

## AGENDA

### JOINT MEETING OF THE WORKFORCE CONNECTIONS BOARD AND LOCAL ELECTED OFFICIALS CONSORTIUM

TUESDAY, AUGUST 28, 2018  
10:00 A.M.

**Workforce Connections  
Rosalie Boulware Conference Room  
6330 W. Charleston Blvd., Suite 150  
Las Vegas, Nevada 89146**

Voice Stream Link: <http://www.nvworkforceconnections.org/mis/listen.php>

This agenda has been properly noticed and posted in the following locations:

City of Las Vegas, 495 S. Main St., Las Vegas, NV  
City of North Las Vegas, 2250 N. Las Vegas Blvd., North Las Vegas, NV  
Clark County Clerk's Office, 500 S. Grand Central Pkwy., Las Vegas, NV  
Esmeralda County Courthouse, 233 Crook Street, Goldfield, NV  
Henderson City Hall, 240 Water St., Henderson, NV  
Boulder City (City Hall), 401 California Ave., Boulder City, NV  
Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV  
Nevada JobConnect, 3405 S. Maryland Pkwy., Las Vegas, NV  
Lincoln County Courthouse, 181 Main St., Pioche, NV  
Nye County School District, 484 S. West St., Pahrump, NV  
Pahrump Chamber of Commerce, 1302 S. Highway 160, Pahrump, NV  
Nevada Public Notice Website, <https://notice.nv.gov>

This agenda is also available at [www.nvworkforceconnections.org](http://www.nvworkforceconnections.org)

#### COMMENTARY BY THE GENERAL PUBLIC

The Workforce Connections Board and Local Elected Officials Consortium comply with Nevada's Open Meeting Law, by taking public comment at the beginning of the meeting prior to approving the agenda, before any other action is taken, and again before the adjournment of the meeting.

As required by Nevada's Open Meeting Law, the Board and Consortium may only consider items posted on the agenda. Should you wish to speak on any agenda item or comment on any other matter during the Public Comment Session of the agenda, we respectfully request that you observe the following:

1. Please state your name and home address for the record
2. In fairness to others, groups or organizations are requested to designate one spokesperson
3. In the interest of time, please limit your comments to three (3) minutes. You are encouraged to give brief, non-repetitive statements to ensure that all relevant information is presented.

It is the intent of the Board and Consortium to give all citizens an opportunity to be heard. Welcome to our meeting.

Copies of non-confidential supporting materials provided to the Board and Consortium are available upon request. Request for such supporting materials should be made to Suzanne Benson at (702) 636-2300 or [sbenson@snvwc.org](mailto:sbenson@snvwc.org). Such supporting materials are available at the front desk of Workforce Connections, 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV, 89146, and are available online at [www.nvworkforceconnections.org](http://www.nvworkforceconnections.org).

Auxiliary aids and services are available upon request to individuals with disabilities by notifying Dianne Tracy in writing at 6330 W. Charleston Blvd., Ste. 150, Las Vegas, NV 89146; or by calling (702) 638-8750; or by fax at (702) 638-8774. The TTY/TDD access number is (800) 326-6868 / Nevada Relay 711. A sign language interpreter may also be made available with twenty-four (24) hours advance notice. An Equal Opportunity Employer/Program.

NOTE: MATTERS IN THIS AGENDA MAY BE TAKEN OUT OF ORDER.

**Board Members:** Valerie Murzl, Chair; Jack Martin, Vice Chair; Bart Patterson, Brenda Flank, Cecil Fielder, Duana Malone, Guy Martin, Janice John, Jerrie E. Merritt, Linda Gerstenberger, Jill Hersha, Leo Bletnitsky, Liberty Leavitt, Lou DeSalvio, Louis Loupias, Marcia Turner, Marvin L. Gebers, Mary Beth Sewald, Peter Guzman, Rebecca Henry, Renee Boyce, Renee L. Olson.

**Local Elected Officials Consortium Members:** Commissioner Lawrence Weekly, Chair (Clark County); Councilwoman Gerri Schroder, Vice Chair (City of Henderson); Councilman Scott Black (City of North Las Vegas); Commissioner Butch Borasky (Nye County); Councilwoman Michele Fiore (City of Las Vegas); Councilman Warren Harhay (City of Boulder City); Commissioner Varlin Higbee (Lincoln County); Commissioner De Winsor (Esmeralda County).

*All items listed on this agenda are for action by the Board and Consortium unless otherwise noted. Action may consist of any of the following: approve, deny, condition, hold or table. Public Hearings may be declared open by the Chair(s), as required for any of the items on this agenda designated for discussion or possible action or to provide direction and recommendations to Workforce Connections.*

**BUSINESS AGENDA**

- 1. **CALL TO ORDER**, confirmation of posting, roll call and Pledge of Allegiance ~ Valerie Murzl, Board Chair
- 2. **FIRST PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter posted on this agenda, which is before the Board and Consortium for consideration and action today. Please clearly state and spell your name for the record. Each public comment will be limited to three (3) minutes. .... 5
- 3. **DISCUSSION AND POSSIBLE ACTION:** Approve the agenda with inclusions of any emergency items and deletion of any items..... 6
- 4. **(FOR BOARD ONLY) DISCUSSION AND POSSIBLE ACTION:** Approve Board minutes of May 22, 2018..... 7
- 5. **(FOR LEO CONSORTIUM ONLY) DISCUSSION AND POSSIBLE ACTION:** Approve Local Elected Officials Consortium minutes of June 12, 2018..... 14
- 6. **INFORMATION:** Welcome new Board members..... 24
  - a. Mary Beth Sewald, President & CEO, Las Vegas Metro Chamber of Commerce
  - b. Guy Martin, President, Martin Harris Construction
  - c. Renee Boyce, President & CEO, My Next Career Path Staffing
  - d. Linda Gerstenberger, Vice President – Human Resources, Dignity Health
  - e. Duana Malone, Owner, Tech Queen Systems LLC
  - f. Brenda Flank, Executive Director, Conservative Alliance for Community Growth

- 7. **INFORMATION:** Provider Compliance – Status of pink papers and technical assistance ..... 36
  - a. Nevada Partners, Inc. (NPI) - Pre-Entry Youth pink paper and corrective action plan
  - b. ResCare Workforce Services (RWS) Youth Program – Boulder City/Laughlin pink paper and corrective action plan
  - c. Southern Nevada Regional Housing Authority (SNRHA) Youth Program pink papers and corrective action plan
  
- 8. **DISCUSSION AND POSSIBLE ACTION:** Approve and authorize Programs Committee’s recommendation to extend the current contract with Nevada Partners, Inc. to provide WIOA Title I services to Pre-Entry Youth at Spring Mountain Youth Camp. The extension amount shall not exceed \$325,000 for a 3.75-year period not to exceed contract of \$2,275,000 that began on October 1, 2015. Upon approval by the Board and authorization by the Local Elected Officials Consortium, the contract and budget period shall be January 1, 2019, through June 30, 2019..... 40
  
- 9. **DISCUSSION AND POSSIBLE ACTION:** Accept and approve staff’s recommended strategies / content for the Request for Proposals (RFPs) to be released in November 2018. The proposed strategies were identified through a series of strategic sessions with economic development, education and WIOA local / state / national partners. The procurement will have an annual value of approximately \$12M in Title I Adult and Dislocated Worker (ADW) and \$6M in Title I Youth funding. .... 42
  
- 10. **DISCUSSION AND POSSIBLE ACTION:** Approve and authorize Workforce Connections’ professional services contracts and/or amendments. Upon approval by the Board and authorization by the Local Elected Officials Consortium, the contract/amendment and budget period shall be as listed below. *(Please note: upon request, any pending contract and/or amendment presented for approval and authorization may be reviewed and examined in its entirety).* ..... 46
  - a. Jani-King of Las Vegas – This amendment #1 adds additional funding of \$50,000 for a not to exceed amount of \$100,000 and extends the contract for a second year under the existing procurement action. This contract provides funding for janitorial services at the Charleston facility. Term: December 1, 2018 through November 30, 2019.
  - b. Joy Huntsman – This amendment #2 adds additional funding of \$15,593.75 for a not to exceed amount of \$54,593.75. The term of the contract is not changed. This contract provides funding for client training services under the AARP Back-to-Work 50+ grant. Term: February 1, 2018 through December 31, 2018.
  - c. Red 7 Communications – This is the initial contract under a competitive procurement for a not to exceed amount of \$50,000. This contract provides funding for system public relations and communication services. Term: September 1, 2018 through August 31, 2019.
  
- 11. **INFORMATION:** Board and Consortium member comments and updates ..... 55
  
- 12. **SECOND PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board and Consortium. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name for the record. Each comment will be limited to three (3) minutes. .... 56

**WORKSHOP AGENDA**

- 13. DEVELOPMENTAL WORKSHOP:** Board members and Local Elected Officials will interact and participate in group activities. The purpose is to increase knowledge of WIOA and the roles and responsibilities of Board and LEO Consortium members. Team-building and capacity-building activities will foster increased levels of communication and effective collaboration between both public bodies. Although a quorum may be present, no deliberations will be undertaken and no action can or will be taken on any matter discussed during the developmental workshop. The public is welcome to observe the workshop activities and comment during the third and final public comment session. .... 57
  
- 14. THIRD PUBLIC COMMENT SESSION:** Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board and Consortium. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name for the record. Each comment will be limited to three (3) minutes. .... 58
  
- 15. INFORMATION:** Board and Consortium member comments and updates ..... 59
  
- 16. Adjournment**

**Agenda Item 2. FIRST PUBLIC COMMENT SESSION**

Members of the public may now comment on any matter posted on this agenda, which is before the Board and Consortium for consideration and action today. Please clearly state and spell your name for the record. Each public comment will be limited to three (3) minutes.

**Agenda Item 3.     DISCUSSION AND POSSIBLE ACTION**

Approve the agenda with inclusions of any emergency items and deletion of any items

**Agenda Item 4. (FOR BOARD ONLY)**  
**DISCUSSION AND POSSIBLE ACTION**

Approve Board minutes of May 22, 2018

## WORKFORCE CONNECTIONS

### BOARD MEETING MINUTES

Tuesday, May 22, 2018  
10:00 a.m.

Rosalie Boulware Conference Room  
6330 W. Charleston Blvd., Suite 150  
Las Vegas, NV 89146

#### Members Present

Valerie Murzl, Chair	Charles Perry	Jack Martin
Janice John	Jerrie Merritt	Jill Hersha
Leo Bleznitsky	Lou DeSalvio	Marcia Turner
Marvin Gebers (phone)	Michael Gordon (phone)	Peter Guzman
Renee Olson		

#### Members Absent

Bart Patterson	Cecil Fielder	Liberty Leavitt
Louis Loupias	Rebecca Henry	

#### Staff Present

Jaime Cruz	Suzanne Benson	Melissa Evans
Irene Bustamante Adams	Jim Kostecki	Brett Miller
Faith Canella	Shawonda Nance	Chris Shaw
Carol Polke	Jeramey Pickett	Jeannie Kuennen

#### Others Present

Jan Pieri, HR Consultant	Teri Conway, Goodwill of Southern Nevada
Robyn Fields, ResCare Workforce Services	Craig Brockett, CCSD
Conrad Torrez, FIT	Ron Hilke, DETR
Ron Fletcher, DETR	Linda Montgomery, The Learning Center
Neosha Smith, Youth Advocate Programs	Princette Bowling, KRA
Bonita Fahy, KRA	Denise Gee, HELP of Southern Nevada
Christina Sewell, HELP of Southern Nevada	Amy Licht, Olive Crest
Maria Luevanos, SNRHA	Ricardo Villalobos, CSN

(It should be noted that not all attendees may be listed above)

#### 1. Call to order, confirmation of posting, roll call, and pledge of allegiance

The meeting was called to order by Chair Valerie Murzl at 10:00 a.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law; roll call was taken and a quorum was present.



2. **FIRST PUBLIC COMMENT SESSION**

None

3. **DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items**

*A motion was made by Charles Perry and seconded by Marcia Turner to approve the agenda as presented. Motion carried.*

4. **DISCUSSION AND POSSIBLE ACTION: Approve Board Minutes of April 3, 2018**

Chair Murzl presented the minutes provided on page 11-24 of the agenda packet.

*A motion was made by Jerrie Merritt and seconded by Charles Perry to approve minutes of April 3, 2018 as presented. Motion carried.*

5. **INFORMATION: Nevada Work Ready Communities Presentation by Ricardo Villalobos, College of Southern Nevada; Craig Brocket, Clark County School District, and Jill Hersha, Las Vegas-Clark County Library District.**

A copy of the PowerPoint presentation is provided on page 22-31 of the agenda packet.

6. **DISCUSSION AND POSSIBLE ACTION: Election of Board Officers. The Board Chairperson will ask Board members to provide nominations for officers. Any qualifying Board member, who is nominated and seconded, will be an officer candidate. Board members will then vote on those members. The candidate for office who receives the most votes for that office prevails and will serve in that office. Each officer shall serve a term of two-years, which shall begin on July 1, 2018 and end on June 30, 2020.**

- a. Call for nominations and election of Chairperson. The Chairperson shall be elected from among Board members who represent business.

*A motion was made by Lou DeSalvio and seconded by Peter Guzman to nominate Valerie Murzl as Chair. Motion carried.*

*A motion was made by Charles Perry and seconded by Lou DeSalvio to elect Valerie Murzl as Chair. Motion carried.*

- b. Call for nominations and election of Vice Chairperson.

*A motion was made by Valerie Murzl and seconded by Charles Perry to nominate Jack Martin as Vice Chair.*

*A motion was made by Charles Perry and seconded by Valerie Murzl to elect Jack Martin as Vice Chair. Motion carried.*

7. **INFORMATION: Strategic Initiatives Update Report**

- a. Status Update on WIOA Compliance Assurance Initiatives
- b. Status Update on Workforce Development System Continual Improvement Initiatives

Irene Bustamante Adams, Chief Strategy Officer, presented the Strategic Initiatives Report provided on page 34 of the agenda packet.

8. **DISCUSSION AND POSSIBLE ACTION: Approve Programs Committee's recommendation to award a new sole source contract to ResCare Workforce Services to provide WIOA Title I services to youth in Mesquite. The award amount shall not exceed \$180,000. This is a new sole source procurement approved by the Nevada Department of Employment Training and Rehabilitation (DETR) for Program Year 2018. Upon approval and authorization by the Local Elected Officials Consortium, the contract and budget period shall be July 1, 2018 through June 30, 2019.**

Melissa Evans, Director of Workforce Development Programs, framed agenda items 8 and 9.

Both agenda items are source contracts for ResCare Workforce Services. Agenda item 8 is for youth services in Mesquite, in the amount of \$180,000. When asked, the Salvation Army chose not to extend their contract. To maintain continuity of services, the state granted a waiver for a sole source procurement. ResCare is managing other rural contracts in Laughlin and Boulder City. ResCare is going to be hiring some of the existing Salvation Army staff in Mesquite, keeping those folks employed. Sole Source Certification Form is provided on page 36-38 of the agenda packet. Agenda item 9 is for adult and dislocated worker population in Mesquite, in the amount of \$300,000. Again, because the Salvation Army elected not to extend their contract, and to maintain continuity of services, the state granted a waiver for sole source procurement. Sole Source Certification Form is provided on page 40-42 of the agenda packet. In order to take into consideration other sources, by policy, Workforce Connections would have to go through an RFP process and cease services to the client. The request to sole source was approved by the state for this reason. Staff took time to pursue Mesquite Works who originally provided a proposal but did not meet minimum qualifications. Upon evaluation, they still could not meet minimum qualifications so a sole source approval was pursued with the state.

*A motion was made by Charles Perry and seconded by Jerrie Merritt to approve Programs Committee's recommendation to award a new sole source contract to ResCare Workforce Services to provide WIOA Title I services to youth in Mesquite. The award amount shall not exceed \$180,000. This is a new sole source procurement approved by the Nevada Department of Employment Training and Rehabilitation (DETR) for Program Year 2018. Upon approval and authorization by the Local Elected Officials Consortium, the contract and budget period shall be July 1, 2018 through June 30, 2019. Motion carried.*

9. **DISCUSSION AND POSSIBLE ACTION: Approve Programs Committee's recommendation to award a new sole source contract to ResCare Workforce Services to provide WIOA Title I services to adults and dislocated workers in Mesquite. The award amount shall not exceed \$300,000. This is a new sole source procurement approved by the Nevada Department of Employment Training and Rehabilitation (DETR) for Program Year 2018. Upon approval and authorization by the Local Elected Officials Consortium, the contract and budget period shall be July 1, 2018 through June 30, 2019.**

*A motion was made by Charles Perry and seconded by Jerrie Merritt to approve Programs Committee's recommendation to award a new sole source contract to ResCare Workforce*

*Services to provide WIOA Title I services to adults and dislocated workers in Mesquite. The award amount shall not exceed \$300,000. This is a new sole source procurement approved by the Nevada Department of Employment Training and Rehabilitation (DETR) for Program Year 2018. Upon approval and authorization by the Local Elected Officials Consortium, the contract and budget period shall be July 1, 2018 through June 30, 2019. Motion carried.*

**10. INFORMATION: PY2017 Training Reports**

- a. Adult Snapshot – Programs
- b. Youth Snapshot – Programs

Brett Miller, Manager, Strategic Planning & Analysis, presented the Adult and Youth Snapshots provided on page 44-46 of the agenda packet.

**11. DISCUSSION AND POSSIBLE ACTION: Accept and approve budget and reports**

Jim Kostecki, Chief Financial Officer, presented the budget and reports.

- a. PY2017 WIOA Title I Budget July 1, 2017 through June 30, 2018

PY2017 Budget (p. 48) reflects federal government rescission of ADW funding for \$75,862. This amount to be refunded in the next couple of months.

PY2017 Budget and narrative provided on page 48-58 of the agenda packet.

- b. PY2018 WIOA Title I Budget July 1, 2018 through June 30, 2019 (Estimated)

Estimated PY2018 Budget (p. 60) eliminates the One-Stop System budget as approved by the Local Elected Officials Consortium at the April 10 meeting.

Approximately \$3.5 million reduction between ADW and Youth funding for PY2018.

Part of the reduction is due to Nevada's lower unemployment rate this year.

Renee Olson reported that Nevada and Arizona are tied with an unemployment rate of 4.9% and rank 46 in the nation.

The One-Stop Center Budget (p. 66) reflects increase \$2,000 increase to line item 7040 Office Supplies and \$5,000 increase to line item 7070 Rent (Offices) based on 3% rent increase.

Budget and budget narrative provided on page 60-68 of the agenda.

- c. Budget versus Actual Finance Report (Workforce Connections Operations) for the period July 1, 2017 through March 31, 2018 (WIOA Title I)

Line item #7100 Insurance is at 116.39% (in the red). Insurance is prepaid and will amortize by June 30. Budget vs. Actual Finance Report provided on page 70 of the agenda packet.

d. Awards and Expenditures Report (Status of Service Providers)

Faith Canella, Sr. Financial Analyst, presented the Awards and Expenditures Report provided on page 72-76 of the agenda packet.

Four youth providers (Nevada Partners, Inc. North, Southern Nevada Regional Housing Authority, ResCare Workforce Services Laughlin/Boulder City and Nevada Partners, Inc. - Pre-Entry Youth) have open pink papers for low work-based learning expenditures, which should be at 30%. These providers have a quarter to increase their work-based learning.

e. WIOA Title I Expenditure Tracking

Mr. Miller presented the WIOA Expenditure Tracking report provided on page 78 of the agenda packet.

*A motion was made by Lou DeSalvio and seconded by Renee Olson to accept and approve budget and reports. Motion carried.*

12. **DISCUSSION AND POSSIBLE ACTION: Approve Workforce Connections professional services contracts and/or amendments (Please note: upon request, any pending contract and/or amendment presented for approval may be reviewed and examined in its entirety).**

- a. Allied Barton Security Services (Allied Universal) - This amendment #2 adds additional funding of \$225,000, for a not to exceed amount of \$420,000, and extends the contract for a second year under the existing procurement action. This contract provides funding for security services at the Charleston facility and at the North Las Vegas Libraries per the MOU with the North Las Vegas Library District. Upon approval and authorization by the Local Elected Officials Consortium, this contract shall be extended through September 30, 2019.
- b. Grant Management and Consulting Services (GMAC) - This amendment #2 adds additional funding of \$40,000 for a not to exceed amount of \$220,000 and extends the contract for an additional half year under the existing procurement action. This contract provides additional funding for the Workforce Development Practitioner Apprenticeship Program (WDPAP), which is designed for a needed capacity building initiative in our workforce system and to provide training to all partner staff. Upon approval and authorization by the Local Elected Officials Consortium, this contract shall be extended through December 31, 2018.
- c. Prism Global Management Group - This amendment #3 adds additional funding of \$72,000 for a not to exceed amount of \$288,000 and extends the contract for a fourth and final year under the existing procurement action. This contract provides funding for HR services. Upon approval and authorization by the Local Elected Officials Consortium, this contract shall be extended through September 30, 2019.

The Professional Services Contracts report is provided on page 81-87 of the agenda packet.

*A motion was made by Leo Bleznitsky and seconded by Charles Perry to approve Workforce Connections professional services contracts and/or amendments. Motion carried.*

**13. INFORMATION: Executive Director's Update**

Jaime Cruz presented the Executive Director's update provided on page 89 of the agenda packet:

a. Fiscal Compliance

- One-Stop System budget was eliminated moving forward commencing Program Year 2018
- Anticipated reduction in Title I funds has been accounted for in the Board Operations Budget for Program Year 2018

b. System Integration

- Explored Texas integration model in Austin with Board members and leadership from WIOA partner programs
- Convening key stakeholders for a series of strategic conversations over the next few months to shape the alignment of investments
  - Leadership from Education, Economic Development and Workforce Development partners scheduled for June 4, 2018
  - Leadership from WIOA partner programs scheduled for July 9, 2018 plus additional tactical meetings in August and September
- Results from the strategic conversations will be presented to Board and LEO Consortium members at joint meeting and full day strategic retreat for Board and LEO members on August 28, 2018

**14. INFORMATION: Board Member Announcements**

Chair Murzl asked everyone to keep Board member Louis Loupias in their thoughts due to health issues.

**15. SECOND PUBLIC COMMENT SESSION**

None

**16. Adjournment**

The meeting adjourned at 11:21 a.m.

**Agenda Item 5. (FOR LEO CONSORTIUM ONLY)**  
**DISCUSSION AND POSSIBLE ACTION**

Approve Local Elected Officials Consortium minutes of June 12, 2018

**LOCAL ELECTED OFFICIALS CONSORTIUM  
MINUTES**

**Tuesday, June 12, 2018  
1:00 p.m.**

**Workforce Connections  
Rosalie Boulware Conference Room  
6330 W. Charleston Blvd., Suite 150  
Las Vegas, NV 89146**

**Members Present**

Commissioner Lawrence Weekly, Clark County  
Councilwoman Gerri Schroder, City of Henderson  
Commissioner Butch Borasky, Nye County  
Councilwoman Michele Fiore, City of Las Vegas  
Councilman Warren Harhay, City of Boulder City  
Commissioner Varlin Higbee, Lincoln County

**Members Absent**

Commissioner De Winsor, Esmeralda County  
Councilman Scott Black, City of North Las Vegas

**Staff Present**

Jaime Cruz, Executive Director  
Suzanne Benson, Board Administrator  
Jim Kostecki, Chief Financial Officer  
Irene Bustamante Adams, Chief Strategy Officer  
Melissa Evans, Director, Workforce Development Programs  
Brett Miller, Manager, Strategic Planning & Analysis  
Faith Cannella, Sr. Financial Analyst II  
Jeramey Pickett, Program Manager

**Others Present**

Catherine Jorgenson, Legal Counsel, Clark County	Jan Pieri, HR Consultant for Workforce Connections
Jack Eslinger, City of Las Vegas	Michael Oh, City of Henderson
Ron Hilke, DETR/WISS	Assemblywoman Dina Neal
Rob Mallery, AI Foundation	Michelle Della Silva, Goodwill of Southern Nevada
Lindsey Sequin, Goodwill of Southern Nevada	Leslie Estrada, City of Las Vegas
Ben Daseler, DETR/Job Connect	Brenda Flank, CACG
Denise Gee, HELP of Southern Nevada	Michael Gasca, Double P Corporation
Nancy Olsen, Nevada Dept. of Education (phone)	Bonita Fahy, KRA
Janice John, DETR/Bureau of Vocational Rehab	Anita Yang, ResCare Workforce Services
Joe Sharpe, ResCare Workforce Services	Ron Fletcher, DETR/JobConnect
Alfonzo McNeal, FIT	Kenneth Evans, Urban Chamber of Commerce

(It should be noted that not all attendees may be listed above)

**1. Call to order, confirmation of posting, roll call, and pledge of allegiance**

The meeting was called to order by Chair Commissioner Lawrence Weekly at 1:00 p.m. Staff confirmed the meeting had been properly noticed and posted in accordance with the Nevada Open Meeting Law; roll call was taken and a quorum was present.

**2. FIRST PUBLIC COMMENT SESSION**

Assemblywoman Dina Neal, District 7, commented regarding the officer elections agenda item that was deleted upon revision of the agenda. The Assemblywoman's concern was that the agenda item was disrespectful to the current chair.

Kenneth Evans, president of the Urban Chamber of Commerce, commented regarding the Urban Chambers recommendations of board member candidates, including Lorraine Marshall, Renee Boyce, Duana Malone and Guy Martin representing business and LeVerne Kelly representing the Urban Chamber. He asked the Consortium to consider these candidates for appointment to the WC Board.

**3. DISCUSSION AND POSSIBLE ACTION: Approve the agenda with inclusions of any emergency items and deletion of any items**

*A motion was made by Councilwoman Michele Fiore and seconded by Councilwoman Gerri Schroder to approve the agenda as presented. Motion carried.*

**4. DISCUSSION AND POSSIBLE ACTION: Approve the minutes of April 10, 2018**

The April 10, 2018 minutes are provided on page 9-35 of the agenda packet.

*A motion was made by Councilwoman Michele Fiore and seconded by Councilwoman Gerri Schroder to approve the minutes of April 10, 2018 as presented. Motion carried.*

**5. INFORMATION: Update from WIOA System Partners Titles II, III, IV and DHHS/TANF**

Jaime Cruz, Executive Director, introduced the following WIOA system partners who provided updates regarding system integration.

- a. Nancy Olsen, Adult Education Programs Supervisor, Department of Education/Title II
- b. Ron Fletcher, Chief of Field Operations, Nevada Department of Employment, Training and Rehabilitation (DETR)/Employment Security Division Title III
- c. Janice John, Deputy Administrator, Nevada Department of Employment, Training and Rehabilitation (DETR)/Bureau of Vocational Rehabilitation/Title IV
- d. Richard Whitley, Director, Department of Health and Human Services/TANF

**6. DISCUSSION AND POSSIBLE ACTION: Review and approve reappointment of Workforce Connections' Board Members:**



- a. Bart Patterson, President, Nevada State College  
Category: Business (3-year term)
- b. Jack Martin, Director, Clark County Department of Juvenile Justice Services  
Category: Youth Organization (2-year term)
- c. Jerrie Merritt, Sr. Vice President, Bank of Nevada  
Category: Business (3-year term)
- d. Leo Bleznitsky, President, LBA Networking  
Category: Business (3-year term)
- e. Lou DeSalvio, Assistant Training Director, Southern Nevada Laborers Local #872  
Training Trust  
Category: Labor Organization (2-year term)
- f. Louis Loupias, Apprenticeship Coordinator, Southern Nevada Operating Engineers/JATC  
Local #12  
Category: Joint-Labor Registered Apprenticeship Program (2-year term)
- g. Renee Olson, Administrator - Employment Security Division, Nevada Department of  
Employment, Training and Rehabilitation (DETR)  
Category: Wagner-Peyser Title III (2-year term)
- h. Valerie Murzl, Sr. Vice President – Human Resources/Training, Station Casinos  
Category: Business (3-year term)

*A motion was made by Councilwoman Gerri Schroder and seconded by Councilwoman Michele Fiore to approve reappointment of Workforce Connections' Board member as presented. Motion carried.*

**7. DISCUSSION AND POSSIBLE ACTION: Review new board member applicants' qualifications and appoint six (6) candidates to serve on the Workforce Connections Board in the business category for a term of three-years**

The LEOs reviewed and discussed candidates.

Two candidates, Rob Mallery and Mike Gasca addressed the Consortium as well as Kenneth Evans on behalf of Renee Boyce and Eric James.

After some discussion, the LEOs recommended board member candidates Linda Gerstenberger, Dignity Health; Guy Martin, Martin-Harris Construction; Duana Malone, Tech Queen Systems, LLC; Brenda Flank, Conservative Alliance for Community Growth; Renee Boyce, My Next Career Path Staffing, and Mary Beth Sewald, Metro Chamber of Commerce.

A summary of applicants and applications are provided on page 40-157 of the agenda packet.

*A motion was made by Councilwoman Michele Fiore and seconded by Councilwoman Gerri Schroder to appoint Linda Gerstenberger, Guy Martin, Duana Malone, Brenda*

*Flank, Renee Boyce and Mary Beth Sewald to serve on the Workforce Connections Board in the business category for a term of three years. Motion carried.*

8. **INFORMATION: Strategic Initiatives Update Report**

- a. Status Update on WIOA Compliance Assurance Initiatives
- b. Status Update on Workforce Development System Continual Improvement Initiatives

Irene Bustamante Adams, Chief Strategy Officer, presented the Strategic Initiatives Report provided on page 159 of the agenda packet.

9. **DISCUSSION AND POSSIBLE ACTION: Approve and authorize Workforce Connections Board's recommendation to award a new sole source contract to ResCare Workforce Services to provide WIOA Title I services to youth in Mesquite. The award amount shall not exceed \$180,000. This is a new sole source procurement approved by the Nevada Department of Employment Training and Rehabilitation (DETR) for Program Year 2018. Upon approval and authorization, the contract and budget period shall be July 1, 2018 through June 30, 2019.**

Melissa Evans, Director of Workforce Development Programs, framed agenda items 9 and 10. Both items are sole source contracts for ResCare Workforce Services. Agenda item 9 is for youth services in Mesquite, in the amount of \$180,000. When asked, the Salvation Army chose not to extend their contract. To maintain continuity of services, the state granted a waiver for a sole source procurement. ResCare is managing other rural contracts in Laughlin and Boulder City. ResCare is going to be hiring some of the existing Salvation Army staff in Mesquite, keeping those folks employed. The Sole Source Certification Form is provided on page 161-163 of the agenda packet.

*A motion was made by Councilwoman Michele Fiore and seconded by Commissioner Butch Borasky to approve and authorize Workforce Connections Board's recommendation to award a new sole source contract to ResCare Workforce Services to provide WIOA Title I services to youth in Mesquite. The award amount shall not exceed \$180,000. This is a new sole source procurement approved by the Nevada Department of Employment Training and Rehabilitation (DETR) for Program Year 2018. Upon approval and authorization, the contract and budget period shall be July 1, 2018 through June 30, 2019. Motion carried.*

10. **DISCUSSION AND POSSIBLE ACTION: Approve and authorize Workforce Connections Board's recommendation to award a new sole source contract to ResCare Workforce Services to provide WIOA Title I services to adults and dislocated workers in Mesquite. The award amount shall not exceed \$300,000. This is a new sole source procurement approved by the Nevada Department of Employment Training and Rehabilitation (DETR) for Program Year 2018. Upon approval and authorization, the contract and budget period shall be July 1, 2018 through June 30, 2019.**

Agenda item 10 is for adult and dislocated worker population in Mesquite, in the amount of \$300,000. Because the Salvation Army elected not to extend their contract, and to maintain continuity of services, the state granted a waiver for sole source procurement. The Sole Source Certification Form is provided on page 165-167 of the agenda packet.

*A motion was made by Councilwoman Michele Fiore and seconded by Commissioner Butch Borasky to approve and authorize Workforce Connections Board's recommendation to award a new sole source contract to ResCare Workforce Services to provide WIOA Title I services to adults and dislocated workers in Mesquite. The award amount shall not exceed \$300,000. This is a new sole source procurement approved by the Nevada Department of Employment Training and Rehabilitation (DETR) for Program Year 2018. Upon approval and authorization, the contract and budget period shall be July 1, 2018 through June 30, 2019. Motion carried.*

#### **11. INFORMATION: PY2017 Training Reports**

- a. Adult Snapshot – Programs
- b. Youth Snapshot – Programs

Brett Miller, Manager, Strategic Planning & Analysis, presented the Adult and Youth Snapshots provided on page 169-170 of the agenda packet.

- a. ADW Snapshot PY2017 Cohort
  - 1. Enrollment Goal: 1,661
  - 2. Enrollment Actual: 1,282
  - 3. Training: 512
  - 4. Placed: 303
  - 5. Wage: \$13.14
- b. Youth Snapshot PY2017 Cohort
  - 1. Enrollment Goal: 816
  - 2. Enrollment Actual: 605
  - 3. Work-Based Learning: 197
  - 4. Occupational Skills Training: 69
  - 5. Placement: 82
  - 6. Wage: 9.84

#### **12. DISCUSSION AND POSSIBLE ACTION: Approve and authorize budget and reports**

Jim Kostecki, Chief Financial Officer, presented the budget and reports.

- a. PY2017 WIOA Title I Budget July 1, 2017 through June 30, 2018

PY2017 Budget reflects federal government rescission of ADW funding in the amount of \$75,862. This amount will be refunded to WC in the next couple of months.

The PY2017 Budget and narrative is provided on page 173-183 of the agenda packet.

b. PY2018 WIOA Title I Budget July 1, 2018 through June 30, 2019 (Estimated)

Estimated PY2018 Budget reflects approximately \$3.5 million reduction between ADW and Youth funding (includes 10% decrease in funding overall of approximately \$2.1 million and reduction in carry forward funds of approximately \$1.3 million).

Note: upon approval by the state, the final PY2018 Budget will increase approximately \$1.3 million due to actual 6% decrease (not 10%) as well as the shift in unemployment for Southern Nevada compared to Northern Nevada. The final budget will be presented at the next LEO meeting.

The Board Operations Budget was adjusted based on projected decrease in funding as shown on page 186 of the agenda packet.

The One-Stop Center Budget reflects a \$2,000 increase to line item 7040 Office Supplies and a \$5,000 increase to line item 7070 Rent (Offices) based on 3% rent increase.

Councilman Harhay inquired regarding the mechanics of determining a sole source. Staff will follow up.

The PY2018 Budget and budget narrative is provided on page 185-193 of the agenda.

c. Budget versus Actual Finance Report (Workforce Connections Operations) for the period July 1, 2017 through March 31, 2018 (WIOA Title I)

Line item #7100 Insurance is at 116.39% (in the red). Insurance is prepaid and will amortize by June 30. This is only a timing issue and not a concern.

The Budget vs. Actual Finance Report is provided on page 195 of the agenda packet.

d. Awards and Expenditures Report (Status of Service Providers)

Faith Cannella, Sr. Financial Analyst, presented the Awards and Expenditures Report provided on page 197-201 of the agenda packet.

Chair Weekly requested outcomes for re-entry services (expenditures, enrollments, etc.).

The report reflects open pink papers for Nevada Partners, Inc. North, Southern Nevada Regional Housing Authority, ResCare Workforce Services Laughlin/Boulder City and Nevada Partners, Inc. - Pre-Entry Youth due to low work-based learning expenditures, which should be at 30%.

Councilwoman Fiore asked what the LEOs can do to help these service providers increase their work-based learning expenditures. Ms. Cannella suggested providing potential work sites for the youth in the rural areas, specifically Boulder City and Laughlin.

Councilwoman Fiore suggested reaching out to Sue Lowden for Laughlin and new board member, Brenda Flank, for Boulder City.

Mr. Cruz stated that staff will follow up with the LEOs regarding the work-based learning challenges.

e. WIOA Title I Expenditure Tracking

Mr. Miller presented the WIOA Expenditure Tracking report provided on page 203 of the agenda packet.

*A motion was made by Councilwoman Michele Fiore and seconded by Commissioner Butch Borasky to approve and authorize budget and reports. Motion carried.*

**13. DISCUSSION AND POSSIBLE ACTION: Approve Workforce Connections professional services contracts and/or amendments (Please note: upon request, any pending contract and/or amendment presented for approval may be reviewed and examined in its entirety).**

- a. Allied Barton Security Services (Allied Universal) - This amendment #2 adds additional funding of \$225,000, for a not to exceed amount of \$420,000, and extends the contract for a second year under the existing procurement action. This contract provides funding for security services at the Charleston facility and at the North Las Vegas Libraries per the MOU with the North Las Vegas Library District. Upon approval and authorization by the Local Elected Officials Consortium, this contract shall be extended through September 30, 2019.
- b. Grant Management and Consulting Services (GMAC) - This amendment #2 adds additional funding of \$40,000 for a not to exceed amount of \$220,000 and extends the contract for an additional half year under the existing procurement action. This contract provides additional funding for the Workforce Development Practitioner Apprenticeship Program (WDPAP), which is designed for a needed capacity building initiative in our workforce system and to provide training to all partner staff. Upon approval and authorization by the Local Elected Officials Consortium, this contract shall be extended through December 31, 2018.
- c. Prism Global Management Group - This amendment #3 adds additional funding of \$72,000 for a not to exceed amount of \$288,000 and extends the contract for a fourth and final year under the existing procurement action. This contract provides funding for HR services. Upon approval and authorization by the Local Elected Officials Consortium, this contract shall be extended through September 30, 2019.

Mr. Kostecki presented the contracts/amendments for approval and reported that the Prism Global contract is in its fourth and final year of the existing procurement action and an RFP will be released for HR services later this year. Brief discussion ensued regarding the RFP process.

*A motion was made by Councilwoman Michele Fiore and seconded by Commissioner Butch Borasky to approve and authorize Workforce Connections professional services contracts and/or amendments. Motion carried.*

**14. INFORMATION: Executive Director's Update**

Mr. Cruz presented the Executive Director's update provided on page 214 of the agenda packet.

Tammy Westergard, Assistant Administrator, Nevada State Library Archives and Public Records, provided an update on statewide system integration efforts.

**15. INFORMATION: LEO Consortium member updates and identification of emerging issues to be addressed at future meetings**

Commissioner Borasky reported on the Spring Mountain Raceway expansion efforts in Pahrump.

Councilman Harhay invited everyone to the 70<sup>th</sup> Annual Boulder City Damboree Celebration on Wednesday, July 4. Activities include a free pancake breakfast at 7:00 am, parade at 9:00 am and a firework show at 9:00 pm at the Veterans Memorial Park.

Councilwoman Schroder reported on the appointment of Richard Derrick, City Manager, and Michael Oh, Interim City Attorney, for the City of Henderson. She shared information regarding the upcoming Governor's Education to Workforce Summit on Thursday, June 28, at The Smith Center. The Summit was organized by the Governor's Office of Workforce Innovation (OWINN) and Nevada Department of Education as part of the state's LifeWorks initiative, funded by the New Skills for Youth Grant from JP Morgan Chase, and the National Governor's Association Policy Academy on Work-Based Learning. The LifeWorks initiative connects youth adults to career pathways in high-demand industries. Information will be provide on how business and industry can establish partnerships and develop work-based learning opportunities. The Summit will gather individuals from across the K-16 education system, business industry, economic development field and more to discuss further strengthening the education to workforce pipeline in the New Nevada.

Councilwoman Fiore reported on the productive Brazil with the Las Vegas Convention and Visitors Authority to kick off the new direct flight from Las Vegas to Rio de Janeiro, and announced upcoming events, including the Vegas Golden Knights Stick Salute on June 13, 5:30 – 7 pm at the 3<sup>rd</sup> Street Stage outside the D Las Vegas; Grand Opening of the Gilcrease Brothers Park Sensory Wall on June 23, 11 am – 2 pm, and 4<sup>th</sup> of July celebration and fireworks show at Skye Canyon, 6:30 – 9:30 pm.

Councilwoman Fiore requested an election for chair and vice-chair at the next LEO Consortium meeting. Discussion ensued.

Chair Weekly commented on his history as Consortium Chair and stated that he fully supports any LEO that wants to serve. He reiterated the importance of respect on this board and stated that upon Mr. Cruz's return from vacation, a discussion will take place with legal counsel and a policy drafted regarding the Consortium's election process.

Councilwoman Fiore stated that she is looking forward to having such a policy.

**16. SECOND PUBLIC COMMENT SESSION**

Kenneth Evans, Urban Chamber of Commerce, thanked the Consortium for taking into considering, his recommendations of board member candidates.

Anita Yang, Regional Director, ResCare Workforce Services, thanked the Consortium for approving the ADW and Youth contracts, acknowledged the LEOs concerns regarding Laughlin and Boulder City, and introduced ResCare's new project director, Joe Sharpe.

Mr. Sharpe looks forward to the opportunity to work with the Board and LEOs and serve the clients.

**17. Adjournment**

The meeting adjourned at 3:07 p.m.

**Agenda Item 6.    INFORMATION**

Welcome new Board members

- a. Mary Beth Sewald, Las Vegas Metro Chamber of Commerce
- b. Guy Martin, Martin Harris Construction
- c. Renee Boyce, My Next Career Path Staffing
- d. Linda Gerstenberger, Dignity Health
- e. Duana Malone, Tech Queen Systems LLC
- f. Brenda Flank, Conservative Alliance for Community Growth



Mary Beth Sewald  
President and CEO  
Las Vegas Metro Chamber of Commerce



As the chief executive of the largest and broadest-based business association in Nevada, Mary Beth Sewald sets the vision for the Metro Chamber and leads its strategy of supporting local businesses and pursuing initiatives to boost job growth, a healthy economy, and a vibrant community.

Sewald has successfully served as a strategic and visionary executive in both the private sector and non-profit association sectors. She is the former President & CEO of the Nevada Broadcasters Association (NVBA) where she led the efforts of the NVBA to collaborate with government officials, represented Nevada's broadcast industry to all constituencies, and assured the financial health of the Association. During her tenure, she developed lines of communication and strong relationships with Nevada's elected officials, as well as the FCC and regulators at the federal and state level to assure the NVBA's position was heard and considered on the issues that affect the broadcast industry.

Her previous positions include General Manager of the NBC affiliate, KRN TV in Reno, NV, where she managed and developed a staff of 95 broadcast professionals across all disciplines required to run a professional broadcast organization. Sewald successfully directed her team to be the first TV station in Northern Nevada to implement the "Digital Transition and Public Safety Act of 2005" and the first to broadcast in High Definition, ensuring adherence to all FCC regulatory compliance, including all FCC reporting obligations. She also earned an Emmy Award for a documentary she Executive-Produced called "Meth Madness" at the NBC affiliate that is now KSNV-TV in Las Vegas.

Sewald was recognized as the first woman to be named Television General Manager in 2003, and was inducted into the Nevada Broadcaster's Association Hall of Fame in 2009. She was recently appointed by Governor Brian Sandoval to the new Southern Nevada Sporting Events Committee, and currently serves on the board of directors for the Las Vegas Convention and Visitors Authority, the Nevada Military Support Alliance, City National Bank, The Congressional Award of Nevada, and the UNLV Lee Business School Dean's Advisory Board, and she is Vice Chair of the National Championship Reno Air Races. She is the host of the Metro Chamber's *Like Nobody's Business* television show, and is a member of the Leadership Las Vegas Class of 2017.

## **Guy Martin Bio**



**Guy Martin joined the family business in 1982, working his way up in the field from laborer to Superintendent, then into the office as an Estimator. Guy then took an opportunity to create and lead a Tenant Improvement Group at Martin-Harris's sister company, M&H Building Specialties, ultimately serving as Vice President of Operations. After returning to Martin-Harris, Guy expanded his knowledge base by serving as a Director of Business Development and then Director of Preconstruction Services. His first appointment to the Executive Board was as Vice President of Procurement, overseeing the strategic development of Martin-Harris's business development, estimating and preconstruction programs. In his current role as President, Guy is responsible for the overall management and success of Martin-Harris's operations throughout the Southwest U.S.**



## RENEE BOYCE

With over twelve years of IT experience, I am capable of applying my expertise in creating, implementing, and supporting technical solutions to the World of business organization and workforce development.

### TECHNICAL SKILLS & SUMMARY

- Quick study with ability to grasp new concepts and technologies
- Network infrastructure support and management
- Dedicated, dependable and self-motivated
- Managed over 100 servers
- Problem resolutions - Proven ability to analyze complex technical situations and deliver internal/external solutions
- Technical operations support
- Disaster Recovery
- Virtualization
- Network Security
- Backup solutions
- Sonic Wall firewalls TZ series
- VNX EMC2 VNXe3100 Series (SAN)
- Microsoft Hyper-V
- Citrix XenServer
- Windows XP and 7
- Storage Craft, Symantec and Windows and SBS backup
- SQL 2005 and 2008
- Microsoft IIS 6.0 and 7.0
- Cisco Unified VOIP (Call Manager MCS 7800 series)
- SharePoint 2007 and 2010
- Group Policies
- Servers and PCs builds

### PROFESSIONAL EXPERIENCE

My Next Career Path [Staffing](#), LLC., Las Vegas, NV

Jan 2014 -

Present

#### **Chief Executive Office & Project Operations Director**

- Founded and grew company delivering value-added services to businesses to facilitate staff productivity, cost controls, revenue growth, and customer-service focus through a multi-pronged approach to management optimization.
- Served as strategic visionary and principal new business developer to build and sustain strategic partnerships, articulate and deliver service offerings, and provide ongoing customer service to clients.
- Engaged with clients as both a hands-on project manager and a high-level consultant to ensure both delivery of project requirements and alignment with overall corporate goals.

- Designed and implemented marketing, contract acquisition, and product development strategies to position company as a solutions-based, customer-focused growth partner.
- Defined and instituted operational, personnel, financial, and compliance policies and procedures.

**Key Accomplishments:**

- Launched company as a sole proprietor with \$2,000 seed funding to an organization with nearly \$200,000 in revenue and employing 5+ technical, sales, and project management experts.
- Successfully redefined and modified HR strategy to navigate rapid growth and maintained ongoing focus on positive performance management, conflict resolution, and team building.
- Initially created and managed company budget and finances and transitioned to provide strategic leadership and guidance to upper management.

**My Next Career Path Staffing, LLC., Las Vegas, NV  
September 2014**

**Feb 2014 –**

**IT Executive Recruiter for Las Vegas Sands Corp/The Venetian/The Palazzo**

- Sourcing, recruiting, interviewing, and placing IT professionals in contract, contract-to-hire, and direct hire positions with various clients.
- Providing the highest quality customer service to both clients and candidates throughout the placement process.
- Providing clear, concise, and consistent communication to candidates and clients specialized to their specific needs and questions. (Career guidance, coaching, and training with candidates. Process and strategy implementation knowledge sharing with clients.)
- Participating in industry trade associations to increase our presence within the local IT community and also stay abreast of market trends and innovative changes within the community.

**Robert Half Technology, Las Vegas, NV  
Senior Infrastructure Recruiter**

**Sep 2012 - Feb 2014**

- Sourcing, recruiting, interviewing, and placing IT professionals in contract, contract-to-hire, and direct hire positions with various clients.
- Providing the highest quality customer service to both clients and candidates throughout the placement process.
- Providing clear, concise, and consistent communication to candidates and clients specialized to their specific needs and questions. (Career guidance, coaching, and training with candidates. Process and strategy implementation knowledge sharing with clients.)
- Participating in industry trade associations to increase our presence within the local IT community and also stay abreast of market trends and innovative changes within the community.
- Strategizing with colleagues to accomplish weekly initiatives and business growth goals.
- Use LinkedIn and other Social Media Tools to connect with and search for candidates.
- Employee of the week Award Recipient (Multiple times)
- Employee of the month Recipient (Multiple times)
- Management recognition for business and recruitment development work completed in the office and in the field.
- Created and implemented creative and strategic marketing and recruitment initiatives that are now being utilized across multiple lines of business
- Responsible for recruiting development IT roles in Las Vegas, NV and surrounding areas including Southwest regional areas including California, Colorado, Utah, and Arizona.
- Drive recruiting strategy, own end-to-end results for a range of complex/critical positions to include

**Smart City Networks, Las Vegas, NV**

**Jun 2012 - Sep 2012**

**Network Engineer**

- New employees setup in AD and workstation roll out
- Manage Microsoft Office 365
- Laptop iPad and smart phone support
- Provided 24/7 tech support
- Manage and maintain clients VMware ESXi4 & 5 and Microsoft Hyper-V

**sbe Entertainment Group, Las Vegas, NV**

**Apr 2012 - Jul 2012**

**Technical Support**

- Provide level 1, level 2 and level 3 onsite and after hours technical support for sbe Las Vegas Executive, HR and the Hyde night club users
- E-mail migration
- Manage VOIP phone systems
- Support desktop PCs and MAC users
- Laptop, blackberries, iPhones, iPads and smart phone support
- Manage office 365 accounts
- Desktop and Network support on printers
- Manage Sonic Wall firewall
- Provided 24/7 tech support
- Office 2010 roll out
- Network documentation

**Kortek Solutions, Las Vegas, NV**

**Dec 2011 - Feb 2012**

**System Engineer (Contract)**

- Provide level 1, level 2 and level 3 remote and onsite technical support for clients
- Technology consulting
- Technology consulting for Hotels & Casinos
- Manage Symantec End Point
- Manage Clients backup solutions using SBS Backup Storage Craft and Symantec
- End-user OS support Windows 7 Professional Windows XP
- Desktop and Network support on printers
- Client network documentation
- Windows Server setup or Migration for SBS 2003, 2008, 2011 or Windows Server Standard 2003, 2008 or 2011
- Manage Sonic Wall firewall
- New employees setup in AD and workstation roll out
- Manage Microsoft Office 365
- Laptop iPad and smart phone support
- Provided 24/7 tech support
- Manage and maintain clients VMware ESXi4 & 5 and Microsoft Hyper-V

**Graham & Dunn PC, Seattle, WA**

**Sep 2007 - Nov 2011**

**Network Administrator (Interim IT Manager: Mar 2011 - June 2011)**

- Internal IT support for lawyers, paralegals and support staff.
- Project Management: Planning and implementation
- Manage yearly IT spending and maintain departmental budget

- Manage and support vendor relationships: Contracts, Renewals, Upgrades
- Evaluate and purchase: software, computers, servers, networks and peripheral equipment
- Application training for new employees
- Manage Exchange 2003 and 2010
- Manage and support Windows Server 2000, 2003 and 2008 R2
- Manage support Windows 2000, XP and 7
- Dell Kace K1000 System Management Appliance
- Manage desktop, laptop and Server support
- Manage and support VMware network
- Cisco VOIP call manager software setup and configure
- Symantec Ghost re-imaging PCs
- Manage Prolaw Practice & business management system: report creation, user creation/deletion, basic SQL maintenance
- Manage Cisco voicemail system: creation/deletion
- Manage local and network printers and copiers
- Delegate and track progress of overflow work to the central IT Help Desk
- Support blackberry, iPhones and Smartphones users
- Manage home access to office systems via terminal server with Citrix and VPN access
- Trouble-shooting network problems, connectivity issues and patch cabling issues.
- Manage user accounts in Active Directory 2003, 2010 creation/deletion and setting up group permissions
- Manage nightly backups ARCs
- ESET nod32 Antivirus 4
- Barracuda back-ups
- Barracuda Message Archiver
- Manage Fortigate firewall

### **Synergy, Westport, CT**

**Oct 2004 - Jun 2007**

#### **IT Support Technician**

- Provide level 1 and level 2 in house and on site technical support for clients
- Maintain and monitor client servers and desktop PCs, MAC's, Blackberries
  - Including desktop support, hardware and software installation
- Create tape back-ups of important data
- Troubleshoot LAN, remote connectivity TCP/IP
- Troubleshoot DNS issues
- Provided level 1 and level 2 support for Yellowfish software
- Documenting client information
- Provided highest support level to network, Laptop, desktop and help desk technicians
- Installed and maintained Ethernet switches, upgraded firmware and replaced faulty equipment when required
- Implemented Network Monitoring and Alert notification and dependencies for Routers, Ethernet Switches, Servers, Firewall and dial up equipment
- Provided support to 600+ users in a Windows 2003 server /Windows NT client environment.
- Created and supported user accounts in Active Directory GPO
- Provided support for Share Point and CRM users
- Setup and supported VPN users
- Familiarity with RIP, VLANS, OSPF Protocols
- Setup and configured Linksys\Cisco routers

- Setup and supported Backup and recovery, daily monitoring and troubleshooting
- Worked with numerous voicemail and phone systems
- Provided support to Email Administrator in installation of Microsoft Exchange servers, GroupWise and Calendar gateways and connectors for testing before rollout
- Contributed to design and implementation of current Helpdesk Knowledge Base and Call Tracking system
- Resolved hardware and software issues
- Working knowledge of Linux and UNIX
- Supported business software: Microsoft Office Word, Power Point, OneNote, Visio, and Excel
- Performed end to end connectivity troubleshooting
- PROVIDED 24 X 7 EMERGENCY SUPPORT

**Sacred Heart University, Fairfield, CT**

**Jan 2003 - May 2004**

**Call Center Representative**

- Provide level 1 phone support & and level 1 on-site support
- Use problem solving skills to troubleshoot computer problems
- Issue tickets to record what the difficulties are and who is responsible for completing repairs for students and staff members

**EDUCATION**

**Sacred Heart University, Fairfield, Connecticut**

Bachelor of Science, May 2004

Computer Science

Minor in Business Administration

**Sacred Heart University, Fairfield, Connecticut**

Associate of Science, May 2003

Computer Science

**CERTIFICATIONS & SPECIALIZED TRAINING**

- Network+ Certification course 2009 Objectives
- Microsoft Certified System Administrator (MCSA)
- Microsoft Certified System Administrator+ Messaging (MCSA)
- Microsoft Certified Professional (MCP)



Linda Gerstenberger  
Vice President of Human Resources, Nevada Service Area  
Dignity Health St. Rose Dominican  
3001 St. Rose Parkway  
Henderson, NV 89052  
702-616-5117 (O)  
[Linda.Gerstenberger@dignityhealth.org](mailto:Linda.Gerstenberger@dignityhealth.org)

Linda Gerstenberger is a strategic healthcare human resources professional and business partner with over 20 years of experience. She holds a Bachelor of Science degree in Career Occupations/Career Development and Master of Science in Human Resources Management/Training & Development/Technology from Eastern Illinois University. She is an energetic, creative, and resourceful leader engaged in fast-paced operations-driven environment demonstrating passion and skill for engaging people in a distinctive, positive, and meaningful way. Her career includes diversity in Academia, Corporate Insurance/Healthcare Carrier and Healthcare Industry for-profit and not-for profit.

**Ms. Gerstenberger's career responsibilities** and service include learning and organizational development, employee and labor relations, employment, recruitment, legal and regulatory compliance, leadership development, and process improvement.

She is a Member of the Henderson Chamber of Commerce Foundation Board, Active Member of Leadership Henderson, Class of 2009 Alumni, **Governor's Workforce** Development Board Industry Sector Council Board Member, and College of Southern Nevada Promise Scholarship Mentor. She also volunteers and supports many other programs throughout the valley, such as Opportunity Village, Rebuilding Together, Catholic Charities, and Three Square Food Bank. Linda and her husband Shawn of 22 years have lived in Henderson, Nevada since 1997 and have two children, a daughter (18) and son (15). The outdoors play a healthy part of her lifestyle, while enjoying exercising, traveling, sports, and spending quality time with family and friends.



# DUANA MALONE

2620 Regatta Drive Suite #102, Las Vegas, NV 89128 · (702) 357-3334

Email: [drmalone@thetechqueen.com](mailto:drmalone@thetechqueen.com) · <http://linkedin.com/in/thetechqueen>

Career Objective: IT Management / Policy / Planning Management / Operations Management

## EXPERIENCE SUMMARY

- 20 years, IT Manager/Supervisor
- 16 years, Leadership/ Supervisor / Manager
- 16 years, Senior Project / Program Management

## EXPERIENCE PORTFOLIO

JANUARY 1998 – PRESENT

**OWNER / MANAGER**, TECH QUEEN SYSTEMS LLC (*FORMERLY SMART MULTIMEDIA SERVICES*), LAS VEGAS, NEVADA

- Complete setup, design, and management of website development services for over 100 different companies including nonprofits, associations, organizations and corporations
- Provide customer service, onsite, offsite and virtual training through customized videos
- Digital Marketer - Analytics & Testing, Content Marketing, Customer Relationship Management, Ecommerce and Retail, Email Marketing, Marketing Automation, Marketing Infographics, Mobile and Tablet Marketing, Create Sales Conversion Strategies, Search Marketing, Social Media Marketing

FEBRUARY 2002 – PRESENT

**CHIEF TECHNOLOGY OFFICER**, ALDELANO CORPORATION, ONTARIO, CALIFORNIA

- Responsible for overseeing all technical aspects of the Aldelano Corporation including planning, budgeting and training
- Work as an Advisor to Executive Management to improve efficiency and effectiveness of technology systems. Conducts research and case studies on leading edge technologies and make determinations on the probability of implementation
- Establish the company's technical vision and leads all aspects of the company's technological development
- Ensure security and proper encrypted backups are performed at each of the various plant locations around the USA

JANUARY 2000 – PRESENT

**CHIEF INFORMATION OFFICER**, ALHATTI CORPORATION DBA ALHATTI RESORT IDYLLWILD, CALIFORNIA

- Responsible for managing the resort's overall strategy and improving competitive performance to include Search Engine Optimization (SEO) & Marketing (SEM)
- Manage IT resources and plan Information and communications technology including policy and practice development, planning, budgeting, resourcing and training

## FORMAL EDUCATION

SEPTEMBER 1989 - JUNE 1994

UNIVERSITY OF NEVADA, LAS VEGAS

Information Systems Technology

JUNE 1988 - MAY 1989

OAKLAND UNIVERSITY, ROCHESTER HILLS, MICHIGAN

Information Systems Technology

## CAREER TRAINING / CERTIFICATIONS

JANUARY 2018

**LEAN SIX SIGMA BLACK BELT CERTIFICATION**

AVEDA BUSINESS INSTITUTE

DECEMBER 2017

**LEAN SIX SIGMA GREEN BELT CERTIFICATION,**

AVEDA BUSINESS INSTITUTE

JANUARY 2018

**GOOGLE ADWORDS**

**AFFILIATE CERTIFICATION**

GOOGLE FOR BUSINESS

NOVEMBER 2017

**LEAN SIX SIGMA YELLOW BELT  
CERTIFICATION,**

AVEDA BUSINESS INSTITUTE

## RECOGNITION / AWARDS / VOLUNTEER

- 2018 Technology Woman of the Year Award, NCWIT, Las Vegas Tech Fund
- UCC Emerging Business of the Year Award, 2016
- American Business Women Association, Women in Business & Technology Award, 2014
- Complete list of awards can be viewed at: <http://thetechqueen.com/recognition>
- Senatorial Certificate, Emerging Growth in Business Awards, 2015
- Congressional Commendation, 2015
- Governor Recognition, Women in Business & Politics, 2014

## SKILLS

- Project Management
- Public Speaking
- Planning
- Systems Automation
- Scheduling
- Research

## ACTIVITIES

Recently appointed to the Nevada State Department of Education's Advisory Council for Family Engagement. Also serves on various local, state & national boards to help create and expand initiatives in STEM Education and job growth. Host & sponsor after-school technology classes for CCSD students.

Brenda Moore Flank  
889 S. Rainbow Blvd, Suite 542  
Las Vegas, NV 89145  
brenda@CAforCG.org  
702-286-8957

Executive Director of the Conservative Alliance for Community Growth, a nonprofit organization, established 11 years ago, focused on education in the classroom and the Las Vegas community, about the value and importance of the United States Constitution. Current projects the Alliance supports are 5th grade Constitution Lectures, Middle School Lessons in Liberty, annual Constitution Day Celebrations, and Community Voter Education Forums.

A member of the Committee to Form, am current Governing Board Member and Treasurer of a State Public Charter School, Founders Academy of Las Vegas. Founders is one of 17 Hillsdale College Barney Charter School Initiative schools to feature a classical education curriculum that promotes civic virtue and moral character. The goal at Founders is to educate kids the way our founding fathers were - Classical; Liberal Arts education seeped in Literature, Poetry, Drama, Art, History from original text, Languages, and Philosophy.

Board Member, BattleBorn Womens PAC  
African American Outreach coordinator for 2016 Donald Trump  
Presidential campaign  
NAACP – Local Las Vegas Branch – Former Executive Committee Member  
Toastmasters International, Member and past President

Bachelors Degree, Business Administration and MBA from National  
University, San Diego, CA

Associate Degree, Business Management and Accounting from the College  
of Southern Nevada.

**Agenda Item 7. INFORMATION**

**Provider Compliance – Status of pink papers and technical assistance**

- a. Nevada Partners, Inc. (NPI) - Pre-Entry Youth pink paper and corrective action plan
- b. ResCare Workforce Services (RWS) Youth Program – Boulder City/Laughlin pink paper and corrective action plan
- c. Southern Nevada Regional Housing Authority (SNRHA) Youth Program pink papers and corrective action plan

## CORRECTIVE ACTION

### **Nevada Partners, Inc. (NPI) – Pre-Entry Youth**

#### **Deficiency:**

Nevada Partners, Inc.'s Youth Pre-Entry Program contract mandates that a minimum of 30% of total expenditures must be spent on work-based learning activities (work experience, on-the-job training, and pre-apprenticeship activities). Invoices submitted through June 30, 2018, indicate that the Pre-Entry Youth Program, has expended \$53,972.89, or 21%, of \$258,031.97 in total expenditures on work-based learning activities.

#### **Provider Action Plan:**

During the month of June, NPI has obligated \$122,359.15 of funds for work experiences with various employers. Within the next two weeks, youth will complete their work experiences and stipend checks will be issued upon their release, per approved program design. NPI has hired a full time job developer who is actively supporting work based learning spending. These spending activities will place our work based learning at an estimated percentage of 53%.

**CORRECTIVE ACTION****ResCare Workforce Services (RWS) Youth Program****Boulder City/Laughlin****Deficiency:**

RWS's Boulder City/Laughlin youth sub-award agreement mandates that a minimum of 30% of total expenditures must be spent on work-based learning activities (work experience, on-the-job training, and pre-apprenticeship activities). Invoices submitted through June 30, 2018, indicate the program has expended \$73,899.16, or 29%, of \$257,256.32 in total expenditures on work-based learning activities.

**Provider Action Plan:**

**Expand Community Outreach:** The RWS Operation Supervisor (OS) is directing staff on dedicated outreach to make connections with local partners for new youth recruitment and establishing potential new work sites. This will include faith-based organizations, including several churches within Boulder City, as well community service programs and the Boulder City Courthouse (Juvenile Adjudication Programs/Drug Court). RWS staff have met with the Women, Infants, and Children (WIC) office and the Boys and Girls Club, including a scheduled presentation at the end of July, to connect with Boys and Girls Club alumni. RWS has also connected with the senior center as a site location for work experience activities. Outreach in Laughlin has also hit the ground running, as RWS has established a relationship with Mohave Community College as a potential work experience site.

**Build on Prior Success:** RWS has built some success in the prior months, especially in the Laughlin area, with regard to youth recruitment and work experience sites. Based on RWS's prior success with Great Bend State Park, we have made a connection with National Park Service – Lake Mead, and they are interested in moving forward as a work site. The OS has compiled a staff plan of action and met with the two front line staff to review the program year goals. A major goal is creation of a network of work experience sites so RWS can build a pipeline of youth opportunities.

**Accountability:** The Program Director (PD) will review progress monthly with the OS at the RWS Fiscal Managers' meeting. The OS will update PD weekly with work-based learning enrollments and numbers and the PD will update Workforce Connections as needed on progress or challenges.

## CORRECTIVE ACTION

**Southern Nevada Regional Housing Authority (SNRHA) Youth Program****Deficiency:**

SNRHA's Youth sub-award agreement mandates that a minimum of 30% of total expenditures must be spent on work-based learning activities (work experience, on-the-job training, and pre-apprenticeship activities). Invoices submitted through June 30, 2018, indicates that the program has expended \$140,126.24 or 27%, of \$513,973.09 in total expenditures on work-based learning activities.

**Provider Action Plan:**

SNRHA will increase youth preparedness for work-based learning opportunities accelerating the pace of delivery of basic skills services, using more hours of instruction, and raising expectations for attendance and progress. Youth will be required to complete a four-part workshop series within the first two months of enrollment into the program. Topics include: Understanding Conflict, Power of Personal Beliefs, Unspoken Rules of Work, Warning Signs, Stop & Think, Expressing Concerns, Dealing with Criticism, Problem & Goal, Info & insight, and Choices & Consequences. The Job Developer shall enroll three to four participants into a Work Experience/Internship per month and one to two participants in an On-the-Job Training per quarter.

**Deficiency:**

SNRHA's Youth sub-award agreement mandates at least 80% of total expenditures must be spent on out-of-school youth and no more than 20% expenditures on in-school youth. Invoices submitted through May 31, 2018, indicate that the program has expended \$141,590, or 27%, of \$515,645.08 in total expenditures on in-school youth. In-school youth spending is currently out of compliance. SNRHA is also significantly below the enrollment expectations for PY17 as of May 31, 2018. SNRHA has enrolled 48 youth, or 42%, of the required 115 enrollments.

**Provider Action Plan:**

SNRHA will increase community outreach by providing orientations weekly at the home office, offer two weeks per month on-site orientations for community partners, and schedule the Mobile One-Stop Unit at least twice per month to enroll and provide supportive services to youth offsite. SNRHA will also conduct monthly mail campaigns to each SNRHA Housing Development, and One-Stop Program ads will be placed on the monthly resident newsletters. Program brochures shall be disseminated at Housing Choice Vouchers (HCV), Family Self-Sufficiency (FSS), Resident Opportunity Self-Sufficiency (ROSS), and Family and Child Empowerment (FACES) initial enrollments, recertification appointments, and admissions eligibility appointments.

SNRHA will increase enrollments (128 required for PY18) for each career coach to 32 interested youth per quarter, and a minimum of 11 enrollments per month equaling 3 youth per week.

**Agenda Item 8.     DISCUSSION AND POSSIBLE ACTION**

Approve and authorize Programs Committee's recommendation to extend the current contract with Nevada Partners, Inc. to provide WIOA Title I services to Pre-Entry Youth at Spring Mountain Youth Camp. The extension amount shall not exceed \$325,000 for a 3.75-year period not to exceed contract of \$2,275,000 that began on October 1, 2015. Upon approval by the Board and authorization by the Local Elected Officials Consortium, the contract and budget period shall be January 1, 2019, through June 30, 2019.



**Youth Re-Entry - NPI**

**PYTD June 30, 2018**

**Population Served:**

Youth - Re-entry

**Performance Metrics:**

Enrollments:	109 enrollments /	97	goal =	112% of goal achieved
Work-Based Learning:	57 Work-Based Learning /	75	prior enrollments =	76% did Work-Based Learning
Trainings:	16 trainings /	75	prior enrollments =	21% were trained
Placement:	16 placements /	75	prior enrollments =	21% were placed
Average Wage:	\$ 9.49 for placements			
Expenditures:	44% of contract expended			

**Comments:**

Active pink paper for WBL expenditures. The challenge is that the young adults are in school and are unable to engage in WBL activities until school is out, resulting in a significant amount of time where NPI is unable to expend the budget.

\*Work-Based Learning, Trainings and placement are measured on the prior cohort enrollments due to the fact that entire cycles of placement can be more accurately evaluated.

**Agenda Item 9.     DISCUSSION AND POSSIBLE ACTION**

Accept and approve staff's recommended strategies / content for the Request for Proposals (RFPs) to be released in November 2018. The proposed strategies were identified through a series of strategic sessions with economic development, education and WIOA local / state / national partners. The procurement will have an annual value of approximately \$12M in Title I Adult and Dislocated Worker (ADW) and \$6M in Title I Youth funding.

**Strategic Conversations - Part 1 - June 4, 2018**

**Attendees from Economic Development, Education and Workforce Development**

Paul Anderson, Executive Director, Governor's Office of Economic Development  
Steve Canavero, Nevada Superintendent of Public Instruction  
Manny Lamarre, Executive Director, Governor's Office of Workforce Innovation  
Paul Moradkhan, Vice President of Government Affairs, Las Vegas Metro Chamber of Commerce  
Jonas Peterson, President and CEO of the Las Vegas Global Economic Alliance  
Marcel Schaerer, Deputy Director, Nevada Department of Business and Industry  
Nate Mackinnon, Vice Chancellor for Community Colleges, Nevada System of Higher Education

Facilitated by Punam Mathur, President and CEO of Punam Mathur, LLC

**Strategic Conversations - Part II – July 9, 2018**

**Attendees from the WIOA Local One-Stop Delivery System**

Mel Evans, Workforce Connections – Title 1 ADW and Youth  
Shelley Hendren, DETR, Title IV Vocational Rehabilitation  
Nancy Olsen, Nevada Department of Education, Title II Adult Education and Adult Literacy  
Manny Lamarre, Executive Director, Governor's Office of Workforce Innovation  
Cheyenne Pasquale, Chief I – Planning, DHHS  
Schuyler Ritchie, Program Specialist, FIT  
Jan Pieri, HR Consultant, Workforce Connections  
Rulon Pete, Director of Las Vegas American Indian Center  
Bonita Fahy, Director of One-Stop Operations  
Jennifer Casey, Program Director, FIT  
Jeramey Pickett, Program Manager – Strategic Initiatives, Workforce Connections  
Janice John, Deputy Director, State of Nevada, DETR Bureau of Vocational Rehabilitation  
Ben Daseler, Business Service Manager, DETR  
Ron Fletcher, Chief of Field Services, DETR  
Janet Blumen, CEO of FIT  
Princette Bowling, Manager of One-Stop Operations  
Tiffany Husband, Programs DHHS  
Amparo Gamozo, Interim Deputy Executive Director, SNV Regional Housing Authority  
Jack Martin, Director, Clark County Department of Juvenile Justice  
Clarissa Cota, Interim VP for Academic Affairs, CSN  
Renee Olson, Administrator, DETR  
Tiffany Tyler, Chief Executive Officer, Communities in Schools  
Sonya Holloway, Recruitment Job Corp  
Tracey Torrence, Supportive Services Manager, SNV Regional Housing Authority  
Lynda Parven, Deputy Administrator – Employment Security Division, DETR  
Cindy Smith, Chief – Office of Community Partnerships and Grants, DHHS  
Ricardo Villalobos, Executive Director – Division of Workforce & Economic Development, CSN  
Michael Yoder, Workforce Development Liaison- Family Services Supervisor I, DHHS

Facilitated by Jaime Cruz, Executive Director, Workforce Connections

**Attendees from LEO Consortium/Board/Other Stakeholders**

Bart Patterson, President, Nevada State College  
Brenda Flank, Executive Director, Conservation Alliance for Community Growth  
Cecil Fielder, Director of Safety, Training Security, Keolis Transport America, LLC  
Cecilia Maldonado, Associate Professor, Workforce Development, UNLV  
Duana Malone, Owner, Tech Queen Systems, LLC  
Jack Martin, Director, Clark County Department of Juvenile Justice  
Janice John, Deputy Director, State of Nevada, DETR Bureau of Vocational Rehabilitation  
Jerrie Merritt, Senior VP, Bank of Nevada  
Jill Hersha, Literacy Services/Community Adult Learning, Las Vegas Clark County Library District  
Leo Bleznitsky, President, LBA Networking, LLC  
Lou DeSalvio, Board Member and Assistant Training Director, Southern NV Laborers Local #872  
Louis Loupias, Apprenticeship Coordinator, Southern Nevada Operating Engineers/JATC Local #12  
Marcia Turner, Chief Administrative Officer, UMC  
Mary Beth Sewald, President and CEO, Las Vegas Metropolitan Chamber of Commerce  
Peter Guzman, President, Latin Chamber of Commerce  
Renee L. Olson, Administrator, DETR  
Ricardo Villalobos, Executive Director – Division of Workforce & Economic Development, CSN  
Stavan Corbett, Chief Strategist & Government Affairs, United Way  
Valerie Murzl, Senior VP – Human Resources/Training, Station Casinos, LLC  
Angela Torres Castro, Media & Marketing, RTC of Southern Nevada  
Barbara Coffee, Director of Economic Development & Tourism, City of Henderson  
De Winsor, Commissioner of Esmeralda County  
Leo Blundo, Commissioner of Nye County  
Rukshana Hussain, Department of Youth Development & Social Innovation, City of Las Vegas  
Marcus Johnson, Dean, School of Business, Hospitality & Public Service, CSN  
Michele Fiore, Councilwoman of Las Vegas Ward 6  
Rae Lathrop, Manager Regional Planning, RTC  
Scott Black, Councilman of North Las Vegas Ward 3  
Tiffany Tyler, Chief Executive Officer, Communities in Schools  
Warren Harhay, Councilman of Boulder City  
Aga Pinkerton, District Representative for Congresswoman Jacky Rosen  
Betsi Alvarado, Employment Manager, Catholic Charities  
Caroline Bovair, District Representative for Congresswoman Dina Titus  
Derek Armstrong, Deputy Director Las Vegas, Governor's Office of Economic Development  
Dr. Nita Russell-Latham, English Language Program Manager, Catholic Charities  
Gillian Barclay, Industry Specialist-Healthcare, Governor's Office of Economic Development  
Jared Smith, Chief Operating Officer, Las Vegas Global Economic Alliance  
Karsten Heise, Director of Technology Commercialization, Governor's Office of Economic Development  
Manny Lamarre, Executive Director, Governor's Office of Workforce Innovation  
Marcel Schaerer, Deputy Director, Nevada Department of Business and Industry  
Michael Flores, Chief of Staff, Nevada System of Higher Education  
Rob Mallery, Talent Advisor, AI Foundation  
Rosa Mendez, Public Information Officer, DETR  
Samantha Bivins, District Representative for Congressman Ruben Kihuen  
Victor Ross, District Representative for Senator Catherine Cortez Masto

### Challenges

- **Meet WIOA One-Stop Delivery System requirements**
- **Adjust for shifting social/economic climates**
- **Mitigate finite resources in the One-Stop Delivery System**
- **Meet rapid changing needs of the local labor market**
- **Raise levels of soft-skills, critical thinking, problem solving, emotional intelligence**
- **Increase competency-based models for specific skill-sets**

### Recommended Strategies

- **Continue to transition WIOA Title I services to One-Stop Centers identified and assigned by WC. Services to be provided along with the other WIOA core partner programs (Title II, III, IV, TANF)**
- **Maximize the leveraging of resources between the partner programs with effective referrals, co-enrollments and partnerships**
- **In addition to the unemployment labor pool, which is now at “virtual full employment” level, implement a strong focus on alternative labor pools (under-employed, re-entry, youth 18-24, vets, disabilities)**
- **Implement WIOA Title I scopes of work that are broad and flexible that focus on Nevada’s targeted industry sectors and include traditional/non-traditional apprenticeships and other work-based learning models**
- **Expectation for service providers to be nimble, responsive and accountable for a high return on investment (ROI)**
- **Use performance data to determine ROI and make better strategic decisions**

**Agenda Item 10. DISCUSSION AND POSSIBLE ACTION**

Approve and authorize Workforce Connections' professional services contracts and/or amendments. Upon approval by the Board and authorization by the Local Elected Officials Consortium, the contract/amendment and budget period shall be as listed below.

*(Please note: upon request, any pending contract and/or amendment presented for approval and authorization may be reviewed and examined in its entirety).*

- a. Jani-King of Las Vegas – This amendment #1 adds additional funding of \$50,000 for a not to exceed amount of \$100,000 and extends the contract for a second year under the existing procurement action. This contract provides funding for janitorial services at the Charleston facility. Term: December 1, 2018 through November 30, 2019.
- b. Joy Huntsman – This amendment #2 adds additional funding of \$15,593.75 for a not to exceed amount of \$54,593.75. The term of the contract is not changed. This contract provides funding for client training services under the AARP Back-to-Work 50+ grant. Term: February 1, 2018 through December 31, 2018.
- c. Red 7 Communications – This is the initial contract under a competitive procurement for a not to exceed amount of \$50,000. This contract provides funding for system public relations and communication services. Term: September 1, 2018 through August 31, 2019.

## Local Workforce Development Board Workforce Connections Professional Services Contracts

Agenda Item	Contractor	Funding Source	Amount	Term	
				Start Date	End Date
10 a	Jani-King of Las Vegas	A/DW/Y	\$50,000.00	12/1/2018	11/30/2019
Description: This amendment #1 adds additional funding of \$50,000.00, for a not to exceed amount of \$100,000.00, and extends the contract for a second year under the existing procurement action. This contract provides funding for janitorial services at the Charleston facility.					
10 b	Joy Huntsman	AARP	\$15,593.75	2/1/2018	12/31/2018
Description: This amendment #2 adds additional funding of \$15,593.75, for a not to exceed amount of \$54,593.75. The term of the contract is not changed. This contract provides funding for client training services under the AARP Back to Work 50+ grant.					
10 c	Red 7 Communications	A/DW/Y	\$50,000.00	9/1/2018	8/31/2019
Description: This is the initial contract under a competitive procurement for a not to exceed amount of 50,000.00. This contract provides funding for system public relations and communication services.					
Description:					
Description					

**Public Relations and Communication Services Request for Proposal**  
**Summary of Proposers**

- The Abbi Agency
- The Ferraro Group
- Full Capacity
- Imagine Marketing
- Purdue Marketing
- Red 7 Communications



**WORKFORCE CONNECTIONS & ONE-STOP CAREER CENTER  
PROFESSIONAL SERVICES CONTRACTS  
As of 8/13/2018**

<b>Contractor/Consultant Scope of Work Summary</b>	<b>Amount of Contract</b>	<b>Procurement Method &amp; WISS/State Approval**</b>	<b>Renewal Status</b>	<b>Term of Contract</b>
<p align="center"><b>ALLIED UNIVERSAL With Amendment #1 One-Stop Center &amp; WC Administrative Offices Security Services</b></p> <p align="center"><b>Amendment #2 Contract Renewal</b></p>	<p align="center">\$195,000.00</p> <p align="center">\$225,000.00</p>	<p><b>Competitive [State Procurement Process]</b></p>	<p><b>Active</b></p>	<p align="center"><b>10/1/2017 to 9/30/2018</b></p> <p align="center"><b>10/1/2018 to 9/30/2019</b></p>
<p align="center"><b>Grant Management and Consulting Services (GMAC) Workforce Development Practitioner Apprenticeship Program</b></p> <p align="center"><b>Amendment #1 Contract Renewal</b></p> <p align="center"><b>Amendment #2 Contract Renewal</b></p>	<p align="center">\$100,000.00</p> <p align="center">\$80,000.00</p> <p align="center">\$40,000.00</p>	<p><b>Competitive</b></p>	<p><b>Active</b></p>	<p align="center"><b>9/1/2016 to 8/31/2017</b></p> <p align="center"><b>9/1/2017 to 6/30/2018</b></p> <p align="center"><b>7/1/2018 to 12/31/2018</b></p>
<p align="center"><b>INTEGRITY IMAGING SOLUTIONS with Amendment #1 Client Files Scanning Project</b></p> <p align="center"><b>Amendment #2 No Cost Extension</b></p> <p align="center"><b>Amendment #3 Contract Renewal</b></p> <p align="center"><b>Amendment #4 Contract Renewal</b></p>	<p align="center">\$75,000.00</p> <p align="center">\$0</p> <p align="center">\$30,000.00</p> <p align="center">\$30,000.00</p>	<p><b>Competitive</b></p>	<p><b>Active</b></p>	<p align="center"><b>5/26/2015 to 6/30/2016 7/1/2016 to 6/30/2017</b></p> <p align="center"><b>7/1/2017 to 6/30/2018</b></p> <p align="center"><b>7/1/2018 to 6/30/2019</b></p>

<b>Contractor/Consultant</b> <b>Scope of Work Summary</b>	<b>Amount of Contract</b>	<b>Procurement Method &amp; WISS/State Approval**</b>	<b>Renewal Status</b>	<b>Term of Contract</b>
<p style="text-align: center;"><b>JANTEC</b>  <b>Temporary Employment Services for Workforce Connections</b></p> <p style="text-align: center;"><b>Amendment #1</b>  <b>Contract Renewal</b></p> <p style="text-align: center;"><b>Amendment #2</b>  <b>Contract Renewal</b></p> <p style="text-align: center;"><b>Amendment #3</b>  <b>Contract Renewal</b></p>	<p><b>26.79%</b>  <b>Overhead Cost for Referrals</b></p>	<p><b>Competitive</b></p>	<p><b>Active</b></p>	<p style="text-align: center;">2/14/2015 to 2/13/2016</p> <p style="text-align: center;">2/14/2016 to 2/13/2017</p> <p style="text-align: center;">2/14/2017 to 2/13/2018</p> <p style="text-align: center;">2/14/2018 to 2/13/2019</p>
<p style="text-align: center;"><b>JANI-KING of LAS VEGAS</b>  <b>Cleaning &amp; Maintenance of Administrative Offices &amp; One-Stop</b></p> <p style="text-align: center;"><b>Amendment #1</b>  <b>Contract Renewal</b></p>	<p><b>\$50,000.00</b></p> <p style="background-color: yellow;"><b>\$50,000.00</b></p>	<p><b>Competitive</b></p>	<p style="background-color: yellow;"><b>Pending Board Approval</b></p>	<p style="text-align: center;">12/1/2017 to 11/30/2018</p> <p style="text-align: center; background-color: yellow;">12/1/2018 to 11/30/2019</p>
<p style="text-align: center;"><b>JOY HUNTSMAN</b>  <b>Back to Work 50+</b></p> <p style="text-align: center;"><b>Amendment #1</b>  <b>Additional Funding</b></p> <p style="text-align: center;"><b>Amendment #2</b>  <b>Contract Renewal</b></p>	<p><b>\$31,250.00</b></p> <p><b>\$7,750.00</b></p> <p style="background-color: yellow;"><b>\$15,593.75</b></p>	<p><b>Sole Source Partner Under AARP Grant</b></p>	<p style="background-color: yellow;"><b>Pending Board Approval</b></p>	<p>2/1/2018 to 12/31/2018</p>

<b>Contractor/Consultant Scope of Work Summary</b>	<b>Amount of Contract</b>	<b>Procurement Method &amp; WISS/State Approval**</b>	<b>Renewal Status</b>	<b>Term of Contract</b>
<p><b>PARKER, NELSON &amp; ASSOCIATES</b> <b>Board Legal Council</b></p> <p><b>Amendment #1</b> <b>Contract Renewal</b></p> <p><b>Amendment #2</b> <b>Contract Renewal</b></p> <p><b>Amendment #3</b> <b>Contract Renewal</b></p>	<p><b>\$100,000.00</b></p> <p><b>\$100,000.00</b></p> <p><b>\$100,000.00</b></p> <p><b>\$100,000.00</b></p>	<p><b>Competitive</b></p>	<p><b>Active</b></p>	<p><b>5/27/2015 to 6/30/2016</b></p> <p><b>7/1/2016 to 6/30/2017</b></p> <p><b>7/1/2017 to 6/30/2018</b></p> <p><b>7/1/2018 to 6/30/2019</b></p>
<p><b>PIERCY BOWLER TAYLOR &amp; KERN</b> <b>A-133 AUDITING SERVICES for Program Year 2014</b></p> <p><b>Amendment #1</b> <b>Contract Renewal</b></p> <p><b>Amendment #2</b> <b>Contract Renewal</b></p> <p><b>Amendment #3</b> <b>Contract Renewal</b></p>	<p><b>\$80,000.00</b></p> <p><b>\$80,000.00</b></p> <p><b>\$80,000.00</b></p> <p><b>\$80,000.00</b></p>	<p><b>Competitive</b></p>	<p><b>Active</b></p>	<p><b>6/1/2015 to 6/30/2016</b></p> <p><b>7/1/2016 to 6/30/2017</b></p> <p><b>7/1/2017 to 6/30/2018</b></p> <p><b>7/1/2018 to 6/30/2019</b></p>

<b>Contractor/Consultant Scope of Work Summary</b>	<b>Amount of Contract</b>	<b>Procurement Method &amp; WISS/State Approval**</b>	<b>Renewal Status</b>	<b>Term of Contract</b>
<p><b>MACEY PRINCE CONSULTING</b> <b>Fiscal &amp; Procurement Technical Assistance</b></p> <p><b>Amendment #1 Contract Renewal</b></p> <p><b>Amendment #2 Contract Renewal</b></p> <p><b>Amendment #3 Contract Renewal</b></p>	<p><b>\$35,000.00</b></p> <p><b>\$25,000.00</b></p> <p><b>\$25,000.00</b></p> <p><b>No Cost Extension</b></p>	<p><b>Competitive</b></p>	<p><b>Active</b></p>	<p><b>9/1/2015 to 6/30/2016</b></p> <p><b>7/1/2016 to 6/30/2017</b></p> <p><b>7/1/2017 to 6/30/2018</b></p> <p><b>7/1/2018 to 6/30/2019</b></p>
<p><b>PRISM GLOBAL MANAGEMENT GROUP</b> <b>HR Services</b></p> <p><b>Amendment #1 Contract Renewal</b></p> <p><b>Amendment #2 Contract Renewal</b></p> <p><b>Amendment #3 Contract Renewal</b></p>	<p><b>\$72,000.00</b></p> <p><b>\$72,000.00</b></p> <p><b>\$72,000.00</b></p> <p><b>\$72,000.00</b></p>	<p><b>Competitive</b></p>	<p><b>Active</b></p>	<p><b>10/1/2015 to 9/30/2016</b></p> <p><b>10/1/2016 to 9/30/2017</b></p> <p><b>10/1/2017 to 9/30/2018</b></p> <p><b>10/1/2018 to 9/30/2019</b></p>

<b>Contractor/Consultant</b> <b>Scope of Work Summary</b>	<b>Amount of Contract</b>	<b>Procurement Method &amp; WISS/State Approval**</b>	<b>Renewal Status</b>	<b>Term of Contract</b>
<b>RED 7 COMMUNICATIONS</b> <b>Public Relations and Communication Services</b>	<b>\$50,000.00</b>	<b>Competitive</b>	<b>Pending Board Approval</b>	<b>9/1/2018 to 8/31/2019</b>
<b>THE ACTIVATION SHOP</b> <b>(Formerly Sin City Madmen)</b> <b>Website Development Services</b>  <b>Amendment #1</b> <b>Contract Renewal</b>  <b>Amendment #2</b> <b>Contract Renewal</b>	<b>\$50,000.00</b>  <b>\$50,000.00</b>  <b>\$50,000.00</b>	<b>Competitive</b>	<b>Active</b>	<b>6/1/2016 to 6/30/2017</b>  <b>7/1/2017 to 6/30/2018</b>  <b>7/1/2018 to 6/30/2019</b>
<b>SIN CITY MAD MEN</b> <b>(Formerly Sin City Madmen)</b> <b>Outreach Collateral Material Design Services</b>  <b>Amendment #1</b> <b>Contract Renewal</b>  <b>Amendment #2</b> <b>Contract Renewal</b>	<b>\$50,000.00</b>  <b>\$50,000.00</b>  <b>\$50,000.00</b>	<b>Competitive</b>	<b>Active</b>	<b>6/1/2016 to 6/30/2017</b>  <b>7/1/2017 to 6/30/2018</b>  <b>7/1/2018 to 6/30/2019</b>

<b>Contractor/Consultant Scope of Work Summary</b>	<b>Amount of Contract</b>	<b>Procurement Method &amp; WISS/State Approval**</b>	<b>Renewal Status</b>	<b>Term of Contract</b>
<b>SOCIAL POLICY RESEARCH ASSOCIATES</b> <b>RFP Evaluation Services</b> <b>Amendment #1</b> <b>Evaluate Additional RFP's</b>  <b>Amendment #2 &amp; #3</b> <b>Contract Renewal</b>  <b>Amendment #4</b> <b>Contract Renewal</b>  <b>Amendment #5</b> <b>Contract Renewal</b>	<b>\$20,000.00</b>  <b>\$20,000.00</b>  <b>\$35,000.00</b>  <b>\$30,000.00</b>  <b>\$25,000.00</b>	<b>Competitive</b>	<b>Active</b>	<b>4/13/2015 to 4/12/2016</b>  <b>4/13/2016 to 4/12/2017</b>  <b>4/13/2017 to 4/12/2018</b>  <b>4/13/2018 to 6/30/2019</b>
<b>GRANT WRITER POOL</b> <b>Research and Assistance in Grant Writing</b>  <b>W8 Group</b>  <b>MIH Management Solutions LLC</b>  <b>Eligibility Extension</b>	  <b>\$20,000.00</b>  <b>\$10,000.00</b>	<b>Competitive</b>	<b>Pending Contract</b>	  <b>7/1/2017 to 6/30/2018</b>  <b>7/1/2018 to 6/30/2019</b>

**\*\*All noted Professional Services contracts & the procurement process has been previously reviewed & approved by DETR and are in compliance with DETR's Policy 3.1 which states: Professional services with state prior authorization for the costs of outside professional services rendered by individuals or organizations are allowable. The procurement of noncompetitive proposals (sole source) may be used when the awarding agency (DETR) authorizes noncompetitive proposals; 29 CFR 97.36 (d)(4)(i)(c)**

**Agenda Item 11. INFORMATION**

Board and Consortium member comments and updates

**Agenda Item 12. SECOND PUBLIC COMMENT SESSION**

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board and Consortium. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name for the record. Each comment will be limited to three (3) minutes.



**Agenda Item 13. DEVELOPMENTAL WORKSHOP**

Board members and Local Elected Officials will interact and participate in group activities. The purpose is to increase knowledge of WIOA and the roles and responsibilities of Board and LEO Consortium members. Team-building and capacity-building activities will foster increased levels of communication and effective collaboration between both public bodies. Although a quorum may be present, no deliberations will be undertaken and no action can or will be taken on any matter discussed during the developmental workshop. The public is welcome to observe the workshop activities and comment during the third and final public comment session.

**Agenda Item 14. THIRD PUBLIC COMMENT SESSION**

Members of the public may now comment on any matter or topic, which is relevant to or within the authority or jurisdiction of the Board and Consortium. You may comment now even if you commented earlier, however, please do not simply repeat the same comment you previously made. Please clearly state and spell your name for the record. Each comment will be limited to three (3) minutes.

**Agenda Item 15. INFORMATION**

Board and Consortium member comments and updates