

Technical Assistance Guidance

TAG-03-2017

Issued Date: **Tuesday, February 14, 2017**

Subject: Workforce Connections – Policy Revisions & Updates

Program Services & Activities

Work-Based Training (WBT) & Individual Training Accounts (ITAs)

Purpose

To announce publication and effective date of revisions/updates made to Workforce Connections' (WC) policies **ADW-030-05 & GEN-050-08**.

This TAG provides sub-recipients with a helpful tool to improve quality of service, effective management practices and ensure compliance with Federal, State and local regulations.

Background

WBT can be an effective training strategy that can provide additional opportunities for participants and employers in both finding high quality work and in developing a highly skilled workforce. Each of the work-based models can be effectively used by providers of WIOA Title I services to meet a variety of job seeker and employer needs.

Consistent with WIOA and its associated regulations codified under 20 CFR Part 680 WBT activities may be provided to an eligible employed individual when the employee is not earning a self-sufficient wage or wages comparable to or higher than wages from previous employment, as determined by the LWDB policy.

These guidelines are used for administrative purposes such as determining financial eligibility for WBT activities under WIOA Title I funded programs, i.e., eligibility of those employed individual to access OJTs, Customized Training and Incumbent Worker Training.

References:

P.L. 113-128 Secs. 3, 129, 134, 503
20 CFR Part 678
20 CFR Part 680
20 CFR Part 683
State Compliance Policy (SCP) 1.14 & 1.21

With the commitment to improve processes and after further research and assessment of recently established requirements, WC has revised the above mentioned policies to address the following:

Policy ADW-030-05

- **Sec. I** Work-Based Training
 - Item “E”** Internship or Work Experience (WEX) - **New and incorporated**
- **Sec II** WBT General Provisions
 - Item “E”** Provision of WBT for Employed Individuals - **New and incorporated**

Policy GEN-050-08

- **Sec. I** General Provisions for Individual Training Accounts (ITAs)
 - Item “Q”** Provision of training for Employed Individuals – **New and incorporated**

WC will continue to provide technical assistance to support the workforce system. For more information and/or updates, please contact your program manager at your earliest convenience. Sub-recipients and their staff are strongly encouraged to carefully read and get familiar with the revised policies since their organization, program or project funded in whole or in part with WIOA funds will be impacted by the new established requirements affecting compliance.

Action: Please share this information with all staff and other interested parties.

Policy revisions/updates adopted and implemented as of Monday, February 13, 2017. WC Policies can be located at: <http://nvworkforceconnections.org>

Technical Assistance: Available upon request.