

**WORKFORCE CONNECTIONS
LOCAL ELECTED OFFICIALS CONSORTIUM
MINUTES**

Tuesday, July 12, 2016

1:00 p.m.

**Rosalie Boulware Bronze & Silver Conference Rooms
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146**

Members Present

Commissioner Lawrence Weekly, Clark County
Councilwoman Anita Wood, North Las Vegas (phone)
Councilwoman Peggy Leavitt, Boulder City
Commissioner Varlin Higbee, Lincoln County (phone)
Councilwoman Gerri Schroder, City of Henderson

Members Absent

Councilman Bob Beers, City of Las Vegas
Commissioner Butch Borasky, Nye County
Commissioner Ralph Keyes, Esmeralda County

Staff Present

Ardell Galbreth, Executive Director
Suzanne Benson, Board Administrator
Jim Kostecki, Chief Financial Officer
Jaime Cruz, Chief Strategy Officer
Ricardo Villalobos, Director, Workforce Development Programs
Kenadie Cobbin Richardson, Director, Business Engagement & Communications
Brett Miller, Manager, Strategic Planning & Analysis

Others Present

Michael Oh, Legal Counsel, City of Henderson
Stephanie Garabedian, Parker Nelson Associates
Doug Coombs, Olive Crest
Lynn Hoffman, ResCare Workforce Services/One-Stop Career Center
Terri Conway, Goodwill of Southern Nevada
Ron Hilke, DE'TR
Amy Licht, Olive Crest
Ananda Phillips, Olive Crest
Jack Eslinger, City of Las Vegas
Denise Gee, HELP of Southern Nevada
Jennifer Casey, Foundation for an Independent Tomorrow
Jessica K. Kelly, Foundation for an Independent Tomorrow
Schuyler Ritchie, Foundation for an Independent Tomorrow
Anthony Gilyard, Foundation for an Independent Tomorrow
Jonathan Cuevas, Foundation for an Independent Tomorrow
Monica Ford, Nevada Partners, Inc.

(It should be noted that not all attendees may be listed above)

1. **CALL TO ORDER, confirmation of posting, roll call, Pledge of Allegiance**

The meeting was called to order by Chair Commissioner Lawrence Weekly at 1:03 p.m. Staff confirmed the meeting had been properly posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

2. **FIRST PUBLIC COMMENT SESSION**

Chair Weekly opened the floor to public comment.

Kelly Nunez, FIT client shared about his positive experience with FIT's re-entry program. Mr. Nunez is currently enrolled in training at the Blend DJ Institute.

Jonathan Cuevas, FIT client shared about his positive experience with FIT's re-entry program. Mr. Cuevas recently graduated from HVAC training and is currently enrolled in refrigeration training. He is also looking into sheet metal apprenticeship training.

Anthony Gilyard, staff, FIT personally thanked Commissioner Weekly for his encouragement and for having a community event four years ago to address the needs and awareness of the re-entry population. Mr. Gilyard attended the event after recently being released from a 12 ½ year incarceration, where he connected with Jennifer Casey and FIT. Mr. Gilyard is now employed at FIT and has the opportunity to share his experience and mentor other individuals.

Jennifer Casey, director, FIT thanked the Consortium for allowing FIT to continue serving clients and reported outcomes for FIT's re-entry initiative beginning July 2012:

- 541 clients served
- 352 clients received occupational skills training
- 376 clients employed
- 75% employment retention rate (three times the national average for this population)

Doug Coombs, executive director, Olive Crest thanked the Consortium for supporting Olive Crest help transform the lives of youth and young adults who were victimized by abuse, neglect and abandonment.

Chair Weekly extended thanks and appreciation to staff and funded partners and stressed the importance of showing the LEOs positive program outcomes.

Hearing no further comments, Chair Weekly closed the Public Comment Session.

3. **DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items**

Executive Director Ardell Galbreth confirmed no changes to the agenda.

A motion was made by Councilwoman Gerri Schroder and seconded by Councilwoman Peggy Leavitt to approve the agenda as presented. Motion carried.

4. **DISCUSSION AND POSSIBLE ACTION: Approve Local Elected Officials Consortium minutes of June 28, 2016**

Chair Weekly presented the minutes provided on page 7-13 of the agenda packet.

A motion was made by Councilwoman Peggy Leavitt and seconded by Councilwoman Gerri Schroder to approve Local Elected Officials Consortium minutes of June 28, 2016 as presented. Motion carried.

5. **DISCUSSION AND POSSIBLE ACTION: Strategic Initiatives Report**

- a. Status Update on WIOA Compliance Assurance Initiatives
- b. Status Update on Workforce Development System Continual Improvements

Jaime Cruz presented the Strategic Initiatives Report (p. 15), WIOA Implementation Roadmap (p. 18) and PowerPoint (attached) illustrating the plan for co-locating One-Stop Career Centers in Clark County libraries to maximize service delivery and expand the geographical footprint. Staff is in the process of formalizing the MOU with the Clark County Library District. Moving forward, staff will look at expanding locations to the North Las Vegas, Henderson and Boulder City library districts.

Councilwoman Leavitt noted that Boulder City has an interim director and until a permanent director is in place, now may not be the right time to enter into an MOU.

Councilwoman Schroder noted that although the Henderson Library District is not part of City of Henderson, she will arrange a lunch meeting with WC and Angela Brommel-Thornton from the Henderson Library District to discuss this initiative.

Councilwoman Wood stated that she and Ardell had a brainstorming meeting with Mayor Lee and the head of economic development.

Discussion ensued.

The WC System Roadmap PowerPoint is also available on the Workforce Connections website at: <http://nvworkforceconnections.org/wp-content/uploads/2016/07/WC-System-Roadmap-Presentation.pdf>.

Mr. Cruz presented the My Future presentation and distributed activity books in both English and Spanish.

A motion was made by Councilwoman Gerri Schroder and seconded by Councilwoman Peggy Leavitt to approve the Strategic Initiatives Report as presented. Motion carried.

6. **INFORMATION: Programs Committee minutes of June 15, 2016**

Programs Committee minutes are provided on page 18-23 of the agenda packet.

7. **INFORMATION: Board minutes of June 28, 2016**

Board minutes are provided on page 25-33 of the agenda packet.

Michael Oh, Legal Counsel clarified that the Board and Programs Committee minutes are included to provide information regarding the agenda items presented today.

8. **DISCUSSION AND POSSIBLE ACTION: Accept the Board's recommendation to execute a contract extension with Foundation for an Independent Tomorrow to deliver WIOA Career and Training services to re-entry adults in an amount not to exceed \$600,000 or consider an alternative action within the confines of the applicable Request for Proposals and procurement process and direct staff accordingly. The contract period shall be July 1, 2015 through June 30, 2017.**

Ricardo Villalobos provided background and presented the backup including the Adult Re-Entry RFP and FIT's scope of work and current contract provided on page 35-92 of the agenda packet.

Councilwoman Schroder was thankful for the comprehensive backup and spoke about the national Ban the Box resolution to remove the felony question from the job application.

A motion was made by Councilwoman Gerri Schroder and seconded by Councilwoman Peggy Leavitt to accept the Board's recommendation to execute a contract extension with Foundation for an Independent Tomorrow to deliver WIOA Career and Training services to re-entry adults in an amount not to exceed \$600,000. The contract period shall be July 1, 2015 through June 30, 2017. Motion carried.

9. **DISCUSSION AND POSSIBLE ACTION: Accept the Board's recommendation to award an additional \$200,000 to Olive Crest to continue delivering WIOA Youth services to foster care youth through February 28, 2017 or consider an alternative action within the confines of the applicable Request for Proposals and procurement process and direct staff accordingly. The contract period shall be March 1, 2013 through February 28, 2017.**

Mr. Villalobos provided background and presented the backup including the Foster Care Youth and/or Youth with Disabilities RFP and Olive Crest's contract/amendments provided on page 93-151 of the agenda packet. He noted that a new foster care youth RFP will be released in the next couple of months for a program start date of March 2017.

A motion was made by Councilwoman Peggy Leavitt and seconded by Councilwoman Gerri Schroder to accept the Board's recommendation to award an additional \$200,000 to Olive Crest to continue delivering WIOA Youth services to foster care youth through February 28, 2017. The contract period shall be March 1, 2013 through February 28, 2017. Motion carried.

10. **DISCUSSION AND POSSIBLE ACTION: Accept the Board's recommendation to execute a no-cost contract extension with St. Jude's Ranch for Children to ensure the continuation of WIOA Youth services in Boulder City and Laughlin, NV or consider an alternative action within the confines of the applicable Request of Proposals and procurement process and direct staff accordingly. The contract period shall be July 1, 2014 through September 30, 2016.**

Mr. Villalobos provided background and presented the backup including St. Jude's no-cost extension letter, WC's Sole-source Justification and St. Jude's contract/scope of work provided on page 162-203 of the agenda packet.

A motion was made by Councilwoman Peggy Leavitt and seconded by Councilwoman Gerri Schroder to accept the Board's recommendation to execute a no-cost contract extension with St. Jude's Ranch for Children to ensure the continuation of WIOA Youth services in Boulder City and Laughlin, NV. The contract period shall be July 1, 2014 through September 30, 2016. Motion carried.

11. **DISCUSSION AND POSSIBLE ACTION: Accept the Board's recommendation to negotiate and enter into a sole-source contract to provide services in Boulder City and/or Laughlin, Nevada with an agency/organization to be determined. This agency/organization shall deliver WIOA Adult and Dislocated Worker services in an amount not to exceed \$180,000 and WIOA Youth services in an amount not to exceed \$180,000 or consider an alternative action within the confines of the applicable Request for Proposals and procurement process and direct staff accordingly. The total award amount shall not exceed \$360,000 for the first 12 months. The contract period shall be date of approval by the Local Elected Officials through June 30, 2018.**

Mr. Villalobos provided background and presented the backup including the Boulder City and/or Laughlin Adult/Youth One-Stop Affiliate Site RFP and scorecard summary for Trailways Mental Health provided on page 204-244 of the agenda packet.

An RFP was released for services in Boulder City and/or Laughlin. Two proposals were received, one from St. Jude's Ranch and the other from Trailways Mental Health, both of which did not pass the technical review and were disqualified. The initial RFP was re-released, but no qualifying proposals were received. Trailways' proposal did not meet the qualifying 75% threshold and St. Jude's opted not to submit a proposal in the second round of the RFP. After two unsuccessful RFP processes, it was decided to seek a sole-source contract to ensure that services are available in the geographical area. Staff is looking at two incumbent providers for the sole-source contract that have the capacity, proximity and performance, HELP of Southern Nevada and ResCare Workforce Services. Before entering into a sole-source contract, WC must receive approval by the state. Discussion ensued.

A motion was made by Councilwoman Peggy Leavitt and seconded by Councilwoman Gerri Schroder to accept the Board's recommendation to negotiate and enter into a sole-source contract to provide services in Boulder City and/or Laughlin, Nevada with an agency/organization to be determined. This agency/organization shall deliver WIOA Adult and Dislocated Worker services in an amount not to exceed \$180,000 and WIOA Youth services in an amount not to exceed \$180,000. The total award amount shall not exceed \$360,000 for the first 12 months. The contract period shall be July 12, 2016 through June 30, 2018. Motion carried.

12. **INFORMATION: Business Engagement and Communications Reports**

- a. In-Demand Jobs Report
- b. Pre-Screening and Referral Stats Report
- c. Media Report and Video
- d. NXGEN Youth Paid Internship Fair Recap
- e. Metro Police Town Hall Flyer
- f. Metro Police/Corrections Recruitment Flyer
- g. NXGEN Youth Paid Internship Fair Flyer

Kenadie Cobbin Richardson presented the reports provided on page 246-254 of the agenda packet and played a video highlighting various media events.

13. INFORMATION: Review and Accept Executive Director's Performance Report for annual evaluation in September 2016

Michael Oh reported that pursuant to the Executive Director's agreement, Mr. Galbreth is to provide a report to the LEOs by September annually. Based upon receiving that report, the LEOs have 60 days to complete an annual evaluation. The report submitted today triggers the 60 day timeframe for the LEOs evaluation. The term of Mr. Galbreth's contract ends in September each year.

Mr. Galbreth presented the report and highlighted his goals on page 10 of the report.

14. INFORMATION: LEO Consortium member comments

Councilwoman Wood thanked the public for their comments and Mr. Galbreth and staff for working hard.

Councilwoman Leavitt reported on tour of Goodwill's facility and stated that she will make an effort to tour other agencies.

Councilwoman Schroder reported on the National League of Cities Steering Committee meeting and Ban the Box initiative and thanked the public for their comments.

Chair Weekly thanked the public and reported on the approval of a 0.5% room tax to go toward the expansion of the Las Vegas Convention and Visitors Authority which, if approved by the Nevada State Legislature, will bring thousands of new jobs to the Las Vegas area.

15. SECOND PUBLIC COMMENT SESSION

Chair Weekly opened the floor to public comment.

Anthony Gilyard, FIT thanked the LEOs and extended an invitation to tour FIT.

Hearing no other comments, Chair Weekly closed the Public Comment Session.

16. ADJOURNMENT

The meeting adjourned at 2:26 p.m.