

MINUTES
*workforce***CONNECTIONS**
YOUTH COUNCIL
April 13, 2011

Members Present

Ken LoBene, Chair
Chanda Cook
Eloiza Martinez
Daniel Rose
Lori Goodwine
Chris Sullivan
Sgt. Mark Sharp

Members Absent

Sonja Holloway
Matthew Weinman
Jillian Prieto

Staff Present

John Ball	Ashok Mirchandani	Suzanne Potter	Clentine January
Sylvia Spencer	Rick Villalobos	Lucy Ivins	Gina Campbell
Byron Goynes	Lori Thomas	Lauren Stewart	Nancy White
Jennifer Padilla	Kim Colagioia	Kelly Woods	

Others Present

Tiffany Tyler, Nevada Partners, Inc.	Jennifer Wilson, HELP of Southern Nevada
Brittany Aase, HELP of Southern Nevada	Pamela Poston, Nevada Partners, Inc.
Donna Romo, DETR	Brooke Reid, Nevada Partners, Inc.
Denise Gee, HELP of Southern Nevada	Nicole Jacobs, Olive Crest
Kerri Dunkelberger, Olive Crest	Jennifer Bevacqua, Olive Crest
Asha Jones, Nevada Public Education Foundation	

(It should be noted that all attendees may not be listed above).

Agenda Item 1 - CALL TO ORDER: The meeting was called to order by Ken LoBene at 11:07 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum present.

Agenda Item 2 - ACTION: APPROVE the agenda with inclusion of any emergency items and deletion of any items.

A motion was made to approve the agenda as presented by Eloiza Martinez and seconded by Dan Rose. Motion carried.

Agenda Item 3 - ACTION: APPROVE the meeting minutes from the Youth Council meeting on February 9, 2011 and March 9, 2011.

A motion to approve the meeting minutes from the Youth Council meeting on February 9, 2011 and March 9, 2011 was made by Eloiza Martinez and seconded by Sgt. Mark Sharp. Motion carried.

Agenda Item 4 - DISCUSSION AND POSSIBLE ACTION: ACCEPT the staff recommendation of a PY10 Governor's Reserve funded contract with Clark County for the Summer Business Institute in an amount not to exceed \$250,000.

Sylvia Spencer provided a brief overview. The program is intended to serve 140 youth. The project fact sheet and budget is provided in the agenda packet.

A motion to accept the staff recommendation of a PY10 Governor's Reserve funded contract with Clark County for the Summer Business Institute in an amount not to exceed \$250,000 was made by Eloiza Martinez and seconded by Sgt. Mark Sharp. Motion carried.

Agenda Item 5 - DISCUSSION

John Ball briefly discussed the Youth Council Action Plan and suggested that the Youth Council review the plan and have a follow-up discussion regarding what and how planned objectives have been activated, resources used, outcomes, remaining objectives, and how new programs that have been put in place may have an impact on the plan moving forward.

a. Project 5000 Kids Update: Nancy White provided an overview of the Project 5000 Kids Road Map. The road map is an overview of the year-round activities planned including: National Job Shadow Day, Summer Work Experience, Mentoring, College Campus Tours, and Special Projects. The complete road map is provided on pages 19 – 25 of the agenda packet.

Ken LoBene stated that the road map must align activities with the objectives and mission of the Youth Council as well as tie each activity to a cost. Mr. LoBene further stated that more planning is required for fundraising and identifying activities for the summer program component and more partners need to be identified to leverage mentoring and other services to serve more youth. Chanda Cook suggested that P5K partner with the Go to College Nevada campaign which focuses on increasing awareness on post-secondary education. Discussion ensued.

Mr. LoBene received a plaque for participating in National Job Shadow Day from the P5K Team.

b. Request for Proposals (RFP) Update: Heather DeSart provided an overview of the RFP process and important dates. Youth RFP's were released on March 18, 2011 for WIA Year-Round (not to exceed \$2,000,000), Healthcare (not to exceed \$500,000), Green Economy (not to exceed \$500,000), and Tri-County Coalition (not to exceed \$300,000). A mandatory Bidder's Conference was held on March 29th at the Texas Station. The deadline to submit a Letter of Intent & Statement of Qualifications was April 4, 2011; a complete list of organizations who submitted Letters of Intent is provided on page 27 of the agenda packet. The deadline for submitting questions was April 8th. Questions & answers were posted the website accordingly. The deadline to submit a proposal is April 18, 2011 by 12:00 p.m. at which time all submitted proposals will go through a technical review to ensure they meet the technical requirements as stated in the RFP. A team of evaluators, including procurement experts, and subject matter experts in Green Economy and Healthcare, will review and score all proposals by April 25th and contract recommendations will go to the Youth Council on May 11th and to the Board of Directors on May 24th. The recommended proposals will be posted with the May Youth Council agenda packet on SharePoint for Youth Council members to review prior to May's meeting. Approved contracts are scheduled to begin July 1, 2011. The full calendar of important dates (subject to change) is provided on page 28 of the agenda packet.

c. WIA Year-Round Services Update

Clentine January provided an overview of the Youth monitoring process. Both Fiscal and Program monitoring events and outcomes will be combined in one report and submitted to the Youth Council. The combined report will detail service providers' performance, progress, activities, number of youth served, and number of youth in each of the performance measures as well as indicate contract amounts, expenditures, reimbursements received and balances remaining on contract. Ms. January stated the PY10 Fiscal monitoring will be completed in May 2011. The combined reports, itemized by provider, will be provided to the Youth Council. Mr. LoBene requested that the monitoring report also indicate if the providers are on track with their spending for the reporting period. Mr. LoBene asked if the monitoring report will be provided to the Youth Council prior to voting on the staff's contract recommendations; Ms. January replied yes.

John Ball provided an overview of the Contract Expenditure Report for the period ending March 31, 2011. Mr. Ball commented that the report is an imprecise tool for program tracking due to the zone of variation over a 12-month cycle depending on the services and activities provided. Fiscal created the reporting tool to provide insight to which providers have good run rates and those that may be in trouble and staff will continue to refine the reporting tool to provide a more precise methodology, particularly in the 'contract period completed' and 'contract billed' columns. Mr. Ball stated that staff will work with new contractors to establish at the beginning of their contract anticipated variability and negotiate a plan that staff will use to better track and check variances against. Mr. Ball further stated that staff will work more diligently with the providers to ensure invoices are submitted in a timely manner. Subsequent to Mr. Ball's comments Sylvia Spencer stated that staff is satisfied with the timely progress Olive Crest has made and that they are addressing all matters previously brought before the Board. Discussion ensued.

Agenda Item 6 – INFORMATION

Upcoming Events: Byron Goynes provided an overview of the JYD Project. Project 5000 Kids is involved with the 2011 "Rally for Kids" JYD Project, which will be held at the Town Square April 28 - May 1, 2011. P5K is listed as a 'pit-crew member' (committee planner) and is scheduled to receive one of five Driving Change Awards at the Rally Awards Banquet on April 28th at 6:30 p.m. at Pete's Piano Bar. Other scheduled events include the Rally Red Carpet Movie Night on April 29th, Rally Down the Strip and Rally Co-Pilot Cocktail Draft Party at the Blue Martini on April 30th, and JYD Car Show and Cannon Ball Rally on Sunday, May 1st.

Service Provider Update: Brittany Aase, HELP of Southern Nevada introduced Jennifer, a youth participant who shared her story and experiences with HELP's homeless youth program. Jennifer is attaining her GED, kicked a long-time drug habit, landed at job at HELP's Energy Assistance Program, and acquired an apartment where she resides with her boyfriend.

Renee Cantu, Latin Chamber of Commerce provided an update on the Teen Expo/NIA Project which is serving a total of 60 youth. The Employability Conference is tonight and the Teen Expo is tomorrow. Leon Jackson, NIA Project provided more details on the upcoming events and introduced a panel of youth involved in the program who shared their individual experiences working with the different professionals and the various topics they have chosen for their exhibits at the Teen Expo. Discussion ensued.

Tiffany Tyler, Nevada Partners, Inc. provided a brief program update. Ms. Tyler stated that Nevada Partner's has met its program enrollment targets a quarter ahead of time, is on track for meeting performance in all three measures, and has currently 288 youth completing a work readiness training in Southern Nevada.

Asha Jones, Nevada Public Education Foundation informed the Youth Council of a joint collaboration in the Go to College Nevada Program with the College of Southern Nevada wherein volunteers and their organization's staff set up booths at various high schools to outreach and expose students to valuable career information that ties to their organization. NPEF is responsible for recruiting partners to volunteer at the booths. The program has reached 12 schools and another 4 going forward toward the end of the year. The program will be at Cheyenne High School on Friday, April 15th. Two weeks following, a parent night will be held to inform the parents and students of the necessary preparations for entry into college. The goal of the Go to College Nevada Program is to promote post-secondary education. The schools are working proactive in allowing students to participate. The program was funded through the Nevada College Access Challenge Grant, wherein last year only two Southern Nevada organizations submitted applications, both were funded. A new RFP has been issued and all interested organizations are encouraged to apply. The RFP can be accessed at www.gotocollegenevada.org.

Ken LoBene introduced Arcadio Bolanos who will serve as advisor to the Youth Council on Hispanic matters and related issues. Mr. Bolanos previously worked with Nevada Business Services, Inc. as its first Hispanic Latino Life Skills Instructor and also with the former Southern Nevada Workforce Investment Board. After, Mr. Bolanos worked as the Recruiting Manager for the 2000 Census, which led him the opportunity to serve at the United States Congress under John Porter for four years. Since, Mr. Bolanos started his own organization, Academy of Human Development. The Academy provides bilingual services and GED instruction, with a 90% success rate, to over 400 students of all ages in Southern Nevada.

Agenda Item 7 – Public Comment

None

Agenda Item 8 – Adjournment

The meeting adjourned at 12:50PM