

**WORKFORCE CONNECTIONS
EXECUTIVE COMMITTEE**

MINUTES

**August 11, 2016
2:00 p.m.**

***Rosalie Boulware Bronze & Silver Conference Rooms
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146***

Members Present

Valerie Murzl, Board Chair
Commissioner Lawrence Weekly, Local Elected Officials Consortium Chair
Jack Martin, Board Vice Chair
Bart Patterson, Programs Committee Chair (phone)
Jerrie Merritt, Finance & Budget Chair

Members Absent

None

Staff Present

Ardell Galbreth, Executive Director
Suzanne Benson, Board Administrator
Jim Kostecki, Chief Financial Officer
Jaime Cruz, Chief Strategy Officer
Ricardo Villalobos, Director, Workforce Development Programs
Kenadie Cobbin Richardson, Director, Business Engagement & Communications

Others Present

Stephanie Garabedian, Parker Nelson Associates

It should be noted that all attendees may not be listed above

1) CALL TO ORDER, confirmation of posting, roll call, Pledge of Allegiance

The meeting was called to order by Chair Valerie Murzl at 2:02 p.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

2) FIRST PUBLIC COMMENT SESSION

Chair Murzl opened the public comment session. Hearing no comments, Chair Murzl closed the public comment session.

3) DISCUSSION AND POSSIBLE ACTION: Approve the Agenda with inclusions of any emergency items and deletion of any items

Ardell Galbreth amended item six to read Discussion and Possible Action where the word action was inadvertently left off.

A motion was made by Commissioner Lawrence Weekly and seconded by Jerrie Merritt to approve the agenda with one amendment. Motion carried.

4) DISCUSSION AND POSSIBLE ACTION: Approve the minutes of October 8, 2015

Chair Murzl presented the minutes on page 7-9 of the agenda packet.

A motion was made by Commissioner Lawrence Weekly and seconded by Jerrie Merritt to approve the minutes of October 8, 2015 as presented. Motion carried.

5) DISCUSSION AND POSSIBLE ACTION: Strategic Initiatives Report

- a) Status Update on WIOA Compliance Assurance Initiatives
- b) Status Update on Workforce Development System Continual Improvement Initiatives

Jaime Cruz presented the Strategic Initiatives update (p.11), WC's One-Stop Delivery System WIOA Implementation Roadmap, highlighting the partnership with Las Vegas-Clark County Libraries (p.12), and Strategic Work Plan Goals Matrix (p. 13-21) with two new added tactics under Goal 1:

Tactic	Timeline	Measurement	Status
5. Establish additional One-Stop Career Centers that serve Youth, Adult and Dislocated Workers under one roof.	Jul-17	Executed MOUs with facility partners and contracts with One-Stop operators	Pursuing no-cost space at local libraries and/or community centers
6. Establish regional partnerships in areas with jurisdictional synergies (Mesquite, Littlefield, Laughlin, Bullhead City)	Jul-16	Executed MOU with appropriate partners	Pursuing partnership with Mohave /LaPaz Counties Board

Mr. Cruz stated that this new model has caught the attention of the Regional Department of Labor in San Francisco and staff believes it will be featured in national forums.

Jack Martin reported on the planned opening of Clark County's juvenile assessment center to refer at-risk youth early on to resources, such as counseling, substance abuse treatment and emergency housing to identify underlying issues and reduce the chance that these youth end up in the juvenile justice system. The center, scheduled to open as early as October, will be located on the corner of Washington Avenue and Mojave Road. Mr. Martin inquired about a possible partnership with Workforce Connections to provide services to youth referred to the center. Discussion ensued.

Mr. Galbreth highlighted the Two-Generation Strategy (p. 18) and Las Vegas Metro Police Department partnership/D-Street Strong initiative.

A motion was made by Commissioner Lawrence Weekly and seconded by Jerrie Merritt to accept the Strategic Initiatives Report as presented. Motion carried.

6) DISCUSSION AND POSSIBLE ACTION: Review, discuss, and approve Workforce Connections' WIOA Local Workforce Development (Four Year Compliance) Plan (Draft)

Mr. Cruz presented the draft Plan provided on page 23-154 of the agenda packet and provided background. The Plan will be presented to the WC Board and Local Elected Officials Consortium for approval before going before the Governor's Workforce Development Board for final approval. Discussion ensued.

A motion was made by Commissioner Lawrence Weekly and seconded by Jerrie Merritt to approve Workforce Connections' WIOA Local Workforce Development (Four Year Compliance) Plan (Draft) as presented. Motion carried.

7) DISCUSSION AND POSSIBLE ACTION: Review, discuss, accept and approve Workforce Connections' Professional Services Contracts

- a) Social Policy Research Associates (SPRA) – This is the third amendment to the original contract which provides RFP evaluation services for Workforce Connections and the One-Stop Delivery System. This amendment of \$25,000.00 is for additional upcoming RFP proposal reviews and training for the Board and LEOs on the RFP process. This increases the maximum contract not to exceed amount to \$75,000.00

Jim Kostecki provided background. SPRA's Professional Services Agreement is provided on page 157-180 of the agenda packet.

A motion was made by Commissioner Lawrence Weekly and seconded by Jerrie Merritt to accept and approve Workforce Connections' Professional Services Contracts. Motion carried.

8) INFORMATION: Business Engagement and Communication Reports

- a) BEST In-Demand Jobs Report
- b) BEST Pre-Screening & Referral Stats Report
- c) YTD Media Report
- d) BEST Video: <https://youtu.be/bNjT33c0fa8>
- e) Tesla Hiring Event Flyer

Kenadie Cobbin Richardson presented the Business Engagement and Communications Reports provided on page 183-188 of the agenda packet.

9) DISCUSSION AND POSSIBLE ACTION: Accept and approve Executive Director's Report

- a) Rural Counties Employment and Training Services Update
- b) Highlighted Workforce Development Initiatives
- c) Staff Development and Service Providers/Workforce Development Partners Training

Ardell Galbreth presented the Executive Director's report provided on page 190 of the agenda packet and highlighted the following:

- Las Vegas Clark County Library District draft MOU
- Partnership between WC and United Way to co-locate employment and training services in support of the Two-Generation Strategy
- Partnership with Mohave Workforce Development Board in Northern Arizona to serve and increase access to individuals on both sides of the Nevada-Arizona state line
- Launching employment and training services in Mesquite, Nevada to also serve individuals from Littlefield, Arizona

Discussion ensued regarding the partnership with the United Way. Mr. Galbreth stated that approximately 100 families will be tracked under this program from schools yet to be identified. WC will work with Southern Nevada Regional Housing Authority to identify eligible families living in public housing. Once the MOU is signed, WC's obligations is to provide adult employment and training services and United Way will provide supportive services for youth Pre-K through 15-16 years of age. WC will establish partnerships with other public service agencies and community organizations to coordinate wrap-around services for the families.

Mr. Martin suggested The Harbor as one of the partners for the program.

A motion was made by Commissioner Lawrence Weekly and seconded by Jerrie Merritt to accept and approve Executive Director's Report as presented. Motion carried.

10) SECOND PUBLIC COMMENT SESSION

Chair Murzl opened the public comment session. Hearing no comments, Chair Murzl closed the public comment session.

11) INFORMATION: Executive Committee Member Comments

Chair Murzl stated that several funded invited her to speak at their programs showing more involvement and unification between the Board and the service providers.

Commissioner Weekly requested that the Executive Committee meet regularly to ensure all members are current on what is going on at all levels and stated that WC is not receiving proper recognition at the funded partners' community events.

Mr. Martin requested STEM opportunities for incarcerated youth. Mr. Villalobos thanked Mr. Martin for his contributions and noted that the NV My Future workbooks and the Woofound Assessment will be made available to the juvenile detention center.

12) Adjournment

The meeting adjourned at 2:49 p.m.