

Technical Assistance Guidance

TAG 22-2018

Issued Date: **Friday, April 13, 2018**

Subject:

Local Workforce Development Board (LWDB) - Workforce Connections (WC)
Policy Implementation Revision(s) & Update(s)

WIOA Title I Program, Services and Activities

Purpose

To announce the publication and effective date for implementation of revisions/updates made to the following policy:

YTH-040-02 Youth Program Design

Background

Title I of the Workforce Innovation and Opportunity Act (WIOA) outlines a broad vision that supports an integrated service delivery system and provides a framework through which states and local areas can leverage other Federal, State, local and philanthropic resources to support in-school youth (ISY) and out-of-school (OSY).

Title I of WIOA affirms the Department of Labor's (DOL) commitment to providing high-quality services for all youth and young adults beginning with career exploration and guidance, continued support for educational attainment, opportunities for skills training in in-demand industries and occupations, such as pre-apprenticeships or internships and culminating with a good job along a career pathway, enrollment in postsecondary education, or a registered apprenticeship.

Programs serving youth shall continue to promote evidence-based strategies to assist in achieving high levels of performance, accountability and quality in preparing youth participants for the workforce.

References

29 U.S.C. §3164 Use of Funds for your workforce investment activities;

Public Law (P.L.) 113 – 128 WIOA Secs. 3, 107, 121, 129, 189, 503;

20 CFR Part 681, 20 CFR Part 683; TEGL 8-15; TEGL 21-16; State Compliance Policy (SCP) 2.2

After further research and consideration of available resources and implemented best practices with respect to WIOA Title I youth program design, Workforce Connections revised and updated the above referenced policy to provide further clarification and guidance on the below-listed youth program elements.

Modifications:

Sec. III (J) Revised in its entirety

Comprehensive guidance and counseling, which may include drug and alcohol abuse counseling and referral, as appropriate (page – 8)

1. Comprehensive guidance and counseling provides individualized counseling to participants. This includes drug and alcohol abuse counseling, mental health counseling, and referral to partner programs, as appropriate, WIOA Sec. 129(c)(1)(C)(J).
2. When referring participants to necessary counseling that cannot be provided by the local youth program or its service providers, the local youth program must coordinate with the organization it refers to in order to ensure continuity of service.

Sec. III (M) Revised in its entirety

Services that provide labor market and employment information about in-demand industry sectors or occupations available in the local area, such as career awareness, career counseling, and career exploration services. These services are intended to foster greater motivation, informed decision making and consideration of future educational and employment opportunities for the program participant.

The above-cited activities may include a broad variety of workforce and educational resources, which can assist the program participant with future employment and career-related issues.

These program design resources may include, but are not limited to:

- Discussion on information with respect to labor market trends;
- Assessment of participants' vocational interest inventory results;
- Information on in-demand industry sectors and occupations;
- Identification of career pathways of interest to the program participant;
- Information on non-traditional employment options;
- Pre-employment transition services; and career development planning.

Sec. III (N) Revised in its entirety

Activities that help the program participant prepare for and transition to post-secondary education and training. Services under this program element prepare the program participant for advancement to post-secondary education or training after attaining a high school diploma or equivalent. These services may include, but are not limited to:

- Exploring post-secondary education and training options;
- Assisting the program participant in preparing for Scholastic Achievement Test (SAT) and American College Testing (ACT);
- Assisting with college applications;
- Searching and applying for scholarships and grants; and
- Assistance with financial aid applications.

Action: Please share this information with all staff and other interested parties.

Workforce Connections will provide technical assistance as appropriate or needed. With the commitment to improve processes and after further research and assessment of established requirements, Workforce Connections has implemented the above referenced policy, as appropriate, with effective date: 04-11-2018.

WC policies can be located at: <http://nvworkforceconnections.org>