

## WORKFORCE CONNECTIONS

### BOARD MEETING MINUTES

June 28, 2016

10:00 a.m.

Rosalie Boulware Conference Room  
6330 W. Charleston Blvd., Suite 150  
Las Vegas, NV 89146

#### Members Present

Brad Deeds (phone)	Charles Perry	Janice John
Jerrie Merritt	Ken Evans	Liberty Leavitt
Lou DeSalvio	Louis Loupias (phone)	Mark Keller
Michael Gordon	Paul Brandt (phone)	Peter Guzman
Rebecca Henry	Rob Mallery	Tommy Rowe
Valerie Murzl		

#### Members Absent

Bart Patterson	Jack Martin	Leo Bleznitsky
Marvin Gebers	Renee Olson	Tobias Hoppe

#### Staff Present

Ardell Galbreth	Suzanne Benson	Ricardo Villalobos
Jaime Cruz	Jim Kostecki	Kenadie Cobbin Richardson

#### Others Present

Madelin Arazoza, The Salvation Army	Stephanie Garabedian, Parker Nelson Associates
Natalie Brown, client, The Salvation Army	Doug Coombs, Olive Crest
Gina Garcia, Goodwill of Southern Nevada	Jennifer Casey, Foundation for an Independent Tomorrow
Amy Licht, Olive Crest	Janet Blumen, Foundation for an Independent Tomorrow
Denise Gee, HELP of Southern Nevada	Lynn Hoffman, ResCare Workforce Services/OSCC
Bradley Williams, ResCare Workforce Services	Anthony Gilyard, Foundation for an Independent Tomorrow
Anita Yang, ResCare Workforce Services	Joenni Garcia, Foundation for an Independent Tomorrow
LaNan Pasion, Easter Seals Nevada	Trnee Stephenson, Easter Seals Nevada
Douglas Patton, Easter Seals Nevada	John Collins, Nevada Department of Corrections
Monica Ford, Nevada Partners, Inc.	Bonita Fahy, Southern NV Regional Housing Authority
Dr. Tiffany Tyler, Nevada Partners, Inc.	Janice M. Rael, Nevada Partners, Inc.
Brittany Gray, Nevada Partners, Inc.	Terri Conway, Goodwill of Southern Nevada
Cpt. Lisa Smith, The Salvation Army	Steve Chartrand, Goodwill of Southern Nevada

(It should be noted that not all attendees may be listed above)

#### **1. Call to order, confirmation of posting, roll call, and pledge of allegiance**

The meeting was called to order by Chair Valerie Murzl at 10:04 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law; roll call was taken and a quorum was present.

#### **2. FIRST PUBLIC COMMENT SESSION**

**Cpt. Lisa Smith, director of social services, The Salvation Army** asked the Board to consider the grant award for the city of Mesquite. The Salvation Army is the largest community organization in Mesquite and assists individuals with welfare applications, food stamps, TANF, Medicaid, child support and child care as well as helps with clothing, food, rent and other utilities. Cpt. Smith

previously was in charge of the vocational program at the Salvation Army Owens campus in Las Vegas. Salvation Army has a seasoned case manager with a lot of experience working for the state of Nevada and hospitals and has connections with the community, the schools, the hospitals and casinos.

**Madelin Arazoza, program services coordinator for vocational and residential services, The Salvation Army**, stated that it is unfortunate that this award was not approved at the last meeting even though the Salvation Army had the highest scored proposal and introduced continuum care client Natalie Brown, who shared about her positive experience with the program. Since enrolling in the program last year, Ms. Brown completed her credentials, culinary training and is now employed. Ms. Arazoza thanked the Board for its consideration.

**Douglas Patton, Easter Seals Nevada** spoke on behalf of Easter Seals. Mr. Patton, a client of Easter Seals, is completing his education and is ready to embark on a new career.

**April Guinsler, director of the employment solutions program, Easter Seals Nevada** thanked the Board for the opportunity and extended an invitation to anyone who wants a tour. She expressed hope that the Board had the opportunity to read their proposal and see how the partnership with Southern Nevada Regional Housing Authority, Easter Seals, Olive Crest, Urban League, and the Nevada Hospital Association was going to deliver services. She further stated that she accepts the Board's decision and understands that not everyone is awarded funds, but hopes the Board was allowed the opportunity to make an informed decision. Ms. Guinsler confirmed that Easter Seals' program will end on Thursday, June 30<sup>th</sup>.

**Bonita Fahy, program manager, Southern Nevada Regional Housing Authority** stated that she hopes the Board had the opportunity to really look at SNRHA's proposal and the partnership with Easter Seals, Olive Crest and the Nevada Hospital Association, who has a connection to the Governor's healthcare industry sector and places new nurses into the medical field. She stated that they thought very carefully about partnerships when writing the RFP and how it would benefit the Las Vegas community as well as the return on investment of the grant funds. Ms. Fahy requested that SNRHA's proposal receive consideration to become a complete adult and youth one-stop but if not, she accepts the decision and thanks the Board for the opportunity to serve youth and adults in Las Vegas.

**Doug Coombs, executive director, Olive Crest** stated that Olive Crest has been in business for 42 years focusing on the safety and wellness of youth in the community who have been victimized by abuse, abandonment and neglect. Over three years ago, Olive Crest received a grant from Workforce Connections for the Project Independence program giving Olive Crest opportunity to leverage multiple resources within the community to help foster youth and actually start talking with the youth and listening to what else is needed in the community and what can be done better. Many of the youth expressed the lack of stability needed to be successful because these youth have lost a place to live and have become homeless. One of the challenges for Olive Crest has always been the confidentiality of its clients, which makes it hard to promote the great work Olive Crest does in the community; however, with this grant Olive Crest was able to promote its program to leaders in the community and solicit funds to start a transitional housing program near College of Southern Nevada that opened its doors in January. Now youth can walk to CSN, removing the transportation

barrier to continuing education. Mr. Coombs thanked the Board for considering Olive Crest's no-cost contract extension.

**Joenni Garcia, client, Foundation for an Independent Tomorrow (FIT)** thanked the Board for funding FIT and shared about his positive experience with the program. Mr. Garcia recently received his CDL-Class A and as of this morning is now employed.

**Janet Bluman, Foundation for an Independent Tomorrow** thanked the Board for thinking outside of the box and extending FIT's funding for an additional year. She stated that 600,000 Americans are freed from prison every year so there is certainly a need for these services to help individuals who are no longer incarcerated but cannot seem to get their life started again.

**3. DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items**

Executive Director Ardell Galbreth confirmed no changes to the agenda.

*A motion was made by Charles Perry and seconded by Lou DeSalvio to approve the agenda as presented. Motion carried.*

**4. DISCUSSION AND POSSIBLE ACTION: Approve the minutes of June 21, 2016**

Chair Murzl presented the minutes provided on page 9-17 of the agenda packet.

*A motion was made by Charles Perry and seconded by Lou DeSalvio to approve the minutes of June 21, 2016 as presented. Motion carried.*

**5. INFORMATION: Strategic Initiatives Report ~ Jaime Cruz, Chief Strategy Officer**

- a. Status Update on WIOA Compliance Assurance Initiatives
- b. Status Update on Workforce Development System Continual Improvement Initiatives

Jaime Cruz presented the updated Strategic Initiatives report (p. 19) followed by a PowerPoint presentation regarding Workforce Connections' One-Stop Delivery System Implementation Road (p. 20). The PowerPoint is available on the WC website at:

<http://nvworkforceconnections.org/wp-content/uploads/2016/06/WC-System-Roadmap-Presentation-6-28-16.pdf>.

Brad Deeds commented that the collaboration between the One-Stop System, One-Stop Center and the Las Vegas Clark County Library District is exciting for the Department of Education to have a real direct link between Title II Adult Education and Family Literacy activities and activities in the one-stop. He stated that this is one of the benefits of the new WIOA plan which requires much more direct contact between Title I through Title IV and all of the affiliate partners in the workforce development system, and he has received calls from other states asking how Nevada is integrating Adult Ed with Title II services into the one-stop, which he points to exactly what Mr. Cruz talked about.

Chair Murzl complimented staff for creatively looking at the library system.

Charles Perry stated that he learned about the library system while visiting with staff about a week ago and thinks it is a wonderful idea and encouraged funded partners to establish partnerships with other community organizations that have other strengths and services they do not have.

**6. DISCUSSION AND POSSIBLE ACTION: Accept Programs Committee's recommendation to execute a contract extension with Foundation for an Independent Tomorrow to deliver WIOA Career and Training services to re-entry adults in an amount not to exceed \$600,000. The contract period shall be July 1, 2016 through June 30, 2017.**

Based on the Southern Nevada Local Elected Officials Consortium's (LEOs) request, staff recommends the Board considers forwarding this agenda item to the LEOs with the following options for ratification:

- a. Confirm Program Committee's recommendation to execute a contract extension with Foundation for an Independent Tomorrow in an amount not to exceed \$600,000 as indicated above with the following impact:
  - WIOA employment and training services shall be delivered to re-entry adults as scheduled; or
- b. Confirm Programs Committee's recommendation to execute a contract extension with Foundation for an Independent Tomorrow in an amount not to exceed \$600,000 per conditions as indicated by the Board with the following impact:
  - Based on conditions outlined by the Board, program adjustments may be needed to ensure re-entry adults receive timely, comprehensive WIOA employment and training services.

Chair Murzl read the item into the record and directed the Board to consider a vote for each item, a and b, and noted that the only conditions that can be added must be within the confines of the applicable Request for Proposal and funded partners cannot be forced to partner with other agencies.

Ricardo Villalobos, Director, Workforce Development Programs provided background. Foundation for an Independent Tomorrow's scope of work is provided on page 22-26 of the agenda packet.

Chair Murzl called for a motion.

***A motion was made by Charles Perry and seconded by Jerrie Merritt to accept option a. Confirm Program Committee's recommendation to execute a contract extension with Foundation for an Independent Tomorrow in an amount not to exceed \$600,000 as indicated above with the following impact: WIOA employment and training services shall be delivered to re-entry adults as scheduled. Motion carried by unanimous vote.***

7. **DISCUSSION AND POSSIBLE ACTION: Accept Programs Committee's recommendation to award an additional \$200,000 to Olive Crest to continue delivering WIOA Youth services to foster care youth through February 28, 2017.**

Based on the Southern Nevada Local Elected Officials Consortium's (LEOs) request, staff recommends the Board considers forwarding this agenda item to the LEOs with the following options for ratification:

- a. Confirm Program Committee's recommendation to award an additional \$200,000 to Olive Crest as indicated above with the following impact:
  - Continuation of WIOA Youth employment and training services shall be delivered to foster care youth as scheduled; or
- b. Confirm Program Committee's recommendation to award an additional \$200,000 to Olive Crest per conditions as indicated by the Board, with the following impact:
  - Based on conditions outlined by the Board, program adjustments may be needed to ensure foster care youth receive timely, comprehensive WIOA employment and training services.

Chair Murzl read the item into the record and directed the Board to consider the same voting procedures as the last item and noted that any changes must be within the confines of the applicable RFP.

Mr. Galbreth presented a video regarding foster youth.

Mr. Villalobos provided background. These funds will allow Olive Crest to continue providing services to enrolled foster care youth and assist with the transition of those youth until a new RFP is released for foster care youth services. Olive Crest's request for additional funding is provided on page 28 of the agenda.

Michael Gordon asked if timely, comprehensive WIOA employment and training services as noted in option b also applies to option a. Mr. Villalobos replied that it applies to both options, a and b.

Chair Murzl called for a motion.

*A motion was made by Ken Evans and seconded by Jerrie Merritt to accept option a. Confirm Program Committee's recommendation to award an additional \$200,000 to Olive Crest as indicated above with the following impact: continuation of WIOA Youth employment and training services shall be delivered to foster care youth as scheduled. Motion carried by unanimous vote.*

8. **DISCUSSION AND POSSIBLE ACTION: Accept Programs Committee's recommendation to execute a no-cost contract extension with St. Jude's Ranch for Children to ensure the continuation of WIOA Youth services in Boulder City and Laughlin, Nevada. The current contract period shall be July 1, 2014 through September 30, 2016.**

Based on the Southern Nevada Local Elected Officials Consortium's (LEOs) request, staff recommends the Board considers forwarding this agenda item to the LEOs with the following options for ratification:

- a. Confirm Program Committee's recommendation to execute a no-cost contract extension with St. Jude's Ranch for Children as indicated above with the following impact:
  - Continuation of WIOA Youth employment and training services shall be delivered to youth as scheduled; or
- b. Confirm Program Committee's recommendation to execute a no-cost contract extension with St. Jude's Ranch for Children per conditions as indicated by the Board, with the following impact:
  - Based on conditions outlined by the Board, program adjustments may be needed to ensure youth receive timely, comprehensive WIOA employment and training services.

Chair Murzl read the item into the record and directed the Board to consider the same voting procedures and noted that any changes must be within the confines of the applicable RFP.

Mr. Villalobos provided background. St. Jude's request for a no-cost extension is provided on page 30 of the agenda packet.

In response to Mr. Evans inquiry made at the previous Programs Committee meeting, Mr. Villalobos reported that St. Jude's Ranch for Children opted not to apply for the grant a second time because the WIOA program is outside their scope of work, they want to focus on their core program of providing foster care services and supportive housing services for transitioning foster care youth, and do not want to serve youth over 25 years old.

Brief discussion ensued regarding the Local Elected Officials Consortium ratification process. Mr. Galbreth stated that any item not ratified by the LEOs comes back to this Board and may delay services. Chair Murzl added that it is important that the organization being recommended for funding is present for the LEO Consortium meeting to respond to their questions.

Tommy Rowe asked if option a is staff's recommendation; Chair Murzl replied yes.

Chair Murzl called for a motion.

***A motion was made by Mark Keller and seconded by Ken Evans to approve item 8a. Confirm Program Committee's recommendation to execute a no-cost contract extension with St. Jude's Ranch for Children as indicated above with the following impact: continuation of WIOA Youth employment and training services shall be delivered to youth as scheduled. Motion carried by unanimous vote.***

9. **DISCUSSION AND POSSIBLE ACTION: Accept Programs Committee's recommendation to negotiate and enter into a sole-source contract to provide services in Boulder City and/or Laughlin, Nevada with an agency/organization to be determined. This agency/organization will deliver WIOA Adult and Dislocated Worker services in an amount not to exceed \$180,000 and WIOA Youth services in an amount not to exceed \$180,000. The total award amount shall not exceed \$360,000 for the first 12 months. The contract period shall be July 1, 2016 through June 30, 2018.**

Based on the Southern Nevada Local Elected Officials Consortium's (LEOs) request, staff recommends the Board considers forwarding this agenda item to the LEOs with the following options for ratification:

- a. Confirm Program Committee's recommendation to negotiate and enter into a sole-source contract to provide services in Boulder City and/or Laughlin, Nevada with an agency/organization to be determined in an amount not to exceed \$360,000 as indicated above with the following impact:
  - WIOA employment and training services shall be delivered to youth, adult and dislocated workers as scheduled; or
- b. Confirm Program Committee's recommendation to negotiate and enter into a sole-source contract to provide services in Boulder City and/or Laughlin, Nevada with an agency/organization to be determined in an amount not to exceed \$360,000 per conditions as indicated by the Board, with the following impact:
  - Based on conditions outlined by the Board, program adjustments may be needed to ensure youth, adults and dislocated workers receive timely, comprehensive WIOA employment and training services.

Chair Murzl read the item into the record and directed the Board to consider the same voting procedures as the last item and noted that any changes must be within the confines of the applicable RFP.

Mr. Villalobos provided background and clarified that this item is separate from the Mesquite sole source recommendation, which will be back on the agenda at the August Board meeting. WC released an RFP for a One-Stop Affiliate Site for services in Boulder City and/or Laughlin. The proposal submitted for this RFP did not pass technical review. The RFP was re-released, one proposal was received, evaluated, and did not meet the 75% threshold required to be qualified for a funding recommendation. In the process of establishing a sole-source contract to ensure employment and training services are available in this area, there are two options 1. Reach out to an organization that did not apply that has the infrastructure and capacity, both programmatically and fiscally, to deliver these services in the specific geographical area; or 2. Look at incumbent providers, One-Stop Affiliate Sites with the proximity, capacity and performance to deliver services to youth, adults and dislocated workers in Boulder City and/or Laughlin, NV. Staff has identified two incumbent providers as possible candidates for the sole-source contract, HELP of Southern Nevada (One-Stop Affiliate Site – South) and ResCare Workforce Services. The state's approval is required

for all sole-source contracts. The provider that is awarded the contract will be required to hire a staff person who will be stationed in the Boulder City and/or Laughlin area to serve clients.

Mr. Gordon asked if the organizations who submitted proposals will be considered for this award. Mr. Villalobos replied no and clarified that one of the respondents, St. Jude's opted not to reapply in the second round of this RFP and the other respondent, Trailways Mental Health did not qualify (meet the 75% threshold) and will not be recommended for an award. Trailways scorecard is provided on page on page 32-39 of the agenda packet.

Mr. Perry inquired regarding the possibility of Trailways partnering with awarded organization. Mr. Villalobos replied that it is possible and partnerships are encouraged; however, WC cannot mandate a partnership between entities.

Mr. Galbreth stated that it is likely that WC's services and resources will be leveraged across state lines into Mojave County and Bullhead City, AZ.

Mr. Keller inquired about the possibility of awarding this contract to both HELP of Southern Nevada and ResCare. Mr. Villalobos replied that it is possible, but not recommended due to the proximity of both organizations and the services will be better delivered by one entity.

Chair Murzl called for a motion.

***A motion was made by Ken Evans and seconded by Charles Perry to approve option 9a. Confirm Programs Committee's recommendation to negotiate and enter into a sole-source contract to provide services in Boulder City and/or Laughlin, NV with an agency/organization to be determined in an amount not to exceed \$360,000 as indicated above with the following impact: WIOA employment and training services shall be delivered to youth, adult and dislocated workers as scheduled. Motion carried by unanimous vote.***

Mr. Villalobos announced an RFP session in September for Board, Committee and LEO Consortium members to review and discuss the entire RFP process. Social Policy Research Associates will be at the event. Calendar invites will be sent soon.

**10. INFORMATION: Business Engagement and Communication Reports ~ Kenadie Cobbin Richardson, Director, Business Engagement & Communications**

- a. In-Demand Jobs Report – May 2016
- b. Pre-Screening & Referral Stats Report – May 2016
- c. Metro Police Town Hall Flyer
- d. Metro Police/Corrections Recruitment Flyer
- e. NXGEN Youth Paid Internship Fair Flyer

Kenadie Cobbin Richardson presented the Business Engagement and Communication reports provided on page 41-45 of the agenda packet.

The NXGEN (Next Generation) Youth Paid Internship Fair had nine employers and 100 youth in attendance. Over 100 jobs offers were made. Many youth received multiple job offers and one young man received offers from eight of the employers.



**11. DISCUSSION AND POSSIBLE ACTION: Accept and approve Executive Director's Report ~ Ardell Galbreth, Executive Director**

- a. Workforce Development Area – General Update
- b. Rural Counties Employment and Training Services
- c. Staff Development and Service Providers/Workforce Development Partners Training
- d. Highlighted Workforce Initiatives

Mr. Galbreth presented the Executive Director's report provided on page 47 of the agenda packet.

*A motion was made by Tommy Rowe and seconded by Charles Perry to accept and approve Executive Director's report as presented. Motion carried.*

**12. INFORMATION: Board Member Comments**

Ken Evans clarified that the Mesquite sole-source contract item will be on the August Board agenda; Mr. Villalobos concurred.

Mr. Galbreth noted that this afternoon, the LEOs will hear and vote on the Goodwill contract award recommendation made by this board at the urgent meeting on June 21<sup>st</sup> and he hopes that Goodwill is present at the meeting to answer any questions the LEOs may have.

Charles Perry acknowledged staff for doing a great job.

**13. SECOND PUBLIC COMMENT SESSION**

**Terri Conway, Goodwill of Southern Nevada** thanked the Board for its continued support and funding recommendation and stated that Goodwill will be at the LEO meeting this afternoon.

**Dr. Tiffany Tyler, Nevada Partners, Inc.** stated that she is excited about WC's One-Stop Delivery System Implementation Roadmap and encouraged by the comments made regarding partnerships and spoke briefly regarding NPI's strategies.

**14. ADJOURNMENT**

The meeting adjourned at 11:29 a.m.