Present

John Ball, Executive Director	David Jefferson
Suzanne Potter	Clentine January

### Others Present

Matt Cecil, Legal Counsel	Michael Oh, City of Henderson
Jake McClelland, FIT	Janet Blumen, FIT

### Agenda Item 1: CALL TO ORDER, confirmation of posting, roll call

The meeting was called to order by Chair Councilwoman Gerri Schroder at 2:04 p.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

### Public Comment

None

### Agenda Item 2: ACTION-Approval of the Agenda with the inclusion of any emergency items and deletion of any items.

*A motion to approve the agenda with the inclusion of any emergency items and deletion of any items was made as presented by Commissioner Lawrence Weekly and seconded by Commissioner George “Tommy” Rowe. Motion carried.*

### Agenda Item 3: ACTION-Approval of the Local Elected Consortium meeting minutes of April 13, 2011.

*A motion was made to approve the Local Elected Consortium meeting minutes of April 13, 2011 with the change to remove the title “Vice-Chair” from Commissioner Lawrence Weekly’s name under Members Present as presented by Commissioner Lawrence Weekly and seconded by Commissioner George “Tommy” Rowe. Motion carried.*

### Agenda Item 4: Any Board Member may raise a matter from the previous meeting on April 13, 2011; however, no action may be taken until properly agendized at the next regularly scheduled meeting

Commissioner Lawrence Weekly commented that it is difficult to find backup for agenda action items to review prior to the Board meetings. John Ball stated that staff is working on means that will provide full disclosure of information.

Agenda Item 5: DISCUSSION AND POSSIBLE ACTION-Appointment of Councilwomen Peggy Leavitt, City of Boulder City

*A motion was made to accept the appointment of Councilwoman Peggy Leavitt, City of Boulder City as presented by Commissioner Lawrence Weekly and seconded by Commissioner George "Tommy" Rowe. Motion carried.*

Agenda Item 6: DISCUSSION AND POSSIBLE ACTION-Nomination for New Appointment for a 3-year term to the workforceCONNECTIONS Board of Directors: Jennifer Lee Watson, NV Energy/Category: Business

*A motion was made to approve the nomination for New Appointment for a 3-year term to the workforceCONNECTIONS Board of Directors for Jennifer Lee Watson, NV Energy as presented by Commissioner Lawrence Weekly and seconded by Commissioner George "Tommy" Rowe. Motion carried.*

Agenda Item 7: DISCUSSION AND POSSIBLE ACTION-PY2011 Budget

David Jefferson provided an overview of the PY2011 Budget approved last month by the Budget & Finance Committee and Board of Directors. The PY2010 revenues included the PY2010 Formula Allocation of \$16,749,418 and PY09 Formula/ARRA carry-forward of \$8,298,062. Remaining funds in the PY2010 operating budget are carried forward in this budget in the amount of \$1,000,000. The total PY2011 budget is \$17,886,510. The PY2011 funds have a two year life at the local level and an additional year at the state level. Any funds remaining from the PY2010 service provider contracts after closeout in August 2011 will be carried forward into the budget. Mr. Jefferson stated that approximately \$1,000,000 will be recaptured. A revised budget will be presented to the Board in September or October this year. The Budget is provided on page 18 of the agenda packet.

Mr. Jefferson provided an overview of the operating expenditures and noted that many line items have decreased. A new budget line item is the NVTrac – Customer Tracking System for \$250,000. NVTrac is the new and improved data system to replace NJCOS.

*A motion was made to approve the PY2011 Budget as presented by Commissioner George "Tommy" Rowe and seconded by Commissioner Lawrence Weekly. Motion carried.*

Agenda Item 8: INFORMATION-2009 Audit Update

John Ball provided an update on the 2009 Audit conducted by Piercy, Bowler, Taylor, and Kern. Staff is looking at the audit findings in depth with the auditor and developing a corrective action plan. A meeting will be scheduled with the representatives from the Chief Financial Officers group to discuss and review a draft action plan. The goal is to present a final action plan for approval at the September Local Elected Officials Consortium.

Commissioner Lawrence Weekly disclosed for the record that Piercy, Bowler, Taylor, and Kern handle his campaign account.

Agenda Item 9: INFORMATION-Program Update

Clentine January provided the following Youth Program update:

- New and incumbent providers have turned in their budgets and scopes of work for Program Year 2011. Staff will meet with the providers to negotiate contracts.
- WIA training for the youth service providers is scheduled on July 21, 2011 at 1:00 p.m. The training will be held at the Nevada Department of Employment, Training, and Rehabilitation (DETR) building located at 2800 E. St. Louis, Las Vegas, NV 89121.

- This summer, Nye Communities Coalition and HELP of Southern Nevada will provide summer work experience opportunities and Nevada Partners, Inc. will provide summer school opportunities for youth enrolled in their program.
- Olive Crest (foster youth program) exited with a positive outcome 13 of the 25 WIA youth they serve. The youth exited received a GED, were placed in unsubsidized employment, or increased their math and/or reading skills by one grade level.
- Currently, nine youth are enrolled in the Youth Re-Entry program. One youth was enrolled in post-secondary education at CSN in the Nursing program; two youth were placed in unsubsidized employment, and the remaining six youth will complete work readiness training.

Agenda Item 10: INFORMATION-workforce**CONNECTIONS** Executive Director's Update

John Ball provided the following *workforce**CONNECTIONS*** Executive Director's Update:

- A draft of the Legal Services RFP is finalized. Staff is working with the attorneys to review it in detail. Staff will discuss with the attorneys the possibility of employing part-time legal representation based on the budget and the attorney's advisability.
- The agency's new data tracking system, NVTrac, is scheduled to go live on July 18<sup>th</sup>. The new system will produce reports with real time data. Also, new accounting software is being implemented which will be designed to work together with NVTrac.
- DETR's auditors are onsite performing an audit of the program. In September, DOL's auditors will be onsite to monitor the program.

On Thursday, July 14, *workforce**CONNECTIONS*** in partnership with the Urban Chamber of Commerce is holding a Business Roundtable beginning at 9:00 a.m.; approximately 90–100 business owners and operators are scheduled to attend. The topic of discussion is economic and workforce development. Thursday's event is the second in a three-part series.

Simultaneously, an event will take place at the Las Vegas Chamber of Commerce for women and minorities wherein approximately 40-45 business owners will attend.

John Ball thanked Cornelius Eason for getting DOL's approval on the Layoff Aversion proposal.

Agenda Item 11: Public Comment

None

Agenda Item 12: ADJOURNMENT

The meeting was adjourned at 2:35 p.m.