

**WORKFORCE CONNECTIONS
FINANCE & BUDGET COMMITTEE AGENDA**

Wednesday, May 10, 2017 – 2:00 p.m.
Rosalie Boulware Board Room (Bronze/Silver)
6330 W. Charleston Blvd., Suite 150
Las Vegas, NV 89146

This is a public meeting. This Agenda has been posted in the following locations:

City Hall, Boulder City, 401 California Ave., Boulder City, NV
City of Las Vegas – City Clerk’s Office, 495 S. Main St., Las Vegas, NV
City of North Las Vegas, 2250 Las Vegas Blvd. North, North Las Vegas, NV
Clark County, County Clerk’s Office 500 S. Grand Central Parkway, Las Vegas, NV
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV
Henderson City Hall, 240 Water Street, Henderson, NV
Lincoln County 181 Main Street Courthouse, Pioche, NV
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV
Nevada Public Notice Website, <https://notice.nv.gov>
Nye County School District, 484 S. West St., Pahrump, NV
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV
Workforce Connections, 6330 W. Charleston Blvd., Suite 150, Las Vegas, NV
Voice stream link: <http://www.nvworkforceconnections.org/mis/listen.php>

COMMENTARY BY THE PUBLIC

This Committee complies with Nevada’s Open Meeting Law, by taking Public Comment at the beginning of the meeting prior to the Committee approving the agenda and before any other action is taken, and again before the adjournment of the meeting.

As required by Nevada’s Open Meeting Law, Committee may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda; we respectfully request that you observe the following:

1. Please state your name and home address for the record.
2. In fairness to others, groups or organizations are requested to designate one spokesperson.
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to insure that all relevant information is presented.

It is the intent of the Committee to give all citizens an opportunity to be heard.

Copies of non-confidential supporting materials provided to the Finance & Budget Committee are available upon request. Request for supporting materials; contact Dianne Tracy at (702) 636-2302 or by email at dtracy@snvwc.org. Supporting materials are available at the front desk of Workforce Connections located at 6330 W. Charleston Blvd., Suite 150, Las Vegas, Nevada 89146, or on-line at: www.nvworkforceconnections.org.

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy or Suzanne Benson in writing at 6330 W. Charleston Blvd., Suite 150, Las Vegas, NV 89146; by calling (702) 638-8750 or fax (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711.

A sign language interpreter made available with twenty-four (24) hours advance notice.

An Equal Opportunity Employer/Program

MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER

Finance & Budget Committee Members: Paul Brandt, Lou DeSalvio, Marvin Gebers, Michael Gordon, Vice-Chair, Rebecca Henry, Tobias Hoppe, Eric James, Rob Mallery, Jerrie Merritt, Chair, and Renee Olson.

All items listed on this Agenda are for action by the Finance & Budget Committee unless otherwise noted. Actions may consist of any of the following: Approve, deny, condition, hold, or table. Public Hearings may be declared open by the Chairperson, as required for any of the items on this Agenda designated for discussion and possible action; or to provide direction and recommendations to Workforce Connections.

AGENDA

1. Call to order, confirmation of posting, roll call, and Pledge of Allegiance.....1

2. **FIRST PUBLIC COMMENT SESSION**: Members of the public may now comment on any matter posted on this Agenda, which is before this Committee for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes.....2

3. **DISCUSSION and POSSIBLE ACTION**: Approve the Agenda with inclusions of any emergency items and deletions of any items.....3

4. **DISCUSSION and POSSIBLE ACTION**: Approve the Finance & Budget Committee meeting minutes of March 8, 2017.....4

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 E. WIOA Expenditure Tracking July 1, 2016 through March 31, 2017.....61

8. **INFORMATION**: Finance & Budget Committee Member comments.....62

9. **SECOND PUBLIC COMMENT SESSION**: Members of the public may now comment on any matter or topic that is relevant to or within the authority or jurisdiction of the Committee. If you commented earlier, please do not repeat the same comment you previously made. Please clearly state and spell your name and your address for the record. Each comment will be limited to three (3) minutes63

10. **ADJOURNMENT**:.....64

1. **CALL TO ORDER, CONFIRMATION OF POSTING, ROLL CALL AND PLEDGE OF ALLEGIANCE**

2. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this Agenda, which is before this Committee for consideration and action today. Please clearly state and spell your name and your address for the record. Each public comment will be limited to three (3) minutes

3. **DISCUSSION and POSSIBLE ACTION:** Approve the Agenda with inclusions of any emergency items and deletions of any items

4. **DISCUSSION and POSSIBLE ACTION:** Approve the Finance & Budget Committee meeting minutes of March 8, 2017

**WORKFORCE CONNECTIONS
FINANCE & BUDGET COMMITTEE
MINUTES**

The Finance & Budget Committee held a public meeting on Wednesday, March 8, 2017 beginning at 2:04 p.m. at the following location:

At its principal office:
6330 W. Charleston Blvd., Ste. 150
Rosalie Boulware Conference Room (Bronze)
Las Vegas, Nevada 89146

The site has speakerphone and voice-stream link capability.

Agenda Item 1 – CALL TO ORDER, CONFIRMATION OF POSTING, ROLL CALL, and PLEDGE OF ALLEGIANCE:

Jerrie Merritt, Chair, called the meeting of the Finance & Budget Committee to order. Members present: Paul Brandt (via telephone), Marvin Gebers (via telephone), Michael Gordon (via telephone), Eric James, Rebecca Henry, and Rob Mallery.

Members Absent: Lou DeSalvio
Renee Olson
Tobias Hoppe

Ex-Officio Members: Rhonda Dunaway, City of Henderson (via telephone)
Jan Fullmer, City of Henderson (via telephone)
Quinn Oszakiewski, City of Las Vegas

Staff confirmed the agenda posted three working days prior to the meeting in accordance with the Nevada Open Meeting Law by posting in at least four Official Bulletin Boards (locations listed on agenda). Workforce Connection's staff members and members of the public were asked to sign in. (sign in sheets are attached to the original minutes). Roll call taken and a quorum confirmed.

Agenda Item 2 - FIRST PUBLIC COMMENT SESSION: Members of the public may now comment on any matter posted on this Agenda, which is before this committee for consideration and action today. Please clearly state and spell your name and address for the record. Each public comment will be limited to three (3) minutes.

Hearing no comments, Jerrie Merritt, Chair closed the First Public Comment Session.

Agenda Item 3 - DISCUSSION and POSSIBLE ACTION: Approve the Agenda with inclusions of any emergency items or deletion of any items.

Ardell Galbreth, Executive Director confirmed no changes to the agenda.

A motion made by Rebecca Henry to approve the agenda as presented, and seconded by Paul Brandt. The motion carried.

Agenda Item 4 - INFORMATION: Appointed of Vice-Chair

The Workforce Board and Local Elected Officials appointed Michael Gordon as Vice-Chair to the Finance & Budget Committee.

Ms. Merritt welcomed Michael Gordon to his newly appointed position on the Finance & Budget Committee.

Agenda Item 5 - INFORMATION: Welcome New Finance & Budget Committee member

Eric James, Urban Chamber of Commerce

Ms. Merritt welcomed Eric James as a new member of the Finance & Budget Committee.

Agenda Item 6 - DISCUSSION and POSSIBLE ACTION: Approve the Finance & Budget Committee meeting minutes of November 30, 2016

Ms. Merritt, Chair, presented the Finance & Budget Committee minutes of November 30, 2016 for approval.

A motion made by Rebecca Henry to approve the Finance & Budget Committee meeting minutes of November 30, 2016 as presented, and seconded by Marvin Gebers. The motion carried.

Agenda Item 7 - INFORMATION: PY2015 Annual Audit Report (Year ended June 30, 2016)

Ardell Galbreth extended congratulations to Jim Kostecki, Chief Financial Officer, and his financial department for an audit that is error free, recommended as a low-risk agency, and no findings. Mr. Galbreth further stated the Distinguished Service Award was presented to Workforce Connections financial department at the meeting of the Local Elected Officials Consortium on February 14, 2017.

Ms. Merritt thanked and commended Mr. Kostecki and his financial team, and further stated it is an honor and a privilege to serve with Mr. Kostecki, his financial team, and this committee.

Mr. Kostecki stated it was a team effort and through them is where we are today. Mr. Kostecki thanked his financial team, the municipalities' Chief Financial Officers, and consultants. He then referenced page 13 of the agenda:

Section I – Summary of Auditors' Results
Financial Statements
Type of auditors' report issued: Unmodified.

Federal Awards

Type of auditors' report issued on compliance for major programs: Unmodified.

Auditee qualified as low-risk auditee? Yes

Mr. Kostecki further referenced page 14 of the agenda packet the Schedule of Findings and Questioned Costs: None reported

Mr. Kostecki stated Piercy Bowler Taylor & Kern (PRTK) five years ago was a strained work relationship and Workforce Connections was paying upwards of \$265,000 for audit fees and audit work. PRTK has become a team member and the audit fees have been reduced for each of the last three years to \$80,000.

Agenda Item 8 – DISCUSSION and POSSIBLE ACTION: Review, discuss and approve Strategic Initiatives Update

Jaime Cruz reported on the status update on WIOA Compliance Assurance Initiatives and the status update on Workforce Development Systems Continual Improvement Initiatives matrix that highlights the progress in yellow beginning on page 18 of the agenda. Mr. Cruz stated, on page 27 of the agenda the implementation of the Statewide Automated Workforce System (SAWS) has begun, and staff attended the initial launch meeting. This system will allow Workforce Connections to upgrade the OSOS system that had reporting limitations. Mr. Cruz was open to any questions asked by the Finance & Budget Committee.

- Status Update on WIOA Compliance Assurance Initiatives
- Status Update on Workforce Development System Continual Improvement

A motion made by Rebecca Henry and seconded by Rob Mallery to approve the Strategic Initiatives Update. The motion carried.

Agenda Item 9 - DISCUSSION and POSSIBLE ACTION: Review, discuss, accept, and approve budget and reports

A. PY2016 WIOA Formula Budget July 1, 2016 through June 30, 2017.

Mr. Kostecki reviewed and reported on PY2016 WIOA Formula Budget July 1, 2016 through June 30, 2017 on pages 29-40 of the agenda packet. Mr. Kostecki was available for questions.

B. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2016 through June 30, 2017 (Formula WIOA).

Mr. Kostecki reviewed and reported the Budget vs. Actual Finance Report on page 41 of the agenda packet noting there are no alarming issues to highlight at this time. Mr. Kostecki was available for questions.

C. Awards & Expenditures – Monthly Update (Status of service providers).

Mr. Kostecki reviewed and reported on the Awards & Expenditures – Monthly Update (status of service providers) on pages 42-46 of the agenda packet that reflects invoicing through November 2016.

- Page 42 represents Adult and Dislocated Worker contract – Pink papers were issued to HOPE for Prisoners and NYE Communities Coalition. Invoicing received beyond the due date. HOPE for Prisoners and NYE Communities Coalition submitted invoices to Workforce Connections within a week of this reporting cycle and the pink paper has been cleared.
- Page 43 represents the Adult and Dislocated Worker paid trainings component obligated by the service provider, and Workforce Connections pays on their behalf through February 6, 2017. Pink papers were issued to HOPE for Prisoners and NYE Communities Coalition. Invoicing received beyond the due date. HOPE for Prisoners and NYE Communities Coalition had submitted invoices to Workforce Connections within a week of this reporting cycle and the Pink paper has been cleared.

Mr. James queried the turnaround time on expenditures how fast is the return payment from Workforce Connections to the Sub-Recipient on average? Mr. Kostecki stated Workforce Connections submits a draw from the State for funds every Wednesday. If invoices are in by Tuesday it is placed on a draw, the State will draw the funding and Workforce Connections will receive it the following Tuesday and then checks are cut every Thursday. The turnaround time is 10-12 days and as short as 7-8 days depending on the draw from the State.

- Page 44 represents Youth contracts. Pink papers were issued to Goodwill of Southern Nevada and Olive Crest – Foster Youth. The new law requires 20% of funding be expended on Work-Based Learning (work experience, on-the-job training, etc.) and they are not in compliance year-to-date.
- Page 45 represents Youth paid trainings component obligated by the service provider and Workforce Connections pays on their behalf through February 6, 2017.
- Page 46 represents Direct Programs as of December 31, 2016.

D. WIOA Expenditure Tracking July 1, 2016 through December 31, 2016

Brett Miller reviewed and reported the WIOA Expenditure Tracking through September 30, 2016 on page 47 of the agenda packet.

A motion made by Michael Gordon and seconded by Rebecca Henry to approve Agenda Item A. PY2016 WIOA Formula Budget July 1, 2016 through June 30, 2017; Agenda Item B. Budget vs. Actual Finance Report (Workforce Connections' Operations) for the period July 1, 2016 through June 30, 2017 (Formula WIOA); Agenda Item C. Awards & Expenditures – Monthly Update (status of service providers); and, Agenda Item D. WIOA Expenditure Tracking July 1, 2016 through December 31, 2016. The motion carried.

Agenda Item 10 - COMMITTEE MEMBER COMMENTS: Finance & Budget Committee
Member comments

Hearing no comments, Jerrie Merritt, Chair closed the Committee Member Comments Session.

Agenda Item 11 - SECOND PUBLIC COMMENT SESSION: Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Committee. You may comment now even if you commented earlier; however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name and address for the record. Each comment will be limited to three (3) minutes.

Hearing no comments, Jerrie Merritt, Chair closed the Second Public Comment Session.

Agenda Item 12 - ADJOURNMENT:

The meeting adjourned at 2:40 p.m.

Respectfully submitted,
Dianne Tracy

5. **DISCUSSION and POSSIBLE ACTION:** Solicit nominations for potential officers (Chair and Vice-Chair) from Board members that serve on the committee

6. DISCUSSION AND POSSIBLE ACTION: Review, discuss and approve Strategic Initiatives Update Report

- a. Status Update on WIOA Compliance Assurance Initiatives
- b. Status Update on Workforce Development System Continual Improvement Initiatives

Strategic Work Plan Goals Matrix

Goal 1: Implement Effective Policies for Management and Oversight of the One-Stop Delivery System

Strategy	Tactic	Timeline	Measurement	Status
1.1. Effectively transition system service delivery from WIA to WIOA.	1. Use Gantt Chart as central repository and tracking for all WIOA implementation activities.	Ongoing	• Completed items "checked off" on the Gantt chart.	• 95% complete
	2. Revise, modify and/or develop Workforce Connections' policies and associated contracts to ensure WIOA compliance.	Ongoing	• Updates and recommendations to Board and Committees quarterly.	• Policies 100% complete • Contracts in place with Title I Service Providers for PY16, procured Operator
	3. Communicate the implementation plan and all necessary changes to necessary stakeholders through training and technical assistance.	Ongoing	• Updates and recommendations to LEOs, Board and Ex-Com quarterly.	• Gantt chart is updated monthly and presented to LEOs, Board and Ex-Com
	4. Evaluate implementation and transition plan for effectiveness and modify as necessary.	Ongoing	• Updates and recommendations to Board and Committees quarterly.	• Addition of strategy 3.4
	5. Establish additional One-Stop Career Centers that serve Youth, Adult and Dislocated Workers under one roof.	Jul-17	• Executed MOUs with facility partners and contracts with One-Stop operators.	• Executed MOU with 4 library districts, working with others, procured Operator for PY17
	6. Establish regional partnerships in areas with jurisdictional synergies	Ongoing	• Executed MOU with appropriate partners.	• Executed MOU with Mohave/La Paz Counties Board in Arizona

Strategic Work Plan Goals Matrix

Goal 1: Implement Effective Policies for Management and Oversight of the One-Stop Delivery System

Strategy	Tactic	Timeline	Measurement	Status
1.2. Maximize return on investment and manage resources responsibly with the highest standards.	1. Hire, retain and develop well qualified staff talent and encourage ongoing management and oversight training.	Ongoing	<ul style="list-style-type: none"> • Strategic staff recruitment and training program. 	<ul style="list-style-type: none"> • Conducted trainings: RFP 101, CPR, Active Shooter • Procured consultant to establish & execute WDPAP initiative • Staff attended WIOA Convening, NAWDP, NAWB, NAJA
	2. Lend strong technical assistance support to awarded programs along with comprehensive fiscal oversight and accountability for productive outcomes.	Ongoing	<ul style="list-style-type: none"> • Unmodified fiscal auditing financial statements and less than ten noted monitoring findings identified by the State of Nevada and/or U.S. Department of Labor. 	<ul style="list-style-type: none"> • Conducted: OSOS, Fiscal, Programmatic trainings • Desk reviews in progress and on-going • Began PY16 programmatic and fiscal monitoring
1.3. Correct any noted auditing and monitoring findings.	1. Develop and document sound corrective action measures with permanent fixes to prevent noncompliance recurrence.	Ongoing updates by WC management team	<ul style="list-style-type: none"> • Corrective action validated along with findings closure notice from auditing/ monitoring agency. 	<ul style="list-style-type: none"> • Nothing pending
	2. Provide technical assistance to staff and/or funded partners/service providers and ongoing training initiatives associated with awarded programs and funding.	Within 3 months of program/funding award	<ul style="list-style-type: none"> • Published training and technical assistance reports. 	<ul style="list-style-type: none"> • System-wide training on services to individuals w/ disabilities • System-wide train-the-trainer training on financial literacy
	3. Modify/update policies as necessary to avoid repeat auditing and monitoring findings.	Ongoing throughout each program year	<ul style="list-style-type: none"> • Quality assurance process. 	<ul style="list-style-type: none"> • All policies being reviewed and updated for WIOA compliance

Strategic Work Plan Goals Matrix

Goal 2: Champion Youth Education, Training and Employment				
Strategy	Tactic	Timeline	Measurement	Status
2.1. Address the educational and vocational needs of Out-of-school Youth.	1. Deliver holistic, wraparound youth services by partnering with educators, employers and community based organizations to identify and leverage resources.	Ongoing each program year	<ul style="list-style-type: none"> Youth Panel Meetings. Receipt of formal presentations and inputs from funded partners including the number of youth successfully served. 	<ul style="list-style-type: none"> Youth Panel mtg. scheduled for Q4 PY16 Providers share practices & outcomes at Committee Board and LEO mtgs
	2. Target hardest-to-serve youth identified by Programs Committee and Youth Panel.	Ongoing each program year	<ul style="list-style-type: none"> Published Request for Proposals and award and execute contracts to qualified partners and service providers to serve the identified populations. 	<ul style="list-style-type: none"> Awarded RFPs for Youth Services at OSCC, Foster Youth, Henderson WBL pilot, DETR/WC Youth hardest-to-serve pilot YBLV won SBIRT award to provide additional services
2.2. Engage and connect youth with career path and employment training opportunities relevant to the identified industry sectors.	1. Fund workforce development programs that prepare youth for successful entry into employment and lifelong learning opportunities in the identified industry sectors.	Ongoing each program year	<ul style="list-style-type: none"> Publish Request for Proposals and award and execute contracts to qualified/certified partners and service providers. 	<ul style="list-style-type: none"> 100% complete
	2. Partner with local employers to promote youth career preparedness and exposure through work-based learning opportunities.	Ongoing each program year	<ul style="list-style-type: none"> Number of youth participating in work-based learning opportunities. 	<ul style="list-style-type: none"> Partnering with Henderson Law Enforcement to provide WBL
	3. Secure local public/private partners with focus on youth education and training opportunities leading to promising careers.	Ongoing each program year	<ul style="list-style-type: none"> Executed MOUs/contracts. 	<ul style="list-style-type: none"> Existing MOUs/contracts with: DJJS, CCSD, DRHS, AmeriCorps, Habitat for Humanity

Strategic Work Plan Goals Matrix

Goal 2: Champion Youth Education, Training and Employment				
Strategy	Tactic	Timeline	Measurement	Status
2.3. Expose youth to STEM skill sets, occupations, training and career pathways.	1. Partner with educators, employers and community organizations to increase exposure for youth to the necessary skills of the future workforce.	Ongoing throughout each program year	<ul style="list-style-type: none"> Increase system youth initiatives/activities, making sure they are both engaging and local industry-relevant. 	<ul style="list-style-type: none"> Expanding Interactive Career Exploration tools, partnered with Nevada Builders Alliance and Northern Nevada Economic Development
	2. Increase the STEM exposure for youth served by funded partners.	Ongoing throughout each program year	<ul style="list-style-type: none"> Include STEM requirements in service provider contracts with clear measurables. 	<ul style="list-style-type: none"> 100% complete Completed monitoring of STEM activities, incorporating results in PY16 for continual improvement

Strategic Work Plan Goals Matrix

Goal 3: Promote Quality Employment and Training Services for Adult and Dislocated Workers

Strategy	Tactic	Timeline	Measurement	Status
3.1. Leverage resources to provide more comprehensive service delivery by soliciting partnership agreements from both required and non-required partners.	1. Establish and maintain resource-sharing agreements with required and non-required One-Stop System partners.	Ongoing and throughout program year.	• Executed MOUs.	• Draft submitted to system partners • Have received back 95% of signatures
	2. Facilitate system-wide dialogue for the purpose of collaborating with partners and addressing the needs of job-seekers including targeted populations.	Ongoing	• One-Stop System Panel meetings. • Special Populations Panel meetings.	• OSDS Panel met in Q2 PY16 • Next meeting scheduled for Q3 PY16
3.2 Build system capacity in order to increase quality of service.	1. Continually evaluate system requirements and implement training activities as needed for system partners.	Ongoing	• Give quarterly updates of system-wide training activities.	• Procured consultant to establish & execute WDPAP initiative
	2. Through the Workforce Development Academy (WDA), continue to build capacity throughout the system.	Ongoing and throughout program year	• Give quarterly updates of WDA enrollments.	• WDA is now WDPAP • Establishing program with US DOL & NSAC
3.3. Transition and maintain a WIOA compliant One-Stop operator in alignment with the State Plan.	1. Initiate a competitive procurement process and execute a contract for a One-Stop operator.	Jun-15	• Executed contract.	• New Operator procurement action completed
	2. Execute WIOA-compliant MOUs with all required System partners and facilitate the implementation with the One-Stop operator.	Jun-15	• Executed MOUs.	• Draft submitted to system partners • Have not received back all executed MOUs
	3. Develop and implement a OSCC transition plan detailing potential barriers to an effective and timely transition to WIOA compliant operator.	Jul-15	• Executed plan.	• 100% complete

Strategic Work Plan Goals Matrix

Goal 3: Promote Quality Employment and Training Services for Adult and Dislocated Workers

Strategy	Tactic	Timeline	Measurement	Status
3.4 Implement a Two-Generation Strategy to break the poverty cycle in Southern Nevada.	1. Partner with SNRHA and UWSN to assist in-need low-income families with children	Ongoing	• MOU/Contract	• In place
	2. Partner with social service agencies to support early childhood learning and education	Ongoing	• MOU	• In progress
	3. Identify and address family training and educational needs.	Ongoing	• MOU/Contract	• In place
	4. Prepare adults for gainful employment.	Ongoing	• WIOA enrollments	• In progress
	5. Connect employers/businesses to well trained, educated and qualified individuals for employment.	Ongoing	• Commitment from Compact Employers to place WIOA clients	• In progress

Strategic Work Plan Goals Matrix

Goal 4: Attract, Grow and Retain Businesses				
Strategy	Tactic	Timeline	Measurement	Status
4.1. Create a workforce system that champions business, education, training and workforce development.	1. Grow a strong network of business partners/local employers that looks to Workforce Connections' One-Stop Delivery System and Career Center(s) as their first choice for employment and training services.	Annually	<ul style="list-style-type: none"> • At least 25 new employer customers per year. • At least 6 employers returning for additional services. • Host at least 2 hiring events with a minimum of 50 positions available per event. • Host 2 training events with a minimum of 100 attendees per event. 	<ul style="list-style-type: none"> • Planning community Career Fair targeting zip code 89101 for 5/4/17 that will include participation from all service providers/subrecipients
	2. Keep the Board informed of Business Engagement activities and initiatives.	Quarterly	<ul style="list-style-type: none"> • Give quarterly updates of Business Engagement activities. • Give updates of Business Engagement Panel activities (# of members, # of meetings, actionable items, etc.). 	<ul style="list-style-type: none"> • Business Engagement Panel # members: 61, # meetings: 3, 9/28/16, 1/18/17, 4/26/17. Panel focus: Special Populations, work-based training
4.2. Create a dynamic supply of trained, skilled workers to meet workforce demands of regional and industry sectors.	1. Partner with local businesses and training providers (colleges, universities, and apprenticeship trades) to gather business intelligence.	Ongoing as driven by business demands	<ul style="list-style-type: none"> • Number of new Compact members. • Publishing and distributing Business Intelligence Reports to One-Stop operator and other system partners. 	<ul style="list-style-type: none"> • Compact membership has been updated to only include active panel members. Compact membership is at 61

Strategic Work Plan Goals Matrix

Goal 4: Attract, Grow and Retain Businesses				
Strategy	Tactic	Timeline	Measurement	Status
	2. Develop and coordinate training activities based on business intelligence.	Ongoing as driven by business demands	<ul style="list-style-type: none"> • Response by One-Stop operator and other funded partners, including a description of actions taken/not-taken in response to Business Intelligence Reports. • Number of new trainings added to the ETPL based on business intelligence. • Number of participants placed in employment based on new trainings (measurement dependent on completion of new ETPL process). 	<ul style="list-style-type: none"> • Published Business Intelligence Report: Top 200 Certifications in Southern Nevada
4.3. Align workforce development resources to be anchored by the following industry sectors: <ul style="list-style-type: none"> • Agriculture • Aerospace & Defense • Information Technology • Clean Energy • Health & Medical Services • Logistics & Operations • Manufacturing • Mining & Materials • Tourism, Gaming & Entertainment. 	1. Team up with the Economic Development agencies to support business retention and expansion in the local area.	Ongoing	<ul style="list-style-type: none"> • Appropriate representation on board, committees and/or panels. 	<ul style="list-style-type: none"> • One LVGEA Board member • Two LVGEA Panel members • One City of Las Vegas Panel member • Still actively recruiting

Strategic Work Plan Goals Matrix

Goal 4: Attract, Grow and Retain Businesses				
Strategy	Tactic	Timeline	Measurement	Status
	2. Continue to support GWDB's industry sector councils.	Ongoing	<ul style="list-style-type: none"> Consistent attendance and participation by WC staff and board members at DETR sector councils. 	<ul style="list-style-type: none"> Governor's new Office of Workforce Innovation has re-organized the councils GWDB Ex-Com in place
	3. Allocate resources yearly to support sector initiatives.	Ongoing	<ul style="list-style-type: none"> Funded partners contracts include resource requirement. support to industry sectors. Fund system-building initiatives. 	<ul style="list-style-type: none"> New contracts in place for PY16 Developing additional system-building initiatives
	4. Develop career pathway initiatives focused on the highest growth/highest wage industry sectors in the local area.	Jun-16	<ul style="list-style-type: none"> Develop specialized pathways for IT, Healthcare and Manufacturing. 	<ul style="list-style-type: none"> UMC and Sunshine Minting healthcare and manufacturing career pathways
	5. Streamline board membership application and approval process to identify and document strong credentials for membership.	May/June 2015	<ul style="list-style-type: none"> New Board members appointed to all required positions. Board re-certification. 	<ul style="list-style-type: none"> Both 100% complete
4.4. Maintain a compliant, engaged, effective and efficient board.	1. Implement a recruitment strategy that builds a pool for potential board, committee and panel members.	Oct-15	<ul style="list-style-type: none"> Recruitment strategy in place. Pool of ready candidates. 	<ul style="list-style-type: none"> Both 100% complete
	2. Implement a continual Board Member development program.	Dec-15	<ul style="list-style-type: none"> On-board orientation. Board member training. NAWB conference attendance. 	<ul style="list-style-type: none"> LEOs, Board members and staff attended NAWB conference in DC

Strategic Initiatives Update Report 5-10-2017

- a) Status Update on WIOA Compliance Assurance Initiatives
- WIOA required System MOU due on July 1, 2017.
 - WIOA required Infrastructure Funding Agreement due January 1, 2018.
 - Strategic Work Plan - Goals Matrix was updated to reflect third quarter of Program Year 2016. Will continue to be reviewed/updated quarterly. Next update will be for fourth quarter of Program Year 2016 in April.
 - July 1, 2016 – US DOL-approved state plans and WIOA Common Performance Accountability took effect.
 - WC staff continues to attend WIOA implementation trainings/webinars.
- b) Status Update on Workforce Development System Continual Improvement Initiatives
- LEOs, Board members and Board staff attended NAWB Forum 2017 in DC.
 - Initiative to open additional One-Stop Career Centers at public libraries continues as planned. Executed MOU with Henderson Public Libraries.
 - Interactive Career Exploration (ICE) project continues to make progress. Web optimization phase is complete. Once the next phase of mobile device optimization is complete, it will provide system clients easy access to career exploration activities through any mobile device.
 - The Woofound/Traitify Personality Assessment has now been made available throughout the One-Stop Delivery System. The assessment delivers instant personalized career recommendations based on the unique traits of the client.
 - Implementation of a new Statewide Automated Workforce System (SAWS) has begun. WC staff attending initial launch meetings.
 - The year-long implementation of the new Eligible Training Provider List (ETPL) online management process is now complete.

NAWB 2017 TAKEAWAYS

JAIME CRUZ

Top 3 Takeaways

1. Exceptional reception to our Strategic Libraries Initiative
2. Work Ready Communities and the National Career Readiness Credential (NCRC)
3. Careers in Energy

Follow-up

1. One-Stop Career Centers in the Public Libraries

NAWB members, U.S. Senate and Congress members were impressed and extremely pleased with our libraries initiative and extended congratulations to Workforce Connections' Local Elected Officials and Board members. U.S. Senate and Congress members requested to please be updated on the progress of the initiative and to be invited to any grand openings and ribbon-cutting ceremonies for libraries in the communities they represent. The initial Pilot Phase of the initiative concludes on June 30. Phase 1 will go from July 1, 2017 through June 30, 2018. Phase 2 is scheduled to commence July 1, 2018.

2. Work Ready Communities and the NCRC

In over half of the states Work Ready Communities (WRC) have already been implemented. The framework allows those regions to effectively measure and close existing skill gaps in the workforce. These regions enjoy robust alignment of their workforce development and economic development efforts. We are already working with our Workforce Innovation and Opportunity Act (WIOA) system partners (Title I, II, III, IV, TANF, etc.), education and economic development to better align all of our individual WorkKeys/NCRC efforts and in the near future establish our area as a certified WRC. Title I and Title II representatives will be attending the WRC Academy next week in Nashville. Representatives from the other WIOA partners and stakeholders will attend the next academy to take place in Las Vegas in July.

To learn more about this visit:

<https://workreadycommunities.org/>

3. Careers in Energy

Thirty-eight states already have formed or are currently forming state energy consortiums that bring together the utilities and their supporting contractors (employers), K-12 and higher education (education system) and the One-Stop Career Centers/American Job Centers (workforce development system). The purpose is to work together to meet the enormous challenge over the next few years of a massive retiring workforce and an existing pipeline nowhere near the capacity to fill the gap. This week we are participating in the initial meetings between NV Energy, Southwest Gas, College of Southern Nevada and the Center for Energy Workforce Development

NAWB 2017 TAKEAWAYS

(CEWD) that hopefully lead to the formalization of a Nevada State Energy Consortium. This partnership would focus on unique career pathways for a diverse workforce including: Veterans, Women, Minorities, Youth, Transitioning Workers, People with Disabilities, etc.

To learn more visit:

<http://www.cewd.org>

NAWB 2017 TAKEAWAYS

KENADIE COBBIN RICHARDSON

Top 5 Sessions:

- **What's Trending in Workforce & Labor Market Information?**
- **Health Career Pathways: Regional Collaborations to Systematically Improve the Healthcare Workforce**
- **WIOA Performance Accountability: Effectiveness in Serving Employers**
- **Public Housing Authorities: A Critical Partner**
- **21st Century Registered Apprenticeship and the Workforce System**

Top 3 Takeaways

- **#1 – Registered Apprenticeship**

Double and diversify Registered Apprenticeship, focusing on sector strategies and career pathways in IT, healthcare, advanced manufacturing, energy, financial services, hospitality, transportation/logistics, and construction.

Action Plan: For PY17-18, we will establish an apprenticeship program with the only teaching hospital in Southern Nevada – University Medical Center. This is a key partnership because healthcare occupations create direct career pathways that lead out-of-school youth and adults on a path toward mid-skill employment and a family wage.

- **#2 – Healthcare Career Pathways**

Join Health Careers Pathways, a nationwide initiative to support entry and career advancement in healthcare through increased demand-driven, competency-based career pathways.

Action Plan: Join the Health Careers Pathway initiative to take advantage of best practices to enhance this essential sector strategy. This initiative is in seven (7) regions across the U.S. including Michigan and California – two workforce partnerships that enjoy sharing information with our board.

Scrubs Camps for Youth

Action Plan: Initiate the first Southern Nevada Workforce Development Board's Scrub Camp to introduce and educate youth participants to various healthcare careers via an intensive camp experience. This idea is a key exposure opportunity that has been replicated in several states across the U.S.

- **#3 – DOL Performance Measures for Effectiveness in Serving Employers**

NAWB 2017 TAKEAWAYS

Penetration: record the number of establishments that received a service.

Repeat business: record the number of establishments that received a service **AND** who utilized a service anytime within the previous three years.

Quantity vs. Quality Proposal

Action Plan: We are on track to provide this data for the upcoming reporting period in October. However, I currently use quantitative and qualitative measures for the Business Engagement Specialist Team (BEST). In the session, I shared the qualitative measures that I use and was asked to share it with the DOL team.

NAWB 2017 TAKEAWAYS

JILL HERSHA

Pre-Conference - Building a Board with Vision – Identifying strategies for WFB’s to become actively involved in driving and changing the economic outlook for the communities in which they serve. San Bernardino County WFB created a pathway from high school to community college to workforce to provide employers with skilled workforce. How do we replicate this in Clark County?

Exploring Issues: Systems Leadership in Complex Times: What Does It Really Take To Build Tomorrow’s Workforce?

Job demands should drive education decisions. Identify the positives of earning a living at a high demand job versus their dream job.

Identify why student are there and what are their goals? How do we use resources available? (CTA's after hours, ATTC).

Program image how to make careers/facilities appear "sexier"? Middle skills- not an appealing description of these jobs and there is a critical need for them and high level of skills required to obtain them.

Efforts need to start earlier than high school to develop the interest in these skill sets. Imperative instructors are highly skilled and knowledgeable, to be able to generate excitement/interest in students. Create blended and applied learning opportunities that demonstrate working with your hands in just as valuable and rewarding as sitting at a desk.

Technology and the Future of Workforce Development Service Delivery –

Workforce system needs to anticipate and be responsive to two major shifts:

1. A labor market where the jobs of tomorrow look very different from the jobs of today.
2. A public desire to interact with public services digitally – a user-centered and digital service delivery is improving employment outcomes, and data is easier to access and navigate.

Provider in San Diego has hired their own IT person with the ability to design data collection system that is user friendly and is adaptable to the ever-changing reporting system targets and requirements.

NAWB 2017 TAKEAWAYS

ERIC JAMES

I would like to take a few moments to give my input on the recent 2017 NAWB conference... Being a new board member my expectations for outcomes from the conference were minimal... After navigating the multitude of various talks and sessions I was able to come away with a much better understanding of the challenges the Workforce boards and staff face on a national as well as a state by state basis... The conference allowed me to connect to national board member, KRA's president and CEO Knowlton R. Atterbeary as well as many other influential board members and staff... I personally took the time to speak with them on a one on one basis that would not have been afforded to me without attending the conference and I felt those conversations and connections would benefit me during my time on the board...

In the future I would encourage Workforce Connections to adopt a strategy-planning meeting with attending board and staff members prior to the conference... My belief is that a coordinated information strategy for staff and board members will allow for a focused team approach to information gathering and disbursement of the acquired information upon return to Nevada....

The time on Capitol Hill was informative and I greatly appreciate the efforts of Councilwoman Gerri Schroder taking her time to guide us to the various state Senators & Representatives... Her guidance made what could have been a confusing and unproductive day on the hill worthwhile and entertaining... Again I believe a cohesive ask or approach to the representatives based on their committee and chair positions would be helpful to position us and increase effectiveness given the limited time we were able to reserve with them... Dinner with freshman Representative Ruben Kihuen was unique in the fact that he was willing to share an inside expression of the atmosphere that currently exist in the capital and what the experience of a freshman politician is like in reality as opposed to outside perceptions or interpretations...

Finally, I also enjoyed and appreciated the various staff members that took the time to inform me and speak with me over the course of the conference and I came away with a much better understanding of them as individuals as wells as their dedication to their careers...

If my schedule is available, I will look forward to traveling back to Washington DC in 2018 with a more knowledgeable and comprehensive mindset of what I can add to Workforce Connections as a board member and how I can assist our staff to accomplish the numerous daunting goals to serve our community...

NAWB 2017 TAKEAWAYS

LYNN HOFFMAN

- One of my biggest takeaways was the **visit with Congressman Ruben Kihuen**. It was encouraging to hear the learning process of being a freshman representative and how he comes to Nevada each weekend to meet with his constituents then returns to DC to act on our behalf.
- **Learned the term "Opportunity Youth"**. Capturing the hearts, minds and imaginations of America's Next Generation. We should not only provide training for jobs but the opportunity for life long learning.
- **Integrating sector strategies and career pathways**. Stress that it is not just a job but also a pathway to a family-supporting career. Requires data informed decision-making through industry engagement. Sector update: Manufacturing, Construction and Energy: These are not "minimal skill" jobs. Think about the buildings you work in, the bridges you cross. Do you want someone with "minimal skills" building those? No! These are highly skilled workers. Need to market jobs to "influencers", parents, counselors, grandparents who influence young people to pursue careers in M, C and E. Need to feature young people who are working in these occupations in national campaign advertisements and bridge the gap between education and industry.

7. **DISCUSSION and POSSIBLE ACTION:** Review, discuss, accept, and approve budget and reports

- A. PY2017 WIOA Formula Budget July 1, 2017 through June 30, 2018
- B. PY2016 WIOA Formula Budget July 1, 2016 through June 30, 2017
- C. Budget vs. Actual Finance Report (Workforce Connections' Operations) for period July 1, 2016 through June 30, 2017 (Formula WIOA)
- D. Awards and Expenditures – Monthly Update (Status of service providers)
- E. WIOA Expenditure Tracking July 1, 2016 through December 31, 2016

**WORKFORCE CONNECTIONS
PY2016 WIOA Formula Budget
July 1, 2017 - June 30, 2018
(Revised Budget - July 1, 2017)**

Revenue by Funding Stream	Approved Budget PY2016	Proposed Budget PY2017	\$ Change	Available for LWIB Operations		Community Resource Allocations	TOTAL
				10% Admin	15% Program		
PY2016 Adult	3,575,802	3,075,000	(500,802)	307,500	461,250	2,306,250	3,075,000
PY2016 Dislocated Worker	1,125,908	725,000	(400,908)	72,500	108,750	543,750	725,000
PY2016 Youth	3,498,341	3,200,000	(298,341)	320,000	480,000	2,400,000	3,200,000
PY2017 Adult	ESTIMATED 8,971,283	9,210,134	238,851	921,013	1,381,520	6,907,601	9,210,134
PY2017 Dislocated Worker	ESTIMATED 3,227,399	3,476,495	249,096	347,649	521,474	2,607,372	3,476,495
PY2017 Youth	ESTIMATED 5,987,530	6,227,031	239,501	622,703	934,055	4,670,273	6,227,031
Other Revenues (Program Income and Interest)	60,025	60,025	-		25	60,000	60,025
Total Revenue by Funding Stream	\$ 26,446,287	\$ 25,973,685	\$ (472,602)	\$ 2,591,365	\$ 3,887,074	\$ 19,495,246	\$ 25,973,685
		-1.8%	Subtotal Board Operations		\$ 6,478,439		

Notes:

1. PY2017 **ESTIMATED** Revenues include WIOA funding in the total amount of \$18,913,660.
2. Carry forward funds for PY2016 amount to \$7,000,000.
3. The Department of Labor allows local boards to expend up to 10% of their total allocation for administrative costs. WC also allocates 15% of the total allocation for program management and oversight.
4. WIOA funds have a two year life at the local board level and an additional year at the state level.

Community Resource Allocations	Approved Budget PY2016	Proposed Budget PY2017	\$ Change	Community Resource Allocations			TOTAL
				One-Stop Centers	One-Stop System	Service Provider Contracts	
Adult Services	9,659,265	9,243,851	(415,413)	461,400	785,750	7,996,701	9,243,851
Dislocated Worker Services	3,376,457	3,181,122	(195,335)	191,100	336,750	2,653,272	3,181,122
Youth Services	7,163,988	7,070,273	(93,715)	72,500	127,500	6,870,273	7,070,273
Subtotal Community Resource Allocations	\$ 20,199,709	\$ 19,495,246	\$ (704,463)	\$ 725,000	\$ 1,250,000	\$ 17,520,246	\$ 19,495,246

Board Operations	Approved Budget PY2016	Proposed Budget PY2017	\$ Change	Admin	Program	Total
Subtotal Operating Expenditures	6,246,578	6,478,439	231,861	1,745,610	4,732,829	6,478,439
Total Expenditures	\$ 26,446,287	\$ 25,973,685		\$ 1,745,610	\$ 4,732,829	
Fund Balance	\$ -	\$ -		\$ 845,755	\$ (845,755)	\$ -

NOTE: PY2016 funding period is available July 1, 2016 through June 30, 2018 (after two years, funds revert to the State for one additional year)
 PY2017 funding period is available July 1, 2017 through June 30, 2019 (after two years, funds revert to the State for one additional year)

**WORKFORCE CONNECTIONS
PY2016 WIOA Formula Budget
July 1, 2017 - June 30, 2018
(Revised Budget - July 1, 2017)**

Board Operations	Authorized FTE	Actual FTE	Approved Budget PY2016	Proposed Budget PY2017	\$ Change	Admin	Program	Total
6500 Salaries	29.00	25.00	2,400,000	2,630,000	230,000	526,000	2,104,000	2,630,000
7000 Accounting and Auditing			250,000	250,000	-	250,000	-	250,000
7005 Legal Fees			70,000	100,000	30,000	100,000	-	100,000
7010 Legal Publication Advertising			18,000	18,000	-	4,500	13,500	18,000
7020 Licenses and Permits			3,000	3,000	-	750	2,250	3,000
7025 Dues and Subscriptions			15,000	15,000	-	3,750	11,250	15,000
7030 Postage and Delivery			6,000	6,000	-	1,500	4,500	6,000
7035 Printing and Reproduction			11,000	11,000	-	2,750	8,250	11,000
7040 Office Supplies			31,500	31,500	-	7,875	23,625	31,500
7045 Systems Communications			107,000	107,000	-	26,750	80,250	107,000
7050 Training, and Seminars - Staff			50,000	50,000	-	12,500	37,500	50,000
7055 Travel and Mileage - Staff			92,000	92,000	-	23,000	69,000	92,000
7060 Utilities			30,000	30,000	-	7,500	22,500	30,000
7065 Telephone			30,000	30,000	-	7,500	22,500	30,000
7070 Facilities Rent/Lease			197,500	205,000	7,500	51,250	153,750	205,000
7075 Facilities Repairs and Maintenance			145,000	145,000	-	36,250	108,750	145,000
7080 Admin Support Contracts			118,000	125,000	7,000	125,000	-	125,000
7085A Program Support Contracts			220,000	230,000	10,000	-	230,000	230,000
7085B Program Support Contracts - IT/Web			195,000	165,000	(30,000)	-	165,000	165,000
7090 Non-Board Meetings and Outreach			35,000	50,000	15,000	12,500	37,500	50,000
7095 Board Meetings and Travel			30,000	30,000	-	7,500	22,500	30,000
7100 Insurance			50,000	50,000	-	12,500	37,500	50,000
7100-7120 Employee Fringe Benefits			816,000	950,000	134,000	237,500	712,500	950,000
7125 Employer Payroll Taxes			77,000	80,000	3,000	20,000	60,000	80,000
7130/7135 Payroll Services and Bank Fees			11,000	11,000	-	2,750	8,250	11,000
7200 Equipment - Operating Leases			57,500	57,500	-	14,375	43,125	57,500
7215/8500 Capital - Equipment and Furniture			100,000	75,000	(25,000)	18,750	56,250	75,000
8500 Capital - Tenant Improvements			20,000	20,000	-	5,000	15,000	20,000
CAP Cost Allocation to One-Stop			(35,000)	(60,000)	(25,000)	(15,000)	(45,000)	(60,000)
8900 Strategic Initiative - WIOA			196,078	71,439	(124,639)	17,860	53,579	71,439
8900 Strategic Initiative - 1st Qtr 2017			900,000	900,000	-	225,000	675,000	900,000
Subtotal Board Operations			6,246,578	6,478,439	231,861	1,745,610	4,732,829	6,478,439

**Workforce Connections
Program Year 2017
WIOA Formula Budget Narrative**

Workforce Connections is responsible for providing management and oversight of the Workforce Development Area's employment and training programs and services. The Board's staff provides direct support to the Workforce Development Area by carrying out the Board's operations plans. Staff responsibilities include implementing Board policies and establishing techniques and methods to achieve the Board's mission. Staff administers and oversees all internal administrative service provisions, including program administration, management analysis and administration support for the Workforce Development Board.

Revenues:

Workforce Innovation and Opportunity Act (WIOA) Program Year PY2017 **ESTIMATED** allotted funds are in the amount of \$18,913,660. Funding is allocated among the three funding streams: Adult - \$9,210,134, Dislocated Worker - \$3,476,495, Youth - \$6,227,031.

Funding (**ESTIMATED**) for PY2017 increased by \$727,448 (4.00%), compared to the PY2016 WIOA allocation which was \$18,186,212.

Other anticipated funding includes operating carry forward funds from PY2016 WIOA allocation of \$7,000,000 and program income/interest at \$60,025.

Total budgeted revenues for PY2017 are \$25,973,685.

Expenditures – Community Resource Allocation:

Community resource funding is in the amount of \$19,495,246. No funds have been Board obligated at this time.

Administrative and Program Operating Expenditures – Board Staff:

The Department of Labor allows local workforce development boards to expend up to 10% of their total formula funding allocation for administrative services. For programmatic operations and oversight, the board of directors has allocated 15% of the total budget allocation. Such operational and management oversight includes, but is not limited to:

- Providing technical assistance to contracted service providers
- Tracking and monitoring of participating clients and performance outcome
- Program oversight and monitoring of service provider contracts

- 6500 - Salaries: \$2,630,000 – An increase of \$230,000 –** Allocated costs for administrative and program staff salaries. The increase is due to restructuring of departments with positions moving into operations from the One-System budget and the addition of a vacancy in the programs department.
- 7000 - Accounting and Auditing: \$250,000 –** Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.
- | | |
|---------------------|-----------|
| A-133 Audit | \$ 80,000 |
| Auditing Services | \$ 25,000 |
| Accounting Services | \$145,000 |
- 7005 Legal Fees: \$100,000 – An increase of \$30,000 –** Allocated costs for legal services in areas such as Board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies. The increase is due to moving the full legal contract to the operations budget. Previously \$30,000 was located on the One-Stop System budget.
- 7010 Legal Publication Advertising: \$18,000 –** Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.
- 7020 Licenses and Permits: \$3,000 –** Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.
- 7025 Dues and Subscriptions: \$15,000 –** Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.
- 7030 Postage and Delivery: \$6,000 –** Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.
- 7035 Printing and Reproduction: \$11,000 –** Allocated costs for ancillary copying and printing costs associated with Board administration and daily operations.
- 7040 Office Supplies: \$31,500 –** Allocated costs for various office supplies needed for daily operations.
- 7045 Systems Communications: \$107,000 –** Allocated costs for support systems such as data backup, internet services, and web hosting for e-mail support.
- 7050 Training and Seminars (Staff): \$50,000 –** Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.
- 7055 Travel and Mileage (Staff): \$92,000 –** Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIOA initiatives and work plans.

- 7060 Utilities: \$30,000** – Allocated costs for electric and gas.
- 7065 Telephone: \$30,000** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$205,000 – An increase of \$7,500** – Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions. **The increase is due to the annual contract adjustment increase.**
- 7075 Facilities Maintenance: \$145,000** – Allocated costs for equipment or facility repairs and maintenance and security guard services.
- 7080 Admin Support Contracts: \$125,000 – An increase of \$7,000** – Allocated costs for administrative support agreements, HR consultant and temporary staffing with focus on administrative, fiscal, and personnel management. **The increase is needed to reflect the total of contracts in place.**
- 7085A Program Support Contracts: \$230,000 – An increase of \$10,000** – Allocated costs for program support training agreements. **The increase is needed to reflect the total of contracts in place.**
- 7085B Program Support Contracts – IT and Web: \$165,000 – A decrease of \$30,000** – Allocated costs for temporary staffing to support program and data support activities. **The decrease is needed to reflect the total of contracts in place.**
- 7090 Non-Board Meetings and Outreach: \$50,000 – An increase of \$15,000** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services. **The increase is due to the anticipated need for outreach and promotion of our new partnership with the libraries.**
- 7095 Board Meetings and Travel: \$30,000** – Allocated costs for facility and event related charges tied to board and committee meetings and Board travel to grant activities.
- 7100 Insurance: \$50,000** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ errors and omissions liability.
- 7100-7120 Employee Fringe Benefits: \$950,000 – An increase of \$134,000** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 36% of the total salaries is used to calculate the fringe benefits. **The increase is due to the restructuring of positions discussed above and increasing the fringe percentage from 35% to 36% due to increases in health costs over the past few years.**
- 7125 - Employer Payroll Taxes: \$80,000 – An increase of \$3,000** – Allocated costs for employer payroll taxes which are calculated at 3% of total salaries. **The increase is due to the restructuring of positions discussed above.**

7130-7135 Bank/Payroll Services: \$11,000 –Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.

Bank Fees	\$6,000
Payroll Services	\$5,000

7200 Equipment – Operating Leases: \$57,500 – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.

8500 Capital – Equipment and Furniture: \$95,000 – A decrease of \$25,000 – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff. **The decrease is due to estimated needs at this time.**

CAP Cost Allocation to One-Stop: (\$60,000) – An increase of (\$25,000) – Costs allocated to the One-Stop Center and System based on operations staff time spent and charged to those activities.

8900 Strategic Initiatives: \$971,439 – A decrease of \$124,639 – These funds are available to be allocated for future workforce initiatives approved by the Board.

**WORKFORCE CONNECTIONS
 PY2016 WIOA Formula Budget
 One-Stop Center - Charleston
 (Revised Budget - July 1, 2017)**

One-StopCenter	Authorized FTE	Actual FTE	Approved Budget PY2016	Proposed Budget PY2017	\$ Change	Admin	Program	Total
6500 Salaries			54,000	-	(54,000)	-	-	-
7000 Accounting and Auditing			6,200	-	(6,200)	-	-	-
7005 Legal Fees					-			-
7010 Legal Publication Advertising					-			-
7020 Licenses and Permits					-		-	-
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			6,000	6,000	-		6,000	6,000
7035 Printing and Reproduction			4,000	4,000	-		4,000	4,000
7040 Office Supplies			23,000	23,000	-		23,000	23,000
7045 Systems Communications			35,000	35,000	-		35,000	35,000
7050 Training, and Seminars - Staff			-	-	-		-	-
7055 Travel and Mileage - Staff			-	-	-		-	-
7060 Utilities			30,000	30,000	-		30,000	30,000
7065 Telephone			3,000	3,000	-		3,000	3,000
7070 Facility Rent/Lease			150,000	155,000	5,000		155,000	155,000
7075 Facilities Repairs and Maintenance			105,000	105,000	-		105,000	105,000
7080 Admin Support Contracts			6,000	-	(6,000)	-	-	-
7085A Program Support Contracts			10,000	-	(10,000)		-	-
7085B Program Support Contracts - IT/Web					-			-
7090 Non-Board Meetings and Outreach			2,000	2,000	-		2,000	2,000
7095 Board Meetings and Travel					-			-
7100 Insurance			15,000	15,000	-		15,000	15,000
7100-7120 Employee Fringe Benefits			19,000	-	(19,000)		-	-
7125 Employer Payroll Taxes			1,700	-	(1,700)		-	-
7130/7135 Payroll Services and Bank Fees			600	-	(600)	-	-	-
7200 Equipment - Operating Leases			47,500	48,000	500		48,000	48,000
7215/8500 Capital - Equipment and Furniture			8,000	10,000	2,000		10,000	10,000
GASB Depreciation			100,000	100,000	-		100,000	100,000
CAP Cost Allocation to One-Stop			25,000	50,000	25,000		50,000	50,000
8900 Strategic Initiative - WIOA			73,000	50,000	(23,000)		50,000	50,000
Subtotal One-Stop Center			725,000	637,000	(88,000)	-	637,000	637,000

**Workforce Connections
Program Year 2017
WIOA One-Stop Center Budget Narrative-Adjustment Requests**

- 6500 - Salaries: \$0 – A decrease of \$54,000** – Allocated costs for administrative and program staff salaries. The decrease is due to this cost moving into the indirect cost calculation.
- 7000 - Accounting and Auditing: \$0 – A decrease of \$6,200** – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support. The decrease is due to this cost moving into the indirect cost calculation.
- 7025 Dues and Subscriptions: \$1,000** – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.
- 7030 Postage and Delivery: \$6,000** – Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.
- 7035 Printing and Reproduction: \$4,000** – Allocated costs for monthly ancillary copying and printing costs associated with Board administration and daily operations.
- 7040 Office Supplies: \$23,000** – Allocated costs for program support training agreements and security guard costs.
- 7045 Systems Communications: \$35,000** – Allocated costs for support systems such as data backup, internet services, and web hosting for e-mail support.
- 7060 Utilities: \$30,000** – Allocated costs for electric and gas.
- 7065 Telephone: \$3,000** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$155,000 – An increase of \$5,000** – Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions. The increase is due to the annual contract adjustment increase.
- 7075 Facilities Maintenance: \$105,000** – Allocated costs for equipment, security and facility repairs and maintenance.
- 7080 Admin Support Contracts: \$0 – A decrease of \$6,000** – Allocated costs for administrative support agreements, HR consultant and temporary staffing with focus on administrative, fiscal, and personnel management. The decrease is due to this cost moving into the indirect cost calculation.
- 7085A Program Support Contracts: \$0 – A decrease of \$10,000** – Allocated costs for program support training agreements. There are no contracts at this time.

- 7090 Non-Board Meetings and Outreach: \$2,000** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7100 Insurance: \$15,000** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ errors and omissions liability.
- 7100-7120 Employee Fringe Benefits: \$0 – A decrease of \$19,000** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 36% of the total salaries is used to calculate the fringe benefits. **The decrease is due to this cost moving into the indirect cost calculation.**
- 7125 Employer Payroll Taxes: \$0 – A decrease of \$1,700** – Allocated costs for employer payroll taxes which are calculated at 3% of total salaries. **The decrease is due to this cost moving into the indirect cost calculation.**
- 7130-7135 Bank/Payroll Services: \$0 – A decrease of \$600** – Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services. **The decrease is due to this cost moving into the indirect cost calculation.**
- 7200 Equipment – Operating Leases: \$48,000 – An increase of \$500** – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.
- 8500 Capital – Equipment and Furniture: \$10,000 – An increase of \$2,000** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.
- CAP Cost Allocation to One-Stop: \$50,000 – An increase of \$25,000** – Costs allocated to the One-Stop Center based on operations staff time spent and charged to those activities.
- 8900 Strategic Initiatives: \$50,000 – A decrease of \$23,000** – These funds are available to be allocated for future workforce initiatives approved by the Board.

**WORKFORCE CONNECTIONS
PY2016 WIOA Formula Budget
One-Stop System
(Revised Budget - July 1, 2017)**

One-Stop System	Authorized FTE	Actual FTE	Approved Budget PY2016	Proposed Budget PY2017	\$ Change	Admin	Program	Total
6500 Salaries	5.00	5.00	615,000	425,000	(190,000)	12,750	412,250	425,000
7000 Accounting and Auditing			18,000	-	(18,000)	-	-	-
7005 Legal Fees			30,000	-	(30,000)	-	-	-
7010 Legal Publication Advertising			1,000	1,000	-		1,000	1,000
7020 Licenses and Permits			20,000	20,000	-		20,000	20,000
7025 Dues and Subscriptions			3,500	3,500	-		3,500	3,500
7030 Postage and Delivery			-	-	-		-	-
7035 Printing and Reproduction			4,000	4,000	-		4,000	4,000
7040 Office Supplies			10,000	10,000	-		10,000	10,000
7045 Systems Communications			20,000	20,000	-		20,000	20,000
7050 Training, and Seminars - Staff			10,000	10,000	-		10,000	10,000
7055 Travel and Mileage - Staff			20,000	20,000	-		20,000	20,000
7060 Utilities			-	-	-		-	-
7065 Telephone			6,000	6,000	-		6,000	6,000
7070 Facility Rent/Lease			-	-	-		-	-
7075 Facilities Repairs and Maintenance			20,000	20,000	-		20,000	20,000
7080 Admin Support Contracts			15,000	15,000	-	15,000	-	15,000
7085A Program Support Contracts			50,000	50,000	-		50,000	50,000
7085B Program Contracts - IT/Web			15,000	15,000	-		15,000	15,000
7085C Program Contracts - Workforce Dev.			100,000	100,000	-		100,000	100,000
7090 Non-Board Meetings and Outreach			58,000	90,000	32,000		90,000	90,000
7095 Board Meetings and Travel			-	-	-		-	-
7100 Insurance			19,000	19,000	-		19,000	19,000
7100-7120 Employee Fringe Benefits			210,000	153,000	(57,000)		153,000	153,000
7125 Employer Payroll Taxes			22,000	13,000	(9,000)		13,000	13,000
7130-7135 Payroll Services and Bank Fees			1,500	1,500	-	1,500	-	1,500
7200 Equipment - Operating Leases			-	-	-		-	-
7500 Participant Training			-	-	-		-	-
7215/8500 Capital - Equipment and Furniture			97,000	97,000	-		97,000	97,000
8510 Capital - Tenant Improvements			15,000	15,000	-		15,000	15,000
CAP Cost Allocation to One-Stop			10,000	10,000	-		10,000	10,000
8900 Strategic Initiative - WIOA			-	-	-		-	-
8900 Strategic Initiative - 1st Qtr 2016			220,000	132,000	(88,000)		132,000	132,000
Subtotal One-Stop System			1,610,000	1,250,000	(360,000)	29,250	1,220,750	1,250,000

**Workforce Connections
Program Year 2017
WIOA One-Stop System Budget Narrative-Adjustment Requests**

- 6500 - Salaries: \$425,000 – A decrease of \$190,000 –** Allocated costs for program staff salaries. The decrease is due to restructuring of departments with positions moving into operations and removal of vacancies.
- 7000 - Accounting and Auditing: \$0 – A decrease of \$18,000 –** Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support. The decrease is due to this cost moving into the indirect cost calculation.
- 7005 Legal Fees: \$0 – A decrease of \$30,000 –** Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies. The decrease is due to this cost moving into the indirect cost calculation.
- 7010 Legal Publication Advertising: \$1,000 –** Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.
- 7020 Licenses and Permits: \$20,000 –** Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.
- 7025 Dues and Subscriptions: \$3,500 –** Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.
- 7035 Printing and Reproduction: \$4,000 –** Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.
- 7040 Office Supplies: \$10,000 –** Allocated costs for program support training agreements and security guard costs.
- 7045 Systems Communications: \$20,000 –** Allocated costs for support systems such as data backup, internet services, and web hosting for e-mail support.
- 7050 Training and Seminars (Staff): \$10,000 –** Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.
- 7055 Travel and Mileage (Staff): \$20,000 –** Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIOA initiatives and work plans.

- 7065 Telephone: \$6,000** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7075 Facilities Maintenance: \$20,000** – Allocated costs for equipment, security and facility repairs and maintenance.
- 7080 Admin Support Contracts: \$15,000** – Allocated costs for administrative support agreements, HR consultant and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085A Program Support Contracts: \$50,000** – Allocated costs for program support training agreements.
- 7085B Program Support Contracts – IT and Web: \$15,000** – Allocated costs for temporary staffing to support program and data support activities.
- 7085C Program Support Contracts – Workforce Dev. Academy: \$100,000** – Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$90,000 – An increase of \$32,000** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services. **The increase is due to the anticipated need for outreach and promotion of our new partnership with the libraries.**
- 7100 Insurance: \$19,000** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ errors and omissions liability.
- 7100-7120 Employee Fringe Benefits: \$153,000 – A decrease of \$57,000** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 36% of the total salaries is used to calculate the fringe benefits. **The decrease is due to the restructuring of positions discussed above.**
- 7125 Employer Payroll Taxes: \$13,000 – A decrease of \$9,000** – Allocated costs for employer payroll taxes which are calculated at 3% of total salaries. **The decrease is due to the restructuring of positions discussed above.**
- 7130-7135 Bank/Payroll Services: \$1,500** – Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
- 8500 Capital – Equipment and Furniture, Tenant Improvements: \$112,000** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.
- CAP Cost Allocation to One-Stop: \$10,000** – Costs allocated to the One-Stop System based on operations staff time spent and charged to those activities.

8900 **Strategic Initiatives: \$132,000 – A decrease of \$88,000** – These funds are available to be allocated for future workforce initiatives approved by the Board.

**WORKFORCE CONNECTIONS
PY2016 WIOA Formula Budget
July 1, 2016 - June 30, 2017
(Revised Budget - May 1, 2017)**

Revenue by Funding Stream	Approved Budget PY2016	Proposed Budget PY2016	\$ Change	Available for Board Operations		Community Resource Allocations	TOTAL
				10% Admin	15% Program		
PY2015 Adult	3,575,802	3,575,802	-	270,000	405,000	2,900,802	3,575,802
PY2015 Dislocated Worker	1,125,908	1,125,908	-	80,000	120,000	925,908	1,125,908
PY2015 Youth	3,498,341	3,498,341	-	330,000	495,000	2,673,341	3,498,341
PY2016 Adult	8,955,263	8,971,283	16,020	897,128	1,345,692	6,728,463	8,971,283
PY2016 Dislocated Worker	3,206,656	3,227,399	20,743	322,740	484,110	2,420,549	3,227,399
PY2016 Youth	5,987,530	5,987,530	-	598,753	898,130	4,490,647	5,987,530
Other Revenues (Program Income and Interest)	60,025	60,025	-		25	60,000	60,025
Total Revenue by Funding Stream	\$ 26,409,524	\$ 26,446,287	\$ 36,763	\$ 2,498,621	\$ 3,747,957	\$ 20,199,709	\$ 26,446,287
			0.1%	Subtotal Board Operations		\$ 6,246,578	

Notes:

1. PY2016 Revenues include WIOA funding in the total amount of \$18,186,212.
2. Carry forward funds for PY2015 amount to \$8,200,050.
3. The Department of Labor allows local boards to expend up to 10% of their total allocation for administrative costs. WC also allocates 15% of the total allocation for program management and oversight.
4. WIOA funds have a two year life at the local board level and an additional year at the state level.
5. Calculation applies to PY2016 funds only

Community Resource Allocations	Approved Budget PY2016	Proposed Budget PY2016	\$ Change	Community Resource Allocations			TOTAL
				One-Stop Centers	One-Stop System	Service Provider Contracts	
Adult Services	9,647,250	9,659,265	12,015	435,000	1,022,000	8,202,265	9,659,265
Dislocated Worker Services	3,360,900	3,376,457	15,557	217,500	438,000	2,720,957	3,376,457
Youth Services	7,163,988	7,163,988	-	72,500	150,000	6,941,488	7,163,988
Subtotal Community Resource Allocations	\$ 20,172,137	\$ 20,199,709	\$ 27,572	\$ 725,000	\$ 1,610,000	\$ 17,864,709	\$ 20,199,709

Board Operations	Approved Budget PY2016	Proposed Budget PY2016	\$ Change	Admin	Program	Total
Subtotal Operating Expenditures	6,237,387	6,246,578	9,191	1,667,145	4,579,433	6,246,578
Total Expenditures	\$ 26,409,524	\$ 26,446,287		\$ 1,667,145	\$ 4,579,433	
Fund Balance	\$ -	\$ -		\$ 831,476	\$ (831,476)	\$ -

NOTE: PY2015 funding period is available July 1, 2015 through June 30, 2017 (after two years, funds revert to the State for one additional year)
 PY2016 funding period is available July 1, 2016 through June 30, 2018 (after two years, funds revert to the State for one additional year)

**WORKFORCE CONNECTIONS
PY2016 WIOA Formula Budget
July 1, 2016 - June 30, 2017
(Revised Budget - May 1, 2017)**

Board Operations	Authorized FTE	Actual FTE	Approved Budget PY2016	Proposed Budget PY2016	\$ Change	Admin	Program	Total
6500 Salaries	27.57	24.57	2,400,000	2,400,000	-	480,000	1,920,000	2,400,000
7000 Accounting and Auditing			250,000	250,000	-	250,000	-	250,000
7005 Legal Fees			70,000	70,000	-	70,000	-	70,000
7010 Legal Publication Advertising			18,000	18,000	-	4,500	13,500	18,000
7020 Licenses and Permits			3,000	3,000	-	750	2,250	3,000
7025 Dues and Subscriptions			15,000	15,000	-	3,750	11,250	15,000
7030 Postage and Delivery			6,000	6,000	-	1,500	4,500	6,000
7035 Printing and Reproduction			11,000	11,000	-	2,750	8,250	11,000
7040 Office Supplies			31,500	31,500	-	7,875	23,625	31,500
7045 Systems Communications			107,000	107,000	-	26,750	80,250	107,000
7050 Training, and Seminars - Staff			50,000	50,000	-	12,500	37,500	50,000
7055 Travel and Mileage - Staff			92,000	92,000	-	23,000	69,000	92,000
7060 Utilities			30,000	30,000	-	7,500	22,500	30,000
7065 Telephone			30,000	30,000	-	7,500	22,500	30,000
7070 Facilities Rent/Lease			197,500	197,500	-	49,375	148,125	197,500
7075 Facilities Repairs and Maintenance			145,000	145,000	-	36,250	108,750	145,000
7080 Admin Support Contracts			118,000	118,000	-	118,000	-	118,000
7085A Program Support Contracts			220,000	220,000	-	-	220,000	220,000
7085B Program Support Contracts - IT/Web			195,000	195,000	-	-	195,000	195,000
7090 Non-Board Meetings and Outreach			35,000	35,000	-	8,750	26,250	35,000
7095 Board Meetings and Travel			30,000	30,000	-	-	30,000	30,000
7100 Insurance			50,000	50,000	-	12,500	37,500	50,000
7100-7120 Employee Fringe Benefits			816,000	816,000	-	204,000	612,000	816,000
7125 Employer Payroll Taxes			77,000	77,000	-	19,250	57,750	77,000
7130/7135 Payroll Services and Bank Fees			11,000	11,000	-	11,000	-	11,000
7200 Equipment - Operating Leases			57,500	57,500	-	14,375	43,125	57,500
7215/8500 Capital - Equipment and Furniture			100,000	100,000	-	25,000	75,000	100,000
8500 Capital - Tenant Improvements			20,000	20,000	-	5,000	15,000	20,000
CAP Cost Allocation to One-Stop			(35,000)	(35,000)	-	(8,750)	(26,250)	(35,000)
8900 Strategic Initiative - WIOA			186,887	196,078	9,191	49,020	147,058	196,078
8900 Strategic Initiative - 1st Qtr 2017			900,000	900,000	-	225,000	675,000	900,000
Subtotal Board Operations			6,237,387	6,246,578	9,191	1,667,145	4,579,433	6,246,578

**Workforce Connections
Program Year 2016
WIOA Formula Budget Narrative**

Workforce Connections is responsible for providing management and oversight of the Workforce Development Area's employment and training programs and services. The Board's staff provides direct support to the Workforce Development Area by carrying out the Board's operations plans. Staff responsibilities include implementing Board policies and establishing techniques and methods to achieve the Board's mission. Staff administers and oversees all internal administrative service provisions, including program administration, management analysis and administration support for the Workforce Development Board.

Revenues:

Workforce Innovation and Opportunity Act (WIOA) Program Year PY2016 allotted funds are in the amount of \$18,186,212. Funding is allocated among the three funding streams: Adult - \$8,971,283, Dislocated Worker - \$3,227,399, Youth - \$5,987,530.

Funding for PY2016 increased by \$389,049 (2.19%), compared to the PY2015 WIOA allocation which was \$17,797,163.

Other anticipated funding includes operating carry forward funds from PY2015 WIOA allocation of \$8,200,050 and program income/interest at \$60,025.

Total budgeted revenues for PY2016 are \$26,409,524.

Expenditures – Community Resource Allocation:

In March 2017, the Board approved an additional \$100,000 in Adult and Dislocated Worker funds, for a total contract amount not to exceed \$800,000, to Goodwill of Southern Nevada to provide additional WIOA career and training services. The Board also approved Adult and Dislocated Worker funds in an amount not to exceed \$1,000,000 to KRA Corporation to be the One-Stop System operator over seeing all of the One-Stop Affiliate Centers and the Comprehensive One-Stop Center.

Administrative and Program Operating Expenditures – Board Staff:

The Department of Labor allows local workforce development boards to expend up to 10% of their total formula funding allocation for administrative services. For programmatic operations and oversight, the board of directors has allocated 15% of the total budget allocation. Such operational and management oversight includes, but is not limited to:

- Providing technical assistance to contracted service providers
- Tracking and monitoring of participating clients and performance outcome
- Program oversight and monitoring of service provider contracts

- 6500 - Salaries: \$2,400,000** – Allocated costs for administrative and program staff salaries.
- 7000 - Accounting and Auditing: \$250,000** – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.
- | | |
|---------------------|-----------|
| A-133 Audit | \$ 80,000 |
| Auditing Services | \$ 25,000 |
| Accounting Services | \$145,000 |
- 7005 Legal Fees: \$70,000** – Allocated costs for legal services in areas such as Board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.
- 7010 Legal Publication Advertising: \$18,000** – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.
- 7020 Licenses and Permits: \$3,000** – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.
- 7025 Dues and Subscriptions: \$15,000** – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.
- 7030 Postage and Delivery: \$6,000** – Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.
- 7035 Printing and Reproduction: \$11,000** – Allocated costs for ancillary copying and printing costs associated with Board administration and daily operations.
- 7040 Office Supplies: \$31,500** – Allocated costs for various office supplies needed for daily operations.
- 7045 Systems Communications: \$107,000** – Allocated costs for support systems such as data backup, internet services, and web hosting for e-mail support.
- 7050 Training and Seminars (Staff): \$50,000** – Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.
- 7055 Travel and Mileage (Staff): \$92,000** – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIOA initiatives and work plans.
- 7060 Utilities: \$30,000** – Allocated costs for electric and gas.

- 7065 Telephone: \$30,000** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$197,500** – Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.
- 7075 Facilities Maintenance: \$145,000** – Allocated costs for equipment or facility repairs and maintenance and security guard services.
- 7080 Admin Support Contracts: \$118,000** – Allocated costs for administrative support agreements, HR consultant and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085A Program Support Contracts: \$220,000** – Allocated costs for program support training agreements.
- 7085B Program Support Contracts – IT and Web: \$195,000** – Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$35,000** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7095 Board Meetings and Travel: \$30,000** – Allocated costs for facility and event related charges tied to board and committee meetings and Board travel to grant activities.
- 7100 Insurance: \$50,000** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ errors and omissions liability.
- 7100-7120 Employee Fringe Benefits: \$816,000** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 - Employer Payroll Taxes: \$77,000** – Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.
- 7130-7135 Bank/Payroll Services: \$11,000** – Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
- | | |
|------------------|---------|
| Bank Fees | \$6,000 |
| Payroll Services | \$5,000 |
- 7200 Equipment – Operating Leases: \$57,500** – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.
- 8500 Capital – Equipment and Furniture: \$120,000** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.

CAP Cost Allocation to One-Stop: (\$35,000) – Costs allocated to the One-Stop Center and System based on operations staff time spent and charged to those activities.

8900 Strategic Initiatives: \$1,096,078 – An increase of \$9,191 – These funds are available to be allocated for future workforce initiatives approved by the Board. **The increase is a result of the Department of Labor’s rescission adjustment that was passed down through the State.**

**WORKFORCE CONNECTIONS
 PY2016 WIOA Formula Budget
 One-Stop Center - Charleston
 (Revised Budget - May 1, 2017)**

One-StopCenter	Authorized FTE	Actual FTE	Approved Budget PY2016	Proposed Budget PY2016	\$ Change	Admin	Program	Total
6500 Salaries	0.90	0.90	54,000	54,000	-	1,620	52,380	54,000
7000 Accounting and Auditing			6,200	6,200	-	6,200	-	6,200
7005 Legal Fees					-			-
7010 Legal Publication Advertising					-			-
7020 Licenses and Permits					-		-	-
7025 Dues and Subscriptions			1,000	1,000	-		1,000	1,000
7030 Postage and Delivery			6,000	6,000	-		6,000	6,000
7035 Printing and Reproduction			4,000	4,000	-		4,000	4,000
7040 Office Supplies			23,000	23,000	-		23,000	23,000
7045 Systems Communications			35,000	35,000	-		35,000	35,000
7050 Training, and Seminars - Staff			-	-	-		-	-
7055 Travel and Mileage - Staff			-	-	-		-	-
7060 Utilities			30,000	30,000	-		30,000	30,000
7065 Telephone			3,000	3,000	-		3,000	3,000
7070 Facility Rent/Lease			150,000	150,000	-		150,000	150,000
7075 Facilities Repairs and Maintenance			105,000	105,000	-		105,000	105,000
7080 Admin Support Contracts			6,000	6,000	-	6,000	-	6,000
7085A Program Support Contracts			10,000	10,000	-		10,000	10,000
7085B Program Support Contracts - IT/Web					-			-
7090 Non-Board Meetings and Outreach			2,000	2,000	-		2,000	2,000
7095 Board Meetings and Travel					-			-
7100 Insurance			15,000	15,000	-		15,000	15,000
7100-7120 Employee Fringe Benefits			19,000	19,000	-		19,000	19,000
7125 Employer Payroll Taxes			1,700	1,700	-		1,700	1,700
7130/7135 Payroll Services and Bank Fees			600	600	-	600	-	600
7200 Equipment - Operating Leases			47,500	47,500	-		47,500	47,500
7215/8500 Capital - Equipment and Furniture			8,000	8,000	-		8,000	8,000
GASB Depreciation			100,000	100,000	-		100,000	100,000
CAP Cost Allocation to One-Stop			25,000	25,000	-		25,000	25,000
8900 Strategic Initiative - WIOA			73,000	73,000	-		73,000	73,000
Subtotal One-Stop Center			725,000	725,000	-	14,420	710,580	725,000

**Workforce Connections
Program Year 2016
WIOA One-Stop Center Budget Narrative-Adjustment Requests**

- 6500 - Salaries: \$54,000** – Allocated costs for administrative and program staff salaries.
- 7000 - Accounting and Auditing: \$6,200** – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.
- 7025 Dues and Subscriptions: \$1,000** – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.
- 7030 Postage and Delivery: \$6,000** – Allocated costs for postage and mail delivery including such activities as routine postage, courier delivery service, and Federal Express delivery.
- 7035 Printing and Reproduction: \$4,000** – Allocated costs for monthly ancillary copying and printing costs associated with Board administration and daily operations.
- 7040 Office Supplies: \$23,000** – Allocated costs for program support training agreements and security guard costs.
- 7045 Systems Communications: \$35,000** – Allocated costs for support systems such as data backup, internet services, and web hosting for e-mail support.
- 7060 Utilities: \$30,000** – Allocated costs for electric and gas.
- 7065 Telephone: \$3,000** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7070 Rent (Offices): \$150,000** – Allocated costs for Workforce Connections’ office space for staff in support of the Board’s administrative and programmatic functions.
- 7075 Facilities Maintenance: \$105,000** – Allocated costs for equipment, security and facility repairs and maintenance.
- 7080 Admin Support Contracts: \$6,000** – Allocated costs for administrative support agreements, HR consultant and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085A Program Support Contracts: \$10,000** – Allocated costs for program support training agreements.
- 7090 Non-Board Meetings and Outreach: \$2,000** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.

- 7100 Insurance: \$15,000** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ errors and omissions liability.
- 7100-7120 Employee Fringe Benefits: \$19,000** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 Employer Payroll Taxes: \$1,700** – Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.
- 7130-7135 Bank/Payroll Services: \$600** – Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
- 7200 Equipment – Operating Leases: \$47,500** – Allocated costs for existing leases on copiers and postage meter equipment as well as any rental equipment needed in daily operations.
- 8500 Capital – Equipment and Furniture: \$8,000** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.
- CAP Cost Allocation to One-Stop: \$25,000** – Costs allocated to the One-Stop Center based on operations staff time spent and charged to those activities.
- 8900 Strategic Initiatives: \$73,000** – These funds are available to be allocated for future workforce initiatives approved by the Board.

**WORKFORCE CONNECTIONS
 PY2016 WIOA Formula Budget
 One-Stop System
 (Revised Budget - May 1, 2017)**

One-Stop System	Authorized FTE	Actual FTE	Approved Budget PY2016	Proposed Budget PY2016	\$ Change	Admin	Program	Total
6500 Salaries	8.38	6.38	615,000	615,000	-	18,450	596,550	615,000
7000 Accounting and Auditing			18,000	18,000	-	18,000	-	18,000
7005 Legal Fees			30,000	30,000	-	30,000	-	30,000
7010 Legal Publication Advertising			1,000	1,000	-		1,000	1,000
7020 Licenses and Permits			20,000	20,000	-		20,000	20,000
7025 Dues and Subscriptions			3,500	3,500	-		3,500	3,500
7030 Postage and Delivery			-	-	-		-	-
7035 Printing and Reproduction			4,000	4,000	-		4,000	4,000
7040 Office Supplies			10,000	10,000	-		10,000	10,000
7045 Systems Communications			20,000	20,000	-		20,000	20,000
7050 Training, and Seminars - Staff			10,000	10,000	-		10,000	10,000
7055 Travel and Mileage - Staff			20,000	20,000	-		20,000	20,000
7060 Utilities			-	-	-		-	-
7065 Telephone			6,000	6,000	-		6,000	6,000
7070 Facility Rent/Lease			-	-	-		-	-
7075 Facilities Repairs and Maintenance			20,000	20,000	-		20,000	20,000
7080 Admin Support Contracts			15,000	15,000	-	15,000	-	15,000
7085A Program Support Contracts			50,000	50,000	-		50,000	50,000
7085B Program Contracts - IT/Web			15,000	15,000	-		15,000	15,000
7085C Program Contracts - Workforce Dev.			100,000	100,000	-		100,000	100,000
7090 Non-Board Meetings and Outreach			58,000	58,000	-		58,000	58,000
7095 Board Meetings and Travel			-	-	-		-	-
7100 Insurance			19,000	19,000	-		19,000	19,000
7100-7120 Employee Fringe Benefits			210,000	210,000	-		210,000	210,000
7125 Employer Payroll Taxes			22,000	22,000	-		22,000	22,000
7130-7135 Payroll Services and Bank Fees			1,500	1,500	-	1,500	-	1,500
7200 Equipment - Operating Leases			-	-	-		-	-
7500 Participant Training			-	-	-		-	-
7215/8500 Capital - Equipment and Furniture			97,000	97,000	-		97,000	97,000
8510 Capital - Tenant Improvements			15,000	15,000	-		15,000	15,000
CAP Cost Allocation to One-Stop			10,000	10,000	-		10,000	10,000
8900 Strategic Initiative - WIOA			-	-	-		-	-
8900 Strategic Initiative - 1st Qtr 2016			220,000	220,000	-		220,000	220,000
Subtotal One-Stop System			1,610,000	1,610,000	-	82,950	1,527,050	1,610,000

**Workforce Connections
Program Year 2016
WIOA One-Stop System Budget Narrative-Adjustment Requests**

- 6500 - Salaries: \$615,000** – Allocated costs for administrative and program staff salaries.
- 7000 - Accounting and Auditing: \$18,000** – Allocated costs for the A-133 audit as well as extended accounting, financial consulting, and technical support.
- 7005 Legal Fees: \$30,000** – Allocated costs for legal services in areas such as board and official open meetings preparation including review of agendas, contract agreements, RFPs, and policies.
- 7010 Legal Publication Advertising: \$1,000** – Allocated costs for legal publications including job postings, Request for Proposals notices, and controlled advertisements.
- 7020 Licenses and Permits: \$20,000** – Allocated costs for software licenses and permits associated with new computers or purchased upgrades for current software.
- 7025 Dues and Subscriptions: \$3,500** – Allocated costs for memberships in trade and technical associations that benefit Workforce Connections’ outreach and oversight initiatives. They offer valuable key contacts for workforce/economic development and technical information support.
- 7035 Printing and Reproduction: \$4,000** – Allocated costs for monthly copier per copy charges and other ancillary copying and printing costs associated with Board administration and daily operations.
- 7040 Office Supplies: \$10,000** – Allocated costs for program support training agreements and security guard costs.
- 7045 Systems Communications: \$20,000** – Allocated costs for support systems such as data backup, internet services, and web hosting for e-mail support.
- 7050 Training and Seminars (Staff): \$10,000** – Allocated costs for local and out-of-town staff training and seminars for both local and out-of-town locations for fiscal, program, and systems management.
- 7055 Travel and Mileage (Staff): \$20,000** – Allocated costs for local mileage and out-of-town staff travel for grant related matters, State and USDOL sponsored training and conferences. Mileage includes an array of programmatic and fiscal activities, local and rural areas site reviews and monitoring visits to ensure compliance with WIOA initiatives and work plans.
- 7065 Telephone: \$6,000** – Allocated costs for all activities related to telephone services including local and long distance phone charges and wireless communication.
- 7075 Facilities Maintenance: \$20,000** – Allocated costs for equipment, security and facility repairs and maintenance.

- 7080 Admin Support Contracts: \$15,000** – Allocated costs for administrative support agreements, HR consultant and temporary staffing with focus on administrative, fiscal, and personnel management.
- 7085A Program Support Contracts: \$50,000** – Allocated costs for program support training agreements.
- 7085B Program Support Contracts – IT and Web: \$15,000** – Allocated costs for temporary staffing to support program and data support activities.
- 7085C Program Support Contracts – Workforce Dev. Academy: \$100,000** – Allocated costs for temporary staffing to support program and data support activities.
- 7090 Non-Board Meetings and Outreach: \$58,000** – Allocated costs for business and employer outreach initiatives to attract businesses and establish partnerships for workforce development and employer services.
- 7100 Insurance: \$19,000** – Allocated costs for Board anticipated liability insurance costs for workers’ compensation, general business liability, auto, and Board of Directors’ and officers’ errors and omissions liability.
- 7100-7120 Employee Fringe Benefits: \$210,000** – Allocated costs for employee benefits including medical, dental, life insurance, and Public Employees Retirement System (PERS) contributions. A rate of 35% of the total salaries is used to calculate the fringe benefits.
- 7125 Employer Payroll Taxes: \$22,000** – Allocated costs for employer payroll taxes which are calculated at 3% of total salaries.
- 7130-7135 Bank/Payroll Services: \$1,500** – Allocated costs for various banking services which include wire transfers, ACH payments, and payroll services.
- 8500 Capital – Equipment and Furniture, Tenant Improvements: \$112,000** – Allocated costs for equipment and furniture including computers, servers, and furniture for administrative and programmatic support staff.
- CAP Cost Allocation to One-Stop: \$10,000** – Costs allocated to the One-Stop System based on operations staff time spent and charged to those activities.
- 8900 Strategic Initiatives: \$220,000** – These funds are available to be allocated for future workforce initiatives approved by the Board.

WORKFORCE CONNECTIONS

For the Period : July 1, 2016 through June 30, 2017

PY 2016 WIOA Formula Expenses
Administrative and Program Operating Budget

Line Item Number	% OF PROGRAM YEAR COMPLETED												75%	
	Budget				Actual Expenses			Budget Authority Remaining			% Expended from Budget			
	Operating Expenses	Admin	Program	Total	Admin	Program	Total	Admin	Program	Total	Admin	Program		Total
6500s/8047	Salaries	480,000	1,920,000	2,400,000	372,436	1,217,311	1,589,747	107,564	702,689	810,253	77.59%	63.40%	66.24%	
7000	Accounting and Auditing	250,000	0	250,000	157,181	0	157,181	92,819	0	92,819	62.87%	0.00%	62.87%	
7005	Legal Fees	70,000	0	70,000	9,360	0	9,360	60,640	0	60,640	13.37%	0.00%	13.37%	
7010	Legal Publication Advertising	4,500	13,500	18,000	0	531	531	4,500	12,969	17,469	0.00%	3.93%	2.95%	
7020	Licenses and Permits	750	2,250	3,000	155	736	890	595	1,514	2,110	20.62%	32.69%	29.67%	
7025	Dues and Subscriptions	3,750	11,250	15,000	1,512	3,916	5,428	2,238	7,334	9,572	40.32%	34.81%	36.19%	
7030	Postage & Delivery	1,500	4,500	6,000	493	1,627	2,120	1,007	2,873	3,880	32.86%	36.16%	35.33%	
7035	Printing and Reproduction	2,750	8,250	11,000	1,091	3,098	4,189	1,659	5,152	6,811	39.68%	37.55%	38.08%	
7040	Office Supplies	7,875	23,625	31,500	2,417	9,665	12,082	5,458	13,960	19,418	30.69%	40.91%	38.36%	
7045	System Communications	26,750	80,250	107,000	9,981	51,713	61,694	16,769	28,537	45,306	37.31%	64.44%	57.66%	
7050	Training and Seminars	12,500	37,500	50,000	1,360	16,390	17,750	11,140	21,110	32,250	10.88%	43.71%	35.50%	
7055	Travel and Mileage (Staff)	23,000	69,000	92,000	3,489	39,395	42,884	19,511	29,605	49,116	15.17%	57.09%	46.61%	
7060	Utilities	7,500	22,500	30,000	4,176	13,443	17,619	3,324	9,057	12,381	55.68%	59.75%	58.73%	
7065	Telephone	7,500	22,500	30,000	1,621	14,886	16,506	5,879	7,614	13,494	21.61%	66.16%	55.02%	
7070	Rent	49,375	148,125	197,500	33,835	109,619	143,455	15,540	38,506	54,045	68.53%	74.00%	72.64%	
7075	Facilities Maintenance	36,250	108,750	145,000	21,770	72,246	94,015	14,480	36,504	50,985	60.05%	66.43%	64.84%	
7080/7085	Support Contracts	118,000	415,000	533,000	78,855	94,294	173,149	39,145	320,706	359,851	66.83%	22.72%	32.49%	
7090	Non-Board Meetings & Outreach	8,750	26,250	35,000	972	13,551	14,523	7,778	12,699	20,477	11.11%	51.62%	41.50%	
7095	Board Meetings and Travel	0	30,000	30,000	2,372	8,640	11,012	-2,372	21,360	18,988	0.00%	28.80%	36.71%	
7100	Insurance	12,500	37,500	50,000	11,672	40,875	52,548	828	-3,375	-2,548	93.38%	109.00%	105.10%	
7120	Employee Fringe Benefits	204,000	612,000	816,000	121,411	431,175	552,586	82,589	180,825	263,414	59.52%	70.45%	67.72%	
7125	Employer Payroll Taxes	19,250	57,750	77,000	9,998	33,890	43,888	9,252	23,860	33,112	51.94%	58.68%	57.00%	
7130/7135	Payroll Services and Bank Fees	11,000	0	11,000	3,096	2,220	5,315	7,904	-2,220	5,685	28.14%	0.00%	48.32%	
7200	Equipment - Operating Leases	14,375	43,125	57,500	7,294	23,572	30,866	7,081	19,553	26,634	50.74%	54.66%	53.68%	
8048	Indirect Costs to One-Stop	-8,750	-26,250	-35,000	0	0	0	-8,750	-26,250	-35,000	0.00%	0.00%	0.00%	
8500	Equipment and Furniture	30,000	90,000	120,000	4,229	18,001	22,229	25,771	71,999	97,771	14.10%	20.00%	18.52%	
8900	Strategic Initiative (Operations)	274,978	811,909	1,086,887	0	0	0	274,978	811,909	1,086,887	0.00%	0.00%	0.00%	
	Total	1,668,103	4,569,284	6,237,387	860,775	2,220,793	3,081,568	807,328	2,348,491	3,155,819	51.60%	48.60%	49.40%	

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**Workforce Connections
Awards and Expenditures
Program Year 2015/2016 Adult/Dislocated Worker Programs
March 31, 2017**

Amounts for Providers reflect invoiced allowable expenditures through March 2017. Starred lines only reflect expenditures through February 2017.

Providers highlighted in red are on high risk status.
Providers highlighted in pink have an active pink paper.

WIOA PY16 One-Stop Career Center								
Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance	
ResCare Workforce Solutions - Operator Costs	7/1/16-6/30/17	\$ 295,698	\$ 136,621	\$ 66,970	\$ 203,592	68.85%	\$ 92,106	
ResCare Workforce Solutions - Economic Development & General Career & Training	7/1/16-6/30/17	\$ 1,622,702	\$ 803,869	\$ 365,506	\$ 1,169,375	72.06%	\$ 453,327	
Total		\$ 1,918,400	\$ 940,491	\$ 432,476	\$ 1,372,967	71.57%	\$ 545,433	

WIOA PY16 One-Stop Affiliate Sites								
Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance	
Goodwill of Southern Nevada - East	7/1/16-6/30/17	\$ 396,000	\$ 181,061	\$ 64,002	\$ 245,062	61.88%	\$ 150,938	
HELP of Southern Nevada - South	7/1/16-6/30/17	\$ 720,000	\$ 425,081	\$ 74,044	\$ 499,125	69.32%	\$ 220,875	
Nevada Partners, Inc - North	7/1/16-6/30/17	\$ 703,036	\$ 396,333	\$ 95,292	\$ 491,625	69.93%	\$ 211,411	
Total		\$ 1,819,036	\$ 1,002,475	\$ 233,338	\$ 1,235,812	67.94%	\$ 583,224	

WIOA PY15/16 Special Populations								
Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance	
Foundation for an Independent Tomorrow - Re-Entry	7/1/16-6/30/17	\$ 380,000	\$ 261,975		\$ 261,975	68.94%	\$ 118,025	
HOPE for Prisoners - Pre & Post Entry	7/1/16-6/30/17	\$ 380,000	\$ 161,336		\$ 161,336	42.46%	\$ 218,664	
Nevada Partners, Inc - Pre-Apprenticeship	10/1/15-12/31/16	\$ 400,000	\$ 327,383	\$ 71,973	\$ 399,356	99.84%	\$ 644	
Nevada Partners, Inc - Pre-Apprenticeship	1/1/17-12/31/17	\$ 400,000	\$ 64,541	\$ -	\$ 64,541	16.14%	\$ 335,459	
Total		\$ 1,560,000	\$ 815,234	\$ 71,973	\$ 887,207	56.87%	\$ 672,793	

WIOA PY16 Rural								
Provider	Contract Dates	Contract Award	Adult Expenditures	DW Expenditures	Total Invoiced	% Spent	Remaining Balance	
Lincoln County - Rural	7/1/16-6/30/17	\$ 90,000	\$ 47,441	\$ 5,266	\$ 52,706	58.56%	\$ 37,294	
Nye Communities Coalition - Rural*	7/1/16-6/30/17	\$ 344,125	\$ 162,024	\$ 53,594	\$ 215,619	62.66%	\$ 128,506	
ResCare Workforce Solutions - Laughlin/Boulder City	10/1/16-9/30/17	\$ 108,000	\$ 2,861	\$ 122	\$ 2,983	2.76%	\$ 105,017	
The Salvation Army - Mesquite	10/1/16-9/30/17	\$ 108,000	\$ 23,978	\$ 7,896	\$ 31,873	29.51%	\$ 76,127	
Total		\$ 650,125	\$ 236,304	\$ 66,878	\$ 303,181	46.63%	\$ 346,944	

Total PY15-PY16 Adult/DW		\$ 5,947,561	\$ 2,994,503	\$ 804,665	\$ 3,799,168	63.88%	\$ 2,148,393	
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Workforce Connections
Awards and Expenditures
Program Year 2015/2016 Adult/Dislocated Worker Programs
April 23, 2017

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

WIOA PY16 One-Stop Career Center

Provider	Contract Dates	Training Budget	Adult Obligations	DW Obligations	Total Obligations	% Spent	Remaining Balance
ResCare Operator Costs	7/1/16-6/30/17				\$ -	#DIV/0!	\$ -
ResCare Economic Development	7/1/16-6/30/17	\$ 293,000	\$ 111,610	\$ 9,159	\$ 120,769	41.22%	\$ 172,231
ResCare General Career and Training	7/1/16-6/30/17	\$ 788,600	\$ 463,745	\$ 110,735	\$ 574,480	72.85%	\$ 214,120
Total		\$ 1,081,600	\$ 575,355	\$ 119,894	\$ 695,249	64.28%	\$ 386,351

WIOA PY16 One-Stop Affiliate Sites

Provider	Contract Dates	Training Budget	Adult Obligations	DW Obligations	Total Obligations	% Spent	Remaining Balance
Goodwill of Southern Nevada - East	7/1/16-6/30/17	\$ 304,000	\$ 213,885	\$ 68,858	\$ 282,743	93.01%	\$ 21,257
HELP of Southern Nevada - South	7/1/16-6/30/17	\$ 480,000	\$ 247,832	\$ 72,600	\$ 320,432	66.76%	\$ 159,568
Nevada Partners, Inc - North	7/1/16-6/30/17	\$ 496,964	\$ 378,973	\$ 84,443	\$ 463,416	93.25%	\$ 33,548
Total		\$ 1,280,964	\$ 840,691	\$ 225,900	\$ 1,066,591	83.26%	\$ 214,373

WIOA PY15/16 Special Populations

Provider	Contract Dates	Training Budget	Adult Obligations	DW Obligations	Total Obligations	% Spent	Remaining Balance
Foundation for an Independent Tomorrow - Re-Entry	7/1/16-6/30/17	\$ 220,000	\$ 203,063		\$ 203,063	92.30%	\$ 16,937
HOPE for Prisoners - Pre & Post Entry	7/1/16-6/30/17	\$ 220,000	\$ 116,943		\$ 116,943	53.16%	\$ 103,057
Nevada Partners, Inc - Pre-Apprenticeship	10/1/15-9/30/15	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -
Nevada Partners, Inc - Pre-Apprenticeship	1/1/17-12/31/17	\$ -	\$ -	\$ -	\$ -	#DIV/0!	\$ -
Total		\$ 440,000	\$ 320,006	\$ -	\$ 320,006	72.73%	\$ 119,994

WIOA PY16 Rural

Provider	Contract Dates	Training Budget	Adult Obligations	DW Obligations	Total Obligations	% Spent	Remaining Balance
Lincoln County - Rural	7/1/16-6/30/17	\$ 60,000	\$ 12,160	\$ 3,074	\$ 15,235	25.39%	\$ 44,765
Nye Communities Coalition - Rural	7/1/16-6/30/17	\$ 230,875	\$ 110,134	\$ 60,686	\$ 170,820	73.99%	\$ 60,055
ResCare Workforce Solutions - Laughlin/Boulder City	10/1/16-9/30/17	\$ 72,000	\$ -	\$ -	\$ -	0.00%	\$ 72,000
The Salvation Army - Mesquite	10/1/16-9/30/17	\$ 72,000	\$ 16,734	\$ -	\$ 16,734	23.24%	\$ 55,266
Total		\$ 434,875	\$ 139,028	\$ 63,760	\$ 202,788	46.63%	\$ 232,087

Total PY15-PY16 Adult/DW		\$ 3,237,439	\$ 1,875,079	\$ 409,555	\$ 2,284,634	70.57%	\$ 952,805
			82%	18%			

Workforce Connections
Awards and Expenditures
Program Year 2015/2016 Youth Programs
March 31, 2017

Amounts for Providers reflect invoiced allowable expenditures through March 2017. Starred lines only reflect expenditures through February 2017.

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

WIOA PY16 One-Stop Career Center

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
ResCare Workforce Solutions - OSCC	1/1/17-6/30/18	\$ 952,000	\$ 4,499	\$ 23,700	\$ 28,199	2.96%	\$ 923,801
Total		\$ 952,000	\$ 4,499	\$ 23,700	\$ 28,199	2.96%	\$ 923,801

WIOA PY16 Youth One Stop Affiliate Sites

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Goodwill of Southern Nevada - East	7/1/16-6/30/17	\$ 652,000	\$ 29,319	\$ 224,526	\$ 253,845	38.93%	\$ 398,155
Nevada Partners, Inc - North	7/1/16-6/30/17	\$ 824,500	\$ 23,303	\$ 584,391	\$ 607,694	73.70%	\$ 216,806
So. NV Regional Housing Authority - East	7/1/16-6/30/17	\$ 680,600	\$ 6,992	\$ 453,313	\$ 460,305	67.63%	\$ 220,295
Total		\$ 2,157,100	\$ 59,614	\$ 1,262,230	\$ 1,321,844	61.28%	\$ 835,256
			5%	95%			

WIOA PY15/16 Youth Rural

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
Lincoln County	7/1/16-6/30/17	\$ 189,250	\$ 56,666	\$ 102,902	\$ 159,567	84.32%	\$ 29,683
Nye Communities Coalition*	7/1/16-6/30/17	\$ 395,000	\$ 71,504	\$ 105,871	\$ 177,375	44.90%	\$ 217,625
ResCare Workforce Solutions - Laughlin/Boulder City	10/1/16-9/30/17	\$ 168,266	\$ 9,595	\$ 33,388	\$ 42,983	25.54%	\$ 125,283
The Salvation Army - Mesquite	10/1/16-9/30/17	\$ 152,400	\$ 9,316	\$ 11,453	\$ 20,769	13.63%	\$ 131,631
Total		\$ 904,916	\$ 147,080	\$ 253,614	\$ 400,694	44.28%	\$ 504,222
			37%	63%			

WIOA PY15/16 Special Populations

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
HELP of So. Nevada - Dropout Recovery	7/1/16-6/30/17	\$ 469,250	\$ 24,656	\$ 357,179	\$ 381,835	81.37%	\$ 87,415
Nevada Partners, Inc - Pre-Entry Youth	1/1/17-12/31/17	\$ 576,500		\$ 91,942	\$ 91,942	15.95%	\$ 484,558
Olive Crest - Foster Youth	1/1/17-6/30/18	\$ 461,333	\$ 7,504	\$ 55,943	\$ 63,447	13.75%	\$ 397,886
Youth Advocate Programs - WBL Pilot	1/1/17-6/30/18	\$ 470,400	\$ 321	\$ 24,827	\$ 25,149	5.35%	\$ 445,251
Total		\$ 1,977,483	\$ 32,481	\$ 529,891	\$ 562,373	28.44%	\$ 1,415,110
			6%	94%			

Total PY15-PY16 Youth		\$ 5,991,499	\$ 243,675	\$ 2,069,435	\$ 2,313,109	38.61%	\$ 3,678,390
			11%	89%			

Workforce Connections
Awards and Expenditures
Program Year 2015/2016 Youth Programs
April 23, 2017

Providers highlighted in red are on high risk status.

Providers highlighted in pink have an active pink paper.

WIOA PY16 One-Stop Career Center

Provider	Contract Dates	Contract Award	Youth In-School Expenditures	Youth Out-Of-School Expenditures	Total Invoiced	% Spent	Remaining Balance
ResCare Workforce Solutions - OSCC	1/1/17-6/30/18	\$ 48,000	\$ -	\$ 2,778	\$ 2,778	5.79%	\$ 45,222
Total		\$ 48,000	\$ -	\$ 2,778	\$ 2,778	5.79%	\$ 45,222
			0%	100%			

WIOA PY16 Youth One Stop Affiliate Sites

Provider	Contract Dates	Training Budget	Youth In-School Obligations	Youth Out-Of-School Obligations	Total Obligations	% Spent	Remaining Balance
Goodwill of Southern Nevada - East	7/1/16-6/30/17	\$ 308,000	\$ -	\$ 135,545	\$ 135,545	44.01%	\$ 172,455
Nevada Partners, Inc - North	7/1/16-6/30/17	\$ 25,500	\$ -	\$ 19,244	\$ 19,244	75.47%	\$ 6,256
So. NV Regional Housing Authority - East	7/1/16-6/30/17	\$ 119,400	\$ -	\$ 96,288	\$ 96,288	80.64%	\$ 23,112
Total		\$ 452,900	\$ -	\$ 251,076	\$ 251,076	55.44%	\$ 201,824
			0%	100%			

WIOA PY15/16 Youth Rural

Provider	Contract Dates	Training Budget	Youth In-School Obligations	Youth Out-Of-School Obligations	Total Obligations	% Spent	Remaining Balance
Lincoln County	7/1/16-6/30/17	\$ 22,750	\$ 67	\$ 377	\$ 444	1.95%	\$ 22,306
Nye Communities Coalition	7/1/16-6/30/17	\$ 5,000	\$ -	\$ 3,500	\$ 3,500	70.00%	\$ 1,500
ResCare Workforce Solutions - Laughlin/Boulder City	10/1/16-9/30/17	\$ 11,734	\$ -	\$ -	\$ -	0.00%	\$ 11,734
The Salvation Army - Mesquite	10/1/16-9/30/17	\$ 27,600	\$ -	\$ -	\$ -	0.00%	\$ 27,600
Total		\$ 67,084	\$ 67	\$ 3,877	\$ 3,944	5.88%	\$ 63,140
			2%	98%			

WIOA PY15/16 Special Populations

Provider	Contract Dates	Training Budget	Youth In-School Obligations	Youth Out-Of-School Obligations	Total Obligations	% Spent	Remaining Balance
HELP of So. Nevada - Dropout Recovery	7/1/16-6/30/17	\$ 30,750	\$ -	\$ 13,406	\$ 13,406	43.60%	\$ 17,345
Nevada Partners, Inc - Pre-Entry Youth	1/1/17-12/31/17	\$ 73,500	\$ -	\$ 679	\$ 679	0.92%	\$ 72,821
Olive Crest - Foster Youth	1/1/17-6/30/18	\$ 38,667	\$ -	\$ 959	\$ 959	2.48%	\$ 37,708
Youth Advocate Programs - WBL Pilot	1/1/17-6/30/18	\$ 29,600	\$ -	\$ -	\$ -	0.00%	\$ 29,600
Total		\$ 172,517	\$ -	\$ 15,044	\$ 15,044	8.72%	\$ 157,474
			0%	100%			

Total PY15-PY16 Youth		\$ 740,501	\$ 67	\$ 272,775	\$ 272,841	36.85%	\$ 467,660
			0%	100%			

**Workforce Connections
Awards and Expenditures
Program Year 2013/2014/2015/2016 Direct Programs
March 31, 2017**

Amounts for Internal Programs reflect expenditures as of March 2017.

Amounts for Providers reflect invoiced allowable expenditures through March 2017. Starred lines only reflect expenditures through February 2017.

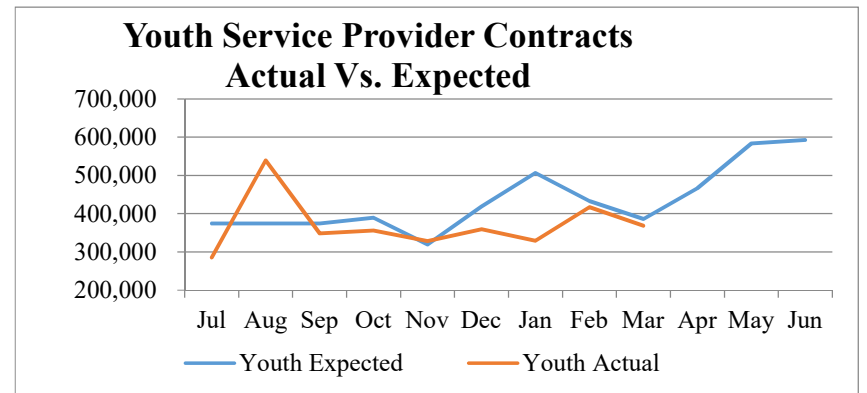
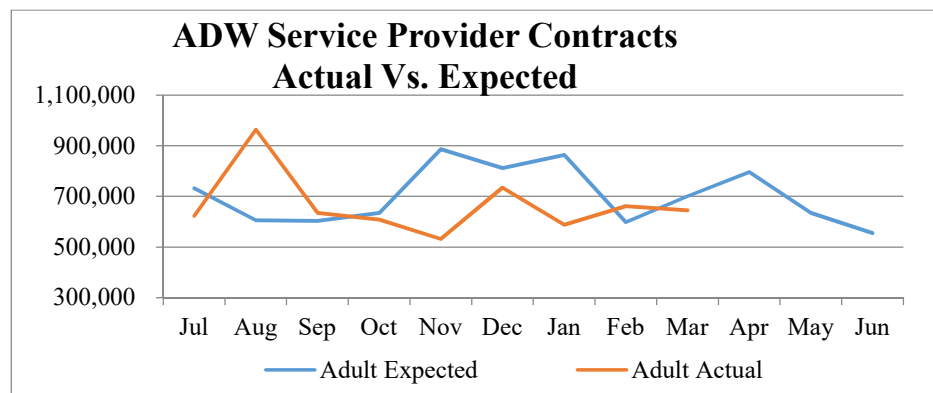
Direct Grants

Program	WC FTE	Contract Dates	Contract Award	Total Expended	% Spent	Remaining Balance
Youth Build PY15 - WC	4.00	10/1/15-1/31/19	1,000,000	\$ 549,536	54.95%	450,464
Youth Build PY15 - CCSD DRHS		10/1/15-9/30/17	100,000	\$ 52,195	52.20%	47,805
AmeriCorps PY15 - WC		8/1/15-7/31/16	42,328	\$ 42,328	100.00%	-
AmeriCorps PY16 - WC		8/1/16-7/31/17	45,106	\$ 31,817	70.54%	13,289
AARP	0.10	7/1/14-1/31/18	220,000	\$ 176,481	80.22%	43,519
NSHE - DETR	0.40	2/9/16-6/30/16	65,270	\$ 65,270	100.00%	-
NSHE - Robert Wood		11/1/15-10/31/17	87,811	\$ 82,021	93.41%	5,790
Total	4.50		1,560,515	999,648	64.06%	560,867

workforce CONNECTIONS
WIOA Expenditure Tracking
YTD PY16 - July 1, 2016 through March 31, 2017

Spending Plan (July 1, 2016 through June 30, 2017)						
Budget Line Item	PY16 Budget			PY16 Funding to be Used 1Q PY17		
	ADW	Youth	Total	ADW	Youth	Total
WC Operations	3,915,504	2,321,883	6,237,387	905,821	1,160,681	2,066,502
Community Resource Allocations						
One-Stop Center and System	2,305,000	30,000	2,335,000	1,183,645	0	1,183,645
Service Provider Contracts	10,703,150	7,133,987	17,837,137	2,278,749	1,914,713	4,193,462
Subtotal Community Resource Allocations	13,008,150	7,163,987	20,172,137	3,462,394	1,914,713	5,377,107
Total Budget	16,923,654	9,485,870	26,409,524	4,368,215	3,075,394	7,443,609

YTD Actuals Vs. Expected						
Approved Awards	ADW			Youth		
	YTD Actual	YTD Expected	Inc / (Dec)	YTD Actual	YTD Expected	Inc / (Dec)
WC Operations	2,088,470	2,210,969	(122,499)	993,097	870,192	122,905
One-Stop Center and System	810,790	849,857	(39,067)	34,592	15,000	19,592
Service Provider Contracts	5,989,742	6,437,321	(447,579)	3,331,989	3,576,832	(244,843)
Total Budget	8,889,002	9,498,147	(609,145)	4,359,678	4,462,024	(102,346)



8. **INFORMATION:** Finance & Budget Committee Member comments

9. **SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic that is relevant to, or within the authority or jurisdiction of the Committee. If you commented earlier, please do not repeat the same comment you previously made. Please clearly state and spell your name and your address for the record. Each comment will be limited three (3) minutes

10. **ADJOURNMENT**