

**LOCAL ELECTED OFFICIALS CONSORTIUM
AGENDA**

**Tuesday, February 14, 2017
1:00 p.m.**

**Rosalie Boulware Conference Room
6330 W. Charleston Blvd., Suite 150
Las Vegas, Nevada 89146**

Voice Stream Link: <http://www.nvworkforceconnections.org/mis/listen.php>

This agenda has been properly noticed and posted in the following locations:

City of Las Vegas, 495 S. Main St., Las Vegas, NV
City of North Las Vegas, 2250 N. Las Vegas Blvd., North Las Vegas, NV
Clark County Clerk's Office, 500 S. Grand Central Pkwy., Las Vegas, NV
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV
Henderson City Hall, 240 Water St., Henderson, NV
Boulder City (City Hall), 401 California Ave., Boulder City, NV
Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV
Lincoln County Courthouse, 181 Main St., Pioche, NV
Nye County School District, 484 S. West St., Pahrump, NV
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV

This Agenda is also available at www.nvworkforceconnections.org

COMMENTARY BY THE GENERAL PUBLIC

The Consortium complies with Nevada's Open Meeting Law, by taking Public Comment at the beginning of the meeting prior to the Board approving the Agenda and before any other action is taken, and again before the adjournment of the meeting.

As required by Nevada's Open Meeting Law, the Consortium may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented.

It is the intent of the Consortium to give all citizens an opportunity to be heard. Welcome to our meeting.

Copies of non-confidential supporting materials provided to the Consortium are available upon request. Request for such supporting materials should be made to Suzanne Benson at (702) 636-2300 or sbenson@snvwc.org. Such supporting materials are available at the front desk of Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV, 89146, and are available online at www.nvworkforceconnections.org.

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy in writing at 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146; or by calling (702) 638-8750; or by fax at (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may also be made available with twenty-four (24) hours advance notice. An Equal Opportunity Employer/Program.

NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER.

Local Elected Officials Consortium Members: Chair Commissioner Lawrence Weekly (Clark County), Vice Chair Councilwoman Anita Wood (City of North Las Vegas), Councilwoman Peggy Leavitt (Boulder City), Councilwoman Gerri Schroder (City of Henderson), Commissioner Butch Borasky (Nye County), Councilman Bob Beers (City of Las Vegas), Commissioner De Winsor (Esmeralda County), Commissioner Varlin Higbee (Lincoln County)

All items listed on this Agenda are for action by the Consortium unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion or possible action or to provide direction and recommendations to Workforce Connections.

AGENDA

1. **CALL TO ORDER**, confirmation of posting, roll call and Pledge of Allegiance ~ *Commissioner Lawrence Weekly, Chair*
2. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this agenda, which is before this Consortium for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes. 5
3. **DISCUSSION AND POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency items and deletion of any items..... 6
4. **PRESENTATIONS:**..... 7
 - a. Workforce Connections Distinguished Service Award
 - b. Workforce Connections Individual Champion Award – First Runner-up
 - c. Workforce Connections Individual Champion Award
 - d. Workforce Connections Organization Champion Award
5. **DISCUSSION AND POSSIBLE ACTION:** Approve minutes of December 13, 2016..... 8
6. **DISCUSSION AND POSSIBLE ACTION:** Review and approve Annual Audit PY2015 (Year ended June 30, 2016) ~ *Presentation by Ryan C. Whitman, CPA, Piercy Bowler Taylor & Kern* 23

STRATEGIC INITIATIVES UPDATE ~ Jaime Cruz, Chief Strategy Officer

7. **INFORMATION:** Status update from our library district partners on the strategic initiative to host additional One-Stop Career Centers at the public libraries..... 28
 Presenting:
 - a. Matt McNally and Danielle Milam, Las Vegas Clark County Library District
 - b. Forrest Lewis, North Las Vegas Library District
 - c. Kim Diehm, Boulder City Library District
8. **DISCUSSION AND POSSIBLE ACTION:** Accept and approve Strategic Initiatives Report..... 29
 - a. Status Update on WIOA Compliance Assurance Initiatives
 - b. Status Update on Workforce Development System Continual Improvement Initiatives

9. DISCUSSION AND POSSIBLE ACTION: Designate members of the One-Stop Operator Selection Committee. The One-Stop Operator will be responsible for the management of the existing Comprehensive One-Stop Center and additional new One-Stop Centers to open in Program Year 2017 throughout the Southern Nevada Workforce Development Area. 50

Proposed members:

- a. Title I Youth, Adult and Dislocated Worker
Jaime Cruz, Chief Strategy Officer, Workforce Connections
- b. Title II Adult Education and Family Literacy
Nancy Olsen, Adult Education Programs Supervisor, Nevada Department of Education
- c. Title III Wagner Peyser Employment Services
Renee Olson, Administrator Employment Security Division, Nevada Department of Employment Training and Rehabilitation
- d. Title IV Vocational Rehabilitation
Shelley Hendren, Administrator Rehabilitation Division, Nevada Department of Employment Training and Rehabilitation
- e. Temporary Assistance for Needy Families (TANF)
Steve Fisher, Administrator Division of Welfare and Supportive Services, Nevada Department of Health and Human Services
- f. Las Vegas Clark County Library District
Matt McNally, Community Engagement Director, Las Vegas Clark County Library District
- g. North Las Vegas Library District
Forrest Lewis, Director, North Las Vegas Library District
- h. Boulder City Library District
Kim Diehm, Director, Boulder City Library District
- i. United Way of Southern Nevada
Bob Morgan, President & CEO, United Way of Southern Nevada

10. DISCUSSION AND POSSIBLE ACTION: Review and approve the Executive Committee’s recommendation to designate the TANF office on 700 Belrose Street, Las Vegas, NV 89107 as a Workforce Connections One-Stop Affiliate Site as outlined in WIOA. Upon approval and ratification by the Local Elected Officials, TANF staff will be collocated at the comprehensive center on West Charleston and Title I staff will be collocated at the TANF affiliate site. 53

11. INFORMATION: STEM Newsletter..... 58

PROGRAMS COMMITTEE ~ Ricardo Villalobos, Director, Workforce Development Programs

12. DISCUSSION AND POSSIBLE ACTION: Approve Executive Committee’s recommendation to award an additional \$50,000 in WIOA Youth funding to Nevada Partners, Inc. to continue delivering WIOA Youth services. The total contract award amount with amendment shall not exceed \$850,000. Upon approval and ratification by the Local Elected Officials Consortium, the contract period shall be July 1, 2016 through June 30, 2017. 61

OPERATIONS UPDATE ~ Jim Kostecki, Chief Financial Officer

- 13. DISCUSSION AND POSSIBLE ACTION:** Review, accept and approve Workforce Connections’ Professional Services Contracts. *(Please note: any pending contract presented for approval may be reviewed and examined in its entirety by any Consortium member upon request)*. 66
 - a. Social Policy Research Associates (SPRA) - This is the fourth amendment to the original contract which provides RFP evaluation services. This amendment adds additional funds of \$30,000, for a not to exceed amount of \$105,000. The term is extended for an additional year. Upon renewal, the contract will be in the third year of a potential four year procurement.

BUSINESS ENGAGEMENT UPDATE ~ Kenadie Cobbin Richardson, Director, Business Engagement & Communications

- 14. INFORMATION:** Business Engagement and Communications Reports 103
 - a. BEST In-Demand Jobs Report
 - b. BEST Pre-Screening & Referral Stats Report
 - c. Social Media Page

EXECUTIVE DIRECTOR’S UPDATE ~ Ardell Galbreth, Executive Director

- 15. DISCUSSION AND POSSIBLE ACTION:** Accept and approve Executive Director’s Report 109
 - a. Workforce Development Area – General Update
 - b. Rural Counties Employment and Training Services
 - c. Staff Development and Service Providers/Workforce Development Partners Training
 - d. Highlighted Workforce Initiatives
- 16. INFORMATION:** LEO Consortium Member Comments 114
- 17. SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Consortium. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes. 115

18. Adjournment

Agenda item 2. FIRST PUBLIC COMMENT:

Members of the public may now comment on any matter posted on this agenda, which is before this Consortium for consideration and action today. Please clearly state and spell your name and state your address for the record. Each public comment will be limited to three (3) minutes.

Agenda item 3. DISCUSSION AND POSSIBLE ACTION:

Approve the agenda with inclusions of any emergency items and deletion of any items

Agenda item 4.

PRESENTATIONS:

- a. Workforce Connections Distinguished Service Award
- b. Workforce Connections Individual Champion Award – First Runner-up
- c. Workforce Connections Individual Champion Award
- d. Workforce Connections Organization Champion Award

Agenda item 5. DISCUSSION AND POSSIBLE ACTION:

Approve minutes of December 13, 2016

WORKFORCE CONNECTIONS
LOCAL ELECTED OFFICIALS CONSORTIUM
MINUTES

December 13, 2016

1:00 p.m.

Rosalie Boulware Bronze & Silver Conference Rooms
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146

Members Present

Commissioner Lawrence Weekly, Clark County
Councilwoman Anita Wood, North Las Vegas (phone/in-person)
Councilman Bob Beers, City of Las Vegas (phone)
Commissioner Butch Borasky, Nye County
Commissioner Varlin Higbee, Lincoln County
Commissioner Ralph Keyes, Esmeralda County (phone)
Councilwoman Gerri Schroder, City of Henderson
Councilwoman Peggy Leavitt, Boulder City (phone)

Members Absent

None

Staff Present

Ardell Galbreth, Executive Director
Suzanne Benson, Board Administrator
Jim Kostecki, Chief Financial Officer
Jaime Cruz, Chief Strategy Officer
Ricardo Villalobos, Director, Workforce Development Programs
Kenadie Cobbin Richardson, Director, Business Engagement & Communications
Brett Miller, Manager, Strategic Planning & Analysis
Emilio Pias, Sr. Analyst, Quality Assurance
Norma Fernandez, One-Stop System Liaison

Others Present

Claudia Aguayo, Legal Counsel, City of North Las Vegas
Vinz Koller, SPR Associates (phone)
Jessie Oettinger, SPR Associates (phone)
Stephanie Garabedian, WC Legal Counsel, Parker Nelson Associates
Ron Thomas, Nevada Partners, Inc.
Omar Williams, Nevada Partners, Inc.
Edwin Perez, Nevada Partners, Inc.
Donald L. Lowery, HELP of Southern Nevada client
Jeff Vaughn, Nevada Partners/Build Nevada
Douglas Combs, Olive Crest
Jack Eslinger, City of Las Vegas
Lydia De La Rosa, ResCare Workforce Services
Darnella Smith, ResCare/One-Stop Career Center client
Sonja Holloway, Sierra Nevada Job Corps
Denise Gee, HELP of Southern Nevada
Jennifer Casey, Foundation for an Independent Tomorrow
Carol Turner, CST Project Consulting
Lynn Hoffman, ResCare/One-Stop Career Center
Anita Yang, ResCare Workforce Services

Angela Phillips, Olive Crest
Amy Licht, Olive Crest
Tammi Odegard, Nye Communities Coalition
Neosha Smith, Youth Advocate Program
Nyeri Richards, Youth Advocate Program
Patty Rosatti, Youth Advocate Program

(It should be noted that not all attendees may be listed above)

1. **CALL TO ORDER, confirmation of posting, roll call, Pledge of Allegiance**

The meeting was called to order by Chair Commissioner Lawrence Weekly at 1:04 p.m. Staff confirmed the meeting had been properly posted in accordance with the Nevada Open Meeting Law. Roll call was taken and a quorum was present.

2. **FIRST PUBLIC COMMENT SESSION**

Chair Weekly opened the public comment session.

Darnella Smith shared about her positive experience with the One-Stop Career Center and thanked case manager, Lydia De La Rosa, ResCare Workforce Services for her assistance.

Lynn Hoffman, ResCare/One-Stop Career Center shared that Ms. Smith is a veteran and ResCare is very proud to serve and assist the veterans in the community.

Donald L. Lowery shared about his positive experience with HELP of Southern Nevada where he received training in cosmetology after losing his VA funds due to the ITT Technical Institute closure. Mr. Lowery is a veteran with 14 years in the Navy.

Hector S. shared about the culinary training he received through the One-Stop Career Center.

Douglas Combs, executive director, Olive Crest introduced client Elliot Britain who shared about his life changing experience with Olive Crest. Elliot has been a client of Olive Crest for over three years. He is currently employed at a treatment center and this year he will graduate from CSN with an associate's degree. Elliot received a 3.8 GPA in his field of study, Psychology; he will continue studying at UNLV.

Ardell Galbreth, Executive Director announced that Las Vegas Metro officers are in the audience today as part of a community partnership between WC and Metro.

Hearing no further comments, Chair Weekly closed the public comment session.

3. **DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items**

Mr. Galbreth stated there are no changes to the agenda.

A motion was made by Councilwoman Gerri Schroder and seconded by Commissioner Varlin Higbee to approve the agenda as presented. Motion carried.

4. **DISCUSSION AND POSSIBLE ACTION: Approve minutes of September 13, 2016**

Chair Weekly presented the minutes provided on page 9-18 of the agenda packet.

A motion was made by Councilwoman Gerri Schroder and seconded by Commissioner Butch Borasky to approve minutes of September 13, 2016 as presented. Motion carried.

5. **DISCUSSION AND POSSIBLE ACTION: Approve new Board membership of Eric James, Urban Chamber of Commerce for a 3-year term representing Business/Trade Organization**

Mr. Galbreth presented Mr. James's letter of recommendation (p. 20), board application (p. 21), and resume (p. 26) and provided background. Mr. James serves on the board of the Urban Chamber of Commerce and owns a successful State Farm Insurance & Financial Services Agency. Mr. James will replace former WC Board member, Ken Evans.

A motion was made by Councilwoman Gerri Schroder and seconded by Commissioner Butch Borasky to approve new Board membership of Eric James, Urban Chamber of Commerce for a 3-year term representing Business/Trade Organization. Motion carried.

6. **BOARD AGENDA AUTOMATED DEMONSTRATION WITH DISCUSSION AND POSSIBLE ACTION: Accept and approve Board's recommendation to purchase computer automated tablets for board members to use during Board, Committee and Consortium meetings**

Mr. Galbreth provided background. The purpose of acquiring tablets is to reduce paper waste by eliminating voluminous agenda packets and allow board members to easily and efficiently browse through the agenda and backup on the tablets using Adobe Reader software. Chris Shaw, IT Manager provided a brief demo of the Android tablets (not iPad). Discussion ensued.

Jim Kostecki reported the cost of printing at roughly \$.05/per color copy.

Mr. Galbreth stated that WC will maintain the tablets and preload the agenda packets for the meetings. Staff will continue to e-mail links to the agenda packets for anyone who wishes to print it.

Councilwoman Leavitt stated that this will save money in printing costs as well as staff time.

In response to an inquiry regarding agenda packets for the public, Mr. Galbreth stated that one full agenda packet will be printed, bound and made available on the sign in table for the public's review.

Councilwoman Wood stated, she and some of the other LEOs use iPads for their meetings and they can easily upload the agenda packet from the e-mailed link and view it through Good Reader.

Mr. Galbreth stated that the tablets will be used for the Board and Committee meetings as well.

A motion was made by Councilwoman Anita Wood and seconded by Commissioner Varlin Higbee to accept and approve Board's recommendation to purchase computer automated tablets for board members to use during Board, Committee and Consortium meetings. Motion carried.

7. **INFORMATION: Ongoing partnerships with K-12**

Jaime Cruz presented a letter addressed to Commissioner Weekly and Board Chair Valerie Murzl regarding the deployment of WC's Green Mobile Classroom at the West Prep Academy (p. 30) and stated, WC is actively supporting WIOA's focus on the alignment of the public workforce development system, K-12 education and economic development.

Mr. Cruz presented the My Future coloring book based on the construction industry and created in collaboration with the Builder's Alliance.

8. INFORMATION: Workforce Connections' STEM Newsletter

Mr. Cruz presented the STEM Newsletters on page 32-35 of the agenda packet.

9. DISCUSSION AND POSSIBLE ACTION: Accept and approve Strategic Initiatives Report

- a. Status Update on WIOA Compliance Assurance Initiatives
- b. Status Update on Workforce Development System Continual Improvement Initiatives

Jaime Cruz presented the Strategic Initiatives Report (p. 37), updated map of proposed One-Stop Affiliate Sites in the libraries (p. 39) and the updated Strategic Work Plan Goals Matrix on page 40-48 of the agenda packet.

Mr. Cruz provided a brief presentation regarding the One-Stop Affiliate Site locations. The affiliate sites will be branded as Workforce Connections One-Stop Career Centers (logo on page 38). WC is planning an MOU with the City of Henderson, pending the strategic planning process and executive director hiring process by the City of Henderson. Boulder City's Board of Trustees is approving the partnership with WC. Boulder City has identified space for the OSAS in their library and is waiting for legal to approve the MOU for the executive director's signature. The Boulder City Library OSAS will open in the next program year.

Councilwoman Leavitt stated she is pleased to see the progress in Boulder City and is excited about the partnership.

Councilwoman Wood commended staff for their efforts in this initiative which will make workforce services and resources much more easily accessible for the residents of Boulder City, North Las Vegas and Henderson; Chair Weekly concurred and stated, this is a huge benefit to Southern Nevada.

A motion was made by Councilwoman Anita Wood and seconded by Councilwoman Peggy Leavitt to accept and approve Strategic Initiatives Report as presented. Motion carried.

10. DISCUSSION AND POSSIBLE ACTION: Approve and ratify Board's recommendation to publish an RFP to competitively procure and select an Operator for multiple One-Stop Career Centers and affiliate sites in the Southern Nevada Workforce Development Area. The contract period shall start as early as May 1, 2017 to accommodate an implementation period. This will allow the Operator to be ready for the new centers opening in the libraries on or about July 1, 2017. The contract will have the option to renew for up to 3 additional years through June 30, 2021.

Mr. Cruz provided background. WIOA recommends that a One-Stop Operator be separate from the service providers and the One-Stop Operator cannot provide client services.

Chair Weekly inquired about a cancellation clause. Mr. Galbreth stated that all WC contracts have an option to terminate due to lack of funding, non-performance or a number of other circumstances.

Commissioner Higbee inquired about WC's ability to fund multiple locations. Mr. Galbreth stated that the library model will reduce overhead costs, such as utilities and rent and/or lease agreements, and some of the other costs will be shared with the library districts.

Chair Weekly inquired about the library selection process and asked why West Las Vegas Library was not selected. Mr. Cruz stated that the executive directors of the various library districts identified the libraries they felt had the capacity and infrastructure to support OSAS staff. He

further stated that other library locations have been identified to open in phases and the West Las Vegas Library will open in phase two.

Procurement of the One-Stop Operator as required by sec. 121(d)(2)(A) of WIOA is provided as backup on page 50-51 of the agenda packet.

A motion was made by Councilwoman Gerri Schroder and seconded by Commissioner Butch Borasky to approve and ratify Board's recommendation to publish an RFP to competitively procure and select an Operator for multiple One-Stop Career Centers and affiliate sites in the Southern Nevada Workforce Development Area. The contract period shall start as early as May 1, 2017 to accommodate an implementation period. This will allow the Operator to be ready for the new centers opening in the libraries on or about July 1, 2017. The contract will have the option to renew for up to 3 additional years through June 30, 2021. Motion carried.

11. INFORMATION: Sub Recipient Contracts List for Agenda Item 12-18

Ricardo Villalobos presented Sub Recipient Contracts List for agenda items 12-18 provided on page 53 of the agenda packet.

12. DISCUSSION AND POSSIBLE ACTION: Approve and ratify Board's recommendation to award an additional \$50,000 in WIOA Youth funding to Nye Communities Coalition to continue delivering WIOA Youth services to youth residing in Nye and Esmeralda Counties. The total contract award amount with amendment shall not exceed \$400,000. Upon approval and ratification by the Local Elected Officials, the contract period shall be July 1, 2016 through June 30, 2017

Mr. Villalobos provided background. Nye Communities Coalition (NyECC) is requesting an additional \$50,000 for staff salary increases (68%), increased time for staff to focus on WIOA workforce development job duties (28%), and additional training for staff to increase their skills (4%). The salary of a career coach for youth averages \$39,000 annually. Currently, NyECC staff earn approximately \$20,000 annually. WC believes this is a reasonable request to ensure high quality staff is there to provide great services in Nye and Esmeralda County. Chair Weekly concurred stating that it is imperative for these individuals to earn living wages to care for their families and focus 100% on serving their clients.

Councilwoman Schroder inquired about the NyECC's other funding. Tammi Odegard, program director of NyECC replied, WC provides all of the funding for NyECC's workforce development program. NyECC has other funding sources for its many other programs such as health and wellness, community development, AmeriCorps, and many more.

Chair Weekly requested that Ms. Odegard provide at a later date, a breakdown of the deliverables and outcomes for NyECC's Youth program.

NyECC's funding request and justification is provided on page 56 of the agenda.

A motion was made by Councilwoman Gerri Schroder and seconded by Commissioner Butch Borasky to approve and ratify Board's recommendation to award an additional \$50,000 in WIOA Youth funding to Nye Communities Coalition to continue delivering WIOA Youth services to youth residing in Nye and Esmeralda Counties. The total contract award amount with amendment shall not exceed \$400,000. Upon approval and ratification by the Local Elected Officials, the contract period shall be July 1, 2016 through June 30, 2017. Motion carried

13. **DISCUSSION AND POSSIBLE ACTION: Approve and ratify Board's recommendation to extend and award Nevada Partners, Inc. a contract to deliver Youth Pre-Entry Workforce Development Services. The additional award amount shall not exceed \$650,000. The total contract award amount with amendment shall not exceed \$1,300,000. Upon approval and ratification by the Local Elected Officials, the contract period shall be October 1, 2015 through December 31, 2017.**

Mr. Villalobos provided background and presented NPI's Scope of Work provided on page 58-62 of the agenda packet. This additional award will allow NPI to deliver Youth Pre-Entry Workforce Development Services to an additional 100 youth, while continuing to serve existing youth previously enrolled. The focus is on adjudicated youth from Spring Mountain Youth Camp (SMYC). This is a partnership with Department of Juvenile Justice Services; however, there is no funding going to DJJS.

Chair Weekly inquired about staffing at SMYC, enrollment data and transitional housing. NPI staff member Ron Thomas replied, NPI staff is at SMYC on Wednesdays and Thursdays to provide basic skills training and Hospitality International Training provides occupational training; NPI has a partnership HELP of Southern Nevada for housing assistance, as well as a partnership with Metro. He reported the following enrollment numbers:

- Total Enrollments: 118
- Individuals at SMYC: 47
- Enrolled In-School: 99
- Completed Work Experience: 61
- Employed: 5
- Youth Over 18 years: 9

Councilwoman Wood commended NPI for helping this hard-to-serve population.

A motion was made by Councilwoman Anita Wood and seconded by Councilwoman Gerri Schroder to approve and ratify Board's recommendation to extend and award Nevada Partners, Inc. a contract to deliver Youth Pre-Entry Workforce Development Services. The additional award amount shall not exceed \$650,000. The total contract award amount with amendment shall not exceed \$1,300,000. Upon approval and ratification by the Local Elected Officials, the contract period shall be October 1, 2015 through December 31, 2017. Motion carried.

14. **DISCUSSION AND POSSIBLE ACTION: Accept Board's recommendation to approve and ratify Board's recommendation to extend and award Nevada Partners, Inc. a contract to deliver Adult Building Trades Pre-Apprenticeship Workforce Development Services to adults and dislocated workers. The additional award amount shall not exceed \$400,000. The total contract award amount with amendment shall not exceed \$800,000. Upon approval and ratification by the Local Elected Officials, the contract period shall be October 1, 2015 through December 31, 2017.**

Mr. Villalobos provided background and presented NPI's Scope of Work for the Build Nevada Pre-Apprenticeship Program provided on page 64-67 of the agenda packet. This award is to enroll an additional 80 new participants in a construction pre-apprenticeship program designed to prepare individuals to succeed in apprenticeship and construction employment, with a focus on math and reading remediation. Completing this program provides participants the opportunity to access

individual Joint Apprenticeship Training and receive prompt notifications of JATC apprenticeship openings.

Mr. Villalobos reported the demographics of the Build Nevada program:

- 85% Black or African American
- 12% White or Caucasian
- 9% Hispanic or Latino
- 2% Alaskan, American Indian, Asian and Hawaiian Islanders

A motion was made by Councilwoman Gerri Schroder and seconded by Councilwoman Anita Wood to approve and ratify Board's recommendation to extend and award Nevada Partners, Inc. a contract to deliver Adult Building Trades Pre-Apprenticeship Workforce Development Services to adults and dislocated workers. The additional award amount shall not exceed \$400,000. The total contract award amount with amendment shall not exceed \$800,000. Upon approval and ratification by the Local Elected Officials, the contract period shall be October 1, 2015 through December 31, 2017. Motion carried.

15. **DISCUSSION AND POSSIBLE ACTION: Approve and ratify Board's recommendation to enter into a sole-source contract with HELP of Southern Nevada to deliver WIOA Youth services to high school dropouts. The award amount shall not exceed \$200,000. Upon approval and ratification by the Local Elected Officials, the contract period shall be January 1, 2017 through June 30, 2018.**

Mr. Villalobos provided background. As a result of a non-responsive RFP for the Out-of-School Youth Pilot, WC and DETR is recommending a sole source contract for HELP of Southern Nevada to implement this out-of-school youth pilot program. HELP's Earn While You Learn Program will serve the most at-risk youth (SNAP recipients, out-of-school youth, disconnected youth, high school drop-outs, etc.) and lead to the completion of a high school diploma or its equivalency, a skilled-trades training program with a certification that would lead to self-sufficient employment in the health and/or IT sector. The purpose of the

HELP's Earn While You Learn Program Scope of Work and the Out-of-School Youth Pilot RFP is provided as backup on page 70 and 72 respectively.

Chair Weekly stated that he does not typically support sole-source contracts; however, HELP has demonstrated that they are a great community partner.

Councilwoman Wood stated that out-of-school youth or dropouts are at a very high-risk and have a great need for these services.

Chair Weekly stated that this is the first year CCSD students will not take the proficiency exams and requested staff to provide outcomes regarding dropouts versus graduates based on the new testing requirements as the data becomes available.

Denise Gee, Chief Workforce Officer at HELP, stated that they are actively working with youth that were definitely affected by not being able to pass the proficiency exam and agreed to collect stats as well this upcoming year.

A motion was made by Councilwoman Anita Wood and seconded by Councilwoman Gerri Schroder to approve and ratify Board's recommendation to enter into a sole-source contract

with HELP of Southern Nevada to deliver WIOA Youth services to high school dropouts. The award amount shall not exceed \$200,000. Upon approval and ratification by the Local Elected Officials, the contract period shall be January 1, 2017 through June 30, 2018. Motion carried.

16. DISCUSSION AND POSSIBLE ACTION: Approve and ratify Board's recommendation to enter into a contract with Arbor E&T, LLC dba ResCare Workforce Services to deliver WIOA Youth services in the One-Stop Career Center and/or other designated areas/facilities. The contract amount shall not exceed \$1,000,000. Upon approval and ratification by the Local Elected Officials, the contract period shall be January 1, 2017 through June 30, 2018.

Or, enter into a contract with one of the service providers listed below to deliver WIOA Youth services in the One-Stop Career Center and/or other designated areas/facilities. The contract amount shall not exceed \$1,000,000. Upon approval and ratification by the Local Elected Officials, the contract period shall be January 1, 2017 through June 30, 2018.

The following service providers were considered for this award:

- a. Arbor E&T, LLC dba ResCare Workforce Services
- b. Chicanos Por La Causa Nevada, Inc. (CPLC)
- c. Easter Seals Nevada
- d. Youth Advocate Programs, Inc.

Mr. Villalobos introduced SPR evaluators on the phone, Vinz Koller and Jessie Oettinger, and shared the evaluator's comments regarding proposal strengths and weaknesses (p. 106) and proposal scores (p. 107):

- This was generally a strong group of bidders with significant experience managing federal funding and programming
- Applications were complete and budgets were reasonable
- Where bidders excelled was in their comprehensive and detailed responses to prompts
- Where bidders lost points was in failing to address prompts with enough detail or where they did not address them at all

Proposals Scores:

- Arbor E&T 80.91%
- CPLC 76.90%
- YAP 76.31%
- Easter Seals 51% (did not meet minimum 70% threshold to qualify)

SPR summary, proposal scoring summary, scorecards and executive summaries are provided as backup on page 109-141 of the agenda packet.

A motion was made by Councilwoman Gerri Schroder and seconded by Councilwoman Anita Wood to approve and ratify Board's recommendation to enter into a contract with Arbor E&T, LLC dba ResCare Workforce Services to deliver WIOA Youth services in the One-Stop Career Center and/or other designated areas/facilities. The contract amount shall

not exceed \$1,000,000. Upon approval and ratification by the Local Elected Officials, the contract period shall be January 1, 2017 through June 30, 2018. Motion carried.

17. **DISCUSSION AND POSSIBLE ACTION: Approve and ratify Board's recommendation to enter into a contract with Youth Advocate Programs to deliver WIOA Youth services with a Work-Based Learning focus in Henderson, Nevada. The contract amount shall not exceed \$500,000. Upon approval and ratification by the Local Elected Officials Consortium, then contract period shall be January 1, 2017 through June 30, 2018.**

Mr. Villalobos provided background and presented the backup on page 143-155 of the agenda packet. Youth Advocate Program (YAP) was the only respondent to this RFP. YAP serves high-risk youth with a focus on sex trafficking victims and adjudicated youth.

A motion was made by Councilwoman Anita Wood and seconded by Commissioner Varlin Higbee to approve and ratify Board's recommendation to enter into a contract with Youth Advocate Programs to deliver WIOA Youth services with a Work-Based Learning focus in Henderson, Nevada. The contract amount shall not exceed \$500,000. Upon approval and ratification by the Local Elected Officials Consortium, the contract period shall be January 1, 2017 through June 30, 2018. Motion carried.

18. **DISCUSSION AND POSSIBLE ACTION: Approve and ratify Board's recommendation to enter into a contract with Olive Crest to deliver WIOA Youth services to foster care youth. The contract amount shall not exceed \$500,000. Upon approval and ratification by the Local Elected Officials, the contract period shall be January 1, 2017 through June 30, 2018.**

Or, enter into a contract with one of the service providers listed below to deliver WIOA Youth services to foster care youth. The contract amount shall not exceed \$500,000. Upon approval and ratification by the Local Elected Officials, the contract period shall be January 1, 2017 through June 30, 2018.

The following service providers were considered for this award:

- a. Chicanos Por La Causa Nevada, Inc. (CPLC)
- b. Olive Crest

Mr. Villalobos provided background and presented the backup: SPR Summary (p. 157), proposal scoring summary (p. 160), scorecards (p. 162-173) and executive summaries (p. 174-177). Olive Crest's proposal received the high score of 78.24% and CPLC received 72.06%. Olive Crest is the incumbent service provider of foster care youth services for the past four years.

Councilwoman Wood stated, Olive Crest is an amazing organization that provides excellent support and services to the foster youth population.

Chair Weekly stated that he had the great opportunity to visit one of Olive Crest's residential sites and he was so impressed with the love and passion they show these youth.

A motion was made by Councilwoman Anita Wood and seconded by Councilwoman Gerri Schroder to approve and ratify Board's recommendation to enter into a contract with Olive Crest to deliver WIOA Youth services to foster care youth. The contract amount shall not exceed \$500,000. Upon approval and ratification by the Local Elected Officials, the contract period shall be January 1, 2017 through June 30, 2018. Motion carried.

19. INFORMATION: PY2016 Training Reports

Brett Miller summarized the adult and youth training reports for the period July 1 through September 30, 2016 provided on page 179-181 of the agenda packet.

20. DISCUSSION AND POSSIBLE ACTION: Review, accept and approve

Chair Weekly read the item into the record and requested the item (20a through 20e) be taken in one vote. Jim Kostecki, CFO summarized the reports.

a. PY2016 WIOA Formula Budget July 1, 2016 through June 30, 2017 **(p. 184-195)**

No change in overall budget; reallocation of Strategic Initiatives line item to the following line items (p. 185):

- 7000 Accounting and Auditing - Increase of \$50,000 as a result of fully funding the CST Consulting contract for accounting services:
 - A-133 Audit \$80,000
 - Auditing Services \$25,000
 - Accounting Svcs. \$145,000
- 7070 Rent (Offices) – Increase of \$2,500 as a result of the annual CPI increase
- 7200 Equipment – Operating Leases – Increase of \$17,500 due to the large increase in printing during the first quarter for the committee, Board and LEO meetings

One-Stop Center-Charleston Budget (p. 190)

- 7070 Rent (Offices) – Increase of \$2,000 as a result of the annual CPI increase

One-Stop System Budget (p. 193)

- 7020 Licenses and Permits – Increase of \$5,000 due to an increase in the amount of locations needed to be licenses for the WorkKeys assessment program
- 8500 Capital – Equipment and Furniture, Tenant Improvements – Increase of \$40,000 in anticipation of needed furniture, cubicles and equipment for the library locations as service providers’ staff relocate to provide services

b. Budget vs. Actual Finance Report (Workforce Connections’ Operations) for the period July 1, 2016 through June 30, 2017 (Formula WIOA) **(p. 197)**

Two budget line items in yellow for the first quarter:

- 7025 Dues & Subscriptions (48.37%) – due to large annual payment; budget line item amount is sufficient through the end of the year
- 7100 Insurance (44.46%) – due to prepayment of insurance; budget line item will balance out over the course of the year.

c. Awards & Expenditures Report - Monthly Update (Status of Service Providers) **(p. 199-203)**

HELP of Southern Nevada – Dropout Recovery (p. 202) shows a negative obligation (\$2,732) due to refund from previous year’s trainings and no obligated trainings for current year. This will change as new clients are enrolled in training.

- d. WIOA Expenditure Tracking Report – July 1, 2015 through May 31, 2016 Actuals vs. Expected Expenditures – Adults, Dislocated Worker and Youth **(p. 205)**

Brett Miller summarized the WIOA Expenditure Tracking Report.

- e. Workforce Connections’ Professional Services Contracts. *(Please note: any pending contract presented for approval may be reviewed and examined in its entirety by any Consortium member upon request).* **(p. 207-213)**
 - 1. CST Project Consulting – This is the third amendment to the original contract which provides fiscal consulting projects as needed to support Board staff. This amendment adds additional funds of \$135,720.00, for a not to exceed amount of \$434,880.00. The term is extended for an additional year. Upon renewal, the contract will be in the third year of a potential four year procurement.
 - 2. Jantec – This is the third amendment to the original contract which provides temporary employment services to WC as needed. This amendment extends the term an additional year. Upon renewal, the contract will be in the third year of a potential four year procurement.
 - 3. Joy Huntsman – This is the fifth amendment to the original contract which provides counseling services for the AARP Back to Work 50+ grant. This amendment adds additional funds of \$30,000.00, for a not to exceed amount of \$108,795.00. Upon renewal, the contract term is extended for an additional 13 months

A motion was made by Councilwoman Gerri Schroder and seconded by Commissioner Varlin Higbee to accept and approve reports (agenda item 20a – 20e) as presented. Motion carried.

21. INFORMATION: Business Engagement and Communications Reports

- a. BEST In-Demand Jobs Report
- b. BEST Pre-Screening & Referral Stats Report
- c. Workforce Connections Compact

Kenadie Cobbin Richardson presented the reports provided on page 215-219 of the agenda packet. She reported that the 51 Compact Employers on page 219 are the employers that are attending meetings regularly, providing business intelligence to the system as well as donating money to the system for various small activities.

Brief discussion ensued regarding community engagement and outreach. Ms. Richardson ensured that she will follow up on all leads and introductions provided by the LEOs.

Councilwoman Schroder reported that Henderson’s police and fire departments are currently recruiting and shared a success story regarding a FIT client attaining employment.

22. DISCUSSION AND POSSIBLE ACTION: Accept and approve Executive Director’s Report ~ Ardell Galbreth, Executive Director

- a. Workforce Development Area – General Update
- b. Rural Counties employment and Training Services
- c. Staff Development and Service Providers/Workforce Development Partners Training
- d. Highlighted Workforce Initiatives

Mr. Galbreth delivered the Executive Director's report provided on page 221-222 of the agenda packet.

A motion was made by Commissioner Varlin Higbee and seconded by Councilwoman Anita Wood to accept and approve Executive Director's report as presented. Motion carried.

23. DISCUSSION AND POSSIBLE ACTION: Discuss and consider Executive Director Ardell Galbreth's performance incentive

Mr. Galbreth recognized staff and the service providers for the hard work and achievements that have benefitted WC. He thanked the LEOs and offered to answer any questions regarding his performance.

The LEOs commended Mr. Galbreth for his efforts, leadership and outstanding performance and unanimously agreed to a reasonable salary increase for Mr. Galbreth.

Claudio Aguayo, Legal Counsel referred to Section 194 of WIOA, which states WIOA funds cannot be used to pay the salary and bonuses of an individual either direct cost or indirect cost at a rate in excess of \$183,300 annually (per 2015 schedule) (U.S. Code / Title 5 / Part III / Subpart D / Chapter 53 / Subchapter II / § 5313 Positions at Level II of the Executive Schedule).

Chair Weekly echoed the others comments regarding Mr. Galbreth's outstanding performance and recommended a salary increase of 5%; Councilman Beers concurred.

Mr. Galbreth requested the additional leave as indicated on Attachment B Compensation Package for Ardell Galbreth (p. 229) and thanked the LEOs for their support and confidence.

The fiscal department will work out the effective date.

A motion was made by Commissioner Lawrence Weekly and seconded by Councilman Bob Beers to approve Executive Director Ardell Galbreth's salary increase of 5% and additional leave. Motion carried. (Revised Attachment B Compensation Package for Ardell Galbreth attached).

24. INFORMATION: LEO Consortium member comments

None

25. SECOND PUBLIC COMMENT SESSION

Chair Weekly stated, members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Consortium. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes.

Lynn Hoffman, ResCare/One-Stop Career Center thanked the Consortium for the contract award to provide Youth services in the OSCC and affiliate sites.

Ronald Thomas, Nevada Partners, Inc. thanked the Consortium for the contract award.

Jeff Vaughn, Build Nevada thanked the Consortium for the contract award to provide pre-apprenticeship services.

Douglas Coombs, Olive Crest thanked the Consortium for the opportunity to continue providing services to foster care youth.

Nyeri Richards, Youth Advocate Program thanked the Consortium for the contract award.

Hearing no other comments, Chair Weekly closed the Public Comment Session.

26. ADJOURNMENT

The meeting adjourned at 3:11 p.m.

Attachment B
Compensation Package
for
Ardell Galbreth
Workforce Connections (WC)
Executive Director

Base Salary Current Annual Base Salary: \$165,000
Approved Salary Adjustment: 5%
Amended Annual Base Salary: \$173,250
Effective: January 1, 2017

Paid Time Off Paid Time Off (PTO) current accrual 12.62 per pay period and 12.92 beginning April 1, 2017 (Consistent with WC policy).

Paid Holidays

New Year's Eve (1/2 day)	Nevada Day
New Year's Day	Veteran's Day
MLK Day	Thanksgiving
President's Day	Family Day (day after Thanksgiving)
Memorial Day	Christmas Eve (1/2 day)
Independence Day	Christmas Day
Labor Day	Employee Birthday

PERS Fully funded by WC

Leave Buyback Consistent with WC policy

Additional Leave Accrual 80 hours / per year
Approved Effective: January 1, 2017

Professional Development Time 80 hours / per year

No cost of Living Allowance Increases



ARDELL GALBRETH, EXECUTIVE DIRECTOR
WORKFORCE CONNECTIONS



LAWRENCE WEEKLY, COMMISSIONER
CHAIRMAN, LOCAL ELECTED OFFICIAL CONSORTIUM

Agenda item 6. DISCUSSION AND POSSIBLE ACTION:

Review and approve Annual Audit PY2015 (Year ended June 30, 2016) ~ *Presentation by Ryan C. Whitman, CPA, Piercy Bowler Taylor & Kern*

P B T K
PIERCY BOWLER
TAYLOR & KERN
Certified Public Accountants
Business Advisors

Annual Financial Report

Workforce Connections

July 1, 2015 - June 30, 2016

Las Vegas, Nevada

6330 West Charleston Boulevard, Suite 150
Las Vegas, Nevada 89146

Ardell Galbreth, Executive Director

Workforce Connections
**Schedule of Findings and Questioned Costs
For the Fiscal Year Ended June 30, 2016**

Section I - Summary of Auditors' Results:**Financial Statements:**

Type of auditors' report issued:	Unmodified
Internal control over financial reporting:	
Material weaknesses identified?	No
Significant deficiencies identified that are not considered to be material weaknesses?	None reported.
Noncompliance material to financial statements?	No

Federal Awards:

Internal control over major programs:	
Material weaknesses identified?	No
Significant deficiencies identified that are not considered to be material weaknesses?	None reported.
Type of auditors' report issued on compliance for major programs:	Unmodified
Audit findings required to be reported in accordance with 2 CFR 200.516(a)	No

Identification of major programs:

CFDA Number:	17.258, 17.259, 17.278
Name of Federal Program or Cluster:	United States Department of Labor, Employment and Training Administration, WIA/WIOA Cluster.

Dollar threshold used to distinguish between Type A and Type B programs:	\$750,000
Auditee qualified as low-risk auditee?	Yes

Workforce Connections

**Schedule of Findings and Questioned Costs (Continued)
For the Fiscal Year Ended June 30, 2016**

Section II – Findings relating to the financial statements, which are required to be reported in accordance with auditing standards generally accepted in the United States and *Government Auditing Standards*

None reported.

Workforce Connections

**Schedule of Findings and Questioned Costs (Continued)
For the Fiscal Year Ended June 30, 2016**

Section III – Findings and questioned costs for federal awards, including audit findings required by 2 CFR 200.516(a)

None reported.

Agenda item 7. INFORMATION:

Status update from our library district partners on the strategic initiative to host additional One-Stop Career Centers at the public libraries

- a. Matt McNally and Danielle Milam, Las Vegas Clark County Library District
- b. Forrest Lewis, North Las Vegas Library District
- c. Kim Diehm, Boulder City Library District

Agenda item 8. DISCUSSION AND POSSIBLE ACTION:

Accept and approve Strategic Initiatives Report ~ *Jaime Cruz, Chief
Strategy Officer*

- a. Status Update on WIOA Compliance Assurance Initiatives
- b. Status Update on Workforce Development System Continual
Improvement Initiatives

Strategic Initiatives Update Report 2-14-2017

- a) Status Update on WIOA Compliance Assurance Initiatives
- Nevada's Unified State Plan was approved by US DOL on Oct 20, 2016.
 - Workforce Connections' Proposed Four-Year Local Plan was approved by the Governors Workforce Development Board on Oct 20, 2016. Approved plan has been signed by Chief LEO and Board Chair and has been posted on the website.
 - Strategic Work Plan - Goals Matrix was updated to reflect second quarter of Program Year 2016. Will continue to be reviewed/updated quarterly. Next update will be for third quarter of Program Year 2016 in April.
 - July 1, 2016 – US DOL-approved state plans and WIOA Common Performance Accountability took effect.
 - WC staff continues to attend WIOA-implementation trainings/webinars.
- b) Status Update on Workforce Development System Continual Improvement Initiatives
- Initiative to open additional One-Stop Career Centers at public libraries continues as planned. Presentation to North Las Vegas City Council on February 1.
 - Assembling new tools for community outreach and system building/convening.
 - STEM initiatives continue to be successfully integrated into Individual Service Strategy and Individual Employment Plan activities.
 - Interactive Career Exploration (ICE) project continues to make progress. Web optimization phase is complete. Once the next phase of mobile device optimization is complete, it will provide system clients easy access to career exploration activities through any mobile device.
 - The Woofound/Traitify Personality Assessment has now been made available throughout the One-Stop Career Center and its Affiliate Sites. The assessment delivers instant personalized career recommendations based on the unique traits of the client.
 - Waiting for the implementation of a new Statewide Automated Workforce System (SAWS). DETR is in negotiations with potential vendor.
 - The year-long implementation of new Eligible Training Provider List (ETPL) online management process is now complete.

Vision: "Full Employment for All Southern Nevadans"

Mission: "Connecting Employers to a Ready Workforce"

Strategic Work Plan Goals Matrix

Goal 1: Implement Effective Policies for Management and Oversight of the One-Stop Delivery System

Strategy	Tactic	Timeline	Measurement	Status
1.1. Effectively transition system service delivery from WIA to WIOA.	1. Use Gantt Chart as central repository and tracking for all WIOA implementation activities.	Ongoing	• Completed items "checked off" on the Gantt chart.	• 95% complete
	2. Revise, modify and/or develop Workforce Connections' policies and associated contracts to ensure WIOA compliance.	Ongoing	• Updates and recommendations to Board and Committees quarterly.	• Policies 100% complete • Contracts in place with Title I Service Providers for PY16, New Operator RFP
	3. Communicate the implementation plan and all necessary changes to necessary stakeholders through training and technical assistance.	Ongoing	• Updates and recommendations to LEOs, Board and Ex-Com quarterly.	• Gantt chart is updated monthly and presented to LEOs, Board and Ex-Com
	4. Evaluate implementation and transition plan for effectiveness and modify as necessary.	Ongoing	• Updates and recommendations to Board and Committees quarterly.	• Addition of strategy 3.4
	5. Establish additional One-Stop Career Centers that serve Youth, Adult and Dislocated Workers under one roof.	Jul-17	• Executed MOU's with facility partners and contracts with One-Stop operators.	• Executed MOU with 3 library districts, working with others, published Operator RFP for PY17
	6. Establish regional partnerships in areas with jurisdictional synergies	Ongoing	• Executed MOU with appropriate partners.	• Executed MOU with Mohave/La Paz Counties Board in Arizona

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Strategic Work Plan Goals Matrix

Goal 1: Implement Effective Policies for Management and Oversight of the One-Stop Delivery System

Strategy	Tactic	Timeline	Measurement	Status
1.2. Maximize return on investment and manage resources responsibly with the highest standards.	1. Hire, retain and develop well qualified staff talent and encourage ongoing management and oversight training.	Ongoing	<ul style="list-style-type: none"> Strategic staff recruitment and training program. 	<ul style="list-style-type: none"> Conducted trainings: RFP 101, CPR, Active Shooter Procured consultant to establish & execute WDPAP initiative Staff attended Career Pathway and Grant Writing Training
	2. Lend strong technical assistance support to awarded programs along with comprehensive fiscal oversight and accountability for productive outcomes.	Ongoing	<ul style="list-style-type: none"> Unqualified fiscal auditing financial statements and less than ten noted monitoring findings identified by the State of Nevada and/or U.S. Department of Labor. 	<ul style="list-style-type: none"> Conducted: OSOS, Fiscal, Programmatic trainings Desk reviews in progress and on-going Began PY16 programmatic and fiscal monitoring
1.3. Correct any noted auditing and monitoring findings.	1. Develop and document sound corrective action measures with permanent fixes to prevent noncompliance recurrence.	Ongoing updates by WC management team	<ul style="list-style-type: none"> Corrective action validated along with findings closure notice from auditing/ monitoring agency. 	<ul style="list-style-type: none"> Response to DETR regarding August 2015 WISS monitoring report was formally accepted, nothing pending
	2. Provide technical assistance to staff and/or funded partners/service providers and ongoing training initiatives associated with awarded programs and funding.	Within 3 months of program/funding award	<ul style="list-style-type: none"> Published training and technical assistance reports. 	<ul style="list-style-type: none"> System-wide training on services to individuals w/ disabilities System-wide train-the-trainer training on financial literacy
	3. Modify/update policies as necessary to avoid repeat auditing and monitoring findings.	Ongoing throughout each program year	<ul style="list-style-type: none"> Quality assurance process. 	<ul style="list-style-type: none"> Fiscal SOP manual was updated to mitigate future repeat findings

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Strategic Work Plan Goals Matrix

Goal 2: Champion Youth Education, Training and Employment

Strategy	Tactic	Timeline	Measurement	Status
2.1. Address the educational and vocational needs of Out-of-school Youth.	1. Deliver holistic, wraparound youth services by partnering with educators, employers and community based organizations to identify and leverage resources.	Ongoing each program year	<ul style="list-style-type: none"> Youth Panel Meetings. Receipt of formal presentations and inputs from funded partners including the number of youth successfully served. 	<ul style="list-style-type: none"> Youth Panel mtg. took place Q2 PY16. Next mtg. scheduled for Q3 PY16 Providers share practices & outcomes at Committee Board and LEO mtgs
	2. Target hardest-to-serve youth identified by Programs Committee and Youth Panel.	Ongoing each program year	<ul style="list-style-type: none"> Published Request for Proposals and award and execute contracts to qualified/certified partners and service providers to serve the identified populations. 	<ul style="list-style-type: none"> Released RFPs for Youth Services at OSCC, Foster Youth, Henderson WBL pilot, DETR/WC Youth hardest-to-serve pilot YBLV won SBIRT award to provide additional services
2.2. Engage and connect youth with career path and employment training opportunities relevant to the identified industry sectors.	1. Fund workforce development programs that prepare youth for successful entry into employment and lifelong learning opportunities in the identified industry sectors.	Ongoing each program year	<ul style="list-style-type: none"> Publish Request for Proposals and award and execute contracts to qualified/certified partners and service providers. 	<ul style="list-style-type: none"> 100% complete
	2. Partner with local employers to promote youth career preparedness and exposure through work-based learning opportunities.	Ongoing each program year	<ul style="list-style-type: none"> Number of youth participating in work-based learning opportunities. 	<ul style="list-style-type: none"> Partnering with Henderson Law Enforcement to provide WBL
	3. Secure local public/private partners with focus on youth education and training opportunities leading to promising careers.	Ongoing each program year	<ul style="list-style-type: none"> Executed MOUs/contracts. 	<ul style="list-style-type: none"> Existing MOUs/contracts with: DJJS, CCSD, DRHS, AmeriCorps, Habitat for Humanity

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Strategic Work Plan Goals Matrix

Goal 2: Champion Youth Education, Training and Employment

Strategy	Tactic	Timeline	Measurement	Status
2.3. Expose youth to STEM skill sets, occupations, training and career pathways.	1. Partner with educators, employers and community organizations to increase exposure for youth to the necessary skills of the future workforce.	Ongoing throughout each program year	<ul style="list-style-type: none"> Increase system youth initiatives/activities, making sure they are both engaging and local industry-relevant. 	<ul style="list-style-type: none"> Expanding Interactive Career Exploration tools, partnered with Nevada Builders Alliance and Northern Nevada Economic Deveopment
	2. Increase the STEM exposure for youth served by funded partners.	Ongoing throughout each program year	<ul style="list-style-type: none"> Include STEM requirements in service provider contracts with clear measurables. 	<ul style="list-style-type: none"> 100% complete Completed monitoring of STEM activities, incorporating results in PY16 for continual improvement

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Strategic Work Plan Goals Matrix

Goal 3: Promote Quality Employment and Training Services for Adult and Dislocated Workers

Strategy	Tactic	Timeline	Measurement	Status
3.1. Leverage resources to provide more comprehensive service delivery by soliciting partnership agreements from both required and non-required partners.	1. Establish and maintain resource-sharing agreements with required and non-required One-Stop System partners.	Ongoing and throughout program year.	• Executed MOUs.	• Draft submitted to system partners • Have not received back all executed MOUs
	2. Facilitate system-wide dialogue for the purpose of collaborating with partners and addressing the needs of job-seekers including targeted populations.	Ongoing	• One-Stop System Panel meetings. • Special Populations Panel meetings.	• OSDS Panel met in Q2 PY16 • Next meeting scheduled for Q3 PY16
3.2 Build system capacity in order to increase quality of service.	1. Continually evaluate system requirements and implement training activities as needed for system partners.	Ongoing	• Give quarterly updates of system-wide training activities.	• Procured consultant to establish & execute WDPAP initiative
	2. Through the Workforce Development Academy (WDA), continue to build capacity throughout the system.	Ongoing and throughout program year	• Give quarterly updates of WDA enrollments.	• WDA is now WDPAP • Establishing program with US DOL & NSAC
3.3. Transition and maintain a WIOA compliant One-Stop operator in alignment with the State Plan.	1. Initiate a competitive procurement process and execute a contract for a One-Stop operator.	Jun-15	• Executed contract.	• New Operator procurement action in process
	2. Execute WIOA-compliant MOU's with mandated System partners and facilitate the implementation through the One-Stop operator.	Jun-15	• Executed MOUs.	• Draft submitted to system partners • Have not received back all executed MOUs
	3. Develop and implement a OSCC transition plan detailing potential barriers to an effective and timely transition to WIOA compliant operator.	Jul-15	• Executed plan.	• 100% complete

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Strategic Work Plan Goals Matrix

Goal 3: Promote Quality Employment and Training Services for Adult and Dislocated Workers

Strategy	Tactic	Timeline	Measurement	Status
3.4 Implement a Two-Generation Strategy to break the poverty cycle in Southern Nevada.	1. Partner with SNRHA and UWSN to assist in-need low-income families with children	Ongoing	• MOU/Contract	• In place
	2. Partner with social service agencies to support early childhood learning & education	Ongoing	• MOU	• In progress
	3. Identify and address family training and educational needs.	Ongoing	• MOU/Contract	• In place
	4. Prepare adults for gainful employment.	Ongoing	• WIOA enrollments	• In progress
	5. Connect employers/businesses to well trained, educated and qualified individuals for employment.	Ongoing	• Commitment from Compact Employers to place WIOA clients	• In progress

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Strategic Work Plan Goals Matrix

Goal 4: Attract, Grow and Retain Businesses				
Strategy	Tactic	Timeline	Measurement	Status
4.1. Create a workforce system that champions business, education, training and workforce development.	1. Grow a strong network of business partners/local employers that looks to Workforce Connections' One-Stop Delivery System and Career Center(s) as their first choice for employment and training services.	Annually	<ul style="list-style-type: none"> • At least 25 new employer customers per year. • At least 6 employers returning for additional services. • Host at least 2 hiring events with a minimum of 50 positions available per event. • Host 2 training events with a minimum of 100 attendees per event. 	<ul style="list-style-type: none"> • Planning a large scale Spring Hiring Event for 3/30/17 that will include participation from all service providers/subrecipients
	2. Keep the Board informed of Business Engagement activities and initiatives.	Quarterly	<ul style="list-style-type: none"> • Give quarterly updates of Business Engagement activities. • Give updates of Business Engagement Panel activities (# of members, # of meetings, actionable items, etc.). 	<ul style="list-style-type: none"> • A special Business Engagement Panel mtg will be held at RedFlint Las Vegas on 1/18/17 to discuss apprenticeships for the IT workforce including cybersecurity
4.2. Create a dynamic supply of trained, skilled workers to meet workforce demands of regional and industry sectors.	1. Partner with local businesses and training providers (colleges, universities, and apprenticeship trades) to gather business intelligence.	Ongoing as driven by business demands	<ul style="list-style-type: none"> • Number of new Compact members. • Publishing and distributing Business Intelligence Reports to One-Stop operator and other system partners. 	<ul style="list-style-type: none"> • Compact membership has been updated to only include active panel members. Compact membership is at 55

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Strategic Work Plan Goals Matrix

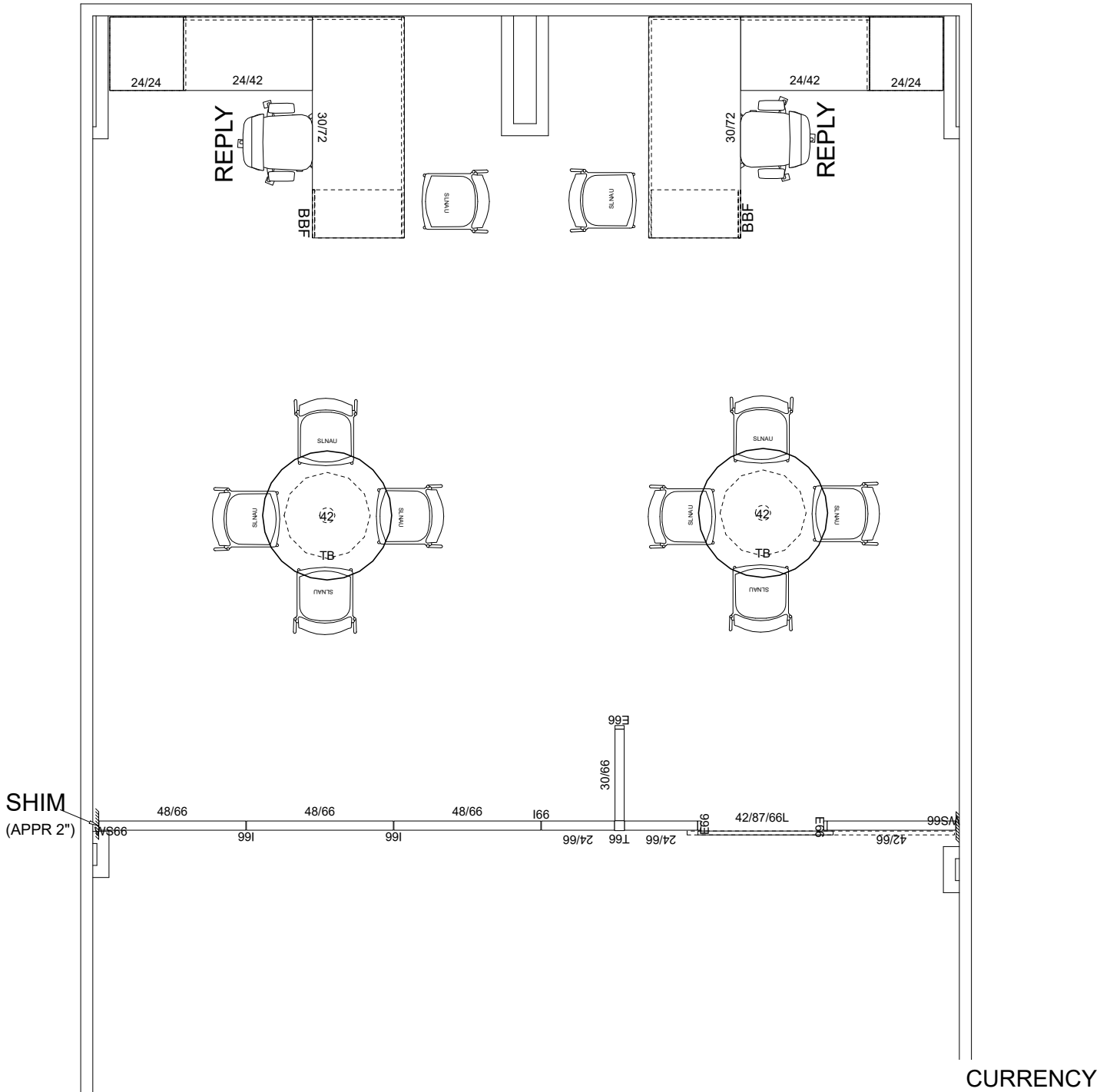
Goal 4: Attract, Grow and Retain Businesses				
Strategy	Tactic	Timeline	Measurement	Status
	2. Develop and coordinate training activities based on business intelligence.	Ongoing as driven by business demands	<ul style="list-style-type: none"> • Response by One-Stop operator and other funded partners, including a description of actions taken/not-taken in response to Business Intelligence Reports. • Number of new trainings added to the ETPL based on business intelligence. • Number of participants placed in employment based on new trainings (measurement dependent on completion of new ETPL process). 	<ul style="list-style-type: none"> • Published Business Intelligence Report: Top 200 Certifications in Southern Nevada
4.3. Align workforce development resources to be anchored by the following industry sectors: <ul style="list-style-type: none"> • Agriculture • Aerospace & Defense • Information Technology • Clean Energy • Health & Medical Services • Logistics & Operations • Manufacturing • Mining & Materials • Tourism, Gaming & Entertainment. 	1. Team up with the Economic Development agencies to support business retention and expansion in the local area.	Ongoing	<ul style="list-style-type: none"> • Appropriate representation on board, committees and/or panels. 	<ul style="list-style-type: none"> • One LVGEA Board member • Two LVGEA Panel members • One City of Las Vegas Panel member • Still actively recruiting

Vision: "Full Employment for All Southern Nevadans"

Mission: "Connecting Employers to a Ready Workforce"

Strategic Work Plan Goals Matrix

Goal 4: Attract, Grow and Retain Businesses				
Strategy	Tactic	Timeline	Measurement	Status
	2. Continue to support GWDB's industry sector councils.	Ongoing	<ul style="list-style-type: none"> • Consistent attendance and participation by WC staff and board members at DETR sector councils. 	<ul style="list-style-type: none"> • Governor's new Office of Workforce Innovation has re-organized the councils • GWDB Ex-Com in place
	3. Allocate resources yearly to support sector initiatives.	Ongoing	<ul style="list-style-type: none"> • Funded partners contracts include resource requirement. support to industry sectors. • Fund system-building initiatives. 	<ul style="list-style-type: none"> • New contracts in place for PY16 • Developing additional system-building initiatives
	4. Develop career pathway initiatives focused on the highest growth/highest wage industry sectors in the local area.	Jun-16	<ul style="list-style-type: none"> • Develop specialized pathways for IT, Healthcare and Manufacturing. 	<ul style="list-style-type: none"> • Developing a partnership with UMC to support healthcare career pathways for nurses
	5. Streamline board membership application and approval process to identify and document strong credentials for membership.	May/June 2015	<ul style="list-style-type: none"> • New Board members appointed to all required positions. • Board re-certification. 	<ul style="list-style-type: none"> • Both 100% complete
4.4. Maintain a compliant, engaged, effective and efficient board.	1. Implement a recruitment strategy that builds a pool for potential board, committee and panel members.	Oct-15	<ul style="list-style-type: none"> • Recruitment strategy in place. • Pool of ready candidates. 	<ul style="list-style-type: none"> • Both 100% complete
	2. Implement a continual Board Member development program.	Dec-15	<ul style="list-style-type: none"> • On-board orientation. • Board member training. • NAWB conference attendance. 	<ul style="list-style-type: none"> • LEOs, Board members and staff attended NAWB conference in DC



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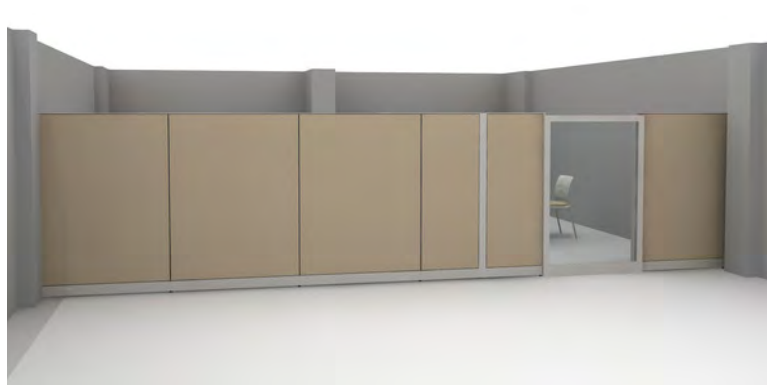
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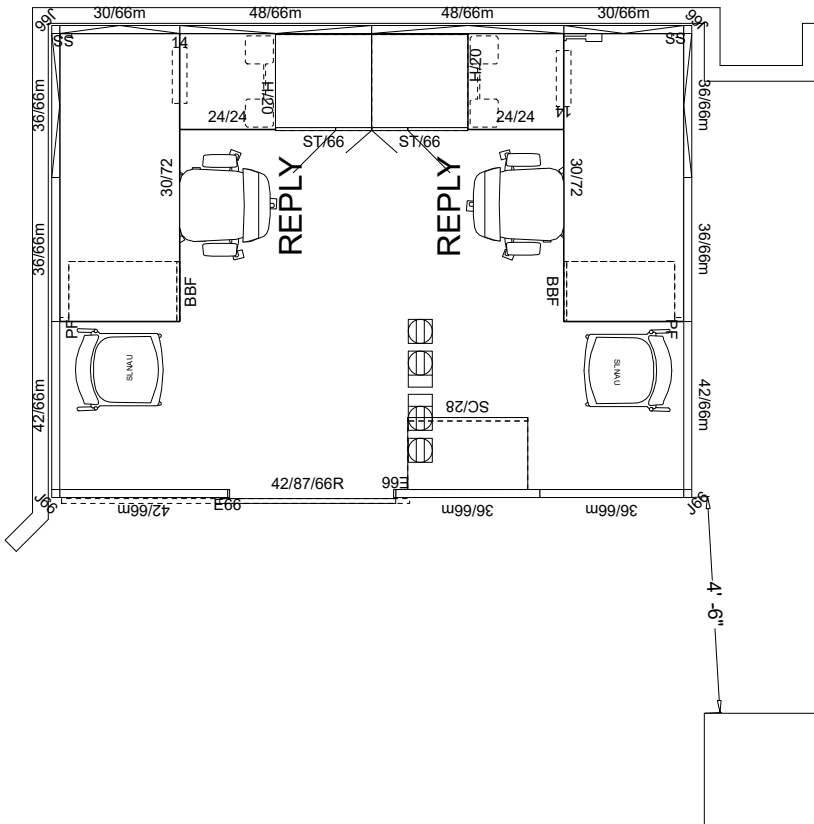
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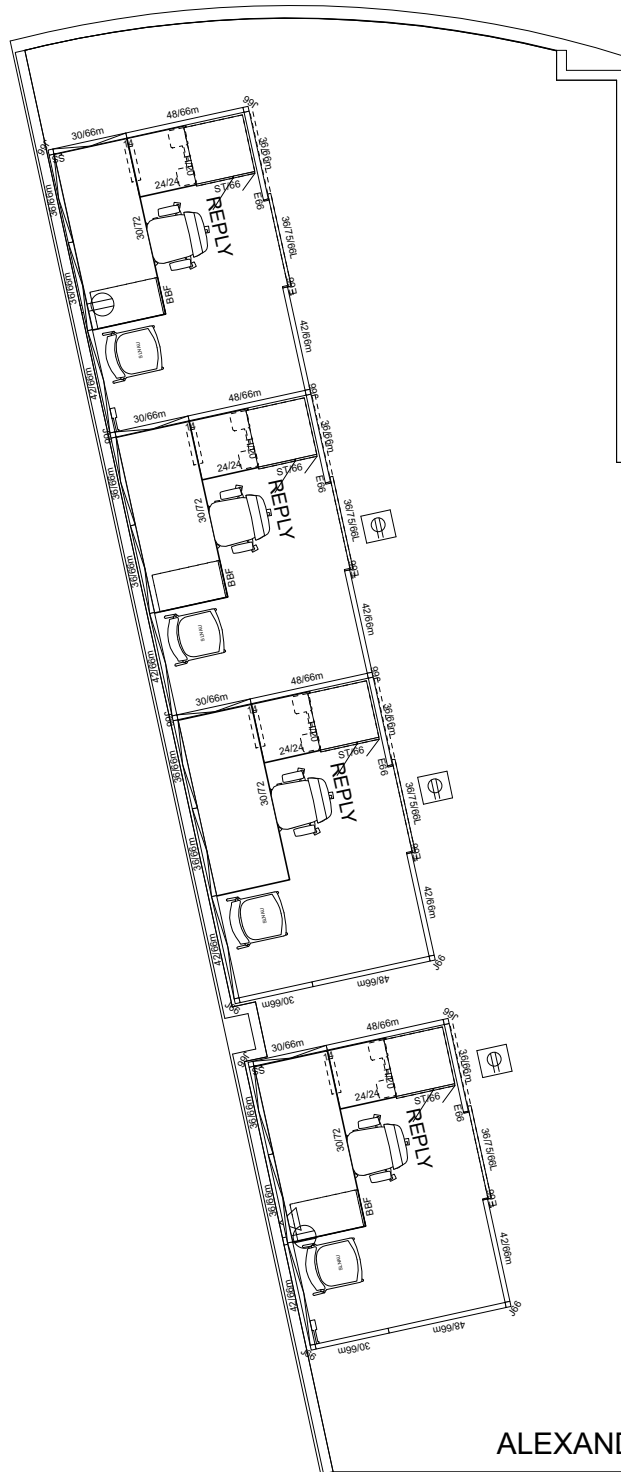
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ALEXANDER



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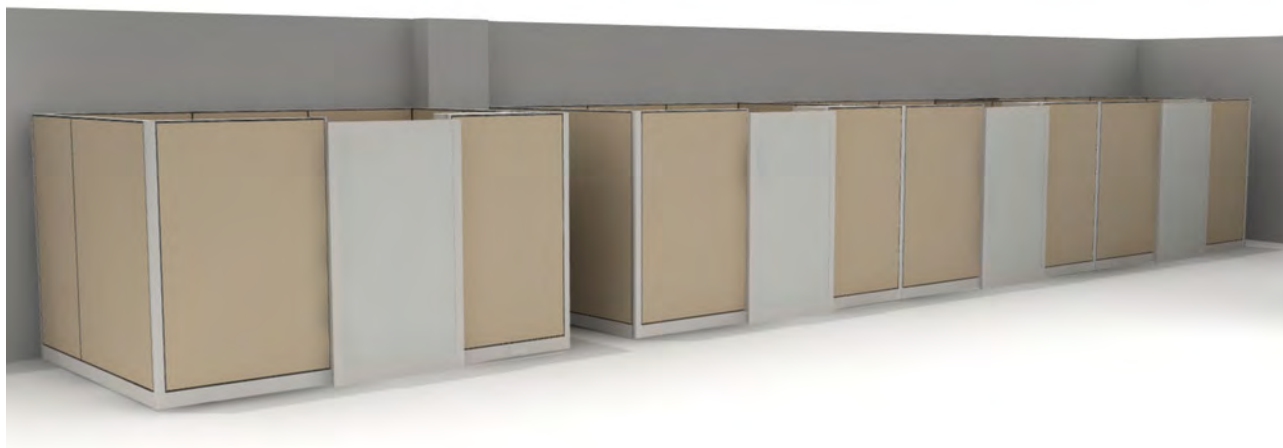
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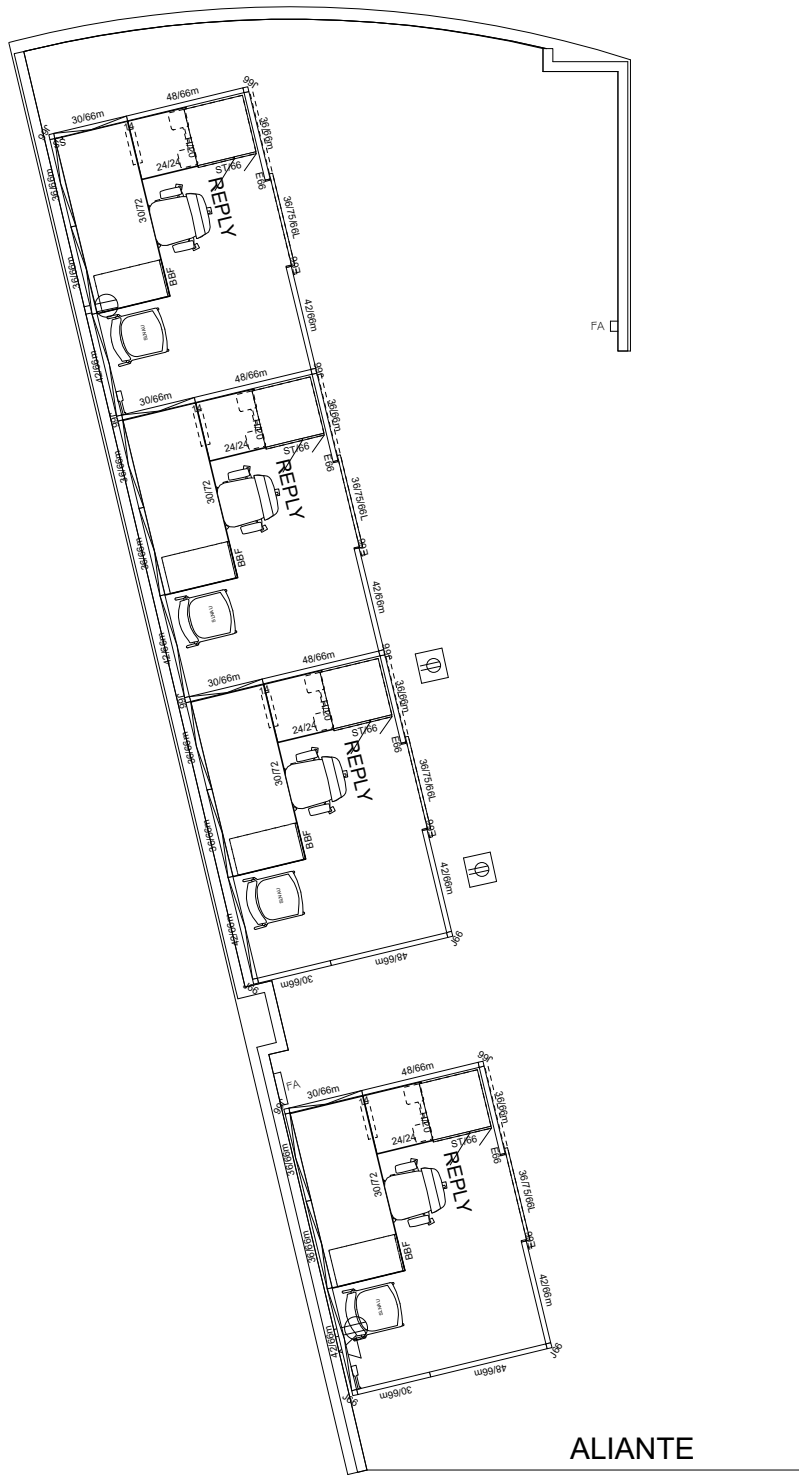
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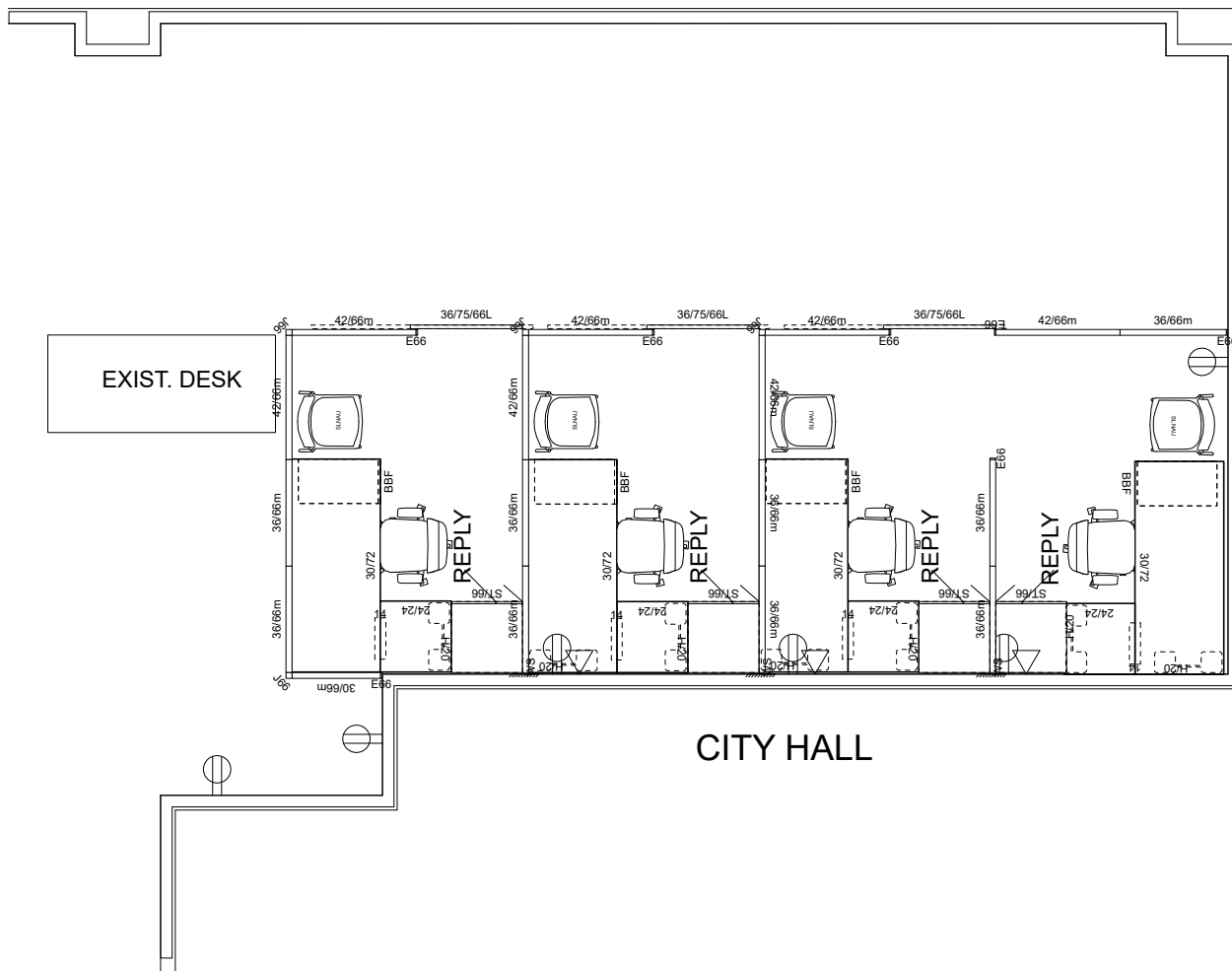
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ACCOUNT MANAGER: JD

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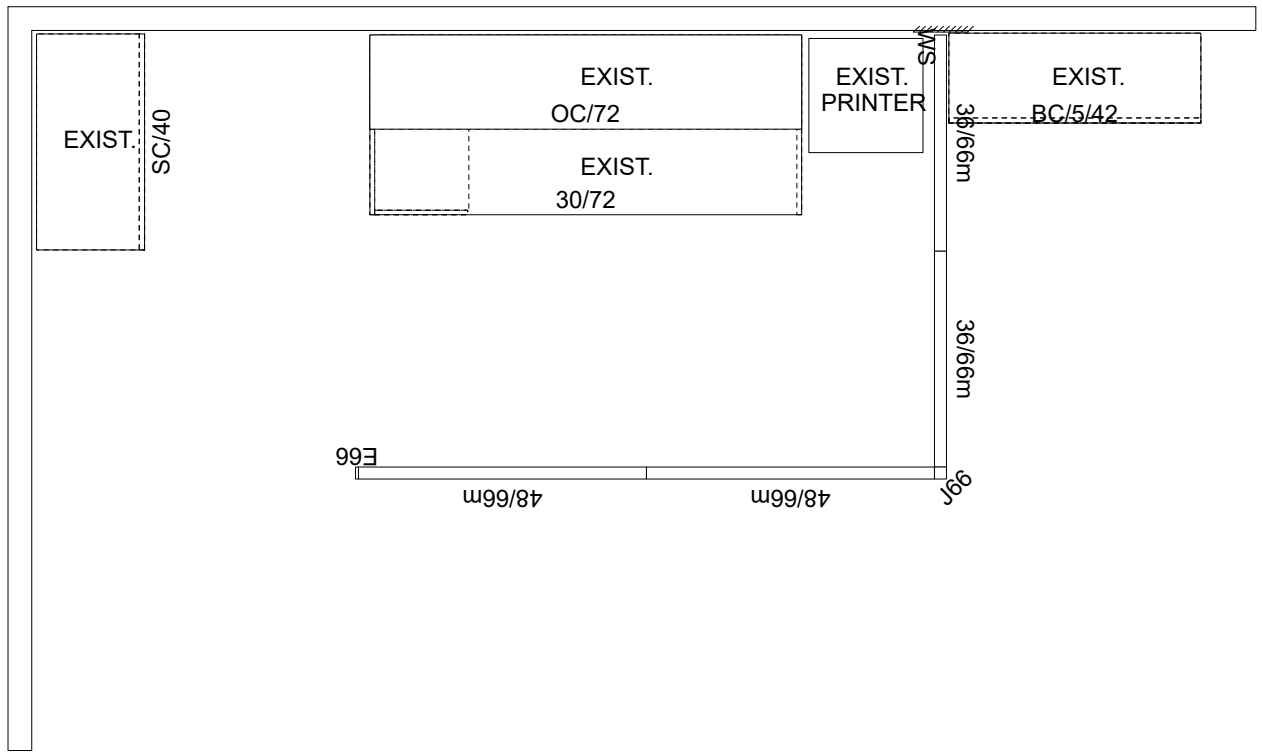
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Agenda item 9. DISCUSSION AND POSSIBLE ACTION:

Designate members of the One-Stop Operator Selection Committee. The One-Stop Operator will be responsible for the management of the existing Comprehensive One-Stop Center and additional new One-Stop Centers to open in Program Year 2017 throughout the Southern Nevada Workforce Development Area.

Proposed members:

- a. Title I Youth, Adult and Dislocated Worker
Jaime Cruz, Chief Strategy Officer, Workforce Connections
- b. Title II Adult Education and Family Literacy
Nancy Olsen, Adult Education Programs Supervisor, Nevada Department of Education
- c. Title III Wagner Peyser Employment Services
Renee Olson, Administrator Employment Security Division, Nevada Department of Employment Training and Rehabilitation
- d. Title IV Vocational Rehabilitation
Shelley Hendren, Administrator Rehabilitation Division, Nevada Department of Employment Training and Rehabilitation
- e. Temporary Assistance for Needy Families (TANF)
Steve Fisher, Administrator Division of Welfare and Supportive Services, Nevada Department of Health and Human Services
- f. Las Vegas Clark County Library District
Matt McNally, Community Engagement Director, Las Vegas Clark County Library District
- g. North Las Vegas Library District
Forrest Lewis, Director, North Las Vegas Library District
- h. Boulder City Library District
Kim Diehm, Director, Boulder City Library District
- i. United Way of Southern Nevada
Bob Morgan, President & CEO, United Way of Southern Nevada

From Nevada's WIOA Unified State Plan:

One-Stop Operator Designation or Certification

In collaboration with core partners, the local boards shall issue Request for Proposals (RFPs) for one-stop operator(s). An operator selection committee comprised of a representative from each of the required four WIOA partners and other selection committee members designated by the local board shall review third party scoring evaluation results; review or evaluate proposals; and provide feedback to the local boards. The local boards have the option of including third party scoring in their evaluation process. The local board, with the agreement of the chief elected official(s), will select/designate/certify one-stop operators and terminate for cause the eligibility of such operators consistent with WIOA Section 121(d).

PROPOSED MEMBERS:

1. Title I Youth, Adult and Dislocated Worker
Jaime Cruz, Chief Strategy Officer, Workforce Connections
2. Title II Adult Education and Family Literacy
Nancy Olsen, Adult Education Programs Supervisor, Nevada Department of Education
3. Title III Wagner Peyser Employment Services
Renee Olson, Administrator Employment Security Division, Nevada Department of Employment Training and Rehabilitation
4. Title IV Vocational Rehabilitation
Shelley Hendren, Administrator Rehabilitation Division, Nevada Department of Employment Training and Rehabilitation
5. Temporary Assistance for Needy Families
Steve Fisher, Administrator Division of Welfare and Supportive Services, Nevada Department of Health and Human Services
6. Las Vegas Clark County Library District
Matt McNally, Community Engagement Director, Las Vegas Clark County Library District
7. North Las Vegas Library District
Forrest Lewis, Director, North Las Vegas Library District
8. Boulder City Library District
Kim Diehm, Director, Boulder City Library District
9. United Way of Southern Nevada
Bob Morgan, President & CEO, United Way of Southern Nevada

IMPORTANT NOTE: Committee members will designate an alternate representative from their agency to stand-in for them during the evaluation process in case an unforeseen scheduling conflict occurs. Third party evaluation will be provided by Social Policy Research Associates.

TIMELINE:

Proposals due: February 3, 2017 by 2:00 PM

Public proposal opening: February 3, 2017 at 2:30 PM

Evaluation of proposals and panel interviews if needed: February 6-17, 2017

Recommendation to the Board for approval: March 20, 2017

Recommendation to the Local Elected Officials for ratification: April 11, 2017

Contract negotiations with awardee: April 12-30, 2017

Contract commencement: May 1, 2017

Agenda item 10. DISCUSSION AND POSSIBLE ACTION:

Review and approve the Executive Committee's recommendation to designate the TANF office on 700 Belrose Street, Las Vegas, NV 89107 as a Workforce Connections One-Stop Affiliate Site as outlined in WIOA. Upon approval and ratification by the Local Elected Officials, TANF staff will be collocated at the comprehensive center on West Charleston and Title I staff will be collocated at the TANF affiliate site.

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December 7, 2016

Steve Fisher, Administrator
Nevada Division of Welfare and Supportive Services
1470 College Pkwy.
Carson City, Nevada 89703

RE: TANF Affiliate Site Application

Dear Mr. Fisher: *Steve*

Thank you again for your request to have one of your Southern Nevada TANF offices designated as a Workforce Connections One-Stop Affiliate Site. We are pleased to support your application. Approval of the designation will be on the agenda for our next Board meeting.

We are in the process of establishing One-Stop Centers/Affiliate Sites in public libraries across the valley. In the future, as we solidify meaningful access to TANF programs at our comprehensive Center on W. Charleston, we can work together to designate additional TANF Affiliate Sites when prudent and increase access to TANF information at our future Centers/Affiliate Sites.

After the approval by our Board, my staff and I will be happy to work with you and your staff in coordinating the colocation of TANF staff presence in our comprehensive center and Title I staff presence at your TANF Affiliate Site. In accordance with WIOA, as we continue to build an effective One-Stop Delivery System we look to your agency, i.e., the Division of Welfare and Supportive Services (DWSS) as a required system partner and a valuable component of an integrated and effective workforce development system.

As we move forward in standing up One-Stop Centers and Affiliate Sites in the Southern Nevada workforce development area, you and your staff are invited to offer inputs and guidance for a smooth transition. As the designated southern region workforce development area administration and management staff, Workforce Connections is committed to building and establishing partnerships as outlined in WIOA to better serve job seekers and businesses with top-quality products and services. However alone, Workforce Connections will fall far short of this objective.

I do hope this communication offers some light regarding Workforce Connections' directional plan and if you have any questions or concerns regarding this matter, please feel free to contact me at (702) 636-2337.

Respectfully,



Ardell Galbreth
Executive Director



Southern Nevada One-Stop Delivery System Affiliate Site Application for Designation

Organization Name: _____

Address: _____

Phone Number: _____

Fax Number: _____

Partners: _____

Date Submitted: _____

Contact Person: _____

Title: _____

Phone Number: _____

E-mail: _____



<p>1. Provide a list of all partners located at the site and the services/resources each partner provides.</p>
<p>2. Provide a list of future partners to be located at the site and the services/resources each partner will provide.</p>
<p>3. Provide a list of any workforce development collaborative initiatives (prior or proposed).</p>
<p>4. Provide evidence of effective and efficient delivery of prior workforce development services.</p>



5. Provide evidence of working relationships with One-Stop Delivery System (OSDS) partners within the Southern Nevada Workforce Development Area (SNWDA).

6. Describe the strategies in place or to be implemented for improving the local workforce development system.

7. Describe how the affiliate site intends to measure, analyze and review data in order to improve quality of services provided and system performance?

Agenda item 11. INFORMATION:

STEM Newsletter

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NEWSLETTER



Volume II, Issue I
February, 2017

INSIDE THIS ISSUE:

<i>Partner Highlight</i>	1
<i>New Collar Jobs</i>	1
<i>Special Points</i>	2
<i>OWINN Report</i>	2
<i>STEM/ Sectors</i>	2

Point of Interest:

- In 2016, Nevada scored #1 in job growth, scoring highest among all states. The rise to the top spot completed a six-year climb from the last place spot in 2009 and 2010.

(Source: Gallup 2016 Job Creation Index, January 27, 2017)

Workforce Connections
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146
Phone: 702.638.8750
Fax: 702.638.8774
www.nvworkforceconnections.org

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to a Ready Workforce**

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program
Auxiliary aids and services available
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disabilities
Relay 711 or (800) 326-6868*

PARTNER HIGHLIGHT



NEVADA PARTNERS

NPI recently formed a partnership with Intel Technologies, The Intel Innovation Generation Program. The program is a self-efficacy project-based learning experience for out-of-school youth ages 16-24 who are interested in obtaining knowledge and hands-on experience with forward-looking technologies, tools and platforms. The program is committed to helping youth develop the exploratory mindset and technology skills needed for the jobs of tomorrow. Our STEM program goal is to create the next generation of innovators, technology entrepreneurs and technology administrators; it will bring new and inventive ways to engage and expose. Clients gain hard skills required to operate the advances in technology, such as a laser cutter, 3D printer and small unmanned aircraft systems (UAS, or drones), and the mindset to find applicable uses for

these technologies in their lives and communities. Participants have already heard from a dozen speakers, and are looking forward to hearing from more, in fields such as UAS, robotics, entrepreneurship, and 3D printing, to name a few. They will also be visiting 10 local businesses to view application of the skills they are learning.

Although in the past NPI has worked primarily with the hospitality industry, the Intel program will greatly help us to diversify into heavy technology sectors.

For more information on the Intel or NPI programs, contact Brittani Gray at NPI, 702.924.2134, or bgray@NevadaPartners.org.



NEW COLLAR JOBS—WHAT IS THAT?

We all know about white collar and blue collar jobs, but IBM says there should be a third variant: new collar jobs.

They're jobs somewhere in the middle between professional careers and trade work, meaning they combine technical skills with a knowledge base rooted in higher education.

IBM's push for new collar jobs is well-timed; as the US prepares for several decades of robotic automation, employers will need to start prizing adaptability over expertise in certain cases. The valuable worker won't necessarily be the one who

knows everything, but who can adjust if and when another job gets turned over to machines.

"What matters most is relevant skills, sometimes obtained through vocational training," IBM CEO Ginni Rometty wrote in an open letter to President-elect Donald Trump in November 2016, introducing the idea of new collar jobs. Rometty says these are "entirely new roles" in areas such as cybersecurity, data science, and artificial intelligence—the server technicians, database managers, and other assorted IT roles. *(Source: Business Insider, Chris Weller, January 6, 2017)*

Special Points

Year of STEM

Governor Sandoval declared 2017 the year of STEM. The Governor’s Office of Science, Innovation and Technology has created a STEM website offering information on STEM activities for students, parents, educators, and employers. The website address is: www.stemhub.nv.gov. It offers a career guide, lists STEM events and information on STEM jobs, and how STEM feeds into Nevada sectors.

Five Ways To Be STEM-Literate

- Take a STEM-related elective if you are still in school. Most college programs have specialized technology-related electives to become more familiar with technology in their field of study.
- Minor in a STEM area if you are thinking about postsecondary education. It puts you ahead of competition.
- Pay attention in general courses. General courses help students to develop their critical thinking skills.
- Find a STEM-related hobby. Most colleges and universities have extra-curricular activities that center around STEM areas. It’s a great way to gain knowledge about the intersection of business and technology.
- Read STEM-related literature and keep up on STEM-related advancements. Much can be absorbed in what we read, view and follow these days. There are great resources on-line for making STEM a part of how we live and think. (Source: David Eccles School of Business at the University of Utah, August 28, 2015)

How Museums Are Using Technology

- Apps to navigate a large collection
- 3D printing replicas for tactile experiences
- Virtual reality
- Utilizing robots as guides through museum collections

(Source: Las Vegas Sun, by Ula Ihnytzky, AP, December 26, 2016)

OWINN REPORT

In November, 2016, the Governor’s Office of Workforce Innovation (OWINN) published Connecting Nevada’s Young Adults to Training and Employment: Perspectives from Nevada’s Young Adults and Employers.

The population sampled was WIOA youth. Following are some highlights from that report.

- WIOA youth report they are rejected for employment as a result of lack of experience. Young adults are disadvantaged, whether high school graduates or with some postsecondary activity, if they do not have a work-based learning (WBL) experience, and that disadvantage is exacerbated every additional year they go without employment.
- Youth feel that lack of education is their biggest barrier to employment. Additionally, they expressed discomfort with what they perceived as “typical” work environment and challenges with a supervisor (or not

having a workplace adult to whom they can relate).

- Employers (polled through the Governor’s sector councils) expressed concern over youth’s (particularly millennials) lack of soft and technical skills to fill openings (e.g., understanding of appropriate workplace culture and environment, communications etiquette, teamwork, problem solving, compliance and honesty, among others). Additionally they expressed concern with the lack of experiences students had to enhance their technical skills. Classes that provide hands-on experience with equipment and exposure to information technology or systems, engineering, and software development are seen as vital for students — even if they don’t plan on working in the IT field.
- The differences between young adults and employers dissipated when it came to CTE [Career and Technical Education] or JAG [Jobs for America’s Graduates] students. Employers who hired CTE

[and JAG] students in the past stated they were more prepared and had skills necessary to succeed in the workplace.

- Both young adults and employers believe there’s a mismatch in work culture and environment. Employers believe young adults lack appropriate skills to succeed in today’s work culture. Young adults believe it is difficult to transition into the work environment or to connect with employers.

* Young adults believed employers had to understand them and adjust their work environment.

* Employers believed young adults had to understand how a professional work environment operates.

The full article can be viewed at <http://gov.nv.gov/OWINN/>.

SECTOR INFORMATION

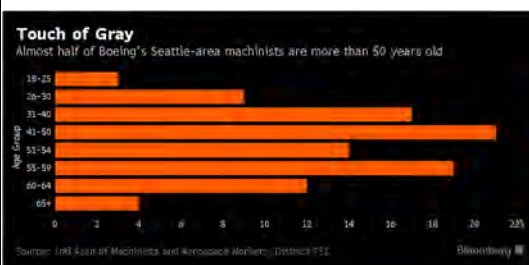
Boeing’s Retiring Boomers

Boeing experienced a benefit change (offering early retirement) which could hasten a generational change in the retirement of Boeing’s baby boomers, a trend that is also looming for other U. S. manufacturers.

Although this article was specifically about Boeing who is poised to lose 10,000 mechanics in one location alone, the phenomenon will begin to appear in other manufacturing jobs.

The retirement of the baby boomer generation will leave approximately 3.5 million manufacturing positions open across the industry.

Two million of these jobs could remain unfilled because of manufacturing’s fading appeal to millennials. (Source: Bloomberg, by Julie Johnson, November 7, 2016)



All sources and articles are available upon request

Improving Women’s Access to Middle-Skill Jobs

Over the next decade millions of good jobs will be available in manufacturing, IT and transportation. These expanding sectors offer middle-skill job opportunities that require a high school diploma and some vocational training.

Unfortunately, for women, good middle-skill jobs are disproportionately filled by men. While women are 55% of all middle-skill workers, they are only 36% of workers in middle-skill occupations that pay at least \$35,000/year. Employers in these fields are facing a shortage in the supply of workers with the right skills for openings.

The USDOL O*Net database and the Institute for Policy Research released a report to help workforce developers, employers, policy makers, and working women themselves, identify career pathways for women who work in jobs with in-demand skills and middle-skill jobs in male dominated fields. Examples of how women can improve employment prospects can be found at www.womenandgoodjobs.org. (Source: NAWDP Advantage, Nicola Martinez, January 2017)

Agenda item 12. DISCUSSION AND POSSIBLE ACTION:

Approve Executive Committee's recommendation to award an additional \$50,000 in WIOA Youth funding to Nevada Partners, Inc. to continue delivering WIOA Youth services. The total contract award amount with amendment shall not exceed \$850,000. Upon approval and ratification by the Local Elected Officials Consortium, the contract period shall be July 1, 2016 through June 30, 2017.



December 20, 2016

Ricardo Villalobos
Director of Workforce Development Programs
6330 W. Charleston Blvd, Suite 150
Las Vegas, Nevada 89146

Dear Mr. Villalobos,

We are pleased to announce Nevada Partners, Inc. (NPI) youth expenditures are on track to meet and/or exceed our contractual commitment. As of today, we have enrolled 118 new youth participants placing us at 43% expended.

NPI would like to request an additional \$50,000 to assist with work base learning in partnership with Intel Corporation. We currently have 24 clients participating in our “Intel® Innovation Generation” 16 week STEM education program on campus, which builds and supports future developers with the resources and tools they need to help them make innovative advances in UAV technology.

To future enhance the training, we plan on giving each client a 200 hour work base learning opportunity which will equal out to \$39,600. I would like to place the remainder in support of services and occupational skills training to get us through June 2017.

Thank you in advance for considering this request and I look forward to a response back from you.

Sincerely,

Brittani Gray
Youth Program Manager

Cc: Monica Ford, President/CEO
Jeff McMahan, Director of Finance
Jim Kostecki, Chief Financial Officer
Joann Arguello, Grant Accountant
MaryAnn Avendano, Senior Financial Analyst
Faith Cannella, Senior financial Analyst
Jennie Kuennen, Senior Program Manager
File

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Bank of Nevada

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JEFFREY MCMAHON
Director of Finance

702-924-2100
www.NevadaPartners.org
710 West Lake Mead Blvd.
North Las Vegas, NV 89030



January 13, 2017

Ricardo Villalobos
Director, Workforce Development Programs
6330 West Charleston Boulevard, Suite #150
Las Vegas, Nevada 89146
Workforce Connections

Dear Ricardo Villalobos:

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Director of Finance

702-924-2100

www.NevadaPartners.org
710 West Lake Mead Blvd.
North Las Vegas, NV 89030

Executive Summary

Intel Corporation, a technology leader in making amazing experiences possible, and Nevada Partners, Inc, an innovator in collaborative workforce development services and program management, have combined their strengths exposing the diverse population serviced by Nevada Partners with the technology and innovative knowhow of Intel creating a program model for the development of the innovators of the future.

The Intel Innovation Generation program is self-efficacy project-based learning experience for youths between the ages of 16 - 24 who are interested in obtaining knowledge and hands-on experience with forward-looking technologies, tools, and platforms. The program is committed to helping clients develop the exploratory mindset and technology skills needed for the jobs of tomorrow.

The Intel Innovation Generation was developed to provide the clients with a framework to create a new mindset with the exposure to advanced technology increasing their competitiveness and employability. The clients gain the hard skills required to operate advanced technology such as a laser cutter, 3D printer and small unmanned aircraft systems (sUAS) and the mindset to find applicable uses for these technologies in their own lives and their communities. Clients who successfully complete the program will be given the opportunity to further develop their new mindset and hard skills with a paid work experience in a technology based company or field.

The goal of this collaboration is to create the next generation of innovators, technology entrepreneurs and technology administrators. The program will look to bring new and inventive ways to engage and expose populations to technology who have been traditionally under-exposed with the knowledge and the equipment of the workforce of the future creating clients with a competitive advantage in the 4th industrial revolution.

To assist in identifying and contracting the Intel Innovation Generation Program employer partners NPI has contracted with an individual with industry knowledge to lead the program's outreach efforts in identifying industry sectors and specific business to provide WEX opportunities. These efforts are supported by NPI's job development department to follow up with employers and complete the WEX contracting process.

NPI has identified 28 potential companies through the "drone" consortium to approach for possible WEX placements. NPI has already received interest in WEX placements from 5 of these companies. NPI will begin to finalize WEX contracts with these employer partners and continue outreach to the remaining targets over the course of the next 3 weeks. All of the employer partners NPI is able to secure will take part in an Intel Innovation Generation job fair tentatively scheduled for the week of March 6th. At that time employers and clients will be able to conduct interviews and find places that are a win win for the program's clients and NPI's employer partners.

Employment Opportunities

In schedule of Priority STEM occupations listed in the most recent OWIN Grant request for proposal, the mindset and technical skills being developed and acquired by the clients in the Intel Innovation Generation program are directly applicable to a number of the positions described such as: Web Developer, Computer User Support Specialist, computer network Support Specialists, Construction and Building Inspection, Avionics Technicians, Computer controlled Machine Tool Operations, and Electrical and Electronics Drafters.

Companies across a variety of sectors continue to introduce sUAS technology as a means to create efficiencies, unprecedented accuracy in data collection and cost savings, NPI will work to identify those industry sectors to identify these opportunities to create WEX opportunities for the Intel Innovation Generation program clients.

While this program focuses on sUAS, "drones", as the advanced technology platform to hook the clients and get them exposed to technology; by participating in the class the clients develop new ways of attacking challenges using cutting edge technology. This knowledge and these skills are applicable to virtually any industry. NPI will work with our existing employer partners to identify these opportunities to create WEX opportunities for the Intel Innovation Generation program clients.

NPI will be working with employers to develop site duties and job responsibilities to maximize the clients' ability to put to practical use the knowledge and skills developed in class while meeting the employers' immediate job needs.

Credentials

The program prepares clients to take the test to obtain their sUAS pilot certification (commercial drone pilot license part 107 sUAS commercial pilot's license).

This first of its kind program curriculum has not been post-secondary certified at this time. The curriculum does expose and develop in the client and exploratory mindset that will allow them to pursue future STEM education at CSN or UNLV. NPI in collaboration with Intel Corporation and their curriculum teams may investigate the possibility of having the curriculum post-secondary certified with some direct applicable accreditation to specific STEM post-secondary courses in the future.

Sincerely,

A handwritten signature in blue ink, appearing to read "Brittani Gray", with a long, sweeping flourish extending to the right.

Brittani Gray
Youth Program Manager

Agenda item 13. DISCUSSION AND POSSIBLE ACTION:

Review, accept and approve Workforce Connections' Professional Services Contracts ~ *Jim Kostecki, Chief Financial Officer*

(Please note: any pending contract presented for approval may be reviewed and examined in its entirety by any Consortium member upon request).

a. Social Policy Research Associates (SPRA) - This is the fourth amendment to the original contract which provides RFP evaluation services. This amendment adds additional funds of \$30,000, for a not to exceed amount of \$105,000. The term is extended for an additional year. Upon renewal, the contract will be in the third year of a potential four year procurement.

Local Workforce Development Board
 Workforce Connections
 Professional Services Contracts

Agenda Item	Contractor	Funding Source	Amount	Term	
				Start Date	End Date
13 a	Social Policy Research Associates (SPRA)	A/DW/Y	\$30,000.00	4/13/2017	4/12/2018
Description: This amendment #4 adds additional funding of \$30,000.00, for a not to exceed amount of \$105,000.00, and extends the contract for a third year of a potential four year procurement. This amendment provides funding for RFP evaluation services.					
Description:					
Description:					



Professional Services Agreement

This Agreement is made and entered into as of this 13TH day of April, 2015, by and between the Local Workforce Development Board (LWDB), administrative entity for local workforce investment activities, hereinafter referred to as Workforce Connections (WC), and **Social Policy Research Associates**, whose mailing address is 1333 Broadway, Suite 310, Oakland, California, 94612, hereinafter referred to as “Contractor”. The parties hereto agree as follows:

I. Scope of Services.

In compliance with all terms and conditions of this agreement, the contractor shall provide those services specified in the “Scope of Services” attached hereto as Exhibit “B” and incorporated herein by this reference, which services may be referred to herein as the “services” or work “hereunder”.

A. Contractor’s Proposal.

The scope of service shall include the contractor’s proposal or bid which shall be incorporated in this agreement by this reference as set forth herein. In the event of any inconsistency between the terms of such proposal and this agreement, the terms of this agreement shall govern.

B. Compliance with the Law.

All services rendered hereunder shall be provided in accordance with all statutes, rules and regulations of WC and any Federal or State agency having jurisdiction in effect at the time services are rendered.

C. Licenses, Permits, Fees and Assessments.

Contractor shall obtain, at its sole cost and expense, such licenses, permits, insurance and approvals as may be required by law for the performance of the services described in this agreement. Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the contractor’s performance of the services described in this agreement, and shall indemnify, defend and hold harmless WC against any such fees, assessments, taxes penalties or interest levied, assessed or imposed.

D. Incorporated Documents.

Certification Regarding Debarment and Suspension	[Attachment A]
Contractor’s proposal/Scope of services	[Attachment B]
Schedule of compensation	[Attachment C]

E. Entire Agreement.

This contract and its integrated attachment(s) constitute the entire agreement of the parties and such are intended as a complete and exclusive statement of the promises, representation, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this contract specifically displays a mutual intent to amend a particular part of this contract, general conflicts in language between any such attachment and this contract shall be construed consistent with the terms of this contract. Unless otherwise expressly authorized by the terms of this contract, no modification or amendment to this contract shall be binding upon the parties unless the same is in writing and signed by the respective parties.



F. Waiver of Contractual Rights.

The failure of any party to enforce any provision of this agreement shall not be construed as a waiver of limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this agreement.

II. Compensation.

A. Agreement Sum.

For the services rendered pursuant to this agreement, the contractor shall be compensated in accordance with the "**Schedule of Compensation**" attached hereto as exhibit "B" and incorporated herein by this reference. Compensation may include reimbursement for actual and necessary expenses if specified in the Schedule of Compensation.

The maximum payment under this agreement for services and, if authorized, reimbursement shall not exceed **\$20,000 (Twenty Thousand Dollars)**.

B. Method of Payment.

Unless some other method of payment is specified in the Schedule of Compensation, in any month in which contractor wishes to receive payment no later than the first working day of such month contractor shall submit to WC [in the form approved by WC] financial manager, an invoice for services rendered prior to the date of the invoice, including appropriate documentation of each expense incurred. WC generally will process and pay invoices within [15 business days] from receipt.

C. Audit of Records.

Contractor shall maintain complete and accurate records of all expenditures, disbursements, and other cost items charged to WC for establishing the basis of an invoice, for a minimum of five (5) years from the date of final payment to contractor. All such records shall be clearly identifiable. Contractor shall allow WC representatives to inspect, examine, copy and audit such records during regular business hours upon 24 hours' notice.

III. Time for Performance.

A. Term.

Time shall be of the essence of this agreement and the contractor agrees to satisfactorily complete all services and work within the time established in the Scope of Services.

Agreement Start Date: 04/13/2015

Agreement End Date: 04/12/2016

Condition: This agreement may be extended up to three (3) years. An approved extension, along with a payment schedule adjustment, will be in effect upon an amendment to this agreement executed by both parties. The agreement extension shall be approved by WC Executive Director and shall not render ineffective or invalidate unaffected portions of this agreement.

B. Termination.

WC reserves the right to terminate this agreement at any time, with or without cause, upon 30 days written notice to contractor. Upon receipt of notice of termination, the contractor shall immediately stop all services. Except where the contractor has initiated termination, the contractor shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination, and for any services authorized by WC in accordance with the schedule of compensation.

C. Responsibility upon termination.

Any equipment provide by WC to the contractor in connections or furtherance of contractor's services or work under this agreement, including but not limited to, computers, laptops, and



personal management tools, shall, immediately upon termination of this agreement, be returned to WC.

D. Prohibition against Subcontracting or Assignment.

Contractor shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of WC. In addition, neither this agreement nor any interest herein may be transferred, assigned, conveyed or encumbered voluntarily or by operation of law, without the prior approval of WC. In the event of any such unapproved transfer, this agreement shall be void. No approved transfer shall release the contractor or any warranty of contractor of any liability as provided under the terms of this agreement.

E. Independent Contractor.

Contractor is an independent contractor. Neither contractor nor any of contractor's officers, employees, agents or subcontractors, if any, is an employee of WC by virtue of this agreement or performance of any services under this agreement.

F. Severability.

If any provision contained in this agreement is held to be unenforceable by a court of law or equity, this agreement shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision of this agreement unenforceable.

G. Failure to Perform.

Failure by contractor to fulfill any or all of the services as specified in the scope of services constitutes breach of agreement. WC may seek, without limitation, the following remedies:

1. WC will make reasonable effort to assist contractor in meeting its obligations;
2. Withholding progress payment until WC considers the contractor to be in compliance;
3. Withhold an amount equal to the unmet portion of the total amount agreed to the contractor;
4. Terminate agreement if, within 30 business days of an issue being identified/addressed, contractor remains unable to comply.

H. Force Majeure.

Neither party shall be deemed to be in violation of this agreement if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms and conditions of this contract after the intervening cause ceases.

I. Changes in Work.

No payment for changed or additional work shall be made unless the change or additional work has first been approved in writing by WC's contract manger and the parties to this agreement have agreed upon the appropriate adjustments/amendments, if any, to the payment schedule and maximum payment amount for the changed or additional work. WC's contract manager may order changes to the scope of work if determined to be appropriate and in the best interest of WC.



Whether a change to the scope of work is proposed by the contractor or ordered by WC's contract manager, the parties to this agreement shall in good faith negotiate an appropriate adjustment, if any, to the payment schedule and maximum payment for the changed or additional work/services.

An approved change, along with the payment adjustment, if any, will be effective upon an amendment to this agreement executed by both parties. The amendment shall not render ineffective or invalidate unaffected portions of this agreement.

J. Workplace Behavior.

Contractor, contractor's employees, agents and subcontractors, if any, shall comply with WC's alcohol and drug-free workplace policy, and other rules and regulations governing work place safety, conduct, and behavior, for any portion of the work performed on the premises of WC or while using WC's facilities or equipment.

IV. Confidentiality.

A. Confidential Nature of Information.

Contractor shall treat all information obtained from WC in the performance of this agreement as confidential and proprietary to WC. Contractor shall treat all records and work product prepared or maintained by contractor in the performance of this contract as confidential.

B. Limitation and Disclosure.

Contractor hereby agrees that it will not use any information obtained as a result of the performance of work for any purpose other than fulfillment of contractor's scope of work. Contractor will not disclose any information prepared for WC, or obtained from or as a result of the performance of work to any person other than WC, or its own employees, agents or subcontractors who have a need for the information for the performance of work under this agreement unless disclosure is specifically authorized in writing by WC contract manager.

C. Security of Information.

Contractor hereby agrees to inform WC immediately of any request for disclosure of information or any actual or potential disclosure of information.

V. Conflict of Interest.

Contractor shall not attempt to use contractor's position to influence a WC decision in which contractor knows or has reason to know contractor has a direct or indirect financial interest other than the compensation promised by this agreement. Contractor will immediately inform WC's Executive Director if contractor learns of a financial interest of contractor's during the term of this agreement that might create an actual or apparent conflict of interest.

VI. Fair Employment Practices.

Contractor assures and agrees to protect and safeguard the right and opportunity of all persons to seek, obtain, and hold employment without discrimination or abridgment on account of race, color, ethnicity, national origin, religion, ancestry, creed, physical disability, medical condition, marital status, sex, age, or other status protected from workplace discrimination by Federal, State or local law or regulation.

VII. Claims.

Should any claim or action be brought, either directly or indirectly relating to the contractor's services or work under this agreement, the contractor shall render to WC, without compensation, any proper and necessary assistance which WC may require.



VIII. Dispute Resolution

In the event of a dispute between the contractor and WC that cannot be resolved satisfactorily between the parties, third party mediation shall be commenced and concluded utilizing a mediator acceptable to the contractor and WC prior to pursuing either arbitration or legal action. Fees for mediation shall be shared equally between the contractor and WC. Any legal action brought by the contractor or its representatives, if any, shall be made in Clark County. In the event of either arbitration or litigation the prevailing party shall be entitled to an award of attorney's fees and costs. Except where clearly prevented by the area in dispute, both parties agree to continue performing their respective obligations under this agreement until the dispute is resolved.


IX. Independent Parties.

Nothing contained in this contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.

X. Proper Authority.

The parties hereto represent and warrant that the person executing this agreement on behalf of each party has the legal capacity and authority to enter into this agreement.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be signed and intend to be legally bound thereby.



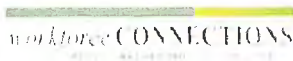
Ardell Galbreth
Workforce Connections
Executive Director

04/16/2015
Date

BY: 

Name Andrew Wiegand
Title Vice President

April 14, 2015
Date:



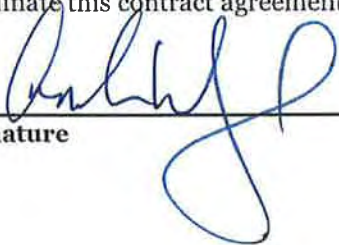
Attachment A
Certification Regarding Debarment, Suspension
and Other Responsibility Matters Primary
Covered Transactions
[29 CFR Part 98 Subparts A-E]

- A. As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, Sections 85.105 and 85.510, the Sub-recipient certifies, to the best of its knowledge and belief, that it and its principals:
 - 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - 2. Have not within a three-year period preceding this proposal been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - 3. Are not presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 2 of this certification; and
 - 4. Have not, within a three-year period preceding the effective date of the Sub-recipient Contract, had one or more public transactions (Federal, State, or local) terminated for cause or default.

- B. The service provider shall provide immediate written notice to WC if at any time the service providers learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

- C. Service providers agrees and understand that, it shall not knowingly enter into any lower tier covered transaction with a person or entity who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation by any Federal department or agency.

- D. This certification is a material representation of fact upon which reliance was placed when WC determined to enter into this transaction. If it is later determined that the prospective service provider knowingly rendered an erroneous certification, WC may terminate this contract agreement.



 Signature

April 14, 2015

 Date



Attachment B Contractor's Proposal/Scope of Services

This is an attachment and made part of and incorporated by reference with the agreement dated 04/13/2015 between WC and Social Policy Research Associates providing for professional services.

- 1. Purpose**
- 2. Project Description**
- 3. Timelines**
- 4. Deliverables**

See Bid Information.
See Bid Cover Page.
See Signatory Affirmation.
See Business License.

Bid Information

Background

Workforce Connections would like to modify its procurement process to (1) improve the performance and impact of SNWC workforce programs, (2) identify and possibly contract with new providers of youth workforce services, and (3) increase transparency within the procurement process — by insuring that the process itself is clear and fair, leading to results in which the community has confidence.

During the previous phase of the project, SPR reviewed the scoring template, and suggested modifications for the scoring methodology. SPR also suggested modifications to the language of the RFP itself, focusing on clarity, and alignment with the scoring method and the overall procurement goals.

Cost Information

During the current phase, SPR will prepare a scoring guide for reviewers and our staff will review and score proposals in a consistent and defensible way.

To prepare for the scoring of submitted proposals, we will train all our reviewers and apply quality control to assure an even application of the scoring rubric. These are the fixed costs.

The fixed costs for this phase will not exceed \$2500.

The incremental costs to review each proposal will not exceed \$300.

Supplementary Information

Organizational Qualifications

Social Policy Research Associates (SPR) is a small, employee-owned firm based in Oakland, CA with an outstanding national reputation for conducting high quality evaluations of workforce development, and education programs and supporting such programs through expert technical assistance and capacity building. For more than two decades, SPR has conducted over 100 major process and outcome evaluations of diverse programs at the local, state, and national levels and has trained thousands of practitioners in leadership development, program design, and operational effectiveness.

We are nationally-known for our evaluations of programs housed in American Job Centers (AJCs), including the Workforce Investment Act (WIA) Adult and Dislocated Worker and Youth programs, the Trade Adjustment Assistance (TAA) program, the Senior Community Service Employment Program (SCSEP), the WIA Indian and Native American Program, and the WIA National Farmworker Jobs Program. SPR has conducted some landmark evaluations on American Job Centers, their pre-cursors, One-Stop Career Centers. As the national expert on WIA, we are currently leading the implementation study for DOL's *WIA Adult and Dislocated Worker Gold Standard Evaluation*. As part of this study, SPR staff members have conducted multiple rounds of site visits to more than 80 AJCs in 19 local workforce investment areas across the country and are authoring multiple briefing papers on AJC networks and various aspects of their operations.

**RFP EVALUATION SERVICES
REQUEST FOR BID
BID COVER PAGE**

1. Organization Information: (Please print all information on this page.)

Organization Name: Social Policy Research Associates

Organization Address: 1333 Broadway, Suite 310, Oakland, CA 94612

Federal Tax I.D. #: 943143216

Phone Number#: 510-763-1499 **Fax #:** 510-763-1599

Contact Person: Andrew Wiegand **Contact Phone #:** 510-763-1499, Ext 636

Contact E-mail Address: Andrew_Wiegand@spra.com

Business References:

(1) Name: Joyce Aldrich, Executive Director **Organization:** County of Monterey, WIB

Phone: 831-759-6644 **Email:** aldrichj@co.monterey.ca.us

(2) Name: Sarah Duffy, Data and Evaluation Manager **Organization:** SF Dept of Children, Youth & Their Families

Phone: 415-554-8416 **Email:** sduffy@dcyf.org

2. Type of Organization: (Check One)

- Business, for profit**
- Private, nonprofit**
- Public Agency**
- Other** _____

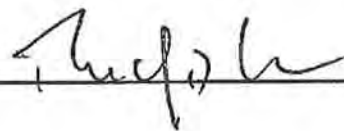
3. **Attach a copy of the organization's current business license.**

AFFIRMATION:

I affirm that the information within this bid, to the best of my knowledge, is true and accurate. Further, I am duly authorized to sign and submit this bid on behalf of this agency. I fully affirm and understand that failure to meet the requirements of this bid at the submitted price may result in my organization's contract being terminated.

Signatory Name: Ron D'Amlor **Title:** President

Name of Organization: Social Policy Research Associates

Signature:  **Date:** 4/7/15

***Signature by authorized person(s) is required. Failure to sign this page will be cause for bid not to be considered.**

BUSINESS REGISTRATION CERTIFICATE

RENEW BY DATE
05-31-2015

EXPIRATION DATE
06-30-2015


FY 2014-15

BUSINESS ACCOUNT 0469339	LOCATION ID 0469339-01-999
TRADE NAME (DBA) SOCIAL POLICY RESEARCH	BUSINESS LOCATION 1330 BROADWAY 1426
OWNERSHIP SOCIAL POLICY RESEARCH ASS INC	TAXPAYER SIGNATURE

CITY AND COUNTY OF SAN FRANCISCO
OFFICE OF THE TREASURER & TAX COLLECTOR

SOCIAL POLICY RESEARCH ASS INC
1330 BROADWAY SUITE #1426
OAKLAND CA 94612-2513


José Cisneros
Treasurer


David Augustine
Tax Collector

POST CLEARLY VISIBLE AT THIS BUSINESS LOCATION

Read reverse side. To update addresses or to close a business, go to www.sftreasurer.org and submit the Account Update form to our office.



Attachment C Schedule of Compensation

This is an attachment and made part of and incorporated by reference with the agreement dated 04/13/2015, between WC and Social Policy Research Associates providing for professional services.

Fixed Costs for this phase will not exceed \$2,500.00.

The incremental costs to review each proposal will not exceed \$300.00.

The total contract cost shall not exceed \$20,000.00.

Professional Services Agreement

AMENDMENT #1

This Agreement is made and entered into as of this 13TH day of April, 2015, by and between the Local Workforce Development Board (LWDB), administrative entity for local workforce investment activities, hereinafter referred to as Workforce Connections (WC), and **Social Policy Research Associates**, whose mailing address is 1333 Broadway, Suite 310, Oakland, California, 94612, hereinafter referred to as “Contractor”. The parties hereto agree as follows:

I. Scope of Services.

In compliance with all terms and conditions of this agreement, the contractor shall provide those services specified in the “Scope of Services” attached hereto as Exhibit “B” and incorporated herein by this reference, which services may be referred to herein as the “services” or work “hereunder”.

A. Contractor’s Proposal.

The scope of service shall include the contractor’s proposal or bid which shall be incorporated in this agreement by this reference as set forth herein. In the event of any inconsistency between the terms of such proposal and this agreement, the terms of this agreement shall govern.

B. Compliance with the Law.

All services rendered hereunder shall be provided in accordance with all statutes, rules and regulations of WC and any Federal or State agency having jurisdiction in effect at the time services are rendered.

C. Licenses, Permits, Fees and Assessments.

Contractor shall obtain, at its sole cost and expense, such licenses, permits, insurance and approvals as may be required by law for the performance of the services described in this agreement. Contractor shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the contractor’s performance of the services described in this agreement, and shall indemnify, defend and hold harmless WC against any such fees, assessments, taxes penalties or interest levied, assessed or imposed.

D. Incorporated Documents.

Certification Regarding Debarment and Suspension	[Attachment A]
Contractor’s proposal/Scope of services	[Attachment B]
Schedule of compensation	[Attachment C]

E. Entire Agreement.

This contract and its integrated attachment(s) constitute the entire agreement of the parties and such are intended as a complete and exclusive statement of the promises, representation, negotiations, discussions, and other agreements that may have been made in connection with the subject matter hereof. Unless an integrated attachment to this contract specifically displays a mutual intent to amend a particular part of this contract, general conflicts in language between any such attachment and this contract shall be construed consistent with the terms of this contract. Unless otherwise expressly authorized by the terms of this contract, no modification or amendment to this contract shall be binding upon the parties unless the same is in writing and signed by the respective parties.

F. Waiver of Contractual Rights.

The failure of any party to enforce any provision of this agreement shall not be construed as a waiver of limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this agreement.

II. Compensation.

A. Agreement Sum.

For the services rendered pursuant to this agreement, the contractor shall be compensated in accordance with the "**Schedule of Compensation**" attached hereto as exhibit "B" and incorporated herein by this reference. Compensation may include reimbursement for actual and necessary expenses if specified in the Schedule of Compensation.

The maximum payment under this agreement for services and, if authorized, reimbursement shall not exceed **\$20,000.00 (Twenty Thousand Dollars)**.

- 1. Amendment #1: This amendment increases original contract by \$20,000.00. Not to exceed \$40,000.00.**

B. Method of Payment.

Unless some other method of payment is specified in the Schedule of Compensation, in any month in which contractor wishes to receive payment no later than the first working day of such month contractor shall submit to WC [in the form approved by WC] financial manager, an invoice for services rendered prior to the date of the invoice, including appropriate documentation of each expense incurred. WC generally will process and pay invoices within [15 business days] from receipt.

C. Audit of Records.

Contractor shall maintain complete and accurate records of all expenditures, disbursements, and other cost items charged to WC for establishing the basis of an invoice, for a minimum of five (5) years from the date of final payment to contractor. All such records shall be clearly identifiable. Contractor shall allow WC representatives to inspect, examine, copy and audit such records during regular business hours upon 24 hours' notice.

III. Time for Performance.

A. Term.

Time shall be of the essence of this agreement and the contractor agrees to satisfactorily complete all services and work within the time established in the Scope of Services.

Agreement Start Date: 04/13/2015

Agreement End Date: 04/12/2016

Condition: This agreement may be extended up to three (3) years. An approved extension, along with a payment schedule adjustment, will be in effect upon an amendment to this agreement executed by both parties. The agreement extension shall be approved by WC Executive Director and shall not render ineffective or invalidate unaffected portions of this agreement.

- 1. Amendment #1: No change to original term.**

B. Termination.

WC reserves the right to terminate this agreement at any time, with or without cause, upon 30 days written notice to contractor. Upon receipt of notice of termination, the contractor shall immediately stop all services. Except where the contractor has initiated termination, the

contractor shall be entitled to compensation for all services rendered prior to the effective date of the notice of termination, and for any services authorized by WC in accordance with the schedule of compensation.

C. Responsibility upon termination.

Any equipment provide by WC to the contractor in connections or furtherance of contractor's services or work under this agreement, including but not limited to, computers, laptops, and personal management tools, shall, immediately upon termination of this agreement, be returned to WC.

D. Prohibition against Subcontracting or Assignment.

Contractor shall not contract with any other entity to perform in whole or in part the services required hereunder without the express written approval of WC. In addition, neither this agreement nor any interest herein may be transferred, assigned, conveyed or encumbered voluntarily or by operation of law, without the prior approval of WC. In the event of any such unapproved transfer, this agreement shall be void. No approved transfer shall release the contractor or any warranty of contractor of any liability as provided under the terms of this agreement.

E. Independent Contractor.

Contractor is an independent contractor. Neither contractor nor any of contractor's officers, employees, agents or subcontractors, if any, is an employee of WC by virtue of this agreement or performance of any services under this agreement.

F. Severability.

If any provision contained in this agreement is held to be unenforceable by a court of law or equity, this agreement shall be construed as if such provision did not exist and the non-enforceability of such provision shall not be held to render any other provision of this agreement unenforceable.

G. Failure to Perform.

Failure by contractor to fulfill any or all of the services as specified in the scope of services constitutes breach of agreement. WC may seek, without limitation, the following remedies:

2. WC will make reasonable effort to assist contractor in meeting its obligations;
3. Withholding progress payment until WC considers the contractor to be in compliance;
4. Withhold an amount equal to the unmet portion of the total amount agreed to the contractor;
5. Terminate agreement if, within 30 business days of an issue being identified/addressed, contractor remains unable to comply.

H. Force Majeure.

Neither party shall be deemed to be in violation of this agreement if it is prevented from performing any of its obligations hereunder due to strikes, failure of public transportation, civil or military authority, act of public enemy, accidents, fires, explosions, or acts of God, including, without limitation, earthquakes, floods, winds, or storms. In such an event the intervening cause must not be through the fault of the party asserting such an excuse, and the excused party is obligated to promptly perform in accordance with the terms and conditions of this contract after the intervening cause ceases.

I. Changes in Work.

No payment for changed or additional work shall be made unless the change or additional work has first been approved in writing by WC's contract manger and the parties to this agreement have agreed upon the appropriate adjustments/amendments, if any, to the payment schedule and maximum payment amount for the changed or additional work. WC's contract manager may order changes to the scope of work if determined to be appropriate and in the best interest of WC.

Whether a change to the scope of work is proposed by the contractor or ordered by WC's contract manager, the parties to this agreement shall in good faith negotiate an appropriate adjustment, if any, to the payment schedule and maximum payment for the changed or additional work/services.

An approved change, along with the payment adjustment, if any, will be effective upon an amendment to this agreement executed by both parties. The amendment shall not render ineffective or invalidate unaffected portions of this agreement.

J. Workplace Behavior.

Contractor, contractor's employees, agents and subcontractors, if any, shall comply with WC's alcohol and drug-free workplace policy, and other rules and regulations governing work place safety, conduct, and behavior, for any portion of the work performed on the premises of WC or while using WC's facilities or equipment.

IV. Confidentiality.

A. Confidential Nature of Information.

Contractor shall treat all information obtained from WC in the performance of this agreement as confidential and proprietary to WC. Contractor shall treat all records and work product prepared or maintained by contractor in the performance of this contract as confidential.

B. Limitation and Disclosure.

Contractor hereby agrees that it will not use any information obtained as a result of the performance of work for any purpose other than fulfillment of contractor's scope of work. Contractor will not disclose any information prepared for WC, or obtained from or as a result of the performance of work to any person other than WC, or its own employees, agents or sub-contractors who have a need for the information for the performance of work under this agreement unless disclosure is specifically authorized in writing by WC contract manager.

C. Security of Information.

Contractor hereby agrees to inform WC immediately of any request for disclosure of information or any actual or potential disclosure of information.

V. Conflict of Interest.

Contractor shall not attempt to use contractor's position to influence a WC decision in which contractor knows or has reason to know contractor has a direct or indirect financial interest other than the compensation promised by this agreement. Contractor will immediately inform WC's Executive Director if contractor learns of a financial interest of contractor's during the term of this agreement that might create an actual or apparent conflict of interest.

VI. Fair Employment Practices.

Contractor assures and agrees to protect and safeguard the right and opportunity of all persons to seek, obtain, and hold employment without discrimination or abridgment on account of race, color, ethnicity, national origin, religion, ancestry, creed, physical disability,

medical condition, marital status, sex, age, or other status protected from workplace discrimination by Federal, State or local law or regulation.

VII. Claims.

Should any claim or action be brought, either directly or indirectly relating to the contractor's services or work under this agreement, the contractor shall render to WC, without compensation, any proper and necessary assistance which WC may require.

VIII. Dispute Resolution

In the event of a dispute between the contractor and WC that cannot be resolved satisfactorily between the parties, third party mediation shall be commenced and concluded utilizing a mediator acceptable to the contractor and WC prior to pursuing either arbitration or legal action. Fees for mediation shall be shared equally between the contractor and WC. Any legal action brought by the contractor or its representatives, if any, shall be made in Clark County. In the event of either arbitration or litigation the prevailing party shall be entitled to an award of attorney's fees and costs. Except where clearly prevented by the area in dispute, both parties agree to continue performing their respective obligations under this agreement until the dispute is resolved.

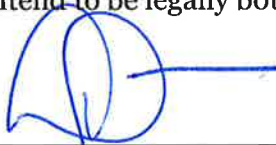
IX. Independent Parties.

Nothing contained in this contract shall be deemed or construed to create a partnership or joint venture, to create relationships of an employer-employee or principal-agent, or to otherwise create any liability for one agency whatsoever with respect to the indebtedness, liabilities, and obligations of the other agency or any other party.

X. Proper Authority.

The parties hereto represent and warrant that the person executing this agreement on behalf of each party has the legal capacity and authority to enter into this agreement.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be signed and intend to be legally bound thereby.



Ardell Galbreth
Workforce Connections
Executive Director

09/04/2015
Date

BY: _____
Name ANDREW WIEGAND
Title VICE PRESIDENT

9/1/2015
Date:

Attachment A

Certification Regarding Debarment, Suspension and Other Responsibility Matters Primary Covered Transactions

[29 CFR Part 98 Subparts A-E]

- A.** As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, Sections 85.105 and 85.510, the Sub-recipient certifies, to the best of its knowledge and belief, that it and its principals:
1. Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 2. Have not within a three-year period preceding this proposal been convicted or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 3. Are not presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph 2 of this certification; and
 4. Have not, within a three-year period preceding the effective date of the Sub-recipient Contract, had one or more public transactions (Federal, State, or local) terminated for cause or default.
- B.** The service provider shall provide immediate written notice to WC if at any time the service providers learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
- C.** Service providers agrees and understand that, it shall not knowingly enter into any lower tier covered transaction with a person or entity who is proposed for debarment under 48 CFR part 9, subpart 9.4, debarred, suspended, declared ineligible, or voluntarily excluded from participation by any Federal department or agency.
- D.** This certification is a material representation of fact upon which reliance was placed when WC determined to enter into this transaction. If it is later determined that the prospective service provider knowingly rendered an erroneous certification, WC may terminate this contract agreement.

Attachment C

Schedule of Compensation

This is an attachment and made part of and incorporated by reference with the agreement dated 04/13/2015, between WC and Social Policy Research Associates providing for professional services.

AMENDMENT #1:

This amendment increases the total contract to \$40,000.00. An additional \$20,000.00 is awarded to SPRA for additional professional services.



September 2, 2015

Mr. Ricardo Villalobos
Workforce Connections
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146

Dear Mr. Villalobos:

Please find enclosed on original, SPR executed Amendment #1 to our Professional Services Agreement.

Please return a fully executed version (a scan is fine) to my attention when available. You may e-mail the scan to Robert.corning@spra.com. If you need anything further, you can ring me on 510-788-2485.

Thank you.

Sincerely,

Robert Corning
CFO

Enc.



Professional Service Contract - Amendment/Modification

Parties to the Professional Service agreement:	Workforce Connections 6330 West Charleston Blvd. Suite 150 Las Vegas Nevada 89146 Telephone: (702) 638-8750 Fax: (702) 638-8774	PSC No. Social Policy Research Associates	
		Modification No. 2	
	Contractor: Social Policy Research Associates (SPRA) 1333 Broadway, Suite 310 Oakland, CA., 94612	Modification Start Date: April 13, 2015	
		Modification End Date: April 12, 2017	
Purpose of PSC:	Request for Proposals (RFP) – Proposals evaluation services.		
Modification Amounts:	Amount	Total	
	Original obligation amount:	\$40,000.00	\$40,000.00
	Amended obligation amount:	\$10,000.00	\$10,000.00
	The amended amount reimbursed as a result of this modification shall not exceed:	\$50,000.00	\$50,000.00
Terms and Conditions of Modifications:	Was the PSC body amended in any other manner? <i>(if yes please attach amended section)</i>	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	
	Was attachment A amended? <i>(if yes please attach amended section)</i>	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	
	Was attachment B amended? <i>(if yes please attach amended section)</i>	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	
	Was attachment C amended? <i>(if yes please attach amended section)</i>	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	
	Were "Assurances, Certifications and Other Provisions" amended? <i>(if yes please attach amended section)</i>	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	
	Comments: <ul style="list-style-type: none"> Amendment to Professional Service Contract (PSC) approved 03-22-2016. See attachments included with this form. Notice of amendment included. 		
"All other terms and conditions not changed by this (or prior) amendment(s) remain in full force and effect."			
Acceptance	In witness hereof, the parties have affixed their authorized signatures on the day, month and year written below.		
Contractor Approval: _____ Signature of Contractor Authorized Officer Date <u>3/29/2016</u> ANDREW WIEGAND, VICE PRESIDENT Printed or Typed Name and Title	Workforce Connections Approval: _____ Signature of WC Authorized Officer Date <u>04/1/2016</u> ARDELL GALBREATH Printed or Typed Name and Title EXECUTIVE DIRECTOR		



workforce CONNECTIONS
PEOPLE PARTNERSHIPS POSSIBILITIES

Connecting Employers to a Ready Workforce

Notice of Amendment

Date: Wednesday, March 23, 2016
Social Policy Research Associates (SPRA)
Professional Service Contract (PSC)
Amendment to contract No. 2

Terms and conditions of modification:

The PSC between Workforce Connections (WC) and Social Policy Research Associates (the Contractor) which was executed by the parties on **April 16, 2015** and subsequently amended on **March 23, 2016** is hereby amended by mutual agreement.

It is mutually understood and agreed by the undersigned contracting parties to amend the previously executed PSC as follow:

This amendment changes the following:

- 1. Item II (A) "Compensation" is replaced in its entirety.**
This amendment increases \$10,000 to the current PSC
Compensation
A. Agreement Sum.
For the services rendered pursuant to this agreement, the Contractor shall be compensated in accordance with the "Schedule of Compensation" attached hereto as Attachment "C" and incorporated herein by this reference.
Compensation may include reimbursement for actual and necessary expenses if specified in the Schedule of Compensation.
The maximum payment under this agreement for services and, if authorized, reimbursement shall not exceed **\$50,000.00**.

- 2. Item III (A) "Time for Performance" is replaced in its entirety.**
This amendment extend the PSC term until April 12, 2017.
A. Term.
Time shall be of the essence of this agreement and the Contractor agrees to satisfactorily complete all services and work within the time established in the Scope of Services.
Agreement Start Date: 04-13-2015
Agreement End Date: 04-12-2017



workforce CONNECTIONS
PEOPLE. PARTNERSHIPS. POSSIBILITIES.

Connecting Employers to a Ready Workforce

Condition: This agreement may be extended up to three (2) years. An approved extension, along with a payment schedule adjustment, will be in effect upon an amendment to this agreement executed by both parties. The agreement extension shall be approved by WC Executive Director and shall not render ineffective or invalidate unaffected portions of this agreement.

3. Attachment "C" "Schedule of Compensation" is replaced in its entirety.

For the services rendered pursuant to this agreement, reimbursement shall not exceed **\$50,000**.

Incorporated documents to this notice:

PSC amendment request form

PSC amendment form

Attachment "C" Schedule of Compensation.



Attachment C

Schedule of Compensation


This is an attachment and made part of and incorporated by reference with the agreement dated 04/13/2015, between WC and Social Policy Research Associates providing for professional services.

Item	Cost
Original Contract	\$20,000.00
Amendment No. 1 – <i>(increase of \$20,000.00)</i>	\$20,000.00
Amendment No. 2 – <i>(increase of \$10,000.00)</i>	\$10,000.00
Total PSC cost not to exceed:	\$50,000.00
For all services rendered pursuant to this PSC, reimbursement shall not exceed \$50,000.00.	



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PEOPLE. PARTNERSHIPS. POSSIBILITIES.

Connecting Employers to a Ready Workforce

Professional Service Agreement (PSA) – Amendment Request			
Request Date: 03-23-2016		WC Staff: Jim Kostecki	
Contractor:	Social Policy Research Associates – (SPRA)		
Project:	Request for Proposals (RFP) Proposals Review		
New:	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Type of Procurement:	<input type="checkbox"/> RFB <input type="checkbox"/> Sole Source <input type="checkbox"/> Other
(if other please specify): N/A			
Amendment:	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	Amendment No. 2	
Sub-Award ID:	Social Policy Research Associates		
Board Approval Date: 03-22-2016			
Amount	New:	N/A	Total Contract
	Additional:	\$10,000.00	
Term Changed:	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	Start Date: 04-13-2015	End Date: 04-12-2017
Budget Changed:	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	Increase PSC amount from \$40,000 to \$50,000	
SOW Changed:	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>		
Comments: This modification to the PSA amount was originated by Workforce Connections and approved by LWDB.			
Approved By: 		Date: 3/23/16	



Professional Service Contract - Amendment/Modification

Parties to the Professional Service agreement:	Workforce Connections 6330 West Charleston Blvd. Suite 150 Las Vegas Nevada 89146 Telephone: (702) 638-8750 Fax: (702) 638-8774			PSC No. Social Policy Research Associates	
				Modification No. 3	
	Contractor: Social Policy Research Associates (SPRA) 1333 Broadway, Suite 310 Oakland, CA., 94612			Modification Start Date: April 16, 2015	
				Modification End Date: April 12, 2017	
Purpose of PSC:	Request for Proposals (RFP) – Proposals evaluation services.				
Modification Amounts:		Amount			Total
	Original obligation amount:	\$50,000.00	=====	=====	\$50,000.00
	Amended obligation amount:	\$25,000.00	=====	=====	\$25,000.00
	The amended amount reimbursed as a result of this modification shall not exceed:	\$75,000.00	=====	=====	\$75,000.00
Terms and Conditions of Modifications:	Was the PSC body amended in any other manner? <i>(if yes please attach amended section)</i>			Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	
	Was attachment A amended? <i>(if yes please attach amended section)</i>			Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	
	Was attachment B amended? <i>(if yes please attach amended section)</i>			Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	
	Was attachment C amended? <i>(if yes please attach amended section)</i>			Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	
	Were "Assurances, Certifications and Other Provisions" amended? <i>(if yes please attach amended section)</i>			Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	
	Comments: <ul style="list-style-type: none"> Amendment to Professional Service Contract (PSC). See attachments included with this form. Notice of amendment included. 				
"All other terms and conditions not changed by this (or prior) amendment(s) remain in full force and effect."					
Acceptance	In witness hereof, the parties have affixed their authorized signatures on the day, month and year written below.				
Contractor Approval:	Signature of Contractor Authorized Officer Date <u>08/31/2016</u>		Workforce Connections Approval: Signature of WC Authorized Officer Date <u>08/31/2016</u>		
	<u>ANDREW WIEGAND, VICE PRESIDENT</u> Printed or Typed Name and Title		<u>ARDELL GALBRETH</u> Printed or Typed Name and Title <u>EXECUTIVE DIRECTOR</u>		

Workforce Connections is an equal opportunity employer/program
 6330 West Charleston Blvd Suite 150 Las Vegas Nevada 89146 Phone: (702) 638-8750 Fax: (702) 638-8774



workforce CONNECTIONS

PEOPLE PARTNERSHIPS POSSIBILITIES

Connecting Employers to a Ready Workforce

Notice of Amendment

Date: Monday, July 18, 2016
Social Policy Research Associates (SPRA)
Professional Service Contract (PSC)
Amendment to contract **No. 3**

Terms and conditions of modification:

The PSC between Workforce Connections (WC) and Social Policy Research Associates (the Contractor) which was executed by the parties on **April 16, 2015** and subsequently amended on **July 18, 2016** is hereby amended by mutual agreement.

For and in consideration of mutual promises and their valuable consideration, all provisions and assurances of the original PSC or subsequent amendments remain in full force and effect with the exception of changes specified in this amendment.

It is mutually understood and agreed by the undersigned contracting parties to amend the previously executed PSC as follow:

This amendment changes the following:

1. Item II (A) "Compensation" is replaced in its entirety.

This amendment increases \$25,000 to the current PSC

Compensation

A. Agreement Sum.

For the services rendered pursuant to this agreement, the Contractor shall be compensated in accordance with the "Schedule of Compensation" attached hereto as Attachment "C" and incorporated herein by this reference. Compensation may include reimbursement for actual and necessary expenses if specified in the Schedule of Compensation.

The maximum payment under this agreement for services and, if authorized, reimbursement shall not exceed **\$75,000.00**.

2. **Attachment "C" "Schedule of Compensation" is replaced in its entirety.**

For the services rendered pursuant to this agreement, reimbursement shall not exceed **\$75,000**.

Incorporated documents to this notice:

PSC amendment request form
PSC amendment form
Attachment "C" Schedule of Compensation.



Attachment C

Schedule of Compensation

This is an attachment and made part of and incorporated by reference with the agreement dated 04/13/2015, between WC and Social Policy Research Associates providing for professional services.

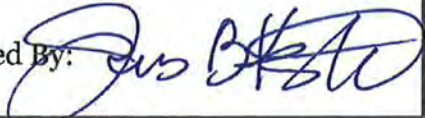
Item	Cost
Original Contract	\$20,000.00
Amendment No. 1 – <i>(increase of \$20,000.00)</i>	\$20,000.00
Amendment No. 2 – <i>(increase of \$10,000.00)</i>	\$10,000.00
Amendment No. 3 – <i>(increase of \$25,000.00)</i>	\$25,000.00
Total PSC cost not to exceed:	\$75,000.00
For all services rendered pursuant to this PSC, reimbursement shall not exceed \$75,000.00.	



workforce CONNECTIONS

PEOPLE. PARTNERSHIPS. POSSIBILITIES.

Connecting Employers to a Ready Workforce

Professional Service Agreement (PSA) – Amendment Request			
Request Date: July 18, 2016		WC Staff: Jim Kostecki	
Contractor:	Social Policy Research Associates – (SPRA)		
Project:	Request for Proposals (RFP) Proposals Review		
New:	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>	Type of Procurement:	<input type="checkbox"/> RFB <input type="checkbox"/> Sole Source <input type="checkbox"/> Other
(if other please specify): N/A			
Amendment:	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	Amendment No. 3	
Sub-Award ID:	Social Policy Research Associates		
Board Approval Date: Pending EP Executive Committee 2-11-2016			
Amount	New:	N/A	Total Contract
	Additional:	\$25,000.00	
Term Changed:	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	Start Date: 04-13-2015	End Date: 04-12-2017
Budget Changed:	Yes: <input checked="" type="checkbox"/> No: <input type="checkbox"/>	Increase PSC amount from \$50,000 to \$75,000	
SOW Changed:	Yes: <input type="checkbox"/> No: <input checked="" type="checkbox"/>		
Comments: This modification to the PSA amount was originated by Workforce Connections and is pending to be approved by LWDB.			
Approved By: 		Date: 7/18/16	

**WORKFORCE CONNECTIONS & ONE-STOP CAREER CENTER
PROFESSIONAL SERVICES CONTRACTS**

As of 1/31/17

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
<p align="center">ALLIED BARTON SECURITY SERVICES One-Stop Center & WC Administrative Offices Security Services</p> <p align="center">Amendment #1 & #2 Contract Renewal</p> <p align="center">Amendment #3 & #4 Contract Renewal</p> <p align="center">Amendment #5 Contract Renewal</p>	<p align="center">\$80,000.00</p> <p align="center">\$105,000.00</p> <p align="center">\$170,000.00</p> <p align="center">\$170,000.00</p>	<p>Competitive [State Procurement Process]</p>	<p>Active</p>	<p align="center">7/1/2013 to 6/30/2014</p> <p align="center">7/1/2014 to 6/30/2015</p> <p align="center">7/1/2015 to 6/30/2016</p> <p align="center">7/1/2016 to 6/30/2017</p>
<p align="center">JOHN CHAMBERLIN WIOA Training, Technical Assistance & Board Strategic Planning</p> <p align="center">Amendment #1 Contract Renewal</p> <p align="center">Amendment #2 Contract Renewal</p>	<p align="center">\$24,500.00</p> <p align="center">\$24,500.00</p> <p align="center">\$20,000.00</p>	<p>Competitive</p>	<p>Active</p>	<p align="center">9/1/2014 to 8/31/2015</p> <p align="center">9/1/2015 to 6/30/2016</p> <p align="center">7/1/2016 to 6/30/2017</p>

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
<p>COVERALL HEALTH BASED CLEANING SYSTEM SERVICES & SUPPLIES Cleaning & Maintenance of Administrative Offices & One-Stop</p> <p>Amendment #1 Contract Renewal</p> <p>Amendment #2 Contract Renewal</p> <p>Amendment #3 Contract Renewal</p>	<p>\$38,412.00</p> <p>\$40,000.00</p> <p>\$45,000.00</p> <p>\$45,000.00</p>	<p>Competitive</p>	<p>Active</p>	<p>12/3/2013 to 12/3/2014</p> <p>12/4/2014 to 11/30/2015</p> <p>12/1/2015 to 11/30/2016</p> <p>12/1/2016 to 11/30/2017</p>
<p>CST PROJECT CONSULTING Fiscal Technical Assistance</p> <p>Amendment #1 & #2 Contract Renewal</p> <p>Amendment #3 Contract Renewal</p>	<p>\$163,440.00</p> <p>\$135,720.00</p> <p>\$135,720.00</p>	<p>Competitive</p>	<p>Active</p>	<p>2/1/2015 to 1/31/2016</p> <p>2/1/2016 to 1/31/2017</p> <p>2/1/2017 to 1/31/2018</p>
<p>Grant Management and Consulting Services (GMAC) Workforce Development Practitioner Apprenticeship Program</p>	<p>\$100,000.00</p>	<p>Competitive</p>	<p>Active</p>	<p>9/1/2016 to 8/31/2017</p>

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
INTEGRITY IMAGING SOLUTIONS Service Provider Client Files Scanning Project Amendment #1 Additional Funding Amendment #2 No Cost Extension	\$60,000.00 \$15,000.00 \$0	Competitive	Active	5/26/2015 to 6/30/2016 7/1/2016 to 6/30/2017
JANTEC Temporary Employment Services for Workforce Connections Amendment #1 Contract Renewal Amendment #2 Contract Renewal	26.79% Overhead Cost for Referrals	Competitive	Active	2/14/2015 to 2/13/2016 2/14/2016 to 2/13/2017 2/14/2017 to 2/13/2018
JOY HUNTSMAN Back to Work 50+ Amendment #1 Additional Training Funds Amendment #2 & #3 Contract Renewal Amendment #4 Contract Renewal Amendment #5 Contract Renewal	\$25,000.00 \$2,045.00 \$26,750.00 \$25,000.00 \$30,000.00	Sole Source Partner Under AARP Grant	Active	9/1/2014 to 6/30/2015 7/1/2015 to 6/30/2016 7/1/2016 to 12/31/2016 1/1/2017 to 1/31/2018

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
TAKA KAJIYAMA Software Development Amendment #1 and #2 Contract Renewal Amendment #3, #4 & #5 Contract Renewal/ETPL Development Amendment #6 ETPL Development/Maintenance	\$62,400.00 \$75,000.00 \$65,000.00 \$50,000.00	Competitive	Active	8/7/2013 to 6/30/2014 7/1/2014 to 6/30/2015 7/1/2015 to 6/30/2016 7/1/2016 to 6/30/2017
PARKER, NELSON & ASSOCIATES Board Legal Council Amendment #1 Contract Renewal	\$100,000.00 \$100,000.00	Competitive	Active	5/27/2015 to 6/30/2016 7/1/2016 to 6/30/2017
PIERCY BOWLER TAYLOR & KERN A-133 AUDITING SERVICES for Program Year 2014 Amendment #1 Contract Renewal	\$80,000.00 \$80,000.00	Competitive	Active	6/1/2015 to 6/30/2016 7/1/2016 to 6/30/2017

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
MACEY PRINCE CONSULTING Fiscal & Procurement Technical Assistance Amendment #1 Contract Renewal	\$35,000.00 \$25,000.00	Competitive	Active	9/1/2015 to 6/30/2016 7/1/2016 to 6/30/2017
PRISM GLOBAL MANAGEMENT GROUP HR Services Amendment #1 Contract Renewal	\$72,000.00 \$72,000.00	Competitive	Active	10/1/2015 to 9/30/2016 10/1/2016 to 9/30/2017
RED 7 COMMUNICATIONS One-Stop and WC Outreach Services Amendment #1 Contract Renewal Amendment #2 Contract Renewal	\$24,000.00 \$30,000.00 \$30,000.00	Competitive	Active	7/1/2014 to 6/30/2015 7/1/2015 to 6/30/2016 7/1/2016 to 6/30/2017
SIN CITY MAD MEN Website Development Services	\$50,000.00	Competitive	Active	6/1/2016 to 6/30/2017

Contractor/Consultant Scope of Work Summary	Amount of Contract	Procurement Method & WISS/State Approval**	Renewal Status	Term of Contract
SIN CITY MAD MEN Outreach Collateral Material Design Services	\$50,000.00	Competitive	Active	6/1/2016 to 6/30/2017
SOCIAL POLICY RESEARCH ASSOCIATES RFP Evaluation Services Amendment #1 Evaluate Additional RFP's Amendment #2 & #3 Contract Renewal Amendment #4 Contract Renewal	\$20,000.00 \$20,000.00 \$35,000.00 \$30,000.00	Competitive	Pending Board Approval	4/13/2015 to 4/12/2016 4/13/2016 to 4/12/2017 4/13/2017 to 4/12/2018

****All noted Professional Services contracts & the procurement process has been previously reviewed & approved by DETR and are in compliance with DETR's Policy 3.1 which states: Professional services with state prior authorization for the costs of outside professional services rendered by individuals or organizations are allowable. The procurement of noncompetitive proposals (sole source) may be used when the awarding agency (DETR) authorizes noncompetitive proposals; 29 CFR 97.36 (d)(4)(i)(c)**

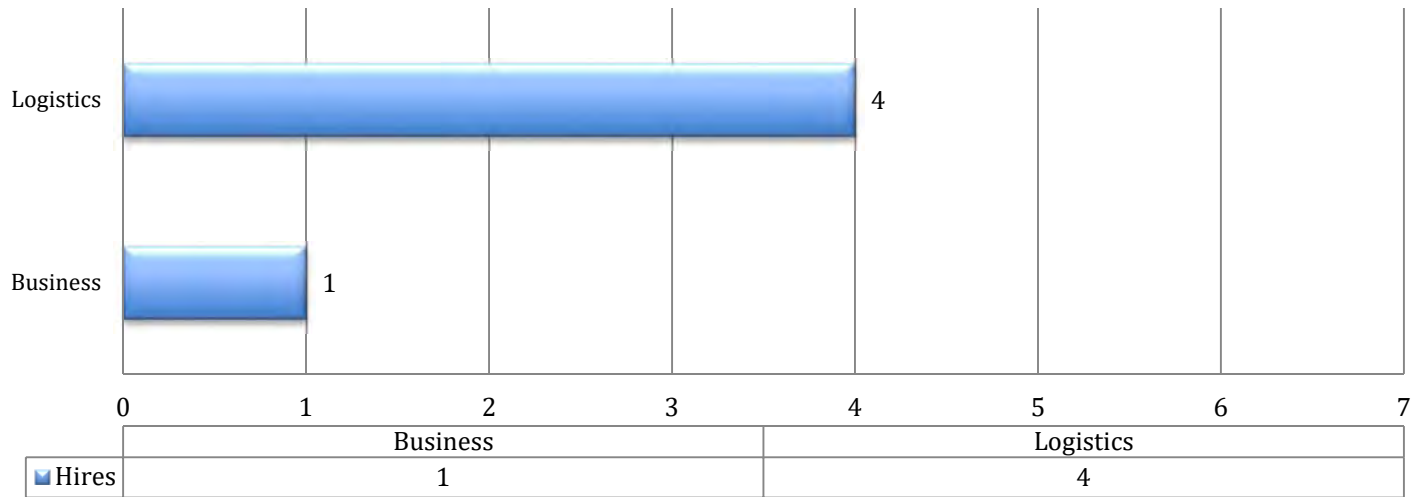
Agenda item 14. INFORMATION:

Business Engagement and Communications Reports ~ *Kenadie Cobbin Richardson, Director, Business Engagement & Communications*

- a. BEST In-Demand Jobs Report
- b. BEST Pre-Screening & Referral Stats Report
- c. Social Media Page

Business Engagement In-Demand Jobs Report

Industry Hires November 2016



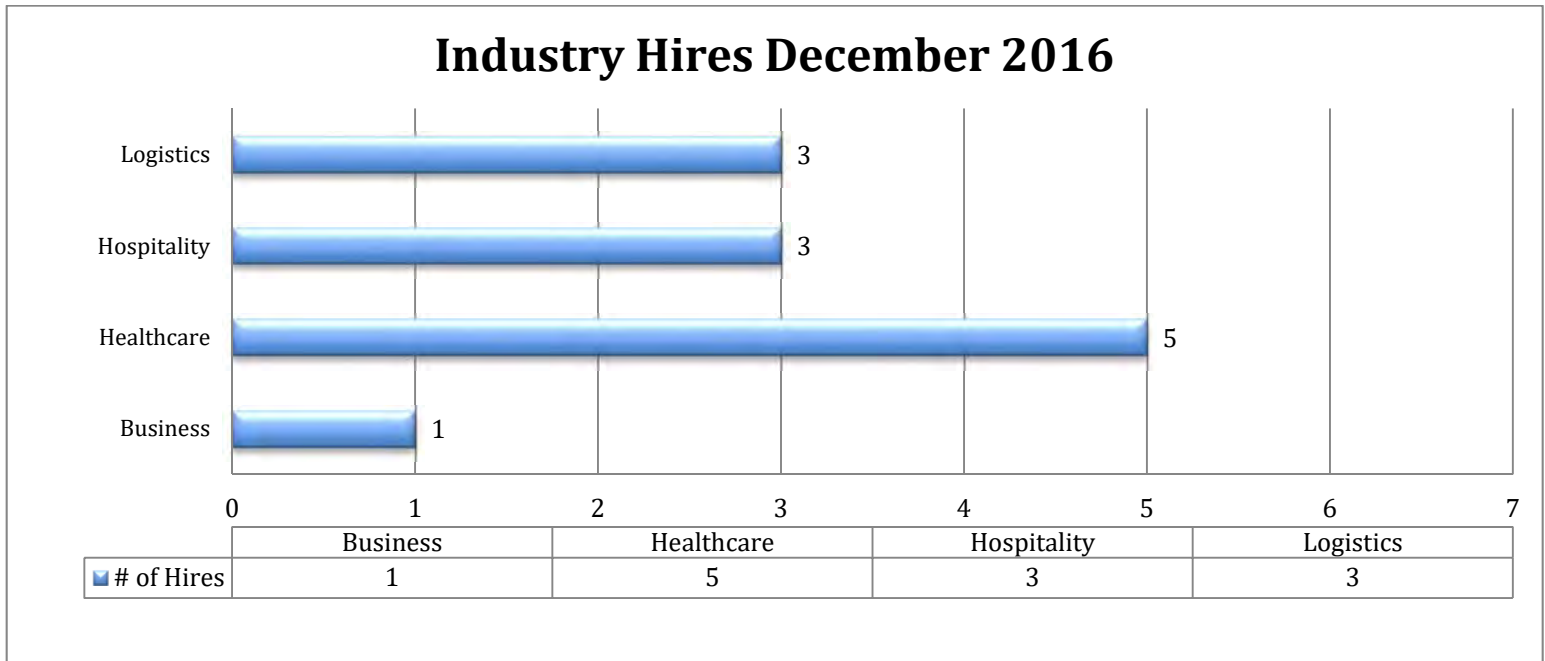
Time Period: November 1, 2016– November 30, 2016
 Number of Jobs (YTD): 146
 Median Wage: \$9.40
 Wage Range: \$9.00 - \$23.00
 OJTs: 0

Employers

Able Building & Maintenance (4)
Precision Opinion (1)

****Highlighted names indicate new employers****

Business Engagement In-Demand Jobs Report



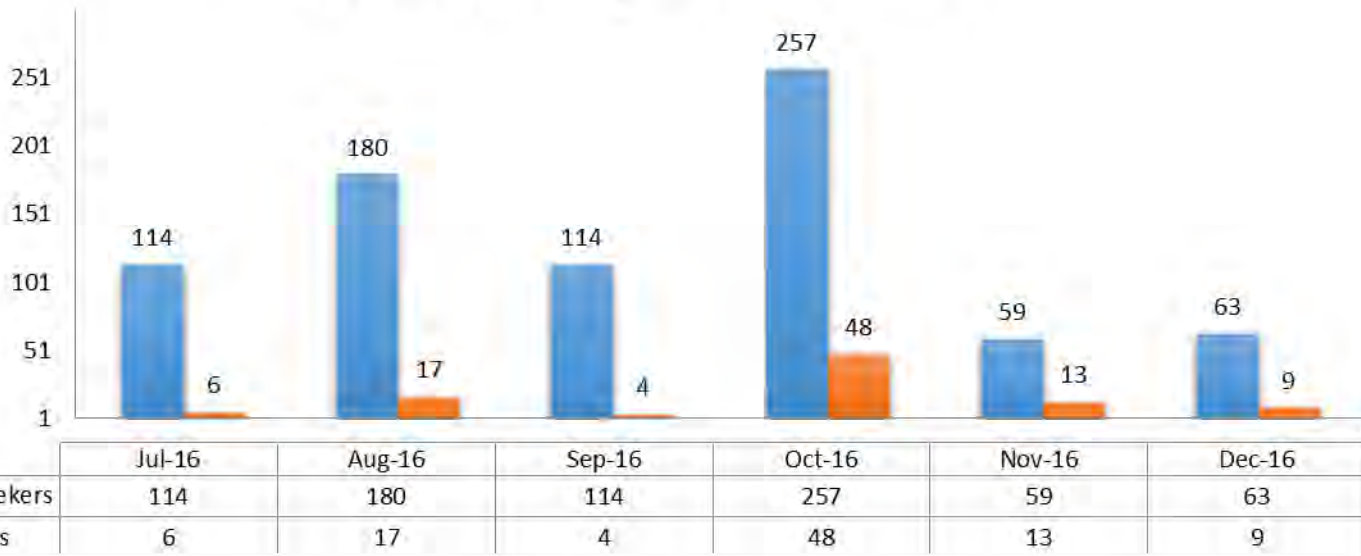
Time Period: December 1, 2016– December 31, 2016
 Number of Jobs (YTD): 158
 Median Wage: \$10.50
 Wage Range: \$9.00 - \$23.00
 OJTs: 2

Employers

Ace Fire System (1)	Steamatic (1)
Aspen Commercial Services (1)	SUMNU(1)
GMT Care (4)	The Services Company (3)
Ray of Sunshine (1)	

****Highlighted names indicate new employers****

BEST Pre-Screening & Referral Stats



Contracted Partners	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Total	Goal	% of Plan
Goodwill	0	3	0	5	0	0	8	96	8%
HELP of So. NV	0	0	1	4	1	0	6	96	6%
Nevada Partners	1	2	0	11	1	1	16	96	16%
ResCare	3	3	1	7	10	8	32	120	26%
SNRHA	0	5	1	4	0	0	10	96	10%

Other Partners	Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Total
Job Connect	2	4	1	8	1	0	16
Vocational Rehabilitation	0	0	0	0	0	0	0
Foundation for an Independent Tomorrow	0	0	0	2	0	0	2
Hope for Prisoners	0	0	0	0	0	0	0
St. Jude's Ranch	0	0	0	0	0	0	0

Kenadie Cobbin Richardson
 Director, Business Engagement & Communications

BEST

Business Engagement Specialist Team

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Business Engagement Panel January 18, 2017

Companies in Attendance

Angela Johnson	Aacres	Kurt Hunson	Mass Mutual
Derica Glover	Aacres	Chia Polk	MGM Resorts
Al Conklin	Abiding Home Care	Carol Frye	Ray Of Sunshine
Karsten Smith	Ace Fire Systems	Misty Verley	Robert Half Technologies
Katrena Marshall	All's Well Health Care	Tamara Williams	RTC Transportation
Larry Douglas	Chelton House	Jorna Clark	Solar City
Rhonda Sinnott	City Of Las Vegas	Tina Dortch	Solar City
Mel Evans	City Of Las Vegas	Tony Vanchieri	Southwest Gas
Zarina Harrison	Diamond Resorts	LaReese Turner	Station Casinos
Cyndee Dodd	DigiPhoto	Dennis Cicala	Steamatic
Shawn Schwiesow	Discovery Children's Museum	Arlene Newsome	SUMNU Marketing
Anita Jackson	GMT	Nikia Alleyne	The Cosmopolitan of Las Vegas
Debi Tapert	Health Care Preparatory Institute	Byron Johnson	Towbin Dodge
Travis Paul	Health Care Preparatory Institute	Brenda Ford	Unilever
Nicole Roper	HealthCare Partners	Kate Albert	Unilever
Eileri Liu	Levi Strauss	Debra Fox	University Medical Centers
Stephanie Benoit	Links Technologies	Dave Swanson	Wyndham Resorts
Kristi DeLeon	Loves Home Health		

Contracted Participation

Contract Providers	# of Employers	Total	Goal
Goodwill	0	0	1-3
Nevada Partners	0	0	1-3
ResCare	0	0	1-3
SNRHA	1	1	1-3

Agenda item 15. DISCUSSION AND POSSIBLE ACTION:

Accept and approve Executive Director's Report ~ *Ardell Galbreth*,
Executive Director

- a. Workforce Development Area – General Update
- b. Rural Counties Employment and Training Services
- c. Staff Development and Service Providers/Workforce Development Partners Training
- d. Highlighted Workforce Initiatives

***Executive Director's Report
February 14, 2017***

A. Workforce Development Area General Update

- Continuous building collaborative workforce development partnerships
- Independent annual audit all but done—presentation pending

B. Rural Counties

Southern Nye County Area (Pahrump)

- During the quarter, Nye Communities Coalition (NyECC) provided assistance and services to 2,035 people in the Resource Room.
- Two new Youth Career Coaches were hired by NyECC. Additional staff will increase outreach services within the community and the number of youth enrollments
- NyECC has worked on developing a relationship with the hospital in Pahrump and will be entering into worksite agreements for youth clients who will have the opportunity to gain hands on experience in the medical field
- Quarterly job fair was held in December. Fifty job seekers attended, 7 were confirmed hires
- NyECC entered into two new OJT contracts with an employer who was introduced to workforce development services during the hiring event

Northern Nye County/Esmeralda County (Tonopah)

- NyECC conducted outreach to 22 northern Nye County employers and eight Esmeralda County employers
- NyECC attended the Social Services Fair in October

Lincoln County

- Lincoln County workforce services currently has two youth and three adult participants on OJTs
- During a group holiday event Lincoln County workforce services introduced STEM to county staff
- An Hour of Code workshop was held on December 5th to expose individuals to computer coding
- Lincoln County Workforce Services facilitated a STEM presentation for Jobs for American Graduates (JAG) at the Lincoln County High School

Boulder City/Laughlin

- ResCare Workforce Services (RWS) has been awarded the contract to provide Adult, Dislocated Worker and Youth services through 6/30/18
- RWS has received all of the transferred youth participants from St. Jude's Ranch former contract, and have commenced serving these youth, including education, employment and work-based learning activities.
- WIOA services will be provided out of the libraries in these communities, with MOUs having been executed with both the library districts involved. The One Stop Centers are ramping up in both locations.

Mesquite

- The Mesquite Affiliate site is open at the Mesquite Library. Salvation Army has hired a career coach and is interviewing for a Job Developer and one additional Career Coach and WIOA services commenced on December 7, 2016.
- The Salvation Army has established several partnerships including CSN, Silver Rider, Cosmopolitan, Mesquite Works, L&M Welding, Bank of Nevada, Steven Henager College, and Bee Hive Homes.

C. Staff Development and Service Providers Training

- Workforce Connections' staff attended regional (California) workforce development conference

D. Highlighted Workforce Initiatives

- Preparing to launch Workforce Development Practitioner Apprenticeship Training
 - U.S. Department of Labor and State Apprenticeship Council accreditation
 - Increase local workforce development practitioners service delivery and compliance capacity
- Co-locating with library districts offers opportunities to expand and grow workforce development services
- Our objective is to ensure delivering of workforce development services where they matter the most—local area communities
 - Coordinating delivery of services during weekends and after normal business hours in local area libraries
- Launched Automated Board/Committees Agenda Packets
- *Upcoming State of Southern Workforce Development—February 13, 2017*



NYE COMMUNITIES COALITION

COMMUNITY INTERVENTION COALITION

Joining agencies, organizations and individuals in a coordinated & cooperative effort for the provision of services and opportunities in Nye, Lincoln, & Esmeralda Counties.

1020 East Wilson Road ☎ Pahrump, Nevada 89048
Ph (775) 727-9970 ☎ FAX (775) 727-9971 ☎ www.nyecc.org

Commissioner Andrew Borasky
Nye County
Board of Commissioners
Pahrump NV

12/19/16

Dear Commissioner Borasky,

Thank you for asking us to clarify our organizational structure and funding. We appreciate the opportunity to share our programs and processes with you and the other Local Elected Officials on the workforceConnection Board.

NyE Communities Coalition is a Nevada nonprofit 501 c 3. We currently operate three divisions: Workforce Development; Prevention and Wellness; and Coalition and Community Building. Our primary service area includes Nye, Esmeralda, and Lincoln Counties and in some instances our programs reach into other counties across Nevada. Not all programs serve all areas. For example, NyECC does not serve Lincoln County for Workforce Development; but we do serve Nye, Esmeralda, Lincoln, Elko, White Pine and Ely Counties under our Child Safety Seat grant.

We are currently operating on a budget of \$3,626,403. This does not include our in-kind resources. Our Coalition and Community Building Division is funded at 1,162,404; Prevention and Wellness Division is funded at \$1,148,805 and our Workforce Division is funded at \$1,315,194. Within the Workforce Division we receive \$575,000 for Adult and Dislocated Worker Services and \$400,000 for Youth Workforce Services from workforceConnections. We also receive \$340,194 from other funding sources to support our adult and youth workforce programming but workforceConnections is our only current funding for workforce training with an additional award from another source expected within the month.

In addition, the other division's programs allow for wrap around services to be provided to clients and customers. For example, someone seeking assistance with employment or training are also connected to our services such as assistance with food security, child safety seats, tobacco cessation, and transportation.

NyECC's main office is housed in Pahrump on an old elementary school campus. Other organizations and agencies are housed with us. This creates even more opportunities for customers to receive services effectively. This includes Rural Housing (Section 8) and Retired Senior Volunteer Program on a daily basis. Nye County Human Services and State of Nevada Vocational Rehabilitation are housed here on a weekly basis. In addition, Nye County School District provides Adult Education on the same property.

NyE Communities Coalition has a complex funding structure and has worked diligently to ensure that best fiscal and management practices are utilized. Administrative staff has been recognized for their ability to manage the organization. NyECC has completed an A-133 Audit annually for six years and there have never been any findings. State and federal funders have had NyECC serve as a mentor for fiscal and programmatic management. We are monitored regularly and at least annually by more than 15 funders; each confirming that their funding is being spent appropriately and accurately.

We appreciate the opportunity to provide workforce programming to our communities. As some of the hardest hit areas in the nation, we continue to recover and the training and workforce assistance is key to our recovery. The funding from workforceConnections can be directly attributed to individual community members being able to gain employment and provide for their families.

We would love to have anyone interested in learning more about our services to come to our community and learn about what we do. We are very proud of our accomplishments as an organization and our community.

Please let me know if I can further clarify anything and thank you again for taking the time to learn about what we do.

Sincerely,



Stacy Smith, Executive Director
stacy@nyecc.org

Agenda item 16. INFORMATION:

LEO Consortium Member Comments

Agenda item 17. SECOND PUBLIC COMMENT:

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Consortium. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and state your address for the record. Each comment will be limited to three (3) minutes.