

WORKFORCE CONNECTIONS
LOCAL ELECTED OFFICIALS CONSORTIUM
AGENDA

Tuesday, July 22, 2014
10:00 a.m.

Workforce Connections
Bronze Conference Room
6330 W. Charleston Blvd., Suite 150
Las Vegas, Nevada 89146

Voice Stream Link: <http://www.nvworkforceconnections.org/mis/listen.php>

This agenda has been properly noticed and posted in the following locations:

City of Las Vegas, 495 S. Main St., Las Vegas, NV
City of North Las Vegas, 2250 N. Las Vegas Blvd., North Las Vegas, NV
Clark County Clerk's Office, 500 S. Grand Central Pkwy., Las Vegas, NV
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV
Henderson City Hall, 240 Water St., Henderson, NV
Boulder City (City Hall) 401 California Ave., Boulder City, NV
Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV
Lincoln County Courthouse, 181 Main St., Pioche, NV
Nye County School District, 484 S. West St., Pahrump, NV
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV

This Agenda is also available at www.nvworkforceconnections.org

COMMENTARY BY THE GENERAL PUBLIC

This Board complies with Nevada's Open Meeting Law, by taking Public Comment at the beginning of the meeting immediately after the Board approves the Agenda and before any other action is taken and again before the adjournment of the meeting.

As required by Nevada's Open Meeting Law, the Board may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented.

It is the intent of the Board to give all citizens an opportunity to be heard.

Welcome to our meeting.

Copies of non-confidential supporting materials provided to the Board are available upon request. Request for such supporting materials should be made to Suzanne Potter at (702) 636-2300 or spotter@snvwc.org. Such supporting materials are available at the front desk of Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV, 89146, and are available online at www.nvworkforceconnections.org.

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy in writing at 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146; or by calling (702) 638-8750; or by fax at (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may also be made available with twenty-four (24) hours advance notice. An Equal Opportunity Employer/Program.

NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER.

Local Elected Officials Consortium Members: Chair Commissioner Lawrence Weekly (Clark County), Vice-Chair Councilwoman Anita Wood (City of North Las Vegas), Councilwoman Peggy Leavitt (Boulder City), Councilwoman Gerri Schroder (City of Henderson), Commissioner Butch Borasky (Nye County), Councilman Bob Beers (City of Las Vegas), Commissioner Ralph Keyes (Esmeralda County), Commissioner Adam Katschke (Lincoln County)

All items listed on this Agenda are for action by the Local Elected Officials Consortium unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion or possible action or to provide direction and recommendations to Workforce Connections.

AGENDA

1. Call to order, confirmation of posting, Pledge of Allegiance, and roll call
2. **DISCUSSION AND POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency items and deletion of any items2
3. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes3
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7. **DISCUSSION AND POSSIBLE ACTION:** Review and discuss Executive Director's Annual Performance Report51
8. **SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes52
9. **INFORMATION:** LEO Consortium member comments and updates.....53
10. **ACTION:** Accept a motion for adjournment

Agenda Item 3.

FIRST PUBLIC COMMENT:

Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes

Agenda Item 4.

DISCUSSION AND POSSIBLE ACTION:

Approve the Local Elected Officials Consortium Minutes of June 24, 2014

WORKFORCE CONNECTIONS

LOCAL ELECTED OFFICIALS CONSORTIUM

MINUTES

June 24, 2014

8:30 a.m.

**Bronze Conference Room
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146**

Members Present

Commissioner Lawrence Weekly
Commissioner Ralph Keyes (phone)
Commissioner Adam Katschke
Commissioner Butch Borasky
Councilman Bob Beers

Members Absent

Councilwoman Peggy Leavitt
Councilwoman Anita Wood
Councilwoman Gerri Schroder

Staff Present

Ardell Galbreth
Jaime Cruz
Suzanne Potter
Kenadie Cobbin-Richardson
Jake McClelland

Heather DeSart
Ricardo Villalobos
Jim Kostecki
Brett Miller

Others Present

Tamara Collins, Las Vegas Urban League
Lynda Parven, DETR
Nield Montgomery, The Learning Center
Kevin Sanchez, One-Stop Career Center Intern
Dr. Tiffany Tyler, Nevada Partners, Inc.

Irene Bustamante Adams
Gary W. Flint, Jr., Las Vegas Urban League
Linda Montgomery, The Learning Center
Kerrie Andrews, Youth Intern
Darren Thanes, Las Vegas Urban League

1. CALL TO ORDER, confirmation of posting, roll call

The meeting was called to order by Chair Commissioner Lawrence Weekly at 9:02 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

2. DISCUSSION AND POSSIBLE ACTION: Approve the Agenda with inclusions of any emergency items and deletion of any items

Ardell Galbreth, Executive Director confirmed there were no changes to the agenda.

A motion was made to approve the agenda as presented by Councilman Bob Beers and seconded by Commissioner Butch Borasky. Motion carried.

3. FIRST PUBLIC COMMENT SESSION:

Chair Weekly opened public comment.

Darren Thanes, Las Vegas Urban League Veterans Program Case Manager, introduced veteran participant Gary W. Flint, Jr, who spoke briefly about his positive experience with the Veterans program. Mr. Flint is part of the Help Las Vegas program. In May, he graduated from UNLV with a B.S./B.A. in Finance and obtained employment with Vanguard Investment Company. Mr. Flint will take his series 7

and 63 while working in the retail inheritance department. The Veterans Program assisted Mr. Flint in relocating and establishing housing in Arizona.

Chair Weekly closed public comment. Weekly thanked Las Vegas Urban League for their report and stated that he had requested at the last meeting to have WIA funded service providers serving Veterans to provide this board a physical report detailing outreach methods and outcomes for serving veterans with the WIA funding allocation they receive. Weekly stated that this request still stands. Weekly further stated that there have been several veterans' events in the community that did not have representation from the Las Vegas Urban League.

4. DISCUSSION AND POSSIBLE ACTION: Approve the Minutes from the Local Elected Officials Consortium Meeting of April 22, 2014

Chair Weekly presented the minutes of April 22, 2014 provided on page 5–9 of the agenda packet.

A motion was made to approve the minutes from the Local Elected Officials Consortium Meeting of April 22, 2014 by Councilman Bob Beers and seconded by Commissioner Adam Katschke. Motion carried.

5. DISCUSSION AND POSSIBLE ACTION: Accept \$100,000 grant award from the AARP Foundation to implement a Back to Work 50+ Program at the One-Stop Career Center

Chair Weekly presented the agenda item and disclosed that he will be joining AARP and recently received his membership application and card. Ardell Galbreth reported that Workforce Connections is one of only four Workforce Investment Boards to receive this grant and the funds are not restricted to WIA allowable costs. Jaime Cruz, Chief Industry/Sector Initiatives provided background. The AARP Foundation grant summary is provided on page 11 of the agenda packet.

A motion was made to accept \$100,000 grant award from the AARP Foundation to implement a Back to Work 50+ Program at the One-Stop Career Center by Councilman Bob Beers and seconded by Commissioner Butch Borasky. Motion carried.

6. DISCUSSION AND POSSIBLE ACTION: Review, Discuss, Accept, and Approve Reports

Chair Weekly read the agenda item. Jim Kostecki, Finance Manager provided background.

a. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 and Budget Narrative

The PY2014 budget is provided on page 14-21 of the agenda packet. There is an approximate 10% decrease (approximately \$3,100,000) in the budget overall from last year due to the decrease in funding streams and the conclusion of Rapid Response funding. The PY2014 estimated revenues are \$19,300,000. PY2013 carry forward funds are approximately \$9,300,000 (p. 14). The Operations budget (p. 15) includes the following changes:

7000 Accounting and Auditing: decrease of \$27,000 due to adjusting additional estimated audit services downward;

7005 Legal Fees: increase of \$20,000 due to budgeting for the amount of the contract issued;

7035 Printing and Reproduction: increase of \$5,000 due to estimated additional supplies for 3D printer;

7070 Rent (Offices): decrease of \$75,309 due to adjusting rents to the 12 month estimate;

7075 Facilities Maintenance: decrease of \$10,000 due to one-time use of temporary labor to help with special projects related to the setup of the new facility and start up materials related to move;

7080 Admin Support Contracts: decrease of \$23,000 due to the allocation of a portion of the HR consultant to the One-Stop Center and System;

7085 Program Support Contracts – IT NVTrac and web: decrease of \$16,800 due to the reduction in use of IT consultants;

7100 Insurance: increase of \$2,500 due to projected increases in the renewal of WC liability insurance;

8500 Capital – Equipment and Furniture: decrease of \$164,013 mainly due to one-time ADA and other construction costs included in the budget;

8900 Strategic Initiatives: decrease of \$737,289 due to decreased funding available PY2014.

The One-Stop Center - Charleston budget (p. 20) shows \$12,000 increase in accounting and auditing for partial auditing fees and HR admin fees. The budget is based on 33 partner seats at a cost of \$20,973.36 per seat. The One-Stop System budget (p. 21) shows increase for audit fees \$15,000, legal fees \$30,000, program contracts – Workforce Development Academy \$200,000, admin support contracts \$16,400, capital – tenant improvements \$15,050, and strategic initiative/WIA \$50,000. Budget line items decreased for program support contracts \$101,759, program contracts – IT NVTrac/Web \$22,000, capital – equipment and furniture \$198,260.

b. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA)

The Budget vs. Actual Finance report through March is provided on page 23 of the agenda and all expenditure items are on schedule for 75% of the program year concluded. Heather DeSart, Deputy Director clarified that tuition and seminars (7050) is for staff training, but not college tuition.

c. Awards & Expenditures Report (Compliance and Operational Status of Service Providers/Funded Partners) – Monthly Update

The Awards & Expenditures reports through March invoices are provided on page 25 (Adult/Dislocated Worker programs), page 26 (Youth programs) and page 27 (direct grants). Commissioner Borasky requested staff to expand ADW report to two pages for easier reading; staff concurred. ADW contract expenditures should be at approximately 70%. Unspent ADW/Youth contract funds will be recaptured and have been factored in next year's funding allocation; effective July 1st. Bridge Counseling Associates and Latin Chamber Foundation are underspent due to former high risk status. Academy of Human Development and Las Vegas Clark County Urban League MOUs are ending June 30th due to audit finding regarding procurement of sole source contracts issued by DETR. WC is working with DETR to resolve audit finding. DETR recommended canceling these contracts and will help WC justify to DOL why disallowed costs should not be incurred. NEG funds are underspent. The state issued a letter to unemployment recipients who are eligible to receive services under the National Emergency Grant (NEG) to help expedite NEG expenditures. NEG funds sunset June 30, 2015. The Lincoln County School District has stepped down as fiscal agent for Lincoln County ADW and Youth programs and Lincoln County Grants Administration will assume role as fiscal agent, effective July 1, 2014. Ricardo Villalobos, Youth Department Director summarized Youth Advocate Programs (YAP) re-entry program scope. YAP is a partnership with the Department of Juvenile Justice and Caliente Youth Center to serve youth transitioning from the Spring Mountain Youth Camp and Red Rock Correctional Facility. Commissioner Weekly requested more information regarding performance and outcomes for youth re-entry services; Mr. Villalobos will provide a report to Commissioner Weekly and Councilman Beers.

Councilman Beers inquired about Latin Chamber Foundation's expenditures. Mr. Kostecki reported that the Latin Chamber Foundation was issued a pink paper regarding staffing issues in their fiscal department, specifically not having the qualified staff to manage the WIA grant.

d. Funding Plans – Adult/Dislocated Worker and Youth – Monthly Update

The Adult/Dislocated Worker and Youth funding plans are provided on page 29 and 30 of the agenda packet. All funds have been allocated for next program year. The Youth funding plan shows \$514,755 (.28 months) of unobligated funds.

Ricardo Villalobos commented regarding the Graduate Advocate Initiative, stating that Nevada Partners, Inc. has a summer component to serve youth at the designated GAI high schools as well as youth from other non-GAI schools.

e. Workforce Connections’ Professional Services Contracts – Monthly Update

Workforce Connections’ Professional Services Contracts report is provided on page 32-36 of the agenda packet.

A motion was made to accept and approve agenda item 8a – 8e by Councilman Bob Beers and seconded by Commissioner Butch Borasky. Motion carried.

7. INFORMATION: Executive Director’s Report ~ Ardell Galbreth

Ardell Galbreth presented the Executive Director’s Report provided on page 38 and noted that the new WIOA (Workforce Innovation and Opportunity Act) may soon be approved by the House of Representatives. Mr. Galbreth thanked Commissioner Katschke for assisting in identifying new jobs for youth in Lincoln County.

Commissioner Katschke expressed appreciation for the Lincoln County staff and Workforce Connections’ staff for working closely with them.

8. SECOND PUBLIC COMMENT SESSION:

Tamera Collins, Las Vegas Urban League, Veterans’ Program Manager thanked the LEOs for their support and distributed a report on the Veterans Program events.

9. INFORMATION: LEO Consortium Member Comments

Commissioner Borasky stated that Nye County is having trouble with the federal government regarding public land issues and there have been a lot of activity within the various departments regarding changing the language to give them more decision making power.

Councilman Beers recently toured the downtown Summerlin complex at Charleston and I-215 scheduled to open in October 2014 and recommended staff to identify key individuals involved in the hiring process for new businesses at this location.

10. ACTION: Adjournment

A motion was made to adjourn the meeting at 9:48 a.m. by Councilman Bob Beers and seconded by Commissioner Butch Borasky. Motion carried.

Agenda Item 5. DISCUSSION AND POSSIBLE ACTION:

Review, Discuss, Accept and Approve Reports

- a.** PY2013 WIA Formula Budget July 1, 2013 through June 30, 2014 and Budget Narrative
- b.** PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 (Preliminary) and Budget Narrative
- c.** Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA)
- d.** Awards & Expenditures (Compliance and Operational Status of Funded Partners) - Monthly Update
- e.** Funding Plans – Adult/Dislocated Worker/Youth - Monthly Update
- f.** Workforce Connections' Professional Services Contracts

Agenda Item 5.

DISCUSSION AND POSSIBLE ACTION:

- a. PY2013 WIA Formula Budget July 1, 2013 through June 30, 2014
and Budget Narrative

workforceCONNECTIONS
PY2013 WIA Formula Budget
July 1, 2013 - June 30, 2014
(Budget - Last Revised - June 1, 2014)

Revenue by Funding Stream	Approved Budget PY2013	Proposed Budget PY2013	\$ Change	Available for LWIB Operations		Community Resource Allocations	TOTAL
				10% Admin	10% Program		
PY2013 Adult	10,665,753	10,665,753	-	1,066,575	1,066,575	8,532,603	10,665,753
PY2013 Dislocated Worker	4,140,823	4,140,823	-	414,082	414,082	3,312,659	4,140,823
PY2013 Youth	6,564,523	6,564,523	-	656,452	656,452	5,251,619	6,564,523
PY2011 Dislocated Worker - Addl. DETR Allocation Apr	557,139	557,139	-	66,977	66,978	423,184	557,139
PY2012 Dislocated Worker - Addl. DETR Allocation Apr	1,312,962	1,312,962	-	135,827	135,827	1,041,308	1,312,962
PY2011/2012 Adult Carry Forward	4,568,885	4,568,885	-	813,108	327,273	3,428,504	4,568,885
PY2011/2012 Dislocated Worker Carry Forward	231,085	231,085	-	110,089	-	120,996	231,085
PY2011/2012 Youth Carry Forward	3,695,991	3,695,991	-	473,789	241,825	2,980,377	3,695,991
Other Revenues (Interest)	25	25	-		25	-	25
Total Revenue by Funding Stream	\$ 31,737,186	\$ 31,737,186	\$ -	\$ 3,736,899	\$ 2,909,037	\$ 25,091,250	\$ 31,737,186
				Subtotal Board Operations		\$ 6,645,936	

Notes:

1. PY2013 Estimated Revenues include WIA funding in the total amount of \$21,371,099
2. Carry forward funds have been estimated for PY2012 in the amount of \$10,366,062.
3. The Department of Labor allows local boards to expend up to 10% of their total allocation for administrative costs. WC also allocates 10% of the total allocation for program management and oversight.
4. WIA funds have a two year life at the local board level and an additional year at the state level.

Community Resource Allocations	Approved Budget PY2013	Proposed Budget PY2013	\$ Change	One-Stop Center	One-Stop System	Community Resource Allocation	TOTAL
Adult Services	11,961,107	11,961,107	-	465,651	1,207,508	10,287,948	11,961,107
Dislocated Worker Services	4,898,147	4,898,147	-	199,565	517,504	4,181,078	4,898,147
Youth Services	8,231,996	8,231,996	-			8,231,996	8,231,996
Subtotal Community Resource Allocations	\$ 25,091,250	\$ 25,091,250	\$ -	\$ 665,216	\$ 1,725,012	\$ 22,701,022	\$ 25,091,250

Board Operations	Approved Budget PY2013	Proposed Budget PY2013	\$ Change	Admin	Program	Total
Subtotal Operating Expenditures	6,645,936	6,645,936	-	2,366,882	4,279,054	6,645,936
Total Expenditures	\$ 31,737,186	\$ 31,737,186		\$ 2,366,882	\$ 4,279,054	
Fund Balance	\$ -	\$ -		\$ 1,370,017	\$ (1,370,017)	\$ -

NOTE: PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, funds revert to the State for one additional year)
PY2012 funding period is available July 1, 2012 through June 30, 2014 (after two years, funds revert to the State for one additional year)

workforceCONNECTIONS
PY2013 WIA Formula Budget
July 1, 2013 - June 30, 2014
(Budget - Last Revised - June 1, 2014)

Board Operations	Authorized FTE	Actual FTE	Original Budget PY2013	Proposed Budget PY2013	\$ Change	Admin	Program	Total
6500 Salaries	33.18	28.75	2,692,533	2,692,533	-	807,760	1,884,773	2,692,533
7000 Accounting and Auditing			300,000	300,000	-	300,000	-	300,000
7005 Legal Fees			50,000	50,000	-	50,000	-	50,000
7010 Legal Publication Advertising			18,000	18,000	-	6,480	11,520	18,000
7020 Licenses and Permits			3,000	3,000	-	1,080	1,920	3,000
7025 Dues and Subscriptions			15,000	15,000	-	5,400	9,600	15,000
7030 Postage and Delivery			6,000	6,000	-	2,160	3,840	6,000
7035 Printing and Reproduction			6,000	6,000	-	2,160	3,840	6,000
7040 Office Supplies			24,000	24,000	-	8,640	15,360	24,000
7045 Systems Communications			80,000	80,000	-	28,800	51,200	80,000
7050 Training and Seminars - Staff			40,000	45,000	5,000	16,200	28,800	45,000
7055 Travel and Mileage - Staff			42,000	47,000	5,000	16,920	30,080	47,000
7060 Utilities			30,000	30,000	-	10,800	19,200	30,000
7065 Telephone			30,000	30,000	-	10,800	19,200	30,000
7070 Rent (Offices)			264,723	264,723	-	95,300	169,423	264,723
7075 Facilities Repairs & Maintenance			50,000	50,000	-	18,000	32,000	50,000
7080 Admin Support Contracts			135,000	135,000	-	135,000	-	135,000
7085 Program Support Contracts			210,000	210,000	-	-	210,000	210,000
7085 Program Support Contracts - IT NVTrac/Web			121,800	121,800	-	-	121,800	121,800
7090 Non-Board Meetings and Outreach			43,000	43,000	-	15,480	27,520	43,000
7095 Board Meetings and Travel			18,000	18,000	-	-	18,000	18,000
7100 Insurance			47,500	47,500	-	17,100	30,400	47,500
7100-7120 Employee Fringe Benefits			846,140	846,140	-	253,842	592,298	846,140
7125 Employer Payroll Taxes			80,777	80,777	-	24,233	56,544	80,777
7130/7135 Payroll Services and Bank Fees			11,000	11,000	-	11,000	-	11,000
7200 Equipment - Operating Leases			25,000	30,000	5,000	10,800	19,200	30,000
8500 Capital - Equipment and Furniture			202,000	202,000	-	72,720	129,280	202,000
8900 Strategic Initiative - WIA			54,463	39,463	(15,000)	14,207	25,256	39,463
8900 Strategic Initiative - WIA (1st Quarter PY2014)			1,200,000	1,200,000	-	432,000	768,000	1,200,000
Subtotal Board Operations			6,645,936	6,645,936	-	2,366,882	4,279,054	6,645,936

**Workforce Connections
Program Year 2013
WIA Formula Budget Narrative**

Workforce Connections is responsible for providing management and oversight of the Workforce Investment Area's employment and training programs and services. The Board's staff provides direct support to the Workforce Investment Area by carrying out the Board's operations plans. Staff responsibilities include implementing Board policies and establishing techniques and methods to achieve the Board's mission. Staff administers and oversees all internal administrative service provisions, including program administration, management analysis and administration support for the Workforce Investment Board.

Revenues:

Workforce Investment Act (WIA) Program Year PY2013 allotted funds are in the amount of \$21,371,099. Funding is allocated among the three funding streams: Adult - \$10,665,753, Dislocated Worker - \$4,140,823, Youth - \$6,564,523.

Overall funding for PY2013 is projected to increase by \$1,868,559 (10%), compared to the PY 2012 WIA allocation which was \$19,502,540.

Other anticipated funding includes operating carry forward funds from PY2012 WIA allocation of \$10,366,062 and interest at \$25.

Total budgeted revenues for PY2013 are \$31,737,186.

Expenditures – Community Resource Allocation:

In May 2014, the Board approved contracts totaling \$4,500,000 of WIA Adult & Dislocated Worker and NEG funds for the One-Stop Center partners; \$4,430,000 of WIA Adult & Dislocated Worker and NEG funds for the Home Office partners; and \$450,000 of WIA Youth and \$700,000 of WIA Adult & Dislocated Worker contracts for rural services. The contracts funded by WIA Adult & Dislocated Worker funds will begin July 1, 2014 and October 1, 2014 for the WIA Youth funded contracts. In addition, \$800,000 of WIA Adult funds were awarded to the Nevada Department of Corrections for pre-release training and employment services to incarcerated individuals to begin October 1, 2014. Finally, \$700,000 of WIA Adult funds were awarded to Foundation for an Independent Tomorrow's Re-entry program for training and employment services to the re-entry population and to serve post-release individuals who are released from the Nevada Department of Corrections.

Administrative and Program Operating Expenditures – Board Staff:

The Department of Labor allows local workforce investment boards to expend up to 10% of their total formula funding allocation for administrative services. For programmatic operations and oversight, the board of directors has allocated 10% of the total budget allocation. Such operational and management oversight includes but is not limited to:

- Providing technical assistance to contracted service providers
- Tracking and monitoring of participating clients and performance outcome
- Program oversight and monitoring of service provider contracts

6500 - Salaries: \$2,692,533 –Allocated costs for administrative and program staff salaries.

7000 - Accounting and Auditing: \$300,000 –Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.

A-133 Audit	\$ 80,000
Auditing Services	\$ 55,000
Accounting Services	\$165,000

7005 Legal Fees: \$50,000 –Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.

7010 Legal Publication Advertising: \$18,000 – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.

7020 Licenses and Permits: \$3,000 – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.

7025 Dues and Subscriptions: \$15,000 – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.

7030 Postage and Delivery: \$6,000 –Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.

7035 Printing and Reproduction: \$6,000 – Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.

7040 Office Supplies: \$24,000 – Allocated costs for various office supplies needed for daily operations.

7045 Systems Communications: \$80,000 – Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.

7050 Tuition, Training, and Seminars (Staff): \$45,000 – An increase of \$5,000 – The increase is requested to fund additional training opportunities. – Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.

7055 Travel and Mileage (Staff): \$47,000 – An increase of \$5,000 – The increase is requested based on an analysis of spending April. Allocated costs for local mileage and out-of-town

staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans.

- 7060 Utilities: A new line item \$30,000** – Allocated costs for utilities for the new location. Utilities are included in our current lease agreement.
- 7065 Telephone: \$30,000** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$264,723** –Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.
- 7075 Facilities Maintenance: \$50,000** – Allocated costs for equipment or facility repairs and maintenance.
- 7080 Admin Support Contracts: \$135,000** – Allocated costs for administrative support agreements and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085 Program Support Contracts: \$210,000** –Allocated costs for program support training agreements and security guard costs.
- 7085 Program Support Contracts – IT NVTrac and Web: \$121,800** –Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$43,000** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7095 Board Meetings and Travel: \$18,000** –Allocated costs for facility and event related charges tied to board and committee meetings and Board travel to grant activities.
- 7100 Insurance: \$47,500** –Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$846,140** –Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 - Employer Payroll Taxes: \$80,777** –Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.
- 7130-7135 Bank/Payroll Services: \$11,000** –Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
- | | |
|------------------|---------|
| Bank Fees | \$6,000 |
| Payroll Services | \$5,000 |

- 7200 Equipment – Operating Leases: \$30,000 – An increase of \$5,000 – The increase is requested based on an analysis of spending through April.** Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.
- 8500 Capital – Equipment and Furniture: \$202,000** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.
- 8900 Strategic Initiatives: \$1,239,463 – A decrease of \$15,000 – The decrease is a result of the requested reallocations to support the line items above.** This account line was created to utilize and track strategic projects in support of workforce initiatives with detailed tactics and strategies in response to unanticipated high demand workforce needs. These funds are available to be allocated for future workforce initiatives approved by the Board.

workforceCONNECTIONS
PY 2013 WIA Formula Budget
One Stop Center - Charleston
(Budget - Last Revised - June 1, 2014)

One-StopCenter	Authorized FTE	Actual FTE	Approved Budget PY2013	Proposed Budget PY2013	\$ Change	Admin	Program	Total
6500 Salaries	3.95	2.95	267,361	267,361	-		267,361	267,361
7000 Accounting and Auditing					-		-	-
7005 Legal Fees					-		-	-
7010 Legal Publication Advertising					-		-	-
7020 License and Permits					-		-	-
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			2,820	2,820	-		2,820	2,820
7035 Printing and Reproduction			6,000	6,000	-		6,000	6,000
7040 Office Supplies			20,000	20,000	-		20,000	20,000
7045 Systems Comm./Telephone Support			25,500	25,500	-		25,500	25,500
7050 Training and Seminars - Staff					-		-	-
7055 Travel and Mileage - Staff			2,000	2,000	-		2,000	2,000
7060 Utilities			13,800	13,800	-		13,800	13,800
7065 Telephone			2,700	2,700	-		2,700	2,700
7070 Facility Rent/Lease			64,032	64,032	-		64,032	64,032
7075 Facilities Repairs and Maintenance			16,082	16,082	-		16,082	16,082
7080 Admin Support Contracts					-		-	-
7085 Program Support Contracts			14,000	14,000	-		14,000	14,000
7085 Program Support Contracts - IT NVTrac/Web					-		-	-
7090 Non-Board Meetings and Outreach			1,800	1,800	-		1,800	1,800
7095 Board Meetings and Travel					-		-	-
7100 Insurance			12,900	12,900	-		12,900	12,900
7100-7120 Employee Fringe Benefits			85,177	85,177	-		85,177	85,177
7125 Employer Payroll Taxes			8,021	8,021	-		8,021	8,021
7130/7135 Payroll Services and Bank Fees			450	450	-		450	450
7200 Equipment - Operating Leases			18,000	18,000	-		18,000	18,000
8500 Capital - Equipment and Furniture			5,750	5,750	-		5,750	5,750
8510 Capital - Software NVTrac - Data System					-		-	-
8900 Strategic Initiative - WIA			12,823	12,823	-		12,823	12,823
GASB Depreciation			85,000	85,000	-		85,000	85,000
Subtotal One-Stop Center			665,216	665,216	-	-	665,216	665,216
Per Partner Cost - 38 Total			\$ 17,505.68	\$ 17,505.68				

workforceCONNECTIONS
PY 2013 WIA Formula Budget
One Stop System
(Budget - Last Revised - June 1, 2014)

One-Stop System	Authorized FTE	Actual FTE	Approved Budget PY2013	Proposed Budget PY2013	\$ Change	Admin	Program	Total
6500 Salaries	10.08	9.08	655,204	655,204	-		655,204	655,204
7000 Accounting and Auditing					-			-
7005 Legal Fees					-			-
7010 Legal Publication Advertising			1,000	1,000	-		1,000	1,000
7020 License and Permits			500	500	-		500	500
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			3,180	3,180	-		3,180	3,180
7035 Printing and Reproduction			4,500	4,500	-		4,500	4,500
7040 Office Supplies			7,500	7,500	-		7,500	7,500
7045 Systems Comm./Telephone Support			11,310	11,310	-		11,310	11,310
7050 Training and Seminars - Staff			6,256	6,256	-		6,256	6,256
7055 Travel and Mileage - Staff			13,480	13,480	-		13,480	13,480
7060 Utilities			16,200	16,200	-		16,200	16,200
7065 Telephone			3,720	3,720	-		3,720	3,720
7070 Facility Rent/Lease			75,168	75,168	-		75,168	75,168
7075 Facilities Repairs and Maintenance			19,898	19,898	-		19,898	19,898
7080 Admin Support Contracts					-			
7085 Program Support Contracts			390,159	390,159	-		390,159	390,159
7085 Program Support Contracts - IT NVTrac/Web			37,200	37,200	-		37,200	37,200
7090 Non-Board Meetings and Outreach			25,000	25,000	-		25,000	25,000
7095 Board Meetings and Travel					-			
7100 Insurance			9,000	9,000	-		9,000	9,000
7100-7120 Employee Fringe Benefits			208,321	208,321	-		208,321	208,321
7125 Employer Payroll Taxes			19,656	19,656	-		19,656	19,656
7130-7135 Payroll Services and Bank Fees			500	500	-		500	500
7200 Equipment - Operating Leases			8,000	8,000	-		8,000	8,000
8500 Capital - Equipment and Furniture			208,260	208,260	-		208,260	208,260
8510 Capital - Software NVTrac - Data System					-		-	-
8900 Strategic Initiative - WIA			-	-	-		-	-
GASB Depreciation					-		-	-
Subtotal One-Stop System			1,725,012	1,725,012	-	-	1,725,012	1,725,012

Agenda Item 5. DISCUSSION AND POSSIBLE ACTION:

- b. PY2014 WIA Formula Budget July 1, 2014 through June 30, 2015 (Preliminary) and Budget Narrative

**WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
July 1, 2014 - June 30, 2015
(Budget Revision - June 1, 2014)**

Revenue by Funding Stream	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Available for LWIB Operations		Community Resource Allocations	TOTAL
				10% Admin	10% Program		
PY2013 Adult	4,280,000	4,280,000	-	530,000	530,000	3,220,000	4,280,000
PY2013 Dislocated Worker	1,020,000	1,020,000	-	-	-	1,020,000	1,020,000
PY2013 Youth	4,000,000	4,000,000	-	350,000	350,000	3,300,000	4,000,000
PY2014 Adult	8,900,000	7,763,005	(1,136,995)	776,301	776,301	6,210,403	7,763,005
PY2014 Dislocated Worker	4,500,000	5,706,078	1,206,078	570,608	570,608	4,564,862	5,706,078
PY2014 Youth	5,900,000	5,927,060	27,060	592,706	592,706	4,741,648	5,927,060
Other Revenues (Program Income and Interest)	60,025	60,025	-		25	60,000	60,025
Total Revenue by Funding Stream	\$ 28,660,025	\$ 28,756,168	\$ 96,143	\$ 2,819,615	\$ 2,819,640	\$ 23,116,913	\$ 28,756,168
			0.3%	Subtotal Board Operations		\$ 5,639,255	

Notes:

1. PY2014 Estimated Revenues include WIA funding in the total amount of \$19,396,143.
2. Carry forward funds have been estimated for PY2013 in the amount of \$9,300,000.
3. The Department of Labor allows local boards to expend up to 10% of their total allocation for administrative costs. WC also allocates 10% of the total allocation for program management and oversight.
4. WIA funds have a two year life at the local board level and an additional year at the state level.

Community Resource Allocations	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	One-Stop Centers	One-Stop System	Community Resource Allocations	TOTAL
Adult Services	10,340,000	9,430,403	(909,597)	484,485	1,210,327	7,735,591	9,430,403
Dislocated Worker Services	4,680,000	5,644,862	964,862	207,636	518,712	4,918,514	5,644,862
Youth Services	8,020,000	8,041,648	21,648			8,041,648	8,041,648
Subtotal Community Resource Allocations	\$ 23,040,000	\$ 23,116,913	\$ 76,913	\$ 692,121	\$ 1,729,039	\$ 20,695,753	\$ 23,116,913

Board Operations	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
Subtotal Operating Expenditures	5,620,025	5,639,255	19,230	1,991,325	3,647,930	5,639,255
Total Expenditures	\$ 28,660,025	\$ 28,756,168		\$ 1,991,325	\$ 3,647,930	
Fund Balance	\$ -	\$ -		\$ 828,290	\$ (828,290)	\$ -

NOTE: PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, funds revert to the State for one additional year)
PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, funds revert to the State for one additional year)

WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
July 1, 2014 - June 30, 2015
(Budget Revision - June 1, 2014)

Board Operations	Authorized FTE	Actual FTE	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
6500 Salaries	33.18	27.38	2,692,533	2,692,533	-	807,760	1,884,773	2,692,533
7000 Accounting and Auditing			273,000	273,000	-	273,000	-	273,000
7005 Legal Fees			70,000	70,000	-	70,000	-	70,000
7010 Legal Publication Advertising			18,000	18,000	-	6,480	11,520	18,000
7020 Licenses and Permits			3,000	3,000	-	1,080	1,920	3,000
7025 Dues and Subscriptions			15,000	15,000	-	5,400	9,600	15,000
7030 Postage and Delivery			6,000	6,000	-	2,160	3,840	6,000
7035 Printing and Reproduction			11,000	11,000	-	3,960	7,040	11,000
7040 Office Supplies			24,000	24,000	-	8,640	15,360	24,000
7045 Systems Communications			80,000	80,000	-	28,800	51,200	80,000
7050 Training and Seminars - Staff			40,000	40,000	-	14,400	25,600	40,000
7055 Travel and Mileage - Staff			42,000	42,000	-	15,120	26,880	42,000
7060 Utilities			30,000	30,000	-	10,800	19,200	30,000
7065 Telephone			30,000	30,000	-	10,800	19,200	30,000
7070 Facilities Rent/Lease			189,414	189,414	-	68,189	121,225	189,414
7075 Facilities Repairs and Maintenance			40,000	40,000	-	14,400	25,600	40,000
7080 Admin Support Contracts			112,000	112,000	-	112,000	-	112,000
7085 Program Support Contracts			210,000	210,000	-	-	210,000	210,000
7085 Program Support Contracts - IT NVTrac/Web			105,000	105,000	-	-	105,000	105,000
7090 Non-Board Meetings and Outreach			43,000	43,000	-	15,480	27,520	43,000
7095 Board Meetings and Travel			18,000	18,000	-	-	18,000	18,000
7100 Insurance			50,000	50,000	-	18,000	32,000	50,000
7100-7120 Employee Fringe Benefits			846,140	846,140	-	253,842	592,298	846,140
7125 Employer Payroll Taxes			80,777	80,777	-	24,233	56,544	80,777
7130/7135 Payroll Services and Bank Fees			11,000	11,000	-	11,000	-	11,000
7200 Equipment - Operating Leases			25,000	25,000	-	9,000	16,000	25,000
8500 Capital - Equipment and Furniture			72,500	72,500	-	26,100	46,400	72,500
8500 Capital - Tenant Improvements			19,950	19,950	-	7,182	12,768	19,950
8900 Strategic Initiative - WIA			462,711	481,941	19,230	173,499	308,442	481,941
Subtotal Board Operations			5,620,025	5,639,255	19,230	1,991,325	3,647,930	5,639,255

**Workforce Connections
Program Year 2014
WIA Formula Budget Narrative**

Workforce Connections is responsible for providing management and oversight of the Workforce Investment Area's employment and training programs and services. The Board's staff provides direct support to the Workforce Investment Area by carrying out the Board's operations plans. Staff responsibilities include implementing Board policies and establishing techniques and methods to achieve the Board's mission. Staff administers and oversees all internal administrative service provisions, including program administration, management analysis and administration support for the Workforce Investment Board.

Revenues:

Workforce Investment Act (WIA) Program Year PY2014 allotted funds are in the amount of \$19,396,143. Funding is allocated among the three funding streams: Adult - \$7,763,005, Dislocated Worker - \$5,706,078, Youth - \$5,927,060.

Funding for PY2014 decreased by \$1,974,956 (9.24%), compared to the PY 2013 WIA allocation which was \$21,371,099.

Other anticipated funding includes estimated operating carry forward funds from PY2013 WIA allocation of \$9,300,000 and program income/interest at \$60,025.

Total budgeted revenues for PY2014 are \$28,756,168.

Expenditures – Community Resource Allocation:

In May 2014, the Board approved contracts totaling \$4,500,000 of WIA Adult & Dislocated Worker and NEG funds for the One-Stop Center partners; \$4,430,000 of WIA Adult & Dislocated Worker and NEG funds for the Home Office partners; and \$450,000 of WIA Youth and \$700,000 of WIA Adult & Dislocated Worker contracts for rural services. The contracts funded by WIA Adult & Dislocated Worker funds will begin July 1, 2014 and October 1, 2014 for the WIA Youth funded contracts. In addition, \$800,000 of WIA Adult funds were awarded to the Nevada Department of Corrections for pre-release training and employment services to incarcerated individuals to begin October 1, 2014. Finally, \$700,000 of WIA Adult funds were awarded to Foundation for an Independent Tomorrow's Re-entry program for training and employment services to the re-entry population and to serve post-release individuals who are released from the Nevada Department of Corrections.

Administrative and Program Operating Expenditures – Board Staff:

The Department of Labor allows local workforce investment boards to expend up to 10% of their total formula funding allocation for administrative services. For programmatic operations and oversight, the board of directors has allocated 10% of the total budget allocation. Such operational and management oversight includes but is not limited to:

- Providing technical assistance to contracted service providers
- Tracking and monitoring of participating clients and performance outcome
- Program oversight and monitoring of service provider contracts

6500 - Salaries: \$2,692,533 –Allocated costs for administrative and program staff salaries.

7000 - Accounting and Auditing: \$273,000 – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.

A-133 Audit	\$ 80,000
Auditing Services	\$ 28,000
Accounting Services	\$165,000

7005 Legal Fees: \$70,000 – Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.

7010 Legal Publication Advertising: \$18,000 – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.

7020 Licenses and Permits: \$3,000 – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.

7025 Dues and Subscriptions: \$15,000 – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.

7030 Postage and Delivery: \$6,000 –Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.

7035 Printing and Reproduction: \$11,000 – Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.

7040 Office Supplies: \$24,000 – Allocated costs for various office supplies needed for daily operations.

7045 Systems Communications: \$80,000 – Allocated costs for support systems such as data backup, T-1 computer lines, and web hosting for internal e-mail support.

- 7050 Training and Seminars (Staff): \$40,000** –Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.
- 7055 Travel and Mileage (Staff): \$42,000** – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIA initiatives and work plans.
- 7060 Utilities: A new line item \$30,000** – Allocated costs for utilities for the new location. Utilities are included in our current lease agreement.
- 7065 Telephone: \$30,000** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$189,414** – Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.
- 7075 Facilities Maintenance: \$40,000** – Allocated costs for equipment or facility repairs and maintenance.
- 7080 Admin Support Contracts: \$112,000** – Allocated costs for administrative support agreements and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085 Program Support Contracts: \$210,000** – Allocated costs for program support training agreements and security guard costs.
- 7085 Program Support Contracts – IT NVTrac and Web: \$105,000** – Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$43,000** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7095 Board Meetings and Travel: \$18,000** –Allocated costs for facility and event related charges tied to board and committee meetings and Board travel to grant activities.
- 7100 Insurance: \$50,000** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ omission and errors liability.
- 7100-7120 Employee Fringe Benefits: \$846,140** –Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 - Employer Payroll Taxes: \$80,777** –Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.

7130-7135 Bank/Payroll Services: \$11,000 –Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.

Bank Fees	\$6,000
Payroll Services	\$5,000

7200 Equipment – Operating Leases: \$25,000 – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.

8500 Capital – Equipment and Furniture: \$92,450 – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.

8900 Strategic Initiatives: \$481,941 – An increase of \$19,230 – The increase is a result of receiving our actual PY2014 funding allotment versus using previously estimated numbers. These funds are available to be allocated for future workforce initiatives approved by the Board.

**WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
One Stop Center - Charleston
(Budget Revision - June 1, 2014)**

One-StopCenter	Authorized FTE	Actual FTE	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
6500 Salaries	3.95	3.95	267,361	267,361	-	8,021	259,340	267,361
7000 Accounting and Auditing			12,000	12,000	-	12,000	-	12,000
7005 Legal Fees					-			-
7010 Legal Publication Advertising					-			-
7020 Licenses and Permits					-		-	-
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			2,820	2,820	-		2,820	2,820
7035 Printing and Reproduction			6,000	6,000	-		6,000	6,000
7040 Office Supplies			20,000	20,000	-		20,000	20,000
7045 Systems Communications			25,500	25,500	-		25,500	25,500
7050 Training and Seminars - Staff					-			-
7055 Travel and Mileage - Staff			2,000	2,000	-		2,000	2,000
7060 Utilities			13,800	13,800	-		13,800	13,800
7065 Telephone			2,700	2,700	-		2,700	2,700
7070 Facility Rent/Lease			65,160	65,160	-		65,160	65,160
7075 Facilities Repairs and Maintenance			16,082	16,082	-		16,082	16,082
7080 Admin Support Contracts			6,600	6,600	-	6,600	-	6,600
7085 Program Support Contracts			14,000	14,000	-		14,000	14,000
7085 Program Support Contracts - IT NVTrac/Web					-			-
7090 Non-Board Meetings and Outreach			1,800	1,800	-		1,800	1,800
7095 Board Meetings and Travel					-			-
7100 Insurance			12,900	12,900	-		12,900	12,900
7100-7120 Employee Fringe Benefits			85,177	85,177	-		85,177	85,177
7125 Employer Payroll Taxes			8,021	8,021	-		8,021	8,021
7130/7135 Payroll Services and Bank Fees			450	450	-	450	-	450
7200 Equipment - Operating Leases			18,000	18,000	-		18,000	18,000
7200 Non-capitalized Equipment and Furniture			5,750	5,750	-		5,750	5,750
GASB Depreciation			85,000	85,000	-		85,000	85,000
8900 Strategic Initiative - WIA			20,000	20,000	-		20,000	20,000
Subtotal One-Stop Center			692,121	692,121	-	27,071	665,050	692,121

Per Partner Seat Cost

36 \$ 19,225.58

WORKFORCE CONNECTIONS
PY2014 WIA Formula Budget
One Stop System
(Budget Revision - June 1, 2014)

One-Stop System	Authorized FTE	Actual FTE	Approved Budget PY2014	Proposed Budget PY2014	\$ Change	Admin	Program	Total
6500 Salaries	10.08	9.08	655,204	655,204	-	19,656	635,548	655,204
7000 Accounting and Auditing			15,000	15,000	-	15,000	-	15,000
7005 Legal Fees			30,000	30,000	-	30,000	-	30,000
7010 Legal Publication Advertising			1,000	1,000	-		1,000	1,000
7020 Licenses and Permits			500	500	-		500	500
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			3,180	3,180	-		3,180	3,180
7035 Printing and Reproduction			4,500	4,500	-		4,500	4,500
7040 Office Supplies			7,500	7,500	-		7,500	7,500
7045 Systems Communications			11,310	11,310	-		11,310	11,310
7050 Training and Seminars - Staff			6,256	6,256	-		6,256	6,256
7055 Travel and Mileage - Staff			13,480	13,480	-		13,480	13,480
7060 Utilities			16,200	16,200	-		16,200	16,200
7065 Telephone			3,720	3,720	-		3,720	3,720
7070 Facility Rent/Lease			74,964	74,964	-		74,964	74,964
7075 Facilities Repairs and Maintenance			19,898	19,898	-		19,898	19,898
7080 Admin Support Contracts			16,400	16,400	-	16,400	-	16,400
7085 Program Support Contracts			288,400	288,400	-		288,400	288,400
7085 Program Contracts - Workforce Dev. Academy			200,000	200,000	-		200,000	200,000
7085 Program Contracts - IT NVTrac/Web			15,000	15,000	-		15,000	15,000
7090 Non-Board Meetings and Outreach			25,000	25,000	-		25,000	25,000
7095 Board Meetings and Travel			-	-	-		-	-
7100 Insurance			9,000	9,000	-		9,000	9,000
7100-7120 Employee Fringe Benefits			208,321	208,321	-		208,321	208,321
7125 Employer Payroll Taxes			19,656	19,656	-		19,656	19,656
7130-7135 Payroll Services and Bank Fees			500	500	-	500	-	500
7200 Equipment - Operating Leases			8,000	8,000	-		8,000	8,000
8500 Capital - Equipment and Furniture			10,000	10,000	-		10,000	10,000
8510 Capital - Tenant Improvements			15,050	15,050	-		15,050	15,050
8900 Strategic Initiative - WIA			50,000	50,000	-		50,000	50,000
Subtotal One-Stop System			1,729,039	1,729,039	-	81,556	1,647,483	1,729,039

Agenda Item 5.

DISCUSSION AND POSSIBLE ACTION:

- c. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2013 through June 30, 2014 (Formula WIA)

APRIL YTD 2014 REPORT

workforce CONNECTIONS

Local Elected Officials Consortium Agenda, July 22, 2014

APRIL 2014 YTD

PY2013 WIA Formula Expenses

Administrative and Program Operating Budget

For the Period : July 1, 2013 through June 30, 2014

											% of Program Year Concluded		83.30%
Line Item Number	Budget				ACTUAL EXPENSES			Budget Authority Remaining			% Expended from Budget		
	Operating Expenses	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total
6500	Salaries	807,760	1,884,773	2,692,533	381,547	1,480,731	1,862,278	426,213	404,042	830,255	47.24%	78.56%	69.16%
7000	Accounting and Auditing	300,000	0	300,000	220,790	0	220,790	79,210	0	79,210	73.60%	0.00%	73.60%
7005	Legal Fees	50,000	0	50,000	14,086	0	14,086	35,914	0	35,914	28.17%	0.00%	28.17%
7010	Legal Publication Advertising	6,480	11,520	18,000	1,254	4,703	5,957	5,226	6,817	12,043	19.35%	40.83%	33.09%
7020	Licenses and Permits	1,080	1,920	3,000	44	205	250	1,036	1,715	2,750	4.11%	10.70%	8.33%
7025	Dues and Subscriptions	5,400	9,600	15,000	1,801	6,870	8,671	3,599	2,730	6,329	33.35%	71.56%	57.81%
7030	Postage & Delivery	2,160	3,840	6,000	527	2,009	2,537	1,633	1,831	3,463	24.41%	52.32%	42.28%
7035	Printing and Reproduction	2,160	3,840	6,000	902	2,751	3,654	1,258	1,089	2,346	41.78%	71.65%	60.90%
7040	Office Supplies	8,640	15,360	24,000	5,228	14,630	19,858	3,412	730	4,142	60.51%	95.25%	82.74%
7045	System Communications	28,800	51,200	80,000	15,459	47,036	62,495	13,341	4,164	17,505	53.68%	91.87%	78.12%
7050	Training and Seminars	14,400	25,600	40,000	8,237	31,323	39,561	6,163	-5,723	439	57.20%	122.36%	98.90%
7055	Travel and Mileage (Staff)	15,120	26,880	42,000	7,744	29,670	37,415	7,376	-2,790	4,585	51.22%	110.38%	89.08%
7060	Utilities	10,800	19,200	30,000	4,212	16,068	20,280	6,588	3,132	9,720	39.00%	83.69%	67.60%
7065	Telephone	10,800	19,200	30,000	3,532	13,176	16,708	7,268	6,024	13,292	32.71%	68.63%	55.69%
7070	Rent	95,300	169,423	264,723	41,670	169,545	211,216	53,630	-122	53,507	43.73%	100.07%	79.79%
7075	Facilities Maintenance	18,000	32,000	50,000	7,116	31,617	38,733	10,884	383	11,267	39.53%	98.80%	77.47%
7080/7085	Support Contracts	135,000	331,800	466,800	71,532	243,770	315,302	63,468	88,030	151,498	52.99%	73.47%	67.55%
7090	Non-Board Meetings & Outreach	15,480	27,520	43,000	4,882	21,278	26,160	10,598	6,242	16,840	31.53%	77.32%	60.84%
7095	Board Meetings and Travel	0	18,000	18,000	0	13,887	13,887	0	4,113	4,113	0.00%	77.15%	77.15%
7100	Insurance	17,100	30,400	47,500	8,789	35,334	44,123	8,311	-4,934	3,377	51.40%	116.23%	92.89%
7120	Employee Fringe Benefits	253,842	592,298	846,140	123,903	473,010	596,913	129,939	119,288	249,227	48.81%	79.86%	70.55%
7125	Employer Payroll Taxes	24,233	56,544	80,777	10,006	37,420	47,426	14,227	19,124	33,351	41.29%	66.18%	58.71%
7130/7135	Payroll Services and Bank Fees	3,960	7,040	11,000	4,563	0	4,563	-603	7,040	6,437	115.22%	0.00%	41.48%
7200	Equipment - Operating Leases	9,000	16,000	25,000	4,331	17,396	21,727	4,669	-1,396	3,273	48.12%	108.73%	86.91%
8500	Equipment and Furniture	72,720	129,280	202,000	20,715	73,589	94,303	52,005	55,691	107,697	28.49%	56.92%	46.68%
8900	Strategic Initiative (Operations)	451,607	802,856	1,254,463	0	0	0	451,607	802,856	1,254,463	0.00%	0.00%	0.00%
	Total	2,359,842	4,286,094	6,645,936	962,872	2,766,020	3,728,892	1,396,970	1,520,074	2,917,044	40.80%	64.53%	56.11%

Legend

Correct Now	
Watch	
OK	

April-Budget to Actual Variances

- 1. Account 7050 – Training and Seminars – Expenses are running high because the Executive Director encourages staff to attend relevant workforce and leadership training to support Workforce Connections initiatives. We are requesting a budget reallocation from strategic initiative of \$5,000 in a prior agenda item.**
- 2. Account 7100 – Insurance – This account is running high because we pay all of our insurance upfront. For the end of June we then prepay the portion that pertains to next year. This account will be in line by the end of June.**

ONE STOP

APRIL 2014 YTD REPORT

PY2013 WIA Formula Expenses
Center Operating Budget

For the Period : July 1, through June 30, 2014

Line Item Number	Budget			Actual			Remaining			% Expended			83.00%
	Operating Expenses	CENTER	SYSTEM	Total	CENTER	SYSTEM	Total	CENTER	SYSTEM	Total	CENTER	SYSTEM	Total
6500	Salaries	267,361	655,204	922,565	73,358	285,954	359,313	194,003	369,250	563,252	27.44%	43.64%	38.95%
7000	Accounting and Auditing	0	0	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
7005	Legal Fees	0	0	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
7010	Legal Publication Advertising	0	1,000	1,000	0	0	0	0	1,000	1,000	0.00%	0.00%	0.00%
7020	Licenses and Permits	0	500	500	0	0	0	0	500	500	0.00%	0.00%	0.00%
7025	Dues and Subscriptions	1,000	1,000	2,000	407	200	607	593	800	1,393	40.69%	20.00%	30.35%
7030	Postage & Delivery	2,820	3,180	6,000	972	224	1,197	1,848	2,956	4,804	34.48%	7.05%	19.94%
7035	Printing and Reproduction	6,000	4,500	10,500	3,955	898	4,853	2,045	3,602	5,647	65.92%	19.95%	46.22%
7040	Office Supplies	20,000	7,500	27,500	16,086	5,424	21,510	3,914	2,076	5,990	80.43%	72.32%	78.22%
7045	System Communications	25,500	11,310	36,810	21,434	9,535	30,969	4,066	1,775	5,841	84.06%	84.30%	84.13%
7050	Training and Seminars	0	6,256	6,256	0	6,224	6,224	0	32	32	0.00%	99.49%	99.49%
7055	Travel and Mileage (Staff)	2,000	13,480	15,480	0	2,561	2,561	2,000	10,919	12,919	0.00%	19.00%	16.54%
7060	Utilities (Included in Rent)	13,800	16,200	30,000	9,471	10,831	20,303	4,329	5,369	9,697	68.63%	66.86%	67.68%
7065	Telephone	2,700	3,720	6,420	2,529	1,676	4,205	171	2,044	2,215	93.67%	45.05%	65.50%
7070	Rent	64,032	75,168	139,200	52,452	60,348	112,800	11,580	14,820	26,400	81.92%	80.28%	81.03%
7075	Facilities Maintenance	16,082	19,898	35,980	8,970	11,920	20,890	7,112	7,978	15,090	55.77%	59.91%	58.06%
7080/7085	Support Contracts	14,000	427,359	441,359	12,875	346,656	359,531	1,125	80,703	81,828	91.97%	81.12%	81.46%
7090	Non-Board Meetings & Outreach	1,800	25,000	26,800	0	12,275	12,275	1,800	12,725	14,525	0.00%	49.10%	45.80%
7095	Board Meetings and Travel	0	0	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
7100	Insurance	12,900	9,000	21,900	10,106	11,622	21,728	2,794	-2,622	172	78.34%	129.13%	99.22%
7120	Employee Fringe Benefits	85,177	208,321	293,498	19,474	93,711	113,184	65,703	114,610	180,314	22.86%	44.98%	38.56%
7125	Employer Payroll Taxes	8,021	19,656	27,677	3,295	11,072	14,367	4,726	8,584	13,310	41.08%	56.33%	51.91%
7130/7135	Payroll Services and Bank Fees	450	500	950	166	578	744	284	-78	206	36.96%	115.59%	78.34%
7200	Equipment - Operating Leases	18,000	8,000	26,000	13,160	2,969	16,129	4,840	5,031	9,871	73.11%	37.11%	62.03%
7600	Youth Program Activities	0	0	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
7605	Adult/DW Program Activities	0	0	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
8500	Equipment and Furniture	5,750	208,260	214,010	5,709	115,761	121,470	41	92,499	92,540	99.28%	55.58%	56.76%
8510	Software - NV Trac Data System	0	0	0	0	0	0	0	0	0	0.00%	0.00%	0.00%
8900	Strategic Initiative (Operations)	12,823	0	12,823	0	0	0	12,823	0	12,823	0.00%	0.00%	0.00%
GASB	DEPRECIATION	85,000	0	85,000	0	0	0	85,000	0	85,000	0.00%	0.00%	0.00%
	Total	665,216	1,725,012	2,390,228	254,420	990,439	1,244,859	410,796	734,573	1,145,369	38.25%	25.69%	52.08%

April-Budget to Actual Variances One-Stop

- 1. Account 7050 – Training and Seminars – The budget has been fully spent and no new additional trainings are expected on the One-Stop budget prior to the end of June.**
- 2. Account 7100 – Insurance – This account is running high because we pay all of our insurance upfront. For the end of June we then prepay the portion that pertains to next year. This account will be in line by the end of June.**

Agenda Item 5.

DISCUSSION AND POSSIBLE ACTION:

- d. Awards & Expenditures (Compliance and Operational Status of Funded Partners) - Monthly Update

**Workforce Connections
Awards and Expenditures
Program Year 2011/2012/2013 Adult/Dislocated Worker Programs
May 31, 2014**

Amounts for Providers reflect invoiced allowable expenditures through April 2014. Starred lines only reflect expenditures through March 2014.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

WIA PY11 One-Stop

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Bridge Counseling Associates	6/1/13-6/30/14	\$ 400,000	\$ 124,794	\$ 87,769	\$ 212,564	53.14%	\$ 187,436
Foundation for an Independent Tomorrow	6/1/13-6/30/14	\$ 850,000	\$ 417,939	\$ 222,921	\$ 640,860	75.40%	\$ 209,140
GNJ Family Life Center	6/1/13-6/30/14	\$ 550,000	\$ 233,364	\$ 142,859	\$ 376,222	68.40%	\$ 173,778
Goodwill of Southern Nevada	6/1/13-6/30/14	\$ 400,000	\$ 183,791	\$ 67,418	\$ 251,209	62.80%	\$ 148,791
Latin Chamber Foundation *	6/1/13-6/30/14	\$ 800,000	\$ 245,298	\$ 126,086	\$ 371,385	46.42%	\$ 428,615
Nevada Hospital Association	6/1/13-6/30/14	\$ 400,000	\$ 137,465	\$ 140,547	\$ 278,012	69.50%	\$ 121,988
Nevada Partners, Inc	6/1/13-6/30/14	\$ 1,215,500	\$ 660,465	\$ 255,684	\$ 916,149	75.37%	\$ 299,351
So. NV Regional Housing Authority	6/1/13-6/30/14	\$ 400,000	\$ 126,211	\$ 148,566	\$ 274,777	68.69%	\$ 125,223
Total		\$ 5,015,500	\$ 2,129,326	\$ 1,191,850	\$ 3,321,177	66.22%	\$ 1,694,323

WIA PY11 Home Office

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Bridge Counseling Associates	7/1/13-6/30/14	\$ 600,000	\$ 271,048	\$ 81,213	\$ 352,260	58.71%	\$ 247,740
Foundation for an Independent Tomorrow	7/1/13-6/30/14	\$ 650,000	\$ 285,188	\$ 235,000	\$ 520,188	80.03%	\$ 129,812
GNJ Family Life Center	7/1/13-6/30/14	\$ 800,000	\$ 418,172	\$ 238,816	\$ 656,988	82.12%	\$ 143,012
Goodwill of Southern Nevada	7/1/13-6/30/14	\$ 600,000	\$ 390,000	\$ 91,992	\$ 481,992	80.33%	\$ 118,008
Latin Chamber Foundation *	7/1/13-6/30/14	\$ 600,000	\$ 250,407	\$ 113,844	\$ 364,251	60.71%	\$ 235,749
Nevada Hospital Association	7/1/13-6/30/14	\$ 600,000	\$ 388,717	24485.44	\$ 413,203	68.87%	\$ 186,797
Nevada Partners, Inc	7/1/13-6/30/14	\$ 614,500	\$ 372,226	\$ 152,918	\$ 525,143	85.46%	\$ 89,357
So. NV Regional Housing Authority	7/1/13-6/30/14	\$ 600,000	\$ 331,619	\$ 122,401	\$ 454,020	75.67%	\$ 145,980
Total		\$ 5,064,500	\$ 2,707,376	\$ 1,060,669	\$ 3,768,045	74.40%	\$ 1,296,455

**Workforce Connections
Awards and Expenditures
Program Year 2011/2012/2013 Adult/Dislocated Worker Programs
May 31, 2014**

Amounts for Providers reflect invoiced allowable expenditures through April 2014. Starred lines only reflect expenditures through March 2014.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

WIA PY11/12/13 Other (Disabilities, Re-Entry, Rural, Veterans)

	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Easter Seals Nevada - Disabilities	4/1/13-6/30/14	\$ 800,000	\$ 325,648	\$ 65,974	\$ 391,622	48.95%	\$ 408,378
Foundation for an Independent Tomorrow - Re-Entry	7/1/12-6/30/14	\$ 1,400,000	\$ 1,240,422	\$ -	\$ 1,240,422	88.60%	\$ 159,578
Las Vegas Clark County Urban League - Veterans	2/1/14-6/30/15	\$ 800,000	\$ 10,371	\$ 60,235	\$ 70,606	8.83%	\$ 729,394
Lincoln County School District - Rural	10/1/12-6/30/14	\$ 142,000	\$ 60,642	\$ 25,453	\$ 86,095	60.63%	\$ 55,905
Nye Communities Coalition - Rural	7/1/11-6/30/14	\$ 1,805,000	\$ 1,010,398	\$ 664,607	\$ 1,675,004	92.80%	\$ 129,996
Total		\$ 4,947,000	\$ 2,647,481	\$ 816,268	\$ 3,463,749	70.02%	\$ 1,483,251

WIA PY12/13 MOUs

	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Academy of Human Development	8/1/13-10/31/14	\$ 150,000	\$ 60,952	\$ 60,952	\$ 121,904	81.27%	\$ 28,096
Las Vegas Clark County Urban League	2/1/13-1/31/14	\$ 150,000	\$ 73,631	\$ 73,631	\$ 147,262	98.17%	\$ 2,738
Las Vegas Clark County Urban League	2/1/14-6/30/15	\$ 170,000	\$ 15,255	\$ 14,398	\$ 29,653	17.44%	\$ 140,347
Total		\$ 470,000	\$ 149,838	\$ 148,980	\$ 298,819	63.58%	\$ 171,181

WIA PY13 NEG

Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance
Easter Seals Nevada	12/1/13-6/30/14	\$ 100,000	\$ -	\$ -	\$ -	0.00%	\$ 100,000
Foundation for an Independent Tomorrow	12/1/13-6/30/14	\$ 150,000	\$ -	\$ -	\$ -	0.00%	\$ 150,000
Latin Chamber Foundation	1/1/14-6/30/14	\$ 100,000	\$ -	\$ 21,707	\$ 21,707	21.71%	\$ 78,293
GNJ Family Life Center	12/1/13-6/30/14	\$ 150,000	\$ -	\$ 5,895	\$ 5,895	3.93%	\$ 144,105
Goodwill of Southern Nevada	12/1/13-6/30/14	\$ 150,000	\$ -	\$ 4,250	\$ 4,250	2.83%	\$ 145,750
Nevada Hospital Association	12/1/13-6/30/14	\$ 150,000	\$ -	\$ 24,290	\$ 24,290	16.19%	\$ 125,710
Nevada Partners, Inc	12/1/13-6/30/14	\$ 150,000	\$ -	\$ -	\$ -	0.00%	\$ 150,000
So. NV Regional Housing Authority	12/1/13-6/30/14	\$ 150,000	\$ -	\$ 19,458	\$ 19,458	12.97%	\$ 130,542
Total		\$ 1,100,000	\$ -	\$ 75,600	\$ 75,600	6.87%	\$ 1,024,400

Total PY11-PY12 Adult/DW	\$ 16,597,000	\$ 7,634,021	\$ 3,293,368	\$ 10,927,389	65.84%	\$ 5,669,611
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70%

30%

**Workforce Connections
Awards and Expenditures
Program Year 2011/2012/2013 Youth Programs
May 31, 2014**

Amounts for Providers reflect invoiced allowable expenditures through April 2014. Starred lines only reflect expenditures through March 2014.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

WIA PY12 Youth General

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Goodwill of So. Nevada-PY12 Youth with Disabilities	3/1/13-6/30/14	\$ 500,000	\$ 55,180	\$ 251,774	\$ 306,954	61.39%	\$ 193,046
HELP of So. Nevada-PY12 Youth In School	7/1/12-9/30/14	\$ 1,820,903	\$ 1,253,017	\$ -	\$ 1,253,017	68.81%	\$ 567,886
Nevada Partners, Inc-PY12 Youth In School	7/1/12-9/30/14	\$ 1,940,594	\$ 1,357,957	\$ -	\$ 1,357,957	69.98%	\$ 582,637
Olive Crest-PY12 Foster Youth	3/1/13-6/30/14	\$ 500,000	\$ 196,684	\$ 153,113	\$ 349,796	69.96%	\$ 150,204
So. NV Regional Housing Authority PY12 Youth Housing	5/1/13-9/30/14	\$ 400,000	\$ 151,770	\$ 107,144	\$ 258,914	64.73%	\$ 141,086
Total		\$ 5,161,497	\$ 3,014,608	\$ 512,030	\$ 3,526,638	68.33%	\$ 1,634,859
			85%	15%			

WIA PY12-13 Youth Re-Entry

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Youth Advocate Programs	7/1/12-9/30/14	\$ 600,000	\$ 52,040	\$ 377,206	\$ 429,246	71.54%	\$ 170,754
Total		\$ 600,000	\$ 52,040	\$ 377,206	\$ 429,246	71.54%	\$ 170,754
			12%	88%			

WIA PY13 Youth Out-of-School

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
GNJ Family Life Center-PY13 Youth Out of School	10/1/13-9/30/14	\$ 720,000	\$ -	\$ 262,212	\$ 262,212	36.42%	\$ 457,788
HELP of So. Nevada-PY13 Youth Out of School	10/1/13-9/30/14	\$ 660,000	\$ -	\$ 232,857	\$ 232,857	35.28%	\$ 427,143
Latin Chamber Foundation *	2/1/14-9/30/14	\$ 250,000	\$ -	\$ 8,643	\$ 8,643	3.46%	\$ 241,357
Total		\$ 1,630,000	\$ -	\$ 503,711	\$ 503,711	30.90%	\$ 1,126,289
			0%	100%			

WIA PY13 Youth Rural and Tri-County

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Lincoln County School District-Tri-County-PY11 Year Round	10/1/13-9/30/14	\$ 100,000	\$ 25,265	\$ 13,006	\$ 38,271	38.27%	\$ 61,729
Nye Communities Coalition-PY11 Year Round	10/1/13-9/30/14	\$ 200,000	\$ 46,898	\$ 61,607	\$ 108,505	54.25%	\$ 91,495
Total		\$ 300,000	\$ 72,163	\$ 74,613	\$ 146,776	48.93%	\$ 153,224
			49%	51%			
Total Youth		\$ 7,691,497	\$ 3,138,811	\$ 1,467,561	\$ 4,606,372	59.89%	\$ 3,085,125
			68%	32%			

**Workforce Connections
Awards and Expenditures
Program Year 2011/2012/2013 Direct Programs
May 31, 2014**

Amounts for Internal Programs reflect expenditures as of May 31, 2014.

Amounts for Providers reflect invoiced allowable expenditures through April 2014. Starred lines only reflect expenditures through March 2014.

Direct Grants

Program	WC FTE	Contract Dates	Contract Award	Total Expended	% Spent	Remaining Balance
Americorps YouthBuild PY12		8/15/12-8/14/13	23,820	\$ 23,820	100.00%	-
Americorps YouthBuild PY13	0.13	8/15/13-8/14/14	25,000	\$ 14,766	59.06%	10,234
US Fish & Wildlife - WC		6/28/11-12/31/16	27,500	\$ 25,330	92.11%	2,170
Youth Build PY11 - WC	1.78	6/1/11-5/31/14	1,100,000	\$ 1,081,004	98.27%	18,996
Youth Build PY13 - WC	3.28	7/15/13-11/14/16	940,406	\$ 246,362	26.20%	694,044
Youth Build PY13 - CCSD DRHS		10/1/13-9/30/15	158,584	\$ 39,322	24.80%	119,262
Total	5.18		2,275,310	1,430,604	62.88%	844,706

Agenda Item 5.

DISCUSSION AND POSSIBLE ACTION:

- e. Funding Plans – Adult/Dislocated Worker/Youth - Monthly Update

Workforce Connections Adult and Dislocated Worker Funding Plan PY 2014 Projections											
	Prior Year PY2013 Budget	Carry Forward PY2013 Budget	Projection PY2014 Budget	Remaining Available Funds	Projections Based on Monthly Invoices						
					Jul-Sep 2014 3 Months	Oct-Dec 2014 3 Months	Jan-Mar 2015 3 Months	Apr-Jun 2015 3 Months	Next Program Year	Projected PY2014 TOTAL	Remaining
REVENUES (Estimated July 1, 2014)											
PY2011/2012 Incentive Funding for Performance	Unknown										
PY2012 Adult and DW Funding	6,670,071										
PY2013 Adult and DW Funding	14,806,576	5,300,000		5,300,000	3,829,274	1,470,726				5,300,000	-
PY2013/2014 DW Natl Emergency Grant (NEG) Funding	1,400,000	1,295,000		1,295,000	323,750	323,750	323,750	323,750		1,295,000	-
PY2014 Adult and DW Funding (Estimate)			13,469,083	13,469,083		2,483,549	4,054,274	4,079,273	2,849,000	13,466,096	2,987
PY2014 Program Income (One-Stop Billing) and Interest			60,025	60,025	15,006	15,006	15,006	15,007	-	60,025	-
TOTAL REVENUES	22,876,647	6,595,000	13,529,108	20,124,108 -12.03%	4,168,030	4,293,030	4,393,030	4,418,030	2,849,000	20,121,121	2,987
EXPENDITURES											0.00 Months
Community Resources											
Home Office ADW Contracts (RFP Award)	5,833,950		3,605,000	3,605,000	901,250	901,250	901,250	901,250		3,605,000	
Home Office NEG Contracts	1,330,000	825,000		825,000	206,250	206,250	206,250	206,250		825,000	
One-Stop Consortium ADW Contracts (RFP Award)	5,045,000		3,860,000	3,860,000	965,000	965,000	965,000	965,000		3,860,000	
One-Stop Consortium NEG Contracts		400,000		400,000	100,000	100,000	100,000	100,000		400,000	
Rural ADW Contracts (RFP Award)	678,446		700,000	700,000	175,000	175,000	175,000	175,000		700,000	
PY2014 New Adult and DW Contracts (Pre-Release Corrections)			800,000	800,000		100,000	200,000	200,000	300,000	800,000	
Adults with Disabilities Home Office - No Cost Extension	729,448	320,000		320,000	80,000	80,000	80,000	80,000		320,000	
Reentry Home Office Extension	782,573		700,000	700,000	175,000	175,000	175,000	175,000		700,000	
Veterans One-Stop Partner	800,000	600,000		600,000	150,000	150,000	150,000	150,000		600,000	
One-Stop System Operations	1,675,012		1,729,039	1,729,039	400,000	400,000	400,000	400,000		1,600,000	
One-Stop Center Operations (Charleston)	665,216		692,121	692,121	173,030	173,030	173,030	173,030		692,121	
Operations											
Administration and Programs	4,617,394	1,060,000	2,693,818	3,753,818	749,000	749,000	749,000	749,000	749,000	3,745,000	
PY2013/2014 Administration and Programs (NEG)	70,000	70,000		70,000	17,500	17,500	17,500	17,500		70,000	
Pending Contracts											
PY2014 New Rural Contracts (Laughlin)			100,000	100,000		25,000	25,000	50,000		100,000	
PY2014 Higher Education Training/Pre-Apprenticeship (UNLV/CSN)			304,000	304,000	76,000	76,000	76,000	76,000		304,000	
Next Year Projection - First Quarter Obligations	2,003,865								1,800,000	1,800,000	
TOTAL	24,230,904	3,275,000	15,183,978	18,458,978	4,168,030	4,293,030	4,393,030	4,418,030	2,849,000	20,121,121	

PY2013 funding period is available July 1, 2013 through June 30, 2015 (after two years, remaining funds revert to the State for one additional year)

PY2014 funding period is available July 1, 2014 through June 30, 2016 (after two years, remaining funds revert to the State for one additional year)

Workforce Connections Youth Funding Plan PY 2014 Projections											
	Prior Year PY2013 Budget	Carry Forward PY2013 Budget	Current Year PY2014 Budget	Available Funds	Projections Based on Monthly Invoices						
					Jul-Sep 2014 3 Months	Oct-Dec 2014 3 Months	Jan-Mar 2015 3 Months	Apr-Jun 2015 3 Months	Next Program Year	Projected PY2014 TOTAL	Remaining
REVENUES (Estimated July 1, 2014)											
PY2012 Youth Funding	3,695,991			-						-	-
PY2013 Youth Funding	6,564,523	4,000,000		4,000,000	2,288,735	1,711,265				4,000,000	-
PY2014 Youth Funding			5,924,695	5,924,695	-	239,970	1,951,235	1,951,235	1,600,000	5,742,440	182,255
TOTAL REVENUES	10,260,514	4,000,000	5,924,695	9,924,695 -3.27%	2,288,735	1,951,235	1,951,235	1,951,235	1,600,000	9,742,440	182,255
EXPENDITURES											0.09 Months
Community Resource Contracts											
PY2014 Youth with Disabilities	465,558		500,000	500,000	125,000	125,000	125,000	125,000		500,000	
PY2014 Former Foster Care	445,093		500,000	500,000	125,000	125,000	125,000	125,000		500,000	
PY2014 Foster Care/Rural Contract (Boulder City/Laughlin)	-		400,000	400,000	100,000	100,000	100,000	100,000		400,000	
PY2014 Youth In-School Contracts (15 School Locations)	2,540,866	525,000	1,750,000	2,275,000	525,000	437,500	437,500	437,500	437,500	2,275,000	
PY2014 Youth Rural Contracts (RFP Award July 1, 2014)	463,563	87,500	450,000	537,500	87,500	112,500	112,500	112,500	112,500	537,500	
PY2014 Youth Summer Component	250,000	250,000		250,000	100,000	50,000	50,000	50,000		250,000	
Operations											
PY2014 Administration and Programs	2,296,141	700,000	1,184,940	1,884,940	408,735	408,735	408,735	408,735	250,000	1,884,940	
PY2014 Workforce Development Academy			70,000	70,000		17,500	17,500	17,500	17,500	70,000	
Pending Contracts											
Out-of-School Youth Contracts	2,406,870	590,000	1,600,000	2,190,000	590,000	400,000	400,000	400,000	400,000	2,190,000	
PY2014 Youth Re-entry	402,097	87,500	300,000	387,500	87,500	75,000	75,000	75,000	75,000	387,500	
PY2012 Youth Year Round (Public Housing)	450,000	140,000	400,000	540,000	140,000	100,000	100,000	100,000	100,000	540,000	
PY2014 New Rural Contracts (Nye One-Stop and Mesquite)			-	-		-	-	-	-	-	
Projected - First Quarter Obligations for PY2015 Awards			-	-		-	-	-	207,500	207,500	
TOTAL	9,720,188	2,380,000	7,154,940	9,534,940	2,288,735	1,951,235	1,951,235	1,951,235	1,600,000	9,742,440	

PY2013 funding period is available April 1, 2013 through June 30, 2015 (after twenty seven months, funds revert to the State for one additional year)

PY2014 funding period is available April 1, 2014 through June 30, 2016 (after twenty seven months, funds revert to the State for one additional year)

Agenda Item 5. DISCUSSION AND POSSIBLE ACTION:

- f. Workforce Connections' Professional Services Contracts

**WORKFORCE CONNECTIONS & ONE-STOP CAREER CENTER
PROFESSIONAL SERVICES CONTRACTS
As of 06/30/2014**

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
ALLIED BARTON SECURITY SERVICES One-Stop Center & WC Administrative Offices Security Services Amendment #1 Contract Renewal	\$80,000.00 \$80,000.00	Competitive [State Procurement Process]	Recently renewed	7/1/2013 to 6/30/2015
JOHN CHAMBERLIN ARRA/WIA Program/Fiscal Attorney Technical Assistance Amendment #1 Procurement Technical Assistance & SNWA LEO Technical Assistance Amendment #2 Board & Staff Technical Assistance for Program Year 2012 Strategic Plan Amendment #3 Board Strategic Planning Amendment #4 Continuation of PY2013 Strategic Plan Amendment #5 Legal Status of New Workforce Federal PY2013 Legislation & "SKILLS ACT"	\$20,000.00 \$15,000.00 \$10,000.00 \$20,000.00 \$1,000.00 \$10,000.00	Sole Source	Based on performance, may be considered for renewal	4/1/2008 to 6/30/2014
COVERALL HEALTH BASED CLEANING SYSTEM SERVICES & SUPPLIES Cleaning & Maintenance of Administrative Offices & One-Stop Center	\$38,412.00	Competitive	Based on performance, may be considered for renewal	12/13/2013 to 12/13/2014

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
CST PROJECT CONSULTING Development of Responses to Clear PY2010 A-133 Audit findings Amendment #1 Development and Establishment of an Effective Cash Management System Amendment #2 Fiscal Technical Assistance for WC Cash Management System Amendment #3 Fiscal Technical Assistance	\$74,990.00 \$163,184.00 \$163,440.00 \$163,440.00	Sole Source	Based on performance, may be considered for renewal	9/15/2011 to 1/1/2015
LAURA DIEKEN Software Development	\$26,400.00	Competitive	Currently not being considered for renewal	8/7/2013 to 6/30/2014
GREG NEWTON ASSOCIATES One-Stop System Planning Training Amendment # 1 Partners One-Stop System Training Amendment #2 One-Stop Training for New Partners Amendment #3 Business Services Procedures Amendment #4 Contract Renewal	\$25,200.00 \$8,400.00 \$10,000.00 \$15,000.00 No Cost Amendment	Competitive	Recently renewed	8/1/2012 to 6/30/2015

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
JANTEC Temporary Employment Services for Workforce Connections Temporary Employees Amendment# 1 Youth WEX Special discount Amendment# 2 Contract Renewal Amendment# 3 Contract Renewal Amendment# 4 Contract Renewal	32.4% overhead cost	Competitive	Based on performance, may be considered for award	2/12/2011 to 2/12/2015
TAKA KAJIYAMA Software Development Amendment #1 Software Development	\$62,400.00 \$60,000.00	Competitive	Recently renewed	8/7/2013 to 6/30/2015
MARQUIS AURBACH COFFING Board Legal Counsel	\$100,000.00	Competitive	Recently renewed	1/31/2014 to 1/30/2015
MICHAEL MEADE One-Stop Website Copywriting Services	\$1,250.00	Competitive	Currently not being considered for renewal	1/2/2014 to 6/30/2014

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
MACEY PRINCE CONSULTANTS Fiscal & Procurement Technical Assistance Amendment #1 Funded Partners & DETR Fiscal Training Amendment #2 Modification to hourly rate Amendment #3 Development of Procurement Manual and Modifications and Revisions to Fiscal Policies and Procedures Amendment #4 Staff & Workforce Community RFP Training Amendment #5 Fiscal Aspects of High Risk Contracts & Procurement Manual	\$5,000.00 \$20,000.00 No cost amendment \$25,000.00 \$20,000.00 \$15,000.00	Competitive	Will be renewed	9/23/2011 to 6/30/2014
PIERCY BOWLER TAYLOR & KERN A-133 AUDITING SERVICES–PY2010 Contract Extension A-133 AUDITING SERVICES for Program Year 2011 Amendment #1 A-133 AUDITING SERVICES for Program Year 2012 Amendment #2 Change in Amendment #1 Terms Amendment #3 Additional Work Performed	\$219,296.67 \$75,724.00 \$75,724.00 No cost \$15,000.00	Competitive	Will be renewed	9/15/2011 to 3/31/2014

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
PRISM GLOBAL MANAGEMENT GROUP HR Services Amendment #1 HR Services Amendment #2 HR Services Amendment #3 HR Services Amendment #4 HR Services	\$40,000.00 \$27,000.00 \$8,000.00 \$164,000.00 for 2 years \$72,000.00	Competitive	Recently renewed	9/22/2011 to 9/30/2015
PUNAM MATHER Staff Leadership/Organizational Training	\$25,000.00	Competitive	Currently not being considered for renewal	11/1/2013 to 6/30/2014
RED 7 COMMUNICATIONS One-Stop and WC Outreach Services	\$15,000.00	Competitive	Recently renewed	7/1/2014 to 6/30/2015

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
SIN CITY MAD MEN Web Development Services Amendment #1 Maintenance of WC Web Site Amendment #2 Maintenance of One-Stop Web Site Amendment #3 One-Stop Web Development Amendment #4 One-Stop Web Development Amendment #5 WC and One-Stop Web Development	\$8,000.00 \$26,120.00 \$61,500.00 \$7,200.00 \$5,444.00 \$60,000.00	Competitive	Recently renewed	11/5/2012 to 6/30/2015
STRATEGIC PROGRESS Research and Assistance in Grant Writing Amendment #1 Research & Assistance in Grant Writing	\$8,000.00 per grant (not to exceed \$24,000.00) No Cost	Competitive	Based on performance, may be considered for renewal	10/1/2012 to 10/31/2014
ANNIE V. WHITE, PHD Staff Team Building Training Amendment #1 Continuation of Staff Team Building	\$3,500.00 \$5,000.00	Competitive	Currently not being considered for renewal	4/5/2013 to 6/30/2014

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
WORKPLACE ESL SOLUTIONS	\$2,000.00	Competitive	Currently not being considered for renewal	4/9/2013 to 6/30/2014
Staff Training - Basic Office & Communications Skills Workshop				
Amendment #1	\$5,000.00			
Staff Training-Basic Skills Monitoring Reports				
Amendment #2	\$10,000.00			
Continuation of Improvement of Staff's Basic Writing Skills				
Amendment #3	\$5,000.00			
Staff Writing Skills				

****All noted Professional Services contracts & the procurement process has been previously reviewed & approved by DETR and are in compliance with DETR's Policy 3.1 which states: Professional services with state prior authorization for the costs of outside professional services rendered by individuals or organizations are allowable. The procurement of noncompetitive proposals (sole source) may be used when the awarding agency (DETR) authorizes noncompetitive proposals; 29 CFR 97.36 (d)(4)(i)(c)**

Agenda Item 6. INFORMATION:

PY2012 Youth Performance Measure – Literacy/Numeracy Gains

workforce CONNECTIONS Local COMMON MEASURES Performance(CUMULATIVE/QUARTERLY)				
PY2012 ANNUAL (final)	Total Participants Served	Adults*:	6660	
		Dislocated Worker:	1099	
Green Indicates Exceeding Performance		Older Youth:	717	
Younger Youth:		2081		
Yellow Highlight indicates Meeting Performance	Total Exiters	Adults*:	5204	
Bold Red indicates Failing Performance		Dislocated Worker:	557	
		Older Youth:	166	
		Younger Youth:	374	
Adult and Dislocated Worker				
Reported Information	Performance Levels ---->	Negotiated	Actual	Num/Den
Entered Employment Rates	Adults	71.5%	75.2%	854/1136
	Dislocated Workers	75.0%	77.0%	493/640
Retention Rates	Adults	81.5%	82.1%	1081/1316
	Dislocated Workers	84.5%	81.9%	718/877
Average Earnings (Adult/DW) Six Months Earnings Increase	Adults	\$13,600	\$13,482	14560995/1080
	Dislocated Workers	\$16,200	\$14,545	10443117/718
Youth				
Placement in Employment or Education	Youth (14-21)	65%	59.3%	226/381
Attainment of Degree or Certificate	Youth (14-21)	58%	47.7%	114/239
Literacy and Numeracy Gains ¹	Youth (14-21)	41%	46.5%	112/241

*NOTE: Includes Self-Service

1) Results provided by DETR

Agenda Item 7. DISCUSSION AND POSSIBLE ACTION:

Review and discuss Executive Director's Annual Performance Report

See Binder: Executive Director's Performance Report July 22, 2014

Agenda Item 8.

SECOND PUBLIC COMMENT:

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes

Agenda Item 9. INFORMATION:

LEO Consortium member comments and updates