

REVISED

WORKFORCE CONNECTIONS

EXECUTIVE COMMITTEE

AGENDA

June 12, 2014

9:30 a.m.

***One-Stop Career Center
6330 W. Charleston Blvd., Ste. 190
Las Vegas, NV 89146***

Voice Stream Link: <http://www.nvworkforceconnections.org/mis/listen.php>

This meeting has been properly noticed and posted in the following locations:

City of Las Vegas, 495 S. Main, Las Vegas
City of North Las Vegas, 2250 Las Vegas Blvd. N., North Las Vegas, NV
Clark County Clerk's Office, 500, S. Grand Central Parkway, Las Vegas, NV
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV
Henderson City Hall, 240 Water Street, Henderson, NV
Boulder City, City Hall, 401 California Ave., Boulder City, NV
Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV
Lincoln County, 181 Main Street Courthouse, Pioche, NV
Nye County School District, 484 S. West St., Pahrump, NV
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV

This Agenda is also available at www.nvworkforceconnections.org

COMMENTARY BY THE GENERAL PUBLIC

This Board complies with Nevada's Open Meeting Law, by taking Public Comment at the beginning of the meeting immediately after the Board approves the Agenda and before any other action is taken and again before the adjournment of the meeting.

As required by Nevada's Open Meeting Law, the Board may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented.

It is the intent of the Board to give all citizens an opportunity to be heard.

Welcome to our meeting.

Copies of non-confidential supporting materials provided to the Board are available upon request. Request for such supporting materials should be made to Suzanne Potter at (702) 638-8750 or at spotter@snvwc.org. Such supporting materials are available at the front desk of Workforce Connections, at 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146 and are available on-line at www.nvworkforceconnections.org.

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy or Suzanne Potter, in writing at 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146; or by calling (702) 638-8750; or by fax (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may also be made available with twenty-four (24) hours advance notice. An Equal Opportunity Employer/Program.

NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER

Executive Committee Members: Hannah Brown (Workforce Connections’ Board Chair); Valerie Murzl (Workforce Connections’ Board Vice-Chair); Dan Rose (Adult & Dislocated Worker Committee Vice-Chair); Commissioner Lawrence Weekly (Local Elected Officials Chair); Sonja Holloway (Youth Council Chair); Dan Gouker (Budget & Finance Committee Chair)

All items listed on this Agenda are for action by the Executive Committee unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion or possible action or to provide direction and recommendations to Workforce Connections.

AGENDA

1. Call to order, confirmation of posting and roll call
2. **DISCUSSION AND POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency items and deletion of any items2
3. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes4
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- 12. **DISCUSSION AND POSSIBLE ACTION:** Executive Director’s Report ~ Ardell Galbreth 24
- 13. **SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of this board. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes 28
- 14. **INFORMATION:** Executive Committee Member Comments 29
- 15. **ACTION:** Adjournment

Agenda Item 3.

FIRST PUBLIC COMMENT:

Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes

Agenda Item 4. DISCUSSION AND POSSIBLE ACTION:

Approve the Minutes from the Executive Committee meeting of
March 13, 2014

**WORKFORCE CONNECTIONS
EXECUTIVE COMMITTEE
MINUTES**

March 13, 2014

9:30 AM

***One-Stop Career Center
6330 W. Charleston Blvd. Suite 190
Las Vegas, NV 89146***

Members Present

Hannah Brown, Workforce Connections' Board Chair
Commissioner Lawrence Weekly, LEO Consortium Chair (phone)
Dan Gouker, Budget & Finance Committee Chair
Sonja Holloway, Youth Council Chair
Valerie Murzl, Workforce Connections' Board Vice-Chair (phone)

Members Absent

Dan Rose, Adult & Dislocated Worker Committee Vice-Chair

Staff Present

Ardell Galbreth
Heather DeSart
Suzanne Potter
Brett Miller
Kenadie-Cobbin Richardson

Others Present

Helicia Thomas, GNJ Family Life Center Lynda Parven, DETR
B. Fahy, GNJ Family Life Center Renee Olson, DETR

It should be noted that all attendees may not be listed above

1. CALL TO ORDER, confirmation of posting, roll call

The meeting was called to order by Chair Hannah Brown at 9:40 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

2. DISCUSSION AND POSSIBLE ACTION: Approve the Agenda with inclusions of any emergency items and deletion of any items

A motion was made to approve the agenda with as presented by Dan Gouker and seconded by Sonja Holloway. Motion carried.

3. FIRST PUBLIC COMMENT SESSION: None

4. DISCUSSION AND POSSIBLE ACTION: Approve the Minutes from the Executive Committee Meeting of November 13, 2013

A motion was made to approve the minutes from the Executive Committee Meeting of November 13, 2013 by Valerie Murzl and seconded by Dan Gouker. Motion carried.

Executive Committee Minutes, March 13, 2014

5. DISCUSSION AND POSSIBLE ACTION: Review, Discuss and Approve staff's report regarding the Executive Committee's goals, objectives and strategies to achieve established goals and mission outlined in Workforce Connections' Two-Year Strategic Plan (April 30, 2013 through June 30, 2015)

Ardell Galbreth, Executive Director provided background. Brett Miller, staff presented the proposed revisions to Goal #4 Attract, Grow and Retain Businesses as presented below.

Goal 4 Attract, Grow and Retain Businesses ~ Executive Committee				
Objective	Strategy	Timeline	Measurement	Status
4.1 Create a workforce system that champions business, education, training and workforce development	Establish strong business partners/local employers that look to Workforce Connections' One-Stop System and Career Center(s) as their first choice for employment and training services	Ongoing	<ul style="list-style-type: none"> Give quarterly updates of Business Services activities At least 25 new employers per year At least 6 employers returning for additional services Host at least 2 hiring events with a minimum of 50 positions available per event Host 2 training events with a minimum of 100 attendees per event 	Pending Executive Committee Approval
4.2 Create a dynamic supply of trained, skilled workers to meet workforce demands of regional and industry sectors	1. Partner with local businesses and training providers (colleges, universities, and apprenticeship trades) to gather business intelligence.	Ongoing – as driven by businesses demands	<ul style="list-style-type: none"> Give quarterly updates of LEAP activities (# of members, # of meetings, actionable items, etc.) 	<ul style="list-style-type: none"> Hosted 2 LEAP meetings; panel attendance was 12 & 14 respectively 3rd meeting scheduled for March 19, 2014 Added 3 new members Participated in 4 site tours Panel members are full engaged
	2. Develop and coordinate training activities based on business intelligence	Ongoing – as driven by businesses demands	<ul style="list-style-type: none"> Complete an evaluation by December 31, 2013 to align existing ETPL/PVL based on LEAP input, in demand jobs, training partner input and sector initiatives Develop and implement by March 31, 2014 a process to maintain aligned ETPL/PVL (utilizing business intelligence from LEAP) by dynamically adding/removing trainings to meet business demands Report on # of changes to ETPL/PVL by June 30, 2014 	<ul style="list-style-type: none"> Initial evaluation/recertification of ETPL completed Process for maintaining ETPL is in place 21 training providers were not re-certified PVL has been eliminated, but pre-vocational services will still be provided as intensive services through providers

Executive Committee Minutes, March 13, 2014

Goal 4 Attract, Grow and Retain Businesses ~ Executive Committee				
Objective	Strategy	Timeline	Measurement	Status
4.3 Align workforce development resources to be anchored by the following industry sectors: <ul style="list-style-type: none"> • Agriculture • Aerospace & Defense • Business IT Ecosystems • Clean Energy • Health & Medical Services • Logistics & Operations • Mining • Materials & Manufacturing • Tourism, Gaming & Entertainment 	1. Team up with Governor's Office of Economic Development and target WIA resources in support of industry sector training needs and establish a local employer advisory panel (LEAP) for the purpose of gathering and delivering real time workforce intelligence for the one-stop career center	March 2013	<ul style="list-style-type: none"> • LEAP stood up and activated 	Completed June 2013
	2. Continue to support DETR's sector councils	March 2013	<ul style="list-style-type: none"> • State economic development staff invited to Workforce Connections' partnership forums • WC staff and Board members on DETR sector councils 	Completed/Ongoing
	3. Allocate resources to support sector initiatives	March 2013	<ul style="list-style-type: none"> • Funded partners contracts include resource requirement support to industry sectors 	Completed July 2013

Kenadie Cobbin-Richardson, Business Services Manager delivered a presentation on the following topics (summary provided on page 15-16 of the agenda packet):

- Business Services At-a-Glance
- Partial Client List
- Business Services Process
- Menu of Business Services
- Upcoming Activities

A motion was made to accept staff's report as presented by Dan Gouker and seconded by Sonja Holloway. Motion carried.

6. **INFORMATION: Business Service's Report and Video Presentation**

Kenadie presented a six minute video created by the Business Services Department regarding outreach that has generated more than \$200,000 in publicity.

7. DISCUSSION AND POSSIBLE ACTION: Executive Director's Report ~ Ardell Galbreth

Ardell recognized Renee Olson, Administrator, DETR/Employment Securities Division and presented the Executive Director's report provided on page 18 of the agenda packet. The following items were highlighted:

- Failed Youth Measure – Literacy/Numeracy Gains: Ardell reported that after researching data, WC determined that it exceeded the Literacy/Numeracy youth performance measure. WC staff met with DETR leadership, including Renee Olson and they have agreed to review WC's unreported data and information. Ardell stated that he hopes DETR/WC will come to a settlement to get the corrected information reported to DOL. Ardell noted that having two separate reporting systems NJCOS (DETR) and NVTrac (WC), was one of the reasons for this reporting error; however, WC is working toward having one reporting system with the State by July 2015.
- Reviewing the WIA formula distribution to equalize both northern and southern Workforce Investment area's allotment.
- The One-Stop Career Center Manager is expected to be hired by May 2014
- One-Stop Career Center and One-Stop Delivery System service delivery training by Greg Newton on Tuesday, March 18th for all funded partners and some staff

A motion was made to accept the Executive Director's report as presented by Dan Gouker and seconded by Sonja Holloway. Motion carried.

8. SECOND PUBLIC COMMENT SESSION: None

9. INFORMATION: Executive Committee Member Comments

Commissioner Lawrence Weekly commented regarding the Two-Year Strategic Plan stating that the WC needs to define and better understand its relationship with DETR. Weekly further stated that in terms of allocating funds, WC does a great job, but with its future partnerships with various businesses and private sectors, WC needs to be proactive in maximizing the funds to produce good, strong data.

Valerie Murzl agreed with Weekly's comments regarding DETR and expressed concern regarding the appearance of DETR or a consortium trying to undermine the One-Stop Center in spite of its successes and Ardell's efforts in getting it in compliance with State and WIA regulations. Murzl stated that we should focus on the results and celebrate the successes we are having and that the Board should stand behind the law, the mandate, the staff and the successes, and collaborate to make it even better.

Hannah Brown concurred with Weekly and Murzl's comments and stated that WC and DETR's relationship needs improvement and hopes the partnership improves so that the primary focus is getting Nevadans back to work. Weekly stated that he recently had a productive meeting with DETR Director Frank Woodbeck and they will be having a follow up meeting to discuss future initiatives. Discussion ensued.

Dan Gouker stated that the Board has done some phenomenal work under Ardell's leadership. The staff has done good work; WC went from pages of audit findings to just five finds, three of which cannot be fixed.

10. Adjournment: A motion was made to adjourn the meeting at 10:21 a.m. by Dan Gouker and seconded by Sonja Holloway. Motion carried.

Agenda Item 5. DISCUSSION AND POSSIBLE ACTION:

Accept staff's update regarding Executive Committee Goal 4 - Attract, Grow and Retain Businesses as outlined in Workforce Connections' Two-Year Strategic Plan

Goal 4				
Attract, Grow and Retain Businesses - Executive Committee				
Objective	Strategy	Timeline	Measurement	Status
4.1. Create a workforce system that champions business, education, training and workforce development.	Establish strong business partners/local employers that look to Workforce Connections' One-Stop System and Career Center(s) as their first choice for employment and training services	Ongoing	<ul style="list-style-type: none"> • Give quarterly updates of Business Engagement activities. • At least 25 new employers per year. • At least 6 employers returning for additional services. • Host at least 2 hiring events with a minimum of 50 positions available per event. • Host 2 training events with a minimum of 100 attendees per event. 	<ul style="list-style-type: none"> • RTC Project • YTD 54 new employers • YTD 6 employers returning for additional services • YTD 2 hiring events • YTD 1 Training event
4.2. Create a dynamic supply of trained, skilled workers to meet workforce demands of regional and industry sectors.	1. Partner with local businesses and training providers (colleges, universities, and apprenticeship trades) to gather business intelligence.	Ongoing-as driven by businesses demands.	Give quarterly updates of LEAP activities (# of members, # of meetings, actionable items, etc.)	<ul style="list-style-type: none"> • Hosted 3 LEAP meetings • Business Engagement presented at most recent LEAP meeting • Next meeting scheduled for July, 2014 • Added 2 new members in last quarter • Panel members are fully engaged

Goal 4 (continued)

Attract, Grow and Retain Businesses - Executive Committee

Objective	Strategy	Timeline	Measurement	Status
(Continued from previous page)	2. Develop and coordinate training activities based on business intelligence.	Ongoing-as driven by businesses demands.	<ul style="list-style-type: none"> • Complete an evaluation by December 31, 2013 to align existing ETPL / PVL based on LEAP input, in demand jobs, training partner input, and sector initiatives. • Develop and implement by March 31, 2014 a process to maintain aligned ETPL / PVL (utilizing business intelligence from LEAP) by dynamically adding / removing trainings to meet business demands. • Report on # of changes to ETPL and PVL by June 30, 2014. 	<ul style="list-style-type: none"> • Initial evaluation / re-certification of ETPL completed • Process for maintaining ETPL is in place • 2 classes added to ETPL based on STEM and LEAP activities • 21 training providers were not re-certified during evaluation process • PVL has been eliminated, but pre-vocational services will still be provided as intensive services through providers
4.3. Align workforce development resources to be anchored by the following industry sectors: <ul style="list-style-type: none"> • Agriculture • Aerospace & Defense • Business IT Ecosystems • Clean Energy • Health & Medical Services • Logistics & Operations • Mining • Materials & Manufacturing • Tourism, Gaming & Entertainment. 	1. Team up with the Governor's Office of Economic Development and target WIA resources in support of industry sector training needs and establish a local employer advisory panel (LEAP) for the purpose of gathering and delivering real time workforce intelligence for the one stop career center.	March 2013	Local Employer Advisory Panel (LEAP) stood up and activated.	Completed June 2013
	2. Continue to support DETR's sector councils.	March 2013	<ul style="list-style-type: none"> • State economic development staff invited to Workforce Connections partnership forums. • WC staff and board members on DETR sector councils. 	Completed / On-going
	3. Allocate resources to support sector initiatives.	March 2013	Funded partners' contracts include resource requirement to support industry sectors.	Completed July 2013

Agenda Item 6.

DISCUSSION AND POSSIBLE ACTION:

Approve Youth Council's recommendation to amend HELP of Southern Nevada's PY2012 contract for an additional year in an amount not to exceed \$870,000 and extend the date to September 30, 2015 to serve 386 new youth



Program Year:	PY2012
Program/Agency Name:	HELP of Southern Nevada
Location:	1640 E Flamingo Rd #100 Las Vegas, NV 89119
Program Type: <i>(Please note the funding stream)</i>	WIA Youth Formula
Program Dates:	October 1, 2014 – September 30, 2015
Amount Recommended:	\$870,000
Cost Per:	\$2,250
# to Serve:	386
Target Population:	In School Youth
Program Description:	<p>HELP will provide services to WIA-eligible students who are enrolled at the following seven (7) high schools targeted for the Graduate Advocate Initiative:</p> <ul style="list-style-type: none"> • Basic • Bonanza • Chaparral • Cimarron-Memorial • Clark • Del Sol • Sunrise Mountain. <p>The services will target, but not be limited to, the following:</p> <ul style="list-style-type: none"> • High School seniors who have two (2) to three (3) credit deficiencies; • students who have been identified as unsuccessful in passing the Nevada High School Proficiency Exam; and/or; • students who face other barriers to graduation.
Contact Person & Info.:	Denise Gee, WORC Director 1640 E Flamingo Rd #100 Las Vegas, NV 89119 dgee@helpsonv.org

Agenda Item 7. DISCUSSION AND POSSIBLE ACTION:

Approve Youth Council's recommendation to amend Nevada Partners, Inc. PY2012 contract for an additional year in an amount not to exceed \$880,000 and extend the date to September 30, 2015 to serve 391 new youth



Program Year:	PY2012
Program/Agency Name:	Nevada Partners, Inc.
Location:	710 W. Lake Mead Blvd., North Las Vegas, NV 89030
Program Type: <i>(Please note the funding stream)</i>	WIA Youth Formula
Program Dates:	October 1, 2014 – September 30, 2015
Amount Recommended:	\$880,000
Cost Per:	\$2,250
# to Serve:	391
Target Population:	In School Youth
Program Description:	<p>NPI will provide services to WIA-eligible students who are enrolled at the following eight (8) high schools targeted for the Graduate Advocate Initiative:</p> <ul style="list-style-type: none"> • Canyon Springs • Cheyenne • Desert Pines • Legacy • Mojave • Rancho • Valley • Western <p>The services will target, but not be limited to, the following:</p> <ul style="list-style-type: none"> • High School seniors who have two (2) to three (3) credit deficiencies; • students who have been identified as unsuccessful in passing the Nevada High School Proficiency Exam; and/or; • students who face other barriers to graduation.
Contact Person & Info.:	<p>Tiffany Tyler, Ph.D. 710 W. Lake Mead Boulevard, North Las Vegas, NV 89030 ttyler@nevadapartners.org</p>

Agenda Item 8.

DISCUSSION AND POSSIBLE ACTION:

Approve Youth Council's recommendation to amend Nevada Partners, Inc. PY2012 contract for an additional year in an amount not to exceed \$250,000 and extend the date to May 30, 2015 to serve 125 new youth



Program Year:	PY2012
Program/Agency Name:	Nevada Partners, Inc.
Location:	710 W. Lake Mead Blvd., North Las Vegas, NV 89030
Program Type: <i>(Please note the funding stream)</i>	WIA Youth Formula
Program Dates:	July 1, 2014 – May 31, 2015
Amount Recommended:	\$250,000
Cost Per:	\$2,000
# to Serve:	125
Target Population:	In School Youth
Program Description:	<p>NPI will provide services to WIA-eligible students who are enrolled at the following eight (8) high schools targeted for the Graduate Advocate Initiative:</p> <ul style="list-style-type: none"> • Canyon Springs • Cheyenne • Desert Pines • Legacy • Mojave • Rancho • Valley • Western <p>The services will target, but not be limited to, the following:</p> <ul style="list-style-type: none"> • High School seniors who have two (2) to three (3) credit deficiencies; • students who have been identified as unsuccessful in passing the Nevada High School Proficiency Exam; and/or; • students who face other barriers to graduation.
Contact Person & Info.:	<p>Tiffany Tyler, Ph.D. 710 W. Lake Mead Boulevard, North Las Vegas, NV 89030 ttyler@nevadapartners.org</p>

Agenda Item 9. DISCUSSION AND POSSIBLE ACTION:

Update on Lincoln County School District's decision to terminate their role as fiscal agent for the Youth and Adult and Dislocated Worker program in Lincoln County



Lincoln County School District



P.O. Box 118, 1191 Edwards St.
Panaca, Nevada 89042
Phone (775)728-4471 - Fax (775)728-4435

SUPERINTENDENT
Nykki L. Holton

ASST. SUPERINTENDENT
Steve Hansen

BOARD OF TRUSTEES
Janice Barr
Pat Kelley
Jean Lucht
Wade Poulsen
Peggy Rowe

May 28, 2014

Ardell Galbreth, Executive Director
Workforce Connections
6330 W Charleston Blvd
Las Vegas, NV 89146

Re: Fiscal Agent for Lincoln County Workforce Programs

Dear Ardell,

Lincoln County School District will be stepping down as fiscal agent for Lincoln County Workforce Programs as of June 30, 2014.

Lincoln County School District will end our financial services June 30, 2014 for the current youth contract # **11 YOU-WIA-TRIC-LCSD-03** ending September 30, 2014.

We will also end services for the current adult contract # **12-WIA-ADW-LCSD-02** finishing June 30, 2014, and the recently approved new applications for next year in youth and adult programs.

Respectfully submitted,

Steve Hansen, Assistant Superintendent
Lincoln County School District
PO Box 118 (1191 Edwards)
Panaca, NV 89042
Ph: 775-728-4471 Fax: 775-728-4435
Email: shansen@lcsdnv.com

Agenda Item 10. DISCUSSION AND POSSIBLE ACTION:

Approve Youth Council's recommendation to contract with Lincoln County's Grant Administration Department as the new fiscal agent for all Lincoln County WIA Youth Programs effective July 1, 2014



Lincoln County Grants Administration
Lincoln County, Nevada

P.O. Box 539 – Pioche, Nevada 89043
Telephone (775) 962-8058
Fax (775) 962-5120

Ardell Galbreth
Executive Director
Workforce Connections
6330 W. Charleston Blvd.
Las Vegas, NV 89146

June 4, 2014

Dear Mr. Galbreth,

Please accept this letter of support from Lincoln County to serve as the fiscal agent for the Lincoln County Workforce Program starting July 1, 2014. It is with great pleasure that we support this important initiative by serving as the fiscal agent for the current youth contract # 11 YOU-WIA-TRIC-LCSD-03 ending September 30, 2014, and the recently approved new applications for next year's adult and youth programs in Lincoln County, Nevada. We look forward to working with the Workforce Connections team to ensure that the Lincoln County Workforce Program is successful in allocating funds for this project and supporting the needs of the community.

Thank you,

A handwritten signature in blue ink that reads "Elaine Zimmerman".

Elaine Zimmerman
Lincoln County Grants Administrator
ezimmerman@lincolnnv.com

cc:
Heather Desart
Jeannie Kuennen
Shawonda Nance
Jim Kostecki
Holly Gatzke
Darby Porter

Agenda Item 11. DISCUSSION AND POSSIBLE ACTION:

Approve Adult & Dislocated Worker Committee's recommendation to negotiate and execute a \$100,000 contract with Lincoln County's Grant Administration Department to deliver Adult and Dislocated Worker training and employment services in Lincoln County for the contract period July 1, 2014 to June 30, 2015

Agenda Item 12. DISCUSSION AND POSSIBLE ACTION:

Executive Director's Report ~ Ardell Galbreth

Executive Director's Report *June 12, 2014*

Rural Counties Update

- **Nye County**
- In April 2014, Nye County Community Coalition hosted a “Rapid Response Hiring Event”
 - Four employers represented at least 20 job openings in Pahrump
 - About 75 job seekers attended the event
- Nye County Community Coalition has been constantly producing good quality employment and service numbers, e.g., client registration, delivery of core services, job readiness workshops, GED testing, etc.
- **Lincoln County**
- Great traction in all areas—particularly business/employer engagement
 - Because of active business/employer outreach efforts, there are more work experience worksites for youth participants
 - From local are businesses to Lincoln County Courthouse, all are on board in hiring youth to employ this summer—some on a permanent bases
- Recent staff changes and LEO support and involvement have made a difference
- Lincoln County School District—the current fiscal agent for the area’s WIA grant turned down the award
 - Staff sought and secured Lincoln County Grants Administration to accept the award and serve as an WIA fiscal agent for Lincoln County

One-Stop Career Center Consortium Update

- We have hired a new One-Stop Career Center Manager—Jake McClelland who comes to us with a wealth of experience in non-profit service delivery

Visit from U.S. Department of Labor

- We had a site visit from the U.S. Department of Labor to review and discuss Workforce Connections’ One-Stop Career Center Consortium and its service delivery operation
- DOL staff was very commendable and impressed with the One-Stop Career Center operation
- We also **discussed the requirements that must be in place to avoid disallowed operating costs in partnership with the One-Stop Career Center Consortium partners**
- **DOL’s official staff confirmed that our MOU documents needed to be very distinct: a consortium agreement with consortium members that reads the same as long as the consortium exists, a One-Stop Center MOU with each center partner, and a One-Stop System MOU with each system partner.**
- According to DOL’s staff, the **consortium agreement needs to be revised to include their recommendations for compliance.** They even **provided technical assistance and sent us an Arizona agreement that will illustrate the needed changes.**
- For example, the One-Stop Consortium agreement should be one document signed by at least the minimum three mandated funding sources (in our case: WIA, Wagner Peyser and Vocational Rehabilitation), and ideally should be only one page.
- **The Consortium agreement should specify exactly the role of the Workforce Connections’ staff working in the One-Stop Career Center**

Workforce Development Challenges

- During a recent on-site monitoring review, DETR's Workforce Investment Support Services (WISS) identified two contracts related to questioned costs, i.e., the Urban League and the Academy of Human Development
 - The questioned costs is centered around sole source awards
 - Staff is working to resolve this informally and will keep you updated

Workforce Development Academy

- We are ready to launch Workforce Connections' Workforce Development Academy
 - Course completion comes with a Certificate/Certification supported by Continuing Education Units (CEUs) through our partnership with UNLV
 - Such courses are:
 - WIA Overview
 - Individual Services Strategies (ISS)/Individual Employment Plans (IEP), i.e., case management
 - Clients Training Services and Activities
 - Common Performance Measures
 - Data Entry
 - STEM and Industry Sector Activities
 - Customer Services
 - Nevada Career Information System (NCIS)
 - Eligibility and Intake Process
 - Workforce Connections' Policies

News/Update Report

- Workforce Investment Act Reauthorization
 - Both houses of Congress committees that oversee workforce approved a bipartisan WIA reauthorization
 - The WIA was repealed and the workforce system will be called Workforce Innovation and Opportunity Act (WIOA)
 - There's lots more to come with this new initiative
- AARP Back-to-Work 50+ Award--\$100,000 over a 2-year period
 - Funds will be leveraged with WIA dollars to better service older workers

Executive Director's Health and Wellness Update

- Currently undergoing treatment and looking forward to a full recovery from multiple myeloma cancer (bone disease)
- Workforce Connections' leadership and management functions shall continue on course without disruption as illustrated in the attached Line of Succession

**Workforce Connections
Line of Succession
Effective: September 1, 2013**

The purpose of Workforce Connections' Line of Succession order is to aide in ensuring the agency's continuity of employment and training services with effective oversight activities without disruption.

I have identified individuals who I believe have the potential to make key business decisions in the best interest of Workforce Connections and not themselves.

In addition to identifying key selected leaders, such individuals are expected to receive the necessary training and support that prepare them to better understand the agency's mission and role within our workforce community, as well as making critical decisions that provide stability to Workforce Connections. This is the type of leadership Workforce Connections cannot afford to lose.

As the agency's executive director and chief staff officer, I have aligned the following positions and staff succession in the following order:

1. Deputy Director – Heather DeSart
2. Chief of Industry Sectors - Jaime Cruz
3. Director, Youth Department - Ricardo Villalobos
4. Chief Information Officer - Peter Bacigalupi
5. Financial Manager – Jim Kostecki

If for whatever reason I am not available to respond to decision making opportunities on behalf of Workforce Connections, I have full confidence that the selected individuals will be equipped to respond with creditable support to the agency.



Ardell Galbreth
Executive Director

Agenda Item 13. SECOND PUBLIC COMMENT:

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes

Agenda Item 14. INFORMATION:

Executive Committee Member Comments