

*workforce*CONNECTIONS  
**BOARD OF DIRECTORS MEETING**  
**AGENDA**  
**Tuesday, August 24, 2010**  
**10AM**

**The Culinary Training Academy**  
**Parlor D**  
**710 W. Lake Mead Blvd**  
**N Las Vegas, NV 89030**

This meeting has been properly noticed and posted in the following locations:

Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV  
City of North Las Vegas, 2200 Civic Center Dr., N. Las Vegas, NV  
Henderson City Hall, 240 Water Street, Henderson, NV  
City Hall, Boulder City, 401 California Ave., Boulder City, NV  
*workforce*CONNECTIONS, 7251 W. Lake Mead Blvd., Suite 200, Las Vegas, NV  
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV  
Nye County School District, 484 S. West St., Pahrump, NV, NV  
Pahrump Chamber of Commerce, 1301 S. Highway 160, Second Floor, Pahrump, NV  
City of Las Vegas, City Clerk's Office, 400 Stewart Avenue, Las Vegas, NV  
Clark County, County Clerk's Office, 500 S. Grand Central Pkwy., Las Vegas, NV  
Lincoln County, 181 Main St. /Courthouse, Pioche NV

**This Agenda is also available on the *workforce*CONNECTIONS Board internet website at [www.nvworkforceconnections.org](http://www.nvworkforceconnections.org).**

### **COMMENTARY BY THE GENERAL PUBLIC**

According to Nevada's Open Meeting Law, it is the Board's discretion to take Public Comment any other time other than during a Public Hearing or during the Public Comment Session. In all other instances, a citizen may speak on any matter before the Board for consideration, after receiving recognition and consent of the Chairman of the Board. Public Comment will be limited to three minutes. If any member of the Board wishes to extend the length of a presentation, the Chairman, or the Board will do this by majority vote.

If you wish to speak on a matter not posted on the agenda, you may do this during the Public Comment Session. Please clearly state your name and address – please spell your name for the record and limit your comments to no more than three minutes. No vote may be taken on any matter not listed on the posted agenda.

### **BOARD MEMBERS**

**Hannah Brown, Chairman/ Valerie Murzl, Vice-Chairman/ Commissioner RJ Gillum/ Commissioner Andrew "Butch" Borasky/ F. Travis Buchanan/ Councilman Travis Chandler/ Charles Darling, Sr./ Mark Edgel/ Ardel Galbreth/ Sonja Holloway/ Marilyn Fink/ David Lee/ Kenneth LoBene/ Laurie Luongo/ Eloiza Martinez/ Pat Maxwell/ Mujahid Ramadan/ Charles Perry/ Maggie Arias-Petrel/ Margarita Rebolal/ Debra Reed/ Councilman William Robinson/ Dan Rose/ Councilman Steven D. Ross/ Commissioner Tommy Rowe/ Councilwoman Gerri Schroder/ Ronna Timpa/ Commissioner Lawrence Weekly/ Dana Wiggins/ Dr. Linda Young/ Deana Zelenik/ William Bruninga/ Michelle Bize/ Mark Keays**

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy, in writing at 7251 W. Lake Mead Blvd., Suite 200, Las Vegas, NV 89128; or by calling (702) 638-8750; or by fax (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may also be made available with twenty-four (24) hour advance notice. Equal Opportunity Employer/Program.

*workforce*CONNECTIONS  
**BOARD OF DIRECTORS MEETING  
AGENDA**

- I. Call to order, confirmation of posting, and roll call.
- II. **ACTION:** Approve the Agenda with the inclusion of any emergency items and deletion of any items.
- III. **DISCUSSION/ACTION AGENDA**
  - A. **DISCUSSION and POSSIBLE ACTION:** Committee Progress Reports
    - 1) Adult & Dislocated Worker Committee ~ Charles Darling, Sr., Chair ...5
      - a. **INFORMATION:** Update on Attorney-at-Law and Department of Labor/ Workforce Investment Act Subject matter expert John Chamberlain's visit
      - b. **ACTION:**
        - 1) Approve the Adult and Dislocated Worker Committee's recommendation to have staff set aside \$1.5 million dollars of PY2010 ARRA and Formula funds as a strategic reserve to be used for additional funding awards based on meeting or exceeding established training goals.
        - 2) Approve the Adult and Dislocated Worker Committee's recommendation to allow staff to independently increase existing PY2010 provider contracts using unobligated strategic funds held in reserve.
        - 3) Approve the Adult and Dislocated Worker Committee's recommendation to award GNJ additional funding in an amount not to exceed \$180,000 to provide On the Job Training (OJT) activities to dual-enrolled Youth Build participants.
      - c. **INFORMATION:**
        - 1) Update on sector-specific RFP Process for Healthcare and Green Economy
        - 2) Update on the state-wide re-entry initiative
      - d. **PRESENTATION:** Plus One Program, Karen Watnem and Kayla Paredes, Nevada Cancer Institute

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- 2) Youth Council ~ Ken LoBene, Chair .....18
  - a. **INFORMATION:**
    - 1) Youth Build Update – Helicia Thomas, Chief Operating Officer, GNJ Family Services and Ricardo Villalobos, Youth Build Las Vegas Program Manager
    - 2) Project 5000 Kids Update – Nancy White, Project 5000 Kids Program Manager
  
- 3) Budget & Finance Committee ~ Margarita Rebollal, Chair .....23
  - a. **INFORMATION:**
    - 1) FY09/PY08 Audit Update
    - 2) PY09 Expenditures - Operating/Providers
  
- 4) Emerging Markets/Partnerships/Resource Development ~ Pat Maxwell, Chair .....28
  - a. **INFORMATION:** Committee Update
  - b. **PRESENTATION:** “Workforce from Inside and Outside the Beltway” - Tim Aldinger, National Association of Workforce Boards
  
- 5) Executive Director’s Update ~ John Ball, Executive Director .....30
  - a. **INFORMATION:**
    - 1) State Workforce System Alignment – Larry Mosley, Director/Ardel Galbreth, Deputy Director Nevada Department of Employment, Training, and Rehabilitation
    - 2) State Energy Sector and Partnership Grant – Jaime Cruz
    - 3) Other Updates
  - b. **PRESENTATION:** Alternative Measures of Labor Underutilization – Bill Anderson, Chief Economist, Nevada Department of Employment, Training, and Rehabilitation

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**IV. CONSENT AGENDA**

The Consent Agenda is enacted in one motion without discussion. However, any item may be pulled from the Consent Agenda for discussion by any Board member. Policies have been reviewed and revised to comply with the current Federal and State law. The following items are on the Consent Agenda:

- A. Approve the minutes from the *workforce*CONNECTIONS Board of Directors meeting on June 22, 2010 .....32

**V. Public Comment:** The Chair of the Board may limit public comment to three (3) minutes per person.

**VI. Adjournment**

**NOTE: Matters in this Agenda may be taken out of order.**

*All items listed on this agenda are for action by the Board unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion and possible action.*

*workforce*CONNECTIONS  
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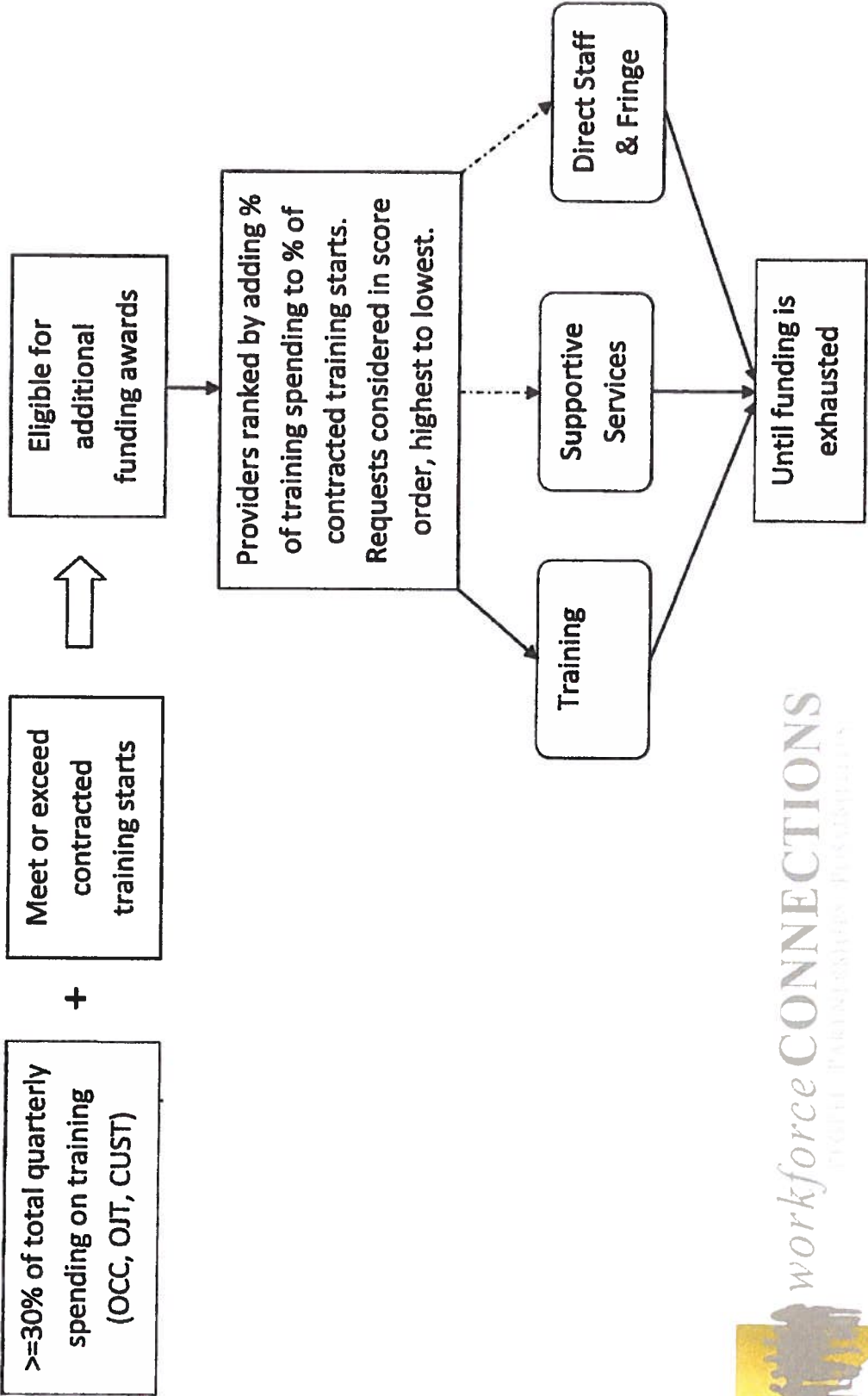
**AGENDA ITEM III: DISCUSSION/ACTION AGENDA**

**A. DISCUSSION and POSSIBLE ACTION: Committee Progress Reports**

- 1) Adult & Dislocated Worker Committee ~ Charles Darling, Sr., Chair
  - a. **INFORMATION:** Update on Attorney-at-Law and Department of Labor/ Workforce Investment Act Subject matter expert John Chamberlain's visit
  - b. **ACTION:**
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    - 2) Approve the Adult and Dislocated Worker Committee's recommendation to allow staff to independently increase existing PY2010 provider contracts using unobligated strategic funds held in reserve.
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  - c. **INFORMATION:**
    - 1) Update on sector-specific RFP Process for Healthcare and Green Economy
    - 2) Update on the state-wide re-entry initiative

# Program Year 2010 Additional Funding Flowchart

For each quarter:



## **RFP Timeline**

### **July**

- 6 – Email Blast Out, in Newspapers, website
- 7 – 11:00-2:00 Group Meeting to Read and Discuss RFP's (Location TBD)
- 9 – RFP Announcement
- 15 – Bidders Conference
  
- 19-23 – Public can ask questions
  
- 23 – Letter of Intent and RFQ Due

### **August**

- 13 – RFP Due
- 16-20 – Prepare and Distribute Electronic versions of RFP to evaluators
- 27, 30, 31 - Evaluation Team Meetings (Location TBD)

### **September**

- 2 – Post ADW Agenda
- 8 – ADW Meeting
- 28 – Board Meeting

### **October**

- 1 – New Providers Contracts Begin

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**AGENDA ITEM III: DISCUSSION/ACTION AGENDA**

**A. DISCUSSION and POSSIBLE ACTION: Committee Progress Reports**

1) Adult & Dislocated Worker Committee ~ Charles Darling, Sr., Chair

d. **PRESENTATION:** Plus One Program, Karen Watnem and Kayla Paredes, Nevada Cancer Institute



# Plus One Program





Nevada Cancer  
INSTITUTE  
Research · Treatment · Education

## Plus One Program

- High demand employees for NVC's projected growth
- Provides employment opportunities for new College of Southern Nevada graduates
- Recruits/supports additional CSN students into selected programs

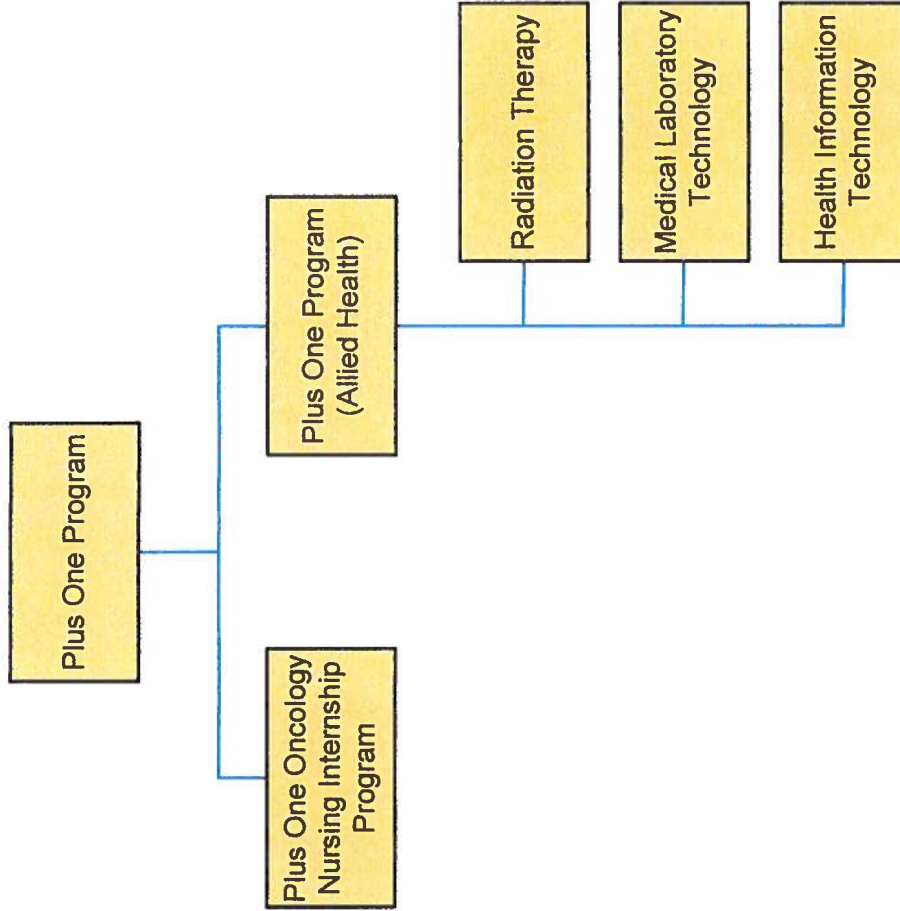
- Nevada Cancer Institute
- College of Southern Nevada
- workforceCONNECTIONS  
(formerly Southern Nevada Workforce  
Investment Board)





**Nevada Cancer**  
INSTITUTE  
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# Plus One Program





**Nevada Cancer**  
INSTITUTE  
Research · Treatment · Education

**Plus One Program at NVC I**

**Be mentored in clinical setting**

**Participate in small group learning activities**

**Dedicated “classroom”, study and office space**

**Specialized study materials – paper and electronic**

**Have access to Grand Rounds, tumor boards and specialized training opportunities**



**Nevada Cancer**  
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**Plus One Program-  
Oncology Nursing**

- **Upon Graduation**
  - 8 to 10 RNs will be recruited into the program
    - Paid internship with benefits for up to one year
    - Close supervision in clinical settings
      - 1,000 hours required
    - Time, materials and supervision to prepare for the OCN exam (Oncology Certified Nurse)



**Nevada Cancer**  
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## Plus One Program – Allied Health Areas

Three allied health areas are involved in this program. These CSN majors include:

- Radiation Therapy Technology
- Medical Laboratory Technology
- Health Information Technology



Nevada Cancer  
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## Plus One Program – Allied Health Areas

Students may be eligible for \$2,500  
scholarships

Upon graduation with AAS degrees,  
students can be eligible for 12- week paid  
internships at Nevada Cancer Institute  
working in laboratories with specialized  
equipment, EMR, etc.



**Nevada Cancer**  
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**AGENDA ITEM III: DISCUSSION/ACTION AGENDA**

**A. DISCUSSION and POSSIBLE ACTION: Committee Progress Reports**

2) Youth Council ~ Ken LoBene, Chair

a. **INFORMATION:**

- 1) Youth Build Update – Helicia Thomas, Chief Operating Officer, GNJ Family Services and Ricardo Villalobos, Youth Build Las Vegas Program Manager



**Youth Build Las Vegas Program Update**

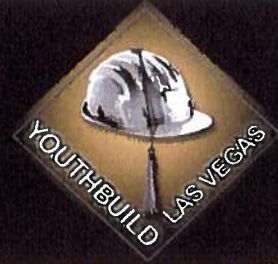
First Graduation on August 27, 2010

YBLV & Habitat for Humanity Press Release

Specific Accomplishments



# GNJ Family Life Center & YOUTH BUILD LAS VEGAS



Green New Jobs for Nevada GNJ Family Life Center Equipping Individuals for Life!



Get Trained, Get Skills, Get Jobs Through GNJ Family Life Center

## Will Host an **EMPLOYABILITY CONFERENCE**

**The Texas Station Hotel and Casino  
2101 Texas Star Lane, Las Vegas, NV 89106  
The Houston Ball Room  
Friday, August 27, 2010  
3:00PM—5:00PM**

The purpose of this conference is to connect our YouthBuild graduates with employers who are seeking job candidates who are energetic, motivated, hardworking and skilled. In addition, this conference will provide information on the 2010 job market trends. Moreover, the discussions will include emerging job markets, green careers, employer's expectations, as well as special presentations from our graduates.



**Reserve Your Seat by Contacting  
Ms. Sparks before 3:00PM  
on Wednesday, August 25, 2010**

**Call 702. 648.1407**



**workforce CONNECTIONS**  
PEOPLE. PARTNERSHIPS. POSSIBILITIES.

Equal Employment Opportunity Employer/Program

Costs associated with this program are funded in part by federal grants from the U.S. Department of Labor, The Nevada Department of Employment, Training, and Rehabilitation (DETR) and *workforce*CONNECTIONS. Preference may be given to veterans who qualify under state and federal laws and regulations. Auxiliary aids and services are available upon request to individuals with disabilities at (800) 326-6868 (TTY, Nevada Relay 711)



Guy Amato, President, CEO  
702-638-6477 / 702-591-1413 (cell)



Ricardo Villalobos, Program Director  
702-636-2322/ 702-772-1550 (cell)

**Where: 1012 Miller Ave. Las Vegas, NV**  
**When: August 10, 2010 at 11:30 AM**

### **Habitat for Humanity Starts Vegas Heights Revitalization with YouthBuild Home**

August 10, 2010 (Las Vegas, NV) –Students in the YouthBuild Las Vegas Program began construction of a Habitat for Humanity home at 1012 Miller Avenue in the Vegas Heights neighborhood today. The home is being built in collaboration with Workforce Connections, GNJ Family Life Center, and Habitat for Humanity Las Vegas. Funding from the Department of Labor will underwrite building trade and education courses at Deseret Rose Alternative High School for young adults who did not finish a traditional high school experience. Habitat for Humanity Las Vegas, through its home sponsors, will underwrite the cost of constructing a three-bedroom, single-family Habitat home. Students in the program will complete most of the work on the home which is partially funded by contributions from local area high school students through Habitat’s Youth United Program.

“We are building more than just affordable homes,” said Guy Amato, President and CEO of Habitat for Humanity Las Vegas. “We are collaborating with other organizations to bring more value to our entire community through training, employment and volunteer opportunities for community involvement.” Ricardo Villalobos, Program Director of YouthBuild Las Vegas, adds, “Without this collaboration, the transformational experience our students encounter during and after the program would not be possible. Alone we go fast, but together we go far in impacting lives and communities.”

“We are building on parcels that private enterprise cannot,” said Amato. “Even at the height of the building boom, commercial homebuilders could not build and sell homes in the neighborhood profitably. As a result, in-fill parcels would remain vacant, collecting trash and negatively impacting the quality of life and property values in the community.” Villalobos states, “What’s great about partnering with Habitat in these projects is that our participants are actively engaged in doing something productive and meaningful within their own communities.” Habitat for Humanity Las Vegas has maintained a commitment to helping revitalize the Vegas Heights neighborhood by helping responsible, working families purchase new homes and re-settle a neighborhood.

Habitat Home Sponsors of the YouthBuild House include; the Greater Las Vegas Association of Realtors, Wells Fargo Bank, Nevada Missionary Baptist Convention and Habitat’s Youth United Program. The home will be sold to a family who completes the Habitat for Humanity Las Vegas Home Owner Program.

Habitat acquired nine (9) Vegas Heights building lots in August, 2009 with HOME funds provided through the City of Las Vegas and received additional money to complete the civil improvements. Habitat will coordinate additional, private sponsorship money with volunteer labor, paid sub-contractors and Habitat homeowner candidates to build the nine homes over the next two years. Habitat for Humanity Las Vegas built twenty-three homes in the Vegas Heights neighborhood over the past ten years in an effort to continually build up the neighborhood.

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#### **About Habitat for Humanity**

Established in Clark County in 1991, Habitat for Humanity Las Vegas is a not-for-profit organization that builds simple, decent, affordable housing with the help of volunteer labor and donated time, materials and funds. Each home is sold at no profit and with a no-interest mortgage to local working families who otherwise might be forced to live in substandard housing. These families contribute "sweat equity" by helping in the construction of their own homes. For more information, visit [www.habitatlasvegas.org](http://www.habitatlasvegas.org).

#### **About YouthBuild**

YouthBuild is a youth and community development program that simultaneously addresses core issues facing low-income communities: housing, education, employment, crime prevention, and leadership development. In YouthBuild programs, low-income young adults work toward their GEDs or high school diplomas, learn job skills and serve their communities by building affordable housing, and transform their own lives and roles in society. For further information visit: [www.youthbuild.org](http://www.youthbuild.org)  
**YouthBuild Las Vegas is an equal opportunity program and auxiliary aids & services are available upon request to individuals with disabilities. An Equal Opportunity Employer/Program.**

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**AGENDA ITEM III: DISCUSSION/ACTION AGENDA**

**A. DISCUSSION and POSSIBLE ACTION: Committee Progress Reports**

2) Youth Council ~ Ken LoBene, Chair

a. **INFORMATION:**

2) Project 5000 Kids Update – Nancy White, Project 5000 Kids  
Program Manager



- We received a grant from the Wells Fargo Foundation for \$37,500. They will take 4 interns at the Foundation, they are sponsoring one intern to work at KNPR, and they will sponsor 10 interns that we will place in various businesses in the community.
- We negotiated an agreement with Marshall's to employ students through Project 5000 Kids. To date we have placed 16 students with Marshall's.
- We have also negotiated an agreement with Jason's Deli to employ students through P5K. To date we have placed 10 students with Jason's.
- We met with the University of Phoenix on July 13<sup>th</sup>. They have expressed an interest in being a part of the P5K movement.
- We met with Luis Valera at UNLV to discuss working together on P5K. He has agreed to set up meetings with the Dean of Student Services and two other deans to discuss how they can partner with us.
- On July 26<sup>th</sup> we presented P5K to the Nye County School Board. They approved a motion to partner with P5K in the various activities we have for their students.
- Met with the Career and Technical Education Department of the Clark County School District to solidify our partnership arrangements with them.
- We are receiving very positive response from Nye County. We have had articles in their newspaper twice, we did an interview on the TV station, and had an article in the Pahump Valley Chamber of Commerce newsletter.
- Also had an article in the Las Vegas Chamber of Commerce Business Voice, August edition.

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**National Job Shadow Day**

General Colin Powell has declared February 2<sup>nd</sup> as National Job Shadow Day. Project 5000 Kids is launching a campaign to have more students in a job shadow experience that day than any other city in the nation. We are last in graduation rates, we want to be first in job shadows. We are working with the Partnership Office of the Clark County School District to make this happen. We will be working with the cities and counties of Southern Nevada. We will be working with the business community to get the job shadow opportunities. P5K will be in the media (billboards, newspapers, TV, radio) in our quest to make Nevada #1 in the nation on National Job Shadow Day. Any support that the board can provide (referrals into businesses, connections to prominent business leaders, sources of funding, etc.) will be greatly appreciated.

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**AGENDA ITEM III: DISCUSSION/ACTION AGENDA**

**A. DISCUSSION and POSSIBLE ACTION: Committee Progress Reports**

3) Budget & Finance Committee ~ Margarita Rebollal, Chair

a. **INFORMATION:**

- 1) FY09/PY08 Audit Update
- 2) PY09 Expenditures - Operating/Providers

**workforce CONNECTIONS**  
**Operating Expenses Budget Vs Actual - PY09**  
**PY09 WIA Formula & ARRA Expenses**  
**CONSOLIDATED BUDGET**

May 2010 Report

For the Period : July 1 '09 through June 30' 2010 (Formula)

For the Period : May 1 '09 through June 30' 2010 (ARRA)

Line Item Number	Operating Expenses			BUDGET			ACTUAL EXPENSES			BUDGET AUTHORITY REMAINING			% Expended from Budget		
	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total
6100	185,324	0	185,324	82,073	0	82,073	103,251	0	103,251	44.29%	0.00%	44.29%			91.67%
6120	5,391	11,456	16,847	1,029	4,236	5,265	4,362	7,220	11,582	19.09%	36.98%	31.25%			92.86%
6130	113,216	240,584	353,800	26,097	126,676	152,773	87,119	113,908	201,027	23.05%	52.65%	43.18%			
6140	10,782	22,913	33,695	105	351	455	10,677	22,562	33,240	0.97%	1.53%	1.35%			
6150	5,391	11,456	16,847	2,987	9,528	12,515	2,404	1,928	4,332	55.40%	83.17%	74.29%			
6160	10,782	22,913	33,695	3,324	15,255	18,579	7,458	7,658	15,116	30.83%	66.58%	55.14%			
6170	16,174	34,369	50,543	2,768	10,544	13,312	13,406	23,825	37,231	17.11%	30.68%	26.34%			
6190	32,347	68,738	101,085	8,733	26,482	35,215	23,614	42,256	65,870	27.00%	38.53%	34.84%			
6200	16,174	34,369	50,543	2,756	10,313	13,069	13,418	24,056	37,474	17.04%	30.01%	25.86%			
6210	50,543	0	50,543	50,190	0	50,190	353	0	353	99.30%	0.00%	99.30%			
6230	5,391	11,456	16,847	60	158	218	5,331	11,298	16,629	1.11%	1.38%	1.29%			
6250	10,782	22,913	33,695	6,724	24,160	30,884	4,058	-1,247	2,811	62.36%	105.44%	91.66%			
6260	966,111	2,052,985	3,019,096	364,871	1,366,534	1,731,405	601,240	686,451	1,287,691	37.77%	66.56%	57.35%			
6265	338,139	718,545	1,056,684	116,000	432,596	548,596	222,139	285,949	508,088	34.31%	60.20%	51.92%			
6270	10,782	22,913	33,695	835	3,239	4,074	9,947	19,674	29,621	7.74%	14.14%	12.09%			
6280	12,939	27,495	40,434	1,605	7,438	9,043	11,334	20,057	31,391	12.41%	27.05%	22.37%			
6285	0	101,086	101,086	0	62,847	62,847	0	38,239	38,239	0.00%	62.17%	62.17%			
6290	213,071	452,777	665,848	48,537	177,039	225,575	164,534	275,738	440,273	22.78%	39.10%	33.88%			
6300	32,347	68,738	101,085	3,591	13,612	17,203	28,756	55,126	83,882	11.10%	19.80%	17.02%			
6305	70,086	148,933	219,019	49,200	147,756	196,956	11,886	1,177	22,063	70.20%	99.21%	89.93%			
6310	24,174	51,369	75,543	12,157	53,129	65,286	12,017	-1,760	10,257	50.29%	103.43%	86.42%			
6320	24,347	51,738	76,085	3,661	14,720	18,382	20,686	37,018	57,703	15.04%	28.45%	24.16%			
6390	5,391	11,456	16,847	633	2,207	2,839	4,759	9,249	14,008	11.73%	19.26%	16.85%			
6440	36,014	76,529	112,543	6,289	27,935	34,224	29,725	48,594	78,319	17.46%	36.50%	30.41%			
6500	10,782	22,913	33,695	4,076	18,414	22,490	6,706	4,499	11,205	37.80%	80.36%	66.74%			
6550	38,644	82,119	120,763	10,338	41,132	51,470	28,306	40,987	69,293	26.75%	50.09%	42.62%			
<b>Total</b>	<b>2,245,124</b>	<b>4,370,763</b>	<b>6,615,887</b>	<b>808,638</b>	<b>2,596,301</b>	<b>3,404,939</b>	<b>1,427,486</b>	<b>1,774,462</b>	<b>3,210,948</b>	<b>36.02%</b>	<b>59.40%</b>	<b>51.47%</b>			



**workforce CONNECTIONS**  
**Contract Expenditures for Service Providers**  
**Plan vs. Actual - Through ARRA Inv #38**  
**PY 2008 ARRA Funds**  
**Contract Period: July 1, 2009 - June 30, 2010**  
**As of July 30, 2010**

**WIA ARRA ADULT/DISLOCATED WORKER SERVICE PROVIDERS**

Provider	Contract Award	Adult Expenditures	Dislocated Worker Expenditures	Total Expenditures	% Spent	Remaining Balance
Area Health Education Center of S NV	1,154,287	109,903	492,536	602,439	52%	551,848
Catholic Charities	1,380,304	288,827	194,952	483,778	35%	896,526
Easter Seals	911,372	109,968	316,427	426,395	47%	484,977
Expertise, Inc.	750,000	149,058	257,077	406,134	54%	343,866
Foundation for an Independent Tomorrow	550,000	192,500	357,500	550,000	100%	-
GNJ Family Life Center	800,000	259,420	375,421	634,841	79%	165,159
Goodwill Industries of So. Nevada	1,975,304	755,128	510,912	1,266,040	64%	709,264
Great Basin College	500,000	105,728	88,324	194,052	39%	305,948
Housing Authority - City of Las Vegas	172,950	30,000	50,428	80,428	47%	92,522
Nevada Partners	2,100,000	580,228	841,812	1,422,040	68%	677,960
<b>Total</b>	<b>\$ 10,294,217</b>	<b>\$ 2,580,760</b>	<b>\$ 3,485,388</b>	<b>\$ 6,066,148</b>	<b>59%</b>	<b>\$ 4,228,069</b>

These contracts will close out on Aug 30, 2010  
 Note: Allowed Costs includes reimbursements and forecasts

**workforceCONNECTIONS**  
**Summer Youth Providers**  
**ARRA Plan vs. Actual**  
**Through ARRA Inv #38**  
**Report as of 07/30/2010**

Organization	Projected # of Youth	Contract Budget	Invoice #1 through #7	Invoice #8 through #14	Invoice #15 through #18	Invoice #19 through #23	Invoice #24 through #29	Invoice #30	Invoice #31	Invoice #32	Invoice #33 through #38	Sum Totals to Date	Percentage	Variance
1 AHFC	30	\$ 404,264	\$ 52,136	\$ 25,960	\$ 100,868	\$ -	\$ 181,969	\$ -	\$ 39,432	\$ 2,618	\$ -	\$ 402,982	99.68%	\$ 1,282
2 Big Brothers Big Sisters of NV, Inc	50	\$ 197,922	\$ 108,731	\$ 75,039	\$ 14,153	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 197,922		\$ -
3 Boys & Girls Clubs of Las Vegas	65	\$ 300,000	\$ -	\$ 137,056	\$ 45,743	\$ 20,417	\$ 54,719	\$ 23,211	\$ 18,854	\$ -	\$ -	\$ 300,000	100.00%	\$ -
4 Boys Town	30	\$ 54,847	\$ -	\$ 17,486	\$ -	\$ 8,934	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 26,420		\$ -
6 DCFS/Mampower	32	\$ 90,480	\$ 17,134	\$ 36,949	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 54,084		\$ -
7 Clark County School District - Desert Rose	120	\$ 453,593	\$ -	\$ 355,542	\$ 20,233	\$ 64,495	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 440,270		\$ -
8 Clark County School District		\$ 215,260	\$ -	\$ 61,733	\$ 6,120	\$ 2,916	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 70,769		\$ -
9 Communities in Schools	150	\$ 416,331	\$ 162,684	\$ 11,135	\$ -	\$ 47,324	\$ 37,964	\$ 18,906	\$ -	\$ -	\$ 43,626	\$ 321,639	77.26%	\$ 94,692
10 College of Southern Nevada	44	\$ 151,918	\$ -	\$ 68,081	\$ 41,919	\$ -	\$ 17,431	\$ -	\$ 24,014	\$ -	\$ -	\$ 151,445	99.69%	\$ 472
11 Expertise, Inc.	60	\$ 241,865	\$ 55,076	\$ 136,789	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 241,865	100.00%	\$ -
12 HELP of S NV	53	\$ 128,630	\$ 4,824	\$ 21,280	\$ 54,847	\$ 18,442	\$ 25,544	\$ 3,694	\$ -	\$ -	\$ -	\$ 128,630	100.00%	\$ -
Las Vegas Latin Chamber of Commerce	20	\$ 75,000	\$ 25,000	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000		\$ -
14 Lied Discovery Children's Museum Lincoln County - No Contract was awarded	20	\$ 74,000	\$ 13,423	\$ 19,775	\$ 16,802	\$ -	\$ 13,648	\$ -	\$ 8,967	\$ -	\$ 264	\$ 72,879	98.48%	\$ 1,121
15 NPT Nevada Partners, Inc for a Skilled Workforce	10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
16 NPT Nevada Partners, Inc for a Skilled Workforce	136	\$ 315,200	\$ 135,377	\$ 16,795	\$ 64,355	\$ 24,773	\$ 27,653	\$ -	\$ 6,162	\$ 27,089	\$ 54	\$ 302,259	95.89%	\$ 12,941
18 Nye Communities Coalition	40	\$ 180,233	\$ 31,764	\$ 47,006	\$ 27,544	\$ 3,906	\$ 11,576	\$ 7,367	\$ 9,631	\$ 19,475	\$ -	\$ 158,268	87.81%	\$ 21,965
18 Police Athletic League of S NV	20	\$ 55,574	\$ 39,132	\$ 16,442	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 55,574		\$ -
19 Shade Tree	15	\$ 119,204	\$ -	\$ -	\$ 28,461	\$ 12,764	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 41,225	34.58%	\$ 77,979
20 Southern Nevada Children First	20	\$ 203,131	\$ 27,692	\$ 96,757	\$ -	\$ -	\$ 58,580	\$ -	\$ -	\$ -	\$ -	\$ 183,029	90.10%	\$ 20,102
21 Spring Mountain	78	\$ 171,177	\$ -	\$ 88,739	\$ 40,426	\$ 2,378	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 131,543		\$ -
22 St. Jude's Ranch for Children	13	\$ 29,760	\$ -	\$ 6,559	\$ 1,293	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,852		\$ -
Summer Business Institute-Clark County	56	\$ 60,104	\$ 42,781	\$ 14,438	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 57,840		\$ -
23 Victory Neighborhood Services		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -
<b>TOTAL CONTRACT DOLLARS ARRA</b>	<b>1062</b>	<b>\$ 3,938,492</b>	<b>\$ 715,755</b>	<b>\$ 1,303,561</b>	<b>\$ 463,385</b>	<b>\$ 206,350</b>	<b>\$ 479,083</b>	<b>\$ 53,177</b>	<b>\$ 107,060</b>	<b>\$ 49,182</b>	<b>\$ 43,944</b>	<b>\$ 3,421,496</b>	<b>87%</b>	<b>\$ 230,555</b>
workforce CONNECTIONS - Operations & Admin		\$ 579,298	\$ 61,588	\$ 218,902	\$ 50,767	\$ 72,000	\$ 149,702	\$ -	\$ -	\$ -	\$ 101,740	\$ 654,698		\$ 211,041
<b>TOTAL CONTRACT &amp; wC Op/Admin Budget</b>		<b>\$ 4,517,790</b>										<b>\$ 4,076,194</b>		<b>\$ 441,596</b>
<b>ARRA YOUTH ALLOCATION</b>													<b>% of Invoice Allocation vs. Allocation 90%</b>	<b>Amount of Allocation remaining 441,596</b>
Difference		\$ -												\$ -

Funds recaptured from contracts that expired 9/30/09 - \$286,441.  
This will bring the operations budget to \$865,739

**workforce CONNECTIONS**  
**Contract Expenditures for Service Providers**  
**Plan vs. Actual - Through Invoice #392**  
**PY09 WIA Formula Funds**  
**Contract Period: July 1, 2009 - June 30, 2010**  
**As of July 30, 2010**

**WIA PY09 Adult and Dislocated Worker Formula Program Funds**

Provider	Contract Award	Adult Expenditures	Dislocated Worker Expenditures	Total Expenditures	% Spent	Remaining Balance
Bridge Counseling	615,000	262,184	204,982	467,166	76%	147,834
CHR, Inc.	1,500,000	697,470	726,634	1,424,104	95%	75,896
Foundation for an Independent Tomorrow	1,250,000	593,396	656,604	1,250,000	100%	-
Great Basin Community College	540,000	172,465	123,353	295,818	55%	244,182
Native American Community Services	334,443	167,221	167,222	334,443	100%	-
Nevada Partners	2,400,000	1,000,705	659,639	1,660,345	69%	739,655
<b>Total</b>	<b>\$ 6,639,443</b>	<b>\$ 2,893,442</b>	<b>\$ 2,538,434</b>	<b>\$ 5,431,875</b>	<b>82%</b>	<b>\$ 1,207,568</b>

**WIA PY09 Youth Formula Program Funds**

Provider	Contract Award	In-School Expenditures	Out-of-School Expenditures	Total Expenditures	% Spent	Remaining Balance
HELP of Southern Nevada	370,146	129,910	150,044	279,954	76%	90,192
Nevada Partners	757,697	503,176	137,366	640,542	85%	117,155
Nye Communities Coalition	175,000	77,843	28,791	106,634	61%	68,366
<b>Total</b>	<b>\$ 1,302,843</b>	<b>\$ 710,929</b>	<b>\$ 316,200</b>	<b>\$ 1,027,129</b>	<b>79%</b>	<b>\$ 275,714</b>

These contracts will close out on Aug 30, 2010  
Note: Allowed Costs includes reimbursements and forecasts

*workforce***CONNECTIONS**  
**BOARD OF DIRECTORS MEETING**  
**AGENDA**

**AGENDA ITEM III: DISCUSSION/ACTION AGENDA**

**A. DISCUSSION and POSSIBLE ACTION: Committee Progress Reports**

4) Emerging Markets/Partnerships/Resource Development ~ Pat Maxwell,  
Chair

a. **INFORMATION:** Committee Update



- Rural Workforce – Center of Excellence for Rural Workforce Development - update
- Nevada Health Care Grants Coalition - update
- Executive Director Partner Roundtable - expanded to include Program Managers. This session was hosted by Vegas PBS at their new facility. Panel discussion by local Chambers of Commerce – North Las Vegas, Henderson, Boulder City. Presentation made by Ron Fletcher of DETR.
- Las Vegas Chamber of Commerce Business Expo 2010 – Workforce Connections booth well attended
- Forming Southern Nevada Labor Initiative – chaired by Mark Edgel – the goal is to develop programs to train and find employment for members of organized labor.
- Members of the Board and staff attended the Joint Ethnic Chambers of Commerce annual luncheon

*workforce*CONNECTIONS  
BOARD OF DIRECTORS MEETING  
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**AGENDA ITEM III: DISCUSSION/ACTION AGENDA**

**A. DISCUSSION and POSSIBLE ACTION: Committee Progress Reports**

4) Emerging Markets/Partnerships/Resource Development ~ Pat Maxwell,  
Chair

b. **PRESENTATION:** “Workforce from Inside and Outside the  
Beltway” - Tim Aldinger, National Association of Workforce Boards

*workforce***CONNECTIONS**  
**BOARD OF DIRECTORS MEETING**  
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**AGENDA ITEM III: DISCUSSION/ACTION AGENDA**

**A. DISCUSSION and POSSIBLE ACTION: Committee Progress Reports**

5) Executive Director's Update ~ John Ball, Executive Director

a. **INFORMATION:**

1) State Workforce System Alignment – Larry Mosley,  
Director/Ardel Galbreth, Deputy Director Nevada Department of  
Employment, Training, and Rehabilitation

2) State Energy Sector and Partnership Grant – Jaime Cruz

a. Update

i. Productive dialogue and guidance from the Federal  
Project Officer regarding the grant modification  
process

ii. Moving forward together with DETR on  
consolidating the SESP and Renewable Energy  
Sector Council into one statewide committee for  
green economy workforce development

iii. Developing internal positions for grant  
administration

3) Other Updates

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**BOARD OF DIRECTORS MEETING**  
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**AGENDA ITEM III: DISCUSSION/ACTION AGENDA**

**A. DISCUSSION and POSSIBLE ACTION: Committee Progress Reports**

- 5) Executive Director's Update ~ John Ball, Executive Director
  - b. **PRESENTATION:** Alternative Measures of Labor Underutilization – Bill Anderson, Chief Economist, Nevada Department of Employment, Training, and Rehabilitation

*workforce*CONNECTIONS  
BOARD OF DIRECTORS MEETING  
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AGENDA ITEM IV:

# CONSENT AGENDA

The Consent Agenda is enacted in one motion without discussion. However, any item may be pulled from the Consent Agenda for discussion by any Board member. Policies have been reviewed and revised to comply with the current Federal and State law. The following items are on the Consent Agenda:

- A. Approve the minutes from the *workforce*CONNECTIONS Board of Directors meeting on June 22, 2010.



*workforce*CONNECTIONS  
**BOARD OF DIRECTORS MEETING**  
**AGENDA**  
**Minutes**  
*workforce*CONNECTIONS  
**Board of Directors Meeting**  
**June 22, 2010**

**The Culinary Training Academy**  
**Parlor D**  
**710 W. Lake Mead Blvd.**  
**North Las Vegas, Nevada 89030**

**Members Present**

Mujahid Ramadan	Hannah Brown	Michelle Bize
William Bruninga	F. Travis Buchanan	Councilman Travis Chandler
Charles Darling, Sr.	Ardel Galbreth	Commissioner RJ Gillum
Sonja Holloway	Dr. David Lee	Kenneth J. LoBene
Laurie Luongo	Pam Maxwell	Valerie Murzl
Margarita Rebollal	Dan Rose	Councilman Steven D. Ross
Commissioner Tommy Rowe	Councilwoman Gerri Schroder	Ronna Timpa
Commissioner Lawrence Weekly	Deana Zelenick	

**Members Absent**

Maggie Arias-Petrel	Commissioner Andrew Borasky	Mark Edgel
Marilyn Fink	Mark Keays	Eloiza Martinez
Charles Perry	Debra Reed	Council William Robinson
Dana Wiggins	Dr. Linda Young	

**Staff Present**

John Ball	David Jefferson	Tameca Ulmer	Suzanne Potter
Nancy White	Debra Collins	Sylvia Spencer	Heather DeSart
Cornelius Eason	Mary Ann Avendano	Rosie Boulware	Ricardo Villalobos
Jeannie Kuennen	Clentine January	Byron Goynes	Carol Hicks
Jaime Cruz	Wendy Villanueva	Adriana Burnett	Stacey Rainwater
Dianne Tracy	Kelly Ford	Kris Kolev	Mike Hopper
Tom Dang	Laurie Thomas		

**Others Present**

Michael Hobbs, GNJ Family Life Center	Helicia Thomas, GNJ Family Life Center
Capucine Holmes, GNJ Family Life Center	Shirelle Sparks, GNJ Family Life Center
Fran Phillips, CHR, INC.	Jennifer Grigsby-Welch, FIT
Mary House, CHR, INC.	Penny Hagen, FIT
Steve Chartrand, Goodwill	Mary Chartrand, Goodwill
Denise Gee, HELP of Southern Nevada	Deborah Campbell
Monique Harris, So. Nevada Children First	Matt Cecil, Legal Counsel

(It should be noted that not all attendees may be listed above)

**Agenda Item I – Call to order, confirmation of posting, and roll call**

The meeting was called to order by the Chairman, Mujahid Ramadan at 10:05 a.m. Staff confirmed the meeting had been properly noted and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

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**BOARD OF DIRECTORS MEETING**  
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**Agenda Item II – Approval of Agenda with the inclusion of any emergency items and deletion of any items.**

*A motion was made to approve the agenda with corrections by Hannah Brown and seconded by Dr. David Lee. Correction: Item B and C should read contracts will be executed for the term July 1, 2010 through June 30, 2011. Motion carried.*

**Agenda Item III – DISCUSSION and POSSIBLE ACTION**

**A. Local Elected Consortium**

Welcome new Board members as recommended by the Local Elected Consortium on June 10, 2010.

Councilwoman Gerri Schroder introduced the new Board members to the *workforce*CONNECTIONS Board of Directors:

- a. William Bruninga, Advanced Energy Applications
- b. Michelle Bize, Las Vegas Review Journal
- c. Mark Keys, University of Phoenix

Michelle Bize introduced herself and provided a brief bio. Mr. Bruninga and Mark Keys were not present.

**B. Committee Progress Reports**

**1. Adult & Dislocated Worker Committee ~ Charles Darling, Sr.**

**ACTION - Approve the negotiation and execution of PY10 contracts to deliver employment and training services.**

Charles Darling, Sr., read the recommendation to approve the negotiation and execution of PY10 contracts to deliver employment and training services with the following service providers:

<b>Service Provider</b>	<b>Recommended Allocation</b>	<b>Projected Clients Served</b>
Bridge Counseling	\$550,000	110 Clients
Catholic Charities	\$450,000	90 Clients
CHR, Inc.	\$750,000	150 Clients
Easter Seals	\$605,000	121 Clients
FIT	\$1,300,000	260 Clients
GNJ	\$720,000	144 Clients
Goodwill	\$1,000,000	200 Clients
Housing Authority	\$225,000	45 Clients
NACS	\$400,000	80 Clients
NPI, Inc	\$2,500,000	500 Clients

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	<b>\$8,500,000</b>	<b>1,700 Clients</b>
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*A motion was made to approve the negotiation and execution of PY10 contracts to deliver employment and training services to the service providers as presented by Commissioner RJ Gillum and seconded by Councilman Steven D. Ross. Motion carried.*

**INFORMATION – Prisoner Re-Entry Update**

Heather DeSart provided a Prisoner Re-Entry update. \$440,000 was approved by the state for a re-entry program.

ADW is in the process of hiring a Re-Entry Specialist as workforceCONNECTIONS prepares to start the statewide initiative. A working group of individuals vested in the re-entry project will be assembled, to include, NevadaWorks, northern Nevada’s local workforce investment board.

**INFORMATION - Rural Initiatives Update**

Debra Collins has been assigned to lead the rural projects for in Lincoln and Nye Counties for the Adult and Dislocated Worker program.

**2. Youth Council ~ Ken LoBene**

**ACTION – Approve the negotiation and execution of PY10 contracts to deliver employment and training services for youth**

Ken LoBene read the recommendation to approve the negotiation and execution of PY10 contracts to deliver employment and training services for youth with the following service providers:

<b>Service Provider</b>	<b>Recommended Allocation</b>	<b>Projected Clients Served</b>
Nevada Partners, Inc.	\$800,000	428 Clients
HELP of S NV	\$500,000	110 Clients
Nye Communities Coalition	\$290,000	60 Clients
	<b>\$1,590,000</b>	<b>598 Clients</b>

The projected clients served include 411 carry-over youth and 187 new youth.

*A motion was made to approve the negotiation and execution of PY10 contracts to deliver employment and training services for youth as presented by Councilman Steven D. Ross and seconded by Hannah Brown. Motion carried.*

Councilman Steven D. Ross congratulated Ken LoBene and the Youth Council for their efforts.

**INFORMATION – Project 5000 Kids Update**

Nancy White provided the following Project 5000 Kids update:

Project 5000 Kids was rebranded and a new mascot was created, “P5K”, around whom P5K will build activities and a media campaign. The tag line is “Who Believed in You?” P5K is launching a community-wide media campaign involving P5K and the “who believed in you” theme.

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P5K has two new Project Specialists; Lori Thomas who started on June 14<sup>th</sup> and Lucy Ivins who started on June 7<sup>th</sup>. Lori will be working with businesses in the Clark County area and Lucy will be working in Pahrump and other outlying areas. Gina Campbell will be employed as a project specialist beginning June 30<sup>th</sup>. P5K also has two interns – Nick Brown and Aisja Allen; Corey Hewett will begin an internship on June 21, 2010.

A meeting was held with the new President/CEO of the Las Vegas Chamber of Commerce. They are one of our partners and will be publicizing and supporting P5K on the Chamber P5K website and encouraging their members to participate.

A meeting was held with Earl Falls, Executive Director of Employment, of MGM Mirage. They currently have an intern program for college seniors only. This year it was opened up to a few college juniors. Mr. Falls is very interested in creating a high school program and feels that Project 5000 Kids will be the right vehicle to do this.

A meeting was held with Alan Diskin of Jr. Achievement. Mr. Diskin proposed ideas of how the two programs can work together. P5K will be traveling to Los Angeles to observe a Jr. Achievement work readiness project that may be viable for Las Vegas.

A meeting was held with Chris Cappas with Harrah's Entertainment. Harrah's is willing to open their lifeguard and pool retail sales positions to P5K applicants.

A meeting was held with Valerie Murzl with Stations Casinos. Stations have offered to place 22 interns among their various properties. P5K is very excited about this opportunity and feel this could become the "gold standard" for how our internships should work.

A meeting was held with Bob Gerst of Boyd Gaming. Mr. Gerst was very supportive of the program but feels that Boyd will wait to participate until next year due to recent layoffs this year. P5K will give a presentation to the school board on June 24<sup>th</sup> and to the board of the Boys and Girls Clubs on June 30<sup>th</sup>.

A meeting was held with KNPR to discuss the P5K media campaign. KNPR will match whatever P5K buys in radio spots. P5K will receive a formal proposal from them next week. KNPR loved the program and want to be a part of its success.

A meeting was held with Steve McCracken of Bank of America to discuss their support of P5K. Mr. McCracken suggested that P5K submit a grant proposal for a collaborative effort with community partners.

A presentation was provided to Wells Fargo Foundation on Tuesday, June 15<sup>th</sup>. P5K is requesting funding of \$40,000 to support 16 interns. Wells Fargo has agreed to pay for five interns to be employed at Wells Fargo and will donate \$25,000 to place ten interns at other businesses.

On Friday, June 11<sup>th</sup>, P5K received \$5,000 from the proceeds of the golf tournament sponsored by the Association of Hispanic Realtors. Noah Herrera presented the \$5,000 check Mr. LoBene and a photo opportunity was provided.

**3. Budget & Finance Committee ~ Margarita Rebolal**

Margarita Rebolal reported no new updates for the Budget & Finance Committee.

**4. Emerging Markets/Partnerships/Resource Development ~ Pat Maxwell**

Debra Collins reported that the Plus One grant program (*workforce*CONNECTIONS, Nevada Cancer Institute, CSN) will begin July 16, 2010 in which ten students have been selected for the six month Oncology training program. Immediately following, the trainees will begin their employment at the Nevada Cancer Institute.

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Ms. Collins reported that the Executive Director Partner Roundtable, focused on Healthcare, was held on June 8<sup>th</sup> at the Clinical Simulation Center of Las Vegas (Sim Lab) at UNLV. The Sim Lab is a 31,000 sq ft facility that opened at the UNLV Shadow Lane campus in August 2009 and is shared among the University of Nevada - Las Vegas School of Nursing, Nevada State College School of Nursing, and University of Nevada School of Medicine. This Clinical Simulation Center provides state-of-the-art health care education equipment throughout the five high-fidelity simulation labs, three clinical skills labs, a surgical simulation suite, twelve standardized patient rooms, and four multipurpose classrooms. There was a healthcare panel comprised of human resources directors, educators and employers, we will also have a representative from the Nevada Cancer Institute who discussed how collaboration can bring in other dollars besides WIA dollars.

Ms. Collins reported that three grants came from HERSA, a planning grant, where 37 individuals will be selected to work with the State to develop and implement a strategic plan, home health care aide for the State of Nevada, and an implementation grant.

Cornelius Eason attended “Building the Jobs Recovery” conference in San Diego presented by the California Labor Federation. The conference was designed to address the common objectives of Organized Labor and Workforce Investment Boards.

**5. Brand & Value Committee ~ Laurie Luongo**

Laurie Luongo reported that the committee is looking for opportunities to continue to brand the agency. The committee will continue to profile the agency and look at different partnerships as well as attend the various committee meetings to see where each is at.

Ronna Timpa asked the Board to pay attention to the positive things happening at the agency, with its partners, and in the community and remember...“*IT’S POSSIBLE*”.

**6. Executive Director’s Update ~ John Ball**

David Jefferson reported that the Digital File Project is near completion. Jeff Marsh led the project with the assistance of two full-time work experiences from Native American Community Services. At completion, approximately 13,000 files will be digitally scanned and stored on the agency’s server. The files will be maintained and backed up regularly by the IT Department. This will free up the 2,000+sq.ft.storage space at Rancho and save the agency approximately \$2,400/month.

Mr. Jefferson thanked Jeff Marsh, and the two WEX’s, Virginia and Suzie, for their hard work on this project.

Mr. Jefferson reported on the changes to the Personal Leave Policy to replace annual leave and sick leave with personal time off. The new policy combines existing annual leave and sick leave benefits for employees into a single Paid Time Off account. The total accrual rate schedule remains the same. The only other change is a substantial reduction in the maximum allowable accrual of Paid Time Off hours, from a previously unlimited amount to 480 hours. The new rate will limit a potential fiscal liability for the agency and will be competitive with comparable agencies in the regional labor market. The policy change is consistent with the adoption of PTO

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policies in numerous private and public organizations in recent years, and will greatly simplify the tracking and approval processes required under the existing policy.

Mr. Jefferson reported that beginning July 1, 2010 the agency will be converting to a new employee insurance plan; St. Mary's for Medical and Principal for dental. Both have a larger network than the existing carrier and will allow employees to go out of state for care. The new PPO plan is approximately \$60 less than the existing plan.

**Executive Committee ~ Mujahid Ramadan**

**ACTION – Election of the *workforce*CONNECTIONS Board of Director's Chairman and Vice-Chairman**

As outlined in the Southern Nevada Workforce Investment Board's by-laws "Officers" (Article IV, Section 1-6), the Board officers shall be elected for two-year terms. The term of office for the current Chairman and Vice-Chairman will expire June 30, 2010. Members interested in either of these positions were requested to submit their resumes by June 15, 2010.

Councilwoman Geri Schroder asked for clarification of the criteria for appointment of members to the board. Matt Cecil, Legal Counsel, read from the Workforce Investment Act Section 117(B)(2)(a)(I):

*Composition.--Such criteria shall require, at a minimum, that the membership of each local board--*

*(A) shall include--*

*(i) representatives of business in the local area, who--*

*(I) are owners of businesses, chief executives or operating officers of businesses, and other business executives or employers with optimum policymaking or hiring authority;*

*(II) represent businesses with employment opportunities that reflect the employment opportunities of the local area; and*

*(III) are appointed from among individuals nominated by local business organizations and business trade associations;*

*(ii) representatives of local educational entities, including representatives of local educational agencies, local school boards, entities providing adult education and literacy activities, and postsecondary educational institutions (including representatives of community colleges, where such entities exist), selected from among individuals nominated by regional or local educational agencies, institutions, or organizations representing such local educational entities;*

*(iii) representatives of labor organizations (for a local area in which employees are represented by labor organizations), nominated by local labor federations, or (for a local area in which no employees are represented by such organizations), other representatives of employees;*

*(iv) representatives of community-based organizations (including organizations representing individuals with disabilities and veterans, for a local area in which such*

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*organizations are present);*  
*(v) representatives of economic development agencies,*  
*including private sector economic development entities; and*  
*(vi) representatives of each of the one-stop partners;*  
*and*  
*(B) may include such other individuals or representatives*  
*of entities as the chief elected official in the local area may*  
*determine to be appropriate.*

An election of board members to serve as Chairman and Vice-Chairman was held. The nominees were Hannah Brown for Chairman, Dr. David Lee for Vice-Chair, and Valerie Murzl for Vice-Chair.

Through unanimous vote, Ms. Hannah Brown was elected Chairman of the Board.

Receiving the majority of votes, Valerie Murzl was elected Vice-Chair.

**Agenda Item IV – CONSENT AGENDA**

The Consent Agenda is enacted in one motion without discussion; however, any item may be pulled from the consent calendar for discussion by any board member.

- A. Approve the minutes from the *workforce*CONNECTIONS Board of Director's meeting on April 22, 2010.
- B. Approve the minutes from the *workforce*CONNECTIONS Board of Director's meeting on May 27, 2010.

*A motion was made to approve and/or receive Consent Agenda items A and B by Councilwoman Geri Schroder and seconded by Mujahid Ramadan. Motion carried.*

**Agenda Item V – Public Comment**

Helicia Thomas thanked the staff of *workforce*CONNECTIONS for their dedication the board for allowing GNJ to continue providing services to the community.

Mary Chartrand and Elizabeth McDaniels, Goodwill of Southern Nevada, expressed thanks to the Board on behalf of Goodwill.

**Agenda Item VI – Adjournment**

*The meeting was adjourned at 11:15 a.m.*

*workforce*CONNECTIONS  
BOARD OF DIRECTORS MEETING  
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**AGENDA ITEM V: Public Comment**

The Chair of the Board may limit public comment to three (3) minutes per person.

**AGENDA ITEM VI: Adjournment**