

**REVISED**

**WORKFORCE CONNECTIONS**

**YOUTH COUNCIL  
AGENDA**

**Wednesday, August 13, 2014  
11:00 a.m.**

*Workforce Connections  
Bronze Conference Room  
6330 W. Charleston Blvd., Suite 150  
Las Vegas, Nevada 89146*

Voice Stream Link: <http://www.nvworkforceconnections.org/mis/listen.php>

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City of Las Vegas, 495 S. Main St., Las Vegas, NV  
City of North Las Vegas, 2250 N. Las Vegas Blvd., North Las Vegas, NV  
Clark County Clerk's Office, 500 S. Grand Central Pkwy., Las Vegas, NV  
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV  
Henderson City Hall, 240 Water St., Henderson, NV  
Boulder City (City Hall) 401 California Ave., Boulder City, NV  
Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV  
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV  
Lincoln County Courthouse, 181 Main St., Pioche, NV  
Nye County School District, 484 S. West St., Pahrump, NV  
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV

This Agenda is also available at [www.nvworkforceconnections.org](http://www.nvworkforceconnections.org)

**COMMENTARY BY THE GENERAL PUBLIC**

This Board complies with Nevada's Open Meeting Law, by taking Public Comment at the beginning of the meeting immediately after the Board approves the Agenda and before any other action is taken and again before the adjournment of the meeting.

As required by Nevada's Open Meeting Law, the Board may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented.

It is the intent of the Board to give all citizens an opportunity to be heard.

Welcome to our meeting.

Copies of non-confidential supporting materials provided to the Board are available upon request. Request for such supporting materials should be made to Suzanne Potter at (702) 636-2300 or [spotter@snvwc.org](mailto:spotter@snvwc.org). Such supporting materials are available at the front desk of Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV, 89146, and are available online at [www.nvworkforceconnections.org](http://www.nvworkforceconnections.org).

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy in writing at 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146; or by calling (702) 638-8750; or by fax at (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may also be made available with twenty-four (24) hours advance notice. An Equal Opportunity Employer/Program.

NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER.

**Youth Council Members:** Sonja Holloway, Chair; Willie J. Fields, Vice-Chair; Dan Rose, Stavan R. Corbett, Vida Chan Lin, Lt. Jack Owen, Tommy Rowe, Mujahid Ramadan, Debbie Tomasetti, Rudee Babsby, John “Jack” Martin

*All items listed on this Agenda are for action by the Youth Council unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion or possible action or to provide direction and recommendations to Workforce Connections.*

**AGENDA**

1. Call to order, confirmation of posting and roll call.
2. **DISCUSSION AND POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency items and deletion of any items .....2
3. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes .....4
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10. **DISCUSSION AND POSSIBLE ACTION:** Approve staff’s recommendation to amend Youth Advocate Program’s In- and Out-of-School Re-entry Youth PY2013 contract for an additional year in an amount not to exceed \$300,000 in order to serve a minimum of 100 new youth for the contract period October 1, 2014 to September 30, 2015 .....33
11. **DISCUSSION AND POSSIBLE ACTION:** Approve staff’s recommendation to amend GNJ Family Life Center’s Out-of-School Youth PY2013 contract for an additional year in an amount not to exceed \$720,000 in order to serve a minimum of 240 new youth for the contract period October 1, 2014 to September 30, 2015 .....35
12. **DISCUSSION AND POSSIBLE ACTION:** Approve staff’s recommendation to amend HELP of Southern Nevada’s Out-of-School Youth PY2013 Contract for an additional year in an amount not to exceed \$660,000 in order to serve a minimum of 220 new youth for the contract period October 1, 2014 to September 30, 2015 .....37

13. **INFORMATION:** NyE Communities Coalition Youth Presentation .....39
14. **INFORMATION:** Workforce Innovation and Opportunities Act (WIOA) Update.....47
15. **INFORMATION:** Director’s Report ~ Ricardo Villalobos, Workforce Development Programs .....52
16. **SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes .....53
17. **INFORMATION:** Youth Council member comments.....54
18. **ACTION:** Adjournment

**Agenda Item 3.**

**FIRST PUBLIC COMMENT:**

Members of the public may now comment on any matter posted on this Agenda, which is before this Board for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes

**Agenda Item 4.     DISCUSSION AND POSSIBLE ACTION:**

Approve Youth Council Minutes of June 11, 2014

**WORKFORCE CONNECTIONS  
YOUTH COUNCIL  
MINUTES**

**June 11, 2014  
11:00 a.m.**

*Workforce Connections  
6330 W. Charleston Blvd., Ste. 150  
Bronze Conference Room  
Las Vegas, NV 89146*

**Members Present**

Sonja Holloway	Willie J. Fields	Dan Rose	Mujahid Ramadan
Tommy Rowe	Vida Chan Lin	Debbie Tomasetti	

**Members Absent**

Stavan Corbett	Lt. Jack Owen	Rudee Bagsby
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**Staff Present**

Ardell Galbreth	Heather DeSart	Suzanne Potter	Jim Kostecki
Ricardo Villalobos	Carol Turner	Clentine January	Shawonda Nance
Brett Miller			

**Others Present**

Dr. Tiffany Tyler, Nevada Partners	Elizabeth McDaniels, Goodwill of Southern Nevada
Donna Bensing, New Horizons CLC	Dan Winter, New Horizons CLC
Helicia Thomas, GNJ Family Life Center	Berenice Castaneda, Workforce Connections' Intern
Miguel Macias, Workforce Connections' Intern	Pamela Posten, HELP of Southern Nevada
Jeramey Pickett, Nevada Partners, Inc.	Denise Gee, HELP of Southern Nevada
Will Reed, HELP of Southern Nevada	Stacey Bostwick, SNRHA
Sharon Morales, LCCCF	Kristi Siegmund, Goodwill of Southern Nevada
Kelli Mosley, Olive Crest	Neosha Smith, Youth Advocate Program
Fabian King, Jr., Youth Advocate Program	Doug Coombs, Olive Crest

It should be noted that all attendees may not be listed above.

**1. Call to order, confirmation of posting and roll call**

The meeting was called to order at 11:10 a.m. by Chair Sonja Holloway. Staff confirmed the meeting had been properly posted in accordance with the Nevada Open Meeting Law; roll call was taken and a quorum was present.

**2. DISCUSSION AND POSSIBLE ACTION: Approve the Agenda with inclusions of any emergency items and deletion of any items**

*A motion to approve the agenda as presented was made by Willie J. Fields and seconded by Debbie Tomasetti. Motion carried.*

**3. FIRST PUBLIC COMMENT SESSION:**

Kristi Siegmund, ELITE Youth Program Manager at Goodwill of Southern Nevada distributed a brochure and highlighted the following program outcomes:

- 55 youth have gained successful employment
- 50 youth completed through occupational skills training
- 14 youth enrolled in higher education at CSN or UNLV

- 10 youth obtained a High School Diploma or GED
- 20 youth completed six week work experience in various field; six were offered jobs upon completion

The ELITE Youth Program strives to help disabled youth gain confidence so they can achieve their goals and goes to great lengths to help these individuals overcome barriers. Ms. Siegmund shared a couple stories regarding participants who have overcome their barriers to success through the ELITE Youth Program. Ms. Siegmund thanked the Youth Council and stated that Goodwill is excited for this next program year with positive outcomes and really making a difference in these individuals' lives. Willie J. Fields inquired about the average wage earned and cost per youth, whereby Ms. Siegmund replied, youth earn a wage of \$8.25 to \$15.00 per hour and the cost per youth average is \$3,700.

Kelli Mosley, Program Supervisor of Project Independence at Olive Crest, serving transitioning foster youth ages 17 – 21, introduced youth participants, Jamal and Jai, who shared their stories and successes with the Project Independence program. Ms. Mosley thanked the Youth Council for funding Olive Crest's transitioning foster youth program and helping serve a nationally underserved population.

**4. DISCUSSION AND POSSIBLE ACTION: Approve the Youth Council Meeting Minutes of May 14, 2014**

*A motion to approve the Youth Council Meeting Minutes of May 14, 2014 as presented was made by Mujahid Ramadan and seconded by Tommy Rowe. Motion carried.*

**5. DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to amend Olive Crest's PY2012 contract for an additional year in an amount not to exceed \$500,000 and extend the date to June 30, 2015 to serve 150 new foster youth**

Chair Holloway presented the agenda item. Ricardo Villalobos, Youth Director provided background. Olive Crest's program scope is provided on page 11 of the agenda packet.

*A motion to approve staff's recommendation to amend Olive Crest's PY2012 contract for an additional year in an amount not to exceed \$500,000 and extend the date to June 30, 2015 to serve 150 new foster youth was made by Willie J. Fields and seconded by Dan Rose. Motion carried.*

**6. DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to amend Goodwill of Southern Nevada's PY2012 contract for an additional year in an amount not to exceed \$500,000 and extend the date to June 30, 2015 to serve 134 new youth with disabilities**

Chair Holloway presented the agenda item. Mr. Villalobos provided background. Goodwill's program scope is provided on page 13 – 14 of the agenda packet.

*A motion to approve staff's recommendation to amend Goodwill of Southern Nevada's PY2012 contract for an additional year in an amount not to exceed \$500,000 and extend the date to June 30, 2015 to serve 134 new youth with disabilities was made by Willie J. Fields and seconded by Tommy Rowe. Motion carried.*

**7. DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to amend HELP of Southern Nevada's PY2012 contract for an additional year in an amount not to exceed \$870,000 and extend the date to September 30, 2015 to serve 386 new youth**

Chair Holloway read the agenda item. Mr. Villalobos provided background. Part of this funding recommendation and the next is funds recaptured from the JAG program. Upon approval, HELP can immediately begin enrolling in-school youth (high school junior students who are credit deficient and/or have not passed the proficiency exams) for the Graduate Advocate Initiative program to commence on October 1, 2014. These funds are to serve youth specifically at seven of the GAI schools: Basic H.S., Bonanza H.S., Chaparral H.S., Cimarron-Memorial H.S., Clark H.S., Del Sol H.S., and Sunrise Mountain H.S. HELP's program scope is provided on page 16 of the agenda packet.

Debbie Tomasetti thanked staff for the foresight to fund this now to enable enrolling students early and get them the services they need quickly, and asked Mr. Villalobos to explain the difference in funding between

HELP (\$870,000) and the next agenda item for Nevada Partners, Inc. (\$880,000). Mr. Villalobos stated that the main difference is that HELP is serving seven high schools while Nevada Partners is serving eight high schools.

*A motion to approve staff's recommendation to amend HELP of Southern Nevada's PY2012 contract for an additional year in an amount not to exceed \$870,000 and extend the date to September 30, 2015 to serve 386 new youth was made by Tommy Rowe and seconded by Willie J. Fields. Motion carried.*

**8. DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to amend Nevada Partners Inc.'s PY2012 contract for an additional year in an amount not to exceed \$880,000 and extend the date to September 30, 2015 to serve 391 new youth**

Chair Holloway presented the agenda item. Mr. Villalobos provided background. Nevada Partner's program scope is provided on page 18 of the agenda packet.

*A motion to approve staff's recommendation to amend Nevada Partners Inc.'s PY2012 contract for an additional year in an amount not to exceed \$880,000 and extend the date to September 30, 2015 to serve 391 new youth was made by Mujahid Ramadan and seconded by Willie J. Fields. Motion carried.*

**9. DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to amend Nevada Partners Inc.'s PY2012 contract for an additional year in an amount not to exceed \$250,000 and extend the date to May 30, 2015 to serve 125 new youth**

Chair Holloway presented the agenda item. Mr. Villalobos provided background. A majority of this funding recommendation is the funds recaptured from the JAG program. The contract award recommendation is a result of the PY2014 Summer Component Year Round RFP process whereby Nevada Partners' proposal received the highest ranking. Discussion ensued regarding serving other high schools. Mr. Villalobos recommended that priority be placed on the eight GAI high schools currently being served by Nevada Partners, due to the fact that there are already GAI Coordinators in place who have established good working relationships with school personnel. Chair Holloway stated that this money should go toward serving other high schools as well. Ardell Galbreth, Executive Director reminded the Youth Council of the allowable action that can be taken per the Open Meeting Law. Heather DeSart, Deputy Director stated that staff can come back to the Youth Council with a new recommendation for additional schools if needed at a later date. Nevada Partner's program scope is provided on page 20 of the agenda packet.

*A motion to approve staff's recommendation to amend Nevada Partners Inc.'s PY2012 contract for an additional year in an amount not to exceed \$250,000 and extend the date to May 30, 2015 to serve 125 new youth was made by Mujahid Ramadan and seconded by Vida Chan Lin. Motion carried.*

**10. DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to award St. Jude's Ranch a PY2014 contract in an amount not to exceed \$400,000 with an end date of June 30, 2015 to serve 100 youth in Boulder City and Laughlin**

Chair Holloway presented the agenda item. Mr. Villalobos provided background. Mr. Villalobos noted that St. Jude's Ranch is a new partner and upon approval In-School and Out-of-School Youth services in Boulder City and Laughlin will begin immediately. St. Jude's Ranch program scope is provided on page 22 of the agenda packet.

*A motion to approve staff's recommendation to award St. Jude's Ranch a PY2014 contract in an amount not to exceed \$400,000 with an end date of June 30, 2015 to serve 100 youth in Boulder City and Laughlin was made by Tommy Rowe and seconded by Mujahid Ramadan. Motion carried.*

**11. DISCUSSION AND POSSIBLE ACTION: Approve staff's recommendation to contract with Lincoln County as the new fiscal agent for all Lincoln County WIA Youth Programs effective July 1, 2014**

Chair Holloway presented the agenda item. Mr. Villalobos provided background. In response to Mr. Fields question regarding the number of youth currently served, Mr. Villalobos replied, approximately 31 youth are being served in all of Lincoln County.

Tommy Rowe read the response from Lincoln County School District's Assistant Superintendent regarding the reasons they gave for terminating their contract as fiscal agent:



*First, the district has never been the administrator for the grants, the Workforce Connections' grants; the administrator is the Nevada Cooperative Extension under UNR, under Holly Gatzke. The district was the fiscal agent because the Nevada Cooperative Extension didn't have the financial system to handle the money with the proper financial requirements. We were just the flow through and provide the documents for accountability. This will now be the role of the county. Workforce Connections provided more services for the people of the county than specifically the school district so it was more appropriate that the county be the physical agent.*

*Secondly, we've never received any money to oversee this grant. The grant flowed through are system, but no money was ever retained by the district to oversee the grant. Over the past year we have received many accountability requirements, corrective action mandates, and audits, exception requests from Workforce Connections requiring many hours of research and financial reviews by our office staff, none of which were ever paid for.*

Mr. Villalobos stated that he understands that the current staff, including Ms. Gatzke, will be transferred to work with the county regarding this grant; however, WC does not control their staffing decisions. Ms. DeSart stated that Ms. Gatzke was on the phone this morning at the ADW Committee meeting and she reported that the current office and staff will not change, the clients will continue to be served with this funding, and it is strictly the fiscal agent that is changing.

Lincoln County Grants Administration's letter accepting the role as fiscal agent is provided on page 24 and Lincoln County School District's letter stepping down as fiscal agent is provided on page 25 of the agenda packet.

***A motion to approve staff's recommendation to contract with Lincoln County as the new fiscal agent for all Lincoln County WIA Youth Programs effective July 1, 2014 was made by Dan Rose and seconded by Tommy Rowe. Motion carried.***

## **12. INFORMATION: Awards & Expenditures Report ~ Jim Kostecki**

Jim Kostecki, Finance Manager provided an overview of the Youth Awards & Expenditures Report through April invoices provided on page 27 of the agenda packet and reported that any unspent funds will be recaptured and rolled into contracts for next funding year. Latin Chamber of Commerce Community Foundation was issued a pink paper to expedite the hiring of a fiscal staff. LCCCF lost both of its fiscal staff members and hired a new fiscal staff member, but that individual left on sick leave. WC staff has been provided technical assistance; however, there are no qualified individuals to receive the training, so the pink paper was issued to urgently request that they get some temporary help until permanent staff is hired. WC staff provided accounting firms to contact for temporary help. Ms. DeSart added that technical assistance was provided to the program staff and interim director and a letter was sent to LCCCF giving them until Friday (June 13<sup>th</sup>) to submit their plan to WC due to the importance of having a fiscal staff to look after the funds. These were the interim steps taken prior to issuing the pink paper. Mr. Kostecki stated that LCCCF responded in a timely manner and is in the process of hiring new staff; therefore, WC staff will be issuing a closure letter regarding the pink paper. Staff will report the pink paper, corrective action, and pink paper closure letter to the Board at their next meeting.

## **13. INFORMATION: Youth Funding Plan ~ Carol Turner**

Carol Turner, Financial Consultant provided an overview of the Youth Funding Plan provided on page 29 of the agenda packet. The PY2013 carry forward is \$4,000,000. The current year budget for In-School contracts (for 15 schools) is \$1,750,000. The estimated PY2015 In-School contract funding will decrease to approximately \$1,200,000, so adding additional GAI high schools at this time would not be viable. Much of the PY2014 funding is considered one-time only funding. The funding plan includes all funding recommendations approved today. Remaining funds (uncommitted) is \$239,755 (.12 months).

## **14. INFORMATION: Program Year 2013 3<sup>rd</sup> Quarter Performance Report**

Ricardo Villalobos presented the PY2013 3<sup>rd</sup> Quarter Performance Report provided on page 31 of the agenda packet and highlighted the following Youth measures:

- Placement in Employment/Educated (61.4%) – meeting performance
- Attainment of a Degree/Certificate (59.9%) – exceeding performance
- Literacy and Numeracy Gains (38.5%) - meeting performance

**15. INFORMATION: Program Year 2013 Summary of Monitoring Findings**

Ricardo Villalobos presented the PY13 Monitoring Findings report provided on page 33 of the agenda packet and provided examples of possible compliance issues regarding eligibility documentation, data entry, client files/documentation, Individual Service Strategy, etc.

**16. INFORMATION: WIA Youth Client Demographics Report**

The WIA Youth Client Demographics report is provided on page 35 and 36 of the agenda packet.

**17. INFORMATION: HELP of Southern Nevada Youth Presentation**

Denise Gee, W.O.R.C Program Director, HELP of Southern Nevada introduced Pamela Posten, WIA Youth Manager, who provided an overview of HELP's WIA In-School and Out-of-School Youth Program and highlights from program year 2013-2014. A handout was provided to the Youth Council and public. HELP participants, Donna Hunter and Antonia Castaneda shared their individual stories and positive experience with the program. Ms. Hunter passed the high school proficiency exams, graduated high school, and is working as the community outreach assistant for HELP of Southern Nevada. Ms. Hunter's career goal is to become a doctor of psychology. Mr. Castaneda obtained his high school diploma from Del Sol H.S., completed a work experience opportunity in homeless services, and gained part-time employment as a data entry specialist. Mr. Castaneda's future plans are to attend college, become a music producer, and eventually start his own record label. Ms. Gee thanked the Youth Council for giving HELP the opportunity to serve youth in the community. Ms. Gee acknowledged Ms. Posten for her hard work and achievements and regretfully announced that Ms. Posten will be leaving HELP this Thursday to begin a new adventure. Ms. Posten's successor, Will Reed was introduced.

**18. INFORMATION: Youth Department Director's Report ~ Ricardo Villalobos**

Ricardo Villalobos welcomed the ten Workforce Connections' summer interns, and introduced those present.

**19. SECOND PUBLIC COMMENT SESSION**

Kristi Siegmund, Goodwill of Southern Nevada thanked the Youth Council for allowing Goodwill to serve youth in the community and announced Goodwill's upcoming Youth Council presentation in September.

Dr. Tiffany Tyler, Nevada Partners, Inc. thanked the Youth Council for allowing NPI to continue serving youth in the community and expressed excitement for upcoming graduations taking place this week.

Doug Coombs, Executive Director, Olive Crest thanked the Youth Council for supporting Olive Crest and the youth they serve.

**20. INFORMATION: Youth Council Member Comments**

Mujahid Ramadan announced the 105<sup>th</sup> NAACP National Convention and the 36<sup>th</sup> National ACT-SO competition on July 17 – 23, 2014 at the Mandalay Bay Hotel Las Vegas. Mr. Ramadan extended an invitation to Youth Council members to volunteer on the judge panel for the ACT-SO competition. Detailed information will be e-mailed to staff and forwarded to the Board.

Willie J. Fields inquired about the former summer youth program and suggested establishing a petition for raising funds to restart the program.

**21. ACTION: Adjournment**

*A motion was made to adjourn the meeting at 12:25 p.m. by Mujahid Ramadan and seconded by Tommy Rowe. Motion carried.*

**Agenda Item 5. INFORMATION:**

Youth Funded Partners Performance Report

**workforce CONNECTIONS**  
*Common Measures Snapshot*  
**PY13 Preliminary & Future Quarter Progress**  
*As of June 30, 2014*

<b>Enrollments &amp; Total Participants</b>						
<b>Provider</b>	<b>Enrollments</b>			<b>Total Participants</b>		
	<b>ISY</b>	<b>OSY</b>	<b>Total</b>	<b>ISY</b>	<b>OSY</b>	<b>Total</b>
GNJ	11	125	136	35	333	368
Goodwill	45	91	136	49	118	167
Help	373	47	420	852	284	1,136
LCCCF	0	34	34	2	34	36
Lincoln	15	8	23	23	10	33
NPI	381	4	385	1,031	16	1,047
Nye	31	32	63	43	38	81
Olive Crest	59	58	117	85	65	150
Other	0	0	0	18	6	24
SNRHA	32	78	110	109	137	246
YAP	28	51	79	28	61	89
<b>Grand Total</b>	<b>975</b>	<b>528</b>	<b>1,503</b>	<b>2,275</b>	<b>1,102</b>	<b>3,377</b>

<b>Attainment</b>						
<b>Provider</b>	<b>PY13</b>			<b>1Q14</b>	<b>2Q14</b>	<b>Later Quarters</b>
	<b>Members</b>	<b>Attained</b>	<b>% Attained</b>	<b>Attained</b>	<b>Attained</b>	<b>Attained</b>
GNJ	58	28	48.3%	0	0	0
Goodwill	3	0	0.0%	1	1	8
Help	563	407	72.3%	19	13	229
LCCCF	1	1	100.0%	0	0	0
Lincoln	21	11	52.4%	0	0	3
NPI	640	475	74.2%	10	0	113
Nye	29	17	58.6%	3	1	9
Olive Crest	0	0	N/A	3	1	24
Other	37	8	21.6%	0	0	0
SNRHA	13	8	61.5%	4	4	44
YAP	6	3	50.0%	0	0	2
<b>Grand Total</b>	<b>1,371</b>	<b>958</b>	<b>69.9%</b>	<b>40</b>	<b>20</b>	<b>432</b>

*Participants who have not achieved in attainment still have 1 quarter remaining to do so.*

*Participants who have not achieved in attainment still have 2 quarters remaining to do so.*

*Active participants and participants who still have 3 quarters to achieve attainment.*

**workforce CONNECTIONS**  
*Common Measures Snapshot*  
**PY13 Preliminary & Future Quarter Progress**  
*As of June 30, 2014*

Provider	Placement					
	PY13			1Q14	2Q14	Later Quarters
	Members	Placed	% Placed	Placed	Placed	Placed
GNJ	293	125	42.7%	4	1	23
Goodwill	5	0	0.0%	20	4	57
Help	720	435	60.4%	84	3	80
LCCCF	2	1	50.0%	0	0	0
Lincoln	22	6	27.3%	1	0	3
NPI	634	407	64.2%	38	1	6
Nye	55	30	54.5%	12	2	4
Olive Crest	2	1	50.0%	8	3	9
Other	45	16	35.6%	1	0	0
SNRHA	26	19	73.1%	10	0	49
YAP	79	33	41.8%	4	0	20
<b>Grand Total</b>	<b>1,881</b>	<b>1,073</b>	<b>57.0%</b>	<b>182</b>	<b>14</b>	<b>251</b>

*Preliminary - some UI confirmations may be pending.*

*UI confirmation pending.*

*Active participants and participants who still have 1 quarters to achieve placement.*

Provider	Literacy / Numeracy					
	PY13			1Q14	2Q14	Later Quarters
	Members	Gained	% Gain	Gained	Gained	Gained
GNJ	277	113	40.8%	1	30	24
Goodwill	28	0	0.0%	8	6	4
Help	290	146	50.3%	2	18	1
LCCCF	0	0	N/A	0	0	4
Lincoln	4	1	25.0%	0	0	0
NPI	12	5	41.7%	0	0	0
Nye	23	9	39.1%	4	0	0
Olive Crest	9	0	0.0%	6	4	4
Other	8	0	0.0%	0	0	0
SNRHA	63	26	41.3%	6	3	6
YAP	61	16	26.2%	0	0	0
<b>Grand Total</b>	<b>775</b>	<b>316</b>	<b>40.8%</b>	<b>27</b>	<b>61</b>	<b>43</b>

*Participants who have not achieved in Lit/Num still have 1 quarter remaining to do so.*

*Participants who have not achieved in Lit/Num still have 2 quarters remaining to do so.*

*Participants who have at least 3 quarters remaining to achieve Lit/Num increase.*

**Agenda Item 6.    INFORMATION:**

Program Year 2013 Summary of Monitoring Findings

**Workforce Connections**  
Youth Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Youth Advocate Program	<b>Program Title:</b> WIA Youth Re-Entry Program
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**PROGRAM**

**Finding 1 – Eligibility:** Four (4) files either lacked proof of barrier or were missing self-certification forms.

**Finding 2 – Record Retention:** Eight (8) files lacked source documentation; files did not provide copies of information that supported training or a supportive service.

**Finding 3 – Data Recording:** Six (6) files information was not entered in NVTrac within eight business days of the service or activity

**Finding 4 – Assessments:** Two (2) files were missing pre-test documentation

**FISCAL**

**Finding 5 – Procurement:** YAP did not comply with WC procurement and contract requirements when it entered into a contract with College of Southern Nevada.

**Finding 6 – Cost Classification:** From July 2013 through December 2013, YAP billed all contract expenses as Out of School, but YAP began enrolling In School youth in July 2013.

**Workforce Connections**  
Youth Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Olive Crest	<b>Program Title:</b> Project Independence
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**PROGRAM**

**Finding 1 – Eligibility:** Three (3) files were missing required eligibility documents (SSC, Self-certification form or Selective Service documentation)

**Finding 2 – Record Retention:** Two (2) files were missing or had incomplete source documents (no participant signature on the application and no proof of SS Disability income was provided).

**Finding 3 – Data Recording:** Two (2) files had data that was not entered in NVTrac timely (eight (8) days).

**Finding 4 – Work Experience:** Two (2) files had missing participant signature on the worksite agreement, missing end date of the work experience, and missing participant initials on corrections on timesheet.

**Finding 5 – Assessment:** Four (4) youth were missing Objective Assessments and Lit/Num Testing

**FISCAL**

**Finding 6 – Procurement:** Olive Crest did not comply with WC procurement and contract requirements when procuring tutoring services under its contract.

**Finding 7 – Insurance:** The certificate of insurance Olive Crest provided during the monitoring visit did not list WC as an additional insured for general liability of sexual misconduct insurance.

**Finding 8 – Reporting:** Olive Crest only reported activity for the quarter on the quarterly Financial Status Reports for the quarters ending June 30, 2013 and September 30, 2013, instead of the cumulative amounts, as required.

**Finding 9 – Financial Management:** Olive Crest did not following its internal bank reconciliation policy regarding the handling of old outstanding checks.



**Workforce Connections**  
Youth Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Goodwill of Southern Nevada	<b>Program Title:</b> Elite Program
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**PROGRAM**

**Finding 1 – Eligibility:** Three (3) files were missing eligibility documents

**Finding 2 – Record Retention:** Seven (7) files were missing documents for services, training and pre test documentation.

**Finding 3 – Data Recording:** Four (4) GSN is not recording data in NVTrac properly. Incorrect amounts of support services are entered for training and clothing.

**Finding 4 – Individual Service Strategy (ISS):** One participant file was missing justification on the ISS for Occupational Skills Training

**FISCAL**

**Finding 12 – Insurance:** The certificate of insurance GSN provided during the monitoring visit did not list WC as an additional insured for general liability of sexual misconduct insurance.

**Finding 13 – Obligation Tracking:** GSN uses a web-based obligation tracking system to record obligations under its WIA contracts, but the most recent budget totals were not updated in the system making it appear that training was over-obligated with it actually wasn't.

**Finding 14 – Contracts:** GSN does not have a contract with the staffing agency that it competitively procured to process its work experience payments.

**Finding 15 – Work Experience Documentation and Payments:** Inconsistencies were noted on work experience for 3 participants.

**Finding 16 – Audit Requirements:** GSN did not submit its A-133 audit within the required time period.

**Finding 17 – Supportive Services:** GSN had irregularities regarding supportive services for 5 participants.

**Workforce Connections**  
 Youth Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Help of Southern Nevada	<b>Program Title:</b> Help of Southern Nevada WIA In and Out-of-School Youth Programs
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**PROGRAM**

**Finding 1 – Record Retention:** Documents such as employment verification, a youth application, and training voucher for Occupational skill training, was missing from five youth files.

**Finding 2 – Data Recording:** Data was not properly recorded in NVTrac for seven participant files

**Finding 3 – Work Experience:** Three files either had no worksite agreement in them, was incomplete, or the policy was not adhered to.

**FISCAL**

**Finding 4 – Cash Management:** According to HELP’s contract worksheet for the In-School contract, cash advances average 50 plus days and should be liquidated within 30 days.

**Workforce Connections**  
 Youth Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Southern Nevada Regional Housing Authority	<b>Program Title:</b> YES Program
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**PROGRAM**

**Finding 1 – Eligibility:** SNRHA calculated the income for all members in the household at \$39,304.00 for a family of 5. According to the 70% Lower Living Standard Income Level for a family of five the income cannot exceed \$32,715.00.

**Finding 2 – Data Collection and Management:** SNRHA did not provide Self-Certification Forms as proof of no income for youth 19 years of age or older living at home with their parents in eight files.

**Finding 3 –** SNRHA did not provide sufficient documentation to support family size for two files: a family of eight and a family of three.

**Finding 4 –** SNRHA did not provide proof that an approved training was on the Eligible Training Provider List (ETPL).

**Finding 5 – Data Recording:** SNRHA did not accurately report performance data nor provide documentation of incentives in NVTrac for six participants.

**FISCAL**

**Finding 10 – Insurance:** SNRHA did not have continuous sexual abuse coverage for the contract period, as required.

**Finding 11 – Work Experience:** SNRHA did not adhere to the terms, or did not have, work experience contracts for 2 participants and all SBI participants.

**Workforce Connections**  
Youth Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> GNJ Family Life Center	<b>Program Title:</b> GNJ Out-of-School WIA Youth Program
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**PROGRAM**

**Finding1 – Eligibility:** Four youth were missing or had incorrect eligibility documents in the file.

**Finding2 – Work Experience:** Three youth were on a work experience and worked over the hours allowed on the worksite agreement or were missing source documentation for the participants who worked over.

**Finding 3 – Record Retention:** Seven youth were missing a combination of clothing receipts, certificate of completion for occupational skills training, incentive documentation for funds given to a participant, proof of employment, registration fee.

**Finding 4 – Data Recording:** Case notes lacked detail and consistency, seven files were not properly recorded with outcomes, incentive payments, and supportive service or end dates on WEX's.

**Finding 5 – Training:** GNJ is missing documentation in the participant file regarding training activities or did not comply with ETPL pricing for 4 participants.

**FISCAL**

**Finding 13 – Records Retention:** GNJ did not provide evidence that they are in compliance with records retention requirements.

**Finding 14 – Required Attribution/EEO Notifications:** GNJ did comply with attribution and required EEO notifications on a full-color postcard brochure promoting the Out-of-School Youth program.

**Finding 15 – Insurance:** The certificate of insurance GNJ provided did not comply with insurance requirements.

**Finding 16 – Obligation Tracking:** GNJ was either missing obligation tracking systems or did not utilize them to maintain budgetary controls.

**Finding 17 – Budgeting:** GNJ did not provide an overall organizational budget, as requested.

**Finding 18 – Cash Management:** GNJ's recent cash advances for the Adult/DW contracts have been 60 plus days outstanding and should be liquidated within 30 to 45 days.

**Finding 19 – Payroll:** GNJ indirect staff are not reporting their time based on actual activity.

**Workforce Connections**  
Youth Department  
**MONITORING SUMMARY**

**Finding 20 – Source Documentation:** GNJ did not provide source documentation for 15 requested items.

**Finding 21 – Allowable Costs:** GNJ incurred unallowable costs for entertainment (1 item), sales tax (3 items) and late fees (8 items) against its WC contracts.

**Finding 22 – Fiscal Controls:** GNJ did not exercise proper fiscal controls for the following:

1. Stale dated checks: GNJ has outstanding checks from 2009 and 2010 that have never cleared the bank.
2. Cost Classification: For 13 participants cost where billed to incorrect line items on invoices.
3. Credit Card approvals: Credit card charges do not have evidence that the charges are approved prior to purchase.

**Finding 23 – Supportive Services:** GNJ did not follow the allowable cost principles of “necessary, reasonable, and allowable” regarding 25 supportive services provided to participants.

**Finding 24 – Procurement:** GNJ did not competitively procure the sole vendor used for participant car repairs.

**Finding 25 – Cost Allocation:** GNJ did not properly allocate staff mileage expenses.

**Finding 26 – OJT Contracts and Payments:** GNJ has been reimbursing employers based on the participant’s net pay resulting in underpayments to the employer.

**Workforce Connections**  
Youth Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Nevada Partners Inc.	<b>Program Title:</b> NPI WIA In-School Youth Program
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**PROGRAM**

**Finding 1 – Eligibility:** Eight youth were missing required eligibility documents (proof of barrier).

**Finding 2 – Record Retention:** Twenty-one youth files were missing source documents, such as, (youth application, receipt of service and check copies for payments, receipt of service and copy of checks for incentive payments, receipts of service for all supportive services, proof of post secondary enrollment at College of Southern Nevada, etc.)

**Finding 3 – Data Recording:** NPI is not properly recording data in NVTrac for seventeen youth files, such as, Occupational skills training was not recorded under the services tab or payment tab, NVTrac incorrectly shows that participant graduated with a high school diploma when a certificate of attendance was received, attendance at bartending school and payment for work experience was not recorded in NVTrac, work experience payments not entered into NVTrac, etc.

**Finding 4 – Objective Assessment and Individual Service Strategy (ISS):** The Objective Assessment and/or ISS was either missing or incomplete in eight youth files.

**Finding 5 – Work Experience:** Seven participant files had WEX documents missing or incomplete and some worksite agreements had incorrect end date.

**FISCAL**

**Finding 11 – Records Retention:** NPI did not provide evidence that they are in compliance with records retention requirements.

**Finding 12 – Inventory:** NPI's Inventory list is not properly completed.

**Finding 13 – Obligation Tracking:** NPI did not utilize the obligation tracking sheet to maintain budgetary controls.

**Finding 14 – Fiscal Controls & Allowable Costs:** NPI did not exercise proper fiscal controls for the following:

1. Stale dated checks: NPI has not documented sufficient effort to contact clients to attempt to reissue payment or learn the status of the uncleared checks. Also, NPI is not following its policy for stale dated checks.
2. Proof of payment: Receipt says support service was paid with cash, there was also a check cut for the same support service and appears that there was a double payment.

**Workforce Connections**  
Youth Department  
**MONITORING SUMMARY**

3. Deposit: NPI paid for a book deposit and deposits are unallowable.

**Finding 15 – Reporting:** NPI retained backup for quarterly Financial Status Report for the quarter ending December 31, 2013 but the backup could not be tied to the report numbers, also there was no backup retained for match costs, and some accruals and obligations appear to be improperly reported.

**Finding 16 – Invoicing:** WC staff could not tie backup provided to 3 invoices. Also, 1 participant's training was billed under the wrong vendor. And 1 professional service vendor was billed to WC by mistake.

**Finding 17 – Source Documentation:** NPI did not provide source documentation for 17 requested items.

**Finding 18 – OJT Contracts and Payments:** Inconsistencies were noted on OJT contracts or payments for 4 participants.

**Finding 19 – Work Experience:** Inconsistencies were noted with work experiences for 4 participants.

**Workforce Connections**  
Youth Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> NyE Communities Coalition	<b>Program Title:</b> WIA Youth Program
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**PROGRAM**

**Finding 1 – Eligibility:** One (1) participant file was missing required eligibility documentation.

**Finding 2 – Individual Service Strategy/Assessments:** Three (3) files were missing an Objective Assessment or Basic Skills Assessment.

**Finding 3 – Source Documentation:** Nye CC did not obtain required documentation for two (2) participant files.

**Finding 4 – Data Recording:** Nye CC did not record data for participant activities and case notes in NVTrac within eight (8) business days of occurrence.

**Finding 5 – Work Experience:** Nye CC did not adhere to the WEX contract end dates for one (1) participant file.

**FISCAL**

**Finding 10 – Required Attribution/EEO Notifications:** Nye CC did comply with attribution and required EEO notifications on flyers promoting its WIA programs.

**Finding 11 – Insurance:** The certificate of insurance Nye CC provided during the monitoring visit did not list WC as an additional insured for general liability. Further, Nye CC could not produce proof of sexual misconduct insurance, as required to administer WIA youth services.

**Finding 12 – Reporting:** Nye CC did not retain backup regarding how the accrual amounts are calculated for the quarterly Financial Status Report. Also, obligations reported appear to be incorrect on the reports for the quarter ending September 30, 2013 and December 31, 2013. The Adult/DW report for the quarter ending December 31, 2013 shows a negative unobligated balance, which is not possible.

**Finding 13 – Work Experience:** Inconsistencies were noted with work experiences for 2 participants.

**Finding 14 – Payroll:** WIA support staff are coding their time based on a pre-determined percentage given to them by fiscal staff.

**Finding 15 – Support Documentation:** Support documentation was missing or incomplete for 3 items.

**Finding 16 – Allowable Costs:** Nye CC paid sales tax on 2 items.



**Workforce Connections**  
 Youth Department  
**MONITORING SUMMARY**

<b>Funded Partner:</b> Lincoln County School District	<b>Program Title:</b> WIA Youth Program
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**PROGRAM**

**Finding 1 – Data Recording:** Lincoln County School District did not record data in NVTrac within eight (8) business days for the occurrence for five (5) participant files.

**Finding 2 – Eligibility:** Lincoln County School District did not provide sufficient eligibility documentation to determine eligibility for WIA Title I Services for seven (7) participant files.

**Finding 3 – Source Documentation:** Lincoln County School District did not retain complete back-up documentation in participant files for employment, entry into post-secondary education, or obtainment of degree or credentials for five (5) participant files.

**Finding 4 – Individual Service Strategy/Assessments:** Lincoln County School District did not have a completed Individual Service Strategy (ISS) and/or Objective Assessment in two (2) of the participant files.

**Finding 5 – Work Experience:** Lincoln County school District did not provide complete back-up documentation at the conclusion of the participant’s Work Experience (WEX) contract for one (1) participant file

**Finding 6 – Individual Training Account:** Lincoln County School District did not provide back-up documentation to justify the approval of an Occupational Skills Training for one (1) participant file.

**FISCAL**

**Finding 11 – Separation of Duties:** LCSD does not have adequate separation of duties.

**Finding 12 – Audit Requirements:** LCSD did not submit its a-133 within the required time period. Also, the Schedule of Findings cannot be located in the audit report despite being listed on the Table of Contents.

**Finding 13 – Procurement:** LCSD did not adhere to procurement and contract requirements for tutoring contracts.

**Finding 14 – Insurance:** The certificate of insurance LCSD provided during the monitoring visit did not list WC as an additional insured for general liability. Further, LCSD could not produce proof of sexual misconduct insurance, as required to administer WIA youth services.

**Workforce Connections**  
Youth Department  
**MONITORING SUMMARY**

**Finding 15 – Source Documentation:** LCSD did not provide source documentation for 8 requested items.

**Finding 16 – Cost Allocation:** LCSD did not utilize proper cost allocation methodology when allocating shared overhead costs between the In-School Youth and Out-of-School Youth.

**Finding 17 – Records Access:** LCSD did adhere to records access requirements and did not produce a detailed general ledger reports or copies of 5 cleared checks as requested.

**Agenda Item 7. INFORMATION:**

Awards & Expenditures Report – Monthly Update

**Workforce Connections  
Awards and Expenditures  
Program Year 2011/2012/2013 Youth Programs  
August 4, 2014**

Amounts for Providers reflect invoiced allowable expenditures through June 2014. Starred lines only reflect expenditures through May 2014.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

**WIA PY12 Youth General**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Goodwill of So. Nevada-PY12 Youth with Disabilities	3/1/13-6/30/14	\$ 500,000	\$ 64,161	\$ 339,303	\$ 403,463	80.69%	\$ 96,537
HELP of So. Nevada-PY12 Youth In School	7/1/12-9/30/14	\$ 1,820,903	\$ 1,373,547	\$ -	\$ 1,373,547	75.43%	\$ 447,356
Nevada Partners, Inc-PY12 Youth In School	7/1/12-9/30/14	\$ 1,940,594	\$ 1,515,373	\$ -	\$ 1,515,373	78.09%	\$ 425,221
Olive Crest-PY12 Foster Youth	3/1/13-6/30/14	\$ 500,000	\$ 259,205	\$ 206,372	\$ 465,577	93.12%	\$ 34,423
So. NV Regional Housing Authority PY12 Youth Housing	5/1/13-9/30/14	\$ 400,000	\$ 167,572	\$ 121,648	\$ 289,220	72.31%	\$ 110,780
<b>Total</b>		<b>\$ 5,161,497</b>	<b>\$ 3,379,858</b>	<b>\$ 667,323</b>	<b>\$ 4,047,180</b>	<b>78.41%</b>	<b>\$ 1,114,317</b>
			84%	16%			

**WIA PY12-13 Youth Re-Entry**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Youth Advocate Programs	7/1/12-9/30/14	\$ 600,000	\$ 69,116	\$ 413,652	\$ 482,768	80.46%	\$ 117,232
<b>Total</b>		<b>\$ 600,000</b>	<b>\$ 69,116</b>	<b>\$ 413,652</b>	<b>\$ 482,768</b>	<b>80.46%</b>	<b>\$ 117,232</b>
			14%	86%			

**WIA PY13 Youth Out-of-School**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
GNJ Family Life Center-PY13 Youth Out of School	10/1/13-9/30/14	\$ 720,000	\$ -	\$ 372,743	\$ 372,743	51.77%	\$ 347,257
HELP of So. Nevada-PY13 Youth Out of School	10/1/13-9/30/14	\$ 660,000	\$ -	\$ 314,176	\$ 314,176	47.60%	\$ 345,824
Latin Chamber Foundation	2/1/14-9/30/14	\$ 250,000	\$ -	\$ 71,061	\$ 71,061	28.42%	\$ 178,939
<b>Total</b>		<b>\$ 1,630,000</b>	<b>\$ -</b>	<b>\$ 757,980</b>	<b>\$ 757,980</b>	<b>46.50%</b>	<b>\$ 872,020</b>
			0%	100%			

**WIA PY13 Youth Rural and Tri-County**

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Lincoln County School District-Tri-County-PY11 Year Round	10/1/13-9/30/14	\$ 100,000	\$ 38,346	\$ 21,144	\$ 59,490	59.49%	\$ 40,510
Nye Communities Coalition-PY11 Year Round	10/1/13-9/30/14	\$ 200,000	\$ 65,131	\$ 80,350	\$ 145,481	72.74%	\$ 54,519
<b>Total</b>		<b>\$ 300,000</b>	<b>\$ 103,477</b>	<b>\$ 101,494</b>	<b>\$ 204,970</b>	<b>68.32%</b>	<b>\$ 95,030</b>
			50%	50%			
<b>Total Youth</b>		<b>\$ 7,691,497</b>	<b>\$ 3,552,451</b>	<b>\$ 1,940,448</b>	<b>\$ 5,492,899</b>	<b>71.42%</b>	<b>\$ 2,198,598</b>
			65%	35%			

**Agenda Item 8.    INFORMATION:**

Youth Funding Plan – Monthly Update

<b>Workforce Connections Youth Funding Plan PY 2014 Projections</b>													
	Prior Year PY2013 Budget	Carry Forward PY2013 Budget	Current Year PY2014 Budget	Available Funds	Projections Based on Monthly Invoices							Projected PY2014 TOTAL	Remaining
					Jul-Sep 2014 3 Months	Oct-Dec 2014 3 Months	Jan-Mar 2015 3 Months	Apr-Jun 2015 3 Months	Next Program Year				
<b>REVENUES (Estimated July 1, 2014)</b>													
PY2012 Youth Funding	3,695,991			-							-	-	
PY2013 Youth Funding	6,564,523	4,000,000		4,000,000	2,413,832	1,586,168					4,000,000	-	
PY2014 Youth Funding			5,924,695	5,924,695	-	325,164	1,911,332	1,911,332		1,511,332	5,659,160	265,535	
<b>TOTAL REVENUES</b>	<b>10,260,514</b>	<b>4,000,000</b>	<b>5,924,695</b>	<b>9,924,695</b>	<b>2,413,832</b>	<b>1,911,332</b>	<b>1,911,332</b>	<b>1,911,332</b>		<b>1,511,332</b>	<b>9,659,160</b>	<b>265,535</b>	
				-3.27%									
<b>EXPENDITURES</b>												<b>0.14</b>	
<b>Community Resource Contracts</b>												<b>Months</b>	
PY2014 Youth with Disabilities	465,558		500,000	500,000	125,000	125,000	125,000	125,000			500,000		
PY2014 Former Foster Care	445,093		500,000	500,000	125,000	125,000	125,000	125,000			500,000		
PY2014 Foster Care/Rural Contract (Boulder City/Laughlin)	-		400,000	400,000	100,000	100,000	100,000	100,000			400,000		
PY2014 Youth In-School Contracts (15 School Locations)	2,540,866	891,540	1,750,000	2,641,540	675,000	437,500	437,500	437,500	437,500		2,425,000		
PY2014 Youth Rural Contracts (RFP Award July 1, 2014)	463,563	95,029	450,000	545,029	87,500	112,500	112,500	112,500	112,500		537,500		
PY2014 Youth Summer Component			250,000	250,000	100,000	50,000	50,000	50,000			250,000		
<b>Operations</b>													
PY2014 Administration and Programs	2,296,141	684,220	1,184,940	1,869,160	373,832	373,832	373,832	373,832	373,832		1,869,160		
PY2014 Workforce Development Academy			70,000	70,000		17,500	17,500	17,500	17,500		70,000		
<b>Pending Contracts</b>													
Out-of-School Youth Contract Extensions (GNJ/Help)	2,406,870	797,676	1,380,000	2,177,676	600,000	345,000	345,000	345,000	345,000		1,980,000		
Out-of-School Youth Contract No-Cost Ext (Latin Chamber)				-		-	-	-	-		-		
PY2014 Youth Re-entry Extension (YAP)	402,097	117,232	300,000	417,232	87,500	75,000	75,000	75,000	75,000		387,500		
PY2012 Youth Year Round Extension (Public Housing)	450,000	151,374	400,000	551,374	140,000	100,000	100,000	100,000	100,000		540,000		
Additional PY2014 Youth Rural Contracts (NyE Comm)			100,000	100,000		25,000	25,000	25,000	25,000		100,000		
Additional Out-of-School Youth Contracts				-		-	-	-	-		-		
PY2014 New Rural Contracts (Mesquite)			100,000	100,000		25,000	25,000	25,000	25,000		100,000		
<b>TOTAL</b>	<b>9,470,188</b>	<b>2,737,071</b>	<b>7,384,940</b>	<b>10,122,011</b>	<b>2,413,832</b>	<b>1,911,332</b>	<b>1,911,332</b>	<b>1,911,332</b>	<b>1,511,332</b>		<b>9,659,160</b>		

PY2013 funding period is available April 1, 2013 through June 30, 2015 (after twenty seven months, funds revert to the State for one additional year)  
 PY2014 funding period is available April 1, 2014 through June 30, 2016 (after twenty seven months, funds revert to the State for one additional year)

**Agenda Item 9.**

**DISCUSSION AND POSSIBLE ACTION:**

Approve staff's recommendation to amend Southern Nevada Regional Housing Authority's In- and Out-of-School PY2012 contract for an additional year in an amount not to exceed \$400,000 in order to serve a minimum of 140 new youth for the contract period October 1, 2014 to September 30, 2015

**Scope of Work****Southern Nevada Regional Housing Authority**

<b>Program Year:</b>	PY2014						
<b>Program/Agency Name:</b>	Southern Nevada Regional Housing Authority						
<b>Location: Service Addresses</b>	5390 East Flamingo Road Las Vegas, NV 89101	1632 Yale Street North Las Vegas, NV 89030					
<b>Program Type:</b> <i>(Please note the funding stream)</i>	WIA Formula Youth						
<b>Program Dates:</b>	October 1, 2014-September 30, 2015						
<b>Amount Awarded:</b>	\$400,000.00						
<b># to Serve:</b>	140 new youth						
<b>Cost Per:</b>	\$2,857.00						
<b>Target Population:</b>	In-School and Out-of-School Youth						
<b>Program Description:</b>	<p>The Youth Employment and Education Services (YES) program will focus on incarcerated youth at Spring Mountain Youth Camp and Red Rock Summit View. Youth within the Las Vegas community will also be served. The program provides these youth with an opportunity for employment upon release from these facilities.</p> <p>The overall goal of the YES program is to provide In-school youth with essential educational services, such as tutoring so that their high school diplomas, GEDs are obtained and the opportunity to enter post-secondary education is now a viable option.</p> <p>Employment, Occupational Skills Training and increasing Literacy/Numeracy scores are the goal of the YES program for all Out-of-School youth served.</p>						
<b>Performance Measures</b>	<table> <tr> <td>Placement in Education/Employment</td> <td>68.7%</td> </tr> <tr> <td>Attainment of Degree/Certificate</td> <td>61.6%</td> </tr> <tr> <td>Literacy/Numeracy Gain</td> <td>43.0%</td> </tr> </table>	Placement in Education/Employment	68.7%	Attainment of Degree/Certificate	61.6%	Literacy/Numeracy Gain	43.0%
Placement in Education/Employment	68.7%						
Attainment of Degree/Certificate	61.6%						
Literacy/Numeracy Gain	43.0%						
<b>Contact Person &amp; Info.:</b>	<p>Stacey Bostwick, Acting Resident Program Coordinator 702-922-7204 <a href="mailto:sbostwick@snvrha.org">sbostwick@snvrha.org</a></p> <p>Tracey Torrence, Director of Supportive Services 702-477-3191</p> <p>PO Box 1897 Las Vegas, NV 89125</p>						



**Agenda Item 10. DISCUSSION AND POSSIBLE ACTION:**

Approve staff's recommendation to amend Youth Advocate Program's In- and Out-of-School Re-entry Youth PY2013 contract for an additional year in an amount not to exceed \$300,000 in order to serve a minimum of 100 new youth for the contract period October 1, 2014 to September 30, 2015

**Scope of Work****Youth Advocate Program**

<b>Program Year:</b>	PY2014						
<b>Program/Agency Name:</b>	Youth Advocate Program (YAP)						
<b>Location:</b>	2535 West Cheyenne Avenue, Suite 102 Las Vegas, NV 89032						
<b>Program Type:</b> <i>(Please note the funding stream)</i>	WIA Formula Youth						
<b>Program Dates:</b>	October 1, 2014-September 30, 2015						
<b>Amount Awarded:</b>	\$300,000.00						
<b># to Serve:</b>	100 new youth						
<b>Cost Per:</b>	\$3,000.00						
<b>Target Population:</b>	In-School and Out-of-School Youth						
<b>Program Description:</b>	<p>The Re-Entry program focus on youth incarcerated at Caliente Youth Center, Spring Mountain Youth Camp and those involved in the Juvenile Justice system. These youth are considered in jeopardy of not becoming productive citizens and may have past history with parole and probation or have a criminal history. Homeless youth with such backgrounds are also served in this program.</p> <p>The focus through these funds for youth participating in this program are on-the-job skill training, vocational skills, educational services and job shadowing to ensure that youth obtain gainful employment, techniques and knowledge to keep a job and a professional work reference.</p> <p>Youth will have the opportunity to be placed on a work experience to obtain the hands-on experience needed to hold a full time job. Another major focus is obtaining a GED if the youth dropped out of school and the high school diploma for youth who are still in-school.</p> <p>College entry is the focus for youth who have expressed an interest or who have had the exposure of attending post-secondary education.</p>						
<b>Performance Measures</b>	<table> <tr> <td>Placement in Education/Employment</td> <td>68.7%</td> </tr> <tr> <td>Attainment of Degree/Certificate</td> <td>61.6%</td> </tr> <tr> <td>Literacy/Numeracy Gain</td> <td>43.0%</td> </tr> </table>	Placement in Education/Employment	68.7%	Attainment of Degree/Certificate	61.6%	Literacy/Numeracy Gain	43.0%
Placement in Education/Employment	68.7%						
Attainment of Degree/Certificate	61.6%						
Literacy/Numeracy Gain	43.0%						
<b>Contact Person &amp; Info.:</b>	Nyeri Richards, Program Director WIA 702-631-9275 or 702-883-8797						

**Agenda Item 11. DISCUSSION AND POSSIBLE ACTION:**

Approve staff's recommendation to amend GNJ Family Life Center's Out-of-School Youth PY2013 contract for an additional year in an amount not to exceed \$720,000 in order to serve a minimum of 240 new youth for the contract period October 1, 2014 to September 30, 2015

**Scope of Work****GNJ Family Life Center**

<b>Program Year:</b>	PY2014						
<b>Program/Agency Name:</b>	GNJ Family Life Center						
<b>Location:</b>	2535 West Cheyenne Avenue, Suite 107 North Las Vegas, NV 89032						
<b>Program Type:</b> <i>(Please note the funding stream)</i>	WIA Formula Youth						
<b>Program Dates:</b>	October 1, 2014 - September 30, 2015						
<b>Amount Awarded:</b>	\$720,000.00						
<b># to Serve:</b>	240 new youth						
<b>Cost Per:</b>	\$3,000.00						
<b>Target Population:</b>	Out-of-School Youth						
<b>Program Description:</b>	<p>GNJ serve youth 16-21 who have dropped out of high school and are looking for assistance with a GED, employment and/or occ. training. Services these youth received are based on the individual Assessment and the Individual Service Strategy (ISS).</p> <p>The overall goal of the program is to equip youth with the tools they need to maintain full time employment, increase literacy and numeracy skills and obtain an occupational certification.</p> <p>STEM is a big component in the programming of these youth. Youth tour facilities that employ individuals within the nine sectors, the opportunities are endless and these youth are exposed to many of them.</p>						
<b>Performance Measures</b>	<table> <tr> <td>Placement in Education/Employment</td> <td>68.7%</td> </tr> <tr> <td>Attainment of Degree/Certificate</td> <td>61.6%</td> </tr> <tr> <td>Literacy/Numeracy Gain</td> <td>43.0%</td> </tr> </table>	Placement in Education/Employment	68.7%	Attainment of Degree/Certificate	61.6%	Literacy/Numeracy Gain	43.0%
Placement in Education/Employment	68.7%						
Attainment of Degree/Certificate	61.6%						
Literacy/Numeracy Gain	43.0%						
<b>Contact Person &amp; Info.:</b>	Helicia Thomas (702) 648-1407 <a href="mailto:hthomas@gnjinc.org">hthomas@gnjinc.org</a>						

**Agenda Item 12. DISCUSSION AND POSSIBLE ACTION:**

Approve staff's recommendation to amend HELP of Southern Nevada's Out-of-School Youth PY2013 Contract for an additional year in an amount not to exceed \$660,000 in order to serve a minimum of 220 new youth for the contract period October 1, 2014 to September 30, 2015

**Scope of Work**

**HELP of Southern Nevada**

<b>Program Year:</b>	PY2014						
<b>Program/Agency Name:</b>	Help of Southern Nevada						
<b>Location:</b>	1640 Eastern Flamingo Road Las Vegas, NV 89119						
<b>Program Type:</b> <i>(Please note the funding stream)</i>	WIA Formula Youth						
<b>Program Dates:</b>	October 1, 2014-September 30, 2015						
<b>Amount Awarded:</b>	\$660,000.00						
<b># to Serve:</b>	220 new youth						
<b>Cost Per:</b>	\$3,000.00						
<b>Target Population:</b>	Out-of-School Youth						
<b>Program Description:</b>	<p>Help of Southern Nevada serve youth in Clark County, Sandy Valley and Searchlight. Youth receive educational and work readiness services to support and assist homeless and out-of-School youth in jeopardy of participating in negative and unproductive activities.</p> <p>The goal of the program is to get homeless youth off the streets, assist youth with obtaining their GED, entering employment, enlisting in the military as an interest is shown, and attending occupational skills training to increase the possibility of a higher paying job.</p> <p>Increasing literacy and numeracy skills and gains is a performance measure that youth attend monthly tutoring classes and testing to achieve.</p>						
<b>Performance Measures</b>	<table> <tr> <td>Placement in Education/Employment</td> <td>68.7%</td> </tr> <tr> <td>Attainment of Degree/Certificate</td> <td>61.6%</td> </tr> <tr> <td>Literacy/Numeracy Gain</td> <td>43.0%</td> </tr> </table>	Placement in Education/Employment	68.7%	Attainment of Degree/Certificate	61.6%	Literacy/Numeracy Gain	43.0%
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Attainment of Degree/Certificate	61.6%						
Literacy/Numeracy Gain	43.0%						
<b>Contact Person &amp; Info.:</b>	<p>Denise Gee, WORC Director (702) 369-4257 x 1851</p> <p>Will Reed, WIA Manager (702) 369-4357x1853</p>						

**Agenda Item 13. INFORMATION:**

NyE Communities Coalition Youth Presentation



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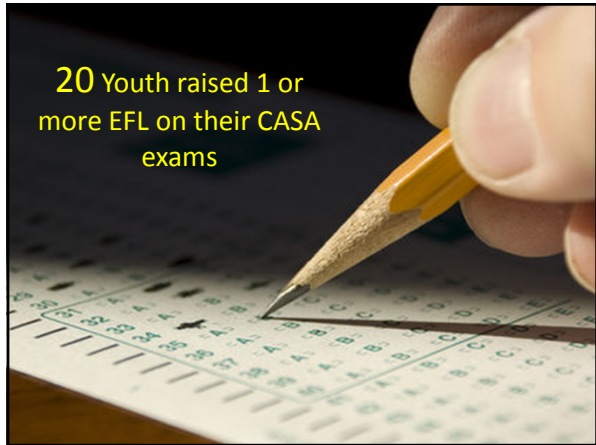
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**Agenda Item 14. INFORMATION:**

Workforce Innovation and Opportunities Act (WIOA) Update

## The Workforce Innovation and Opportunity Act

### ***Investing in America's Competitiveness***

#### **The Problem**

- By 2022 the United States will fall short by 11 million the necessary number of workers with postsecondary education, including 6.8 million workers with bachelor's degrees, and 4.3 million workers with a postsecondary vocational certificate, some college credits or an associate's degree.<sup>i</sup>
- Fifty-two percent of adults (16-65) in the United States lack the literacy skills necessary to identify, interpret, or evaluate one or more pieces of information; a critical requirement for success in postsecondary education and work.<sup>ii</sup>
- Individuals with disabilities have the highest rate of unemployment of any group, and more than two-thirds do not participate in the workforce at all.<sup>iii</sup>

#### **The Workforce Innovation and Opportunity Act (WIOA):**

WIOA is bipartisan, bicameral legislation that will improve our nation's workforce development system and help put Americans back to work. Now more than ever, effective education and workforce development opportunities are critical to a stronger middle class. We need a system that prepares workers for the 21<sup>st</sup> century workforce, while helping businesses find the skilled employees they need to compete and create jobs in America.

#### **WIOA creates:**

##### ***A streamlined workforce development system by:***

- Eliminating 15 existing programs.
- Applying a single set of outcome metrics to every federal workforce program under the Act.
- Creating smaller, nimbler, and more strategic state and local workforce development boards.
- Integrating intake, case management and reporting systems while strengthening evaluations.
- Eliminating the "sequence of services" and allowing local areas to better meet the unique needs of individuals.

##### ***Greater value by:***

- Maintaining the 15 percent funding reservation at the state level to allow states the flexibility to address specific needs.
- Empowering local boards to tailor services to their region's employment and workforce needs.



- Supporting access to real-world education and workforce development opportunities through:
  - On-the-job, incumbent worker, and customized training;
  - Pay-for-performance contracts; and
  - Sector and pathway strategies.

***Better coordination by:***

- Aligning workforce development programs with economic development and education initiatives.
- Enabling businesses to identify in-demand skills and connect workers with the opportunities to build those skills.
- Supporting strategic planning and streamlining current governance and administration by requiring core workforce programs to develop a single, comprehensive state plan to break down silos, reduce administrative costs, and streamline reporting requirements.
- Ensuring individuals with disabilities have the skills necessary to be successful in businesses that provide competitive, integrated employment.

***Improved outreach to disconnected youth by:***

- Focusing youth program services on out-of-school youth, high school dropout recovery efforts, and attainment of recognized postsecondary credentials.
- Providing youth with disabilities the services and support they need to be successful in competitive, integrated employment.

<sup>i</sup> The Georgetown University Center on Education and the Workforce.

<sup>ii</sup> Based on data from the Program for the International Assessment of Adult Competencies (PIAAC), 2012.

<sup>iii</sup> Based on data from the Current Population Survey, Bureau of Labor Statistics.

# The Workforce Innovation and Opportunity Act

## *Investing in America's Competitiveness*

### KEY IMPROVEMENTS FROM CURRENT LAW

#### Changes to the Workforce Development System:

- Eliminates 15 programs; 14 within WIA and one higher education program.
- Applies one set of accountability metrics to every federal workforce Program under the bill.
- Requires states to produce one strategic plan describing how they will provide training, employment services, adult education and vocational rehabilitation through a coordinated, comprehensive system.
- Reduces the number of required members on state and local workforce boards.
- Strengthens alignment between local workforce areas and labor markets and economic development regions.
- Strengthens evaluation and data reporting requirements.
- Specifies authorized appropriation levels for each of the fiscal years 2015-2020.
- Adds a minimum and maximum funding level to the dislocated worker formula beginning in fiscal year 2016 to reduce volatility.

#### Changes to Training and Employment Services:

- Eliminates the “sequence of services” and merges “core and intensive activities” into a combined “career services.”
- Emphasizes access to real-world training opportunities through:
  - Increasing the ability to use on-the-job training (reimbursement rates up to 75 percent for eligible employers), incumbent worker training (*may use up to 20 percent of local funds*), and customized training;
  - New opportunities to utilize prior learning assessments;
  - Pay-for-performance training contracts for adults and youth (*local boards may use up to 10 percent of funds*); and
  - Requirements for implementation of industry or sector partnerships and career pathway strategies.
- Requires 75 percent of youth funding to support out-of-school youth, of which 20 percent is prioritized for work-based activities.

### **Changes to Job Corps:**

- Improves the procurement process for center operators to support high-quality services by:
  - Collecting information on key factors indicating the ability of an applicant to operate a center;
  - Providing the operator of a high-performing center the opportunity to compete for contract renewal; and
  - Placing limits on the ability of an operator of a chronically low-performing center to compete for a contract renewal or to continue to operate that center.
- Allows the U.S. Department of Labor to provide technical assistance to Job Corps operators and centers to improve operations and outcomes.
- Collects more data on Job Corps operations and financial management to better inform Congress and the public about the program.

### **Changes to Adult Education:**

- Strengthens the connection between adult education, postsecondary education, and the workforce.
- Improves services to English language learners.
- Requires evaluations and additional research on adult education activities.

### **Changes to State Vocational Rehabilitation Services:**

- Sets high expectations for individuals with disabilities with respect to employment.
- Provides youth with disabilities the services and supports necessary to be successful in competitive, integrated employment.

**Agenda Item 15. INFORMATION:**

Director's Report ~ Ricardo Villalobos, Workforce Development  
Programs

**Agenda Item 16. SECOND PUBLIC COMMENT:**

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes

**Agenda Item 17. INFORMATION:**

Youth Council member comments